

2016 Adopted Budget



The Most Livable
City in America

CITY OF SAINT PAUL, MINNESOTA
MAYOR CHRISTOPHER B. COLEMAN

Photo and Design Credits

The cover image highlights CHS Field located in the City of St. Paul's Lowertown District. The St. Paul Saints played their first game in the newly designed ballpark on May 18, 2015. The stadium also serves as a venue for concerts and various special events. The field has been recognized for its high level of environmentally sustainable practices.

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CHS Field. Photo courtesy Robert Ferdinandt.

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City of Saint Paul
2016 Adopted Budget

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Description of Saint Paul's Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as "strong Mayor-Council". Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor's veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City's legislative program. They serve on boards and commissions of certain intergovernmental agencies.

Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director's Name	Term Expires
Mayor	Christopher B. Coleman	01-01-2018	City Attorney	Samuel Clark	*
			City Clerk	Shari Moore	*
			Emergency Management	Rick Larkin	*
			Financial Services	Todd Hurley	*
			Fire and Safety Services	Tim Butler	2019
			Human Rights and Equal		
			Economic Opportunity	Jessica Kingston	*
			Human Resources	Angie Nalezny	*
			Mayor – Deputy Mayor	Kristin Beckmann	*
			Mayor – Chief of Staff	Dana Bailey	*
			Parks and Recreation	Michael Hahm	*
			Planning and Econ. Dev	Jonathan Sage-Martinson	*
			Police	Thomas Smith	2016
			Public Libraries	Jane Eastwood	*
			Public Works	Kathy Lantry	*
			Safety and Inspection	Ricardo Cervantes	*
			Technology	Tarek Tomez	*
			Regional Water Services	Steve Schneider	**

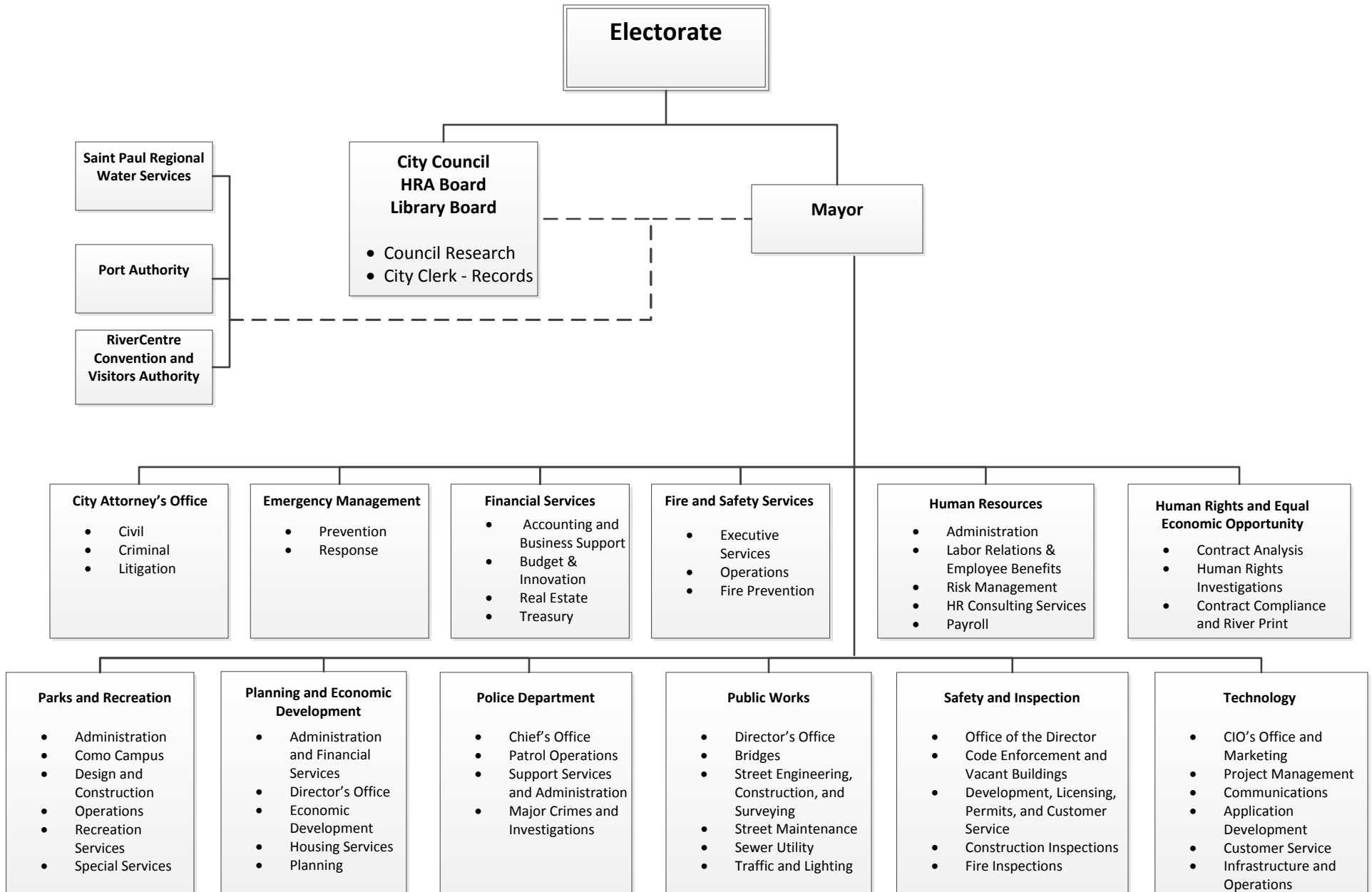
* Serves at pleasure of the Mayor

** Serves at pleasure of the Board of Water Commissioners

City of Saint Paul, Minnesota

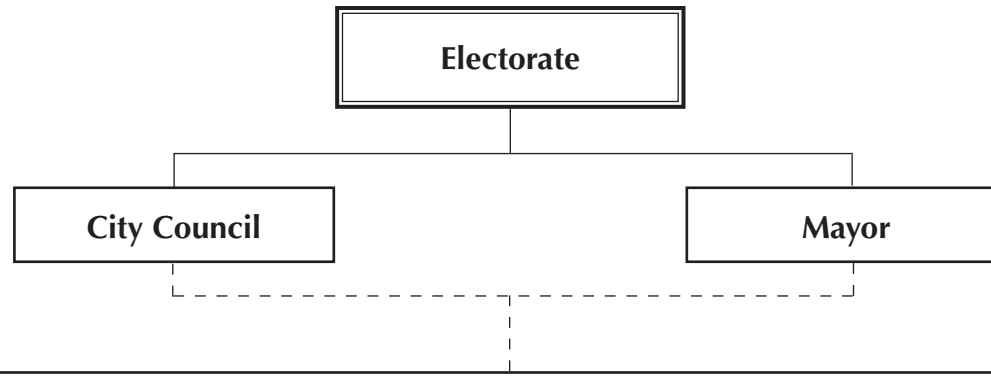
(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)

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7/31/2015

City-Appointed Boards and Commissions



- | | | |
|---|---|--|
| <ul style="list-style-type: none"> • Advisory Committee On Aging • Board of Water Commissioners • Board of Zoning Appeals • Business Review Council (BRC) • Capitol Area Architectural Planning Board • Capitol Region Watershed District • City-County Workforce Investment Board • City of Saint Paul Labor-Management Safety Committee • Community Action Partnership • Cultural Capital Investment Program (Cultural STAR Board) • District Energy Board of Directors • Food and Nutrition Commission | <ul style="list-style-type: none"> • Heritage Preservation Commission • Long-range Capital Improvement Budget (CIB) Committee of Saint Paul • Mayor's Advisory Committee For People With Disabilities • Minnesota Landmarks Board • Mississippi Water Management Organizations • Neighborhood Sales Tax Revitalization (STAR Program) • Our Fair Carousel Board • Police Civilian Review Commission • Ramsey County/City of Saint Paul Homeless Advisory Board • Ramsey County League of Local Government | <ul style="list-style-type: none"> • Saint Paul Civil Service Commission • Saint Paul Human Rights Commission • Saint Paul Neighborhood Network (SPNN) • Saint Paul Parks and Recreation Commission • Saint Paul Planning Commission • Saint Paul Port Authority • Saint Paul Public Housing Agency (PHA) • St. Paul RiverCentre Convention and Visitors Authority • Saint Paul-Ramsey County Health Services Advisory Committee • Thinc.GreenMSP Steering Committee • Transportation Committee • Truth in Sale of Housing Board of Evaluators |
|---|---|--|

Budget Process

The budget process is designed to conform with Minnesota law, the City charter and the legislative code. The process to develop the budget commences in February.

January - March

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

April - June

Forms, instructions, printouts and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

July - September

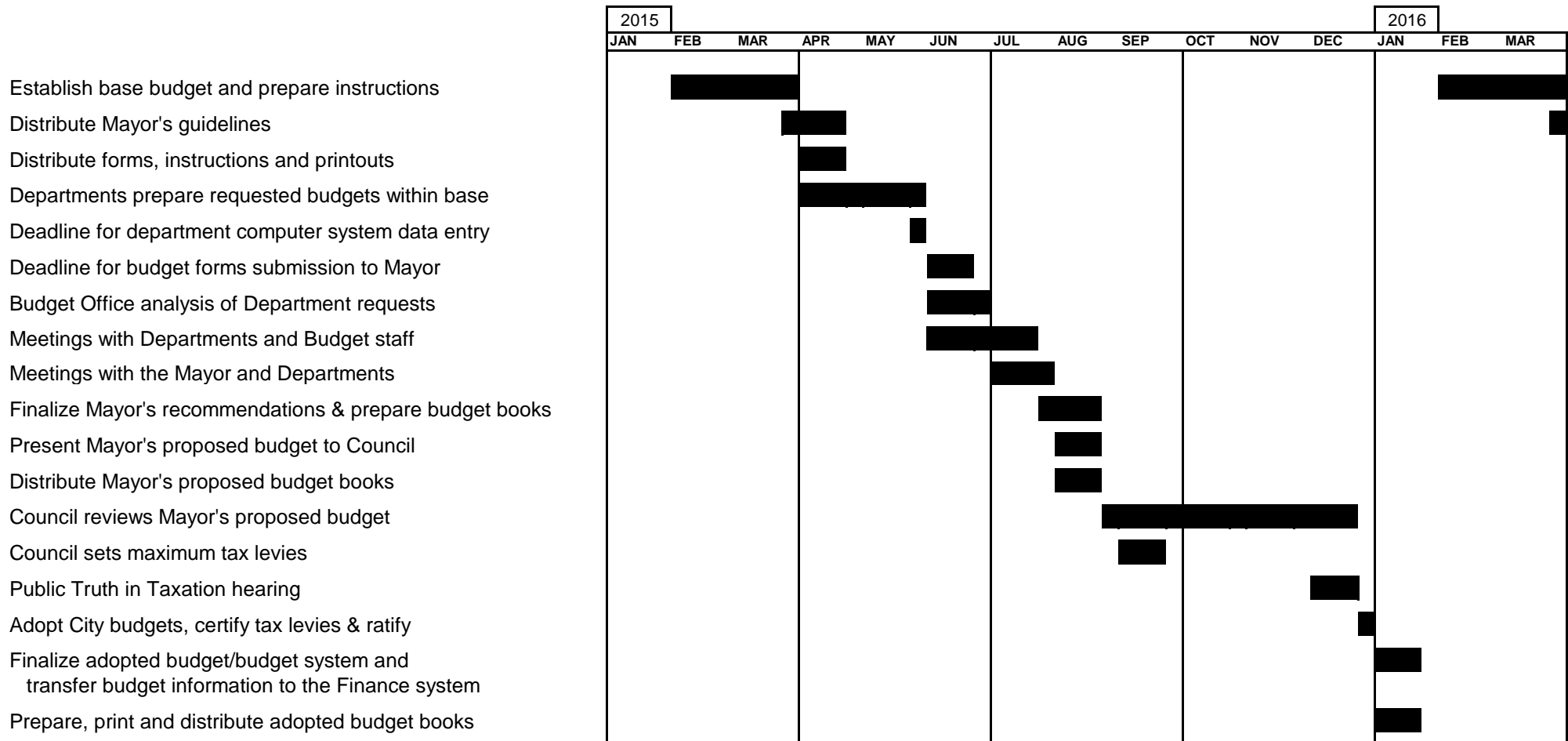
The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

In August, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

October - December

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the budget and property tax public hearings will be held. State law requires the City to hold a meeting to give residents the opportunity to comment on the information in their notices. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

CITY OF SAINT PAUL BUDGET CYCLE



Content and Other Publications

Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and 25 special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Mayor’s proposed budget. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8800. Our Web site is www.stpaul.gov. Some budget documents are available on this Web site.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Comprehensive Annual Financial Report (CAFR)
Contact Joy Thao at 651-266-8835
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Debt report from 2007 to 2013 and projected from 2014 to 2016
Contact Michael Solomon at 651-266-8837
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report
Contact Jerome Falksen at 651-266-6631
- ❖ Public Library Agency
Contact Susan Cantu at 651-266-7076
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants
Contact Tom Collins at 651-224-5686
- ❖ Regional Water Services
Contact Ruth O’Brien at 651-266-6322
- ❖ RiverCentre
Contact Cindy Dupont at 651-265-4916

City and Library Agency Composite Summary

Overview of Combined City and Library Agency Budgets

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document, and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget will be made available in a separate publication published by the Agency.

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined
2015 Adopted vs. 2016 Adopted**

Property Tax Levy*

	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct of City 15 Total</u>	<u>Pct of City 16 Total</u>
City of Saint Paul						
General Fund	72,662,437	74,439,438	1,777,001	2.4%	71.4%	71.7%
General Debt Service	12,408,754	12,393,448	(15,306)	-0.1%	12.2%	11.9%
Saint Paul Public Library Agency	16,753,951	16,961,357	207,406	1.2%	16.5%	16.3%
Total (City and Library combined)	101,825,142	103,794,243	1,969,101	1.9%	100.0%	100.0%
Port Authority	1,811,700	1,811,700	-	0.0%		
Overall Levy (City, Library & Port)*	103,636,842	105,605,943	1,969,101	1.9%		

* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes.

Local Government Aid Financing

	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 15 Total</u>	<u>Pct. of 16 Total</u>
City of Saint Paul						
General Fund	61,775,944	62,225,545	449,601	0.7%	99.8%	99.8%
General Debt Service	-	-	-	-	0.0%	0.0%
Saint Paul Public Library Agency	112,044	112,044	-	0.0%	0.2%	0.2%
Total (City and Library combined)	61,887,988	62,337,589	449,601	0.7%	100.0%	100.0%

Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
City General Fund	228,859,519	234,209,819	242,019,427
Library General Fund (a)	16,027,819	16,725,326	17,028,586
General Fund Subtotal:	<u>244,887,338</u>	<u>250,935,145</u>	<u>259,048,013</u>
Less Transfers	<u>(2,434,016)</u>	<u>(1,638,239)</u>	<u>(1,600,618)</u>
Net General Fund Subtotal:	<u>242,453,322</u>	<u>249,296,906</u>	<u>257,447,395</u>
City Special Funds	257,171,083	270,975,923	288,540,384
Library Special Funds (a)	1,693,399	1,533,971	1,373,110
Special Fund Subtotal:	<u>258,864,482</u>	<u>272,509,894</u>	<u>289,913,494</u>
Less Transfers	<u>(51,189,704)</u>	<u>(44,267,718)</u>	<u>(49,673,282)</u>
Net Special Fund Subtotal:	<u>207,674,778</u>	<u>228,242,176</u>	<u>240,240,212</u>
City Debt Service Funds	73,831,282	63,157,694	69,677,088
Less Subsequent Year Debt	<u>0</u>	<u>(13,458,092)</u>	<u>(12,854,838)</u>
Debt Service Subtotal	<u>73,831,282</u>	<u>49,699,602</u>	<u>56,822,250</u>
Less Transfers	<u>(31,205,424)</u>	<u>(4,870)</u>	<u>(6,231,984)</u>
Net Debt Service Subtotal:	<u>42,625,859</u>	<u>49,694,732</u>	<u>50,590,266</u>
Net Spending Total:	<u><u>492,753,958</u></u>	<u><u>527,233,814</u></u>	<u><u>548,277,873</u></u>
City Capital Improvements	64,465,491	52,263,000	45,679,984
Library Capital Improvements (a)	<u>0</u>	<u>0</u>	<u>0</u>
Capital Improvements Subtotal:	<u>64,465,491</u>	<u>52,263,000</u>	<u>45,679,984</u>
(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.			

