

WHITE - CITY CLERK
PINK - FINANCE
CANARY - DEPARTMENT
BLUE - MAYOR

CITY OF SAINT PAUL

Council
File NO.

267773

Council Resolution

Presented By

Referred To

Committee:

Date

Out of Committee By

Date

WHEREAS, the City Council, by Resolution, Council File No. 266179, approved October 9, 1975, approved guidelines and steps for the establishment of the citizen participation process to aid the City in the development of programs for the City and its neighborhoods; and

WHEREAS, the Dayton's Bluff Community Council has applied for recognition as the General District Planning Council for District 4; and

WHEREAS, the Mayor's Office has advised the Council that the District 4 Planning Council has complied with the City Council's guidelines and steps and recommends that the City Council recognize their organization and appropriate \$16,000 to assist the organization in implementing its work program; and

WHEREAS, the City Council held a public hearing on Thursday, August 12, 1976, for the purpose of considering the request of the organization, the Mayor's recommendation, and to hear from all interested persons; now, therefore, be it

RESOLVED, that the Council of the City of Saint Paul does hereby approve and recognize the Dayton's Bluff Community Council as the General District Planning Council for District 4 and does hereby approve and appropriate the sum of \$16,000 for the organization for the period July 1, 1976 through June 30, 1977; and be it

FURTHER RESOLVED, that the Mayor's Office is authorized and directed to administer the aforementioned \$16,000 on behalf of the organization, in accordance with the procedures as may be established by the Mayor's Office and in accordance with a detailed line item budget to be prepared by the District 4 organization and approved by the Mayor's Office, not to exceed \$16,000.

COUNCILMEN

Yeas Nays

Butler

Hozza

Hunt

~~Levine~~

Roedler

Sylvester

~~Fedocco~~

5 In Favor

0 Against

Adopted by Council: Date

AUG 26 1976

Certified Passed by Council Secretary

By

Approved by Mayor: Date

AUG 27 1976

By

Requested by Department of:

By

Form Approved by City Attorney

By

Approved by Mayor for Submission to Council

By

PUBLISHED SEP 4 1976

267773

We who are listed below hope that our presence here and support of the recognition process will begin to indicate to the Community Council our willingness to work together and assist in the meeting of needs of all the people of the Dayton's Bluff community. Our support is conditioned by the understanding that the recommended amendments to the constitution and by-laws are realized by the established December 1, 1976, deadline.

Rob Hubberty

Don Mockenhaupt

Sandy and Jim Hennig

Lee Parks

Evelyn Lewis

Jean and Leo Heimerl

Roger E. Green

(Signatures of these individuals could not be obtained in time for this meeting, however, they were each contacted and authorized their names being attached to this statement.)

Roger E. Green

Phone #--228-3392

Aug. 26, 1976



CITY OF SAINT PAUL
OFFICE OF THE MAYOR

267773

GEORGE LATIMER
MAYOR

MEMORANDUM

To: Council President Robert Sylvester
Members of the City Council

From: Mayor George Latimer *GL*

Date: August 5, 1976

Re: Recognition of the Dayton's Bluff Community Council
as the District 4 Council

Attached is the report and recommendation of the Community Development Section regarding recognition of the residents and organizations in the Dayton's Bluff neighborhood as the District 4 Council.

This report should prove useful in the Council hearing on Thursday, August 12. If you have any questions, please contact Mr. William Patton directly.

GL/km
Attachments

cc: Thomas J. Kelley
Al Olson ✓

FILED
AUG 6 3 07 PM '76
CITY CLERK'S OFFICE
ST. PAUL, MINN.



CITY OF SAINT PAUL
OFFICE OF THE MAYOR

267773

GEORGE LATIMER
MAYOR

MEMORANDUM

To: Mayor George Latimer
Mr. Thomas J. Kelley, City Administrator

From: Mr. William Q. Patton, Community Development Coordinator *W.Q.P.*

Date: August 4, 1976

Re: Recognition of the Dayton's Bluff Community Council
as the General District Council for District 4

Background

A by-laws committee, including membership from the Community Council of Dayton's Bluff and the planning committee for District 4, was formed in December of 1975. The constitution of the Community Council of Dayton's Bluff was used as a model for reorganization and was revised to fit the needs of the District 4 community.

Two public hearings were held in the community prior to final ratification of by-laws as revised.

In April officers were elected for the coming year. However, the number of at-large representatives on the Board was increased from 4 to 10 in June of 1976, when by-laws were ratified, as revised by the community. The additional six representatives are expected to be seated by mid September.

Work Program

The District 4 Council, as indicated on the attached Work Program, will pursue short-term planning activities (i.e., Community Development Year III) and long-term planning activities (i.e., General District Planning). Other planning and programming efforts include increasing citizen participation efforts, increasing communications throughout the District 4 community, and organizing special committees designed to impact issues and decision-making affecting District 4.

By-Laws

Two public meetings were convened in the Dayton's Bluff Community on May 18 and June 14 for purposes of reviewing and revising by-laws as proposed by the by-laws committee. These meetings were advertised by flyers and notification in the Dayton's Bluff News.

Membership is open to all residents, organizations and special interest groups in the Dayton's Bluff Community.

