



**City of Saint Paul**  
*Mayor Melvin Carter*

700 City Hall  
15 West Kellogg Boulevard  
Saint Paul, Minnesota 55102-1658

Telephone: (651) 266-8800  
Facsimile: (651) 266-8541

**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET  
COMMITTEE MEETING**

**Monday, January 14, 2019 at 3:30 p.m.**

**Black Dog Café**

**MEETING MINUTES**

Members Present:	Amy Huerta (chair), Rebecca Airmet, Larvel Bunker, Joel Clemmer, Raymond Hess, Chai Lee, Mary Morse Marti, Patrick McQuillan, Darren Tobolt, Elsa Vega Perez
Members Excused:	Samakab Hussein, Paul Raymond
Members Absent:	Kellie Charles Connor, Elizabeth Matakis, Corina Serrano
Visitors and City Staff Present:	Madeline Mitchell – OFS Budget Analyst Alice Messer – Parks



## City of Saint Paul

*Mayor Melvin Carter*

700 City Hall

15 West Kellogg Boulevard

Saint Paul, Minnesota 55102-1658

Telephone: (651) 266-8800

Facsimile: (651) 266-8541

1. Call to order – The meeting was called to order by Chair Huerta at 3:45 p.m.
2. Approval of Agenda  
Ms. Airmet moved to approve the agenda for the January 14, 2019 meeting, Ms. Bunker seconded. The agenda was approved.
3. Approval of December 10, 2018 Meeting Minutes  
Ms. Airmet moved to approve the minutes of the December 10, 2018 meeting. Ms. Morse Marti seconded. The minutes were approved.
4. Action Items

## PARKS

RES PH 19-16: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$125,000 to utilize available CIB Contingency Funds for the Jimmy Lee Play Area project.

- Ms. Messer presented the resolution to the CIB committee.
- The Parks department is requesting the use of 2018 CIB contingency funds for soil remediation at Jimmy Lee. The contamination of the soil is more extensive than anticipated. The department had allocated \$50,000 in the original budget for removal of contaminants but discovered that the contamination is widespread throughout the whole play area. The Minnesota Pollution Control Agency requires the removal of four feet of soil if the land will be used for green space and two feet if it will be used for hard space. The department has negotiated a price with a contractor. They anticipate spending a maximum of \$125,000. The park's play equipment is ready to be installed but has to wait until the soil remediation is complete.
- Mr. Hess asked if this is a handicap accessible park. Ms. Messer confirmed that there will be rubber poured up to the curb, eliminating elevation changes.
- Mr. Clemmer noted that these types of requests are the reason the contingency budget exists. Mr. Clemmer also asked how much is left in contingency budget. Ms. Mitchell stated there is approximately \$438,000 remaining. Mr. Clemmer expressed that he is worried about state of contingency budget, but not worried enough to vote against this resolution.
- Ms. Airmet asked whether the remainder of the funds would be returned to the contingency budget if the project ends up costing less than the requested \$125,000. Ms. Messer confirmed that it would.
- Ms. Morse Marti asked what major contaminants have been found. Ms. Messer responded that the contaminants are mostly lead, diesel range organics, volatile organic compounds, and polycyclic aromatic hydrocarbons.
- Mr. Tobolt asked whether the Parks department has approached Ramsey County for their environmental improvement program. Mr. Tobolt explained that Ramsey County has a

program related to economic development funded by a special tax. Local units of government can apply for funding. Mr. Tobolt recommended that the committee approve this resolution but the Parks department should also consider this option. Ms. Messer stated she would explore the program.

- Mr. Hess asked about the life expectancy of the rubber. Ms. Messer stated the rubber is expected to last 20-25 years.
- Ms. Vega Perez asked what types of things contingency funds are typically used for. The contingency budget has been used for projects that go over budget due bids coming in higher, unexpected expenses (like additional soil remediation), etc. Ms. Vega Perez asked whether contingency funds roll forward. Ms. Mitchell confirmed that they do.
- Ms. Airmet moved to approve the resolution; Mr. Tobolt seconded. The resolution was approved with the expectation that the Parks department will explore other resources and any remaining funds will be returned to the contingency fund.

### CIB Redesign

- Ms. Airmet stated that the report from the previous meeting is still current and that the committee expects to meet at least twice more to complete work on the application and scoresheet.
- Mr. Raymond and Mr. Tobolt are signed up as CIB representatives on the 5 Year CIP committee. Mr. Hussein and Ms. Airmet are alternates.
  - Mr. Tobolt confirmed his commitment.
  - Chair Huerta will contact Mr. Raymond to confirm he is still interested.
- Ms. Airmet requested that representatives notify alternates if they cannot attend a meeting to ensure the committee is well represented.
- Ms. Morse Marti expressed concern about meeting times and making them available to the community.
- Ms. Bunker asked who will be setting up these meetings in the future. Ms. Mitchell will be scheduling.
- Ms. Huerta, Mr. Lee, Ms. Bunker, and Mr. Hussein are signed up to serve on the Community Engagement committee.
  - Ms. Bunker, Mr. Lee, and Chair Huerta confirmed their interest. Chair Huerta will contact Mr. Hussein.
  - Ms. Morse Marti asked who has final authority over the committee. Ms. Airmet stated that the Mayor and City Council will have final decision-making powers.

### **5. New Business –**

- CIB Committee Bylaws
  - Ms. Mitchell will be merging previous drafts of the bylaws and will send to the committee for review.
  - Ms. Vega Perez asked if the redesign committees defined in the bylaws? Ms. Airmet explained that they are not – they are one-time ad hoc committees for use during the redesign only.

### **6. Adjournment**

There being no further business, the meeting was adjourned by general consent.

Staff:

Madeline Mitchell (651-266-8803)

[madeline.mitchell@ci.stpaul.mn.us](mailto:madeline.mitchell@ci.stpaul.mn.us)

<http://www.stpaul.gov/cib>