



# SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING MINUTES

Monday, January 9, 2023, 3:30 – 5:30 pm

Rondo Community Library

- I. **Call to Order**, Chair Tobolt called the meeting to order at 3:37
  - a. **Members in Attendance:** Abshir Ali, Raymond Hess, Audel Shohkohzadeh, Barrett Steenrod, Darren Tobolt, Ryan Vue, and Elsa Vega Perez
  - b. **Members Absent and Excused:** Jack Fei
  - c. **Members Absent:** Abdi Ahmed, Natasha Jones, Pat McQuillan, and Daud Mohamed
  - d. **City Staff and Guests Present:** Nichelle Bottko Woods Madeline Sarah Hoel Alice Messer, Roy M
- II. **Approval of Meeting Agenda:** Hess moved, and Steenrod seconded to approve the meeting agenda. Motion passed unanimously.
- III. **Approval of Meeting Minutes:** Hess moved and Steenrod seconded to approve the minutes from the November 2022 meeting. Motion passed unanimously.
- IV. **Attendance and Icebreaker:** Committee Members shared the “Story of My Name”
- V. **Action Items** (30 min)
  - a. **Mayor’s Office Update:** Noel Nix reported on the status of committee appointees and committee appointment processes: there have been attendance challenges throughout many City boards and commissions, likely due to the challenges of less flexibility in virtual attendance due to open meeting laws. The Mayor’s Office is working with the League of MN Cities to advocate for more flexible meeting laws for committees. They will continue to update the group and may ask for help with advocating for these changes.
  - b. **Fire RES PH 22 362: Amending the financing and spending plans:** Vega Perez moved to approve the motion; Ali seconded. Chief Roy Mokosso presented about amending the financing and spending plans in the Fire Department for the amount of \$1,010,999 for the Fire Station 51 upgrade project. This project has already been approved for planning funds, and this request is for the hard costs of making Fire Station 51 operational again. Following the project summary Chief Mokosso answered questions from members about the project. The exact allocation of resources for the new station, such as how many trucks will be at Station 51 has not been determined yet, but will be part of the project process. Motion Passed.
  - c. **Parks RES PH 22-372: Duluth and Case and Hazel Park Play Ares:** Steenrod moved to approve, Vega Perez seconded. Alice Messer presented on the resolution to amend the financing and spending plan in the Department of Parks and Recreation in the amount of \$89,244 to utilize Parkland Dedication funds for the Duluth and Case and Hazel Park Play Area projects. Motion passed.

View CIB Committee agendas, minutes, and more on the [CIB Committee webpage](#).



- d. **Parks RES PH22-376: Hamline Avenue Trail Project:** Vue moved to approve, Steenrod seconded. Alice Messer presented on amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$305,000 for the Hamline Avenue Trail project to accept the funds for the proposed project. Questions answered included the distinction between a marked portion of the road and a separate lane. This project will be a separate path from the road. Motion Passed.
  - e. **Parks RES PH 22-386: NECC Bud Amd CDBG Funds \$500K:** Steenrod moved, and Jones seconded to approve the resolution. Alice Messer presented on authorizing the Department of Parks and Recreation to amend the financing and spending plan, in the amount of \$500,000, for the North End Community Center (NECC) project. Motion passed, with Jones noting opposition to the approval.
  - f. **OFS RES PH 22-382: End of Year:** Vega Perez moved to affirm the approval of the resolution, Steenrod seconded. Neal Younghans and Madeline Mitchel presented on the end of year resolution which has come before the CIB Committee this year because of included capital elements. The capital elements are related to the cancelation of old bond proceeds which will be cancelled to be used as debt service. Questions from committee members were answered about what types of debt service funds would go to. Motion passed.
- VI. Other Business,** Chair Tobolt (5 min)
- a. **Education Item:** Overview of the Duties of the CIB Chair and Vice Chair, CIB Bylaws and Standing Rules Darren presented on what the duties of the chair are for the committee.
- VII. Nominations and Elections of Chair:** Chair Tobolt passed the gavel to Vice Chair Elsa Vega Perez for nominations and election of the committee chair at 4:35. Hess nominated Darren Tobolt for the position of Committee Chair for 2023. Tobolt accepted. No further nominations were made. By a unanimous vote the committee chose to forego the ballot election process and elected Darren Tobolt by slate.
- VIII. Nominations and Elections of Vice Chair:** Vice Chair Elsa Vega Perez returned the gavel to Chair Darren Tobolt at 4:36 to run the remainder of the meeting. Nominations for Vice Chair were opened. Barrett Steenrod nominated Elsa Vega Perez for CIB Vice Chair in 2023. Vega Perez accepted the nomination, and no other nominations were made. By unanimous vote the committee chose to forego the ballot election process and elected Elsa Vega Perez by slate.
- IX. Announcements**
- a. Next CIB Meeting: Monday, February 13, 2023, 3:30 – 5:30
  - b. [Seeking New CIB Membership Applications](#) (or [stpaul.gov/cib](http://stpaul.gov/cib) and scroll to button at bottom of page) Discussed the membership needed.
  - c. **Postponed for February: CIB Social Event Following the Meeting:** Please join us across the street at [Los Ocampo Restaurant and Bar](#)
- X. Adjournment,** Ali moved to adjourn the meeting, Hess seconded. Motion passed and the meeting was adjourned at 5:02.

View CIB Committee agendas, minutes, and more on the [CIB Committee webpage](#).



