

WHITE - CITY CLERK  
PINK - FINANCE  
CANARY - DEPARTMENT  
BLUE - MAYOR

CITY OF SAINT PAUL

Council File NO. \_\_\_\_\_

269057

Council Resolution

Presented By \_\_\_\_\_

*[Handwritten Signature]*

Referred To \_\_\_\_\_ Committee: \_\_\_\_\_ Date \_\_\_\_\_

Out of Committee By \_\_\_\_\_ Date \_\_\_\_\_

WHEREAS, the City Council, by Resolution No. 266179, approved on October 9, 1975, approved guidelines and steps for the establishment of the citizen participation process to aid the City in the development of programs for the City and its neighborhood; and

WHEREAS, the Summit Hill Association has applied for recognition as the General District Planning Council for District 16, and

WHEREAS, the Mayor's Office has advised the Council that the Summit Hill Association has complied with the City Council's guidelines and steps and recommends that the City Council recognize their organization and appropriate \$7,615.00 to assist the organization in implementing its work program; and

WHEREAS, the City Council held a public hearing on Wednesday, May 4, 1977, for the purpose of considering the request of the organization, the Mayor's recommendation, and to hear from all interested persons.

NOW THEREFORE BE IT RESOLVED, that the Council of the City of Saint Paul does hereby approve and recognize the Summit Hill Association as the General District Planning Council for District 16 and does hereby approve and appropriate the following funds and budget for the organization for the period May 15, 1977 through June 30, 1978, and the Mayor's Office is authorized and directed to administer the budget on behalf of the organization in accordance with such procedures as may be established by the Mayor's Office:

Communication	\$ 2,800.00
(Printing, Publicity, Stationery, Postage)	
Salary for Staff	\$ 3,575.00
Office Supplies and Equipment	\$ 1,040.00
Continuing Education	\$ 200.00
	<u>\$ 7,615.00</u>

COUNCILMEN

Yeas	Nays	
Butler		<u>6</u> In Favor
Hozza		
Hunt		<u>0</u> Against
Levine		
Roedler		
Sylvester		
Fedesco		

Adopted by Council: \_\_\_\_\_ Date MAY 12 1977

Certified Passed by Council Secretary \_\_\_\_\_  
By *[Handwritten Signature]*

Approved by Mayor: \_\_\_\_\_ Date MAY 19 1977

By *[Handwritten Signature]*

PUBLISHED MAY 28 1977

Requested by Department of: \_\_\_\_\_

By *[Handwritten Signature]*

Form Approved by City Attorney

By *[Handwritten Signature]*

Approved by Mayor for Submission to Council

By *[Handwritten Signature]*

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AGENDA OF THE COUNCIL

SPECIAL MEETING

May 4, 1977

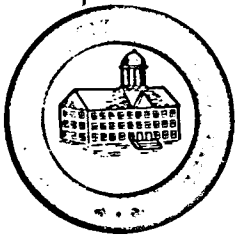
7 P.M.

LINWOOD SCHOOL

Rose Mix, City Clerk

I. PUBLIC HEARING

1. Hearing to consider recognition of the Summit Hill Association as the General District Council for District 16.  
Action Taken \_\_\_\_\_



CITY OF SAINT PAUL  
OFFICE OF THE MAYOR

GEORGE LATIMER  
MAYOR

MEMORANDUM

To: Council President Robert Sylvester  
Members of the City Council

From: Mayor George Latimer *GL*

Date: April 22, 1977

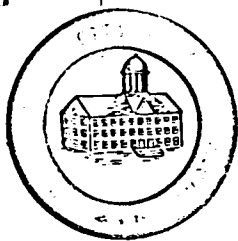
Re: Recognition of the Summit Hill Association as the General  
District Council for District 16

Attached is a report and recommendation of the Community Development Office regarding recognition of the residents and organizations in the Summit Hill community as the District 16 Planning Council.

This report should prove useful in the Council hearing on Wednesday, May 4, 1977. If you have any questions, please contact Mr. William Patton at 298-5586.

GL/kk  
Attachment

cc: Mr. Richard Broeker  
Mr. Al Olson/



CITY OF SAINT PAUL  
OFFICE OF THE MAYOR

GEORGE LATIMER  
MAYOR

MEMORANDUM

To: Mayor George Latimer

From: Mr. William Q. Patton, Community Development Coordinator *W. Q. P.*

Date: April 22, 1977

Re: Recognition of the Summit Hill Association as the General District Planning Council for District 16

Background

The Summit Hill Association is representative of area residents, the Grand Avenue Business Association and the Linwood Booster Club. The Association began working toward implementation of the 10-step Council recognition process in the summer of 1976. The Summit Hill Association has been organized and incorporated in the State of Minnesota since 1967.

Three public meetings were held between July and December of 1976 where by-laws were adopted, as amended, by area residents. Membership is open to all District 16 residents, the Grand Avenue Business Association and the Linwood Booster Club.

Work Program

The Summit Hill Association, as indicated on the attached Work Program, will pursue short-term planning activities (i.e., Community Development Year's 4 and 5) and long-term planning activities (i.e., General District Planning). The Summit Hill Association will also work toward commercial improvements in the area and will concern itself with identified needs and interests, including education, recreation and open space, public safety, land use and environment, employment, transportation, and tree removal and reforestation.

By-Laws

Three public hearings were held in the District on July 28, September 22, and December 8, 1976 for purposes of amending the by-laws as originally written in 1967. The Board and general membership was expanded in an effort to be more representative of the neighborhood. Also, boundaries were changed to reflect those of the City's District 16 boundary, as adopted in July of 1975. The public meetings were publicized through the Grand Gazette and Highland Villager, flyers were distributed to every residence, and news releases in the Saint Paul Dispatch and Pioneer Press were also published.

Budget

The attached budget request is in the amount of \$7,615.00 for purposes of carrying out citizen participation activities in District 16.

The Office of Community Development recommends this budget be approved.

Recommendation

The Office of Community Development is satisfied that the Summit Hill Association, as proposed in the attached documents, meets the intent and purposes of Council File No. 266179, establishing a process for citizen participation by designated districts in the City of Saint Paul.

Therefore, we recommend that the Summit Hill Association, as proposed, be recognized as the District Council for the Summit Hill neighborhood.

WQP/klk  
Attachment

## DISTRICT 16 NARRATION

In 1967 homeowners in the Hill district banded together to form the Summit Hill Association. The purpose of the organization was to maintain this center-City neighborhood as a healthy place to live. In the years that followed, neighbors worked together in committees to communicate with the City on specific problems. Through the development of the block-worker system, residents were kept informed about neighborhood matters and membership in the association grew. Gradually, the membership base was broadened by including renters and representatives of businesses in the area.

Over the last year, the Summit Hill Association has held three public hearings as part of the ten-step process to gain recognition as the District 16 planning council. Residents and businesses were notified by flyer through the block workers or a delivery system prior to each hearing. Articles appeared in the Grand Gazette and the Highland Villager. The notice of the last two hearings also appeared in the Dispatch and Pioneer Press.

The first hearing was held July 28, 1976 at St. Paul's Church of Christ. Both the planning and recognition processes were explained to the citizens; and after some discussion, the community approved the association's beginning the process of recognition. Between the first and second public hearings, the Grand Avenue Business Association (GABA) and the Linwood Boosters were consulted and both organizations gave their approval.