Budget

The Dayton's Bluff Community Council has requested a budget of \$15,895.20 to carry out citizen participation activities in District 4.

The Office of Community Development recommends this budget, as per the attached detailed budget sheet, be approved.

Recommendation

The Office of Community Development is satisfied that the District 4 Council, as proposed in the attached documents, meets the intent and purposes of Council File No. 266179, establishing a process for citizen participation by designated districts in the City of Saint Paul.

Therefore, we recommend that the Dayton's Bluff Community Council, as proposed, with the exception of the budget as stated above, be recognized as the General District Council for District 4.

WQP/klm



OF DAYTON'S BLUFF

SAINT PAUL, MINNESOTA

267773

July 19, 1976

Ms. Karen Christofferson
Office of Community Development
Mayor's Office
366 City Hall Annex
St. Paul, Minnesota

Dear Ms. Christofferson;

Enclosed please find the materials requested for consideration of the recognition of the Dayton's Bluff Community Council as representing District 4.

These items consist of the Constitution approved by the community at public meetings on May 18 and June 14, and the Operating Procedures, Work Program, and Budget approved on July 6 at the regular July General Meeting. Also enclosed is a brief overview of the process by which these documents were developed. If more detailed information is needed on any of these items, please feel free to contact me.

I would hope that a Public Hearing before the City Council could be scheduled for the first week of August, so as to accomodate notice in the Dayton's Bluff News, to be published August 1.

Thank you for your cooperation,

Sincerely,

Howard C. Kinney,

H. C. Kinney
President,
Community Council of Dayton's Bluff

PS: It is assumed that upon recognition by the City Council, we will officially change the name to "Dayton's Bluff Community Council".

DISTRICT 4
DAYTON'S BLUFF COMMUNITY COUNCIL

NARRATIVE

In August and September of 1975, it was unclear both to residents and the City what district boundaries in #4 and #5 would be. Therefore, with the task of CD Year II planning approaching, the Community Council of Dayton's Bluff and the Payne-Minnehaa Community Council decided to form the (then) District 4 General District Planning Committee. Thus a joint committee of the two groups began planning.

On September 19, 1975 the City Council set the boundary of district 4 at the Swede Hollow-lower railroad tracks line, thus making the combined effort of the two groups no longer necessary. District 4 retained its planning committee to implement General District Planning and develop CD Year II proposals because the group was already organized and functioning.

After CD Year II requests were finalized, the effort mandated by the "ten-step process" was undertaken.

Although more than 35 groups such as churches, booster clubs, service organizations and institutions were identified within District 4, the only "neighborhood" groups having predominant impact on overall issues and activities were the Community Council of Dayton's Bluff and to a lesser extent, the Concerned Citizens of the East Side, a group which includes more than District 4 as its area.

In December of 1975, the CCDB and the District 4 GDPC formed a by-laws committee to develop by-laws to be submitted to the City for recognition. This committee, chaired by CCDB Constitution Committee Chairman, Edward Krahmer met several times during the winter and early spring.

At the March and April meetings of the Community Council of Dayton's Bluff, the draft constitution, which closely follows the current operating Constitution of the CCDB was discussed. At a public meeting on April 26 and again at the May meeting of CCDB the draft was presented and some changes were made.

In the meantime, as called for in the current (and approved new Constitution) the Community Council went ahead with its regular election of Officers and Board members at large at its April General Meeting.

All of these meetings were announced by mailings to the regular CCDB list, consisting of about 150 people, and by either posters at local businesses or flyers distributed through the schools. The area, at that time, was not served by any community newspaper.

On May 18 the "Community Convention" or public hearing sponsored by the CCDB was held with over 200 people in attendance. The meeting, publicized to every District 4 resident in the Dayton's Bluff News and a flyer the weekend of May 16, resulted in 4 of 11 articles

being adopted.

The second meeting (a continuation of May 18) was held on June 14 and attended by approximately 100 persons. At that meeting the entire Constitution was reviewed, including those portions approved on May 18, several changes were made, and the entire Constitution was approved to be submitted to the City Council.

At the regular General Meeting of the CCDB (changed to Dayton's Bluff Community Council in the new Constitution) the Work Program, Proposed Budget, and Operating Procedures called for in the Constitution were adopted.

Changes in the Constitution were made directly by vote of the people in attendance at the public hearings, and did not require additional action by the Executive Board. The Executive Board of CCDB considers the Constitution as approved at the June 14 meeting of the community, therefore, to not require additional meetings or hearings prior to being submitted to the City Council.

DISTRICT 4
DAYTON'S BLUFF COMMUNITY COUNCIL

APPROVED BY 267773
DBCC EXECUTIVE BOARD

7-6-76
SUBMITTED TO CD OFFICE

7-22-76
19

WORK PROGRAM - July 1, 1976 to June 30, 1977

GOAL

OBJECTIVE

TIMELINE

Community Organization: Fully implement the participation in DBCC stated by Oct. 31, 1976
in the Constitution, as follows;

1. Elect additional 6 members-at-large to the Executive Board.
2. Develop a current list of groups, organizations and institutions who are entitled to representation on the Board.
3. Contact by letter and phone, members of these groups in an effort to place their representatives on the Board.

