

Council Resolution

Presented By

Referred To

Committee:

Date

Out of Committee By

Date

WHEREAS, the City Council, by Resolution No. 266179, approved on October 9, 1975, approved guidelines and steps for the establishment of the citizen participation process to aid the City in the development of programs for the City and its neighborhoods; and

WHEREAS, the District 6 Planning Council (commonly known as the North End neighborhood) has applied for recognition as the General District Planning Council for District 6; and

WHEREAS, the Mayor's Office has advised the Council that the District 6 Planning Council has complied with the City Council's guidelines and steps and recommends that the City Council recognize their organization and appropriate \$21,284 to assist the organization in implementing its work program; and

WHEREAS, the City Council held a public hearing on Tuesday, June 8, 1976, for the purpose of considering the request of the organization, the Mayor's recommendation, and to hear from all interested persons; now, therefore, be it

RESOLVED, that the Council of the City of Saint Paul does hereby approve and recognize the District 6 Planning Council as the General District Planning Council for District 6 and does hereby approve and appropriate the following funds and budget for the organization for the period July 1, 1976 through June 30, 1977, and the Mayor's Office is authorized and directed to administer the budget on behalf of the organization in accordance with such procedures as may be established by the Mayor's Office:

Communications	\$4,824.00
Staff Support	11,500.00
Rent and Utilities	480.00
Office Supplies	480.00
Special Projects	4,000.00
	<u>\$21,284.00</u>

COUNCILMEN

Yeas

Nays

~~Christensen~~ Butler

~~Mozzak~~ Hunt

Levine

Roedler

~~Sylvester~~

Tedesco

President ~~XXXX~~ Sylvester

6 In Favor

0 Against

JUN 22 1976

Adopted by Council:

Date

Certified Passed by Council Secretary

By

Approved by Mayor:

Date

JUN 25 1976

By

Requested by Department of:

By

Form Approved by City Attorney

By

Approved by Mayor for Submission to Council

By

PUBLISHED JUL 3 1976

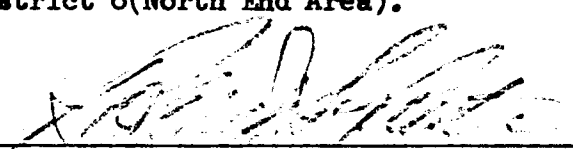
6/22
267410

June 1, 1976

Rose Mix, City Clerk
386 City Hall
Saint Paul, Minnesota 55102


Dear Rose:

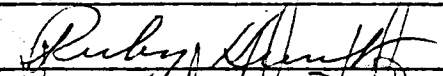
Please be notified that I have called a special meeting of the City Council for Tuesday, June 8, 1976, at 7:30 p.m. at the Capitol Community Services, 1060 Park Street, to consider recognition of an official group to represent Citizen Participation District 6(North End Area).

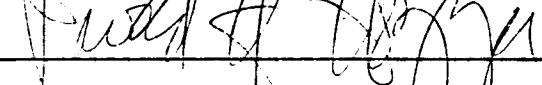


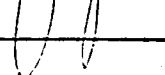
Council President

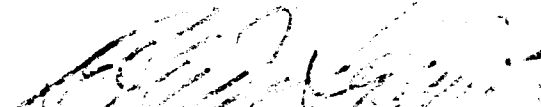
We, the undersigned Councilmen, do hereby waive written notice requirements for a special meeting of the City Council on Tuesday, June 8, 1976, at 7:30 p.m. at the Capitol Community Services, 1060 Park Street, for reasons stated above.











Rosalie Butler

Patrick J. Roessler


Vicki J. Johnson

June 1, 1976


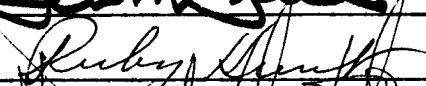
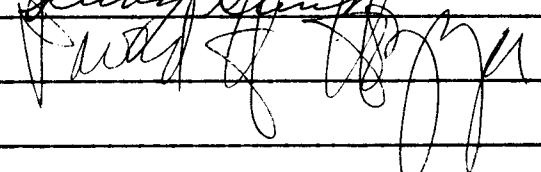
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386 City Hall
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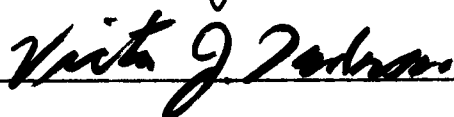
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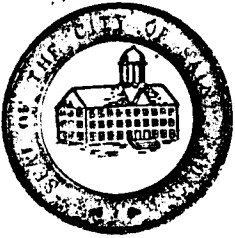
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Council President

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Rosalie J. Butler
Patrick J. Roedler




CITY OF SAINT PAUL
OFFICE OF THE MAYOR

267410

GEORGE LATIMER
MAYOR

MEMORANDUM

To: Council President Robert Sylvester
Members of the City Council

From: Mayor George Latimer *GL*

Date: June 4, 1976

Re: Recognition of the North End Community as District 6
Planning Council

Attached is a report and recommendation of the Community Development Office regarding recognition of the residents and organizations in the North End Community as the District 6 Planning Council.

