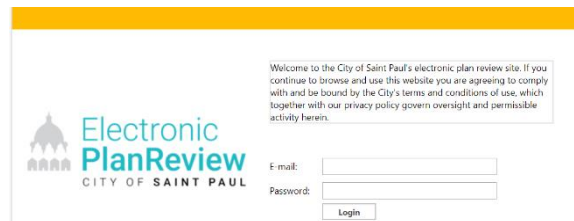# Logging into Electronic Plan Review for the first time

1. You will receive a temporary password to log in to Electronic Plan Review in the Project Invitation email

2. Click on the link to log in to Electronic Plan Review and use the temporary password provided

3. The User Profile screen will open

1) Enter the required information indicated by the yellow-orange fields to include: Creating a security question and answer and a new password.

   NOTE: The password must be between 8-12 characters, have 1 upper case letter, 1 lower case letter, 1 number, and **no special characters**

4. Click SAVE, this will take you to the home page

   Subsequent logins - use the password that you entered in your User Profile page - this will take you directly to the home page