At the second hearing September 22, 1976 at Linwood School, the association reported back to the community its plan for broadening citizen representation. The discussion that night focused on how large the board of the Summit Hill Association should be to provide the maximum representation. The community settled on enlarging the 13-member board to 21 members, including one representative each from GABA and the Linwood Boosters.

On December 8, 1976, the third public hearing was held at Linwood School. At this meeting, the proposed changes in the articles were presented and approved by those present. The boundaries of the neighborhood were changed to conform to the City's district lines. After some discussion, the community decided to expand the board to 21 members before seeking recognition. The purpose here was to give more people a chance to design the election process.

Consequently at the February 10, 1977 board meeting, the association filled the six vacancies by asking people already involved in general district planning to serve until the May election. A planning steering committee was set up composed of board and non-board members to oversee the general district planning process. The planning steering committee then established task forces to study specific areas. As an indication of their support, GABA and the Linwood Boosters both designated a member to serve on the board to represent their interests. At that meeting, a process committee was also set up composed of board and non-board members.

The process committee reported back its recommendations for a representative election at the March 12, 1977 board meeting. Their guidelines called for setting up a search committee composed of board and non-board members. They recommended the search committee actively seek a diversity of candidates; recommended widespread advertising by flyer, articles in local publications, and personal contact for candidates and for participation in the election May 4.

The board adopted the following policy that night:

It is the policy of the Summit Hill Association that its board of directors be as diverse and representative as possible. While fulfilling the need to have qualified persons willing to make the commitments necessary to serve, the members of the board should be representative of different age groups, different areas throughout the neighborhood, renters as well as homeowners, business interests, different racial, social, and economic groups, different sexes, different interests and points of view.

The Summit Hill Association has met the criteria in the ten-step process, and, therefore, asks that the City recognize it as the District 16 Planning Council. In doing so, the association also seeks better coordination with the other neighborhood organizations, GABA and the Linwood Boosters, so that our community may serve all our needs better. The expansion of the board brings the major interests of the Summit Hill district together for the first time in one body.

The neighborhood needs the planning council to coordinate programs, acquire Community Block Grants, and more importantly, to complete the development of a general district plan. For ten years, the Summit Hill Association, with the help of the Grand Avenue businesses, has demonstrated its concern and ability to deal with the problems of an urban neighborhood. Designation as the planning council is an important step to the Association. It brings citizens of Summit Hill one step closer to determining themselves the future of their neighborhood.

SUMMIT HILL ASSOCIATION/DISTRICT 16

WORK PROGRAM

1. General data collection by task forces for general district plan 3/77-9/77
2. Tabulation and formulation of general district plan 9/77-11/77
3. Possible ITA's 4/77-6/78
  - A. Commercial ITA on Grand Avenue
  - B. Summit (St. Albans to Lawton)
  - C. South of Linwood
4. CD Year IV Proposals, Review and Hearings 4/77-9/77
5. CD Year V Proposals, Review and Hearings 4/78-9/78
6. Continuous Task Forces: Implementation of Recommendations of General District Plan 4/77-6/78
  - A. Education
  - B. Recreation and Open Space
  - C. Public Safety
  - D. Grand Avenue
  - E. Land Use and Environment
  - F. Employment/Income
  - G. Transportation
  - H. Tree Removal and Reforestation



SUMMIT HILL ASSOCIATION/DISTRICT 16

BUDGET

May 15, 1977-June 30, 1978  
(13½ months)

	<u>Month</u>	<u>Annual</u>
<u>Communications</u>		
Printing 6 notices		\$ 600.00
Delivery of 6 notices		450.00
Postage		100.00
Special Projects		250.00
Printing, Distribution of district plan		<u>1,400.00</u>
		\$2,800.00
 <u>Salaries</u>		
Clerical approx. 15 hrs./month	75.00	900.00
Community organizer ¼-time (hours and wages on a monthly basis, to be negotiated between the Association and staff person)		<u>2,675.00</u>
		\$3,575.00
 <u>Equipment</u>		
Typewriter and stand		400.00
Miscellaneous office equipment		<u>100.00</u>
		\$500.00
 <u>Office Supplies</u>		
Letterhead, envelopes, second sheets, binders, ledgers, and other miscellaneous		\$300.00
Petty cash	20.00	<u>240.00</u>
		\$540.00
 <u>Continuing Education</u>		
Conferences, workshops, city-wide participation		<u>\$200.00</u>
	TOTAL	\$7,615.00

## SUMMIT HILL ASSOCIATION: POLICIES & PROCEDURES

The following policies and procedures were adopted by the Board of Directors on March 10, 1977. They are not included in the Articles of Incorporation or By-Laws, but are supplementary thereto.

1. Policy on membership of Board of Directors:

It is the policy of the Association that its Board of Directors be as diverse and representative as possible. While fulfilling the need to have qualified persons willing to make the commitments necessary to serve on the Board, the members of the Board should be representative of different age groups, different areas throughout the neighborhood, renters as well as homeowners, business interests, different racial, social and economic groups, different sexes, different interests and points of view, etc.

2. Procedure for electing members for the board:

a. The Search Committee should, if possible, find more persons than there are positions available.

The exact number will depend on the number of interested persons and the committee's view of their qualifications.

b. Election should be by written ballot prepared in advance of the annual meeting, which should contain a blank for "other" nominees (either write-in

votes or persons nominated from the floor at the meeting). Ballots will be cast and counted at the annual meeting.

- c. Voters should be provided with brief written information on each nominee. If there are nominations from the floor, the same kind of biographical information should be provided by the nominee.

3. Procedure for finding persons to run for board positions:

- a. The Search Committee should "advertise" for interested persons whom the committee thinks would be qualified.
- b. Methods of informing the public include the Grand Gazette, Highland Villager, daily newspapers, door-to-door flyers, contact with Linwood Booster Club and GABA, and contact with task forces and committees.
- c. The Search Committee and Planning Steering Committee should distribute a door-to-door flyer as soon as possible, soliciting persons interested not only in board positions but in the task forces and committees which would have been established. A paid distribution of flyers would be appropriate and might be reimbursed by the City.

ARTICLES OF INCORPORATION  
OF  
SUMMIT-HILL ASSOCIATION

ARTICLE I

Section 1. The name of this corporation shall be Summit-Hill Association.

Section 2. The purposes of this corporation shall be charitable and educational so as to unite, in common cause, residents of and organizations serving the area described hereafter in a continuing effort to promote harmonious environment conditions and favorable community relationships therein and to undertake such charitable and educational actions and services as may, by its membership, be determined to be desirable to serve these purposes. Within these purposes it is intended that this corporation shall attempt to educate the community as to the necessity for maintaining community pride in matters of common interest for the preservation of a desirable livable neighborhood. By way of examples of carrying out these purposes, the corporation shall initiate and participate in such actions as may be determined to be desirable to enable residents to preserve and maintain good residential housing, live in a healthful environment, provide recreational facilities, and protect the neighborhood from crime. No part of the activities of the corporation shall be based upon the race, religion, color or national origin of any person affected thereby.

