Professional Employee Classifications
Benefit Fact Sheet for Prospective Employees

Vacation

Vacation accrual rates for full time Professional titles are:

<table>
<thead>
<tr>
<th>Years of Service</th>
<th>Days of Vacation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st year thru 4th year</td>
<td>17 days</td>
</tr>
<tr>
<td>5th year thru 7th year</td>
<td>20 days</td>
</tr>
<tr>
<td>8th year thru 15th year</td>
<td>24 days</td>
</tr>
<tr>
<td>16th year thru 19th year</td>
<td>27 days</td>
</tr>
<tr>
<td>20th year and thereafter</td>
<td>29 days</td>
</tr>
</tbody>
</table>

Part-time employees receive a pro-rated number of days based on the number of hours worked each year.

Vacation accrual rate is based on years of service for both part-time and full-time employees.

Holidays

Employees receive eleven (11) calendar holidays as listed below:

- New Year’s Day
- Martin Luther King Day
- Presidents’ Day
- Memorial Day
- Juneteenth Day
- Independence Day
- Labor Day
- Veterans’ Day
- Thanksgiving Day
- Day after Thanksgiving*
- Christmas Day

*For all employees assigned to the Library, the Day after Thanksgiving shall be considered a normal work day and Christmas Eve shall be recognized and observed as a paid minor holiday.

Health Insurance

The City’s current health carrier is Medica. There are four (4) deductible plans and one (1) co-pay plan. The cost to the employee depends on the plan chosen.

Sick Leave

Full-time employees earn the equivalent of 12 days of sick leave per year. Part-time employees receive a pro-rated amount.
Retiree Insurance

City contribution for retiree insurance is $300.00 per month for qualifying employees.

Severance

Benefits are based on years of service and sick leave credit accrual. Employees may earn up to a maximum of $17,000 for severance depending on the plan/s for which they qualify. 105% of the severance pay will be contributed to a Post Employment Health Plan (PEHP).

Safety Shoes

Employees required to wear safety shoes are reimbursed $65.00 per year toward the purchase of one (1) pair of safety shoes.

Uniforms

Employees in specified titles are eligible for a uniform reimbursement.

Deferred Compensation

All employees have access to a deferred compensation program. Employer match is available after one (1) year. Employer matches are available after a specified number of years of service.

Public Employees Retirement Association (PERA)

Eligible employees receive a generous matching contribution to employees’ pre-tax contribution to the State of Minnesota’s Public Employer Retirement Association defined benefit pension plan. Additional information can be found at: https://mnpera.org/ or https://member.mnpera.org/MemWeb.dll

General

Other general benefits available to City employees include direct deposit of paychecks, reduced cost of monthly MTC bus passes and pre-tax flexible spending accounts for medical and daycare expenses.

This listing is a general summary of the benefits available to employees as provided by this bargaining unit’s collective bargaining agreement and is not intended to convey all possible benefits or to be regarded as official. Specific details can be found within each individual bargaining unit agreement. Prospective employees are encouraged to consult the appropriate bargaining unit agreement. Contracts can be found on the Labor Relations web site which is located at https://www.stpaul.gov/sites/default/files/2023-07/EG06-contract.pdf

An Affirmative Action Equal Opportunity Employer

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