



**SAINT PAUL  
MINNESOTA**

## DEPARTMENT OF PUBLIC WORKS ASSISTANT CITY ENGINEER



### Street Design & Construction Division Manager

The Street Design & Construction Division consists of approximately 25 engineers, project managers, and technical and administrative staff who design and construct City-owned streets, alleys, and sidewalks. The Street Design & Construction Division Manager is an Assistant City Engineer who leads and oversees all engineering, design, and construction project management efforts throughout Saint Paul. This position has total budgetary preparation and compliance accountability for an operating budget of approximately \$3.8 million and a capital budget of approximately \$39 million in 2023.

This position reports to the Public Works City Engineer and has responsibility for:

- The design, management, and inspection of all City-owned street reconstruction projects. In addition, this position has responsibility for A five year Capital Improvement Plan which is updated and approved annually.
- Each year, the City of Saint Paul reconstructs 1-to-3-miles of streets to improve street paving, curbs and gutters, sidewalks, landscaping, and lighting. The successful candidate will ensure projects are delivered on time and on budget
- The Street Design & Construction Division Manager will build and effective employee development and retention strategy, develop and support an employee culture with a focus on the Mayor's values of equity, innovation, and resilience, as well as the Department of Public Works values of safety, sustainability and equity.
- This position plays a key role in communications, including community engagement and community led design efforts
- Primary point of contact for the Mayor's Office, City Council, MNDOT, Xcel Energy, Met Council, Ramsey County, construction and design partners, Saint Paul Sewer Utility, Saint Paul Regional Water Services, Saint Paul Parks & Recreation and many other City departments.

The successful candidate will be someone with the skills to manage and lead a talented, multi-disciplinary staff. They will have the ability to work with and balance a variety of interests within city government and in the larger community. They will be a person of vision, enthusiasm and conviction about the department's sustainability and diversity goals. The successful candidate will have proven knowledge and experience with all the functions of the Street Design & Construction division.



#### About Saint Paul Public Works

Public Works connects all of Saint Paul's neighborhoods and people by transforming our public infrastructure to deliver safe, sustainable, and equitable systems to meet the changing needs of our communities now and into the future.

Saint Paul Public Works is a nationally accredited department with approximately 350 employees who are responsible for the design, construction, and maintenance of the City's infrastructure that is used millions of times each day by residents, businesses, commuters, and visitors to Minnesota's Capital City.

- 1,874 lane miles of streets, 1,200 miles of sidewalks & 330 miles of alleys
- 806 miles of sanitary sewer & 450 miles of storm sewer
- 38,000 street lights
- 375 signalized intersections
- 80,000+ households for garbage and recycling services





## Requirements

A Bachelor's Degree in Engineering and eight years of professional engineering experience, at least three years of which must have been as a Civil Engineer III or equivalent in engineering fields utilized in the Public Works Department. Must be registered as a professional engineer in the State of Minnesota. No substitution for education.

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May require a valid Minnesota Class D Driver's License, or equivalent out-of-state driver's license.

## Compensation

The salary range for this position is \$107,078 - \$148,761 annually, with starting salary dependent upon experience and qualifications.

## Benefits

The City of Saint Paul offers an excellent paid benefits package, including:

- Health and Dental Insurance
- Vacation and 13 Holidays
- Defined Benefit Pension Plan, equivalent to 7.5% of wages
- Sick Leave
- Contributions to a Post-Employment Health Plan
- Life Insurance
- Subsidized Metro Bus Pass
- Deferred Compensation

Learn more at: [www.stpaul.gov/departments/humanresources/benefits/general-benefits-overview](http://www.stpaul.gov/departments/humanresources/benefits/general-benefits-overview)

## Application Process

To be considered for this exceptional career opportunity, please apply online at [stpaul.gov/jobs](http://stpaul.gov/jobs). You will indicate which Assistant City Engineer position(s) you are interested in on the application. The application closes on February 15, 2023 at 4:30 PM CST. Additional information about the City of Saint Paul can be found at [www.stpaul.gov](http://www.stpaul.gov).



## About the City of Saint Paul

As the seat of government for Minnesota, Saint Paul is the state's historical and cultural heart. Life in Saint Paul flows deep with tradition, wide with talent and diversity, and strong with economic and cultural vitality. Saint Paul is a thriving commercial center and is home to Fortune 500 company headquarters, large regional enterprises and countless small businesses and professional firms.

- Estimated population size is 344,000 as of 2020.
- Saint Paul is governed with a strong mayor-council form of government.
- Melvin Carter is the 46th, and first African-American mayor of the City of Saint Paul and was reelected for a second term in 2021.
- More than 80 languages are spoken in Saint Paul public schools.
- Saint Paul's population is 48.8% White non-Hispanic, 19.2% Asian, 16.5% Black or African American, and 9.7% Hispanic or Latino.

