



CITY OF ST. PAUL
 DEPARTMENT OF SAFETY AND INSPECTIONS
 375 JACKSON STREET, SUITE 220
 ST. PAUL, MINNESOTA 55101-1806

FENCE PLAN REVIEW/PERMIT APPLICATION

Visit our Web Site at www.stpaul.gov/dsi

Number	Street Name	St. Ave. Blvd. Etc.	N S E W	Suite/Apt	Building Name	Date
--------	-------------	---------------------	---------	-----------	---------------	------

PROJECT ADDRESS	Contractor (Include Contact Person)	Address City State, Zip+4	Phone
(Permit will be mailed to the Contractor's Address)			

Contractor's Email:

Property Owner (Include Contact Person)	Address City State, Zip+4	Phone
--	---------------------------------	-------

The Fence will be erected on property which is :	Type of Fence (Check all applicable boxes)		ESTIMATED VALUE OF PROJECT	
	Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Enter # of Dwelling Units <input type="checkbox"/>	Non-Obscuring Fence (Chain Link, Rail, etc.) <input type="checkbox"/> 1 Barbed Wire Fence <input type="checkbox"/> 3 (For Barbed Wire Fences Only: A Certificate of Insurance is Required Call 651-266-8989 for Insurance Requirements)	Privacy Fence (Obscuring) <input type="checkbox"/> 2 Swimming Pool <input type="checkbox"/> 4	\$

Fence Length: (Enter Total Lineal Feet)	Fence Height: Feet Inches	Will the Fence be erected on a corner lot: Yes <input type="checkbox"/> No <input type="checkbox"/>
---	----------------------------------	--

Description of Project:

Applicant certifies that all information is correct and that all pertinent state regulations and city ordinances will be complied with in performing the work for which this permit is issued.

Applicant's Signature : _____ Date : _____

For Office Use Only

Zoning Remarks	(For Barbed Wire Fence Only)	Historical Preservation	Zoning District	Lot Size Width Depth	SUMMARY OF FEES		
	Certificate of Insurance	Required <input type="checkbox"/>	Property Usage	Reviewed By	Date	Fees (For 1" 200 lineal feet) \$ 45.00	
	Required <input type="checkbox"/>	Required <input type="checkbox"/>	State Valuation	Plan Number	Total Fees		
Plan Review Remarks	Reviewed By					(For Office Use Only) PLAN REVIEW/PERMIT #	

A 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement.*

Signature of Cardholder (required for all charges): _____

<input type="checkbox"/> AMEX <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	Security Code <input type="text"/>	Expiration Date: Month /Year <input type="text"/>
BILLING ZIP CODE: <input type="text"/>	<input type="text"/>	<input type="text"/>
Enter Account Number <input type="text"/>	<input type="text"/>	<input type="text"/>

If you are paying for your permit by *American Express, Discover, MasterCard or Visa* you may fax your application.

The credit card information section must be filled in and signed.

Our FAX number is 651-266-9124.

If paying by check, please mail the application and the check to us.

*Effective April 3, 2021, a 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the service fees. If paying online, applicants will also have the option to pay by e-check. There is no service fee for this payment type.

Effective: 02/25/2023

INSTRUCTIONS FOR FENCE PLAN REVIEW/PERMITS

NOTE: The City of Saint Paul no longer requires an inspection for fences less than 7 feet in height, unless the fence is barbed wire or encloses a swimming pool. Also, the City of Saint Paul does not settle property line disputes. It is the applicant's responsibility to ensure the fence is properly located.

FEES:

\$45.00 for the first 200 lineal feet or fraction thereof erected and \$15.00 for each additional 100 lineal feet or fraction thereof.

REQUIREMENTS:

A site plan drawing must be submitted indicating the following information:

- 1) All lot dimensions.**
- 2) Location of the dwelling unit and/or other structures.**
- 3) Street and alley locations.**
- 4) Location and height of fence segments.**

**NOTES: Corner Lots must be indicated.
There are special requirements for obscuring fences at intersections.**

**Barbed Wire fence requires a Certificate of Insurance.
Please call 651-266-8989 for specific insurance details.**

Any questions, please contact Plan Examiners, call 651-266-9007

When applicable, contact Building Inspectors between 7:30 AM - 9:00 AM,
Monday – Friday for inspections requests.
Phone number is 651-266-9002.

Additional information may be obtained by calling 651-266-8989,
Monday - Friday, 7:30 AM - 4:30 PM.

Visit our Web Site at www.stpaul.gov/dsi