Composite Spending - By Department

2016 Adopted Budget (By Department and Fund Type)						
Department	General Funds	Special Funds	Total All Budgets	Less Transfers	Less Subsequent Year Debt	Net Total All Budgets
Attorney	8,045,134	1,303,803	9,348,937	(48,944)		9,299,993
Council	3,152,886		3,152,886			3,152,886
Debt Service		69,677,088	69,677,088	(6,231,984)	(12,854,838)	50,590,266
Emergency Management	392,983	999,061	1,392,044			1,392,044
Financial Services	3,867,555	24,228,318	28,095,873	(13,279,483)		14,816,390
Fire and Safety Services	58,533,130	7,145,666	65,678,796	(29,228)		65,649,568
General Government Accounts	9,854,589	4,033,160	13,887,749	(600,377)		13,287,372
StP-RC Health		3,129,688	3,129,688			3,129,688
HREEO	2,382,837	1,708,056	4,090,893			4,090,893
Human Resources	4,165,648	4,803,397	8,969,045			8,969,045
Libraries (a)	17,028,586	1,373,110	18,401,696	(47,450)		18,354,246
Mayor's Office	1,879,710	492,196	2,371,906			2,371,906
Parks and Recreation	29,334,576	29,301,935	58,636,510	(4,709,524)		53,926,986
Planning and Economic Development		49,331,203	49,331,203	(23,886,650)		25,444,553
Police	88,358,514	21,288,738	109,647,253	(1,991,621)		107,655,632
Public Works	2,213,782	139,780,649	141,994,431	(6,520,124)		135,474,307
Safety and Inspection	18,510,696	545,515	19,056,211	(160,499)		18,895,712
Technology	11,327,387	449,000	11,776,387			11,776,387
Total	259,048,013	359,590,582	618,638,595	(57,505,884)	(12,854,838)	548,277,873

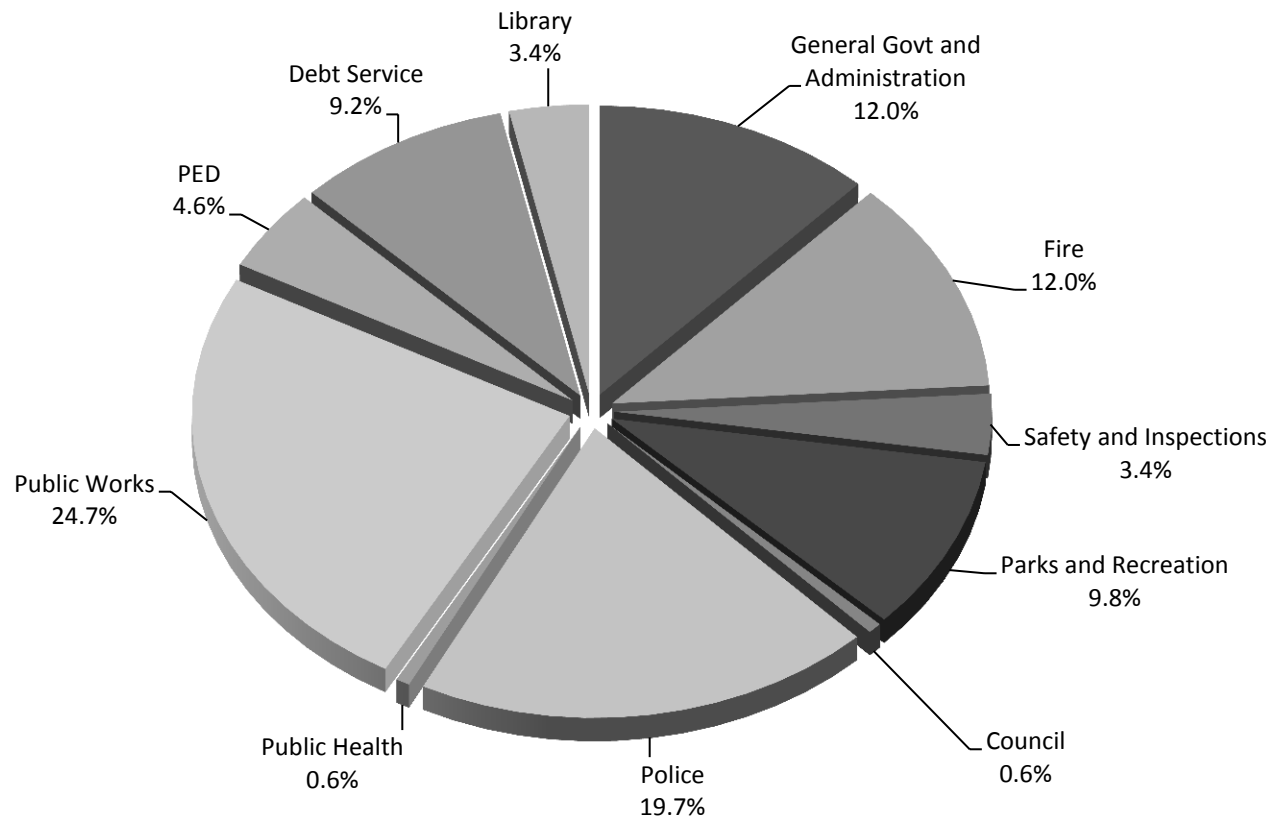
(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

Composite Summary - Workforce

City of Saint Paul and Saint Paul Public Library Agency Full Time Equivalents (FTEs)			
Department	2014 Adopted Budget	2015 Adopted Budget	2016 Adopted Budget
Attorney	64.25	64.25	66.25
Council	28.50	28.50	28.50
Debt Service Fund	1.90	1.95	1.95
Emergency Management	8.00	8.00	8.00
Financial Services	45.10	45.05	46.05
Fire and Safety Services	470.00	474.00	479.00
General Government Accounts	0.20	0.00	0.00
StP-RC Health	38.42	38.42	32.62
HREEO	29.00	29.00	26.50
Human Resources	36.80	37.80	37.80
Library Agency	167.00	175.10	174.50
Mayor's Office	16.00	16.00	16.00
Parks and Recreation	577.72	554.48	555.03
Planning and Economic Development	70.10	72.10	74.10
Police	781.80	772.40	771.40
Public Works	383.90	383.90	385.40
Safety and Inspection	136.00	143.00	145.00
Office of Technology	74.50	75.50	75.50
Total	<u>2,929.09</u>	<u>2,919.35</u>	<u>2,923.59</u>
Total City and Library General Fund	<u>2,016.45</u>	<u>2,046.21</u>	<u>2,055.10</u>
Total City and Library Special Fund	<u>912.63</u>	<u>873.24</u>	<u>868.49</u>

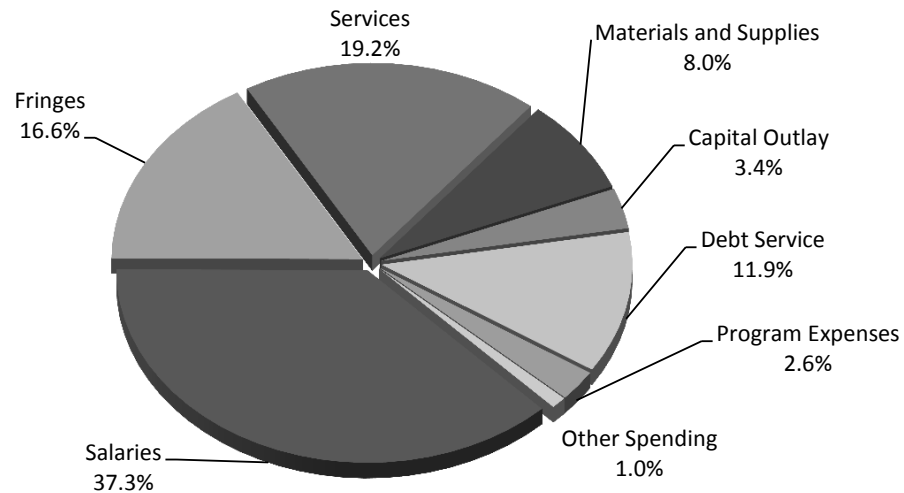
Composite Spending - By Department

2016 Adopted Budget



Composite Summary - Spending

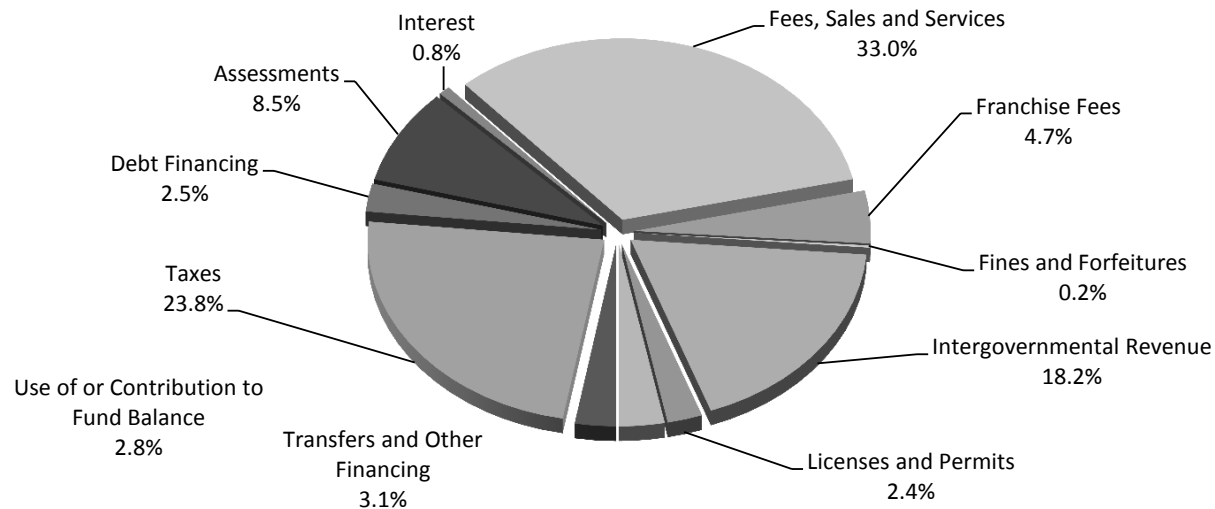
Adopted Spending Summary (2016 Spending by Major Account)					
Object	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Salaries	148,481,779	56,229,039	204,710,817		204,710,817
Fringes	63,295,031	27,915,698	91,210,730		91,210,730
Services	31,891,248	73,333,765	105,225,012		105,225,012
Materials and Supplies	11,143,662	32,893,748	44,037,410		44,037,410
Capital Outlay	408,777	17,960,982	18,369,759		18,369,759
Debt Service	66,937	77,804,759	77,871,696	(12,854,838)	65,016,858
Program Expenses	811,267	13,279,220	14,090,487		14,090,487
Other Spending	2,949,311	60,173,371	63,122,682	(57,505,884)	5,616,798
TOTAL	259,048,013	359,590,582	618,638,595	(70,360,722)	548,277,873
<p>* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.</p>					



Composite Summary - Financing

Adopted Financing Summary (2016 Revenue By Source)					
Source	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Use of or Contribution to Fund Balance		28,555,913	28,555,913	(12,854,838)	15,701,075
Taxes	93,016,200	38,840,295	131,856,495		131,856,495
Assessments		47,251,340	47,251,340		47,251,340
Fees, Sales and Services	41,635,090	140,826,204	182,461,294		182,461,294
Franchise Fees	25,656,218		25,656,218		25,656,218
Fines and Forfeitures	77,000	912,972	989,972		989,972
Intergovernmental Revenue	74,152,484	26,662,129	100,814,613		100,814,613
Debt Financing		13,675,067	13,675,067		13,675,067
Interest	3,115,034	1,317,371	4,432,405		4,432,405
Licenses and Permits	11,477,649	1,950,764	13,428,413		13,428,413
Transfers and Other Financing	9,918,337	59,598,529	69,516,866	(52,826,394)	16,690,472
TOTAL	259,048,013	359,590,582	618,638,595	(65,681,232)	552,957,363

* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.



City General Fund

General Fund – 2016 Adopted Budget

Purpose: The General Fund is the principal financial support for such basic services as the police and fire departments, parks and recreation, and general government operations (i.e., Mayor and City Council, human resources, finance and other internal services). The major financing sources for this fund are property taxes, local government aid, franchise fees, and other general revenues. The tables and graphs on the following pages detail the General Fund's adopted 2016 spending and financing plan.

Financing Highlights

The major financing sources for this fund are:

- ❖ Property Taxes – 30.3% (34.7% incl Library Agency)
- ❖ Local Gov't Aid – 25.7% (24.1% incl Library Agency)
- ❖ Franchise fees – 10.6%
- ❖ Other revenues, aids, and user fees – 33.4%

Certified Local Government Aid (LGA): Local Government Aid has been generally lower and less predictable since state aid cuts that began in 2003. However, the trend has reversed since 2014, with a significant restoration in 2014 of \$10.1 million followed by an inflationary increase in 2015, and a small increase in 2016 of less than 1%. Even after these increases, LGA is still nearly \$13.7 million less than the amount certified in 2003, and approximately \$47 million less than the 2003 certified amount after adjusting for inflation.

Property Tax Levy: Financing for the adopted budget includes 1.9% increase in property tax resources. The total adopted levy is \$105.6 million. 72% of the levy will finance General Fund operations and 16% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the St. Paul Port Authority.

City Franchise Fees: The 2016 financing increase slightly based on recent performance. Franchise fees have experienced steady and consistent results over the past several years.

Parking Meter & Fine Revenue: The parking meter & fine budget increases by over \$1.1 million in revenue, primarily due to an expansion of the city's Downtown parking meter system. Informed by the Downtown Parking Study, expanding meter enforcement will maximize use of the parking supply by turning over on-street parking and encouraging ramp/lot use. By doing so, the city will spur economic development, street vitality and transit use. The parking meter expansion is expected to net about \$900k in revenue in 2016 from the parking meter system expansion. In addition, one-time parking meter maintenance costs will be funded by the HRA parking fund in 2016.

Budget Issues and Challenges

Current Service Level Adjustments: Current service level adjustments are indicated throughout this document in the summary sections for each department. Current service level changes include adjustments in spending and revenue that maintain a department's ability to continue the same operations as the previous year. These include both inflationary adjustments, such as cost of living allowances, and adjustments that reflect historical spending patterns, including fringe benefits and non-personnel expenses.

General Fund – 2016 Adopted Budget

Rate of Spending Growth: Saint Paul's General Fund budget as adopted will increase by \$7.8 million, or 3.0% relative to 2015. The budget includes investments in innovation & technology modernization, maintains sworn officer complements in public safety, and advances strategic investments to enhance equity in city services.

Property Tax Base: Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total just over 50% of the City's total local property tax levy (excluding fiscal disparities) falls on residential property. This is due to a variety of reasons, some longstanding and others more recent. Historically, as the home to many tax-exempt educational, medical, and state government institutions, nearly 30% of the city's property has been exempted entirely from paying city property taxes.

State Budget Decisions and LGA: Local Government Aid is a significant revenue source for the City's General Fund, accounting for 25.7% of General Fund revenues (24.1% when combined with the Library Agency). While the total share of the city budget dependent on state payments has dropped significantly since 2003, the future of state Local Government Aid (LGA) remains a key variable in the City's ability to provide basic services. Since late 2008, the State unallotted or otherwise reduced LGA by more than \$45 million over a four year period, which caused a series of budget challenges and the reduction of important City services. Recent increases in 2014, 2015 and 2016 are a good step toward renewing a more balanced and predictable state/local fiscal relationship, which will help make local budget planning and service delivery more predictable for the citizens of Saint Paul.

Cost Pressures: The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) compete for service delivery dollars. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery levels and maintain the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 82% of all General Fund spending is for personnel costs. The 2016 budget includes a significant amount of cost containment that prudently and responsibly manages costs while preserving service delivery levels.

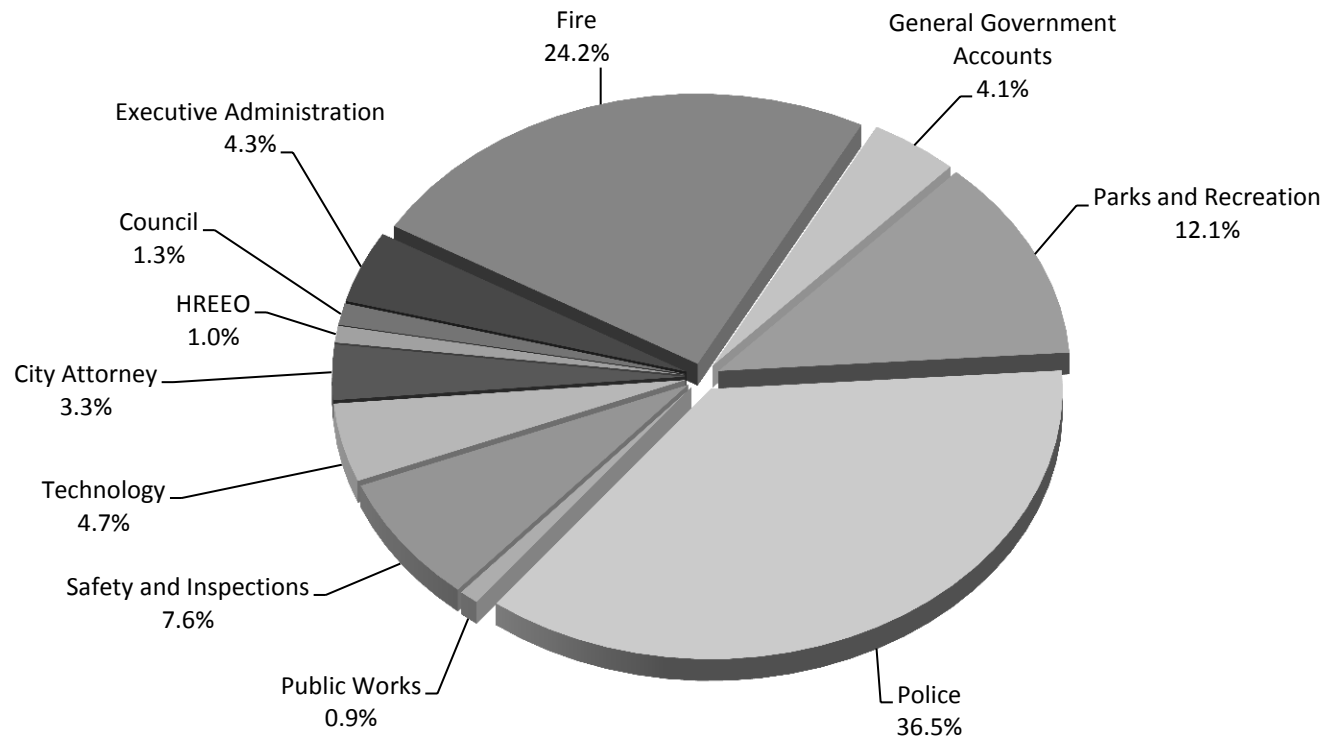
Maintaining Adequate Financial Reserves: From 1994 - 2005, the City spent from its General Fund balance to finance a share of the annual operating budget, which decreased the fund balance from its peak of 31% of subsequent year spending in 1998 to just under 15% in 2005. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year reductions of LGA in 2008, 2009, 2010 and 2011, the City continues to successfully manage fund balance consistent with the adopted policy, including solving a 2011 mid-year budget deficit of over \$15 million without dipping into fund balance. The 2016 adopted budget maintains compliance with the fund balance policy, while continuing to utilize financial management best practices by maintaining structural balance without relying on use of fund balance or other one-time resources to fund ongoing spending commitments.