Recruit membership for Committees and Task Forces, Continuous and maintain or improve the effectiveness of the following committees;

1. General District Planning.
2. Housing and Physical Development (Physical s-c)
3. Human Services (Social s-c)
4. Economic Development (Economic s-c)
5. Constitution and Appeals.
6. Membership.
7. Education and Recreation.
8. Crime Prevention.

Maintain resident participation in DBCC through Continuous mailings, phoning, and other publicity campaigns.

Provide leadership opportunities for Board by Dec. 30, 1976
members and other interested members of DBCC.

Communications:

Regularly publish information about DBCC activities in DAYTON'S BLUFF NEWS. Continuous

Publish monthly meeting schedules and summaries of DBCC actions in DAYTON'S BLUFF NEWS. Continuous

Obtain non-profit incorporation and bulk rate mailing privileges for DB NEWS. by May 30, 1977

Achieve 70% self-sufficient financial support for DB NEWS. by June 30, 1977

Conduct regular mailings to Board members, committee members and other interested citizens, to inform them of DBCC activities and provide regular information more detailed than that published in DB NEWS. Continuous

Conduct phone campaigns, mailings and distribution of flyers to encourage community involvement in DBCC. Continuous

WORK PROGRAM (cont.)

Planning:

Work with HRA staff to complete General District Plan for District 4, and conduct all efforts to gather community input, required public meetings and public hearings. by May 30, 1977

Maintain committees, sub-committees and task forces, and conduct all business required as a part of the General District Planning process by the City Council or other appropriate department or agency. Continuous

Work with HRA staff, or other staff, to conduct any specific studies and plans which may be necessary as a condition of General District Planning or the proposing of any activity or program to be funded as a result of the planning process. Continuous

Program Development

Develop proposals for CD Year III and the CIB Program Year. by Sept. 1, 1976

Utilize portions of the General District Plan to document needs and pursue sources of funding and program development as determined by the community. Continuous

Cooperate with other organizations and institutions to develop programs to benefit the general well-being of the Dayton's Bluff community. Continuous

Research needs and community interest in any new or expanded program or activity which could be obtained or improved as a result of action by DBCC Continuous

Special Issues and Actions

Form additional committees and task forces as needed to address special concerns of the community or activities of the DBCC. Continuous

Appoint or recommend for appointment to various Boards, Commissions and Task Forces, representatives of Dayton's Bluff Community Council. Continuous

Conduct public meetings on special issues of concern to the community or any portion of the community and take appropriate action on such issues. Continuous.

Participate in activities to generate community awareness and involvement of residents in improving the quality of life in their community. Continuous

DISTRICT 4
DAYTON'S BLUFF COMMUNITY COUNCIL

267773

PROPOSED BUDGET - July 1, 1976 to June 30, 1977

STAFF:

1 full-time Coordinator -- salary for 10 months \$8,340.00
(duties - ½-time staff assistance to DBCC
 ½-time staff assistance to DB NEWS)

Fringe benefits - (at 15% of salary) 1,251.00

TOTAL STAFF: \$9,591.00

\$9,591.00

COMMUNICATIONS:

Subsidy of 12 issues of Dayton's Bluff News \$5,100.00
(12 issues @ \$425.00 per issue)

Printing of letterhead & stationery 50.00

Estimated paper costs (flyers, etc.) 35.00

Estimated Postage -- 12 mos. X 50 X 13¢ 78.00

Survey of Community Needs 181.20

TOTAL COMMUNICATIONS: \$5,444.20

\$5,444.20

OFFICE:

Telephone 220.00

Typewriter - office furniture 600.00

General office expenses 40.00

TOTAL OFFICE: \$860.00

\$860.00

TOTAL PROPOSED BUDGET

\$15,895.20

Constitution of Dayton's Bluff Community Council

AMMENDED AND ACCEPTED AS OF JUNE 14, 1976

ARTICLE I: NAME

- 1.1 The name of the organization shall be the Dayton's Bluff Community Council, hereinafter referred to as the DBOC or the "Organization". Said community council shall be a non-profit organization under the laws of the State of Minnesota.

ARTICLE II: BOUNDRIES

- 2.1 The official boundaries of the Organization shall be as set forth for District #4 on the map, "Planning Districts, City of St. Paul", approved by the City Council on September 24, 1975. The Organization boundaries shall comprise that area in St. Paul, Minnesota bounded by Warner Road and the Mississippi River on the South, Lafayette Road and the I-94 to 35-E interchange ramp on the West, Grove Street and the Chicago N.W. Railroad on the North, and Johnson Parkway (via Minnehaha Avenue to the East) and Birmingham Street on the East.
- 2.2 Any change in the official boundaries of the Organization may be considered only as a part of City Council action or otherwise as agreed to and approved by the Organization and the City Council.