# City of Saint Paul

City Hall and Court House  
15 West Kellogg Boulevard  
Phone: 651-266-8560

## Legislation Text

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**File #: RES PH 22-362, Version: 1**

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Amending the financing and spending plans in the Fire Department for the amount of \$1,010,999 for the Fire Station 51 upgrade project.

WHEREAS, there is funding available of \$1,010,999 in the Community Development Block Grant (CDBG) program to support this project; and

WHEREAS, the Fire Department wishes to accept said funds and amend the financing and spending plans; and

WHEREAS, these funds will be used for improvements targeted at bringing the building in compliance with current fire and life safety code, ADA compliance, B3 2030 green energy code as well as providing an environment that promotes health and wellness for Fire Department response personnel and the costs will include construction costs; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation funds of \$1,010,999 in excess of those estimated in the 2020 Capital Improvement Budget; now, therefore, be it

RESOLVED, that the City Council finds that there is a public purpose in providing for the improvement of Fire Station 51 located at 296 West 7th Street to provide additional fire resources to respond to call in the downtown area and provide space for the CARES response team; and be it

FURTHER RESOLVED, that the City Council, upon recommendation of the Mayor and the advice of the Long Range Capital Improvement Budget Committee, that the \$1,010,999 is available for appropriation in the 2020 Capital Improvement Budget, and said 2022 budget, is heretofore adopted by the Council, is hereby amended as attached.

See Attachment "Station 51 Project Financial Analysis \$1,010,999"

**City of Saint Paul Financial Analysis**

1 File ID Number: RES PH 22-362  
 2  
 3 Budget Affected: CIB Budget Fire and Safety Services Capital  
 4  
 5 Total Amount of Transaction: 1,010,999.00  
 6  
 7 Funding Source: Transfer of Appropriations  
 8  
 9 Appropriation already included in budget? No  
 10  
 11 Charter Citation: 10.7.1  
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**Fiscal Analysis**

16 To amend the Fire Department 2022 Capital Improvement Budget in the amount of \$1,010,999 for CDBG funding transferred from PED  
 17 for Station 51 project.  
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**Detail Accounting Codes:**

**GENERAL LEDGER (GL) - ANNUAL BUDGET**

**Spending Changes**

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40022900	76805	Capital Expenditure	2,536,001.00	1,010,999.00	3,547,000.00
TOTAL:				2,536,001.00	1,010,999.00	3,547,000.00

**Financing Changes**

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40022900	56250	Transfer from CDBG	389,001.00	1,010,999.00	1,400,000.00
TOTAL:				389,001.00	1,010,999.00	1,400,000.00

**ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET**

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

**Spending Changes**

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
C-FMSCAP	C225S2500000	77220	Capital Services	389,001.00	1,010,999.00	1,400,000.00
TOTAL:				389,001.00	1,010,999.00	1,400,000.00

**Financing Changes**

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
C-FMSCAP	C225S2500000	56250	Transfer from CDBG	389,001.00	1,010,999.00	1,400,000.00
TOTAL:				389,001.00	1,010,999.00	1,400,000.00



# City of Saint Paul

City Hall and Court House  
15 West Kellogg Boulevard  
Phone: 651-266-8560

## Legislation Text

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**File #:** RES PH 22-372, **Version:** 1

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Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$89,244 to utilize Parkland Dedication funds for the Duluth and Case and Hazel Park Play Area projects.

WHEREAS, the Department of Parks and Recreation is renovating the Duluth and Case and Hazel Park Play Areas; and

WHEREAS, it is the desire of the Department of Parks and Recreation to transfer Parkland Dedication funds in the amount of \$68,283 to the Duluth and Case Play Area project and \$20,961 for the Hazel Park Play Area projects; and

WHEREAS, the Department of Parks and Recreation wishes to amend the existing financing and spending budget for the projects to reflect said funds; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation, funds of \$89,244 in excess of those estimated in the 2022 Capital Improvement Budget; now, therefore, be it

RESOLVED, by the City Council of the City of Saint Paul, upon recommendation of the Mayor and the advice of the Long Range Capital Improvement Budget Committee, that \$89,244 is available for appropriation in the 2022 Capital Improvement Budget, and said 2022 budget, as heretofore adopted by the Council, is hereby further amended.

See Attachment

[To be filled out by the CIB Executive Secretary.]

**City of Saint Paul Financial Analysis**

1 File ID Number: RES PH 22-372  
 2  
 3 Budget Affected: CIB Budget Parks and Recreation Capital  
 4  
 5 Total Amount of Transaction: 89,244.00  
 6  
 7 Funding Source: Transfer of Appropriations  
 8  
 9 Appropriation already included in budget? No  
 10  
 11 Charter Citation: 10.7.1  
 12  
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**Fiscal Analysis**

16 To amend the Parks and Recreation 2022 Capital Improvement Budget for a \$68,283.00 transfer of Parkland Dedication Funds for the  
 17 Duluth & Case project and a \$20,961 transfer of Parkland Dedication Funds for the Hazel Park project.  
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**Detail Accounting Codes:**

**GENERAL LEDGER (GL) - ANNUAL BUDGET**

**Spending Changes**

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40041900	76805	Capital Expenditure	-	89,244.00	89,244.00
				TOTAL:	-	89,244.00

**Financing Changes**

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40041900	56225	Transfer From Special Revenue Fund	-	89,244.00	89,244.00
				TOTAL:	-	89,244.00

**ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET**

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

**Spending Changes**

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
C-FMSCAP	C223E3560000	76010	Land Improvements	350,000.00	68,283.00	418,283.00
C-FMSCAP	C223B35700000	76010	Land Improvements	350,000.00	20,961.00	370,961.00
				TOTAL:	700,000.00	89,244.00

**Financing Changes**

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
C-FMSCAP	C193I26201158	56225	Transfer From Special Revenue Fund	-	68,283.00	68,283.00
C-FMSCAP	C223B35700000	56225	Transfer From Special Revenue Fund	-	20,961.00	20,961.00
				TOTAL:	-	89,244.00



## Legislation Text

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**File #:** RES PH 22-376, **Version:** 1

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Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$305,000 for the Hamline Avenue Trail project.