General Fund Budget

General Fund Spending (By Department)			
Department/Office	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
City Attorney	7,395,755	7,668,399	8,045,134
Council	2,941,529	3,076,661	3,152,886
Emergency Management	399,614	382,551	392,983
Financial Services	3,542,936	3,711,083	3,867,555
Fire and Safety Services	55,593,714	56,951,351	58,533,130
General Government Accounts	10,978,421	9,524,841	9,854,589
HREEO	1,723,407	1,853,545	2,382,837
Human Resources	4,296,206	4,039,162	4,165,648
Mayor's Office	1,405,712	1,822,069	1,879,710
Parks and Recreation	26,654,617	28,023,809	29,334,576
Police	84,686,992	86,068,806	88,358,514
Public Works	2,049,432	2,088,727	2,213,782
Safety and Inspection	15,778,886	17,927,343	18,510,696
Technology	11,412,298	11,071,470	11,327,387
Total	228,859,519	234,209,819	242,019,427

General Fund Budget

2016 Adopted Spending by Department



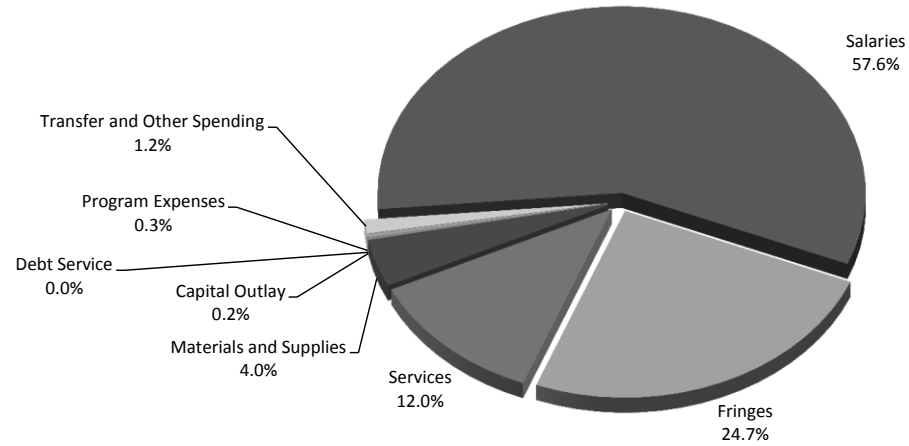
General Fund Budget

General Fund Spending (By Major Account)			
	2014	2015	2016
Object	Actual	Adopted Budget	Adopted Budget
Salaries	129,554,669	135,327,707	139,628,279
Fringes	54,544,067	57,272,394	59,738,906
Services	28,105,177	28,273,887	28,979,534
Materials and Supplies	10,705,683	9,141,122	9,581,691
Capital Outlay	354,351	582,580	408,777
Debt Service	37,650	103,700	66,937
Program Expenses	897,315	811,267	811,267
Transfer and Other Spending	4,660,607	2,697,161	2,804,035
Total	228,859,519	234,209,819	242,019,427

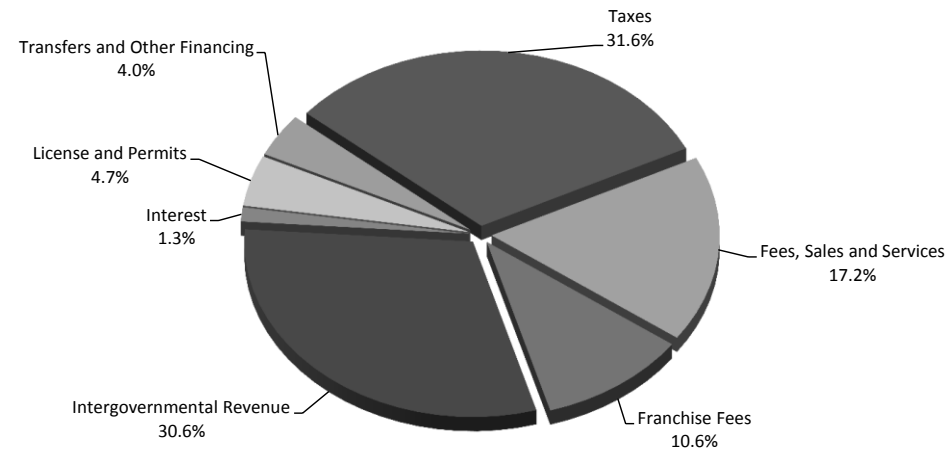
General Fund Financing (Revenue By Source)			
	2014	2015	2016
Source	Actual	Adopted Budget	Adopted Budget
Taxes	75,038,986	74,837,564	76,374,659
Fees, Sales and Services	38,145,950	39,433,834	41,635,090
Franchise Fees	25,957,526	25,584,650	25,656,218
Fines and Forfeitures	84,787	77,000	77,000
Intergovernmental Revenue	71,274,355	73,234,077	74,040,440
Assessments	71,200		
Interest	3,047,213	2,365,034	3,115,034
License and Permits	10,815,726	10,458,669	11,477,649
Transfers and Other Financing	6,301,061	8,218,991	9,643,337
Total	230,736,803	234,209,819	242,019,427

General Fund Budget

2016 Adopted Spending By Major Object



2016 Adopted Revenue By Source



City Special Funds

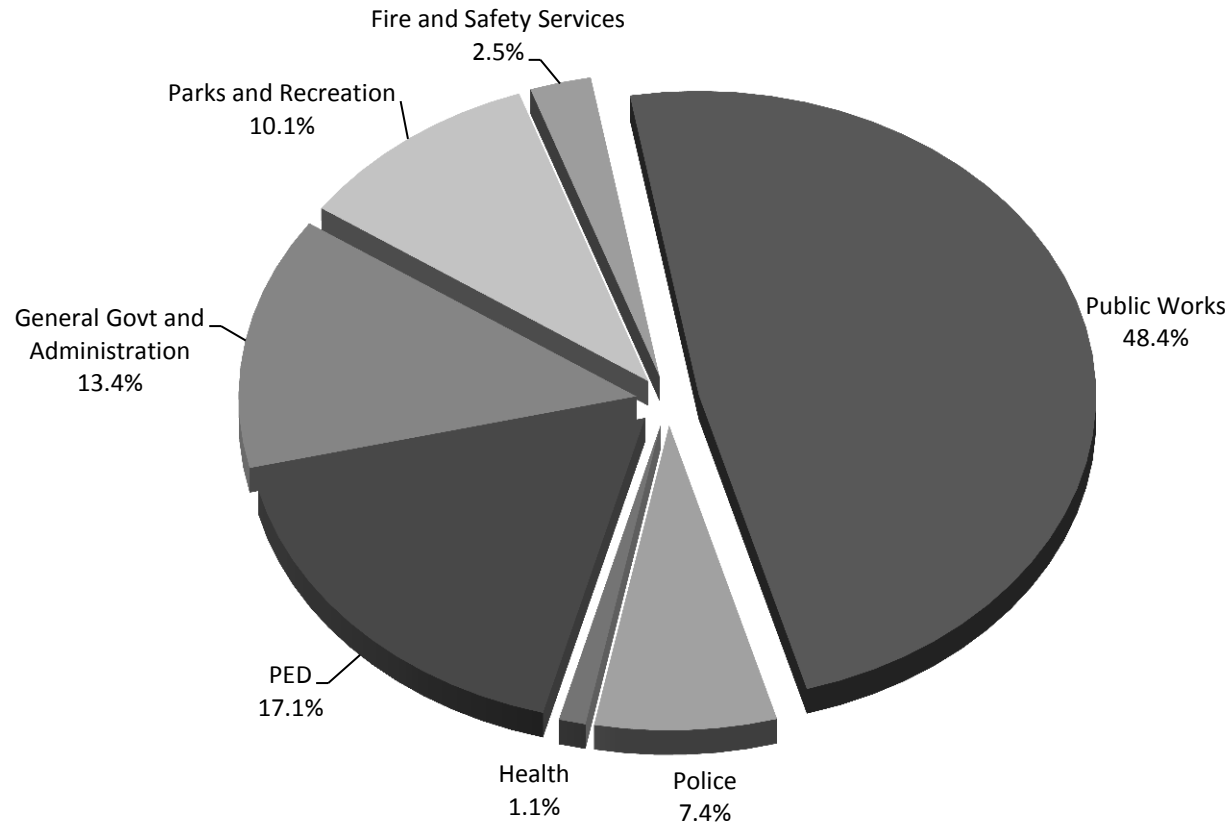
Special Fund Budgets

Special Fund Spending (By Department)			
Department	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Attorney	1,084,605	1,169,418	1,303,803
Emergency Management	857,887	990,000	999,061
Financial Services Office	16,500,867	14,681,185	24,228,318
Fire and Safety Services	6,193,717	8,170,632	7,145,666
General Government Accounts	1,239,580	2,465,658	4,033,160
StP-RC Health	3,355,468	3,573,457	3,129,688
HREEO	2,447,874	2,354,165	1,708,056
Human Resources	3,896,662	4,110,486	4,803,397
Mayor's Office	516,937	488,645	492,196
Parks and Recreation	26,997,480	28,972,112	29,301,935
Planning and Economic Development	50,558,808	48,274,982	49,331,203
Police	15,628,997	17,004,860	21,288,738
Public Works	127,322,989	137,993,075	139,780,649
Safety and Inspection	534,349	536,248	545,514
Office of Technology	34,862	191,000	449,000
Total	257,171,083	270,975,923	288,540,384

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.

Special Fund Budgets

2016 Adopted Spending by Department



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, General Government Accounts, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology.

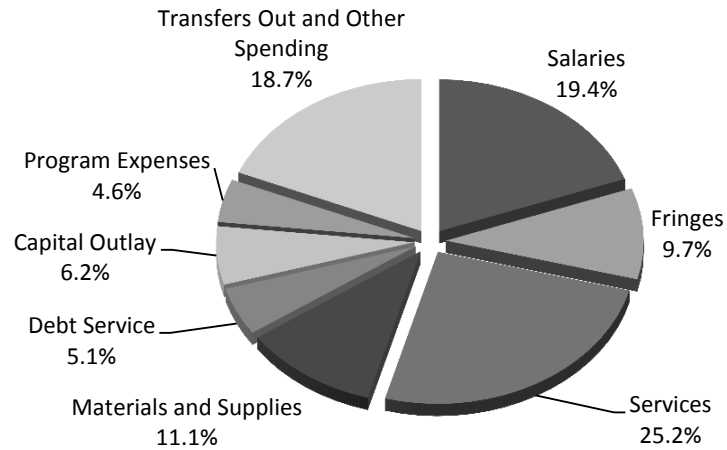
Special Fund Budgets

Special Fund Spending (By Major Account)			
Object	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Salaries	50,818,367	53,945,752	55,958,551
Fringes	25,190,066	26,902,103	27,835,650
Services	71,529,769	72,767,559	72,780,644
Materials and Supplies	25,689,868	27,181,446	31,930,223
Debt Service	3,263,481	10,788,896	14,853,726
Capital Outlay	10,169,476	17,585,676	17,960,982
Program Expenses	16,450,784	13,538,107	13,279,220
Transfers Out and Other Spending	<u>54,059,272</u>	<u>48,266,383</u>	<u>53,941,387</u>
Total	257,171,083	270,975,923	288,540,384

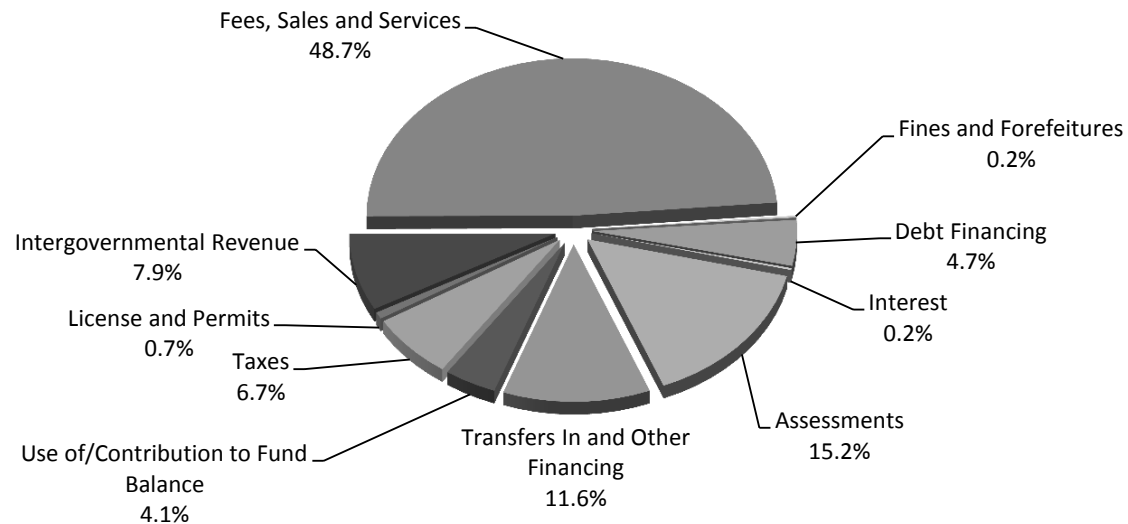
Special Fund Financing (Revenue By Source)			
Source	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Use of/Contribution to Fund Balance	73,553	4,377,312	11,840,530
Taxes	20,472,603	18,641,699	19,185,895
License and Permits	2,016,483	1,961,962	1,950,764
Intergovernmental Revenue	24,581,983	21,916,707	22,797,232
Fees, Sales and Services	135,212,544	140,800,291	140,674,567
Fines and Forfeitures	366,024	577,122	588,622
Debt Financing	2,045,599	14,047,599	13,675,067
Interest	1,390,522	478,772	572,355
Assessments	41,599,128	40,659,708	43,851,340
Transfers In and Other Financing	<u>28,100,727</u>	<u>27,514,751</u>	<u>33,404,013</u>
Total	255,859,165	270,975,923	288,540,384

Special Fund Budgets

2016 Spending By Major Object



2016 Revenue By Source



City Debt Service

Debt Service Funds

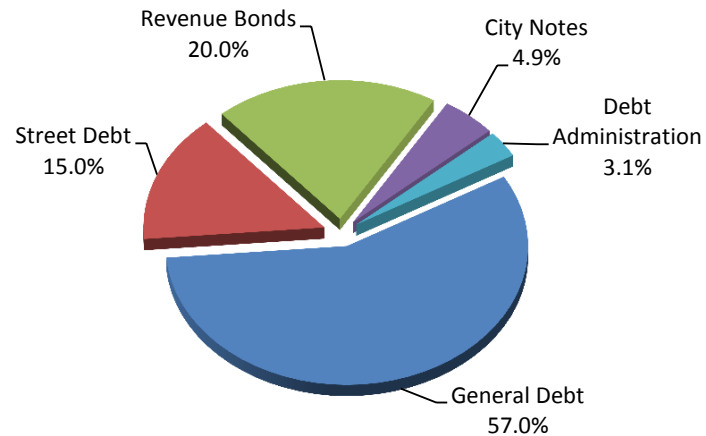
Debt Service Spending (By Major Account)			
Object	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Salaries	119,950	169,824	188,208
Fringes	58,625	55,720	60,893
Services	150,161	228,363	226,801
Materials and Supplies	15,805	18,170	18,169
Additional Expenses	1,958,995	0	0
Debt Service	40,322,323	62,680,747	62,951,034
Other Spending Uses	31,205,423	4,870	6,231,984
Total	73,831,282	63,157,694	69,677,089

Debt Service Financing (Revenue By Source)			
Source	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Use of Fund Balance	0	14,929,289	16,632,684
Taxes	11,862,140	19,408,414	19,654,400
Assessments	3,338,189	3,400,000	3,400,000
Fees, Sales and Services	3,871,165	50,000	50,000
Intergovernmental Revenue	644,318	3,637,575	3,627,435
Interest	1,515,552	713,800	725,000
Debt Financing	0	0	0
Other Financing Sources	70,251,526	21,018,616	25,587,570
Total	91,482,891	63,157,694	69,677,089

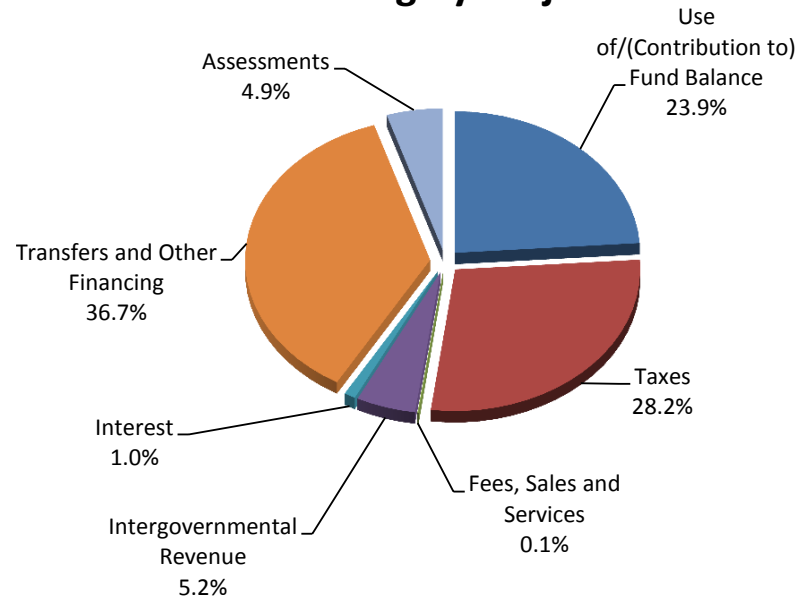
The city's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments. While complicated, this budget structure solves a cash flow problem for the city. The city receives state aids and property taxes mid-year and at the end of the year. If the city did not budget for subsequent year debt service payments, it would lack the cash to make the debt service payments due before the city receives its major cash infusions each year.

Debt Service Funds

2016 Spending by Major Category



2016 Financing by Major Source



Allocation of Outstanding General Obligation Debt by Type

As of December 31, 2015

General Obligation Debt

General Obligation Tax Levy	\$ 104,560,888
General Obligation Levy (Library)	17,240,000
General Obligation Special Assessment	94,085,000
General Obligation Tax Increment	32,995,000
General Obligation Utility Revenue	5,605,549
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	\$ 254,486,437

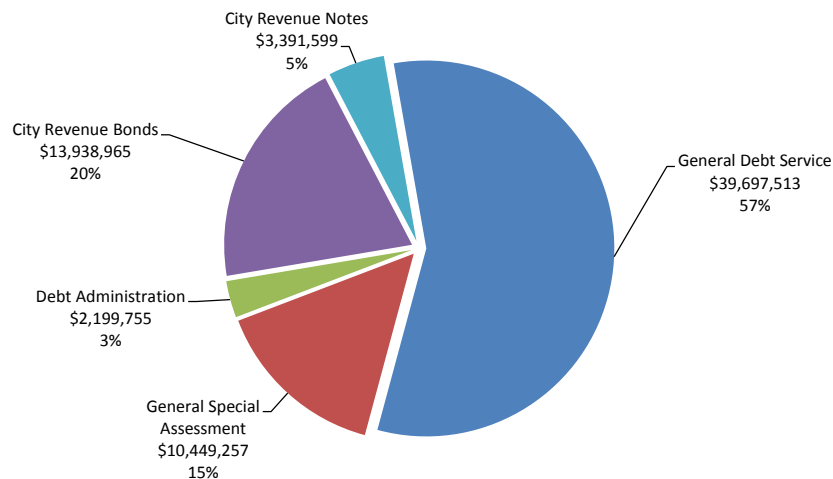
2016 Adopted Budget

Debt Service

Department Description:

The Debt Management section of the Office of Financial Services sells city debt instruments at the lowest possible cost, manages the city's existing debt, researches and implements alternative financing scenarios for major capital projects to ensure savings, and facilitates all facets of the bond sale and post-sale compliance processes. Staff works with other city personnel to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.

