



SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124
Visit our Web Site at: www.stpaul.gov/dsi

**RADON MITIGATION SYSTEM
PERMIT APPLICATION**

PROJECT ADDRESS:	Number	Street Name	Rd, St, Ave, etc.	Direction	Unit #	Building Name
Contractor (Include Contact Person)				Address City State, Zip+4		Phone
Contractor Email:						
Property Owner (Include Contact Person)				Address City State, Zip+4		Phone
New Construction (The city no longer requires permits for the installation of radon mitigation systems in existing residential structures).						
NEW Commercial <input type="checkbox"/>			NEW Residential <input type="checkbox"/> , number of dwelling units:			
Estimated Start Date: _____				Estimated Value of Radon Work:		\$
Estimated Completion Date: _____						

RADON SOIL EXHAUST SYSTEM:					
Passive <input type="checkbox"/> Pipe Size (required) _____					
Active <input type="checkbox"/> (provide additional information below)					
PIPE SIZE	FAN	MAKE	MODEL	CFM	

Describe scope of work and location:

<i>Applicant certifies all information is correct and all pertinent state regulations and city ordinances will be complied with while performing the work stated on this permit</i> Print Applicants Name: Applicant's signature: Date:	SUMMARY OF FEES	
	Permit Fee (Minimum fee \$150.00)	
	State Surcharge (Minimum \$0.50)	
	TOTAL	
<i>A 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider; the city does not receive any of these fees.</i>		FOR OFFICE USE ONLY PERMIT NUMBER

<input type="checkbox"/> AMEX <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover				EXP (MM/YY)		Verification code (CVV2)			
Billing Zip code:									
Enter Account Number									
Signature of Cardholder (required for all charges):									

PAYMENT INFORMATION

If you are paying for your permit by *American Express, Discover, MasterCard or Visa*, you may fax your application to our office. Our fax number is 651-266-9124.

Effective April 3, 2021, a 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to process credit card transactions. These fees are paid directly to the vendor; the city does not receive any of these fees.

If paying by check, please mail the application and the check to us at: 375 Jackson Street, Suite 220, Saint Paul, Minnesota, 55101.

No permit is required for radon mitigation systems in existing residential structures.

INSTRUCTIONS FOR PERMIT FEE CALCULATION

Radon Mitigation Systems

The fee shall be one percent of the total valuation of the work per dwelling unit. Value of the work must include the cost of installation including all labor, materials, and equipment necessary for installation. The minimum fee shall be \$150.00 per system. State surcharge is applicable. See below.

The state surcharge fee is based on the valuation of the job:

\$1.00 to \$1,000.00	is \$0.50.
\$1,001.00 and up	is 0.0005 times the value of the job

To speak to your plumbing inspector, or to schedule an inspection, call 651-266-9005 during office hours, 7:30 to 9:00 a.m., Monday-Friday only.

To obtain additional information regarding the application for radon plumbing permits, you may contact the Department of Safety and Inspections at 375 Jackson St., Saint Paul, MN 55101, or call 651-266-8989.

More Information for New Homes

For more information about installing radon systems in new residential structures, please refer to the [Section 1303.2400 of the 2020 Minnesota Provisions to the Minnesota State Building Code](#) or review the Minnesota department of Labor and Industry [Fact Sheet](#).

More Information for Existing Homes

For more information and guidance on installing radon mitigation systems in existing homes, you may visit the [Minnesota Department of Health's Radon Mitigation page](#), which covers several relevant topics for consumers, including system appearance, operation, and requesting a free inspection. You may also visit the [Find a Radon Mitigation Professional page](#) to learn how to locate a professional and what questions to ask them.