



City of Saint Paul
Mayor Christopher B. Coleman

700 City Hall
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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, March 12, 2018 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Rebecca Airmet, Mohamed Barre, Larvel Bunker, Joel Clemmer, Raymond Hess, Amy Huerta, Samakab Hussein, Mary Morse Marti, Corina Serrano, Darren Tobolt, Kurt Zilley
Members Excused:	Kellie Charles Connor , Chai Lee, Elizabeth Matakis, Patrick McQuillan, Paul Raymond
Members Absent:	
Visitors and City Staff Present:	Abdiwahab Ali – OFS Budget Analyst John McCarthy – OFS Budget Manager Alice Messer – Parks Department Jim Thayer & Mark Hughes – Mayor’s Advisory Committee for People with Disabilities



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1. Call to order – The meeting was called to order by Vice-Chair Morse Marti at 3:35 p.m.
2. Approval of Agenda
Ms. Airmet moved to approve the agenda, Ms. Bunker seconded. All approved.
3. Approval of February 12, 2018 Meeting Minutes
Mr. Barre identified a misspelling of his name, noted!
Mr. Clemmer moved to approve the minutes of the February 12, 2018 meeting. Ms. Airmet seconded. All approved.

4. Action Items

Parks

RES PH 18-72

- Ms. Messer from Parks presented RES PH 18-72 to the CIB Committee. Ms. Messer stated that the MN China friendship society raised 390 thousand and is truly an accomplishment, now the project is ready to move forward with phase 1. MN china friendship society raised 390k and is an accomplishment. Now the project is ready to begin phase 1 of this project. Mr. Clemmer congratulated Ms. Messer and the Parks department on this accomplishment.
- Mr. Tobolt moved to approve the resolution and Mr. Barre seconded. All approved.

RES PH 18-75

- Ms. Messer from Parks presented RES PH 18-75 to the CIB Committee. Ms. Messer stated that the Capitol Region Watershed District found a crack in the sewers and wanted a contractor to fix it in conjunction with the trout Brook Lift Station project. Ms. Messer stated that this resolution if for the Parks department to accept the 30,640 from Capital Region Watershed District.
- Ms. Airmet moved to approve the resolution and Mr. Clemmer seconded. All approved.

RES PH 18-77

- Ms. Messer from Parks presented RES PH 18-75 to the CIB Committee. Ms. Messer stated that the Minnesota China Friendship Garden Society in partnership with the Parks department went in front of the STAR board for a grant financed through the Neighborhood STAR Year-Round Program for site preparation to install anticipated sister city gifts from Changsha, China.
- Mr. Tobolt asked if both the 40,000 thousand from the Neighborhood STAR is just for site preparation. Ms. Messer stated yes and that there is quite a bit of artistic construction involved. Ms. Messer also stated that the pavilion would be shipped from China and it would include Chinese workers who are experts in setting up pavilions.

- Mr. Clemmer asked when we would be able to see the pavilion. Ms. Messer answered that it would arrive sometime in July and be complete by October of this year.
- Mr. Tobolt moved to approve the resolution and Ms. Bunker seconded. All approved.

Mayors Advisory Committee for People with Disabilities

- Jim and Mark from the Mayors Advisory Committee on Disabilities presented to the CIB committee regarding disability access in city owned infrastructure. Both Jim and Mark stated that they want to work with the city in pushing for city owned buildings to be accessible for people with disabilities before they push the private sector to doing the same. Stated instead of telling private business we wanted to go to the city first.
- Jim stated that they would like a citywide ordinance that at least starts with push buttons being a part of any existing or future city owned infrastructure. Jim went on to give examples of heavy traffic and iconic areas that aren't accessible because they don't have push button doors. Mark gave the ball park cost of one push button door being about 5,000 thousand dollars.
- Mr. Clemmer asked if your committee has started or met with the City Council on the possibility of an ordinance change. Jim stated they met with Council president Stark last year but didn't move beyond that. But they are putting together an engagement plan and look forward to engaging with the City Council this year.
- Mr. Tobolt explained that the CIB Committee only recommends projects to the administration and that they don't bid or direct departments on to build city infrastructure. Mr. Tobolt stated that one advice would be to engage with departments and the Council/Administration.
- Jim and Mark thanked the Committee and looked forward to working with them going forward.

CIB Bylaws

- Chair Huerta kicked off the discussion on the CIB bylaws.
- Ms. Morse motioned to move this for discussion on possible vice chair elections and Mr. Hussein seconded.
- CIB committee went over the CIB bylaws and realized election is usually held on every January.
- Ms. Airmet motioned to amend the motion and stated it would be best to hold elections on April in order to give all members present / non-present time to make the best choice moving forward.
- CIB Executive Mr. Ali asked the committee if the chair position is included in the April election as well. Committee stated in the affirmative.
- Ms. Bunker would like the committee to follow the bylaws going forward.
- Mr. Tobolt stated that with the redesign we will have the opportunity to amend the bylaws as part of the redesign process.

5. Brainstorming Session

- CIB Executive Committee updated the CIB Committee on next steps. Mr. Ali stated that he and OFS would meet with the Mayor's office to get final decision on CIB Redesign.
- Mr. Ali then conducted a criteria brainstorming session with the CIB Committee.

6. Adjournment

Mr. Tobolt moved that the meeting be adjourned, Ms. Airmet seconded. All approved.

Staff:

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