ARTICLE III: PURPOSE AND PRINCIPLES

The purpose and principles of this organization shall be as follows:

- 3.1 To promote the general well-being of the community.
- 3.2 To strengthen and improve our community and to foster good working relationships among the people of our neighborhood.
- 3.3 To involve residents, business and professional persons, employees and organizations within the community in actions processes, and decision-making roles which are of a concern to the community.
- 3.4 To serve as a recognized community organization within Dayton's Bluff for purposes of citizen participation in all matters of concern to the community.
- 3.5 To determine problems and needs, establish goals and objectives to meet those needs and take whatever actions are necessary to meet those goals and objectives.
- 3.6 To recognize and act on the need for upgrading, improvement, maintenance and restoration of physical property in the community.
- 3.7 To undertake action to promote, cultivate and set in motion conditions, programs and ideas for the advancement of educational, recreational, social and human needs, for the betterment of the area.
- 3.8 To prevent, with all our efforts, the ravages of deterioration, dilapidation, and blight.

ARTICLE IV: MEMBERSHIP

- 4.1 Membership shall be open to any resident or other individual with a vested interest in the affairs of the Organization or the Community, subject to Articles II, VI, and VII. Qualifying organizations shall be eligible for membership and representation on the Board, subject to Operating Procedures promulgated by the Organization. Membership shall become effective when the person or organization registers with the Membership Chairman.
- 4.2 All members shall have the right to vote at the Annual meeting and at all other times as set forth in Article IX.
- 4.3 No financial or other contributions shall be required as a condition of membership.
- 4.4 Persons admitted to membership shall be of legal voting age.
- 4.5 Membership shall be from April to April.
- 4.6 Membership list shall be maintained by the Membership Committee Chairman.
- 4.7 All members, whether individual or organization, shall remain autonomous and may disassociate themselves from any specific decision or policy of the Organization, and shall be free to take independent action on any issue.
- 4.8 No individual organization, because of its being, beliefs or policies, shall be discriminated against in any way including all rights of membership, or

right to express or have expressed divergent points of view on any issue, because of race, creed, color, national origin, disability, sex, sexual or affectional preference.

4.9 There shall be no requirement for a minimum length of time as a resident, or home ownership or other ownership of property requirement for becoming a member.

4.10 Disputed membership may be appealed to and decided on by the Appeals Committee.

ARTICLE V: ELECTIONS

5.1 There shall be an annual business meeting for the purpose of electing officers and ten (10) representatives-at-large of the Executive Board, at the Spring meeting of the Organization.

5.2 The president, with the advice and consent of the Executive Board, shall appoint a nominating committee of not less than five (5) people no later than forty-five (45) days prior to the annual meetings. This committee shall prepare a slate of officers and ten (10) board members-at-large for the coming year. Nominations from the floor on election day shall also be considered if consent has previously been given by the nominee.

5.3 Public Notice shall be given 15 days prior to the Annual Meeting.

ARTICLE VI: OFFICERS

6.1 The officers shall be president, vice-president, secretary and treasurer, and residency within the boundaries of the DBCC (see Article II) shall be required to serve in such official capacity.

6.2 The president's duties are those of chief executive officer.

The president shall preside over all executive board and general meetings.

6.3 The president shall appoint temporary chairpersons in the formation of Standing Committees and Task Force committees.

6.4 The president shall have the right to serve in an ex-officio capacity on all Standing Committees and Task Force committees, with voting privileges.

6.5 The vice-president shall help establish and coordinate committees and Task Forces.

6.6 The vice-president shall discharge the duties of the president in the absence of the president.

6.7 The Secretary shall record minutes of all General and Executive Board meetings. The Secretary shall oversee and preserve all necessary files and records for the Organization.

6.8 The Treasurer shall be the custodian of the funds, and shall be responsible for the accounting of receipts and expenditures.

6.9 Officers and representatives-at-large shall be elected for one-year terms by vote at the annual meeting. No person shall hold the offices of president or vice-president for more than two consecutive years.

6.10 Whenever a vacancy of office occurs, a successor shall be elected by the Executive Board.

6.11 No person who is an elected governmental official may serve as an officer.

267773

ARTICLE VII: EXECUTIVE BOARD

- 7.1 Not less than eighty percent (80%) of the members of the Executive Board of the DBCC shall be residents within the boundaries of the community as described in Article II: BOUNDRIES.
- 7.2 The Executive Board shall consist of the organization's officers, and ten (10) representatives-at-large elected at the annual meeting.
- 7.3 Also included on the Executive Board shall be one representative from each participating neighborhood organization, committee chairpersons and Task Force chairpersons for the time the Task Force is in existence.
- 7.4 Executive Board meetings shall be held at least once each month, the time, date and place to be set by the Executive Board. Special meetings can be called by the Executive Board.
- 7.5 No business shall be transacted by the Executive Board unless there is a quorum of at least eight (8) elected Board Members present at each meeting.
- 7.6 The Executive Board shall:
 - A. Develop policies, programs and actions for the consideration of the people in the community.
 - B. Take such actions as may be appropriate in regard to special issues.
 - C. Receive and act on petitions from persons or groups within the community.
 - D. Receive, consider and act on Community Development recommendations presented by the Chairperson of the General District IV Planning Committee prior to submittal for consideration and approval of the general membership at a public meeting.
- 7.7 The Executive Board shall arrange for an annual audit of the Treasurer's books and accounts.