WHEREAS, on November 18, 2022, the Neighborhood STAR Board approved proposals for STAR grant financing through the Ward 3 Neighborhood STAR Year-Round Program to install a new sidewalk on the west side of Hamline Avenue between Highland Parkway and Montreal Avenue; and

WHEREAS, construction of an off road trail along Hamline Avenue from Highland Parkway to Montreal Avenue will positively impact residents in Saint Paul; and

WHEREAS, due to the community significance of this sidewalk project, a waiver to City Council approved Neighborhood STAR Guidelines is being recommended to eliminate the required \$1 for \$1 match of non-city resources; and

WHEREAS, Council Ward 3 has authorized the City of Saint Paul's Department of Parks and Recreation to act on their behalf; and

WHEREAS, it is the intent of the Mayor and the Saint Paul City Council to participate in the financing of this activity by providing grant financing up to \$305,000 through the Ward 3 Neighborhood STAR Year-Round Program; and

WHEREAS, the Department of Parks and Recreation agrees to administer said funds for the Hamline Avenue Trail project; and

WHEREAS, it is the desire of Parks and Recreation to accept said funds and to amend the financing and spending budget for the project in the amount of \$305,000; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation, funds of \$305,000 in excess of those estimated in the 2022 Capital Improvement Budget; now, therefore, be it

RESOLVED, by the City Council of the City of Saint Paul, upon recommendation of the Mayor and the advice of the Long Range Capital Improvement Budget Committee, that \$305,000 is available for appropriation in the 2022 Capital Improvement Budget, and said 2022 budget, as therefore adopted by the Council, is hereby further amended.

See Attachment

[To be filled out by the CIB Executive Secretary.]

**City of Saint Paul Financial Analysis**

1 File ID Number: PH 22-376  
 2  
 3 Budget Affected: CIB Budget Parks and Recreation Capital  
 4  
 5 Total Amount of Transaction: 305,000.00  
 6  
 7 Funding Source: Grant  
 8  
 9 Appropriation already included in budget? No  
 10  
 11 Charter Citation: 10.7.1  
 12  
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**Fiscal Analysis**

16 To amend the Parks and Recreation 2022 Capital Improvement Budget for a \$305,000 STAR grant for the Hamline Avenue Trail.  
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**Detail Accounting Codes:**

**GENERAL LEDGER (GL) - ANNUAL BUDGET**

**Spending Changes**

(Action Accomplished)

GL Annual Budget				CURRENT BUDGET	CHANGES	AMENDED BUDGET
Company	Fund-Dept-Cost Center	Account	Description			
1	40041900	76805	Capital Expenditure	-	305,000.00	305,000.00
TOTAL:				-	305,000.00	305,000.00

**Financing Changes**

(Action Accomplished)

GL Annual Budget				CURRENT BUDGET	CHANGES	AMENDED BUDGET
Company	Fund-Dept-Cost Center	Account	Description			
1	40041900	56235	Transfer from Capital Project Fund	-	305,000.00	305,000.00
TOTAL:				-	305,000.00	305,000.00

**ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET**

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

**Spending Changes**

(Action Accomplished)

Life to Date Activity Budget				CURRENT BUDGET	CHANGES	AMENDED BUDGET
Activity Group	Activity	Account Category	Description			
C-FMSCAP	C223J08601261	77220	Capital Services	-	305,000.00	305,000.00
TOTAL:				-	305,000.00	305,000.00

**Financing Changes**

(Action Accomplished)

Life to Date Activity Budget				CURRENT BUDGET	CHANGES	AMENDED BUDGET
Activity Group	Activity	Account Category	Description			
C-FMSCAP	C223J08601261	56235	Transfer from Capital Project Fund	-	305,000.00	305,000.00
TOTAL:				-	305,000.00	305,000.00

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## Legislation Text

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**File #:** RES PH 22-382, **Version:** 1

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Amending the spending and financing plans for various City departments.