The area above referred to in the City of Saint Paul, Ramsey County, Minnesota, is that lying within the lines described as

follows: Commencing at the intersection of the centerlines of Summit Avenue and Ramsey Street in said city; thence west along the centerline of Summit Avenue to its intersection with the north right-of-way line of the so-called Short Line Railroad tracks; thence southeast along said right-of-way line to its intersection with the centerline of South Victoria Street; thence north along the centerline of South Victoria Street to a point at which it intersects the centerline of Pleasant Avenue; thence northeast along Pleasant Avenue to its intersection with Ramsey Street; thence northwest along Ramsey Street to the point of beginning and there terminating.

Section 3. No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.)

Section 4. The location of said corporation shall be in the City of Saint Paul, Ramsey County, Minnesota, and its registered address shall be 697 Goodrich Avenue, in said City.

## ARTICLE II

Section 1. The following persons shall be members of the corporation: (a) all persons age 16 and over residing within the area described in section 2, Article I; (b) all persons owning real property within the area described in section 2, Article I; and (c) a representative of each business located within the area described in section 2, Article I.

Section 2. Membership shall be non-transferable either by operation of law or otherwise and any member who shall cease to meet the eligibility requirements for membership shall automatically cease to be a member.

Section 3. The Board of Directors is hereby vested with the authority to, from time to time, solicit and accept voluntary contributions from the members or others.

## ARTICLE III

The corporation shall not have any capital stock.

## ARTICLE IV

Section 1. The officers of the corporation shall be a President, a Vice-President, a Secretary and a Treasurer and such

additional officers as the Board of Directors may from time to time determine. Such officers shall be elected by the Board of Directors at a meeting to be held immediately following the annual meeting of the members and the four (4) principal officers designated herein shall be elected from among the members of said Board.

Section 2. The management of this corporation and the conduct of its affairs shall be under the exclusive control of the Board of Directors consisting of twenty-one (21) persons, with nineteen (19) to be elected from among the members, one to be appointed annually by the Grand Avenue Business Association, and one to be appointed annually by the Linwood Booster Club. Each Board member elected by the members shall serve two (2) years from the date of election and until his successor is elected. Persons elected by the members shall serve staggered two-year terms, with nine to be elected one year and ten the next, and shall be elected at the annual meeting of the members by a majority vote of all members present at said meeting. The annual meeting of the corporation shall be held on the first Wednesday of May of each year at a time and place to be fixed by the Board of Directors.

Section 3. Members of the first Board of Directors, hereinafter specified by name, shall serve for one (1) or two (2) years as specified after each name. Thereafter, commencing with the annual meeting of the members in 1967, persons shall be

elected to the Board to fill the vacancies created by terms which then expire.

Section 4. The Board of Directors shall have power:

- (a) to adopt and from time to time to amend the By-Laws of the corporation.
- (b) to fill vacancies in its own membership.
- (c) to elect officers and fill vacancies in any office occasioned by death, resignation, removal or any other cause.
- (d) to exercise all of the powers of this corporation.

#### ARTICLE V

The names and address of the members of the Board of Directors of this corporation, to serve from the date hereof until the first or second annual meeting as the case may be depending upon whether the director is to serve for one (1) or two (2) years, are as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>LENGTH OF INITIAL TERM</u>
L. Thomas Austin	721 Fairmount Ave., St. Paul, Minn.	(1)
John B. Baird	892 Fairmount Ave., St. Paul, Minn.	(2)
Bartlett Baker	702 Goodrich Ave., St. Paul, Minn.	(1)
Georgia DeCoster	31 Benhill Road, St. Paul, Minn.	(2)
John W. Greenman	1074 Linwood St., St. Paul, Minn.	(2)
Ralph Klosterman	644 Goodrich Ave., St. Paul, Minn.	(1)
Fred A. Kueppers, Jr.	697 Goodrich Ave., St. Paul, Minn.	(1)



David Lilly	715 Goodrich Ave., St. Paul, Minn.	(2)
Robert R. Martin	513 Grand Ave., St. Paul, Minn.	(1)
Leo F. Slattery	671 Fairmount Ave., St. Paul, Minn.	(2)
Orley R. Taylor	226 So. Grotto, St. Paul, Minn.	(2)

#### ARTICLE VI

No assessment shall be levied against the members of this corporation nor shall any member be liable in any manner for any debt or obligation of the corporation. The corporation shall be supported by voluntary contributions on the part of its members or others.

#### ARTICLE VII

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the District Court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations as said Court shall de-

termine, which are organized and operated exclusively for such purposes.

ARTICLE VIII

The duration of this corporation shall be perpetual.

ARTICLE IX

These articles may be amended by the affirmative vote of a majority of the members present at any annual meeting or any special meeting called for that purpose.

ARTICLE X

The names and post office addresses of each of the incorporators are as follows:

L. Thomas Austin	721 Fairmount Ave., St. Paul, Minn.
Georgia DeCoster	31 Benhill Road, St. Paul, Minn.
John W. Greenman	1074 Linwood St., St. Paul, Minn.
Ralph Klosterman	644 Goodrich Ave., St. Paul, Minn.
Fred A. Kueppers, Jr.	697 Goodrich Ave., St. Paul, Minn.
David Lilly	715 Goodrich Ave., St. Paul, Minn.
Robert R. Martin	513 Grand Ave., St. Paul, Minn.
Leo F. Slattery	671 Fairmount Ave., St. Paul, Minn.
Orley R. Taylor	226 So. Grotto, St. Paul, Minn.

BY-LAWS OF THE SUMMIT-HILL ASSOCIATION

ARTICLE I.

Members

Section 1.1.

This Corporation shall have one class of members, which shall consist of those persons defined in the Articles of Incorporation. The Secretary shall maintain a roster of persons making contributions to the Corporation.

ARTICLE II.

Meetings of Members

Section 2.1.

ANNUAL MEETING OF MEMBERS. An annual meeting of the members of the Corporation shall be held in the City of Saint Paul, State of Minnesota, on the first Wednesday in the month of May in each year, commencing with the year 1967.

Section 2.2

SPECIAL MEETINGS OF MEMBERS. Special meetings of the members of this Corporation may be called at any time by the President, a Vice President, or any five (5) Directors.

Section 2.3.

NOTICE. Written notice of each meeting of members, stating the time and place thereof, and in the case of a special meeting its purpose, shall be given not less than five nor more than thirty (30) days in advance thereof to the members.

Section 2.4.

QUORUM. A quorum for any meeting of the members shall be fifty (50) members. The members present at a meeting at which less than a quorum is present may adjourn the meeting to a future time.

Section 2.5.

VOTING. Each member personally present at any meeting of the members shall be entitled to cast one (1) vote. There shall be no voting by mail or by proxy nor shall there be any cumulative voting.

ARTICLE III.

Board of Directors

Section 3.1.

NUMBER. The number of directors shall be twenty-one (21), subject to change from time to time by the vote of a majority of the members present at a duly constituted meeting of the members, provided that no board member whose term has not expired shall be compelled to leave the board by reason of a proposed reduction in the number of board members.

