



City of Saint Paul
Mayor Christopher B. Coleman

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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, September 11, 2017 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Rebecca, Airmet ,Mohamed Barre, Larvel Bunker, Kellie Connor Charles, Raymond Hess, Amy Huerta, Samakab Hussein, Chai Lee, Mary Morse Marti, Noel Nix, Kurt Zilley
Members Excused:	Joel Clemmer, Elizabeth Matakis, Tiffany Orth, Paul Raymond, Corina Serrano, Darren Tobolt
Members Absent:	Paulette Swindeman
Visitors and City Staff Present:	Abdiwahab Ali John McCarthy – Budget Director Catherine Penkert – Senior Innovation Analyst Alice Messer – Parks Paul- Parks Anne Weber - PW

1. Convene
2. Approval of Agenda

Mr. Hess motioned to approve agenda, Ms. Morse seconded. All approved.

3. Approval of May 8 & June 12, 2017 Meeting Minutes

Ms. Bunker motioned to approve August minutes and Mr. Zilley seconded. All approved.

4. Action Items

Parks

RES PH 17-266: Amending the financing and spending budgets in the Department of Parks and Recreation in the amount of \$1,891,358 for Metropolitan Council Clean Water, Land, and Legacy Amendment projects, detailed below; and accepting grant funds from the Metropolitan Council and through the Clean Water Land and Legacy Amendment funds through the Parks and Trails program.

Ms. Messer gave an overview of resolution 17-266 explaining to the committee that this is Parks accepting grant funds for the following projects: Indian Mounds Regional Park Improvements, Lilydale-Harriet Island and Cherokee heights Regional Park Improvements, Phalen Regional Park Master Plan Implementation, Robert Piram Regional Trail and Trout Brook Regional Trail.

CIB Chair Mr. Nix asked if Ms. Messer could speak to how these project sites were selected.

Ms. Messer stated that these sites were selected based on projects that need federal matches coupled with the Parks department's master plan.

Mr. Hess asked if Lilydale includes Saint Paul.

Ms. Messer stated that the Lilydale project is in Saint Paul.

Ms. Airmet asked Ms. Messer for clarification on the financial analysis since the stated project amounts and the figures stated for each project in the financial analysis didn't match.

Ms. Messer stated that she would get back to the committee with a clarification on why the figures are different but alluded to the possibility of the financial analysis including both 2018 and 2019 totals.

Mrs. Hess motioned for approval and Mr. Lee seconded. All approved.

Public Works

RES PH 17-254: Amending the financing and spending plans in the Department of Public Works in the amount of \$710,000 in additional revenues to the Snelling Medians Project.

Ms. Weber gave an overview of this resolution and stated that it was a rush resolution that went to the Council before it came in front of the CIB committee. Stated that most PW resolutions are always in front of the CIB committee before council but this was a rushed resolution due to timing.

Chair noted that it doesn't feel good to be voting after the council already adopted this resolution.

Ms. Airmet motioned for approval and Ms. Huerta seconded. All approved.

2018 Mayors Proposed CIB Budget Discussion

Mr. Ali gave an update of the 2018 Mayor's Proposed CIB Budget to the committee.

Ms. Bunker expressed her frustrations as a committee member seeing certain projects that got recommended at a certain funding level, receive funding.

Ms. Marti explained that the whole committee shares that but the value of the CIB committee is in its ability to give voice to community projects that otherwise wouldn't get funded and pointed to the Victoria Theater as an example of a project that was ineligible for CDBG funding but the City/Mayor found a different route to fund it.

Chair Mr. Nix noted that at the end of the day this committee is advisory but that it plays an important role in 'setting the deck' for the Mayor's proposed CIB budget.

Capital Maintenance Process Update

Mr. Ali updated the committee on the upcoming capital maintenance process this fall and asked that this process would require 3 volunteers from committee members. Mr. Ali stated that the subcommittee for this process would hear capital maintenance presentations from departments and report back to the CIB Committee. Upon reporting back to the CIB committee, the committee will then create a set of recommendations that will be part of the 2018 CIB adopted budget.

Ms. Huerta, Airmet and Mr. Samakab expressed interest as volunteers but executive secretary stated that he would send out an email and on the October 9th meeting final volunteers will be decided by the committee chair.

CIB Process Redesign Models Exercise

Ms. Penkert led the CIB Committee through a CIB Redesign Models exercise and set the ground rules for the committee. The overall exercise went well but below are some of the takeaways from committee members.

- Any new process must have a 5 year plan
- Training on community engagement and facilitation for city staff

5. Adjourn

Staff:

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