WHEREAS, the Police, Fire, Parks, and Public Works departments are expected to exceed amounts budgeted for employee and service expenses in 2022; and

WHEREAS, the May 2022 court decision regarding street maintenance fees has negatively impacted City street maintenance revenue projections for 2022; and

WHEREAS, excess City revenues and special fund balances are available to support City spending; and

WHEREAS, the City received a reimbursement from the Workers' Compensation Reinsurance Association (WCRA); and

WHEREAS, workers' compensation costs in the General Fund exceed the amounts budgeted; and

WHEREAS, unspent bond proceeds are available to be repurposed per City policy on the cancellation of bonds; and

WHEREAS, the 2022 City General Fund budget includes funding for the citywide costs associated with Paid Parental Leave in the general government accounts, and

WHEREAS, the 2022 City General Fund budget includes funding for the citywide costs associated with Earned Sick and Safe Time in the general government accounts, and

WHEREAS, the Fire department has identified costs within their department related to Paid Parental leave as outlined in the attached, and

WHEREAS, the Parks department has identified costs within their department related to Earned Sick and Safe Time as outline in the attached, and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul does certify that there are available for appropriation funds in excess of those anticipated in the 2022 budget as indicated in the attachment; and

WHEREAS, the Mayor, pursuant to Section 10.07.3 of the Charter of the City of Saint Paul does certify that the revenue available will be insufficient to meet amounts anticipated in the 2022 budget as indicated in the attachment; and

WHEREAS, the Mayor, pursuant to Section 10.07.4 in of the Charter of the City of Saint Paul does certify that there are appropriations available to transfer between departments,

THEREFORE BE IT RESOLVED, by the Council of the City of Saint Paul, upon recommendation of the Mayor, that the city operating budget, as heretofore adopted and amended by this Council, be hereby further amended in the particulars as specified in the attached financial analysis.

See Attachment.





# City of Saint Paul

City Hall and Court House  
15 West Kellogg Boulevard  
Phone: 651-266-8560

## Legislation Text

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**File #:** RES PH 22-386, **Version:** 1

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Authorizing the Department of Parks and Recreation to amend the financing and spending plan, in the amount of \$500,000, for the North End Community Center (NECC) project.

WHEREAS, there is funding available of \$500,000 in the Community Development Block Grant Program ("CDBG Program") to support the NECC project; and

WHEREAS, the Department wishes to accept said funds and amend the financing and spending plan; and

WHEREAS, the funds will be used for construction of the NECC building and surrounding site work; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation, funds of \$500,000 in excess of those estimated in the 2023 Capital Improvement Budget; now, therefore, be it

RESOLVED, that the City Council finds that there is a public purpose in providing for the betterment of parks facilities and that acceptance of said funding will enable continued implementation of said betterments; and, be it

FURTHER RESOLVED, that the City Council, upon recommendation of the Mayor and the advice of the Long Range Capital Improvement Budget Committee, that \$500,000 is available for appropriation in the 2023 Capital Improvement Budget, and said 2023 budget, is heretofore adopted by the Council, is hereby amended as attached.

See Attachment

[To be filled out by the CIB Executive Secretary.]

**City of Saint Paul Financial Analysis**

1 File ID Number: RES PH 23-xxx  
 2  
 3 Budget Affected: CIB Budget Parks and Recreation Capital  
 4  
 5 Total Amount of Transaction: 500,000.00  
 6  
 7 Funding Source: Transfer of Appropriations  
 8  
 9 Appropriation already included in budget? No  
 10  
 11 Charter Citation: 10.7.1  
 12  
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**Fiscal Analysis**

16 To amend the Parks and Recreation 2023 Capital Improvement Budget in the amount of \$500,000 for CDBG funding to be transferred  
 17 from PED for North End Community Center.  
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**Detail Accounting Codes:**

**GENERAL LEDGER (GL) - ANNUAL BUDGET**

**Spending Changes**

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40041900	76805	Capital Expenditure	-	500,000.00	500,000.00
TOTAL:				-	500,000.00	500,000.00

**Financing Changes**

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40041900	56250	Transfer from CDBG	-	500,000.00	500,000.00
TOTAL:				-	500,000.00	500,000.00

**ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET**

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

**Spending Changes**

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
C-FMSCAP	C193F26001153	76205	Building Structures	1,000,000.00	-	1,000,000.00
C-FMSCAP	C193F26001153	76210	Land Improvements	8,000,000.00	500,000.00	8,500,000.00
TOTAL:				9,000,000.00	500,000.00	9,500,000.00

**Financing Changes**

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
C-FMSCAP	C193F26001153	56023	Intrafund Bond Draw	9,000,000.00	-	9,000,000.00
C-FMSCAP	C193F26001153	56250	Transfer from CDBG	-	500,000.00	500,000.00
TOTAL:				9,000,000.00	500,000.00	9,500,000.00

69



## Legislation Text

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**File #:** RES PH 22-382, **Version:** 1

---

Amending the spending and financing plans for various City departments.

WHEREAS, the Police, Fire, Parks, and Public Works departments are expected to exceed amounts budgeted for employee and service expenses in 2022; and

WHEREAS, the May 2022 court decision regarding street maintenance fees has negatively impacted City street maintenance revenue projections for 2022; and

WHEREAS, excess City revenues and special fund balances are available to support City spending; and

WHEREAS, the City received a reimbursement from the Workers' Compensation Reinsurance Association (WCRA); and

WHEREAS, workers' compensation costs in the General Fund exceed the amounts budgeted; and

WHEREAS, unspent bond proceeds are available to be repurposed per City policy on the cancellation of bonds; and

WHEREAS, the 2022 City General Fund budget includes funding for the citywide costs associated with Paid Parental Leave in the general government accounts, and

WHEREAS, the 2022 City General Fund budget includes funding for the citywide costs associated with Earned Sick and Safe Time in the general government accounts, and

WHEREAS, the Fire department has identified costs within their department related to Paid Parental leave as outlined in the attached, and

WHEREAS, the Parks department has identified costs within their department related to Earned Sick and Safe Time as outline in the attached, and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul does certify that there are available for appropriation funds in excess of those anticipated in the 2022 budget as indicated in the attachment; and

WHEREAS, the Mayor, pursuant to Section 10.07.3 of the Charter of the City of Saint Paul does certify that the revenue available will be insufficient to meet amounts anticipated in the 2022 budget as indicated in the attachment; and

WHEREAS, the Mayor, pursuant to Section 10.07.4 in of the Charter of the City of Saint Paul does certify that there are appropriations available to transfer between departments,

THEREFORE BE IT RESOLVED, by the Council of the City of Saint Paul, upon recommendation of the Mayor, that the city operating budget, as heretofore adopted and amended by this Council, be hereby further amended in the particulars as specified in the attached financial analysis.

