



City of Saint Paul
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SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

Monday, June 13, 2016 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

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| Members Present: | Rebecca Airmet, Larvel Bunker, Diane Gerth, Amy Huerta, Samakab Hussein, Chai Lee, Mary Morse Marti, Noel Nix, Paul Raymond, Paul Sawyer, Michael Steward, Darren Tobolt |
| Members Excused: | Kellie Charles Connor, Joel Clemmer, Jacob Dorer, Gary Unger |
| Members Absent: | |
| Visitors and City Staff Present: | Daley Lehmann, Scott Fusco, Mike Michaud, Bruce Engelbrekt – OFS Paul Kurtz, Anne Weber – Public Works Nora Riemenschneider, Margaret Jones – PED Kathy Korum, Brian Murphy, Brett Hussong – Parks Jane McClure - Villager |

1. The CIB Committee convened at 3:30 pm.

2. Approval of the Agenda

Ms. Huerta moved for approval, Ms. Morse Marti seconded. All approved.

3. Approval of April 11th, 2016 Meeting Minutes

Ms. Gerth moved for approval, Ms. Bunker seconded. All approved.

4. 8-80 Status Report and Update Presentation

Ms. Jones began the conversation about the 8-80 status report by giving a brief overview of the 8-80 principals and what her position as the 8-80 Fellow does for the city. She touched on the 8-80 collaboration with all departments and how the city is trying to infuse and imbed 8-80 principals into everything that it does.

Ms. Riemenschneider spoke about the city being at the half-way point in spending the \$40m bond funds. She spoke about the funding source and how it was a one-time

investment. Ms. Riemenschneider also touched on some of the featured projects such as the Downtown Bike Loop, Grand Round, Palace Theater, and Dickerman Park.

Mr. Tobolt asked for clarification of the North and South Snelling projects. Ms. Riemenschneider explained the differences but said that both projects had the same purpose of making Snelling a much more pedestrian friendly roadway.

Ms. Riemenschneider also spoke about the projects that had been completed and what projects were expected to be finalized in 2016.

Mr. Nix stated that he was glad that the 8-80 projects were moving forward and wanted to make sure that the CIB Committee involvement is included and moves forward with the projects.

Mr. Sawyer was happy that a framework for 8-80 was established as the projects evolve. He wondered how the 8-80 principals would be imbedded into future CIB proposals. Ms. Jones stated that there would be better efforts and conversations earlier with departments when formulating CIB proposals. She added that comprehensive planning, monthly meetings, and conversations with the community and city leaders were taking place and would continue into the future.

5. Action Items

Parks and Recreation

RES PH 16-143: Amending the financing and spending budget in the Department of Parks and Recreation by adding an additional \$136,650 Capital Region Watershed District grant for construction costs for the Swede Hollow Park improvement project.

Mr. Murphy presented the resolution to the CIB Committee. He stated that the funding would be used to improve water quality at Swede Hollow Park, and that there are three main projects that the money would be focused on. First would be to modify the grade of the land, second would be to harvest hillside seep, and third would be to replace a structure which is used to hold water in the pond.

Ms. Gerth moved for approval, Ms. Airmet seconded. All approve.

RES PH 16-199: Amending the financing and spending plan in the Department of Parks and Recreation's 2016 Capital Improvement Budget by adding a \$50,000 donation from the Trust for Public Land to be used towards the Frogtown Park and Farm Play Area project.

Mr. Hussong presented the resolution to the CIB Committee. He gave a broad overview of the improvements made to the park and stated that the play area would be more nature based and use more natural looking/feeling materials. The play area would be moving away from plastics and hard areas and be more nature based.

Ms. Morse Marti asked if the \$50k donation from US Bank required a sign stating the donation. Mr. Hussong said he would follow up.

Ms. Airmet asked if the Trust for Public Land applies and accepts the grant. Mr. Hussong said yes and then stated that they donate the funds to the city.

Mr. Sawyer asked how the park changes with this grant/donation. Mr. Hussong stated that the city would be able to install additional equipment.

Mr. Steward asked if there were any examples of this type of equipment and what the maintenance costs are. Ms. Hussong answered by saying that this would be one of the first in Minnesota but it is very popular in Washington and Oregon and is starting to spread around the US. He also added the he was unsure of the intricacies of parks maintenance but it would be covered by normal parks maintenance costs.

Mr. Tobolt asked if the play area would be like the Tamarack Nature Center. Mr. Hussong stated that the Frogtown Park will be the same concept but no one will be staffing the site.

Ms. Gerth thanked city staff for finding additional dollars for the play area.

Mr. Tobolt moved for approval, Ms. Gerth Seconded. All approve.

Financial Services

RES PH 16-195: Authorizing an amendment to increase the spending and financing budget for the Police Department's Communication Services and Maintenance Project at 1675 Energy Park Drive.

Mr. Michaud stated that the purpose of the resolution is to amend the funding for the police radio shop to be able to complete the project. He added that bidding is about to begin on the project and the office of financial services is working to keep the project under budget.

Mr. Engelbrekt went on to discuss the funding of the project. He stated that there was \$100k advanced to the project in 2015 for soil testing and to begin the project. There was an additional \$1m in the CIB budget for 2016 to go to the project, however, the \$100k advancement would have to be repaid. The resolution would add \$600k to the project from the sale of the old police annex.

Ms. Airmet asked how sure the sale of the building would bring in \$600k. Mr. Engelbrekt was certain that the sale would bring in that amount.

Ms. Airmet went on to ask why there was a 60% increase in the cost of the radio shop project. Mr. Michaud stated that after some of the dollars were used for design, it was determined there would be a shortfall with the \$1m available for the building. He also stated that the building is not fancy nor does anything extravagant. The radio shop would be a normal building to house the radio operations, without any additional amenities.