2016 Debt Budget Composition



- Total City Debt Budget: \$69,677,089
- Total FTEs: 1.95
- AAA bond rating from Standard & Poor's and Fitch Ratings
- "Very Strong" financial management rating from Standard & Poor's.
- More than 70% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

Department Goals

- Develop and implement financing alternatives for the city
- Sell city debt instruments at the lowest borrowing cost
- Ensure accurate and timely post-sale debt portfolio management

Recent Accomplishments

- The city maintained its AAA bond rating from Standard and Poor's and Fitch Ratings due to the diverse economy, strong financial management and improving debt burden.
- Saint Paul is one of only 215 municipalities nationally with a AAA bond rating.
- OFS manages a \$500 million debt portfolio consisting of City General Obligation and City Revenue bonds.
- Successfully sold General Obligation, "Green" sewer and lease revenue bonds with record low interest rates totaling roughly \$46 million in 2014, utilizing various financing tools.
- Accurately paid existing debt on time and in full.
- Complied with ongoing disclosure and arbitrage requirements in a newly regulated market.

Spending Reports

CITY OF SAINT PAUL

Department Budget Summary (Spending and Financing)

Department: FINANCIAL SERVICES

Budget Year: 2016

Fund: CITY DEBT

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<u>Spending by Fund</u>					
CITY DEBT	54,620,803	73,831,282	63,157,694	69,677,089	6,519,395
TOTAL SPENDING BY FUND	54,620,803	73,831,282	63,157,694	69,677,089	6,519,395
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	239,401	178,575	225,544	249,101	23,557
SERVICES	591,572	150,161	228,363	226,801	(1,562)
MATERIALS AND SUPPLIES	19,973	15,805	18,170	18,169	(1)
ADDITIONAL EXPENSES	2,138,880	1,958,995	-	-	-
DEBT SERVICE	40,548,054	40,322,323	62,680,747	62,951,034	270,287
OTHER FINANCING USES	11,082,924	31,205,423	4,870	6,231,984	6,227,114
TOTAL SPENDING BY MAJOR ACCOUNT	54,620,803	73,831,282	63,157,694	69,677,089	6,519,394
<u>Financing by Major Account</u>					
DEBT FUND REVENUES					
TAXES	11,210,077	11,862,140	19,408,414	19,654,400	245,986
INTERGOVERNMENTAL REVENUE	650,564	644,318	3,637,575	3,627,435	(10,141)
FEES SALES AND SERVICES	2,766,822	3,871,165	50,000	50,000	-
ASSESSMENTS	3,302,254	3,338,189	3,400,000	3,400,000	-
INVESTMENT EARNINGS	16,579	1,515,552	713,800	725,000	11,200
MISCELLANEOUS REVENUE	8,216,224	4,744,885	8,262,784	8,617,723	354,939
OTHER FINANCING SOURCES	43,046,183	65,506,642	27,685,121	33,602,531	5,917,410
TOTAL FINANCING BY MAJOR ACCOUNT	69,208,702	91,482,891	63,157,694	69,677,089	6,519,394

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Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account						
	EMPLOYEE EXPENSE	239,401	178,575	225,544	249,101	23,557
	SERVICES	91,572	110,622	189,563	188,001	(1,562)
	MATERIALS AND SUPPLIES	19,973	15,805	18,170	18,169	(1)
	DEBT SERVICE	202,070	425	312,500	312,500	0
	OTHER FINANCING USES	-	-	-	6,231,984	6,231,984
	Total Spending by Major Account	553,015	305,427	745,777	6,999,754	6,253,977
Spending by Accounting Unit						
30013190	GENERAL DEBT ADMINISTRATION	553,015	305,427	745,777	6,999,754	6,253,977
	Total Spending by Accounting Unit	553,015	305,427	745,777	6,999,754	6,253,977

CITY OF SAINT PAUL

Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CIB DEBT SERVICE**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account					
SERVICES	-	8,970	11,850	11,850	-
DEBT SERVICE	11,834,116	11,882,384	9,625,071	9,609,489	(15,582)
OTHER FINANCING USES	-	4,920,000	-	-	-
Total Spending by Major Account	11,834,116	16,811,354	9,636,921	9,621,339	(15,582)

Spending by Accounting Unit

300902005A	2005 GO CIB DEBT SERVICE	2,360,000	3,462,512	2,000	2,000	-
300902006A	2006 GO CIB DEBT SERVICE	1,393,100	3,360,263	2,000	2,000	-
300902007C	2007 GO CIB DEBT SERVICE	835,750	794,476	791,250	1,000	(790,250)
300902008A	2008 GO CIB DEBT SERVICE	815,003	773,533	783,265	786,695	3,430
300902009A	2009 GO CIB DEBT SERVICE	546,775	547,790	541,375	541,975	600
300902010B	2010 GO CIB DEBT SERVICE	359,095	358,416	352,295	351,095	(1,199)
300902010E	2010 GO BAB PAYNE MARYLAND	779,000	778,759	775,300	556,400	(218,900)
300902010F	2010F BUILD AMERICA BONDS	211,663	211,828	211,913	211,913	-
300902010G	2010G RZED PAYNE MARLD REC CT	338,066	338,304	338,166	556,809	218,643
300902011A	2011A GO CIB DEBT SERVICE	3,400,276	1,322,666	1,318,570	1,310,126	(8,444)
300902012A	2012A GO CIB DEBT SERVICE	729,450	706,370	706,475	709,675	3,200
300902013B	2013B GO CIB DEBT SERVICE	65,939	745,599	733,700	736,850	3,150
300902013E	2013E GO CIB BALL PARK DEBT	-	318,856	438,800	542,626	103,826
300902014A	2014A GO CIB DEBT SERVICE	-	3,091,982	2,641,812	1,289,813	(1,352,000)
300902015A	2015A GO CIB DEBT SERVICE	-	-	-	2,022,363	2,022,363
Total Spending by Accounting Unit		11,834,116	16,811,354	9,636,921	9,621,339	(15,582)

CITY OF SAINT PAUL
Spending Plan by Department

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Department: **FINANCIAL SERVICES**
Fund: **GO SA DEBT SERVICE**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account					
SERVICES	-	10,058	13,200	13,200	-
DEBT SERVICE	7,001,779	8,304,461	9,831,179	10,436,057	604,878
OTHER FINANCING USES	-	2,235,000	-	-	-
Total Spending by Major Account	7,001,779	10,549,519	9,844,379	10,449,257	604,878

Spending by Accounting Unit

300912004B	2004B GO SA STREET IMPR DEBT	145,238	1,215,894	100	100	-
300912005B	2005B GO SA STREET IMPR DEBT	152,000	1,285,216	100	100	-
200912006B	2006B GO SA STREET IMPR DEBT	928,266	922,017	829,183	1,000	(828,183)
300912007D	2007D GO SA STREET IMPR DEBT	948,419	942,163	830,509	1,000	(829,509)
300912008B	2008B GO SA STREET IMPR DEBT	937,375	931,443	943,750	958,375	14,625
300912009B	2009B GO SA STREET IMPR DEBT	851,950	824,873	821,988	826,325	4,337
300912010C	2010C GO SA STREET IMPR DEBT	1,034,904	1,034,875	1,031,524	1,029,909	(1,615)
300912011B	2011B GO SA STREET IMPR DEBT	918,625	911,390	905,375	898,575	(6,800)
300912012B	2012B GO SA STREET IMPR DEBT	911,050	687,853	686,350	698,950	12,600
300912013C	2013C GO SA STREET IMPR DEBT	173,953	1,052,150	784,538	779,588	(4,950)
300912014B	2014B GO SA STREET IMPR DEBT	-	741,645	3,010,963	3,612,763	601,800
300912015B	2015B GO SA STREET IMPR DEBT	-	-	-	1,642,573	1,642,573
Total Spending by Accounting Unit		7,001,779	10,549,519	9,844,379	10,449,257	604,878

CITY OF SAINT PAUL

Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: LIBRARY DEBT SERVICE

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account						
SERVICES		-	598	-	-	-
DEBT SERVICE		1,368,052	1,706,736	2,039,783	1,908,533	(131,250)
OTHER FINANCING USES		920,143	9,180,000	-	-	-
Total Spending by Major Account		2,288,195	10,887,334	2,039,783	1,908,533	(131,250)
Spending by Accounting Unit						
300922004Z	2004 GO LIBRARY DEBT SERVICE	2,095,943	10,500,270	-	-	-
300922010H	2010H GO LIB RZED TAXABLE DEBT	192,252	192,286	192,252	192,252	-
300922014A	2014C GO LIBRARY DEBT SERVICE	-	194,778	1,847,531	1,716,281	(131,250)
Total Spending by Accounting Unit		2,288,195	10,887,334	2,039,783	1,908,533	(131,250)

CITY OF SAINT PAUL

Spending Plan by Department

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Department: FINANCIAL SERVICES
Fund: OTHER GO DEBT SERVICE

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account					
SERVICES	-	4,506	6,750	6,750	-
DEBT SERVICE	5,180,337	2,829,662	3,371,274	3,384,849	13,575
TRANSFER OUT AND OTHER SPEND	512,558	511,831	-	-	-
Total Spending by Major Account	5,692,895	3,345,999	3,378,024	3,391,599	13,575

Spending by Accounting Unit

300942008C	2008C GO PS DEBT SERVICE	694,494	693,108	691,494	688,394	(3,100)
300942008Z	2008 JIMMY LEE LEASE DEBT SVC	512,558	512,544	538,188	538,788	600
300942009D	2009D GO PS TAX EXEMPT DEBT	565,700	563,559	565,450	561,725	(3,725)
300942009E	2009E GO PS TAXABLE DEBT SVC	540,443	541,027	541,193	541,193	-
300942011H	2011H PUBLIC SAFETY DEBT SVC	3,379,700	1,035,761	1,041,700	1,061,500	19,800
Total Spending by Accounting Unit		5,692,895	3,345,999	3,378,024	3,391,599	13,575

CITY OF SAINT PAUL

Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **REVENUE DEBT SERVICE**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account					
SERVICES	500,000	9,222	-	-	-
ADDITIONAL EXPENSES	2,138,880	1,954,872	-	-	-
DEBT SERVICE	8,105,763	8,031,946	14,034,043	13,938,965	(95,078)
OTHER FINANCING USES	9,650,223	14,358,592	4,870	-	(4,870)
Total Spending by Major Account	20,394,867	24,354,632	14,038,913	13,938,965	(99,948)

Spending by Accounting Unit

300952007A	2007A SALES TAX TAX EXEMPT DS	11,517,761	10,314,691	529,000	529,000	-
300952007AR	2007A SALES TAX RESERVE TE DS	57,475	57,475	-	-	-
300952007B	2007B SALES TAX TAXABLE DS	1,670,115	1,668,785	1,669,913	1,668,215	(1,698)
300952007BR	2007B SALES TAX RESERVE TAXABLE	57,794	57,794	-	-	-
300952009Z	2009 SALES TAX REV REFUNDING DS	7,091,721	12,255,887	6,640,000	6,545,000	(95,000)
300952014F	2014F 8 80 TAXABLE DEBT SVC	-	-	1,250,816	1,104,375	(146,442)
300952014G	2014G 8 80 TAX EXEMPT DEBT SVC	-	-	1,249,184	1,392,375	143,191
300952014N	2014N REV REF NOTE DEBT SVC	-	-	2,700,000	2,700,000	-
Total Spending by Accounting Unit		20,394,867	24,354,632	14,038,913	13,938,965	(99,948)

CITY OF SAINT PAUL

Spending Plan by Department

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Department: FINANCIAL SERVICES
Fund: GO NOTES DEBT SERVICE

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account						
SERVICES		-	6,185	7,000	7,000	-
DEBT SERVICE		2,690,131	2,785,463	2,789,663	2,776,000	(13,663)
Total Spending by Major Account		2,690,131	2,791,648	2,796,663	2,783,000	(13,663)
Spending by Accounting Unit						
300962008X	2008 GO NOTE DSI IMPR LEASE DS	111,000	123,000	132,000	140,000	8,000
300962009F	2009F GO COMET NOTE DEBT SVC	1,781,763	1,765,799	1,786,363	1,786,150	(212)
300962012D	GO COMET NOTE DEBT SVC	797,369	902,849	878,300	856,850	(21,450)
Total Spending by Accounting Unit		2,690,131	2,791,648	2,796,663	2,783,000	(13,663)

CITY OF SAINT PAUL

Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: OTHER DEBT SERVICE

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account					
DEBT SERVICE	4,165,805	4,785,370	20,677,234	20,584,641	(92,593)
Total Spending by Major Account	4,165,805	4,785,370	20,677,234	20,584,641	(92,593)

Spending by Accounting Unit

300989000	DESIGNATED FOR FUTURE DEBT	-	-	1,068,042	1,488,379	420,337
300989100	DESIGNATED FOR SUBSEQUENT YEAR	-	-	13,458,092	12,854,838	(603,254)
300981999Z	1999 ARENA STATE LOAN DEBT SVC	1,500,000	2,500,000	4,000,000	4,750,000	750,000
300982000Z	2000 PEDESTRAIN CONNECTION DS	395,546	390,911	389,584	390,545	961
300982010L	2010 POLICE VEHICLE LEASE DS	365,301	-	-	-	-
300982011L	2011 PS VEHICLE LEASE DS	667,887	333,944	-	-	-
300982012L	2012 PS VEHICLE LEASE DS	917,751	921,874	458,875	-	(458,875)
300982013L	2013 PS VEHICLE LEASE DS	319,320	638,641	638,641	319,320	(319,321)
300982014L	2014 PS VEHICLE LEASE DS	-	-	664,000	781,559	117,559
Total Spending by Accounting Unit		4,165,805	4,785,370	20,677,234	20,584,641	(92,593)

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY DEBT

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
40005-0	CURRENT PROPERTY TAX	9,086,032	9,216,119	12,160,579	12,145,579	(15,000)
40010-0	FISCAL DISPARITIES	2,079,472	2,632,603			
40201-0	PROP TAX 1ST YEAR DELINQUENT	52,303	29,738	40,253	40,253	
40202-0	PROP TAX 2ND YEAR DELINQUENT	(7,948)	(16,699)			
40203-0	PROP TAX 3RD YEAR DELINQUENT	(2,592)	(11,489)			
40204-0	PROP TAX 4TH YEAR DELINQUENT	1,207	3,336			
40205-0	PROP TAX 5TH YEAR DELINQUENT	2,371	4,792			
40206-0	PROP TAX 6TH YR AND PRIOR	5,009	3,740			
40405-0	PROPERTY TAX PENALTY	(5,777)				
40605-0	CITY SALES TAX		-	7,207,582	7,468,568	260,986
40705-0	HOTEL MOTEL TAX					
TOTAL FOR TAXES		11,210,077	11,862,140	19,408,414	19,654,400	245,986
43305-0	BUILD AMERICA BOND INT CREDIT	650,564	630,747	937,575	927,435	(10,141)
43401-0	STATE GRANTS	-	-	2,700,000	2,700,000	-
43805-0	CITY SHARE COUNTY PILOT	-	13,571	-	-	-
TOTAL FOR INTERGOVERNMENTAL REVENUE		650,564	644,318	3,637,575	3,627,435	(10,141)
44190-0	MISCELLANEOUS FEES	25,000	25,000			
44590-0	MISCELLANEOUS SERVICES	116,822	91,762			
47510-0	SPACE RENTAL	2,625,000	3,500,000			
51110-0	CITY STRUCTURING FEE	-	244,403			
51175-0	ADMINISTRATION FEE	-	10,000	50,000	50,000	-
TOTAL FOR CHARGES FOR SERVICES		2,766,822	3,871,165	50,000	50,000	-
54105-0	CURRENT YEAR	1,456,897	1,766,369	2,447,538	2,198,371	(249,167)
54110-0	TAX EXEMPT PROPERTY	258,128	174,710			
54115-0	TAX FORFEITED PROPERTY	8,456	49,621			
54120-0	PREPAID ASSESSMENTS	1,518,903	1,265,445	952,462	1,201,629	249,167
54201-0	1ST YEAR DELINQUENT	32,939	40,714			
54202-0	2ND YEAR DELINQUENT	5,477	8,861			
54203-0	3RD YEAR DELINQUENT	2,209	5,290			

CITY OF SAINT PAUL
Financing by Company and Department

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Company: CITY OF SAINT PAUL
Department: FINANCIAL SERVICES
Fund: CITY DEBT

Budget Year: 2016

54204-0	4TH YEAR DELINQUENT	2,305	2,636			
54205-0	5TH YEAR DELINQUENT	1,657	681			
54206-0	6TH YEAR DELINQUENT		2,788			
54305-0	ASSESSMENT PENALTY	15,282	12,186			
54310-0	ASSESSMENT INTEREST		8,888			
TOTAL FOR ASSESSMENTS		3,302,253	3,338,189	3,400,000	3,400,000	-
54505-0	INTEREST INTERNAL POOL	1,474,169	510,825	713,800	725,000	11,200
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,775,981)	883,715			
54805-0	ACCRUED INTEREST ON BOND SOLD	318,391	(3,947)			
54810-0	OTHER INTEREST EARNED		124,959			
TOTAL FOR INVESTMENT EARNINGS		16,579	1,515,552	713,800	725,000	11,200
55505-0	OUTSIDE CONTRIBUTION DONATIONS	393,880		131,453	97,326	(34,127)
55535-0	WILD PAYMENT IN LIEU OF TAXES	5,083,690	4,244,125	4,631,331	5,020,397	389,066
55540-0	WILD RENT PAYMENT			3,500,000	3,500,000	(0)
55555-0	CONTRIBUTION DEBT SERVICE					
55615-0	CAPITAL ASSET CONTRIBUTION		487,669			
55815-0	REFUND OVERPAYMENTS	(1,401)				
55845-0	JURY DUTY PAY	-				
55915-0	OTHER MISC REVENUE	2,740,055	13,091			
TOTAL FOR MISCELLANEOUS REVENUE		8,216,224	4,744,885	8,262,784	8,617,723	354,939
56115-0	INTRA FUND IN TRANSFER	1,027,621	4,541,451			
56205-0	TRANSFER FROM COMPONENT UNIT		-	487,457	5,239,481	4,752,024
56220-0	TRANSFER FR GENERAL FUND	8,399,382	1,121,310	440,377	540,377	100,000
56225-0	TRANSFER FR SPECIAL REVENUE FUND	737,213	12,902,100	3,054,899	3,011,005	(43,894)
56230-0	TRANSFER FR DEBT SERVICE FUND	15,073,769	8,236,365			
56235-0	TRANSFER FR CAPITAL PROJ FUND	5,826,209	31,926,965	5,404,141	6,678,984	1,274,843
56240-0	TRANSFER FR ENTERPRISE FUND	8,517,479	4,107,662	3,368,958	1,500,000	(1,868,958)
56245-0	TRANSFER FR INTERNAL SERVICE FUND	3,346,510	2,670,789			
57105-0	BOND ISSUED HISTORY	19,887				
57110-0	REFUNDING BOND ISSUED HISTORY					
57115-0	GO BOND ISSUED					
57205-0	PREMIUM ON BOND ISSUED HISTORY	98,114				
58101-0	SALE OF CAPITAL ASSET				750,000	750,000

