



City of Saint Paul
Mayor Melvin Carter III

700 City Hall
15 West Kellogg Boulevard
Saint Paul, Minnesota 55102-1658

Telephone: (651) 266-8800
Facsimile: (651) 266-8541

**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, June 11, 2018 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Rebecca Airmet, Amy Huerta, Samakab Hussein, Paul Raymond, Darren Tobolt,
Members Excused:	Mohamed Barre, Larvel Bunker, Kellie Charles Connor, Joel Clemmer, Raymond Hess, Chai Lee, Elizabeth Matakis, Mary Morse Marti, Patrick McQuillan, Corina Serrano, Kurt Zilley
Members Absent:	
Visitors and City Staff Present:	Abdiwahab Ali – OFS Budget Analyst Alice Messer – Parks Department Anne Weber – Public Works Holly Huston – Council



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1. Call to order – The meeting was called to order by Chair Huerta, the chair stated that since this meeting didn't have quorum, we will vote with recommended actions and the full committee will approve next month.

2. Approval of Agenda

Ms. Airmet moved to approve the agenda and Mr. Raymond seconded. All approved.

3. Approval of May 14, 2018 Meeting Minutes

Mr. Tobolt moved to approve May minutes and Ms. Airmet seconded. All approved.

4. **Action Items**

Parks

RES PH 18-977

- Ms. Messer from Parks presented RES PH 18-997 to the CIB Committee. Ms. Messer stated that the material for the China Garden are in route from Shanghai. This resolution is to accept a \$170,000 donation from the China Friendship Society.
- Mr. Raymond motioned to accept the resolution, Mr. Tobolt seconded. Decision was tabled until July CIB meeting due to quorum rules.

RES PH 18-157

- Ms. Messer from Parks presented RES PH 18-157 to the CIB Committee. Ms. Messer stated that this resolution is accepting grants funds from the Capitol Region Watershed District in the amount of \$11,706. This resolution is for state of the art improvements to the CHS Field Rainwater Harvesting System.
- Mr. Tobolt recused himself from any action on this resolution because he works for the County.
- Mr. Raymond motioned to accept the resolution, Ms. Airmet seconded. Decision was tabled until July CIB meeting due to quorum rules.

RES PH 18-160

- Ms. Messer from Parks presented RES PH 18-160 to the CIB Committee. Ms. Messer stated that this resolution is to amend the financing and spending in the Parks department in the amount of \$1,432,512 to reflect funds from the Metropolitan Council's Regional Solicitation Process, Transportation Advisory Board (TAB) for rehab of Indian Mounds Regional Park Trail.

- Ms. Messer stated that the Parks department received federal funding of 1 million and the entire local match will be coming from Met Council.
- CIB Chair Huerta asked if this satisfies the dollars needed to complete the project. Ms. Messer stated that it does.
- Mr. Tobolt motioned to accept the resolution, Mr. Samakab seconded. Decision was tabled until July CIB meeting due to quorum rules.

RES PH 18-161

- Ms. Messer from Parks presented RES PH 18-161 to the CIB Committee. Ms. Messer stated that this resolution is to accept a 25 thousand STAR grand for the Takraw Court project at Duluth and Case Recreation Center.
- Mr. Raymond asked if this was at the Marydale Courts. Ms. Messer stated no and that this is for the Duluth Courts to enhance larger tournament events.
- Chair Huerta asked if the Marydale courts are completed? Ms. Messer stated that the funding is complete but the project isn't complete yet.
- Ms. Airmet motioned to accept the resolution, Mr. Raymond seconded. Decision was tabled until July CIB meeting due to quorum rules.

Public Works

RES PH 18-887

- Ms. Weber from Public Works presented RES PH 18-887 to the CIB Committee. Ms. Weber stated that the Public Works department received federal money to the Bike Ped Program and we are moving that money and moving money from the 2017 bike PED program to this project.
- Ms. Airmet asked if this was unused money. Ms. Weber stated the 16-17 bike ped program money was unused money.
- Ms. Airmet motioned to accept the resolution, Mr. Samakab seconded. Decision was tabled until July CIB meeting due to quorum rules.

RES PH 18-97

- Ms. Weber from Public Works presented RES PH 18-97 to the CIB Committee. Ms. Weber stated that the new Side Walk on Wheeler is 100% assessed. The other 3 projects are city cost share projects. Ms. Weber stated that the department was reducing the right of way program by 500 thousand since we won't be assessing for side walk reconstruction projects.
- Mr. Tobolt asked if Galtier was to the west. Ms. Weber stated yes.
- Ms. Airmet motioned to accept the resolution, Mr. Tobolt seconded. Decision was tabled until July CIB meeting due to quorum rules.

CIB Committee's volunteers for Working Group

In our Monday June 11th meeting the role of CIB members on the cross functional working group was discussed and the following option was tabled for discussion/vote on the July 9th meeting. The Committee decided that it would be best to spread the volunteer wealth around, noting that members interests and time commitments might vary.

With that in mind the members presented the following option:

1. 2 CIB **Volunteers** in all phases, except phase 3.

2. **2 Alternates** in all phases except phase 3 of the working group.

Please let us know via email your feedback on the proposed option and whether you are interested in participating and if so indicate which phase below. The members who were present on the June 11th meeting indicated which phases they would like to volunteer below.

Phase 1 – 2018 Engagement with Community

- Amy Huerta, Samakab Hussein

Phase 2 Create Project Scoring Sheet

- Rebecca Airmet

Phase 3 – Assist Departments in creating 5 year CIP Plans

- **NO NEED FOR VOLUNTEERS**

Phase 4 Create Citywide 5 year CIP Plan

- Rebecca Airmet, Darren Tobolt, Paul Raymond and Samakab Hussein

CIB Committee other CIP Engagement brainstorming activity

- The CIB Committee stated that the city should consider the following places for other engagement opportunities besides the district councils.
- Golden Times, Boutique Times and other places the public like to gather.

CIB Transmittal

- The CIB Committee members reviewed and approved the transmittal.
- Mr. Samakab moved for approval and Ms. Airmet seconded. All approved.

CIB by Laws

- The CIB Committee tabled the revision of the CIB Bylaws for the July 9th monthly meeting at the Wilder Foundation.

5. Adjournment

Mr. Raymond moved that the meeting be adjourned and Ms. Airmet seconded. All approved.

Staff:

Abdiwahab Ali (651-266-8839)
madeline.mitchell@ci.stpaul.mn.us

John McCarthy (651-266-8554)
john.mccarthy@ci.stpaul.mn.us

<http://www.stpaul.gov/cib>