Section 3.2

ELECTION. Directors shall be elected by the members annually. At the annual meeting of the members in May, 1967, five (5) directors shall be elected for a term of two (2) years. Annually thereafter directors shall be elected for a two (2) year term. No person who shall have served as a director for four (4) consecutive years from and after the annual meeting of

members in May, 1967, shall be eligible for re-election until after the lapse of one (1) year.

Section 3.3.

FIRST BOARD OF DIRECTORS. The first Board of Directors of this Corporation shall consist of the directors named in the Articles of Incorporation and the period from the date of filing of said Articles until the annual meeting of members in May, 1967, shall be deemed to be "one year" for the purpose of establishing the dates of a term.

Section 3.4.

VACANCIES. Any vacancy in the office of a director may be filled by the Board of Directors at any meeting of the directors. Any directors so elected shall serve for the unexpired term of the director whose office became vacant.

Section 3.5.

QUORUM. A quorum for meetings of the Board of Directors shall be a majority of the directors.

Section 3.6.

ANNUAL MEETING. Immediately following the annual meeting of the members, or at such other time as the Board of Directors shall fix, the Board of Directors shall meet and elect from their number the officers of the Corporation. The officers shall be a President, one or more Vice Presidents, a Secretary, and a Treasurer, and such other officers as may be designated by the Board of Directors. The term of office of each officer shall be until the next annual

meeting of the Board of Directors and until his successor has been duly elected and has qualified. If any office becomes vacant during the year, the Board of Directors may fill the vacancy for the unexpired term.

Section 3.7.

REGULAR MEETINGS. The regular meetings of the Board of Directors shall be held at least four (4) times per year at such time and place as may be designated by the Board of Directors.

Section 3.8.

SPECIAL MEETINGS. Special meetings of the Board of Directors may be called at any time by the President, a Vice President, or by any three (3) directors whenever such meetings may be deemed necessary or desirable.

Section 3.9.

NOTICE. A written notice of each regular meeting of the Board of Directors, stating the time and place thereof, shall be given not less than five (5) days in advance thereof to each director. A written notice of each special meeting of the Board of Directors, stating the time and place thereof, shall be given not less than two (2) days in advance thereof to each member of the Board of Directors. All notices shall be deemed to have been given when deposited in the mails.

ARTICLE IV.

Duties of Officers

Section 4.1.

PRESIDENT. The President shall have all authority usually incident to the office of President and shall have general authority over the affairs of the Corporation, its officers, agents, and employees. He shall preside at all meetings of the members and of the directors.

Section 4.2.

VICE PRESIDENTS. In the absence of the President, a Vice President whom he shall designate shall serve in his place. The Vice Presidents shall have such additional duties as may be assigned to them by the President or the Board of Directors.

Section 4.3.

SECRETARY. The Secretary shall keep or cause to be kept the minutes of all meetings of the members and directors and committees of the directors; he shall attend to the giving and serving of all notices of the Corporation; he shall keep and have charge of such other books and papers of the Corporation as the directors may direct; and in general he shall perform all duties incident to the office of Secretary, subject to the control of the Board of Directors.

Section 4.4.

TREASURER. The Treasurer shall cause accurate accounts to be kept of all monies of the Corporation, causing same to be deposited in the name of and to the credit of the Corporation in such bank or banks as shall be designated from

time to time by the Board of Directors. He shall have charge of all books, records, papers, and accounts of the Corporation, except such as are in the charge of the Secretary, and shall render to the Board, whenever required, an accurate account of all his transactions as Treasurer and of the financial condition of the Corporation. He shall perform such other duties as may be prescribed from time to time by the Board of Directors.

## ARTICLE V.

### Committees

#### Section 5.1.

STANDING COMMITTEES. Committees may be established by resolution of the Board of Directors from time to time. The membership and chairman of each committee shall be appointed by the President with the approval of the Board of Directors. Each committee shall consist of one member of the Board of Directors and such additional association members as the President shall deem appropriate. Such committees shall be advisory to the Board of Directors and the President.

#### Section 5.2.

SEARCH COMMITTEE. At least sixty (60) days in advance of the annual meeting the President shall appoint a Search Committee, consisting of not less than five (5) persons, who shall be responsible for presenting a list of candidates for all of those positions on the Board of Directors which will expire as of the date of the annual meeting.



Section 5.3.

SPECIAL COMMITTEES. Special committees to deal with problems of short duration may from time to time be appointed by the President.

ARTICLE VI.

Fiscal Year.

Section 6.1.

FISCAL YEAR. The fiscal year shall be the calendar year and contributions received from individuals shall be applied to the year in which they are received.

April 19, 1977

Community Development Office  
Room 366, Lowry Annex  
St. Paul, Minnesota

Dear Sir:

The City Council will hold a public hearing on May 4, 1977 at 7:00 P.M. at Linwood School to consider recognition of an official citizens group for District 16 (Summit Hill).

Very truly yours,

City Clerk

ABO:den

May 3, 1977

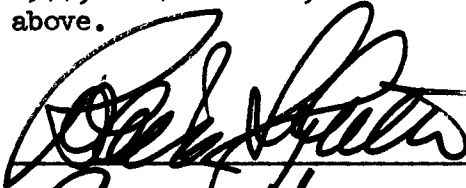
Rose Mix, City Clerk  
386 City Hall  
St. Paul, Minnesota 55102

Dear Rose:

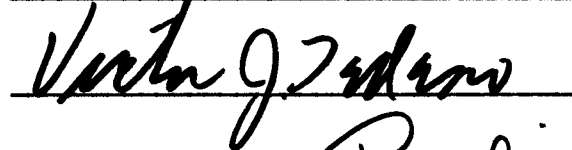
Please be notified that I have called a special meeting of the City Council for Wednesday, May 4, 1977, at 7:00 P.M. at Linwood School, 1023 Osceola, to consider recognition of an official group to represent Citizen Participation District 16 (Summit Hill).

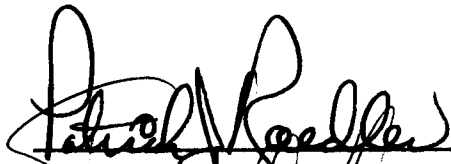
  
\_\_\_\_\_  
Council President


We, the undersigned Councilmen, do hereby waive written notice requirements for a special meeting of the City Council on Wednesday, May 4, 1977, at 7:00 P.M., at Linwood School, 1023 Osceola, for reasons stated above.

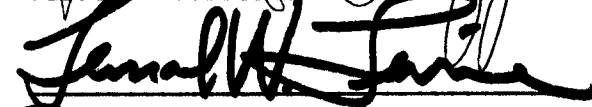
  
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Ruby Hunt

  
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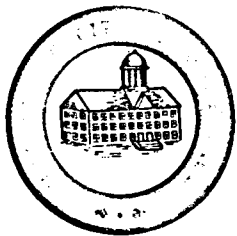
  
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James H. Lane

  
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Rosalie Butler



CITY OF SAINT PAUL  
OFFICE OF THE MAYOR

GEORGE LATIMER  
MAYOR

RECEIVED

APR 25 1977

Ruby Hunt

MEMORANDUM

To: Council President Robert Sylvester  
Members of the City Council

From: Mayor George Latimer *GL*

Date: April 22, 1977

Re: Recognition of the Summit Hill Association as the General  
District Council for District 16

Attached is a report and recommendation of the Community Development Office regarding recognition of the residents and organizations in the Summit Hill community as the District 16 Planning Council.

