



City of Saint Paul
Mayor Melvin Carter

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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, August 12, 2019 at 3:30 p.m.

George Latimer Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Larvel Bunker, Raymond Hess, Amy Huerta, Samakab Hussein, Pat McQuillan, Darren Tobolt, Elsa Vega Perez
Members Excused:	Rebecca Airmet, Joel Clemmer, Mary Morse Marti, Paul Raymond, Corina Serrano
Members Absent:	
Visitors and City Staff Present:	Sarah Brown Alice Messer Mike Solomon Anne Weber



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1. Call to order – The meeting was called to order by Amy Huerta at 3:37 p.m.
2. Approval of Agenda and June 24, 2019 Meeting Minutes
Tobolt moved to approve the agenda for the August 12, 2019 meeting and the minutes from the June 24, 2019 meeting. Hess seconded. The agenda was approved.
 - Mitchell noted that a resolution allocating contingency funds to the Library for boiler replacements had been added to the agenda after it was sent to committee members.
3. Action Items

OFS

RES PH 19-169: Amending the City's Capital Improvement Budget and Operating Budget to reflect the final sale details resulting from the issuance of the G.O. Various Improvement Bonds, Series 2019D, and the G.O. Public Safety Refunding Bonds, Series 2019E.

- Sarah Brown presented the resolution. Brown explained that bond sale costs have come in under budget for 2019, making roughly \$43,000 available to move to the CIB contingency fund.
- Vega Perez moved to approve the resolution; Bunker seconded. The resolution was approved.

Public Works

RES PH 19-205: Amending the financing and spending plans in the Department of Public Works Capital Budget by adding Saint Paul Sewer Utility, Saint Paul Regional Water Services and assessment funding into the 2019 Fairview Street Reconstruction Project.

- Anne Weber presented the resolution and explained that it is the third and final resolution to move into this project.
- Hess asked why there were three initiatives under one project. Weber explained that bundling smaller projects under one name allows the department to get better bids.
- Tobolt moved to approve the resolution; Vega Perez seconded. The resolution was approved.

RES PH 19-216: Amending the financing and spending plans in the Department of Public Works Capital Budget to close out projects.

- Weber presented the resolution explaining that it is an accounting clean-up intended to reconcile projects and balances to close them out. Weber noted that due to the way the data was transferred into new finance system, the numbers don't look like they match, but there are no balances or additional funding available.
- Tobolt moved to approve the resolution; Bunker seconded. The resolution was approved.

Parks

RES PH 19-127: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$217,065.20 to reflect Parks Acquisition Opportunity Fund (PAOF) funding for the Phalen Regional Park Master Plan Implementation project.

- Alice Messer presented the resolution to accept funding from the PAOF from the Met Council. Messer explained that the property is located at 1298 Arlington – where Arlington hits east side of Phalen Blvd, with the Bruce Vento Trail running alongside. The parcel was identified for acquisition, purchased, and demolished. It will become a future trail head. Water and sanitary services were kept in place for future restrooms. 75% of the costs (\$217,000) of this project will be covered by PAOF. The remaining 25% comes from bonding.
- Hess moved to approve the resolution; Bunker seconded. The resolution was approved.

RES PH 19-244: Establishing a financing and spending plan in the Department of Parks and Recreation in the amount of \$49,284 for STAR Grant funds received for security camera installation for the China Garden Pavilion in Phalen Regional Park.

- Messer presented the resolution and explained it is to accept funds for two security cameras to be installed into the existing system at China Garden from the STAR grant.
- Perez moved to approve the resolution; Hess seconded. The resolution was approved.

RES PH 19-262: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$5,108,578.84 to reflect Metropolitan Council Clean Water, Land, and Legacy Amendment funds received for Parks projects, detailed below.

- Messer presented the resolution explaining that every two years, Parks is allocated funding from sales tax. For 2020-2021, this is a total of \$5,108,578.84. The resolution includes the distribution of funds, which are only eligible for regional parks systems. These are distributed according to the Master Plan. Within Cherokee Regional Park, lighting will be installed along Ohio Street. Conduit and bases are installed already but funding has not been available for the lighting. Funds will also be directed towards creating internal trail connections near the picnic and play area.
- Tobolt asked about the \$1 million in transportation improvement to Como. Messer explained that there is bonding money involved and that the project will include two parking lots by the pavilion and golf course, and storm water improvements (in partnership with Capital Region Watershed). The total project is tied to bonding funds, with the total amounting to \$1.6M.
- Tobolt asked whether any golf money was to be directed into the golf parking lot. Messer responded that it was not, but that they have been working with the golf course on storm water projects.
- Hess asked whether this would add parking spots or just upgrade the existing lot. Messer said it would be updating and maybe improving circulation with bike and pedestrian trails where possible, including upgrades to site amenities, tree planting, etc.
- Bunker moved to approve the resolution; Vega Perez seconded. The resolution was approved.

RES PH 19-266: Accepting an Arts and Cultural Heritage Fund grant administered through the Minnesota Humanities Center and establishing a financing and spending plan in the Department of Parks and Recreation in the amount of \$388,000 for the design of a Hmong Cultural Plaza in Phalen Regional Park, and to enter into a required grant agreement, which includes an indemnification clause.

- Messer presented the resolution to accept funds from humanities center to use local Hmong artists and come up with design and cost estimates.
- Tobolt moved to approve; Vega Perez seconded. The resolution was approved.

Library

RES PH 19-289: Amending the financing and spending plan of the Saint Paul Public Library in the amount of \$84,280 to utilize available CIB Contingency funds for the replacement of boilers at the Hayden Heights and St. Anthony libraries.

- Madeline Mitchell presented the resolution on behalf of the Library.
- Tobolt noted the importance of providing contingency to the Library, given the larger Library projects were not funded in the CIB process.
- Huerta noted that the committee has seen bids coming in over budget and asked whether there is an available analysis on this. Huerta and Vega Perez requested a review of how

projects costs are planned, budgeted, and monitored. Mitchell noted that representatives from City departments or the OFS Real Estate office may be able to speak to this.

- Tobolt moved to approve the resolution; Hussein seconded. The resolution was approved.

4. New Business

- Huerta told the committee that she has been in contact with Noel Nix and Mayor Carter regarding committee appointments and has heard there are people being reviewed.
- Huerta asked the committee for options for an offsite meeting, potentially in October. The following locations were mentioned:
 - Frogtown Community Center
 - Ray Hess' condo building on the East SideOther possibility – CLUES just added a big section.
 - Como Park connection building
- Bunker noted it would be nice to have a committee social event before winter. Heritage Tea House and El Burrito Mercado were suggested as possible locations.

5. Adjournment

There being no further business, the meeting was adjourned by general consent.

Staff:

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