ARTICLE VIII: GENERAL PLANNING COMMITTEE

- 8.1 The District IV General Planning Committee shall consist of a Chairperson, Vice-Chairperson, Secretary and at least fifteen (15) and not more than twenty-five (25) members.

(continued on page 9)

(constitution..continued from page 7)

- 8.2 New members of this committee shall be nominated and elected by the membership of the General Planning Committee.
- 8.3 Any member (unless for valid and excusable cause) missing two consecutive meetings shall be dropped from membership. Organizations having membership on the General Planning Committee may have a designated alternate delegate, and individual members must state in writing the name of the alternate who will act in their place.
- 8.4 There shall be at least one monthly meeting which shall be the third Monday of the month; special meetings shall be called by the Chairperson or upon petition of at least five (5) members.
- 8.5 The General Planning Committee shall act in accordance with resolutions adopted by the City Council of Saint Paul, or guidelines and plans promulgated by the City.
- 8.6 The General Planning Committee shall identify the needs of the neighborhood after community input and plan how the needs can be met provided by available funds or programs.
- 8.7 The District IV General Planning Committee shall act as a Committee of the DBCC.
- 8.8 Fifty-one percent (51%) of elected members of the District Planning Committee shall constitute a quorum.

ARTICLE IX: GENERAL MEMBERSHIP MEETINGS

- 9.1 The general public meetings of the Dayton's Bluff Community Council shall be held a minimum of four (4) times each year; one each quarter.
- 9.2 The President or the Executive Board shall call a special meeting as the need may arise or upon petition of ten (10) or more members.
- 9.3 Quorum for general meetings shall be twenty-five percent (25%) of the membership.

ARTICLE X: RULES AND PROCEDURES

- 10.1 All meetings (including committee meetings) unless otherwise specified, shall require a quorum of a majority of membership to conduct business.
- 10.2 The DBCC shall not endorse any person for public office.
- 10.3 Notice shall be given to all committee members of all committee meetings.

ARTICLE XI: PARLIAMENTARY AUTHORITY AND AMENDMENTS

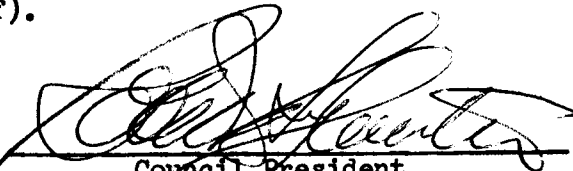
- 11.1 Roberts Rules of Order, Revised, shall govern all questions of order and procedure not stated in the constitution.
- 11.2 Amendments to the Constitution shall be proposed in writing and read at any general or special meeting and ratified by a majority of members at a following general or special meeting.

July 27, 1976

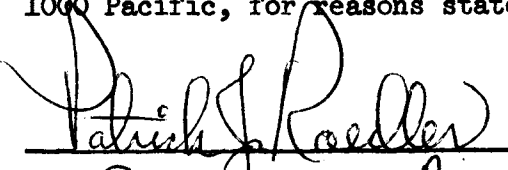
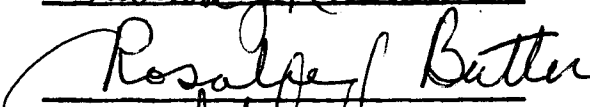
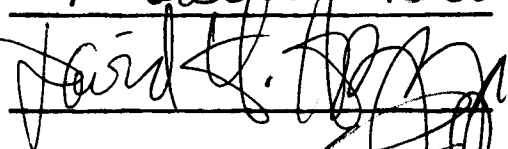
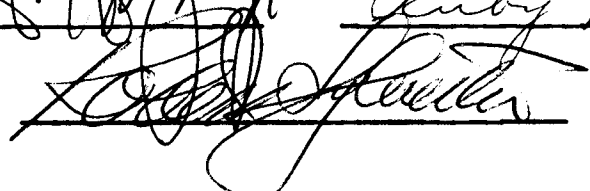


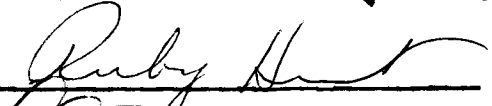
Rose Mix, City Clerk
386 City Hall
St. Paul, Minnesota

Dear Rose:

Please be notified that I have called a special meeting of the City Council for Thursday, August 12, 1976, at 7:30 P.M. at the Mounds Park Recreation Center, 1000 Pacific, to consider recognition of an official group to represent Citizen Participation District No. 4 (Dayton's Bluff).


Council President

We, the undersigned Councilmen, do hereby waive written notice requirements for a special meeting of the City Council on Thursday, August 12, 1976, at 7:30 P.M. at the Mounds Park Recreation Center, 1000 Pacific, for reasons stated above.

July 22, 1976

Mr. Karen Christoffersen
Community Development Office
365 Lowry Avenue
St. Paul, Minnesota

Dear Mr. Christoffersen:

The City Council today agreed to hold an evening hearing on August 12, 1976, at 7:30 P.M. at a place to be determined, to consider the request of District No. 4 (Wayton's Bluff) for recognition as the District Planning Council.

