



City of Saint Paul
Mayor Melvin Carter

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SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

Monday, May 11, 2020 at 3:30 p.m.

Meeting held remotely

The chair has determined, due to the emergency declared by the Governor of Minnesota and the Mayor regarding the COVID-19 health pandemic, that it is not practical nor prudent for the Capital Improvement Budget (CIB) Committee to meet in-person or pursuant to Minnesota Statutes, Section 13D.02. In light of the COVID-19 health pandemic, it is not feasible for any member of CIB Committee to be present at the regular location, and all members of the CIB Committee will attend this meeting by telephone.

It is also not feasible for members of the public to attend the meeting at its regular location due to the health pandemic and emergency. Accordingly, no meeting will be held in the 4th Floor Conference Room of the George Latimer Central Library at 90 West 4th Street in the City of Saint Paul.

Members of the public are able to monitor this meeting via phone. Public comment and materials can be submitted to madeline.mitchell@ci.stpaul.mn.us Any comments and materials submitted by 3:30pm of the meeting day will be provided to the CIB Committee for their review.

MEETING MINUTES

Members Present:	Rebecca Airmet, Larvel Bunker, Devin Driscoll, Jack Fei, Amy Huerta, Mary Morse Marti, Darren Tobolt, Hoki Tse, Elsa Vega Perez
Members Excused:	Pat McQuillan, Raymond Hess
Members Absent:	Joel Clemmer, Samakab Hussein
Visitors and City Staff Present:	Madeline Mitchell Anne Weber Alice Messer



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1. Call to order – The meeting was called to order by Amy Huerta at 3:33 p.m.
2. Approval of May agenda and April meeting minutes
Airmet moved to approve the agenda for the May 11, 2020 meeting; Morse Marti seconded. Airmet moved to approve the minutes from the April 13, 2020 meeting. Morse Marti seconded. The agenda and minutes were approved.

3. Action Items

Public Works

RES PH 20-107: Authorizing the City to enter into an agreement with the Metropolitan Council for Intersection Improvements at Kellogg and Wacouta and amending the financing and spending plans in the Department of Public Works Capital Budget to establish the project budget.

- Anne Weber presented the resolution to the committee, explaining that it includes the agreement and the budget amendment. The CIB Committee is recommending approval on budget amendment portion.
- Weber explained that Wacouta is scheduled for mill and overlay in 2020. The Met Council is planning infrastructure improvements at Kellogg and Wacouta (pedestrian crossing, signals, ADA ramps, etc.). The City of Saint Paul will be implementing the improvements and the Met Council will reimburse for their portion of the work. This budget amendment portion adds Met Council funding into the project budget.
- Tobolt asked if the improvements included changes in curb heights or if there were plans for this intersection to be a Gold Line stop. Weber did not know but noted there are plans to take the median out on Kellogg. Currently, there is a crossing on the east side. A crossing on the west side will be added.
- Airmet moved to approve the resolution. Bunker seconded. The resolution was approved.

RES PH 20-116: Amending the financing and spending plans in the Department of Public Works Capital Budget by transferring \$70,000 in revenues into the 2020 Gold Line Bus Rapid Transit (BRT) Lighting Design Project.

- Anne Weber presented the resolution to the committee. The resolution transfers \$70,000 from 2017 and 2018 contingency to the Met Council to fund design of lighting along the Gold Line project. Funding will come as a future CIB request.
- Tobolt asked if this is for design along the entire route in St. Paul or just downtown? Weber was not sure of the exact locations but did not think it was limited to downtown.
- Tse moved to approve the resolution. Vega Perez seconded. The resolution was approved.

Parks

RES PH 20-124: Amending the 2019 Capital Improvement Budget in the amount of \$40,000 to accept additional financing from the Sanneh Foundation to fund City staff time for project supervision for the renovation of field space at the Conway Recreation Center.

- Alice Messer presented the resolution. Messer noted that the City previously accepted \$60,000 for this project. This resolution is to accept the remaining \$40,000. The majority of \$60,000 has been spent and Parks has just accepted a bid for construction. Work will resume in the next month or so. The \$40,000 is intended to cover Parks staff time during the construction. The goal is to have a grand opening in the fall.
- Tobolt moved to approve the resolution. Bunker seconded. The resolution was approved.

4. Additional business

Update on 2020 CIB Process

- Madeline Mitchell gave an update on the current situation. Due to COVID-19, work on the 2020 CIB Process has been delayed. The City is working on options to extend the timeline for submitting recommendations from the CIB Committee to the Mayor.
- Fei noted that he understood the pressures on the City budget and asked if the budgeted amount for community projects is the same. Mitchell confirmed that, at this time, it has not been changed. Fei noted that he would be willing to spend the time to make sure we can provide recommendations on time.
- Tobolt agreed with Fei and expressed a desire to have more time to get through the process and try to do it justice.
- Airmet noted that there was no way to anticipate this and that she appreciates the time City staff has put into adjusting the timeline and honoring the work the committee has put in. Airmet expressed a willingness to be adaptable and flexible in whatever way needs to happen to move the process forward.
- Huerta expressed support for an extension of the process.

5. Adjournment

There being no further business, the meeting was adjourned by general consent.

Staff:

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