This report should prove useful in the Council hearing on Wednesday, May 4, 1977. If you have any questions, please contact Mr. William Patton at 298-5586.

GL/kk  
Attachment

cc: Mr. Richard Broeker  
Mr. Al Olson



CITY OF SAINT PAUL  
OFFICE OF THE MAYOR

GEORGE LATIMER  
MAYOR

MEMORANDUM

To: Mayor George Latimer

From: Mr. William Q. Patton, Community Development Coordinator *W. Q. P.*

Date: April 22, 1977

Re: Recognition of the Summit Hill Association as the General District Planning Council for District 16

Background

The Summit Hill Association is representative of area residents, the Grand Avenue Business Association and the Linwood Booster Club. The Association began working toward implementation of the 10-step Council recognition process in the summer of 1976. The Summit Hill Association has been organized and incorporated in the State of Minnesota since 1967.

Three public meetings were held between July and December of 1976 where by-laws were adopted, as amended, by area residents. Membership is open to all District 16 residents, the Grand Avenue Business Association and the Linwood Booster Club.

Work Program

The Summit Hill Association, as indicated on the attached Work Program, will pursue short-term planning activities (i.e., Community Development Year's 4 and 5) and long-term planning activities (i.e., General District Planning). The Summit Hill Association will also work toward commercial improvements in the area and will concern itself with identified needs and interests, including education, recreation and open space, public safety, land use and environment, employment, transportation, and tree removal and reforestation.

By-Laws

Three public hearings were held in the District on July 28, September 22, and December 8, 1976 for purposes of amending the by-laws as originally written in 1967. The Board and general membership was expanded in an effort to be more representative of the neighborhood. Also, boundaries were changed to reflect those of the City's District 16 boundary, as adopted in July of 1975. The public meetings were publicized through the Grand Gazette and Highland Villager, flyers were distributed to every residence, and news releases in the Saint Paul Dispatch and Pioneer Press were also published.

Budget

The attached budget request is in the amount of \$7,615.00 for purposes of carrying out citizen participation activities in District 16.

The Office of Community Development recommends this budget be approved.

Recommendation

The Office of Community Development is satisfied that the Summit Hill Association, as proposed in the attached documents, meets the intent and purposes of Council File No. 266179, establishing a process for citizen participation by designated districts in the City of Saint Paul.

Therefore, we recommend that the Summit Hill Association, as proposed, be recognized as the District Council for the Summit Hill neighborhood.

WQP/klk  
Attachment

## DISTRICT 16 NARRATION

In 1967 homeowners in the Hill district banded together to form the Summit Hill Association. The purpose of the organization was to maintain this center-city neighborhood as a healthy place to live. In the years that followed, neighbors worked together in committees to communicate with the City on specific problems. Through the development of the block-worker system, residents were kept informed about neighborhood matters and membership in the association grew. Gradually, the membership base was broadened by including renters and representatives of businesses in the area.

Over the last year, the Summit Hill Association has held three public hearings as part of the ten-step process to gain recognition as the District 16 planning council. Residents and businesses were notified by flyer through the block workers or a delivery system prior to each hearing. Articles appeared in the Grand Gazette and the Highland Villager. The notice of the last two hearings also appeared in the Dispatch and Pioneer Press.

The first hearing was held July 28, 1976 at St. Paul's Church of Christ. Both the planning and recognition processes were explained to the citizens; and after some discussion, the community approved the association's beginning the process of recognition. Between the first and second public hearings, the Grand Avenue Business Association (GABA) and the Linwood Boosters were consulted and both organizations gave their approval.

At the second hearing September 22, 1976 at Linwood School, the association reported back to the community its plan for broadening citizen representation. The discussion that night focused on how large the board of the Summit Hill Association should be to provide the maximum representation. The community settled on enlarging the 13-member board to 21 members, including one representative each from GABA and the Linwood Boosters.

On December 8, 1976, the third public hearing was held at Linwood School. At this meeting, the proposed changes in the articles were presented and approved by those present. The boundaries of the neighborhood were changed to conform to the City's district lines. After some discussion, the community decided to expand the board to 21 members before seeking recognition. The purpose here was to give more people a chance to design the election process.

Consequently at the February 10, 1977 board meeting, the association filled the six vacancies by asking people already involved in general district planning to serve until the May election. A planning steering committee was set up composed of board and non-board members to oversee the general district planning process. The planning steering committee then established task forces to study specific areas. As an indication of their support, GABA and the Linwood Boosters both designated a member to serve on the board to represent their interests. At that meeting, a process committee was also set up composed of board and non-board members.

The process committee reported back its recommendations for a representative election at the March 12, 1977 board meeting. Their guidelines called for setting up a search committee composed of board and non-board members. They recommended the search committee actively seek a diversity of candidates; recommended widespread advertising by flyer, articles in local publications, and personal contact for candidates and for participation in the election May 4.

The board adopted the following policy that night:

It is the policy of the Summit Hill Association that its board of directors be as diverse and representative as possible. While fulfilling the need to have qualified persons willing to make the commitments necessary to serve, the members of the board should be representative of different age groups, different areas throughout the neighborhood, renters as well as homeowners, business interests, different racial, social, and economic groups, different sexes, different interests and points of view.

The Summit Hill Association has met the criteria in the ten-step process, and, therefore, asks that the City recognize it as the District 16 Planning Council. In doing so, the association also seeks better coordination with the other neighborhood organizations, GABA and the Linwood Boosters, so that our community may serve all our needs better. The expansion of the board brings the major interests of the Summit Hill district together for the first time in one body.

The neighborhood needs the planning council to coordinate programs, acquire Community Block Grants, and more importantly, to complete the development of a general district plan. For ten years, the Summit Hill Association, with the help of the Grand Avenue businesses, has demonstrated its concern and ability to deal with the problems of an urban neighborhood. Designation as the planning council is an important step to the Association. It brings citizens of Summit Hill one step closer to determining themselves the future of their neighborhood.



SUMMIT HILL ASSOCIATION/DISTRICT 16

WORK PROGRAM

1. General data collection by task forces for general district plan 3/77-9/77
2. Tabulation and formulation of general district plan 9/77-11/77
3. Possible ITA's 4/77-6/78
  - A. Commercial ITA on Grand Avenue
  - B. Summit (St. Albans to Lawton)
  - C. South of Linwood
4. CD Year IV Proposals, Review and Hearings 4/77-9/77
5. CD Year V Proposals, Review and Hearings 4/78-9/78
6. Continuous Task Forces: Implementation of Recommendations of General District Plan 4/77-6/78
  - A. Education
  - B. Recreation and Open Space
  - C. Public Safety
  - D. Grand Avenue
  - E. Land Use and Environment
  - F. Employment/Income
  - G. Transportation
  - H. Tree Removal and Reforestation

SUMMIT HILL ASSOCIATION/DISTRICT 16

BUDGET

May 15, 1977-June 30, 1978  
(13½ months)

	<u>Month</u>	<u>Annual</u>
<u>Communications</u>		
Printing 6 notices		\$ 600.00
Delivery of 6 notices		450.00
Postage		100.00
Special Projects		250.00
Printing, Distribution of district plan		<u>1,400.00</u>
		\$2,800.00
<u>Salaries</u>		
Clerical approx. 15 hrs./month	75.00	900.00
Community organizer ¼-time (hours and wages on a monthly basis, to be negotiated between the Association and staff person)		<u>2,675.00</u>
		\$3,575.00
<u>Equipment</u>		
Typewriter and stand		400.00
Miscellaneous office equipment		<u>100.00</u>
		\$500.00
<u>Office Supplies</u>		
Letterhead, envelopes, second sheets, binders, ledgers, and other miscellaneous		\$300.00
Petty cash	20.00	<u>240.00</u>
		\$540.00
<u>Continuing Education</u>		
Conferences, workshops, city-wide participation		<u>\$200.00</u>
		TOTAL \$7,615.00

## SUMMIT HILL ASSOCIATION: POLICIES & PROCEDURES

The following policies and procedures were adopted by the Board of Directors on March 10, 1977. They are not included in the Articles of Incorporation or By-Laws, but are supplementary thereto.

