

# SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING MINUTES

Monday, July 10, 2023, 3:30 – 5:30 pm | Rondo Community Library

- I. **Call to Order:** the meeting was called to order at 3:31 pm, by Chair Tobolt.
- II. **Roll Call and Establish Quorum / Introduction Icebreaker**
  - **Members in Attendance:** Lauren Dees-Erickson, Jack Fei, Raymond Hess, Jon Kelly, Darren Tobolt, Pang Yang, and Elsa Vega Perez
  - **Members Excused:** Abshir Ali
  - **Members Absent:** Abdi Ahmed, Pat McQuillan, and Ryan Vue
  - **City Staff and Guests:** Nichelle Bottko Woods, Bruce Englebrecht, Alice Messer, Anne Weber
- III. **Approval of Meeting Agenda and Minutes:** Vega Perez moved, and Kelly seconded to approve the meeting agenda, motion passed. Vega Perez moved to approve the minutes from June 26. Hess seconded. Motion Passed.
- IV. **Budget Amendments**
  - **Public Works Budget Amendments were presented by Anne Weber**
    - i) [RES PH 23-180 Budget Amendment for the 2018, 2019, 2020 and 2021:](#) Dees-Erickson moved, and Vega Perez seconded to recommend approval of the resolution. Anne Weber answered committee questions. The motion passed.
    - ii) [RES PH 23-181 Budget Amendment for the Minnesota Street Phase 1:](#) Kelly moved to recommend approval of the motion. Hess seconded. Anne Weber presented on the resolution and answered committee questions. The resolution is to close out funding from previous years. Motion passed.
  - **Parks Budget Amendments were presented by Alice Messer**
    - i) [RES PH 23-161 NECC HUD Grant Bud Amd:](#) Vega Perez moved to recommend approval of the motion. Fei seconded. Alice Messer presented on the resolution and answered committee questions. Motion passed.
    - ii) [RES PH 23-188 Pedro Park CDBG Budget Amendment:](#) Kelly moved to recommend approval of the motion. Hess seconded. Alice Messer presented on the resolution and answered committee questions. Members asked about the

details and if there would be future CIB asks related to this park. The Parks department is actively looking for donations and likely there will be additional City requests needed for this request. Motion passed.

- iii) [RES PH 23-189 West Minnehaha HVAC CDBG Budget Amendment](#): Vega Perez moved to recommend approval of the motion. Yang seconded. Alice Messer presented on the resolution plan for HVAC replacement and answered committee questions. Motion passed.

**V. Other Business**

- VI. Capital and Deferred Maintenance, Phase 2 Criteria and Timeline:** Bruce Englebrecht Real Estate Division of the Office of Financial Services presented on the draft timeline, project application and scoring criteria proposed for Phase 2 of the Capital and Deferred Maintenance funding process for 2023. Committee members discussed concerns related to not seeing funding in the initial review. It was determined that this data should be available during review of projects. A request for ability to score on a rank able sheet and discussion about splitting up the committee to score projects depending on the number of projects submitted. About 82 were submitted in previous years, but the deadline for submission for this year is 9.11.23. Request for a committee ranking session after applications are sent for ranking.

**VII. Announcements**

- Next Meeting: Monday, August 14, 3:30 – 5:30 pm

- VIII. Adjournment:** the meeting was adjourned at 5:19 pm