Yours truly,

City Clerk

20/22



CITY OF SAINT PAUL
OFFICE OF THE MAYOR

267773

GEORGE LATIMER
MAYOR

MEMORANDUM

To: Council President Robert Sylvester
Members of the City Council

From: Karen Christofferson *KC*

Date: July 26, 1976

Re: Public Hearing in District 4 (Dayton's Bluff)

The public hearing for District 4 (Dayton's Bluff) with
members of the City Council will meet:

Date: Thursday, August 12

Time: 7:30 p.m.

Place: Mounds Park Recreation Center

Address: 1000 Pacific, Saint Paul

KC/km

cc: Mayor George Latimer
✓ Rose Mix



CITY OF SAINT PAUL
OFFICE OF THE MAYOR

GEORGE LATIMER
MAYOR

Memorandum

To: Robert Sylvester, Council President

From: Karen Christofferson *KC*
Citizen Participation Coordinator

Date: July 21, 1976

Re: Change in Public Hearing Date for District 4 (Dayton's Bluff)

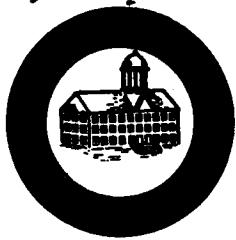
The Dayton's Bluff Community Council has requested that the public hearing for District 4 be changed from Tuesday, August 10 to Thursday, August 12.

If August 12 is not convenient for City Council members, a public hearing date the week of August 16 would be acceptable to the Dayton's Bluff community.

Your cooperation on this matter is appreciated.

KC/jl

cc: Al Olson - City Clerk's Office ✓



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL

267773

ROBERT SYLVESTER
Councilman

July 21, 1976

Mr. Al Olson
City Clerk's Office
Room 386
City Hall

Dear Al:

Please find attached a copy of a letter from Ms. Karen Christofferson, Citizen Participation Coordinator, regarding a hearing date for District 4 (Dayton's Bluff).

Please see that this item is placed on the agenda for the City Council meeting to be held Thursday, July 22, 1976.

Cordially yours,

Robert Sylvester
Council President

RS:daj



CITY OF SAINT PAUL
OFFICE OF THE MAYOR

267773

RECEIVED

JUL 19 1976

COUNCIL PRESIDENT
ROBERT SYLVESTER

GEORGE LATIMER
MAYOR

Memorandum

To: Robert Sylvester, Council President
From: Ms. Karen Christofferson *KC*
Citizen Participation Coordinator
Date: July 19, 1976
Re: Hearing Date for District 4

The District 4 (Dayton's Bluff) community has submitted a City Council recognition package to the Office of Community Development and requests that the City Council establish a public hearing date to facilitate the Council recognition process.

The community has requested that the evening of August 10 be set aside for this purpose (time and place yet to be determined). This date coincides with publication of the Dayton's Bluff News which will assist the community with notification of the public hearing.

Your cooperation is appreciated.

KC/j1

POSSIBLE POINTS TO BE RAISED AT CITY COUNCIL HEARING RE: DAYTON'S BLUFF
COMMUNITY COUNCIL RATIFICATION.

267773

1. General District Planning Committee elections process:

Duly elected officers have resigned, no provisions have been made for new elections, and Community Council officers have taken over as GDPC officers. This does not correspond to procedures outlined in the Constitution and By-laws being presented for ratification.

2. Affirmative Action Clause:

At a General District Planning Committee meeting held Monday, August 9th, an arbitrary decision was made by Chairman that since two married couples had membership on the General District Planning Committee, and since only one member of a family should be entitled to vote, the husbands only would be allowed to vote. After considerable controversy, the Chairman decided to allow a vote on whether all recognized G.D.P.C. members should be allowed to vote. While the women did win the vote, the concern here is that an attitude was reflected in the arbitrary decision of the Chairman. This attitude could strongly suggest that discrimination may be taking place in more subtle ways.

Witness the terminology in the work program submitted to the City by the D.B.C.C. which says the Council will

"Develop a current list of groups, organizations, and institutions who are entitled to representation on the Board."

"Entitled" by what standards?

3. The General District Planning Committee proposal hearings process and compliance with the work program submitted to the City by the Community Council:

At the August 9th General District IV Planning Committee meeting, a proposal based upon results of a community wide random survey and other forms of direct contact with area residents was submitted by a G.D.P.C. Task Force. It was turned down for consideration at public hearing. At the same time two proposals submitted by the acting Chairman with no substantive evidence of current community support were approved. [Margaret Playground and picnic tables proposals] This occurred at a meeting where the stated purpose was to define those proposals which merited any further consideration.

Under the work program submitted to the City by the Community Council on July 19th, the following are listed as continuous functions of the council:

- a) "Research needs and community interest in any new or expanded program or activity which could be obtained or improved as a result of action by DBCC."
- b) Conduct public meetings on special issues of concern to the community or any portion of the community and take appropriate action on such issues.

Is there a contradiction in what happened to the General District Planning Committee meeting and the stated work program of Dayton's Bluff Community Council? If not, how can denial of public hearing on a community resident supported issue be happening?

Is this the form of decision making which will serve the best interests of Dayton's Bluff? Maybe not.