1. Policy on membership of Board of Directors:

It is the policy of the Association that its Board of Directors be as diverse and representative as possible. While fulfilling the need to have qualified persons willing to make the commitments necessary to serve on the Board, the members of the Board should be representative of different age groups, different areas throughout the neighborhood, renters as well as homeowners, business interests, different racial, social and economic groups, different sexes, different interests and points of view, etc.

2. Procedure for electing members for the board:

a. The Search Committee should, if possible, find more persons than there are positions available.

The exact number will depend on the number of interested persons and the committee's view of their qualifications.

b. Election should be by written ballot prepared in advance of the annual meeting, which should contain a blank for "other" nominees (either write-in

votes or persons nominated from the floor at the meeting). Ballots will be cast and counted at the annual meeting.

- c. Voters should be provided with brief written information on each nominee. If there are nominations from the floor, the same kind of biographical information should be provided by the nominee.

3. Procedure for finding persons to run for board positions:

- a. The Search Committee should "advertise" for interested persons whom the committee thinks would be qualified.
- b. Methods of informing the public include the Grand Gazette, Highland Villager, daily newspapers, door-to-door flyers, contact with Linwood Booster Club and GABA, and contact with task forces and committees.
- c. The Search Committee and Planning Steering Committee should distribute a door-to-door flyer as soon as possible, soliciting persons interested not only in board positions but in the task forces and committees which would have been established. A paid distribution of flyers would be appropriate and might be reimbursed by the City.

ARTICLES OF INCORPORATION  
OF  
SUMMIT-HILL ASSOCIATION

ARTICLE I

Section 1. The name of this corporation shall be Summit-Hill Association.

Section 2. The purposes of this corporation shall be charitable and educational so as to unite, in common cause, residents of and organizations serving the area described hereafter in a continuing effort to promote harmonious environment conditions and favorable community relationships therein and to undertake such charitable and educational actions and services as may, by its membership, be determined to be desirable to serve these purposes. Within these purposes it is intended that this corporation shall attempt to educate the community as to the necessity for maintaining community pride in matters of common interest for the preservation of a desirable livable neighborhood. By way of examples of carrying out these purposes, the corporation shall initiate and participate in such actions as may be determined to be desirable to enable residents to preserve and maintain good residential housing, live in a healthful environment, provide recreational facilities, and protect the neighborhood from crime. No part of the activities of the corporation shall be based upon the race, religion, color or national origin of any person affected thereby.

The area above referred to in the City of Saint Paul, Ramsey County, Minnesota, is that lying within the lines described as

follows: Commencing at the intersection of the centerlines of Summit Avenue and Ramsey Street in said city; thence west along the centerline of Summit Avenue to its intersection with the north right-of-way line of the so-called Short Line Railroad tracks; thence southeast along said right-of-way line to its intersection with the centerline of South Victoria Street; thence north along the centerline of South Victoria Street to a point at which it intersects the centerline of Pleasant Avenue; thence northeast along Pleasant Avenue to its intersection with Ramsey Street; thence northwest along Ramsey Street to the point of beginning and there terminating.

Section 3. No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.)

Section 4. The location of said corporation shall be in the City of Saint Paul, Ramsey County, Minnesota, and its registered address shall be 697 Goodrich Avenue, in said City.

## ARTICLE II

Section 1. The following persons shall be members of the corporation: (a) all persons age 16 and over residing within the area described in section 2, Article I; (b) all persons owning real property within the area described in section 2, Article I; and (c) a representative of each business located within the area described in section 2, Article I.

Section 2. Membership shall be non-transferable either by operation of law or otherwise and any member who shall cease to meet the eligibility requirements for membership shall automatically cease to be a member.

Section 3. The Board of Directors is hereby vested with the authority to, from time to time, solicit and accept voluntary contributions from the members or others.

## ARTICLE III

The corporation shall not have any capital stock.

## ARTICLE IV

Section 1. The officers of the corporation shall be a President, a Vice-President, a Secretary and a Treasurer and such

additional officers as the Board of Directors may from time to time determine. Such officers shall be elected by the Board of Directors at a meeting to be held immediately following the annual meeting of the members and the four (4) principal officers designated herein shall be elected from among the members of said Board.

Section 2. The management of this corporation and the conduct of its affairs shall be under the exclusive control of the Board of Directors consisting of twenty-one (21) persons, with nineteen (19) to be elected from among the members, one to be appointed annually by the Grand Avenue Business Association, and one to be appointed annually by the Linwood Booster Club. Each Board member elected by the members shall serve two (2) years from the date of election and until his successor is elected. Persons elected by the members shall serve staggered two-year terms, with nine to be elected one year and ten the next, and shall be elected at the annual meeting of the members by a majority vote of all members present at said meeting. The annual meeting of the corporation shall be held on the first Wednesday of May of each year at a time and place to be fixed by the Board of Directors.

Section 3. Members of the first Board of Directors, hereinafter specified by name, shall serve for one (1) or two (2) years as specified after each name. Thereafter, commencing with the annual meeting of the members in 1967, persons shall be



elected to the Board to fill the vacancies created by terms which then expire.

Section 4. The Board of Directors shall have power:

- (a) to adopt and from time to time to amend the By-Laws of the corporation.
- (b) to fill vacancies in its own membership.
- (c) to elect officers and fill vacancies in any office occasioned by death, resignation, removal or any other cause.
- (d) to exercise all of the powers of this corporation.

#### ARTICLE V

The names and address of the members of the Board of Directors of this corporation, to serve from the date hereof until the first or second annual meeting as the case may be depending upon whether the director is to serve for one (1) or two (2) years, are as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>LENGTH OF INITIAL TERM</u>
L. Thomas Austin	721 Fairmount Ave., St. Paul, Minn.	(1)
John B. Baird	892 Fairmount Ave., St. Paul, Minn.	(2)
Bartlett Baker	702 Goodrich Ave., St. Paul, Minn.	(1)
Georgia DeCoster	31 Benhill Road, St. Paul, Minn.	(2)
John W. Greenman	1074 Linwood St., St. Paul, Minn.	(2)
Ralph Klosterman	644 Goodrich Ave., St. Paul, Minn.	(1)
Fred A. Kueppers, Jr.	697 Goodrich Ave., St. Paul, Minn.	(1)

David Lilly	715 Goodrich Ave., St. Paul, Minn.	(2)
Robert R. Martin	513 Grand Ave., St. Paul, Minn.	(1)
Leo F. Slattery	671 Fairmount Ave., St. Paul, Minn.	(2)
Orley R. Taylor	226 So. Grotto, St. Paul, Minn.	(2)

#### ARTICLE VI

No assessment shall be levied against the members of this corporation nor shall any member be liable in any manner for any debt or obligation of the corporation. The corporation shall be supported by voluntary contributions on the part of its members or others.

