



City of Saint Paul

Mayor Christopher B. Coleman

700 City Hall
15 West Kellogg Boulevard
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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, February 12, 2018 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Rebecca Airmet, Larvel Bunker, Kellie Charles Connor, Amy Huerta, Chai Lee, Mary Morse Marti, Patrick McQuillan, Paul Raymond, Darren Tobolt, Kurt Zilley
Members Excused:	Mohammad Barre, Joel Clemmer, Raymond Hess, Samakab Hussein, Elizabeth Matakis, Noel Nix, Corina Serrano
Members Absent:	
Visitors and City Staff Present:	Madeline Mitchell – OFS Budget Analyst John McCarthy – OFS Budget Manager



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1. Call to order – The meeting was called to order by Vice-Chair Morse Marti at 3:35 p.m.
2. Approval of Agenda
Ms. Airmet moved to approve the agenda, Mr. Raymond seconded. The agenda was approved.
3. Approval of January 8, 2018 Meeting Minutes
Mr. Zilley moved to approve the minutes of the January 8, 2018 meeting. Mr. Tobolt seconded. The minutes were approved.
4. Action Items
 - Introduction of new member
 - Pat McQuillan will be joining the committee from Senate District 64.
 - Chair transition
 - Noel Nix will be giving up his role as chair effective February 9, 2018. Mr. Nix will be serving as the Deputy Director of Government Relations for the City of Saint Paul.
 - Vice-Chair Morse Marti opened the nominations for chair. Ms. Morse Marti nominated Amy Huerta, Mr. Lee second.
 - Mr. Raymond inquired about Ms. Huerta's senate district. Ms. Huerta confirmed she will be staying in Senate District 64.
 - Vice-Chair Morse Marti confirmed she does not wish to serve as chair but wishes to continue as vice-chair.
 - Ms. Airmet nominated herself for vice-chair, if needed.
 - Mr. Zilley inquired about process for selecting a vice-chair – is a nomination or election needed?
 - Vice-Chair Morse Marti suggested the committee should explore the rules around nominations and determine whether a vote is needed at the March meeting.
 - Vice-Chair Morse Marti called the vote to appoint Ms. Huerta as the new chair of the CIB committee. All members were in favor. Ms. Huerta was selected as the new chair.
 - Ms. Mitchell will look up when last election was held.
 - Update: each senate district is allocated four appointees to the CIB committee, with the exception of the split district which is allowed only two members.
5. New Business
 - Update on communication with Mayor's Office regarding CIB redesign
 - Mr. Tobolt expressed concern over short meetings and inquired about the committee's value to the City.
 - Ms. Huerta inquired about the progress of the new process.

- Ms. Mitchell and Mr. McCarthy responded that the beginning of the year is always slow as departments figure out budgets and that the Mayor's Office has been briefed on the redesign but has not made a final decision yet.
- Vice-Chair Morse Marti suggested that if the agenda is short, the meeting could be cancelled.
- Ms. Airmet expressed that she would like to see the Mayor's Office appoint more people to fill the committee.

6. Adjournment

Mr. Tobolt moved that the meeting be adjourned, Ms. Airmet seconded. All approved.

Staff:

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<http://www.stpaul.gov/cib>