Mr. Nix asked about the future of Pedro Park if the land was sold for development rather than for the use of a park. Mr. Engelbrekt stated that there were several high level conversations within the city about the future of Pedro Park. Part of those conversations included information on the expected acquisition costs to purchase the surrounding parcels to complete the park, which could be cost prohibitive to finishing the area.

Mr. Tobolt stated that if the committee votes for resolution, they are voting against the future of Pedro Park.

Ms. Airmet asked if there were any contingencies related to the development of Pedro Park. Mr. Engelbrekt stated that he had not heard of any reversals of the park project.

Ms. Morse Marti asked if the Councilmember in the area. Mr. Engelbrekt stated that there had been high level conversations with decision makers at the city.

Mr. Sawyer asked what happens if the committee and then the council does not approve the resolution, what happens to the radio shop project. Mr. Engelbrekt stated that the intent of the sale of the Police Annex was to go to the radio shop project. He went on to say that the city would have to find other sources of funding for the project.

Ms. Gerth stated that the function of the Police Annex needs to go somewhere, which is why the city needs to fund the radio shop but the change to Pedro Park is a huge change that was not anticipated.

Mr. Steward asked what Plan B was for financing. Mr. Engelbrekt stated that he was not aware of any other source of funding.

Mr. Nix moved to vote down the resolution, Mr. Lee seconds. All vote to not approve the resolution.

Mr. Raymond moved for a vote of the CIB Committee to not make a recommendation on the resolution. The vote failed.

Public Works

RES PH 16-170: Transferring the financing and spending budgets in the amount of \$178,000 for the I35E Bike Trail and Lighting Project out of the Parks and Recreation Capital Improvement Budget into the Public Works Capital Improvement Budget to reflect where the work will be completed.

Mr. Kurtz began the conversation by stating that he has been appointed City Engineer and will be passing his CIB Committee duties to a new engineer named Anne Webber.

Mr. Kurtz explained that when this project was loaded into the city's accounting system, it was loaded into the Parks codes rather than Public Works. The resolution changes the finance codes to Public Works, but no other changes were made.

Mr. Tobolt moved approval, Ms. Gerth seconded. All Approve.

RES PH 16-171: Amend the financing and spending plans in the capital budget for the Department of Public Works in the amount of \$104,468 to reflect additional federal funding for the Charles Bikeway.

Mr. Kurtz explained that the resolution closes out Charles Bikeway and adds federal funding to the project. The resolution also matches financing with spending.

Ms. Bunker moved approval, Ms. Huerta seconded. All Approve. Mr. Tobolt abstained from voting because he is on the TLC board.

RES PH 16-172: Amend the financing and spending plans in the capital budget for the Department of Public Works in the amount of \$111,075 to add the Ramsey County portion of traffic signal work to be completed under the Signalized Intersection Safety Improvements Program.

Mr. Kurtz explained that the resolution adds \$111k from the county into the Signalized Intersection program to make additional intersection audible signals. The city is striving to make every intersection in the city ADA accessible and the audible signals are part of the plan.

Ms. Morse Marti moved approval, Ms. Airmet seconded. All approve.

RES PH 16-178: Amending the financing and spending plans in the capital budget for the Department of Public Works in the amount of \$10,000 and authorizing the appropriate personnel to enter into Mn/DOT Agreement No. 1003241 for the I-94 St. Anthony Avenue Community Landscape Partnership Plan.

Mr. Kurtz stated that the St. Anthony community wanted to see the freeway fence become more aesthetically pleasing so St. Paul sponsored a grant for the funding.

Ms. Airmet asked if the city is doing the purchasing of materials. Mr. Kurtz responded by saying that the city would be doing the purchasing but not any of the installation or the daily maintenance. The agreement was that the community would take care of the location.

Mr. Raymond moved approval, Ms. Airmet seconded. All approve.

RES PH 16-196: Amend the financing and spending plans in the capital budget for the Department of Public Works by adding \$1,635,648 of Saint Paul Regional Water Services (SPRWS) funding, \$193,617 Assessment funding and \$130,928 Sewers funding into the Jackson Street Reconstruction Project.

Mr. Kurtz explained that the Jackson Street project has been awarded, so the resolution is to add the water and sewer funding to the project. He reminded the committee that this is the same type of resolution he does for all street improvement projects once the water and sewer funding number have been established.

Ms. Gerth moved approval, Mr. Nix seconded. All approve.

RES PH 16-197: Amend the financing and spending plans in the capital budget for the Department of Public Works by adding \$747,920 of Saint Paul Regional Water Services (SPRWS) funding, \$113,960 Assessment Funding and \$221,619 Sewers funding into the Wheelock Parkway Reconstruction Project.

Mr. Kurtz stated that the resolution was the same as the Jackson Street resolution. The Wheelock project has been awarded, so the resolution adds water and sewer funding.

Ms. Huerta moved approval, Mr. Tobolt seconded. All approve.

6. Mr. Lehmann spoke to the CIB Committee about term-limits and the four members who would be terming out after the November 2016 meeting.
7. Mr. Lehmann spoke to the CIB Committee about the 2017 tentative budget and the small changes that would be added to the budget that were known. The City would be adding an annual program that was left out of the 2016 budget named the "Local Street, Alley, Sewer, and Lighting Program" which is a program that is 100% assessed.

The CIB Committee voted to recommend the 2017 tentative budget with the stated changes to the Mayor.

8. Mr. Lehmann reminded the CIB Committee that the 2018-2019 process would begin shortly and that at the July meeting he would ask for volunteers to start looking at materials to get ready for the task force process.

9. Adjourn

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