#### ARTICLE VII

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the District Court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations as said Court shall de-

termine, which are organized and operated exclusively for such purposes.

ARTICLE VIII

The duration of this corporation shall be perpetual.

ARTICLE IX

These articles may be amended by the affirmative vote of a majority of the members present at any annual meeting or any special meeting called for that purpose.

ARTICLE X

The names and post office addresses of each of the incorporators are as follows:

L. Thomas Austin	721 Fairmount Ave., St. Paul, Minn.
Georgia DeCoster	31 Benhill Road, St. Paul, Minn.
John W. Greenman	1074 Linwood St., St. Paul, Minn.
Ralph Klosterman	644 Goodrich Ave., St. Paul, Minn.
Fred A. Kueppers, Jr.	697 Goodrich Ave., St. Paul, Minn.
David Lilly	715 Goodrich Ave., St. Paul, Minn.
Robert R. Martin	513 Grand Ave., St. Paul, Minn.
Leo F. Slattery	671 Fairmount Ave., St. Paul, Minn.
Orley R. Taylor	226 So. Grotto, St. Paul, Minn.

BY-LAWS OF THE SUMMIT-HILL ASSOCIATION

ARTICLE I.

Members

Section 1.1.

This Corporation shall have one class of members, which shall consist of those persons defined in the Articles of Incorporation. The Secretary shall maintain a roster of persons making contributions to the Corporation.

ARTICLE II.

Meetings of Members

Section 2.1.

ANNUAL MEETING OF MEMBERS. An annual meeting of the members of the Corporation shall be held in the City of Saint Paul, State of Minnesota, on the first Wednesday in the month of May in each year, commencing with the year 1967.

Section 2.2

SPECIAL MEETINGS OF MEMBERS. Special meetings of the members of this Corporation may be called at any time by the President, a Vice President, or any five (5) Directors.

Section 2.3.

NOTICE. Written notice of each meeting of members, stating the time and place thereof, and in the case of a special meeting its purpose, shall be given not less than five nor more than thirty (30) days in advance thereof to the members.

Section 2.4.

QUORUM. A quorum for any meeting of the members shall be fifty (50) members. The members present at a meeting at which less than a quorum is present may adjourn the meeting to a future time.

Section 2.5.

VOTING. Each member personally present at any meeting of the members shall be entitled to cast one (1) vote. There shall be no voting by mail or by proxy nor shall there be any cumulative voting.

ARTICLE III.

Board of Directors

Section 3.1.

NUMBER. The number of directors shall be twenty-one (21), subject to change from time to time by the vote of a majority of the members present at a duly constituted meeting of the members, provided that no board member whose term has not expired shall be compelled to leave the board by reason of a proposed reduction in the number of board members.

Section 3.2

ELECTION. Directors shall be elected by the members annually. At the annual meeting of the members in May, 1967, five (5) directors shall be elected for a term of two (2) years. Annually thereafter directors shall be elected for a two (2) year term. No person who shall have served as a director for four (4) consecutive years from and after the annual meeting of

members in May, 1967, shall be eligible for re-election until after the lapse of one (1) year.

Section 3.3.

FIRST BOARD OF DIRECTORS. The first Board of Directors of this Corporation shall consist of the directors named in the Articles of Incorporation and the period from the date of filing of said Articles until the annual meeting of members in May, 1967, shall be deemed to be "one year" for the purpose of establishing the dates of a term.

Section 3.4.

VACANCIES. Any vacancy in the office of a director may be filled by the Board of Directors at any meeting of the directors. Any directors so elected shall serve for the unexpired term of the director whose office became vacant.

Section 3.5.

QUORUM. A quorum for meetings of the Board of Directors shall be a majority of the directors.

Section 3.6.

ANNUAL MEETING. Immediately following the annual meeting of the members, or at such other time as the Board of Directors shall fix, the Board of Directors shall meet and elect from their number the officers of the Corporation. The officers shall be a President, one or more Vice Presidents, a Secretary, and a Treasurer, and such other officers as may be designated by the Board of Directors. The term of office of each officer shall be until the next annual

meeting of the Board of Directors and until his successor has been duly elected and has qualified. If any office becomes vacant during the year, the Board of Directors may fill the vacancy for the unexpired term.

Section 3.7.

REGULAR MEETINGS. The regular meetings of the Board of Directors shall be held at least four (4) times per year at such time and place as may be designated by the Board of Directors.

Section 3.8.

SPECIAL MEETINGS. Special meetings of the Board of Directors may be called at any time by the President, a Vice President, or by any three (3) directors whenever such meetings may be deemed necessary or desirable.

Section 3.9.

NOTICE. A written notice of each regular meeting of the Board of Directors, stating the time and place thereof, shall be given not less than five (5) days in advance thereof to each director. A written notice of each special meeting of the Board of Directors, stating the time and place thereof, shall be given not less than two (2) days in advance thereof to each member of the Board of Directors. All notices shall be deemed to have been given when deposited in the mails.

ARTICLE IV.

Duties of Officers

Section 4.1.

PRESIDENT. The President shall have all authority usually incident to the office of President and shall have general authority over the affairs of the Corporation, its officers, agents, and employees. He shall preside at all meetings of the members and of the directors.

Section 4.2.

VICE PRESIDENTS. In the absence of the President, a Vice President whom he shall designate shall serve in his place. The Vice Presidents shall have such additional duties as may be assigned to them by the President or the Board of Directors.

Section 4.3.

SECRETARY. The Secretary shall keep or cause to be kept the minutes of all meetings of the members and directors and committees of the directors; he shall attend to the giving and serving of all notices of the Corporation; he shall keep and have charge of such other books and papers of the Corporation as the directors may direct; and in general he shall perform all duties incident to the office of Secretary, subject to the control of the Board of Directors.

Section 4.4.

TREASURER. The Treasurer shall cause accurate accounts to be kept of all monies of the Corporation, causing same to be deposited in the name of and to the credit of the Corporation in such bank or banks as shall be designated from



time to time by the Board of Directors. He shall have charge of all books, records, papers, and accounts of the Corporation, except such as are in the charge of the Secretary, and shall render to the Board, whenever required, an accurate account of all his transactions as Treasurer and of the financial condition of the Corporation. He shall perform such other duties as may be prescribed from time to time by the Board of Directors.

## ARTICLE V.

### Committees

#### Section 5.1.

STANDING COMMITTEES. Committees may be established by resolution of the Board of Directors from time to time. The membership and chairman of each committee shall be appointed by the President with the approval of the Board of Directors. Each committee shall consist of one member of the Board of Directors and such additional association members as the President shall deem appropriate. Such committees shall be advisory to the Board of Directors and the President.