This report should prove useful in the Council hearing on Tuesday, June 8. If you have any questions, please contact William Q. Patton at 298-5586.

GL/km

cc: Mr. Thomas J. Kelley
Mr. Al Olson

Attachment



CITY OF SAINT PAUL
OFFICE OF THE MAYOR

267410

GEORGE LATIMER
MAYOR

MEMORANDUM

To: Mayor George Latimer
Mr. Thomas J. Kelley

From: Mr. William Q. Patton *W.Q.P.*
Community Development Coordinator

Date: June 4, 1976

Re: Recognition of District 6 as the General District Planning
Council for the North End Community

Background

In August of 1975 a group of District 6 residents organized the District 6 steering committee for purposes of developing and submitting proposals for Community Development Year II and to establish a citizen participation process that would serve the District 6 community on a continuing basis.

In May of 1976 a public meeting was convened by the District 6 steering committee and by-laws were reviewed and adopted by the District 6 community. Membership of District 6 includes representation of existing community organizations, residents at large and special interest groups.

Work Program

The District 6 Planning Council, as indicated on the attached Work Program, will pursue short-term planning activities (i.e., Community Development Year III) and long-term planning activities (i.e., General District Planning). District 6 will also work toward communications that will increase citizen participation, improve development of community leadership, promote coordination of social and civic activities, and will actively pursue development and implementation of new programs designed to serve the District 6 community.

By-Laws

A public hearing was held on May 25, 1976 and by-laws were amended and ratified by the District 6 community. The public meeting was publicized through the North End News and delivered to every residence and business in the District 6 community.

Budget

The attached budget request as submitted is in the amount of \$25,284. The specific item identified as "Community Design Center Research Project" in the amount of \$8,000 is for staff assistance in development of the General District Plan, as described in the attached budget.

It is the feeling of the Office of Community Development that this amount should be reduced to \$4,000, in part due to limited community development resources. However, this program approach is also experimental in nature for both District 6 and the Community Development Office. Therefore, due to the combination of circumstances of limited resources and experimentation, we would recommend that District 6 be allocated \$4,000 to either run the new program at a reduced rate or to use the \$4,000 as a match resource to attract additional program dollars to the District 6 community.

Recommendation

The Office of Community Development is satisfied that the District 6 Planning Council, as proposed in the attached documents, meets the intent and purposes of Council File No. 266179, establishing a process for citizen participation by designated districts in the City of Saint Paul.

Therefore, we recommend that the District 6 Planning Council, as proposed, with the exception of the budget as presented, be recognized as the General District Planning Council for the North End Community. The budget issue should be resolved prior to final City Council action.

WQP/klm
Attachment

267410

RECEIVED

JUN 3 1976

Community Development Section

PROPOSED

BY-LAWS

WORK PROGRAM

BUDGET

for
DISTRICT 6 PLANNING COUNCIL

submitted
JUNE 3, 1976

The District 6 Planning Council hereby submits the attached by-laws, work program and budget to the City of St. Paul in seeking its formal recognition as the official organization in District 6. This organization was formed partially in response to the designation of the Greater North End as District 6 by the City. Further motivation for its formation stemmed from the need for a united voice in seeking remedies for some of the serious problems facing the Greater North End.

In August of 1975, a group of residents from District 6 joined to form the District 6 Steering Committee. While the major task of this group was to develop a proposal for submission by District 6 for Community Development Year II, the group also chose to propose a structure for a permanent District 6 Council. On December 18, a public hearing was held for the purpose of approving the proposed structure. A proposal calling for an 18 member council was approved. The structure recognized the need to provide elected representation for both existing community groups and for the public at large. There was also a provision for the appointment of 3 members from major interest groups which remained unrepresented through the election process.

With the elections completed in early March, the first 15 members of the Planning Council began the process of incorporating the approved structure into a set of by-laws. These by-laws were approved at a public hearing in early May, thus forming the District 6 Planning Council.