See Attachment.

The St. Paul Long-Range Capital Improvement Budget Committee received this request on December 12, 2022. The Chair reviewed and provided tentative approval, pending a formal vote on January 9, 2023.

**City of Saint Paul Financial Analysis**

1	<b>File ID Number:</b>	RES PH 22-382
2		
3	<b>Budget Affected:</b>	Both Operating and CIB Multiple Departments Multiple Funds
4		
5	<b>Total Amount (transfer of appropriation):</b>	4,863,762
6	<b>Total Amount (supplemental appropriation):</b>	5,606,720
7		
8	<b>Funding Source:</b>	Multiple
9		
10		Appropriation already included in budget? No
11		
12	<b>Charter Citation:</b>	City Charter 10.07.1 & 10.07.4
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**Fiscal Analysis**

This year-end resolution accomplishes the following:

- Increases funding for Police, Fire, Parks, and Public Works employee and service expenses.
- Recognizes decreased revenue projections in the Street Maintenance fund.
- Shifts workers compensation costs from the General Fund to the workers compensation special fund.
- Moves Earned Sick and Safe Time (ESST) funding from the citywide general government account to Parks where costs related to ESST have been incurred in 2022.
- Moves Paid Parental Leave (PPL) funding from the citywide general government account to Fire where costs related to PPL have been incurred in 2022.
- Update operating budgets in City Council and Office of Technology and Communications.
- Update operating budgets in Central Service Fund - Innovation-Technology AU.
- Reduces General Fund debt service costs.
- Reflects increased sales tax revenue projections.
- Adjusts transfer revenue into the General Fund from the STAR and debt funds.
- Updates the STAR, debt, and capital fund budgets.

**Detail Accounting Codes:**

**GENERAL LEDGER (GL) - ANNUAL BUDGET**

**Financing Changes**

GL Annual Budget				CURRENT	CHANGES	AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET		BUDGET
<i>Adjust transfer from debt fund for cancellation of old bond proceeds and debt service</i>						
1	10017100	56230	Transfer from debt service fund	(500,000)	(3,536,650)	(4,036,650)
				TOTAL:	(500,000)	(4,036,650)
<i>Increase transfer from sales tax for eligible City capital</i>						
1	10017100	56225	Transfer from special revenue fund	(200,000)	(1,000,000)	(1,200,000)
				TOTAL:	(200,000)	(1,200,000)
<i>Update operating budgets in OTC for Public Works consulting expenses</i>						
1	10016100	51170	Increase internal charges for consulting services	-	(6,300)	(6,300)
				TOTAL:	-	(6,300)
				General Fund TOTAL:	(700,000)	(5,242,950)

**Spending Changes**

GL Annual Budget				CURRENT	CHANGES	AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET		BUDGET
<i>Recognize increased 2022 spending in the Police, Fire, Public Works, and Parks Departments</i>						
1	10022210	60183	OVERTIME FIRE SWORN	238,698	1,530,407	1,769,105
1	10022210	61135	PERA FIRE	6,991,385	270,882	7,262,267
1	10022210	61010	MEDICARE REGULAR	557,053	22,191	579,244
1	10022210	61550	INDIRECT FRINGES	61,550	76,520	138,070
1	10031302	60145	TRADES NO CITY BENEFITS	57,796	617,259	675,055
1	10031302	61605	TRADES BENEFITS	616,349	367,914	984,263
1	10031302	60150	TRADES NO PAY DAYS	(68,157)	(27,560)	(95,717)
1	10031302	61005	SOCIAL SECURITY	78,942	4,351	83,293
1	10031302	61010	MEDICARE REGULAR	18,462	8,551	27,013
1	10031302	61550	INDIRECT FRINGES	61,550	29,485	91,035
1	10041412	64115	GROUND MAINTENANCE SERVICE	10,140	1,055,752	1,065,892
1	10041105	69590	OTHER SERVICES	-	844,248	844,248
1	10023200	60180	OVERTIME POLICE SWORN	675,394	2,750,916	3,426,310
1	10023200	61130	PERA POLICE	6,520,286	486,917	7,007,203
1	10023200	61010	MEDICARE REGULAR	524,891	39,889	564,780
1	10023200	61550	INDIRECT FRINGES	1,869,938	137,547	2,007,485
				TOTAL:	18,214,277	26,429,546

