



City of Saint Paul
Mayor Christopher B. Coleman

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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, January 8, 2018 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Noel Nix (Chair), Rebecca Airmet, Mohamed Barre, Larvel Bunker, Joel Clemmer, Samakab Hussein, Paul Raymond, Darren Tobolt, Kurt Zilley
Members Excused:	Kellie Charles Connor, Amy Huerta, Chai Lee, Corina Serrano
Members Absent:	Raymond Hess, Mary Morse Marti, Elizabeth Matakis,
Visitors and City Staff Present:	Madeline Mitchell – OFS Budget Analyst John McCarthy – OFS Budget Manager Anne Weber – Public Works Jane McClure – Press



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1. Call to order – The meeting was called to order by Chair Nix at 3:38p.m.
2. Approval of Agenda
Mr. Clemmer moved to approve the agenda, Mr. Raymond seconded. The agenda was approved.
3. Approval of December 11, 2017 Meeting Minutes
Ms. Bunker moved to approve the minutes of the December 11, 2017 meeting. Ms. Airmet seconded. The minutes were approved.
4. Action Items

Public Works

RES 18-135 - Amending the financing and spending plans in the Department of Public Works in the amount of \$100,000 for transfer of appropriations from Municipal State Aid (MSA) Contingency into the Mill and Overlay Program and adding \$100,000 from the Mill and Overlay Program into the 2018 Bicycle, Pedestrian and Traffic Safety Program.

- Ms. Weber presented the Public Works resolution to the CIB Committee.
- In the 2018 MSA budget, \$200,000 was allocated for a Ramsey County project on Cleveland Ave. After the project was delayed, \$100,000 was allocated for bike/pedestrian safety and the remaining \$100,000 was moved into a contingency fund.
- Public Works now wishes to transfer \$100,000 of the MSA allocation into the Mill and Overlay program and move \$100,000 of general fund money from the Mill and Overlay Program into the bike/pedestrian safety program.
- Mr. Raymond moved to approve the resolution, Mr. Hussein seconded. The resolution was approved.
- Note: this resolution was presented to the committee as RES PH 18-16. After the meeting it was determined the resolution did not require a public hearing and was resubmitted as RES 18-135.

Capital Maintenance recommendations

- Chair Nix reported on the progress of the Capital Maintenance process. The Capital Maintenance Committee, which includes three members of the CIB committee (Chair Nix, Mr. Hess, and Ms. Huerta) met on 12/11/17 to choose projects that will receive funding.
- Chair Nix explained the deliberation process:
 - o Departments selected projects, ranked them, scored them, and presented them to the committee
 - o Committee scored individually and discussed

- Mr. Raymond asked how the committee compared department projects (ex. animal control building vs. police proposals).
 - o The committee used department rankings, varying personal factors/priorities (safety, equity, etc), and some parts Ameresco report, when included in department proposal.
 - Ms. Airmet inquired whether Ameresco scores were included on scoring sheet.
 - o Mr. McCarthy explained that the scores came in too late to be completely integrated to this cycle but OFS did check some department rankings against Ameresco scores.
 - Ms. Airmet asked whether all funded projects were funded to the level requested by the department.
 - o The St. Anthony Park Library and Marydale Park projects were partially funded. All others were funded to level requested.
 - Mr. Clemmer moved to approve. Mr. Zilley seconded. The recommendations were approved.
5. New Business – Chair Nix proposed scheduling a spring social event in March.
6. Adjournment
Mr. Clemmer moved that the meeting be adjourned. Mr. Barre seconded. There being no further business, the meeting was adjourned by general consent.

Staff:

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