In order to effectively provide sound leadership and to begin finding solutions to the many problems facing the District, the Planning Council has chosen to work toward the following goals:

- 1) To increase communication on issues and activities of concern to District 6, by the utilization of a regular publication;
- 2) To provide neighborhood leadership in the development, review and implementation of the General District Plan;
- 3) To actively seek programs which will contribute to the general development of District 6, and to promote their implementation;
- 4) To promote the coordination of the social and civic activities of the various organizations serving District 6.

The attached work program outlines specific tasks which the Planning Council intends to perform in an attempt to achieve the above goals.

The corresponding budget reflects the need for items not currently available to the District, but which will be necessary to accomplish the activities in the proposed work program.

DISTRICT 6 PLANNING COUNCIL

PROPOSED WORK PROGRAM

JUNE 15, 1976 to JUNE 15, 1977

GOAL

To increase communication on issues and activities of concern to District 6, by the utilization of a regular publication.

ACTIVITIES

Establish a North End News policy board and develop operating procedures.

Perform activities necessary for the hiring of an editor.

Improve newspaper delivery system.

Develop a stable advertising base. Seek long-range funding for operation of the newspaper.

Work with St. Paul Schools to procure use of graphic arts equipment at Washington High school for the production of the newspaper.

Expand volunteer staff of the newspaper.

Provide training opportunities for volunteer staff.

Establish contact with other local publications such as PTSA newsletters, church bulletins and booster club newsletters.

TIME LINE

June

July

August - October

August - June

September - January

September - June

September - June

October - November

GOAL

To provide neighborhood leadership in the development, review and implementation of the General District Plan.

ACTIVITIES

Provide leadership development opportunities for Planning Council members.

Establish and maintain task forces and committees as needed to accomplish the goals of the planning process.

Continue work toward the completion of the General District Plan.

TIME LINE

June - December

June - June

June - June

Begin design phase for multi-service center.	June
Apply for funding of Community Development Year II Identified Treatment Areas.	June
Prepare Community Development Year III application.	July - August
Identify Capital Improvement funding requests for 1977.	January - April
Complete design phase for multi-service center.	May

GOAL

To actively seek programs which will contribute to the general development of District 6, and to promote their implementation.

ACTIVITIES

Develop work program for Community Design Center research team.

TIMELINE

June - July

Monitor performance of research team.

July - June

Using elements of the General District Plan, seek funding for projects in the areas of housing, recreation, economic development, social services, crime prevention, etc.

August - June

With the assistance of the Community Design Center research team, develop community projects which will attract private funds into the District.

January - June

GOAL

To promote the coordination of the social and civic activities of the various organizations serving District 6.

ACTIVITIES

Develop a comprehensive list of active organizations in District 6.

TIMELINE

June - July

Establish positive communication links with all interested organizations for the purpose of sharing information, coordinating events and improving the effectiveness of all activities.

August - June

DISTRICT 6 PLANNING COUNCIL

PROPOSED BUDGET

JUNE 15, 1976 to JUNE 15, 1977

	<u>ANNUAL</u>	<u>MONTHLY</u>
	<u>\$10,000</u>	<u>\$ 833</u>
1) Full-time Editor		
2) Personnel Fringes	\$ 1,500	\$ 125
3) Rent	\$ 300	\$ 25
4) Utilities, insurance	\$ 180	\$ 15
5) Office Supplies	\$ 480	\$ 40
6) Postage (stamps & permits)	\$ 624	\$ 52
7) Newspaper Delivery	\$ 4,200	\$ 350
8) Community Design Center Research Project	\$ 8,000	\$ 667
TOTAL	<u>\$25,284</u>	<u>\$2,107</u>

-
- 1) It is the intention of the Planning Council that the North End News should be financially self-sufficient at the end of the program year. For this reason, the editor will function not only in the capacity of technician for the production of the newspaper, but also as a resource developer. Since the first goal of the District is to increase communication, the bulk of the budget is devoted to the accomplishment of this goal.
 - 2) See 1) above.
 - 3) This figure is based on the possibility of sharing office space which is currently occupied by the North End Community Organization. This space would be used for the production of the newspaper. The procurement of this particular space is not assured.
 - 4) This figure is based on the same shared space arrangements as mentioned in 3) above. This figure is not final.
 - 5) This amount will be used for the purchase of stationery, envelopes, stencils, ink, pens, etc., to be used in basic correspondence as required by the business of the Planning Council.
 - 6) This amount will be used for the purchase of postage for the mailing of the correspondence mentioned in 5) above. The planning council also hopes to acquire a bulk mailing permit.