88	<i>Shift Police workers compensation costs to workers compensation special fund</i>							
89								
90	1	10023200	61805	PERMANENT TOTAL DISABILITY	1,396,503	(1,106,720)	289,783	
91								
92								
93					TOTAL:	1,396,503	(1,106,720)	289,783
94	<i>Reduce General Government transfers to special revenue funds</i>							
95								
96	1	10017535	68115	Reduce GF ETI fee	900,612	(900,612)	-	
97	1	10017535	68116	Reduce GF Innovation Tech fee	1,604,101	(400,000)	1,204,101	
98	1	10017660	79230	Reduce transfer to Workstation Technology special fund	2,089,962	(26,500)	2,063,462	
99								
100					TOTAL:	4,594,675	(1,327,112)	3,267,563
101								
102	<i>Update operating budgets for Earned Sick and Safe Time in Parks Department</i>							
103								
104	1	10017500	74105	Reduce ESST Gen Gov't Contingent Appropriation	80,000	(28,434)	51,566	
105	1	10041200	60410	Increase Parks general fund funding for ESST Costs	-	14,217	14,217	
106	1	10041625	60410	Increase Parks general fund funding for ESST Costs	-	14,217	14,217	
107								
108					TOTAL:	80,000	-	80,000
109								
110	<i>Update operating budgets for Paid Parental Leave in Fire Department</i>							
111								
112	1	10017600	61905	Reduce PPL General Government Appropriation	200,000	(160,000)	40,000	
113	1	10022210	60115	Increase Fire salary budget for PPL costs	25,912,990	130,000	26,042,990	
114	1	10022210	61550	Increase Fire benefits budget for PPL costs	1,979,946	30,000	2,009,946	
115								
116					TOTAL:	28,092,936	-	28,092,936
117								
118	<i>Update operating budgets in City Council</i>							
119								
120	1	10010100	60105	Reduce budget to for transfer to Innovation-Tech	798,378	(85,000)	713,378	
121	1	10010100	79230	Transfer to Innovation-Tech	-	85,000	85,000	
122								
123					TOTAL:	798,378	-	798,378
124								
125	<i>Update operating budgets in OTC Marketing Budget</i>							
126								
127	1	10016400	60140	FULL TIME APPOINTED	101,198	(8,323)	92,875	
128	1	10016400	61110	PERA COORDINATED PENSION	7,554	(624)	6,930	
129	1	10016400	61005	SOCIAL SECURITY	6,245	(516)	5,729	
130	1	10016400	61010	MEDICARE REGULAR	1,375	(121)	1,254	
131	1	10016400	61550	INDIRECT FRINGES	5,036	(416)	4,620	
132	1	10016400	63160	GENERAL PROFESSIONAL SERVICES	-	10,000	10,000	
133								
134					TOTAL:	121,408	-	121,408
135								
136	<i>Update operating budgets in OTC for Public Works consulting expenses</i>							
137								
138	1	10016100	63160	Increase budget for consulting services	674,830	6,300	681,130	
139								
140					TOTAL:	674,830	6,300	681,130
141								
142	<i>Shift General Fund debt payments to sales tax</i>							
143								
144	1	10017530	79215	Reduce public safety fleet debt service transfer	1,040,377	(1,040,377)	-	
145	1	10031301	79215	Reduce Ayd Mill debt service transfer	204,410	(204,410)	-	
146								
147					TOTAL:	1,244,787	(1,244,787)	-
148								
149								
150					General Fund TOTAL:	55,217,794	4,542,950	59,760,744
151								

**Financing Changes**

GL Annual Budget					CURRENT		AMENDED	
Company	Fund-Dept-Cost Center	Account	Description		BUDGET	CHANGES	BUDGET	
157	<i>Reflect increased sales tax revenue projections</i>							
158								
159	1	28511100	40605	Increased sales tax revenue	(18,000,000)	(4,500,000)	(22,500,000)	
160	1	300952019A	56225	Transfer from sales tax fund	(17,500,000)	(5,000,000)	(22,500,000)	
161	1	28551200	56230	Transfer from debt fund to Neighborhood STAR	(4,659,756)	(2,105,092)	(6,764,848)	
162	1	28551300	56230	Transfer from debt fund to Cultural STAR	(1,938,727)	(450,000)	(2,388,727)	
163	1	28551400	56230	Transfer from debt fund to Econ Dev STAR	(1,893,479)	(1,944,908)	(3,838,387)	
164								
165					TOTAL:	(43,991,962)	(14,000,000)	(57,991,962)
166								





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**ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET**

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

**Spending Changes**

Canceling old bond proceeds to pay debt service

Life to Date Activity Budget				CURRENT	CHANGES	AMENDED
Activity Group	Activity	Account Category	Description	BUDGET		BUDGET
C-FMSCAP	C179T12200000	71405	Contingency	248,884	(248,884)	-
C-FMSCAP	C202I30423044	76105	Randolph Bridge - Bond Proceeds Cancellation	2,916,000	(2,416,406)	499,594
TOTAL:				3,164,884	(2,665,290)	499,594

**Financing Changes**

Canceling old bond proceeds to pay debt service

Life to Date Activity Budget				CURRENT	CHANGES	AMENDED
Activity Group	Activity	Account Category	Description	BUDGET		BUDGET
C-FMSCAP	C179T12200000	56017	INTRA FUND IN 2017 BOND DRAW	(248,884)	248,884	-
C-FMSCAP	C202I30423044	56012	Randolph Bridge - Bond Proceeds Cancellation	(444,582)	433,449	(11,133)
C-FMSCAP	C202I30423044	56016	Randolph Bridge - Bond Proceeds Cancellation	(212,916)	210,416	(2,500)
C-FMSCAP	C202I30423044	56017	Randolph Bridge - Bond Proceeds Cancellation	(83,675)	83,675	-
C-FMSCAP	C202I30423044	56018	Randolph Bridge - Bond Proceeds Cancellation	(250,000)	250,000	-
C-FMSCAP	C202I30423044	56019	Randolph Bridge - Bond Proceeds Cancellation	(250,000)	250,000	-
C-FMSCAP	C202I30423044	56020	Randolph Bridge - Bond Proceeds Cancellation	(200,000)	200,000	-
C-FMSCAP	C202I30423044	56021	Randolph Bridge - Bond Proceeds Cancellation	(1,000,000)	988,867	(11,133)
TOTAL:				(2,690,057)	2,665,290	(24,767)

