



City of Saint Paul
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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, February 13, 2017 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Rebecca Airmet, Mohamed Berre, Larvel Bunker, Kellie Charles Connor, Raymond Hess, Samakab Hussein, Chai Lee, Elizabeth Matakis, Mary Morse Marti, Noel Nix, Tiffany Orth, Paul Raymond, Corina Serrano, Darren Tobolt, Kurt Zilley
Members Excused:	Joel Clemmer, Amy Huerta, Paulette Swindeman
Members Absent:	
Visitors and City Staff Present:	Abdiwahab Ali John McCarthy Marissa Peterson Mike Hahm – Parks Director Alice Messer – Parks Ann Weber - Public Works Ellen Stewart – Parks Brad Meyer - Parks Melvin Robinson – St. Paul Parks Commission Andy Troka – St. Paul Parks commission Jenna Fletcher – Trust for Public Land Tim Dettlaff – Ameresco Mark Retish - Ameresco



1. Convene
2. Approval of Agenda

Mr. Clemer motioned to approve agenda, Mr. Bunker seconded. All approved.

3. Approval of February 13, 2017 Meeting Minutes

Ms. Marti motion to approve minutes, Mr. Lee seconded. All approved.

4. Reset & Introductions / Chairs Comments

Mr. Noel began proceeding by asking everyone in the table to introduce themselves, since there were new members in the CIB committee.

5. Parks Asset Management Presentation

Director Mike Hahm addressed the CIB Committee by stating that he “is very pleased to be before you all and looks forward to updating the CIB Committee on our Assets Management Project. He explained that this project is a facilities index rating system of Parks assets, which will allow us to better understand the shape and condition of our assets, the cost of maintenance next year and in 10 years”. Once the director finished the projects introductions he proceeded to introduce the contracting firm that is leading the project Amarsco.

Tim and Mark from Amarasco did a PowerPoint presentation and explained to the committee the exact methodology and science they use for this project, the list of cities and municipalities they have served.

They also gave an overview of the company, scope and project and went over the methodology.

During the presentation Tiffany Orth asked Tim from Amersco if during the project they looked at end user and feedback from folks who use the Parks assets.

Tim stated that isn't in the current scope.

Ms. Airmet asked what factors you are using for prioritization.

Tim answered technical priority such as the year, condition and utilization of each asset. Tim stated that this project touches on differed maintenance of Parks assets to better understand conditions of each building and the cost of maintenance versus current budget constraints.

Director Mike also stated that this would give the City and the community a complete picture of the Parks assets systems and data to inform investment decisions.

Once the presentation ended

6. Action Items

Parks

RES PH 17-43: Amending the financing and spending budget in the Department of Parks and Recreation by adding Commercial Vitality Zone (CVZ) funds in the amount of \$275,000 allocated for the construction of the Swede Hollow Overlook project.

Mr. Nix asked Kathy Korum if she could talk to the committee about the Commercial Vitality zone projects.

Ms. Korum stated that the CVZ allows for economic/infrastructure investments.

Mr. Hess asked will the plaza improve the areas.

Ms. Korum stated hopeful since Plaza creates connection to parks.

Ms. Charles motioned for approval and Mr. Lee seconded. All approved.

RES PH 17-49: Authorizing the Department of Parks and Recreation to accept \$25,000 allocated from the Capitol Region Watershed District's Special Projects Grant Program and to amend the financing and spending budget in the Department of Parks and Recreation to add \$25,000 for the feasibility phase of the Jimmy Lee Play Area project.

Mr. Tobolt motioned for approval and Ms. Bunker seconded. All approved.

RES PH 17-50: Authorizing the Department of Parks and Recreation to accept \$75,000 allocated from the Capitol Region Watershed District's Special Projects Grant Program and to establish a financing and spending budget in the Department of Parks and Recreation to add \$75,000 to complete a feasibility study for the Victoria Park storm water project.

Ms. Korum explained that contaminants were found in the soil and this would help the project along.

Mr. Raymond motioned for approval and Ms. Marti seconded. All approved.

Public Works

RES PH 17-46: Amending the financing and spending plans in the Department of Public Works in the amount of \$729,705 in additional revenues, \$571,814 transfer of appropriations and \$51,859 in lapsed appropriations.

Ms. Weber stated that cost sharing agreement between County and City. Sometimes county doesn't pay when prices change within the project.

Mr. Nix was county funding pulled back?

Ms. Weber. No, the funding is there but this is to help for the few dollars that don't match up. Usually lapse in funding from federal grants.

Mr. Nix why are all of these accounts moves happening in one resolution?

Ms. Weber because Council asked for one resolution.

Mr. Tobolt moved for approval and Ms. Matakis seconded. All approved.

7. Public Works MSA Projects Presentation

Ms. Weber went through the MSA projects lists going through each type of project and the length of each project and funding sources. The committee then asked about projects they were interested in learning more about.

Ms. Airmet asked if decorative pavers will be removed.
Ms. Weber stated that they are being replaced.

Mr. Hess asked about the Dale Street Bridge project and its funding.
Ms. Weber stated that county pays for portion and the city pays a portion.

Ms. Airmet asked about Downtown traffic signal project.
Mr. Weber stated that we aren't addressing signals per se but just the software system.

Ms. Airmat motioned for approval and Mr. Lee seconded. All approved.

8. CIB Process Update

Mr. Ali went over the next steps in the CIB process redesign.

9. Adjourn

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