



CITY OF SAINT PAUL
Melvin Carter, Mayor

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Saint Paul, Minnesota 55101-1806

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For plumbing, please have the master plumber or Minnesota Registered Engineer submit the plans, plumbing permit, and Alternate Code Compliance together all at the same time with two duplicate hard copies as the plumbing section is not set up for electronic submission of plans at this time.

Statute indicates we can accept plumbing plans from a plumbing master who will be performing the work or a Minnesota Registered Engineer.

Two sets of complete plumbing plans and specifications must be submitted directly to the City of Saint Paul Department of Safety and Inspections (DSI) Plumbing Section at 375 Jackson Street, Suite 220 for review along with the proper plumbing permit application and fees (in this case the Alternate Code Compliance request also). Plumbing inspections will be performed by the City of Saint Paul DSI Plumbing Inspectors. A copy of the plan that was submitted for review and approval shall be on site with the approved set of construction documents to allow the installer to install according to the approved plan and to assist the inspector to verify installation according to the approved plan.

Construction shall not proceed except in accordance with an approved set of construction plans.

Two complete plumbing plan submittals must include the following:

- ❖ **Utility Site Plan:** Show the building, service lines, well and septic system locations on the property. If no new service connections will be installed, include a statement.
- ❖ **Floor Plan:** Show all fixture locations, all horizontal drainage pipe locations and all pipe sizes for new plumbing.
- ❖ **Roof Plan:** Show the location of roof drains and the roof area served by each roof drain. If no internally piped roof rain will be installed, include a statement.
- ❖ **Water Riser Diagrams:** Isometric drawings of the water supply system showing all pipe sizes and all fixtures.
- ❖ **Soil, Waste and Vent Riser Diagrams:** Isometric drawings of the waste and vent system showing pipe sizes and fixtures.
- ❖ **Plumbing Specifications:** Include a list of the manufacturer and model numbers of the plumbing fixtures, a list of pipe materials including the quality standard (ANSI, ASTM, etc.), testing and disinfection procedures.
- ❖ **Signature:** The plans must be designed by either an engineer that is registered in the state of Minnesota, or by the licensed master plumber that will be installing the plumbing. Each sheet must be signed by the designer.

Upon confirmation from DSI receiving the required items and the contractor receiving an approved set of construction plans, the plumbing contractor may proceed to install. All installations must meet the Minnesota Plumbing Code and required inspections must be notified and performed in accordance with Minnesota Rules, parts 1300.0215 Subpart 1 & 1300.0215, Subpart 3.

The purpose of plan review is to check whether proposed projects will comply with the Minnesota Plumbing Code. If they do not, corrections will be made on the plan rather than to an actual installed plumbing system, saving time and expense. Specific items reviewed are adequate pipe sizing, proper pipe connections, approved pipe material, fixture specifications, and backflow prevention devices.

Be advised that incomplete submittal or inaccurate information will delay the request and/or the permitting application will be declined. In cases where the information provided on the permit application is not accurate or is misleading and does not reflect the scope of "minor remodel" installation, a letter will be issued requesting an additional plan and/or information. Plans shall be submitted by a registered engineer. However, a master plumber may sign and submit plans for projects where they are performing the installation. The amount of time needed to review plans once they reach our office may vary depending on the number of plans submitted for review.



SAINT PAUL
MINNESOTA

Steve Fernlund

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