**Financing Changes**

Canceling old bond proceeds to pay debt service

Life to Date Activity Budget				CURRENT	CHANGES	AMENDED
Activity Group	Activity	Account Category	Description	BUDGET		BUDGET
C-FMSCAP	602012A	54505	INTEREST INTERNAL POOL	-	(329,186)	(329,186)
C-FMSCAP	602012A	57205	PREMIUM ON BOND ISSUED HISTORY	-	(104,263)	(104,263)
TOTAL:				-	(433,449)	(433,449)

**Spending Changes**

Canceling old bond proceeds to pay debt service

Life to Date Activity Budget				CURRENT	CHANGES	AMENDED
Activity Group	Activity	Account Category	Description	BUDGET		BUDGET
B-CAPITAL	602012A	79215	Randolph Bridge - Bond Proceeds Cancellation	-	433,449	433,449
B-CAPITAL	602016A	79110	Randolph Bridge - Bond Proceeds Cancellation	11,013,342	(210,416)	10,802,926
B-CAPITAL	602016A	79215	Randolph Bridge - Bond Proceeds Cancellation	205,790	210,416	416,206
B-CAPITAL	602017A	79110	Randolph Bridge - Bond Proceeds Cancellation	10,997,613	(83,675)	10,913,938
B-CAPITAL	602017A	79215	Randolph Bridge - Bond Proceeds Cancellation	112,867	83,675	196,542
B-CAPITAL	602018A	79110	Randolph Bridge - Bond Proceeds Cancellation	11,122,978	(250,000)	10,872,978
B-CAPITAL	602018A	79215	Randolph Bridge - Bond Proceeds Cancellation	228,596	250,000	478,596
B-CAPITAL	602019D	79110	Randolph Bridge - Bond Proceeds Cancellation	11,445,847	(250,000)	11,195,847
B-CAPITAL	602019D	79215	Randolph Bridge - Bond Proceeds Cancellation	56,708	250,000	306,708
B-CAPITAL	602020A	79110	Randolph Bridge - Bond Proceeds Cancellation	8,616,909.00	(200,000)	(200,000)
B-CAPITAL	602020A	79215	Randolph Bridge - Bond Proceeds Cancellation	79,968	200,000	279,968
B-CAPITAL	602021A	79110	Randolph Bridge - Bond Proceeds Cancellation	11,371,000	(988,867)	10,382,133
B-CAPITAL	602021A	79215	Randolph Bridge - Bond Proceeds Cancellation	12,431,351	988,867	13,420,218
TOTAL:				69,066,060	433,449	69,499,509

**Financing Changes**

Closing out old bond proceed accounts

Life to Date Activity Budget				CURRENT	CHANGES	AMENDED
Activity Group	Activity	Account Category	Description	BUDGET		BUDGET
B-CAPITAL	602014A	54505	INTEREST INTERNAL POOL	(671,192)	-	(671,192)
B-CAPITAL	602014A	57115	GO Bond Issued	(9,840,000)	-	(9,840,000)
B-CAPITAL	602014A	57210	Premium GO Bond Issued	(1,159,636)	-	(1,159,636)
B-CAPITAL	602014A	57120	GO Bond Issued	(4,815,000)	-	(4,815,000)
B-CAPITAL	602014A	57215	Premium GO Bond Issued	(171,502)	-	(171,502)
B-CAPITAL	602015A	54505	Interest Earnings	(205,417)	-	(205,417)
B-CAPITAL	602015A	56115	INTRA FUND IN TRANSFER	(82,754)	-	(82,754)
B-CAPITAL	602015A	57115	GO Bond Issued	(10,000,000)	-	(10,000,000)
B-CAPITAL	602015A	57210	Premium GO Bond Issued	(967,586)	-	(967,586)
B-CAPITAL	602015A	57120	Refunding GO Bond Issued	(1,475,000)	-	(1,475,000)
B-CAPITAL	602015A	57210	Premium GO Bond Issued	(63,009)	-	(63,009)
B-CAPITAL	602016A	54505	Interest Earnings	-	(429,719)	(429,719)
B-CAPITAL	602016A	57115	GO Bond Issued	(10,255,000)	-	(10,255,000)
B-CAPITAL	602016A	57210	Premium GO Bond Issued	(964,132)	-	(964,132)
B-CAPITAL	602017A	54505	INTRA FUND IN TRANSFER	(76,532)	-	(76,532)
B-CAPITAL	602017A	57115	GO Bond Issued	(9,960,000)	-	(9,960,000)
B-CAPITAL	602017A	57210	Premium GO Bond Issued	(1,150,300)	-	(1,150,300)
B-CAPITAL	602018A	54505	Interest Earnings	-	(351,196)	(351,196)
B-CAPITAL	602018A	57115	GO Bond Issued	(10,280,000)	-	(10,280,000)
B-CAPITAL	602018A	57210	Premium GO Bond Issued	(1,071,574)	-	(1,071,574)
TOTAL:				(63,208,634)	(780,915)	(63,989,549)

