

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MINUTES

Monday, December 9, 2024, 5:00 – 7:00 pm | Rondo Community Library

- I. Call to Order at 5:11 pm by Chair Tobolt
Roll Call
 - a. Members in attendance: Makayla Cox, Lauren Dees Erickson, Raymond Hess, Robert (Brian) Jackson, Darren Tobolt, Carl Johnson, Pat McQuillan, April Eh, Nardos Ashenafi
 - b. Members excused: Pang Yang, Demetrius Shaw
 - c. Members absent: Liam O' Brien
 - d. City Staff and Community Members in Attendance: Nichelle Bottko Woods, Shannon Forney - Office of Financial Services; Alice Messer- Parks and Recreation; Josh Schaffer - Library; Jane McClure – Village/Monitor
- II. Approval of Meeting Agenda: Dees-Erickson moved to approve the agenda, Hess seconded, motion passed.
- III. Approval of November 4th Meeting Minutes: Hess moved to approve the minutes, Dees-Erickson seconded, motion passed.
- IV. Budget Amendments
Alice Messer from Parks and Recreation presented the following budget amendment:
 - a. **Parks RES PH 24-304**
Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$250,000 to reflect funds received from the National Park Service for the Samuel Morgan Regional Trail Reconstruction project. Cox moved and Johnson seconded to recommend approval of the motion. Motion passed.
Josh Schaffer from Library presented the following budget amendment:
 - b. **Library RES PH 24-305**
Moving \$556,879 from 2024 Library General and Special funds to the Library Agency's Transforming Libraries construction and renovation project. Dees-Erickson moved and Cox seconded to recommend approval of the motion. Motion passed.
- V. New Business
 - a. 2025 Chair and Vice Chair Elections: Tobolt presented the slate of nominated candidates as Lauren Dees-Erickson for Chair and Demetrius Shaw for Vice Chair. Chair Tobolt moved and the committee unanimously voted to recommend approval of the motion. Motion passed.
 - b. 2025 CIB Committee Calendar and Locations: Nichelle Bottko Woods led a discussion on CIB calendar and meeting locations for 2025. Meeting location is encouraged to have variation. Member indicated interest in meeting at North End Community Center

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as well as at Rondo Library. The committee did not have as much interest in meeting downtown due to accessibility, parking expense, etc.

- c. Capital Planning Team Appointments: Chair Tobolt presented information for the appointments to the Capital Planning Team. Two CIB members will be appointed to the Capital Planning Team at the January CIB meeting. He mentioned that the meetings these appointees will attend occur during the workday, and therefore require some amount of schedule flexibility to participate.
 - d. CIB 101 Refresher and Committee Discussion: Nichelle Bottko Woods presented a CIB re-orientation of CIB processes, funding sources, and timelines. This is intended to become an annual refresher / training for all members. New members will also receive this orientation prior to service.
- VI. Announcements
- a. Next Meeting: Monday, January 13, (Rondo Community Library)
- VII. Meeting adjourned at 6:20pm