#### Section 5.2.

SEARCH COMMITTEE. At least sixty (60) days in advance of the annual meeting the President shall appoint a Search Committee, consisting of not less than five (5) persons, who shall be responsible for presenting a list of candidates for all of those positions on the Board of Directors which will expire as of the date of the annual meeting.

Section 5.3.

SPECIAL COMMITTEES. Special committees to deal with problems of short duration may from time to time be appointed by the President.

ARTICLE VI.

Fiscal Year

Section 6.1.

FISCAL YEAR. The fiscal year shall be the calendar year and contributions received from individuals shall be applied to the year in which they are received.

ATTENTION!! District 16- Summit Hill Planning recognition Problems

By Jaime Becker

1. Seven holdovers from the Summit Hill Association Board of Directors who were elected in 1976 are to be placed on District 16 Planning Council without facing election. Other planning districts surveyed do not have privileged holdovers.
2. Newspaper statements made during 1976 stated that three public hearings would be held. The alleged third public hearing was advertised in the Summit Hill column of the December 1976 Grand Gazette as the semi annual meeting of the Summit Hill Association. The article did say "Please come and share ideas with us" but it did not indicate that said meeting held on December 8, 1976 was the third public hearing.
3. A person is obligated to join Summit Hill Association and run for its Board of Directors if one wishes to be a district planner.
4. Notice in March 30 Highland Villager and April Grand Gazette did not state the cut off date for filing.
5. Notice in same issues did not state that ballots would be printed in advance listing candidates who knew of filing deadline.
6. A red flyer was circulated which did state cut off date was April 22. However the flyer
  - a. was not delivered to some apartment units
  - b. was not circulated until less than seven days prior to filing deadline.
7. Stories in Gazette and Villager did not state length of term to be decided by election.
8. The search committee failed to ask any handicapped persons if they wished to seek election. Group now has protection when federally-funded projects are involved.
9. The Summit Hill Association is a private, non-profit organization with social and activist interests which do not necessarily reflect the interests of District 16. Unless one were interested in ice cream socials, house tours, and luminaria on Christmas Eve or shared the group's stand on Byerly's I 35 and restoration, one would not be strongly motivated to join the association.
10. The pro-homeowner bias of the Summit Hill Association compromises its ability to be representative of a district in which ~~60 percent~~ at least 45% of the residents are renters. Figure is taken from Table III of Socio-Economic Characteristics section of District 16 Rehabilitation Plan. Until recently, renters were not allowed to join the Summit Hill Association. Few renters are listed on the printed prepared ballot.
11. Page One "Notice of Public Meeting" in the May Grand Gazette states that the new SHA board "will be empowered to act as District 16 Planning Council." This statement is incorrect because SHA board "will be empowered to act" only after the public hearing on May 4 and official vote of the City Council.

**TWO DISTRICT 16 PRELIMINARY DRAFT PROPOSALS TO BE PRESENTED APRIL 13.**

Two task forces involved in the preparation of the District 16 **Comprehensive Plan, Trees and Recreation and Open Space**, will seek approval of their preliminary proposals at the April board meeting of the District 16 Summit-Hill Planning Council. Residents are urged to attend the meeting and voice their opinions on the preliminary drafts. The meeting is Wednesday, April 13, 7:30 at the University Club.

**DISTRICT 16 ELECTION**

Twelve people will be elected to the District 16 Summit Hill Planning

Council at its annual meeting May 4, 7:30 p.m., at Linwood School. The Search Committee is now in the process of finding candidates interested in running for the twenty-one member board.

The Planning Council will make decisions that affect the long-range future of the neighborhood as well as the current problems. The Search Committee seeks candidates as representative of the area's diversity as is possible.

A candidate must either be a resident of the area, own property in the district, or be a representative of a neighborhood business. Interested people may call Norita Larson (225-1920) or Larry Peterson (226-8817).

App. 1 GG

**NOTICE OF PUBLIC MEETING**

All Summit Hill residents and business people are urged to attend the semi-annual meeting of the Summit Hill Association at Linwood School May 4 at 7:00 p.m. At this meeting, 12 new members will be elected to the Summit Hill Board of Directors. This election takes on added significance since the new board will be empowered to act as the District 16 Planning Council. Recommendations of the board will affect the quality of life and future of the Summit Hill neighborhood.

For the past two months a search committee has been seeking candidates to fill these important positions on the SH Board. Candidates named thus far represent those who have attended the public hearings, those who have worked on planning committees and those who responded to public announcements in flyers, the *Grand Gazette* and the *Highland Villager*.

Anyone else who wishes to place his/her name in nomination for the board may do so at the meeting May 4.

App. 1 GG

**SUMMIT HILL ASSOCIATION SEMI-ANNUAL MEETING AGENDA**

The agenda for the semi-annual membership meeting of the Summit Hill Association May 4 at Linwood School will include a city council meeting, the election of twelve board members, and several reports on neighborhood concerns.

President Robert Sylvester will convene a short council meeting at 7 p.m. for the purpose of formally recognizing the Summit Hill Association as the District 16 Planning Council. The Association has worked the past nine months, holding three public hearings, changing by-laws and the size of the board, in order to meet the city's requirements for a planning council.

Following the council meeting, Summit Hill residents will elect twelve board members from 25 candidates. Voters will have biographical sketches of the candidates and are urged to elect a broad representation from the neighborhood.

Reports on dutch elm disease and tree replacement will be given following the election, in addition to status reports on

RIP 35E and the Park Nursery controversy. The candidates elected will be announced before the meeting adjourns.

The following candidates are seeking election: Abbie Dawkins, 768 Goodrich; Jerry Gotz, 654 Fairmount; Steve Markowitz, 788 Goodrich; Linda Zelm, 998 Goodrich; Tom Blood, 752 Grand; Jim Orput, 950 Fairmount; Henry Rhame, 1067 Goodrich; Dave Ettel, 910 Linwood; Cynthia Ware, 824 Fairmount; Don Schwartz, 587 Grand; Judy Bigelow, 530 Grand Hill; Val Cohn, 829 Lincoln; Gary Peltier, 995 St. Clair; Karl Norberg, 1072 Fairmount; Anne Bach, 20 S. Lexington; Barbara Holmes, 881 Fairmount; DeAnn Nelson, 1118 Summit; David Clemans, 829 Goodrich; and Bill Clapp, 677 Fairmount.

Current board members seeking election are Bill Madden, 868 Fairmount; Peg Gadiant, 205 S. Chatsworth; Arnold Steffes, 791 Lincoln; Bob Casselman, 794 Lincoln; Ted Lentz, 692 Summit; and Normal Finnegan, 870 Linwood.

Anyone who lives in the Summit Hill district, owns property in the neighborhood, or represents an area business is eligible to vote. Summit Hill is bounded by Summit Avenue on the North, the Short Line on the West, the railroad tracks on the South, and Pleasant Avenue on the East.

Linwood School will open at 6:30 p.m. May 4 for registration. The candidates will be available before the meeting to meet the voters. Anyone wishing to place his/her name on the ballot may do so that night.

MAY  
GRAND  
GAZETTE