



The City of Saint Paul Provides Financial Assistance for Sewer Repairs

Dear Property Owner,

The City of Saint Paul has a Sewer Assessment Program that provides financial assistance to property owners facing expensive sewer repairs. There is no waiting period for approval and participation in the program is voluntary. The fixed interest rate for this program is set by the City Council and is subject to change without notice. For more information regarding the interest rate, please call **651-266-6234**.

Before obtaining a permit for your sewer repairs, your licensed sewer contractor is required to inform you about the Sewer Assessment Program and to submit this document with your signature to the City of Saint Paul. Please provide the information requested below to confirm that your licensed sewer contractor has informed you about the program.

Thank you.

Property Address: _____

Name of Property Owner: _____

Phone Number of Property Owner: _____

Company Name of Licensed Sewer Contractor: _____

Was Program Information Page Given to Property Owner? Yes _____ No _____

Signature of Property Owner: _____ **Date:** _____

See next page for more information about the Assessment Program



City of Saint Paul Financial Assistance Program (Sewer Assessment Program)

651-266-6234

Program Information

Who is eligible?

- Any City of Saint Paul property owner who owes **no delinquent taxes** on a property in need of any of the following work done.
 - Repair of an existing sanitary sewer service.
 - Replacement of an abandoned or removed sanitary sewer service that is or was located along the alignment of a previously functioning sanitary sewer service. Please note that this program cannot be used for the construction of a new sanitary sewer service along an alignment that previously did not have a functioning sanitary sewer service.
 - Disconnection of a rainleader.
 - Rerouting of a private storm sewer service from the City's sanitary sewer system to the City's storm sewer system.

What are eligible costs?

- Costs (parts, labor, restoration, etc.) deemed necessary for performing any of the work listed above.

How long is the approval and processing time?

- There is no waiting period and financial assistance is available immediately. Please call the City of Saint Paul Sewer Utility at 651-266-6234 for more information.

Is the Program voluntary?

- Yes. Property owners have the option to arrange for private financing.

When is payment due?

- The charges of the work performed will be collected through property taxes over a twenty year period at a fixed interest rate.
- The fixed interest rate for this program is approved by the City Council and is subject to change without notice.
- An administrative fee of \$60 is added to the total cost.
- Payment in full can be made any time prior to end of period without penalty.

When does the contractor get paid?

- After the work is completed and all required forms are received and approved by the Sewer Utility, the City's Finance Department processes and mails out a check to the contractor on the property owner's behalf.

Is there more information about the program?

- For more information about the program, please call the City of Saint Paul Sewer Utility at 651-266-6234.
- Information is also available online at www.stpaul.gov/sewer. Click on *Saint Paul Financial Assistance Programs* in the left margin. Click on Assessment Program Application.
- Completed sewer assessment forms can be emailed to: [Assessment packet complete_1.pdf \(stpaul.gov\)](#),

City of Saint Paul Sewer Assessment Program

Application for Sewer Assessment

As owner of the property listed below, I have reviewed the Sewer Assessment Program instructions and agree to the following terms and conditions:

Administration Fee: I will be charged a one-time fee of \$60.00 for administration, which will be included in the cost assessed against my property.

Payback period: Cost of work performed, administrative fees, and interest will be collected through my real estate taxes over a twenty-year period. Interest charges will be based on the fixed rate approved by the Saint Paul City Council and is subject to change without notice. (For more information regarding the interest charges, please call **651-266-6234**.) I may pay the unpaid balance in full at any time during this twenty-year period, without penalty.

Waiver of Appeal: I AGREE TO WAIVE MY RIGHT TO APPEAL THIS ASSESSMENT. I AGREE TO SIGN AND SUBMIT THE REPAIR COMPLETION FORM PROMPTLY UPON COMPLETION OF MY SEWER REPAIR WORK. THE CITY WILL NOT BE RESPONSIBLE FOR ANY CHARGES THE LICENSED SEWER CONTRACTOR MAY LEVY FOR FAILURE TO RECIEVE PAYMENT PROMPTLY DUE TO THE PROPERTY OWNER NOT SUBMITTING ALL REQUIRED DOCUMENTS ON TIME.

Damage Awards: If the work performed was necessitated by damage resulting from the actions of another party, and I collect compensation from that party, I agree to apply the full amount collected towards the unpaid balance of the assessment.

Property Address: _____
(Location where work will be performed)

Owner's Name (print): _____

Owner's Signature: _____

Owner's Address: _____
(If different from property address)

Telephone Number: _____

Date: _____

Please return this completed "Application for Sewer Assessment" form, and at least one (preferably three) contractor bids to:

St. Paul Sewer Utility
700 City Hall Annex
25 W 4th St
St. Paul, MN 55102

May also be faxed or emailed.
Fax number: 651-298-5621
Email address: PW-SewerAssessment@ci.stpaul.mn.us

If you are not delinquent on your property taxes, you are eligible to use the program. Please call Sewer Utility at (651) 266-6234 for questions.