

# Youth Jobs 1 Hiring Timeline



## 1. APPLY



Apply to Right Track between February 1-28

# 2. TRAIN



Sign up and attend a Pre-Employment training in March

#### 3. EXPLORE



Participate in Career Exploration in April. (Must have attended pre-employment training prior to this event)

### 4. INTERVIEW



Interview with employers in April. Hiring decisions made in May

# 5. SUBMIT



Complete and submit all required payroll paperwork (You'll need your I-9 documents)

# 6. START



Jobs will start early to mid-June. The week before jobs start you can do up to 3 hours or worksite specific training



651-266-6363 RightTrack@ci.stpaul.mn.us http://righttrack.stpaul.gov