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
Department: FINANCIAL SERVICES
Fund: CITY DEBT

Budget Year: 2016

59910-0	USE OF FUND BALANCE			1,782,407	3,334,878	1,552,471
59920-0	USE OF SUBSEQ YR DESIGNATED FB			13,146,882	12,547,806	(599,076)
TOTAL FOR OTHER FINANCING SOURCES		43,046,183	65,506,642	27,685,121	33,602,531	5,917,410
TOTAL FOR CITY DEBT		69,208,702	91,482,891	63,157,695	69,677,089	6,519,394

CITY OF SAINT PAUL
Financing Plan by Department

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Department: FINANCIAL SERVICES
Fund: CITY DEBT

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Financing for Major Account						
BUDGET ADJUSTMENTS		-	-	14,929,289	15,882,684	953,395
TAXES		11,210,077	11,862,140	19,408,414	19,654,400	245,986
INTERGOVERNMENTAL REVENUE		650,564	644,318	3,637,575	3,627,435	(10,141)
FEES SALES AND SERVICES		2,766,822	3,871,165	50,000	50,000	-
ASSESSMENTS		3,302,254	3,338,189	3,400,000	3,400,000	-
INTEREST EARNINGS		16,579	1,515,552	713,800	725,000	11,200
MISCELLANEOUS REVENUE		8,216,224	4,744,885	8,262,784	8,617,723	354,939
TRANSFERS IN OTHER FINANCING		43,046,183	65,506,642	12,755,832	17,719,847	4,964,015
TOTAL BY MAJOR ACCOUNT GROUP		69,208,702	91,482,891	63,157,695	69,677,089	6,519,394
Financing by Accounting Unit						
30013190	GENERAL DEBT ADMINISTRATION	28,800,711	8,075,431	25,565,231	30,204,038	4,638,807
300989000	DESIGNATED FOR FUTURE DEBT	-	-	458,875	820,637	361,762
300989100	DESIGNATED FOR SUBSEQUENT YEAR	-	-	13,458,092	12,854,838	(603,254)
300902005A	2005 GO CIB DEBT SERVICE	19,768	1,134,273	2,000	2,000	-
300902006A	2006 GO CIB DEBT SERVICE	9,630	1,977,074	2,000	2,000	-
300902007C	2007 GO CIB DEBT SERVICE	4,902	411,701	1,000	1,000	-
300902008A	2008 GO CIB DEBT SERVICE	334,062	404,370	1,000	1,000	-
300902009A	2009 GO CIB DEBT SERVICE	97,225	278,862	600	600	-
300902010B	2010 GO CIB DEBT SERVICE	200,490	182,027	500	500	-
300902010E	2010 GO BAB PAYNE MARYLAND	367,154	421,334	800	800	-
300902010F	2010F BUILD AMERICA BONDS	108,361	149,595	68,998	68,998	-
300902010G	2010G RZED PAYNE MARLD REC CT	311,798	298,188	141,276	140,710	(566)
300902011A	2011A GO CIB DEBT SERVICE	700,471	682,195	2,000	2,000	-
300902012A	2012A GO CIB DEBT SERVICE	367,186	364,557	750	750	-
300902013B	2013B GO CIB DEBT SERVICE	100,749	673,260	250	250	-
300902013E	2013E GO CIB BALL PARK DEBT	318,391	173,083	600	600	-
300902014A	2014A GO CIB DEBT SERVICE	-	3,126,638	-	-	-
30091XXXXX	1990S GO SA STREET IMPR DEBT	-	335,371	-	-	-
300912000B	2000B GO SA STREET IMPR DEBT	96,483	92,291	-	-	-
300912001B	2001B GO SA STREET IMPR DEBT	123,001	127,927	-	-	-
300912002B	2002B GO SA STREET IMPR DEBT	83,539	66,877	-	-	-
300912003B	2003B GO SA STREET IMPR DEBT	192,825	124,646	-	-	-
300912004B	2004B GO SA STREET IMPR DEBT	92,231	1,157,661	100	100	-
300912005B	2005B GO SA STREET IMPR DEBT	58,183	1,179,716	100	100	-

CITY OF SAINT PAUL

Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY DEBT

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015 Adopted
300912006B	2006B GO SA STREET IMPR DEBT	880,882	507,149	1,000	1,000	-
300912007D	2007D GO SA STREET IMPR DEBT	532,246	403,685	1,000	1,000	-
300912008B	2008B GO SA STREET IMPR DEBT	865,917	556,780	2,000	2,000	-
300912009B	2009B GO SA STREET IMPR DEBT	702,497	519,812	2,000	2,000	-
300912010C	2010C GO SA STREET IMPR DEBT	1,014,446	643,020	162,621	157,225	(5,396)
300912011B	2011B GO SA STREET IMPR DEBT	535,804	639,790	2,000	2,000	-
300912012B	2012B GO SA STREET IMPR DEBT	572,153	583,653	2,000	2,000	-
300912013C	2013C GO SA STREET IMPR DEBT	1,149,406	908,287	1,000	1,000	-
300912014B	2014B GO SA STREET IMPR DEBT	-	17,822,666	-	1,431,984	1,431,984
300922004Z	2004 GO LIBRARY DEBT SERVICE	1,347,473	9,275,987	-	-	-
300922010H	2010H GO LIB RZED TAXABLE DEBT	195,461	175,293	80,284	80,284	-
300922014C	2014C GO LIBRARY DEBT SERVICE	-	1,593,187	-	-	-
300942008C	2008C GO PS DEBT SERVICE	346,509	358,499	2,000	688,394	686,394
300942008Z	2008 JIMMY LEE LEASE DEBT SVC	(3,865)	162,009	1,000	1,000	-
300942009D	2009D GO PS TAX EXEMPT DEBT	276,733	294,615	1,000	1,000	-
300942009E	2009E GO PS TAXABLE DEBT SVC	363,622	455,500	176,286	176,286	-
300942011H	2011H PUBLIC SAFETY DEBT SVC	(946)	567,026	2,000	65,606	63,606
300952007A	2007A SALES TAX TAX EXEMPT DS	12,163,617	11,167,179	529,000	529,000	-
300952007AR	2007A SALES TAX RESERVE TE DS	57,475	57,475	-	-	-
300952007B	2007B SALES TAX TAXABLE DS	875,071	57,794	1,669,913	1,668,215	(1,698)
300952007BR	2007B SALES TAX RESERVE TAXABLE	57,794	57,794	-	-	-
300952009Z	2009 SALES TAX REV REFUNDING DS	9,842,812	17,430,097	6,640,000	6,545,000	(95,000)
300952014F	2014F 8 80 TAXABLE DEBT SVC	-	-	1,250,816	1,104,375	(146,441)
300952014G	2014G 8 80 TAX EXEMPT DEBT SVC	-	-	1,249,184	1,392,375	143,191
300952014N	2014N REV REF NOTE DEBT SVC	-	-	2,700,000	2,700,000	-
300962008X	2008 GO NOTE DSI IMPR LEASE DS	111,000	123,000	132,000	140,000	8,000
300962009F	2009F GO COMET NOTE DEBT SVC	1,540,515	1,829,307	1,786,363	1,786,150	(213)
300962012D	GO COMET NOTE DEBT SVC	730,842	969,960	908,955	856,850	(52,105)
300981999Z	1999 ARENA STATE LOAN DEBT SVC	-	-	4,000,000	4,750,000	750,000
300982000Z	2000 PEDESTRAIN CONNECTION DS	393,818	391,344	389,584	390,545	961
300982010L	2010 POLICE VEHICLE LEASE DS	365,301	-	-	-	-
300982011L	2011 PS VEHICLE LEASE DS	667,887	333,944	-	-	-
300982012L	2012 PS VEHICLE LEASE DS	917,751	1,131,542	458,875	-	(458,875)
300982013L	2013 PS VEHICLE LEASE DS	319,320	638,641	638,641	319,320	(319,321)
300982014L	2014 PS VEHICLE LEASE DS	-	390,779	664,000	781,559	117,559
TOTAL FOR DEPARTMENT		69,208,702	91,482,891	63,157,695	69,677,089	6,519,394

Major City General Fund Revenues

Property Taxes

Property tax revenues account for about 35% of general revenues. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

City Spending and Financing Needs

Property taxes are the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

St. Paul Taxable Market Value	
Payable in 2014	\$17,136,978,400
Payable in 2015	\$18,505,760,900
Payable in 2016 (est.)	\$19,415,107,100

St. Paul Tax Capacity	
Payable in 2014	\$214,507,991
Payable in 2015	\$228,673,698
Payable in 2016 (est.)	\$239,713,558

Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

Minnesota Property Tax Class Rates <i>Payable in 2016</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

Property Taxes

2016 Adopted Budget and Levy

The 2016 Adopted City levy is \$105,605,943 which is an increase of 1.9% from 2015. Of the adopted levy, \$103.8 million will fund city activities. \$74.4 million will go to the City's general fund, \$12.4 million for debt service, and \$17 million will fund the St. Paul Public Library Agency. The City also levies taxes on behalf of the St. Paul Port Authority, whose adopted 2016 levy is \$1.8 million.

Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2016:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2016, a home with a taxable value of \$151,500 had a total property tax bill of \$2,131.

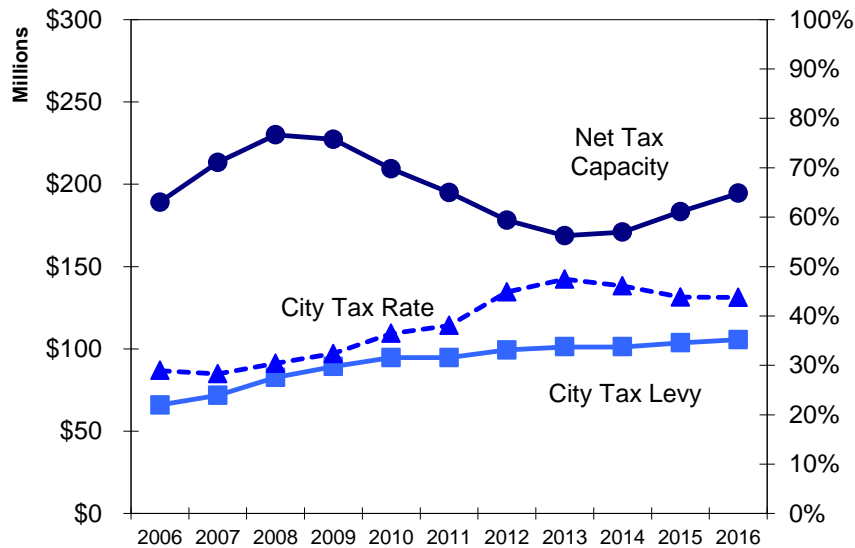
Approximately 26% of the total property tax payment for taxes payable in 2016 pays for City services – \$543 in this example.

For this particular home, the property tax payment of \$543 to the City would include the following amounts for key city services:

- \$160 per year for police services
- \$106 per year for fire and emergency medical services
- \$53 per year to operate and maintain the parks and recreation system
- \$31 per year to operate and buy materials for the Saint Paul Public Libraries
- \$63 per year for capital debt service—the cost of building new park and library facilities, playgrounds, and street construction

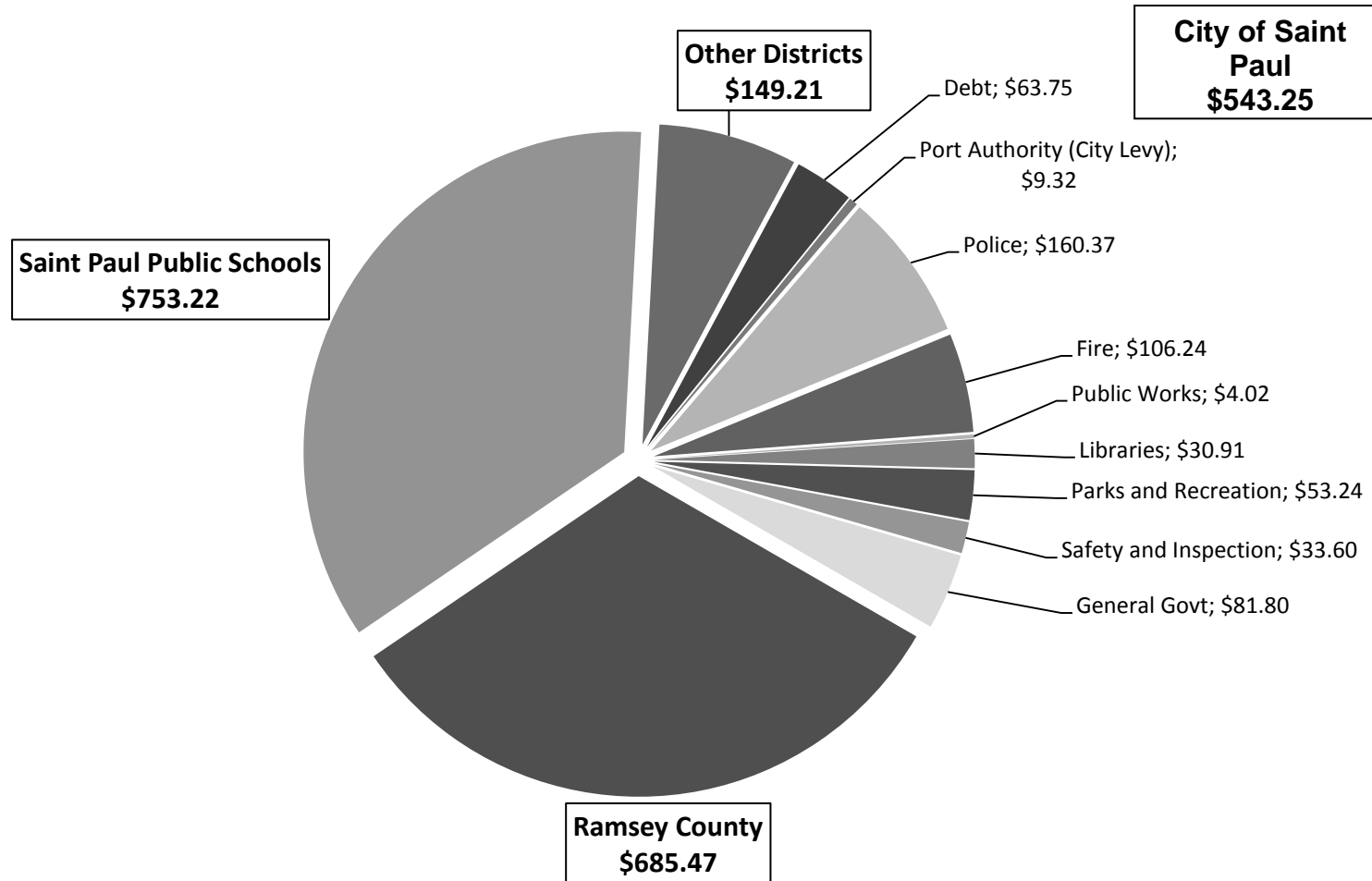
Property taxes cover only a small part of the total cost of services. In total, property taxes supply only about 17% of the City's total revenue and cover about 35% of the combined City and Library General Fund budgets. In comparison, the City's total adopted 2016 property tax levy for all city purposes—approximately \$105.6 million—is less than the \$109.6 million operating budget of the Police Department.

City of St. Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 2006-2016



Estimated 2016 Saint Paul Property Taxes

2016 TNT Tax Rates Applied to a Typical Home Valued at \$151,500

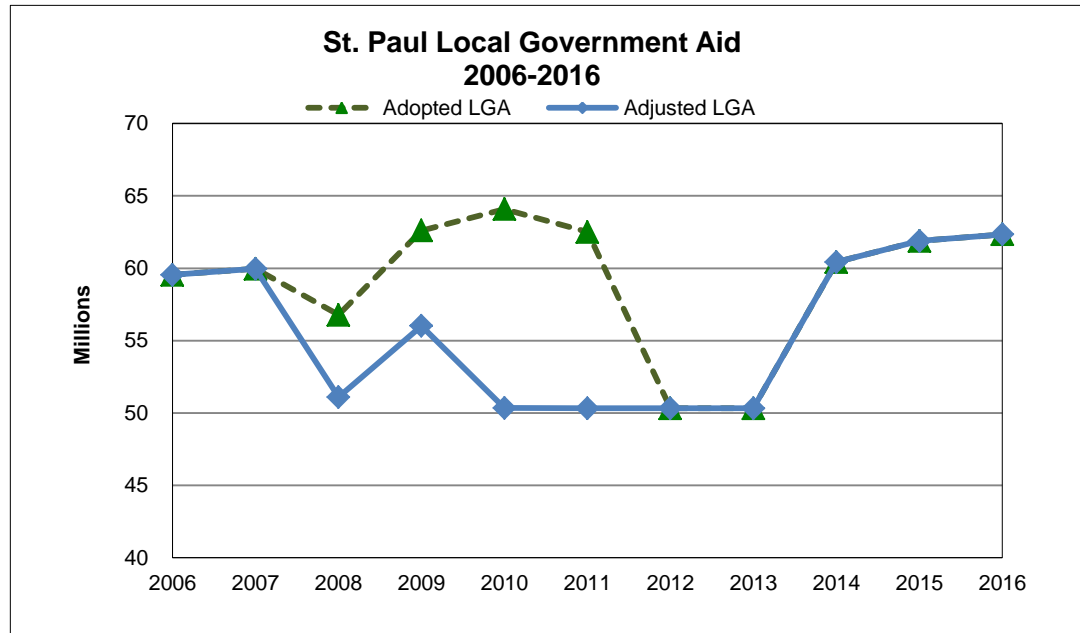


Local Government Aid (LGA)

Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle”, and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA was adjusted annually based on inflationary growth. In 2003, the Governor and legislature approved changes to the funding formula and levels that greatly limited St. Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and was reduced midyear in 2008, 2009, 2010 and 2011. Actual LGA funding received by the City remained flat for three consecutive years from 2011 to 2013. After a significant restoration in 2014 of \$10.1 million and an inflationary increase in 2015, the 2016 certified LGA is only modestly increasing by less than 1%.