4. Minutes and Records of Community Council and General District Planning Committee:

Such records are unavailable to the general public, and copies are not even distributed as a matter of course to the membership of the Boards of the Council and the General District Planning Committee. Offers have been made by Sacred Heart Church and Dayton's Bluff Multi-Service Center to copy and mail such minutes so unavailability of typing, copying and mailing services cannot be the reason why meeting minutes are not readily accessible to members.

The lack of records to which the membership may refer interferes with orderly orientation of new members. It also means that where disagreement occurs on what took place at previous meetings, the membership is forced to rely solely on the word of the Council secretary as to the proceedings. There is no check and balance system as there would be with written copied minutes.

It would be hoped by many residents who have been frustrated by not finding official records accessible and/or accurate that the City Council would require of the Community Council that they publish minutes and at a minimum distribute them to the listed membership.

Accountability depends on it!

5. Meeting notice is outlined in the narrative on the process clarification submitted to the City by the Community Council:

In a narrative document mailed to Karen Christofferson by the Community Council on July 19, 1976, the following statements:

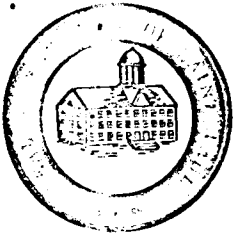
On May 13 the "Community Convention" or public hearings sponsored by the CCDB was held with over 200 people in attendance. The meeting, publicized to every District 4 resident in the Dayton's Bluff News and a flyer the weekend of May 16, resulted in 4 of 11 articles being adopted.

It should be noted that the flyer mentioned was distributed with the express opposition and disapproval of the Community Council leadership. A group of residents acting of their independent volition organized to distribute the flyer. They enlisted the aid of various resources to obtain paper, printing, etc. and to get the flyer distributed because they felt that the News had come out too far in advance of the hearing and a reminder ~~notice was~~ in order

The flyer was a general, attention drawing device, informational in nature.

It was made clear that Council resented any concerted effort on the part of any residents to get the people out for the hearing. The concerned effort of the group was treated as treachery, and more than one neighborhood agency suffered slanderous attacks by a Council member who wrongly assumed that the agencies were responsible for the flyer.

The point of concern here is that it is implied in material submitted to the City that the Dayton's Bluff Community Council was responsible in full for all public notice of the May 13 meeting. Can we be sure that this is the only area in which credit is being taken by the Council where it may not be due?



CITY OF SAINT PAUL
OFFICE OF THE MAYOR

267773

GEORGE LATIMER
MAYOR

MEMORANDUM

To: Council President Robert Sylvester
Members of the City Council

From: Karen Christofferson *KC*

Date: August 19, 1976

Re: Recognition Process for District 4 (Dayton's Bluff Community Council)

A public hearing was held in the Dayton's Bluff community on August 12, 1976, for purposes of recognizing the Dayton's Bluff Community Council as the organization responsible for general district planning in District 4.

As a result of questions raised by area residents and members of the City Council related to by-laws and the recognition process, the City Council requested Karen Christofferson, coordinator of citizen participation, to meet with residents of the community prior to final recognition scheduled for two weeks from the August 12 public hearing date (August 26, 1976). The purpose of the interim meeting(s) would be to resolve the issues of special concern.

Ms. Christofferson convened the August 17 meeting (a date mutually-agreed to on August 12) with residents of the Dayton's Bluff community. The attendance list for that meeting is attached.

There were two basic issues discussed at the August 17 meeting. These issues were by-laws and the budget submitted to the Office of Community Development.

By-Laws

The residents in attendance at the August 17 meeting intend to recommend that certain changes be made in the by-laws and brought before the Dayton's Bluff community for amendments by December 1, 1976. The first general membership meeting will be convened in October, as regularly scheduled. However, a second public meeting will also be held after the October meeting for final ratification of the by-laws, as amended.

Recommended changes include (Note: the following language states only intent. Final language will be provided by the Dayton's Bluff Community Council by-laws committee. The final official language of the by laws will reflect the spirit of the recommended changes):

<u>Article</u>	<u>Intent</u>
4.8	Should read: "No individual <u>or</u> organization..." Further, wording should be added to include language contained in the State of Minnesota Human Rights Act referring to sexual or affectional preference, marital status, and status of public assistance.
VI	Should read "Officers <u>And Representatives-At-Large</u> ".
6.9	Language to be added that states one-half of the members to the Board should be elected for two years and one-half elected the following year for two years. The intent is to stagger representative terms so that Board membership continuity is maintained.
7.6 (Section "D")	Change to "Receive and consider Community Development..." The words "and act on" would be deleted. The intent is that recommendations of the General District IV Planning Committee (a committee of the Dayton's Bluff Community Council) should be reviewed by the Executive Board but that <u>all</u> recommendations of the Planning Committee should have the opportunity to be acted on by the Dayton's Bluff Community Council.
7.8	This section would be added to the by-laws that would in effect state that the Executive Board will be responsible for submitting all of the recommendations of the General District IV Planning Committee to the Dayton's Bluff Community Council, as per suggested articles 7.6 and 8.9 (to be added).
VIII	Should read "General <u>District</u> Planning Committee."
8.1	Should be changed to read "...at least fifteen (15) members." Language should be added that states officers of the Planning Committee are elected by the Planning Committee. Vacancies shall be filled by election at the next Planning Committee meeting. Further, officers of the Executive Board should not serve as officers of the Planning Committee. This does not preclude membership on both the Executive Board and the Planning Committee.
8.2	Should read "Members of this Committee shall be nominated and elected by the membership of the Dayton's Bluff Community Council. Further, language should be added that clarifies organization membership and individual membership on the Planning Committee. Every organization in the Dayton's Bluff