340

341 **Spending Changes**

342 *Closing out old bond proceed accounts*

343 **Life to Date Activity Budget**

Activity Group	Activity	Account Category	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET	
344							
345							
346	B-CAPITAL	602014A	68180	Investment Service	65,000	-	65,000
347	B-CAPITAL	602014A	78901	COST OF ISSUANCE	110,926	-	110,926
348	B-CAPITAL	602014A	79115	Intra Fund Out Transfer	82,754	(82,754)	-
349	B-CAPITAL	602014A	79215	TRANSFER TO DEBT SERVICE FUND	6,533,490	79,469	6,612,959
350	B-CAPITAL	602014A	79110	INTRA FUND OUT BOND DRAW	9,865,160	3,285	9,868,445
351	B-CAPITAL	602015A	68180	Investment Service	20,359	-	20,359
352	B-CAPITAL	602015A	78901	COST OF ISSUANCE	133,788	-	133,788
353	B-CAPITAL	602015A	79110	INTRA FUND OUT BOND DRAW	11,091,178	21,605	11,112,783
354	B-CAPITAL	602015A	79215	TRANSFER TO DEBT SERVICE FUND	1,548,441	(21,605)	1,526,836
355	B-CAPITAL	602016A	68180	Investment Service	-	39,529	39,529
356	B-CAPITAL	602016A	79110	INTRA FUND OUT BOND DRAW	11,013,342	(166,426)	10,846,916
357	B-CAPITAL	602016A	79115	Intra Fund Out Transfer	-	32,154	32,154
358	B-CAPITAL	602016A	79215	TRANSFER TO DEBT SERVICE FUND	205,790	524,462	730,252
359	B-CAPITAL	602017A	68180	Investment Service	39,332	5,793	45,125
360	B-CAPITAL	602017A	79110	INTRA FUND OUT BOND DRAW	10,997,613	(324,195)	10,673,418
361	B-CAPITAL	602017A	79115	Intra Fund Out Transfer	37,200	(10,200)	27,000
362	B-CAPITAL	602017A	79215	TRANSFER TO DEBT SERVICE FUND	112,687	328,602	441,289
363	B-CAPITAL	602018A	68180	Investment Service	-	35,335	35,335
364	B-CAPITAL	602018A	79110	INTRA FUND OUT BOND DRAW	11,122,978	-	11,122,978
365	B-CAPITAL	602018A	79115	Intra Fund Transfer Out	-	281,672	281,672
366	B-CAPITAL	602018A	79215	TRANSFER TO DEBT SERVICE FUND	228,596	34,189	262,785
367							
368				TOTAL:	63,208,634	780,915	63,989,549

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370 **Financing Changes**

371 *Closing out old bond proceed accounts*

372 **Life to Date Activity Budget**

Activity Group	Activity	Account Category	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET	
373							
374							
375	B-CAPITAL	652014F	54505	INTEREST INTERNAL POOL	(150,000)	(29,071)	(179,071)
376	B-CAPITAL	652014F	56115	Intra Fund In Transfer	-	(12,836)	(12,836)
377	B-CAPITAL	652014F	57130	REVENUE BOND ISSUED	(8,070,000)	-	(8,070,000)
378	B-CAPITAL	652014F	57225	PREMIUM REVENUE BOND ISSUED	(34,782)	-	(34,782)
379	B-CAPITAL	652014G	54505	INTEREST INTERNAL POOL	-	(1,130,768)	(1,130,768)
380	B-CAPITAL	652014G	57130	REVENUE BOND ISSUED	(28,195,000)	-	(28,195,000)
381	B-CAPITAL	652014G	57225	PREMIUM REVENUE BOND ISSUED	(4,143,063)	-	(4,143,063)
382							
383				TOTAL:	(40,592,845)	(1,172,675)	(41,765,520)

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386 **Spending Changes**

387 *Closing out old bond proceed accounts*

388 **Life to Date Activity Budget**

Activity Group	Activity	Account Category	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET	
389							
390							
391	B-CAPITAL	652014F	68180	Investment Service	-	17,427	17,427
392	B-CAPITAL	652014F	78901	COST OF ISSUANCE RATING	101,753	(1,597)	100,156
393	B-CAPITAL	652014F	79110	INTRA FUND OUT BOND DRAW	8,000,000	(7,931,458)	68,542
394	B-CAPITAL	652014F	79210	TRANSFER TO SPEC REVENUE FUND	150,000	7,960,000	8,110,000
395	B-CAPITAL	652014F	79215	TRANSFER TO DEBT SERVICE FUND	-	564	564
396	B-CAPITAL	652014G	68180	Investment Service	-	109,353	109,353
397	B-CAPITAL	652014G	78901	COST OF ISSUANCE RATING	340,542	1,583	342,125
398	B-CAPITAL	652014G	79110	INTRA FUND OUT BOND DRAW	32,000,000	(2,460,287)	29,539,713
399	B-CAPITAL	652014G	79115	Intra Fund Out Transfer	-	1,800,000	1,800,000
400	B-CAPITAL	652014G	79215	TRANSFER TO DEBT SERVICE FUND	550	427,090	427,640
401	B-CAPITAL	652014G	79210	TRANSFER TO SPEC REVENUE FUND	-	1,250,000	1,250,000
402							
403				TOTAL:	40,592,845	1,172,675	41,765,520