



**City of Saint Paul**  
*Mayor Melvin Carter*

700 City Hall  
15 West Kellogg Boulevard  
Saint Paul, Minnesota 55102-1658

Telephone: (651) 266-8800  
Facsimile: (651) 266-8541

## **SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING**

**Monday, June 8, 2020 at 3:30 p.m.**

### **Meeting held remotely**

The chair has determined, due to the emergency declared by the Governor of Minnesota and the Mayor regarding the COVID-19 health pandemic, that it is not practical nor prudent for the Capital Improvement Budget (CIB) Committee to meet in-person or pursuant to Minnesota Statutes, Section 13D.02. In light of the COVID-19 health pandemic, it is not feasible for any member of CIB Committee to be present at the regular location, and all members of the CIB Committee will attend this meeting by telephone.

It is also not feasible for members of the public to attend the meeting at its regular location due to the health pandemic and emergency. Accordingly, no meeting will be held in the 4<sup>th</sup> Floor Conference Room of the George Latimer Central Library at 90 West 4th Street in the City of Saint Paul.

Members of the public are able to monitor this meeting via phone. Public comment and materials can be submitted to [madeline.mitchell@ci.stpaul.mn.us](mailto:madeline.mitchell@ci.stpaul.mn.us) Any comments and materials submitted by 3:30pm of the meeting day will be provided to the CIB Committee for their review.

### **MEETING MINUTES**

Members Present:	Rebecca Airmet, Larvel Bunker, Devin Driscoll, Jack Fei, Ray Hess, Amy Huerta, Patrick McQuillan, Mary Morse Marti, Darren Tobolt, Hoki Tse
Members Excused:	Elsa Vega Perez
Members Absent:	Samakab Hussein
Visitors and City Staff Present:	Madeline Mitchell Sarah Brown Barb Sporlein Barb Morin



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1. Call to order – The meeting was called to order by Rebecca Airmet at 3:35 p.m.
2. Approval of June agenda and May meeting minutes  
Hess moved to approve the agenda for the June 8, 2020 meeting; Tobolt seconded. The minutes from May 11, 2020 were amended to list Ray Hess as excused and to correct the date. Airmet moved to approve the minutes from the May 11, 2020 meeting. Driscoll seconded. The agenda and minutes were approved.

### 3. Action Items

#### Library

RES PH 20-142: Amending the financing and spending plan of the Saint Paul Public Library in the amount of \$455,000 to utilize available capital maintenance and CIB Contingency funds for emergency and related cornice, water infiltration, and stone repair at the George Latimer Central Library.

- Barb Sporlein gave an overview of the resolution, explaining that a four inch piece of stone fell from the cornice of the George Latimer Central Library in December. Library staff alerted the OFS real estate design group and risk management, barricaded the area, and ordered an inspection. The inspection resulted in the issuance of an emergency report indentifying significant cracks in the stonework in the southwest corner of the building. Emergency stabilization (scaffolding, steel beams) was completed. The final report noted that open and deteriorated mortar and cracks were letting water in into the building. There was also water damage inside. Libraries received \$32,000 for 2021 capital improvement. The department is now making a request, supported by the Deputy Mayor for \$455,000 in emergency CIB funds.
- Barb Morin noted that the immediate need is the southwest corner, which has been shored up and the scaffolding remains in place but needs repair.
- Tobolt asked if the \$455,000 was just for the emergency work or to address the complete need? Sporlein confirmed that the \$455,000 is for the entire scope of work needed for water infiltration and cornice work for whole building.
- Driscoll moved to approve the resolution. Tobolt seconded. The resolution was approved.

### 4. Additional business

#### Update on 2020 CIB Process

- Madeline Mitchell gave an update on the current situation. Due to COVID-19, work on the 2020 CIB Process has been delayed. Mitchell explained that after reviewing with the Mayor and City staff, the City has decided to pursue an extended timeline that would push the deadline for recommendations from June 30 to September 30. The Committee would still recommend a capital improvement budget by June 30, but the individual project breakdown would not be submitted until September 30 in a model similar to the capital maintenance program.
- Fei expressed concern that the process has not advanced.
- Huerta noted that she would rather the process be done well than quickly and expressed support for allowing the time for review.
- Driscoll said he understood the feeling of stagnation but considers it excusable given the situation. He noted he would be uncomfortable moving forward without adequate time for

the community part of process. Driscoll acknowledged that the lack of action correlates completely with an unprecedented requirement to stop public input that the process would require. Driscoll noted that the committee is not prepared to take action at this time and would not be doing their duty without allowing time for the process.

- Tobolt requested to see the list of projects.

#### 2021 Budget Recommendations

- Mitchell explained that the committee needs to confirm (or amend) the 2021 tentative recommendations by the end of June.
- Tobolt expressed a desire for additional updates from departments on the status of the projects and noted that he would like to see the funding allocated for Wabasha directed towards rebuilding University Avenue.
- Huerta asked if the committee would like to delay the vote pending additional information from departments.
- Fei suggested the community councils could do the first review of the community projects.
- Morse Marti noted that she would not prefer not to have any filtering by the district councils.
- Tobolt expressed support for extending the community proposal process timeline but would like to hear an update from departments on the remainder of the budget.
- Driscoll suggested meeting on June 22<sup>nd</sup> to confirm the 2021 budget.
- Tobolt moved to postpone 2021 budget approvals to June 22<sup>nd</sup> to allow City staff to provide additional updates. Hess seconded. The motion was approved.
- Airmet asked if this will delay the community process. Mitchell said it would not.
- Morse Marti expressed interest in utilizing technology for presentations.

#### **5. Adjournment**

There being no further business, the meeting was adjourned by general consent.

Staff:

Madeline Mitchell (651-266-8803), [madeline.mitchell@ci.stpaul.mn.us](mailto:madeline.mitchell@ci.stpaul.mn.us)