



## **SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING MINUTES**

Monday, September 12, 2022, at 3:30pm  
Rondo Community Library

### **Attendance**

- **Present Members:** Darren Tobolt, Barrett Steenrod, Abshir Ali, Ray Hess, Jack Fei, Rudy Burgos, Patrick McQuillan, Elsa Vega Perez, and Daud Mohamed
- **Members Absent:** Audel Shokohzadeh, Natasha Jones, Jessie Luevano, Ryan Vue, and Abdi Ahmed
- **Visitors and City Staff Present:** Madeline Mitchell – OFS, Nichelle Bottko Woods- OFS, Neal Younghans- OFS, Alice Messer – Parks, Anne Weber – Public Works

**Call to Order** The meeting was called to order by Chair Tobolt at 3:35.

**Approval of Agenda and Meeting Minutes** – Hess moved to approve the agenda for the July meeting, Fei seconded. The agenda was approved. Hess moved to approve the minutes from the July meeting. Fei seconded. Following discussion, Steenrod offered an amendment to the minutes to add an additional line in the July minutes regarding the recommendation about community projects which were verified by the committee following discussion at the June meeting in which quorum was not met. This amendment was approved by general consent as a friendly amendment. Motion passed, and the minutes were approved as amended.

### **Action Items**

#### **I. Parks**

- a. **RES PH 22-217:** Authorizing the Department of Parks and Recreation to accept gifted funds from the Ramsey Hill Association (RHA) and to amend the financing and spending plan, in the amount of \$9,951.70, for the Cochran Park Fountain project. Fei moved to approve the resolution. Steenrod seconded. Alice Messer presented about the need for a forensic scan of the fountain which was needed before continuing repairs. Motion passed.
- b. **RES PH 22-273:** Authorizing the Department of Parks and Recreation to accept Parks and Trails Legacy Funds, enter into grant agreements, and amend the financing and spending plan in the amount of \$2,562,053. The motion to approve the resolution was made by Vega Perez and was seconded by Ali. Alice Messer detailed the projects which these funds would benefit once accepted and answered additional questions from committee members about what projects and services the funds would pay for once accepted including the Pig's Eye Trail reconstruction and funds for operation of the Como shuttle. Motion passed.



## II. Public Works

- a. **RES PH 22-250:** Amending the financing and spending plans in the Capital Budget and Debt Budget to repay federal grant funding. Moved by Hess, seconded by Ali. Anne Weber presented on the project. The funds for development were spent for design work for a project which was not completed and needed to be refunded according to the original grant agreement. Motion passed.
- b. **RES PH 22-251:** Amending the financing and spending plans in the Department of Public Works Capital Budget to transfer \$600,000 street reconstruction bond funding to the 2019 Lexington Project. Moved by Vega Perez and seconded by Steenrod. Anne Weber presented on the information. The bonds were drawn for this project, but this motion will help to adjust the funds available to the projects which still need further funds. Motion passed.
- c. **RES PH 22-252:** Amending the financing and spending plans in the Department of Public Works Capital Budget to close out 2016 projects. Motion to approve moved by Steenrod, second Vega Perez. Anne Weber presented they are moving funds from the 2016 projects to 2022 and answered questions about the typical timeline for closing out projects. There is not a standard timeframe for closing out projects. While the preference is to close them as close to the year they are created as possible, it depends on the funding source, project type, and additional and project factors. Motion passed.

## Other Business

- I. **Introductions** Committee members and staff introduced themselves and shared their committee experience and goals with new City of Saint Paul Staff Nichelle Bottko Woods.

**Adjournment** There being no further business, the meeting was adjourned by general consent at 4:12.

### Minutes Prepared by Committee Staff:

Nichelle Bottko Woods

Budget Specialist

651-266- 8876

[nichelle.bottko.woods@ci.stpaul.mn.us](mailto:nichelle.bottko.woods@ci.stpaul.mn.us)