<u>Article</u>	<u>Intent</u>
8.2 (Cont'd)	community may have a representative. Individual members may be elected by the Dayton's Bluff Community Council. Organizational membership vacancies will be filled by appointment from the sponsoring organization. Individual membership vacancies will be filled by appointment from the Dayton's Bluff Community Council Executive Board.
8.6	Should read, "The General District IV Planning Committee shall consult residents of the community and identify the needs of the neighborhood and plan how the needs can be met by available funds or programs."
8.8	Should read, "Fifteen (15) members of the General District IV Planning Committee shall constitute a quorum."
8.9	Section to be added that states language to the effect, "All proposals as recommended by the General District IV Planning Committee shall first be approved by the Dayton's Bluff Community Council prior to submission to the City Council."
9.1	Language should be added that public notice must be made of all general membership meetings not less than fifteen (15) days before such meetings are convened.
9.3	Change to "...shall be <u>no less than twenty-five members of the Dayton's Bluff Community Council present.</u> "
10.4	Section should be added to include that a summary of all meetings of the Dayton's Bluff Community Council and the General District IV Planning Committee shall be published and full copies of the minutes made available at a publicized central location.
10.5	Section should be added that makes minutes of meetings available to committee members at the next scheduled meeting of the committee.

The persons in attendance at the August 17 meeting agreed that four (4) representatives of that meeting be included on the by-laws committee of the Dayton's Bluff Community Council for purposes of putting the above recommended changes in final form for the October general membership meeting.

Budget

A lengthy discussion was held at the August 17 meeting by community residents regarding the line item budget submitted to the Office of Community Development. Two issues related to Budget were stated. One, some persons

stated they had not seen the Budget prior to submission. Two, there was some disagreement over line items per se.

As a staff person for the City of Saint Paul, I did not feel I was in a position to judge the previous activities of the Dayton's Bluff Community Council Executive Board. However, after further discussion, I did recommend that \$16,000 be placed in contingency for the Council and that a line item budget be submitted for approval at the October general membership meeting. I also pointed out that while they would not have direct use of the budget until that time, the approved budget would be retroactive to July 1, 1976 to cover expenses incurred, especially as they related to the Dayton's Bluff News.

The group agreed to this recommendation and added that the Executive Board should hold an emergency meeting to vote on whether or not to rescind the line item budget, as submitted, and instead to place \$16,000 in contingency.

Members of the Executive Board present agreed to support this action and to report the results of this meeting to me by Friday, August 20, so that a Council Resolution could be prepared for final action by the City Council on Thursday, August 26.

At the request of representatives at the August 17 meeting, copies of this report will be made available to those persons.

KC/km

cc: Mayor George Latimer
Ms. Rose Mix ✓
Mr. William Q. Patton

July 6, 1976

TO: DBCC Board Members

FROM: Paul Gilliland

RE: Corrections of Constitution as reprinted in July DB News.

There are a few unresolved differences in the Constitution, either because of amendments made at the June 14 meeting or "inconsistencies" between the DB News reprint and what appears on the tape of the meeting.

4.8. It is unclear what was changed. The motion read to add the "sexual or affectional preference" to 4.8. The DB News deleted "marital status" and "status regards public assistance" which are in the state Human Rights Act.

Article VI should read OFFICERS AND REPRESENTATIVES-AT-LARGE

* Article VIII should be General District Planning Committee.

8.6 The words "consult residents of the community" after the word "shall" - also deletes "after community input".

* 8.8 Delete "elected" - you don't elect the GDPC, quorum must be of members

9.1 Add, after the sentence, "As announced by public notice by the Executive Board."

* Starred items are language errors - not dealt with correctly at 6-14 meeting.

267773

Dayton's Bluff Community Council

August 17, 1976

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
James Hennig	873 Fremont	774-7921
Sanara Hennig	873 Fremont	774-7921
Fred Irvin	83 Morningside Drive	735-3947
Bill Hansen	262 Bates	774-8791
Catherine Piccolo	397 Maple Street	772-2511 (O) 776-2170 (H)
Judy Gordon	374 Maria (DBMSC)	774-6075
Lee Parks	Mounds Park Hospital	774-5901 - XT264
Edward F. Krahmar	909 E. 5th Street	776-7192
George Scherz	1183 McLean	776-0147
Frank M. Antoncich	977 E. 3rd.	771-3890
Ralph Swanson	916 Mound Street	776-8204
Evelyn Lewis	933 Conway Street	776-6854
Don Mockenhaupt	2001 Margaret	735-8446
Jean Heimerl	918 E. 3rd.	776-3205
Rob Huberty	1361 Conway	771-1990
David O Van Ness	385 Earl	776-8952
Karen Christofferson	366 City Hall Annex	298-5586