



City of Saint Paul
Mayor Christopher B. Coleman

700 City Hall
15 West Kellogg Boulevard
Saint Paul, Minnesota 55102-1658

Telephone: (651) 266-8800
Facsimile: (651) 266-8541

**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, July 10, 2017 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Rebecca Airmet, Mohamed Barre, Larvel Bunker, Joel Clemmer, Raymond Hess, Amy Huerta, Chai Lee, Elizabeth Matakis, Noel Nix, Paul Raymond, Corina Serrano, Darren Tobolt, Kurt Zilley
Members Excused:	Kellie Charles Connor, Samakab Hussein, Mary Morse Marti, Tiffany Orth, Paul Raymond,
Members Absent:	Paulette Swindeman
Visitors and City Staff Present:	Abdiwahab Ali John McCarthy – Budget Director Anne Weber - PW Brett Hussong– Parks

1. Convene
2. Approval of Agenda

Ms. Airmet motioned to approve agenda, Mr. Clemmer seconded. All approved.

3. Approval of May 8 & June 12, 2017 Meeting Minutes

May meeting minutes were not available in June but were reviewed and approved at the July 10th meeting.

4. Action Items

Parks

RES PH 17-178: Amending the financing and spending plan in the Department of Parks and Recreation, in the amount of \$75,000, to develop and install Takraw Courts at Duluth and Case and Marydale Parks.

Mr. Hussong presented to the CIB Committee on RES 17-178 which is for the construction of 2 Kato or Takraw courts at Marydale and Duluth and Kates. Mr. Hussong stated that this project is currently in the bidding stage and that the Parks department hopes to start construction early October.

Ms. Airmet asked if this is part of the one hundred thousand from the Super bowl fund or if it's additional funding.

Mr. Hussong replied that this is an addition to the 100 hundred thousand and that both would be used to satisfy the minimum 25% required match for funding.

Ms. Huerta asked if the total project is 300 hundred thousand.

Mr. Hussong responded by stating this portion of the project is only phase 1 and the cost to cover phase 1 is 175 thousand.

Mr. Joel motioned for approval, Mr. Hess seconded. All Approved.

Public Works

RES PH 17-184: Amending the financing and spending plans in the Department of Public Works in the amount of \$2,716,388 in additional revenues to the Phalen Boulevard at Olive Street Traffic Signal Project and the Jackson Street - 11th to University Project.

Ms. Weber presented RES 17-184 to the CIB Committee and stated that this resolution is doing two things. Phase 3 of Jackson Street Project and adding the Health Partners cost agreement on city lighting to the Olive Street Traffic Signal Project to cover 20 years of signal maintenance.

Mr. Tobolt motioned for approval and Mr. Hess seconded. All approved.

5. CIB Redesign Update

Mr. Ali updated the committee on the CIB Redesign.

The Committee recommended the following steps to City Staff regarding the CIB Process Redesign

1. *The Committee would like a walk through presentation of the CIB Process Redesign in August.*
 - o Better understanding of Redesign Timeline: Mainly wanted fixed dates for regarding their involvements in the fall.

- Update on City Interviews.
 - Walkthrough of Process Map.
 - This would give the committee a chance to have a robust discussion on other stakeholders input and add their recommendations as well.
2. *Clarity on the role of the Committee.*
- How and at what points will the Committee be engaged? Where can they make formal recommendations to the Steering Committee?
 - Committee would like to have input/recommendations on potential CIB Models before the Steering Committee makes final decisions.
 - Committee would like a presentation/discussion on any revised project rating criteria.
 - Committee would like to better understand the 'user testing' part.
3. *Committee would like assistance/direction from the project team on how they can best **communicate** the CIB Redesign to their communities.*
- Better understanding of City's planned timeline for wider community engagement?

6. Adjourn

Staff:

Abdiwahab Ali (651-266-8839)
abdiwahab.ali@ci.stpaul.mn.us

John McCarthy (651-266-8554)
john.mccarthy@ci.stpaul.mn.us

<http://www.stpaul.gov/cib>