



City of Saint Paul
Mayor Melvin Carter

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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, October 14, 2019 at 3:30 p.m.

Frogtown Community Center

MEETING MINUTES

Members Present:	Larvel Bunker, Joel Clemmer, Raymond Hess, Amy Huerta, Mary Morse Marti, Pat McQuillan, Darren Tobolt
Members Excused:	Rebecca Airmet, Samakab Hussein, Elsa Vega Perez
Members Absent:	
Visitors and City Staff Present:	Anne Weber – Public Works Laura Logsdon – OFS Madeline Mitchell – OFS Noel Nix – Mayor’s Office



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1. Call to order – The meeting was called to order by Amy Huerta at 3:41 p.m.
2. Approval of Agenda and September 9, 2019 Meeting Minutes
Hess moved to approve the agenda for the October 14, 2019 meeting. Bunker seconded. The agenda was approved. Morse Marti moved to approve the minutes from the September 9, 2019 meeting. Hess seconded. The minutes were approved.
3. Action Items

Public Works

RES PH 19-341: Amending the financing and spending plans in the Department of Public Works Capital Budget by adding Ramsey County funding into the 2018 Signalized Intersection Safety Improvements Program for the replacement of the traffic signal at Lexington and St. Clair.

- Anne Weber presented the resolution to the committee.
- Clemmer moved to approve the resolution. Bunker seconded. The resolution was approved.

4. Update from City Staff

Capital Maintenance Process

- Laura Logsdon provided the committee with an update and timeline for the capital maintenance process.
- Huerta asked whether departments will have representatives on the committee or just presenting. Logsdon confirmed they would be on the committee.
- Huerta asked for volunteers to serve on the committee. Tobolt volunteered. Hess also volunteered. Huerta noted she would like to send an email to those not in attendance to see if any would like to participate. Huerta also noted she could serve on the committee if needed. Huerta will send an email and let Logsdon know within a week.
- Morse Marti noted that this is a difficult schedule for people who work during the day to attend.

Community Budget Process Update

- Noel Nix provided the committee with an update on the community-proposed project process under the new CIB model.
- Nix noted the Mayor would like to focus Crime Prevention Through Environmental Design (CPTED) for this cycle, in alignment with the City's Community First Public Safety value. The details are still being defined and will be laid out further in November.
- Nix asked for feedback, consideration, or questions that the committee would like to communicate back to the Mayor's Office.
- Nix gave an updated timeline for this process, noted that City staff will be working hard behind the scenes to gather information and feedback from community members and organizations. The application process is planned to start in January. City staff will be available to proposers during technical assistance workshops. The deadline for applications

is planned for the end of March. These proposals will be screened for eligibility by the Capital Planning Team in April.

- Hess asked whether the Capital Planning Team would be making decisions. Nix explained that this team would be strictly looking at eligibility and the proposers would still make presentations to the committee. There may be a bus or walking tour with these presentations. There will also be a public polling option where residents can rate projects. The initial ranking of projects would happen by the end of May. A public hearing and further discussion of recommendations would happen in June to be submitted by June 30.
- Nix noted that the Mayor wants to set up the process to make sure that the projects that end up in the budget are from the community and have come up through community engagement.
- Nix noted that these details are still in flux but would like to hear input.
- Hess asked when the Mayor would present the recommendations to the Council. Nix explained that in the budget, this is just listed as a \$500,000 pot. The recommendations from the CIB Committee and ultimately the Mayor would appear as a list of community projects.
- Tobolt said he was interested in how the work the committee has done around metrics and scoring (how to measure what we value in a project) will be communicated to presenters to make sure anyone can successfully present a great idea. Tobolt also noted he was worried about the potential for a project that appears very popular in online polling but does not score well with the rankings/metrics developed by the committee. Nix noted that the public rating would be one piece of information to add to the proposals, and the CIB Committee would still make recommendations as they see fit.
- Clemmer suggested that there are many online platforms (Nextdoor, etc.) that could be used to direct community members to the City website to get information on this.
- Clemmer asked whether the focus on CPTED was in reaction to recent events or looking at long-term trends. Nix explained that the current uptick in crime is unusual and that crime numbers are trending down across the board overall. The Mayor has also expressed that he would like to take an “all of the above” approach to preventing crime and wants to engage the community around eliminating possibilities for crime to take place. This is not necessarily in direct reaction, but more a way to implement the Mayor’s vision for investing in safety in our city.
- Clemmer expressed that while he supports crime prevention efforts, there are things (youth development, etc.) that would not be included in this. Nix noted that the Mayor and staff have not formally defined what they mean by CPTED (how narrow vs. how broad) and that many things can be considered public safety.
- Huerta noted that CPTED is pretty broad and can include place-making and space-making.
- Clemmer explained that he would like to argue for a broader definition of CPTED.
- Morse Marti agreed with the broader definition and noted she is interested in data around crime and how we are defining it. Morse Marti explained that Minneapolis has a Vision Zero coordinator that helps analyze and present data to be used for policy-making and that it would be helpful to have something similar for this. It would be good to see where serious crimes are happening.
- Bunker expressed that she would like to see more community collaboration on projects and proposals. She noted she’d like to see more partnerships and guidelines around how organizations/efforts can do some community engagement around their projects. The more we help encourage people to talk to each other and think about how we can make something that’s great together, the better. It’d be great to see more technical assistance for these projects, maybe integrating technology.
- Tobolt added that we need to recognize the value in just applying. There is value that can be gained through this in building networks, learning how to apply for grants, etc. Nix noted that, where possible, we’d like to give as much feedback as we can to point people towards other resources or be transparent around why projects were not funded. Tobolt suggested maybe steering people towards foundations. Bunker suggested a comparison of resources available and what they can/cannot fund.

Appointments Update

- Nix has staff working on appointments and are committed to getting the committee up to full strength. Nix explained that staff has been doing what they can to get the word out but that some of the best appointments have been encouraged via word of mouth. Nix asked the committee to think about people they know who could serve and spread the word about openings.
5. New Business
- Mayor Carter will be at the November meeting.
6. Adjournment
- There being no further business, the meeting was adjourned by general consent.

Staff:

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<http://www.stpaul.gov/cib>