St. Paul Local Government Aid 2006-2016		
	LGA Funding	Change
2006	59,544,561	
2007	59,961,201	0.7%
2008	56,781,644	-5.3%
2008*	51,092,991	-10.0%
2009	62,600,018	22.5%
2009*	56,013,366	-10.5%
2010	64,079,116	14.4%
2010**	50,345,488	-21.4%
2011	62,505,032	24.2%
2011*	50,320,488	-19.5%
2012	50,320,488	0.0%
2013	50,320,488	0.0%
2014	60,422,253	20.1%
2015	61,887,988	2.4%
2016	62,337,589	0.7%



*Adjusted LGA revenues

** In 2010 and 2011, the City's state aid was also reduced by a cut in Market Value Homestead Credit.

Franchise Fees

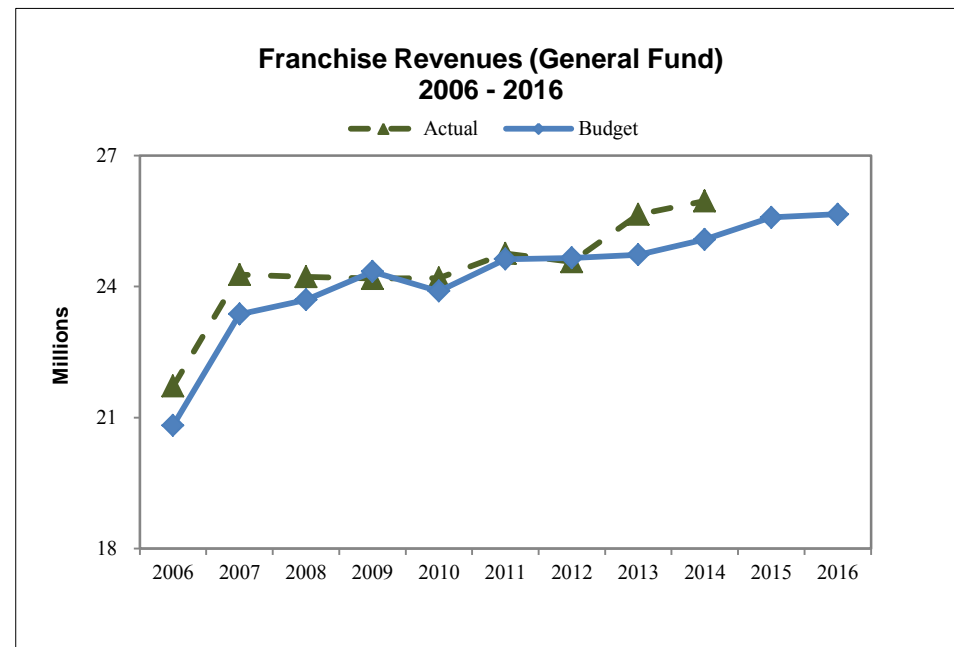
Utilities pay the City of St. Paul a fee for use of City streets and right-of-ways in delivering services to the residents and businesses of St. Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

St. Paul Franchise Agreements for 2016:

- **Xcel Energy** supplies natural gas and electrical service to St. Paul homes and businesses.
- **Comcast and CenturyLink** provides cable television to St. Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown St. Paul.
- **District Energy** provides heat to much of downtown St. Paul and electricity to Xcel Energy.

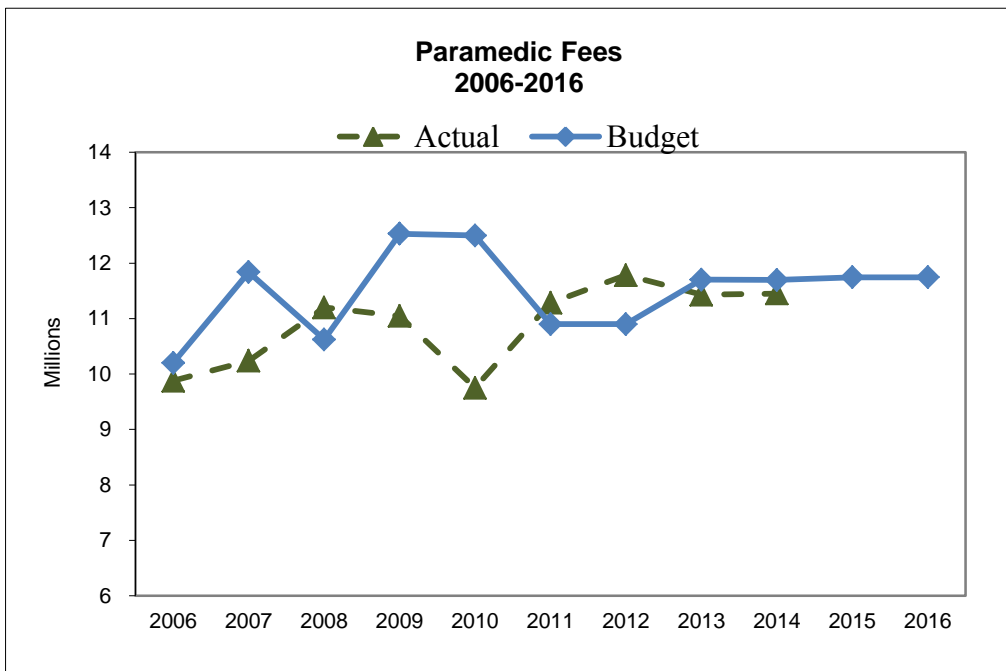
	Budget	Actual*
2006	20,819,867	21,719,071
2007	23,368,043	24,274,128
2008	23,695,500	24,224,292
2009	24,342,799	24,184,937
2010	23,893,730	24,195,778
2011	24,629,518	24,758,457
2012	24,654,518	24,568,433
2013	24,729,518	25,654,850
2014	25,079,518	25,957,526
2015 Adopted	25,584,650	N/A
2016 Adopted	25,656,218	N/A



Paramedic Fees

The St. Paul Fire Department's paramedics and emergency medical technicians respond to nearly 30,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

Paramedic fees support the General Fund, which also supports the majority of spending on Fire and Safety Services.



	Budget	Actual
2006	10,200,000	9,876,413
2007	11,835,896	10,236,954
2008	10,621,856	11,199,523
2009	12,530,936	11,045,682
2010	12,498,551	9,750,006
2011	10,900,000	11,284,205
2012	10,900,000	11,782,655
2013	11,700,000	11,428,650
2014	11,694,962	11,450,440
2015 Adopted	11,744,962	N/A
2016 Adopted	11,744,962	N/A

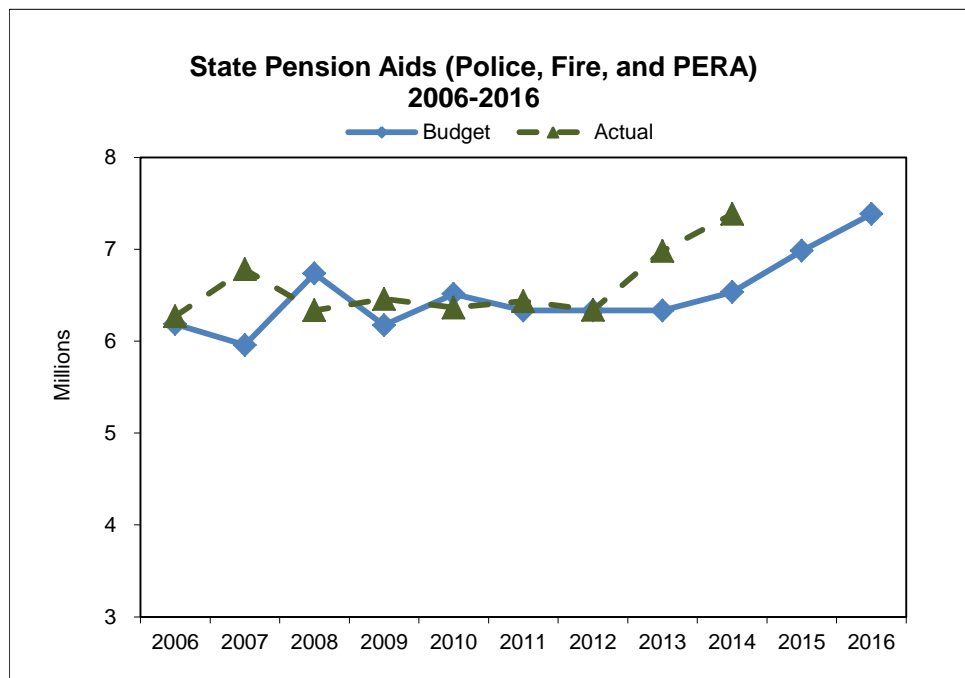
State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. St. Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers St. Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

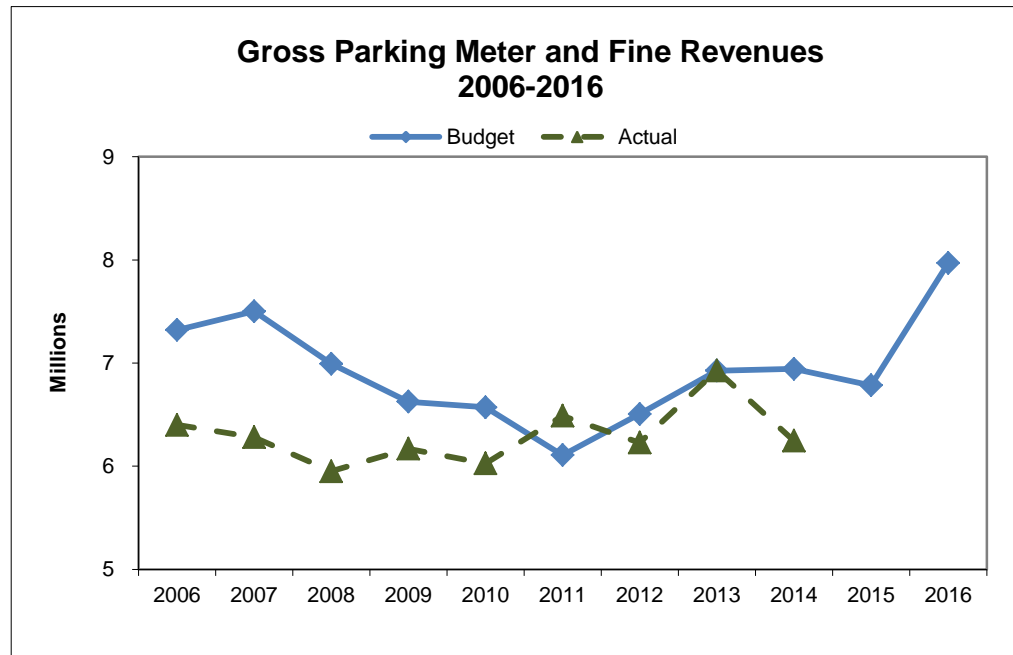
State aid is also given to support PERA, the pension fund that includes non-public safety City employees. In 2016, pension aids are expected to increase to \$7.38 million.



	Budget	Actual
2006	6,186,094	6,270,624
2007	5,957,264	6,780,409
2008	6,736,230	6,335,966
2009	6,172,731	6,459,128
2010	6,512,576	6,364,824
2011	6,333,132	6,433,722
2012	6,333,132	6,338,457
2013	6,333,132	6,982,099
2014	6,533,134	7,382,706
2015 Adopted	6,982,199	N/A
2016 Adopted	7,382,706	N/A

Parking Meters and Fines

Parking meters and fines include revenues from parking meter collections, fines from parking and traffic enforcement, as well as fees collected through the City's continuance for dismissal program. The City operates over 1,000 metered parking spaces in areas around St. Paul, and St. Paul Police enforce both parking rules and the state's traffic laws on St. Paul streets and highways. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3rd of the revenue to cover costs, and the remainder is transferred to the City. In 2014 the State of Minnesota changed the way Continuance for Dismissals operated causing fewer people to chose using it as an option leading to a reduction in revenue. Fiscal year 2016 is expected to have increased parking meter revenue due to the expansion of the parking meter system.



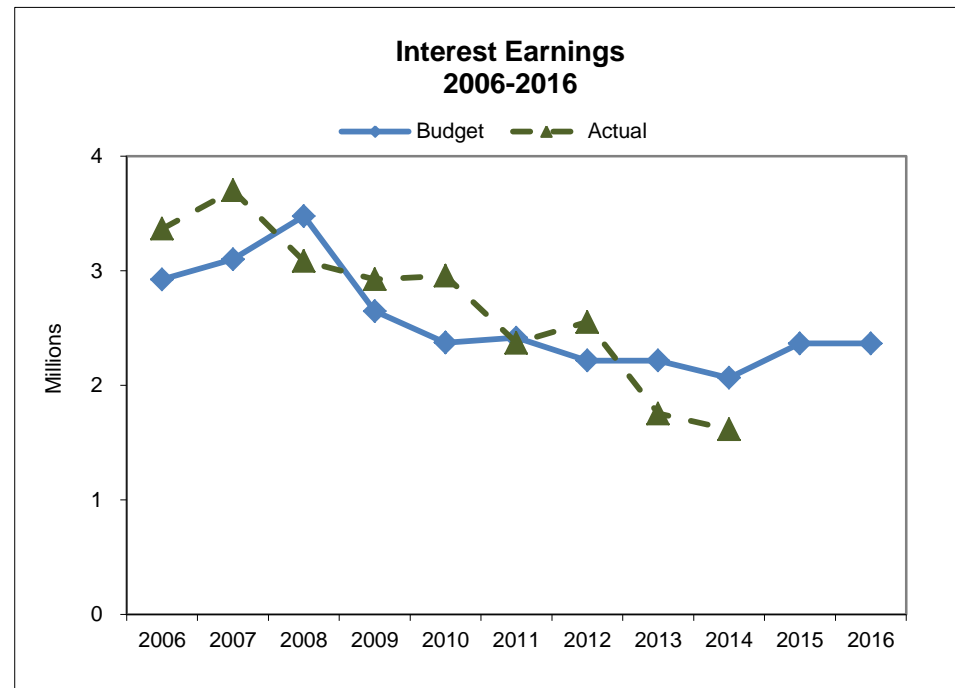
	Budget	Actual
2006	7,320,747	6,401,298
2007	7,501,542	6,281,951
2008	6,993,276	5,950,394
2009	6,625,705	6,169,521
2010	6,570,987	6,026,438
2011	6,106,783	6,488,799
2012	6,505,758	6,228,829
2013	6,926,580	6,928,761
2014	6,943,080	6,247,564
2015 Adopted	6,783,810	N/A
2016 Adopted	7,969,294	N/A

Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is currently invested in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities municipal governments may invest in.

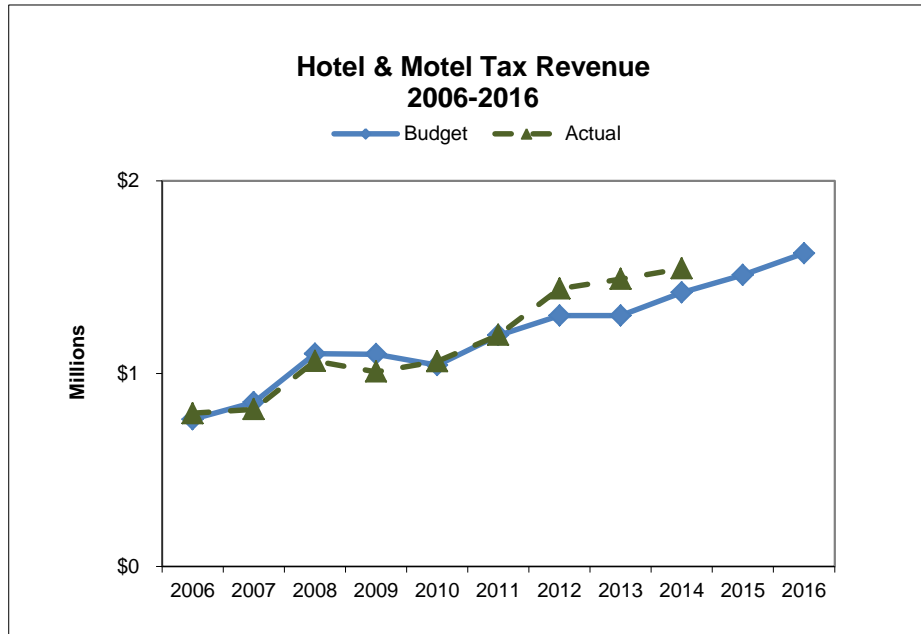
	Budget	Actual
2006	2,923,500	3,366,431
2007	3,100,000	3,700,995
2008	3,477,000	3,083,717
2009	2,646,534	2,924,892
2010	2,371,534	2,955,923
2011	2,415,034	2,370,093
2012	2,215,034	2,552,191
2013	2,215,034	1,752,840
2014	2,065,034	1,614,972
2015 Adopted	2,365,034	N/A
2016 Adopted	2,365,034	N/A



Hotel & Motel Tax

The City charges a 6% tax on all room charges in St. Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. The tax rate is set by state law.

The receipts from the hotel and motel tax are divided among the City's General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. Of the 6% tax, roughly 1.65% goes to the General Fund to support City operations. In 2016, Hotel & Motel Taxes are budgeted to increase by an additional \$112,610.



	Budget	Actual
2006	762,760	794,072
2007	850,700	815,041
2008	1,102,760	1,065,381
2009	1,100,000	1,009,590
2010	1,043,400	1,062,720
2011	1,198,400	1,199,831
*2012	1,300,900	1,440,985
2013	1,300,900	1,490,362
2014	1,420,900	1,545,077
2015 Adopted	1,511,400	N/A
2016 Adopted	1,624,010	N/A

* Beginning in 2012, the City of Saint Paul transitioned to a new chart of accounts leading to an impact on the distribution of Hotel & Motel Tax.

