



**SITE PLAN REVIEW COMMITTEE MEETING**  
**Tuesday, March 5, 2024**

**Microsoft Teams Virtual Meeting: (612) 315-7905 Conference ID: 632 305 95#**

<u>Time</u>	<u>Proposed Site Plan</u>
9:00	SPR Committee – Old/New Business
9:15	MCIT Office Plaza Renovation 100 Empire Dr Site Improvement – removing, redesigning and installing new walls, walks, railings, and landscaping Minnesota Counties Intergovernmental Trust SPR #24-014125

**Applicants should participate in the Site Plan Review Committee meeting via a Microsoft Teams call.**

At the Site Plan Review meeting, applicants will discuss their project’s site plan with Saint Paul's Site Plan Review Committee. The Committee includes City staff from Zoning, Planning, Traffic Engineering, Streets, Sewers, Water, Fire Inspections, Forestry, and Parks.

The purpose of the meeting is to coordinate Site Plan review across City departments.

- Applicants are encouraged to bring the project’s engineer, architect, and/or contractor for technical questions.
- Site plan application and documents were routed for City staff review prior to the meeting.
- City staff will provide comments and ask questions based on review of the site plan.
- During the meeting a determination will be made as to whether revisions are required.
- City staff will document site plan comments and conditions in a letter to the applicant.

Contact the SPR Coordinators [SitePlanReview@ci.stpaul.mn.us](mailto:SitePlanReview@ci.stpaul.mn.us) or DSI’s Zoning Division (651-266-9008) with questions.