



# Class "N" License District Council Form

*Please complete this form and submit it, via mail or in-person, to the appropriate District Council prior to submitting your application to the City. This notification will allow time for the community to talk with you and provide feedback to the city on your proposed business.*

License(s) being applied for:

## BUSINESS INFORMATION

Applicant Name:

Title:

Contact Person:

Phone/Email:

Business Type:

Date of Anticipated Opening:

Business Address:

Company Name:

Doing Business As:

Will you operate the business personally?

Yes

No

If **no**, who will operate it?

## ZONING VARIANCE INFORMATION

Have you sought a Zoning variance? If so, for what:

When do you anticipate a decision by the City on your request?

Do you intent to seek a parking agreement?

Yes

No

If **yes**, please provide more information:

## ZONING INFORMATION

Please answer the following questions (if business is located in Saint Paul proper):

- A. What is the gross floor area for this business?
- B. What was the previous use of this space?
- C. How many off-street parking spaces are provided for this business only?
- D. Is the parking leased or owned?
- E. How many different uses are in the building?
  - i. What are these uses? What is the gross floor area for each?

a.	Use	Area
b.	Use	Area
c.	Use	Area

- i. Are there any bar/restaurants in the building operating after midnight? If yes, please list them:

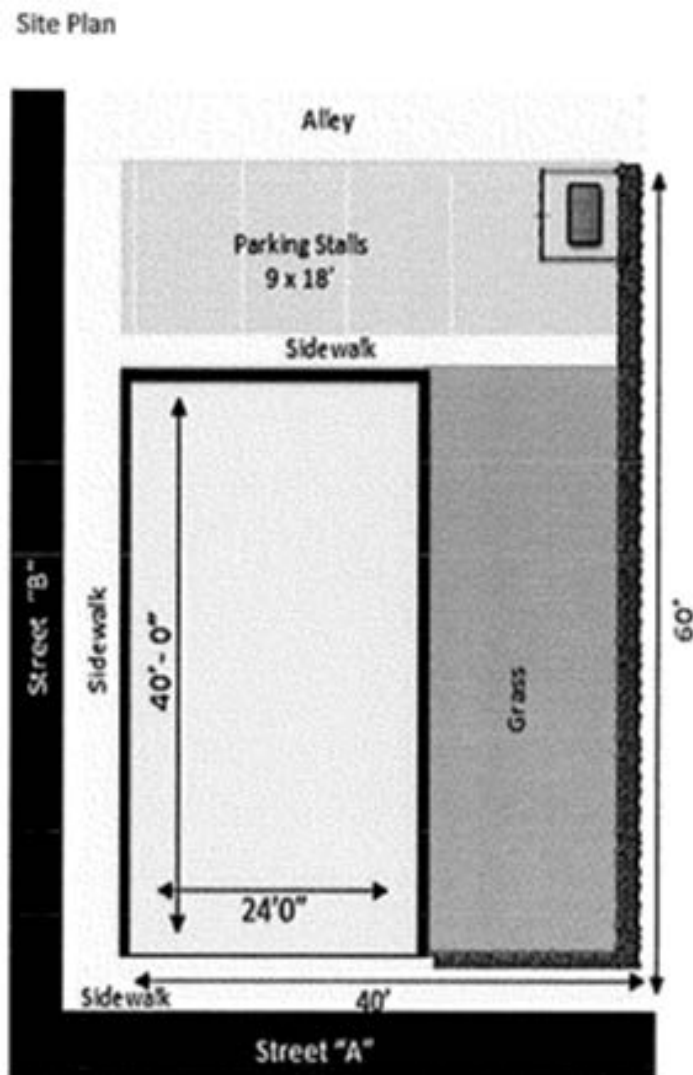
- F. Do you own the property or are you leasing it?
- G. Business Plan

Please provide details of your business plan for the business for which a license is being requested.

- a. Description of Business
- b. Days and Hours Business will be Operating
- c. All Business Services Provided
- d. Outside usage
  - i. Explain all use(s) of outside areas, including all potential activities and associated times
  - ii. Provide description of planned activities to prevent/address safety and neighborhood livability issues, including a security plan

H. Please attach a site plan of the licensed property (**See provided example**)

- I. Drawn to scale
- II. Showing dimensions
- III. Showing all property lines
- IV. Showing the parking lot
- V. Label all rooms/spaces



**Please answer these questions if you are applying for a restaurant/bar/brewery license:**

- |  |              |          |
|--|--------------|----------|
| C. Do you intend to have a drive-thru window?  | Yes          | No       |
| D. Will you have a permanent menu board?   | Yes          | No       |
| E. Do you intend to serve liquor?  | Yes          | No       |
| F. Is this restaurant associated with a chain or franchised business?  | Yes          | No       |
| G. Is a self-service condiment bar proposed?   | Yes          | No       |
| H. Are trash receptacles provided for self-service bussing?  | Yes          | No       |
| I. Will there be hard finished, stationary seating?  | Yes          | No       |
| J. Are your main course food items   | Pre Packaged | To Order |
| K. If you intend to have outdoor seating, please provide additional detail regarding the size of the space and location (sidewalk or patio), hours of operation (if they vary from business hours), how the space will be lit, if live entertainment will be offered, etc. |              |          |

*\*Please answer the following additional question if you intend to serve liquor*

- L. Where do you intend to serve liquor (indoor, outdoor, main level, etc.)?

**DSI's Mission**

***To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all.***