Department Summaries

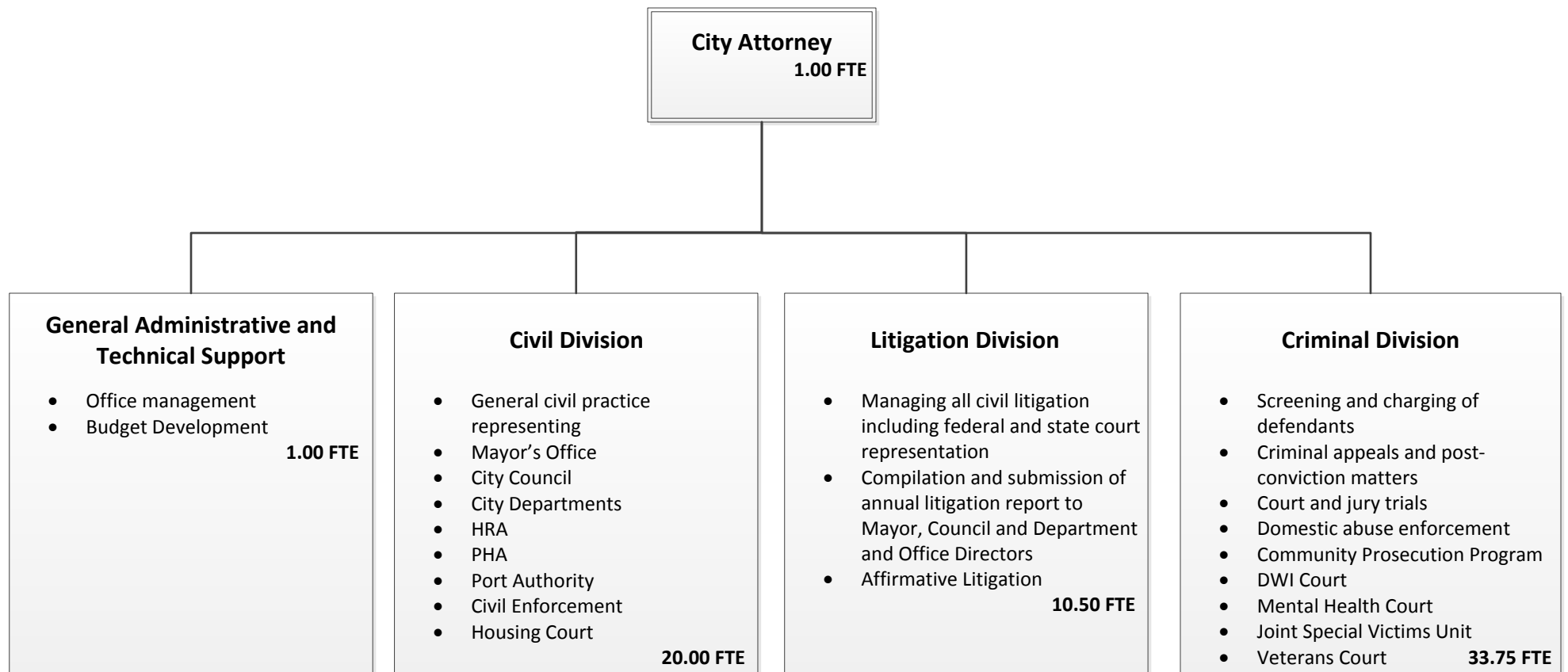
City Attorney's Office

The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism, and collegiality.

Integrity means that we are loyal to the interests of the city and the laws under which it functions.

Professionalism means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.

Collegiality means working together, and with the elected and appointed officials to the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.



Total (66.25 FTE)

7/31/2015

2016 Adopted Budget

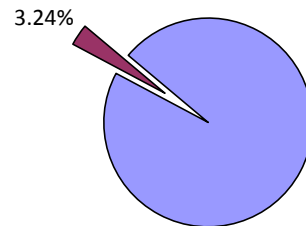
City Attorney's Office

Department Description:

The Office of the City Attorney strives to deliver outstanding legal services to the City by:

- Providing sound legal advice and superior legal representation to City officials to help them achieve their goals.
- Defending the City in civil litigation matters and aggressively prosecuting civil claims involving the collection of taxpayer monies, public nuisance abatement, and other initiatives that preserve the City's livability and public safety.
- Providing public safety and maintaining the City's livability by effectively prosecuting adult misdemeanor and gross misdemeanor crimes in Saint Paul.

CAO's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: 8,045,134
- Total Special Fund Budget: 1,303,803
- Total FTEs: 66.25
- The CAO handles over 10,000 misdemeanor and gross misdemeanor cases per year.
- Legal settlements and judgments paid in 2014 total \$1,947,411.
- The CAO's Civil Litigation Division defends approximately 85 cases each year.
- In 2014, 54% of the civil lawsuits concluded during the year were resolved by obtaining favorable judgments or dismissals without any payments by the city.

Department Goals

- Aligning CAO resources to City and departmental priority outcomes.
- Holding criminal offenders accountable.
- Improving neighborhoods by increasing code compliance and by decreasing nuisance properties.

Recent Accomplishments

- Served vulnerable victims in designated high lethality domestic cases via the Joint Special Victims Unit (JSVU).
- Provided leadership on issues involving race disparity and enforcement of Domestic Assault No Contact Orders (DANCO).
- Provided mandatory training to all SPPD officers on detecting the abuse and neglect of elders and vulnerable adults.
- In collaboration with Ramsey County, designed and implemented the first Warrant Resolution Day.
- Started the St. Paul Diversion Calendar, a monthly specialty court calendar that hears neighborhood livability cases and offers diversion to qualifying low-risk offenders.
- Partnered with the Minneapolis City Attorney's Office and Metro Transit to provide an innovative restorative justice alternative to fare evasion offenders.
- Prosecuted multiple defendants involved in a large illegal gambling operation.
- Ramsey County Veteran's Court conducted its first graduation.
- Ramsey County DWI Court celebrated its 10 year anniversary in January 2015.
- In May 2015, Ramsey County Mental Health Court was selected to be a National Learning Site (more commonly known as a "mentor court").

2016 Adopted Budget

City Attorney's Office

Fiscal Summary

	<u>2014 Actuals</u>	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Adopted FTE</u>
Spending							
100: General Fund	7,395,755	7,668,399	8,045,134	376,735	4.9%	57.25	58.25
710: Central Service Fund	1,084,605	1,169,418	1,303,803	134,385	11.5%	7.00	8.00
Total	8,480,360	8,837,817	9,348,937	511,120	5.8%	64.25	66.25
Financing							
100: General Fund	1,125,661	1,530,658	1,552,244	21,586	1.4%		
710: Central Service Fund	883,917	1,169,418	1,303,803	134,385	11.5%		
Total	2,009,578	2,700,076	2,856,047	155,971	5.8%		

Budget Changes Summary

Spending changes in the City Attorney's Office's (CAO) 2016 adopted budget are largely due to current service level updates and staffing changes, including the addition of a Victim Witness Advocate in CAO's Criminal Division. Victim Witness Advocates are specially trained professionals who can offer victims information on the criminal justice process, assist with safety planning, provide information on resources in the community, and generally provide emotional support throughout the criminal justice process. Having a dedicated Victim Witness Advocate will allow the CAO to better serve an estimated 3,000 victims annually. The 2016 budget will allow CAO to continue crucial activities such as the Joint Prosecution Unit, Community Prosecution Program, and Domestic Violence Blueprint, as well as general criminal, civil, and civil litigation activities.

100: General Fund**City Attorney's Office**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		301,161	21,586	-
	Subtotal:	<u>301,161</u>	<u>21,586</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Victim Witness Advocate				
The 2016 budget includes resources for the CAO to hire a Victim Witness Advocate. This specially trained professional will be dedicated to providing coordinated victim-witness services and ensuring that victims' rights are fulfilled throughout the criminal justice process. Having a dedicated Victim Witness Advocate helps the CAO to honor its commitment to extensive victim engagement under the terms of the St. Paul Blueprint for Safety.				
Legal Assistant II		75,574	-	1.00
	Subtotal:	<u>75,574</u>	<u>-</u>	<u>1.00</u>
Fund 100 Budget Changes Total		<u><u>376,735</u></u>	<u><u>21,586</u></u>	<u><u>1.00</u></u>

710: Central Service Fund**City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include an Associate Attorney that was hired in 2015 to work with the Public Housing Authority (PHA) and other inflationary costs.				
Current service level adjustments		134,385	134,385	1.00
Subtotal:		134,385	134,385	1.00
Fund 710 Budget Changes Total		134,385	134,385	1.00

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

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Department: CITY ATTORNEY

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	6,815,848	7,395,755	7,668,399	8,045,134	376,735
CENTRAL SERVICE FUND	1,013,021	1,084,605	1,169,418	1,303,803	134,385
TOTAL SPENDING BY FUND	7,828,869	8,480,359	8,837,817	9,348,937	511,119
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	7,274,509	7,909,649	8,204,491	8,716,799	512,308
SERVICES	424,437	491,358	518,295	504,920	(13,375)
MATERIALS AND SUPPLIES	104,191	63,301	87,673	78,274	(9,399)
OTHER FINANCING USES	25,733	16,051	27,358	48,944	21,586
TOTAL SPENDING BY MAJOR ACCOUNT	7,828,869	8,480,359	8,837,817	9,348,937	511,119
<hr/>					
<u>Financing by Major Account</u>					
INTERGOVERNMENTAL REVENUE	183,941	37,737	47,000	47,000	
CHARGES FOR SERVICES	2,499,144	1,945,540	2,615,718	2,725,103	109,385
MISCELLANEOUS REVENUE		10,250	10,000	10,000	
OTHER FINANCING SOURCES	42,943	16,051	27,358	73,944	46,586
TOTAL FINANCING BY MAJOR ACCOUNT	2,726,028	2,009,578	2,700,076	2,856,047	155,971

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		6,357,333	6,914,432	7,167,663	7,569,347	401,684
SERVICES		366,363	434,584	434,619	420,633	(13,986)
MATERIALS AND SUPPLIES		92,152	46,738	66,117	55,154	(10,963)
Total Spending by Major Account		6,815,848	7,395,755	7,668,399	8,045,134	376,735
Spending by Accounting Unit						
10012100	CITY ATTORNEY GENERAL OPS	6,815,848	7,395,755	7,668,399	8,045,134	376,735
Total Spending by Accounting Unit		6,815,848	7,395,755	7,668,399	8,045,134	376,735

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	917,175	995,217	1,036,828	1,147,452	110,624
SERVICES	58,074	56,774	83,676	84,287	611
MATERIALS AND SUPPLIES	12,039	16,563	21,556	23,120	1,564
OTHER FINANCING USES	25,733	16,051	27,358	48,944	21,586
Total Spending by Major Account	1,013,021	1,084,605	1,169,418	1,303,803	134,385
Spending by Accounting Unit					
71012200 CITY ATTY OUTSIDE SERVICES	1,013,021	1,084,605	1,169,418	1,303,803	134,385
Total Spending by Accounting Unit	1,013,021	1,084,605	1,169,418	1,303,803	134,385

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY ATTORNEY
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43401-0	STATE GRANTS	134,360				
43632-0	PRECOURT DIVERSION	49,581	37,737	47,000	47,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE		183,941	37,737	47,000	47,000	
44105-0	CONTINUANCE FOR DISMISSAL	1,422,795	1,054,176	1,400,000	1,400,000	
44110-0	SUBSTANTIAL ABATEMENT LEGAL			25,000		(25,000)
44215-0	COPIES	1,082	897	1,300	1,300	
44590-0	MISCELLANEOUS SERVICES	32,536	6,550			
45510-0	REIMBURSEMENT INVESTIGATION	674		20,000	20,000	
TOTAL FOR CHARGES FOR SERVICES		1,457,087	1,061,623	1,446,300	1,421,300	(25,000)
55515-0	COUNTY SHARE OF COST		10,000	10,000	10,000	
55520-0	OTHER AGENCY SHARE OF COST		250			
TOTAL FOR MISCELLANEOUS REVENUE			10,250	10,000	10,000	
56235-0	TRANSFER FR CAPITAL PROJ FUND	17,210			25,000	25,000
56245-0	TRANSFER FR INTERNAL SERVICE F	25,733	16,051	27,358	48,944	21,586
TOTAL FOR OTHER FINANCING SOURCES		42,943	16,051	27,358	73,944	46,586
TOTAL FOR CITY GENERAL FUND		1,683,971	1,125,661	1,530,658	1,552,244	21,586

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY ATTORNEY
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44590-0	MISCELLANEOUS SERVICES	235,684	42,307	256,186		(256,186)
51235-0	SERVICES TO PUBLIC HOUSING	404,532	328,859	449,646	574,729	125,083
51240-0	SERVICES TO HRA	311,241	405,240	326,748	354,567	27,819
51245-0	LEGAL SERVICES	90,601	107,511	136,838	374,507	237,669
TOTAL FOR CHARGES FOR SERVICES		1,042,057	883,917	1,169,418	1,303,803	134,385
TOTAL FOR CENTRAL SERVICE FUND		1,042,057	883,917	1,169,418	1,303,803	134,385
TOTAL FOR CITY ATTORNEY		2,726,028	2,009,578	2,700,076	2,856,047	155,971

CITY OF SAINT PAUL
Financing Plan by Department

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Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	183,941	37,737	47,000	47,000	
CHARGES FOR SERVICES	1,457,087	1,061,623	1,446,300	1,421,300	(25,000)
MISCELLANEOUS REVENUE		10,250	10,000	10,000	
OTHER FINANCING SOURCES	42,943	16,051	27,358	73,944	46,586
Total Financing by Major Account	1,683,971	1,125,661	1,530,658	1,552,244	21,586
Financing by Accounting Unit					
10012100 CITY ATTORNEY GENERAL OPS	1,683,971	1,125,661	1,530,658	1,552,244	21,586
Total Financing by Accounting Unit	1,683,971	1,125,661	1,530,658	1,552,244	21,586

CITY OF SAINT PAUL

Financing Plan by Department

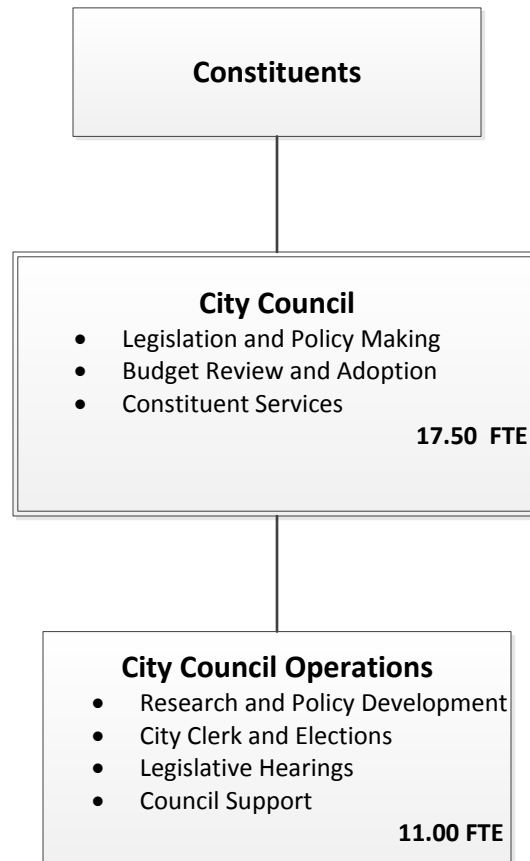
Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,042,057	883,917	1,169,418	1,303,803	134,385
Total Financing by Major Account	1,042,057	883,917	1,169,418	1,303,803	134,385
Financing by Accounting Unit					
71012200 CITY ATTY OUTSIDE SERVICES	1,042,057	883,917	1,169,418	1,303,803	134,385
Total Financing by Accounting Unit	1,042,057	883,917	1,169,418	1,303,803	134,385

City Council

The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.



(Total 28.50 FTE)

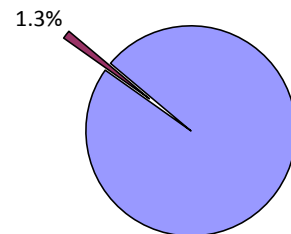
2016 Adopted Budget City Council

Department Description:

The City Council makes legislative, policy, budget, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Library Board, and the Board of Health.

The City Clerk is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

City Council's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$3,152,885
- Total Special Fund Budget: \$0
- Total FTEs: 28.50
- There are seven part-time Councilmembers representing the seven wards of the City.
- Councilmembers are elected by wards to serve four-year terms.
- The current term ends on December 31st, 2015.

Recent Accomplishments

- Considered over 2,100 legislative items annually as part of the weekly City Council meetings.
- Contracted with over 50 local non-profits to provide services to residents.
- Legislative hearing officers conducted hearings on more than 1,000 matters, including assessments, license applications, and nuisance issues.
- The District Council Coordinator provided support services to Saint Paul's 17 recognized neighborhood groups or district councils. Services included information and referral, training and support for district council staff and board members and coordinating joint neighborhood projects.

2016 Adopted Budget

City Council

Fiscal Summary

	<u>2014 Actuals</u>	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Adopted FTE</u>
Spending							
100: General Fund	2,941,529	3,076,661	3,152,885	76,224	2.5%	28.50	28.50
Financing							
100: General Fund	370,336	368,095	368,095	-	0.0%		

Budget Changes Summary

The Saint Paul City Council operations budget will continue to support the work of the City's legislative body in 2016. The increase in the 2016 adopted budget is due to the inflationary pressures on current services provided.