- 7) This figure is based on the cost of the delivery system which has been used by the Planning Council in the past. The cost of door-to-door delivery is \$35 per 1,000. There are 10,000 households in District 6.
- 8) Community Design Center has proposed to place a team of five 40 hour per week students in District 6 for the next year. The students are available through the University Year for Action program. These students would assist the district planner in the development of the General District Plan. They may also provide one-to-one assistance to persons wishing to rehabilitate their homes. The emphasis of the research project will be to develop proposals which the Planning Council may use to seek funding, particularly from private sources. Conversations with the St. Paul Housing and Redevelopment Authority concerning the compatability of this project with their planning efforts have already taken place. All parties agree that there are sufficient planning needs in District 6 to warrant this project. The budget item requested would be used to cover the cost of supervisory staff, drafting materials and transportation.

By-laws of the District 6 Planning Council

Article 1

Name

The name of the organization shall be: District 6 Planning Council.

Article 2

Purpose

The purpose of the organization shall be to work for the improvement of the quality of life in District 6 by:

1. Identifying the problems and needs of District 6;
2. Establishing goals and objectives for District 6;
3. Developing proposals and implementing steps for the accomplishment of the established goals and objectives;
4. Promoting plans for the improvement of District 6;
5. Providing a regular means of communication for District 6;
6. Recognizing, assisting and cooperating with the activities of organizations within its boundaries and with purposes complementary to the purposes of this organization;
7. Seeking, receiving, distributing and optimizing the use of funds for the accomplishment of the goals and objectives of District 6.

Article 3

Boundaries

The boundaries of the organization shall be defined as follows:

Beginning at the intersection of Dale St. N. and Larpenteur Ave.; proceeding east on Larpenteur to Freeway I-35E; south on I-35E to the Burlington Northern Railroad right-of-way; thence following the right-of-way west to Lexington Pkwy; north on Lexington Pkwy to Horton Ave.; east on Horton Ave. to Churchill St.; north on Churchill St. to Lexington Pkwy; east on Lexington Pkwy to W. Como Blvd; south and east on W. Como Blvd to E. Como Blvd; north on E. Como Blvd to Maryland Ave.; east on Maryland Ave. to Dale St. N.; and north on Dale St. N.; to the point of beginning.

Article 4

Membership

A. Size

The organization shall have 15 elected members. In addition, a maximum of

3 members may be appointed by the organization to comply with affirmative action requirements and/or as needed.

B. Distribution of Elected Delegates

Members shall be elected from the following areas in the number indicated. Maps defining the areas listed shall be attached and made a part of these by-laws.

1. Communities

- a. Mc Donough Community - 2 members
- b. South Front Community - 2 members
- c. South Como Community - 2 members
- d. North End Community - 4 members

2. Precincts

- a. Precinct 1 - 1 member
- b. Precinct 2 - 1 member
- c. Precinct 3 - 1 member
- d. Precinct 4 - 1 member
- e. Precinct 5 - 1 member

C. Elections

1. Qualifications of voters and candidates

- a. Voters shall be at least 16 years of age.
- b. Voters and candidates shall live and/or own a business within the boundaries of the community or precinct in which the election is being held.

2. General Procedures

- a. Community and precinct elections shall be held in March and April of each year respectively.
- b. The date, time and place of the elections shall be announced to the entire community at least two weeks before the elections.
- c. A general meeting format shall be used for conducting business in the election meetings.
- d. Nominations shall be from the floor of the election meetings.
- e. Each community and precinct election shall be convened by a member of the organization who is not subject to re-election in a given year, as appointed by the chairperson.
- f. All community elections shall have been completed at least one day before the first precinct election is held.
- g. Each community shall elect one-half of its members in even-numbered years and one-half of its members in odd-numbered years to be determined by a one-time lottery.
- h. Precincts no. 1, 3 and 5 shall hold their elections in odd-numbered years. Precincts no. 2 and 4 shall hold their elections in even-numbered years.

D. Appointments

1. The elected members of the organization shall meet in May of each year to determine the important interest areas which are not represented among the elected members.
2. A committee shall be appointed to search out candidates possessing expertise in the interest areas determined by the elected members.
3. The appointment of members shall be made by a majority vote of the elected members.

E. Term of Office

1. All elected members shall serve two year terms of office.
2. All appointed members shall serve one year terms of office.
3. No member shall serve for more than 3 consecutive terms.
4. All terms of office shall begin in June.

F. Termination

1. Any member of the organization shall be subject to removal after four excused absences or two unexcused absences from regular or special meetings of the organization per year.
2. Any member may be removed by a 2/3 vote of the membership of the organization.
3. Members subject to termination shall be notified of such action in writing at least 30 days before the termination vote is to be taken.

G. Vacancies

1. Vacancies shall be filled by a majority vote of the organization.
2. The person filling the vacancy shall represent the same community or precinct as that represented by the person being replaced.

Article 5

Meetings

A. Regular Meetings

Regular meetings of the organization shall be held on the first Tuesday of every month. Meeting locations and time shall be announced prior to each meeting.

B. Special Meetings

Special meetings may be called by the chairperson or by any four members of the organization. Notice and purpose of such special meetings shall be mailed to all members of the organization at least 10 working days in advance of the meeting.

C. Quorum

A quorum at any meeting shall consist of 50% of the organization.

D. Open Meetings

All meetings of the organization and its committees shall be open to the public.

E. Annual Meeting

The annual meeting for the election of officers shall be held in the month of June.

F. Executive Board Meetings

Executive Board meetings shall be called by the chairperson as needed.

Article 6

OfficersA. Elections

1. Nominations for election of officers shall be made by a nominating committee consisting of at least three persons appointed by the chairperson with approval of the organization.
2. No candidate for election may serve on the nominating committee.
3. All regular elections shall be by secret written ballot.

B. Vacancies

A vacancy on the executive board shall be filled by a majority vote of the organization.

C. Duties of Officers1. Chairperson

- a. shall preside at all meetings of the organization;
- b. shall have general responsibility for conducting the affairs of the organization;
- c. shall have general responsibility for the implementation of all resolutions passed by the organization;
- d. shall designate committees and appoint chairpersons, with the approval of the organization;
- e. shall have the privilege of attending all committee meetings.

2. Vice Chairperson

- a. shall perform the duties of the chairperson in his or her absence, inability or refusal to act;

- b. shall assist the chairperson in conducting the business of the organization as requested.

3. Secretary

- a. shall take and keep accurate records of all proceedings of meetings of the organization;
- b. shall keep a file of reports submitted by all committees and sub-committees.

4. Treasurer

- a. shall receive any monies obtained for conducting the organization's business;
- b. shall disburse monies as needed at the direction of the organization;
- c. shall keep accurate records of the fiscal matters of the organization.

D. Removal from Office

Any officer may be removed from office by a 2/3 vote of the membership of the organization.

E. Terms of Office

- 1. All officers of the organization shall serve one year terms of office.
- 2. No officer shall serve in the same office for more than two consecutive terms.

F. Transmittal of Records

Upon termination of office all records will be transmitted to the organization.

Article 7

Executive Board

A. Composition

The executive board shall be composed of the four elected officers.

B. Quorum

A quorum of the executive board shall be at least 3 members present.

C. Meetings

The chairperson may call meetings of the executive board as needed.

D. Duties

It shall be the duty of the executive board to provide for the general management and direction of the organization with the approval of the membership.

E. Minutes

Minutes of all executive board meetings shall be kept and presented at the next regular meeting of the organization.

Article 8

Parliamentary Authority

The organization shall be governed by the rules contained in Robert's Rules of Order Newly Revised except where otherwise stated in these by-laws.

Article 9

Amendments

The by-laws may be amended at any regular meeting by a 2/3 majority of the members present only if amendments have been brought before the last regular meeting and any members have been duly notified in writing that by-laws changes will be considered, and the community has also been duly notified.

Article 10

Committees

A. Membership

Any person with an interest in the concerns of District 6 may serve as a member of any committee of the organization.

B. Duties

1. Committees shall be advisory to the organization unless otherwise directed by the organization.
2. Committees shall provide written reports of their progress to the organization upon request of the chairperson and upon discharge of the committee.

C. Meetings

1. All committee meetings shall be open to the public.
2. Whenever possible, committee meetings shall be announced to the community in advance of the meeting.

Article 11

Affirmative Action

This organization shall be strictly non-sectarian and non-partisan, and there shall be no discrimination because of race, color, creed, marital status, physical handicap, country of origin, sex, age, financial status or position, or level of education.

267410

Larpenteur Avenue

North End

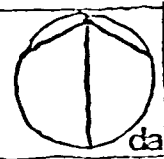
Lexington Parkway

N. Dale Street

Rice Street

I-35 E.

district 6 Communities



Larpenteur Avenue

Lexington Parkway

N. Dale Street

Rice Street

I-35 E.

district 6 Precincts