100: General Fund**City Council**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		76,224	-	-
Subtotal:		<u>76,224</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total		<u>76,224</u>	<u>-</u>	<u>-</u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: CITY COUNCIL

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	2,836,710	2,941,529	3,076,661	3,152,886	76,225
TOTAL SPENDING BY FUND	2,836,710	2,941,529	3,076,661	3,152,886	76,225
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	2,630,044	2,731,325	2,813,002	2,892,215	79,213
SERVICES	181,571	164,689	176,146	173,158	(2,988)
MATERIALS AND SUPPLIES	25,095	45,516	86,813	86,813	
ADDITIONAL EXPENSES			700	700	
TOTAL SPENDING BY MAJOR ACCOUNT	2,836,710	2,941,529	3,076,661	3,152,886	76,225
<u>Financing by Major Account</u>					
CHARGES FOR SERVICES	71,042	102,711	100,540	100,540	
MISCELLANEOUS REVENUE		70			
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
TOTAL FINANCING BY MAJOR ACCOUNT	338,597	370,336	368,095	368,095	

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY COUNCIL
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		2,630,044	2,731,325	2,813,002	2,892,215	79,213
SERVICES		181,571	164,689	176,146	173,158	(2,988)
MATERIALS AND SUPPLIES		25,095	45,516	86,813	86,813	
ADDITIONAL EXPENSES				700	700	
Total Spending by Major Account		2,836,710	2,941,529	3,076,661	3,152,886	76,225
Spending by Accounting Unit						
10010100	CITY COUNCIL LEGISLATIVE	2,683,705	2,796,121	2,891,270	2,972,782	81,513
10010105	RECORDS MANAGEMENT	153,005	145,409	185,391	180,103	(5,288)
Total Spending by Accounting Unit		2,836,710	2,941,529	3,076,661	3,152,886	76,225

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY COUNCIL
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44115-0	VACATION OF REAL ESTATE	1,300				
44120-0	REGULATORY FEES	62,514	29,183	93,540	93,540	
44125-0	DISTRICT ENERGY REG FEE		32,746			
44130-0	DISTRICT COOLING REG FEE		31,732			
44190-0	MISCELLANEOUS FEES	820	9,050			
44215-0	COPIES	58				
50125-0	APPLICATION FEE	6,350		7,000	7,000	
TOTAL FOR CHARGES FOR SERVICES		71,042	102,711	100,540	100,540	
55835-0	REFUND FOR PRIOR YEAR OVERPAYM		70			
TOTAL FOR MISCELLANEOUS REVENUE			70			
56225-0	TRANSFER FR SPECIAL REVENUE FU	267,555	267,555	267,555	267,555	
TOTAL FOR OTHER FINANCING SOURCES		267,555	267,555	267,555	267,555	
TOTAL FOR CITY GENERAL FUND		338,597	370,336	368,095	368,095	
TOTAL FOR CITY COUNCIL		338,597	370,336	368,095	368,095	

CITY OF SAINT PAUL

Financing Plan by Department

Department: CITY COUNCIL
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	71,042	102,711	100,540	100,540	
MISCELLANEOUS REVENUE		70			
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
Total Financing by Major Account	338,597	370,336	368,095	368,095	
Financing by Accounting Unit					
10010100 CITY COUNCIL LEGISLATIVE	336,419	370,336	368,095	368,095	
10010105 RECORDS MANAGEMENT	2,178				
Total Financing by Accounting Unit	338,597	370,336	368,095	368,095	

```
graph TD;
    A["Emergency Management Director  
1.00 FTE"] --- B["Executive Assistant  
1.00 FTE  
(general fund)"];
    A --- C["Emergency Management Coordinator  
Planning  
1.00 FTE"];
    A --- D["Emergency Management Coordinator  
Training  
1.00 FTE"];
    A --- E["Critical Infrastructure Planner  
1.00 FTE"];
    A --- F["Emergency Management Coordinator  
Grants Specialist  
1.00 FTE"];
    C --- G["Emergency Management Specialist  
Operations  
1.00 FTE"];
    D --- H["Emergency Management Specialist  
1.00 FTE"];
    C -.->|"(general fund)"| G;
    D -.->|"(grant funded)"| H;
    E -.->|"(grant funded)"|;
    F -.->|"(grant funded)"|;
```

The organizational chart for the Emergency Management Division is structured as follows:

- Emergency Management Director** (1.00 FTE)
 - Executive Assistant** (1.00 FTE) (general fund)
 - Emergency Management Coordinator** (Planning) (1.00 FTE)
 - Emergency Management Specialist** (Operations) (1.00 FTE) (grant funded)
 - Emergency Management Coordinator** (Training) (1.00 FTE)
 - Emergency Management Specialist** (1.00 FTE) (grant funded)
 - Critical Infrastructure Planner** (1.00 FTE) (grant funded)
 - Emergency Management Coordinator** (Grants Specialist) (1.00 FTE) (grant funded)

(Total 8.00 FTE)

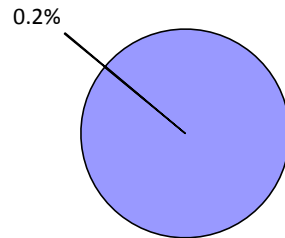
2016 Adopted Budget

Office of Emergency Management

Department Description:

The Office of Emergency Management provides services to the community through education, training, outreach, and disaster response. Emergency Management is charged with creating the framework to reduce vulnerability to hazards and cope with disasters. Emergency Management protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters. The department also provides critical services to other city departments through obtaining and managing grants, providing equipment, training, planning, and coordination of response to large-scale incidents and emergencies. Emergency Management includes significant pre- and post-disaster activities, including preparedness, prevention, response, and recovery. The department also coordinates emergency assistance for disaster response under statewide and inter-state mutual aid agreements.

Emergency Management Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$392,983
- Total Special Fund Budget: \$999,061
- Total FTEs: 8.00
- The department continues to manage the planning, training, and exercise requirements for Federal and State regulations. The federally-driven Threat Hazard Identification and Risk Analysis (THIRA) is a major assessment of the risks and capabilities of the city.
- The department manages 47 specific planning requirements from the State of MN. The city Emergency Operations Plan alone must address over 100 specific items.
- The Homeland Security/Emergency Management Program is much more than the individual department tasked with carrying out the program – it is the coordination of these disciplines that enables success for the community.

Department Goals

- Goal 1 - Implement a world class “Community Emergency Management Program”
- Goal 2 - Perform effective grants management and financial administration
- Goal 3 - Maintain and improve emergency management facilities and infrastructure
- Goal 4 - Maintain and improve levels of target capabilities performance
- Goal 5 - Achieve and maintain emergency management accreditation program (EMAP) compliance

Recent Accomplishments

- Coordinated a FEMA-sponsored Integrated Emergency Management Course for 80 city staff and partner agency personnel, enabling an unprecedented opportunity to train and exercise emergency plans in a multi-day environment.
- Led recovery efforts for the June 2014 Severe Storms and Flooding disaster. The city was able to recover an estimated \$1.7 M in disaster assistance from state and federal sources.
- Held 3 multi-agency tabletop exercises with 91 city staff and 13 external partners
- Provided Integrated Emergency Management Course through FEMA for 74 attendees, representing nearly all city departments and key partner agencies for minimal personnel costs only to the City of Saint Paul
- Provided multiple training opportunities in required subjects – 6 offerings, serving 182 city staff and 57 partner agency staff.
- Staff are involved in the Beyond Diversity Racial Equity program and Emerging Leaders development academy.
- Worked with the Minnesota Legislature to ensure passage of a state Disaster Assistance Program and Railroad Safety legislation.
- Assisted with development of the Lowertown Ballpark Emergency Plan.

2016 Adopted Budget
Office of Emergency Management

Fiscal Summary

	2014 Actuals	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	399,614	382,551	392,983	10,432	2.7%	3.00	3.00
200: City Grants	857,887	990,000	999,061	9,061	0.9%	5.00	5.00
Total	1,257,501	1,372,551	1,392,044	19,493	1.4%	8.00	8.00
Financing							
100: General Fund	-	-	-	-	0.0%		
200: City Grants	1,089,017	990,000	999,061	9,061	0.9%		
Total	1,089,017	990,000	999,061	9,061	0.9%		

Budget Changes Summary

The 2016 Emergency Management budget maintains critical staffing levels, and operating and maintenance costs for both the emergency siren system and the emergency operations center (EOC).

100: General Fund**Office of Emergency Management**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		10,432	-	-
	Subtotal:	<u>10,432</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>10,432</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

200: City Grants**Office of Emergency Management**

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Mayor's Proposed Changes</u>				
Grant Changes				
This department receives several grants. Homeland Security, Urban Area Security Initiatives (UASI), Emergency Management Performance Grant (EMPG) and Metropolitan Medical Response System (MMRS) are among those that typically recur, greatly enhancing the city's preparedness capabilities. These totals reflect the net changes in grant spending and revenue.				
	Net grant adjustments	9,061	9,061	-
	Subtotal:	<u>9,061</u>	<u>9,061</u>	<u>-</u>
Fund 200 Budget Changes Total		<u><u>9,061</u></u>	<u><u>9,061</u></u>	<u><u>-</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **EMERGENCY MANAGEMENT**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	270,226	399,614	382,551	392,983	10,432
CITY GRANTS	3,114,433	857,887	990,000	999,061	9,061
TOTAL SPENDING BY FUND	3,384,659	1,257,501	1,372,550	1,392,044	19,494
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	1,139,078	756,053	862,929	883,406	20,477
SERVICES	912,176	196,424	234,134	234,134	
MATERIALS AND SUPPLIES	659,829	223,277	115,487	114,504	(983)
CAPITAL OUTLAY	673,576	81,747	160,000	160,000	
TOTAL SPENDING BY MAJOR ACCOUNT	3,384,659	1,257,501	1,372,550	1,392,044	19,494
<hr/>					
<u>Financing by Major Account</u>					
INTERGOVERNMENTAL REVENUE	3,114,433	1,089,017	990,000	999,061	9,061
TOTAL FINANCING BY MAJOR ACCOUNT	3,114,433	1,089,017	990,000	999,061	9,061
<hr/>					

CITY OF SAINT PAUL
Spending Plan by Department

Department: EMERGENCY MANAGEMENT
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		207,635	343,113	327,930	339,345	11,415
SERVICES		30,827	21,700	34,134	34,134	
MATERIALS AND SUPPLIES		31,765	28,822	20,487	19,504	(983)
CAPITAL OUTLAY			5,979			
Total Spending by Major Account		270,226	399,614	382,551	392,983	10,432
Spending by Accounting Unit						
10021100	EMERGENCY MANAGEMENT	270,226	399,614	382,551	392,983	10,432
Total Spending by Accounting Unit		270,226	399,614	382,551	392,983	10,432

CITY OF SAINT PAUL

Spending Plan by Department

Department: **EMERGENCY MANAGEMENT**
Fund: **CITY GRANTS**

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		931,443	412,940	535,000	544,061	9,061
SERVICES		881,349	174,724	200,000	200,000	
MATERIALS AND SUPPLIES		628,064	194,455	95,000	95,000	
CAPITAL OUTLAY		673,576	75,768	160,000	160,000	
Total Spending by Major Account		3,114,433	857,887	990,000	999,061	9,061
Spending by Accounting Unit						
20021820	URBAN AREA SECURITY INITIATIVE	2,340,746	751,169	990,000	999,061	9,061
20021825	METRO MEDICAL RESPONSE SYSTEM	384,016	76,718			
20021830	MN JOINT ANALYSIS CENTER	5,434				
20021835	EMERGENCY MGMT PERFORMANCE	30,000	30,000			
20021840	HOMELAND SECURITY	29,495				
20021845	EMER MGMT PORT SECURITY	324,742				
Total Spending by Accounting Unit		3,114,433	857,887	990,000	999,061	9,061

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: EMERGENCY MANAGEMENT
 Fund: CITY GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43101-0	FEDERAL GRANT STATE ADMIN	3,114,433	684,017	990,000	999,061	9,061
43901-0	OTHER GOVT UNITS		405,000			
TOTAL FOR INTERGOVERNMENTAL REVENUE		3,114,433	1,089,017	990,000	999,061	9,061
TOTAL FOR CITY GRANTS		3,114,433	1,089,017	990,000	999,061	9,061
TOTAL FOR EMERGENCY MANAGEMENT		3,114,433	1,089,017	990,000	999,061	9,061

CITY OF SAINT PAUL
Financing Plan by Department

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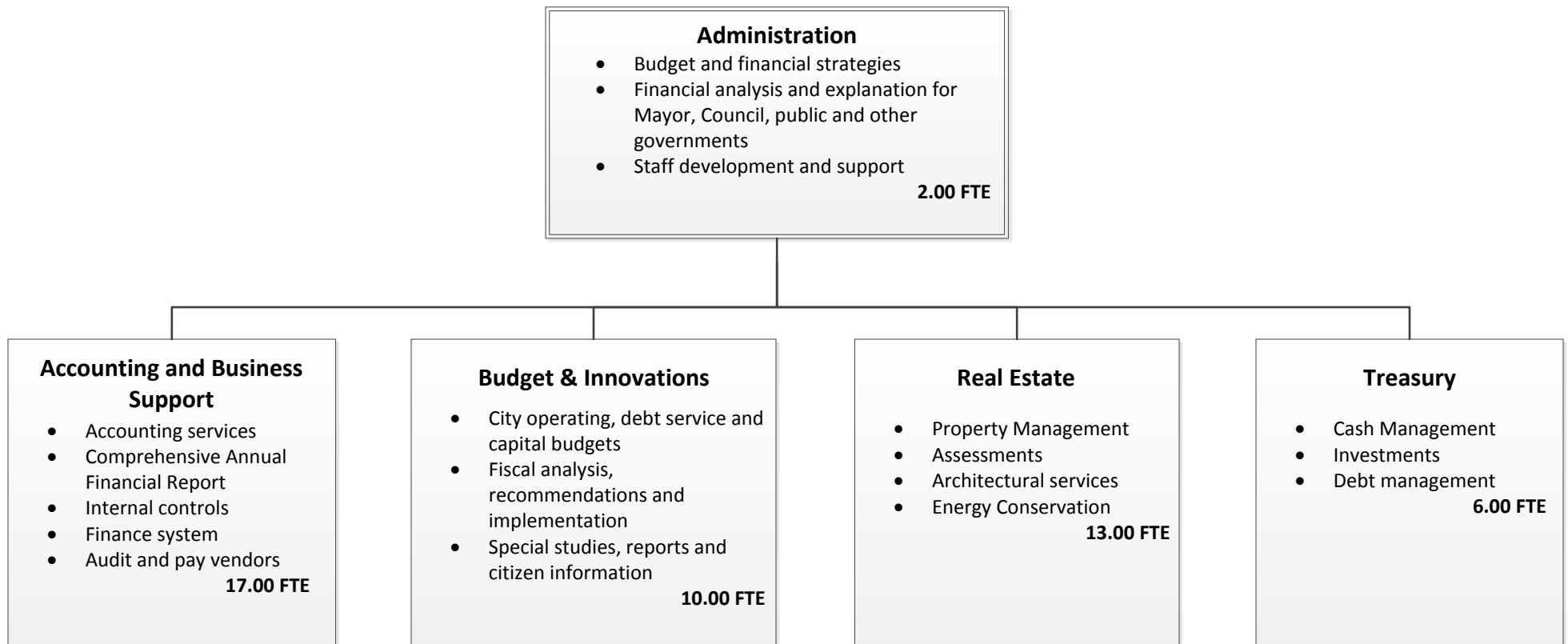
Department: **EMERGENCY MANAGEMENT**
Fund: **CITY GRANTS**

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		3,114,433	1,089,017	990,000	999,061	9,061
Total Financing by Major Account		3,114,433	1,089,017	990,000	999,061	9,061
Financing by Accounting Unit						
20021820	URBAN AREA SECURITY INITIATIVE	2,340,746	597,693	990,000	999,061	9,061
20021825	METRO MEDICAL RESPONSE SYSTEM	384,016	461,324			
20021830	MN JOINT ANALYSIS CENTER	5,434				
20021835	EMERGENCY MGMT PERFORMANCE	30,000	30,000			
20021840	HOMELAND SECURITY	29,495				
20021845	EMER MGMT PORT SECURITY	324,742				
Total Financing by Accounting Unit		3,114,433	1,089,017	990,000	999,061	9,061

Financial Services

Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.



(Total 48.00 FTE)

1.95 FTE included in this total are budgeted in Debt Service

7/31/2015

2016 Adopted Budget Office of Financial Services

Department Description:

The Office of Financial Services (OFS) plays a vital role in supporting city operations. OFS provides services in four key areas:

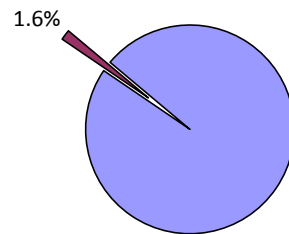
Budget and Innovation prepares, implements and monitors annual operating, debt service and capital budgets; provides fiscal analysis and projections for the Mayor and City Council; provides portfolio management, guidance, and facilitation support to city-wide innovation projects.

Accounting and Business Support ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; provides business support to city departments related to the implementation, administration and maintenance of the COMET project.

Treasury manages and invests the City's cash resources to earn market rate of return; and manages the City's debt portfolio to ensure competitive rates and timely repayment.

Real Estate Management Services provides property acquisition and disposal services, property management, facility design, space planning, and construction management; facilitates energy conservation efforts; and processes assessment approvals, billings, and collections.

OFS's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$3,867,555
- Total Special Fund Budget: \$24,228,318
- Total FTEs: 46.05
- Saint Paul's operating, capital and debt service budgets total over \$579 million.
- Saint Paul is one of only 215 municipalities nationally with a AAA bond rating.
- OFS manages over \$250 million of cash balances and \$500 million debt portfolio.
- OFS processes over \$250 million of annual payments to vendors.
- OFS annually processes \$50m+ in assessment and service charges against 83,000 parcels of land.

Department Goals

Ensure strong management of the City's financial resources and assets through:

- Accurate financial reporting
- Strong bond ratings
- Investment practices that preserve our financial assets
- Proper Management of the City's debt burden and policy driven fund balances
- Use of special assessments to finance capital construction and maintenance
- Responsible management of city facilities planning and management

Recent Accomplishments

- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for excellence in reporting for the 38th consecutive year.
- The City maintained its AAA bond rating from Standard and Poor's and Fitch Ratings due to a diverse economy, strong financial management and improving debt burden.
- Developed and implemented the Saint Paul Innovation Team, which is responsible for facilitation of citywide innovation and process improvement projects.
- Successfully sold General Obligation, "Green" Sewer Revenue and lease revenue bonds (\$46 million YTD in FY15), with historically low interest rates, utilizing various financing tools.
- Accurately paid existing debt on time and in full; complied with ongoing disclosure and arbitrage requirements in a newly regulated market.

2016 Adopted Budget
Office of Financial Services

Fiscal Summary

	2014 Actual	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	3,542,936	3,711,083	3,867,555	156,472	4.2%	28.21	28.00
211: General Govt Special Projects	1,888,160	1,704,450	1,770,380	65,930	3.9%	-	-
215: Assessments	350,972	5,193,455	11,992,945	6,799,490	130.9%	0.79	1.00
700: Internal Borrowing	570,747	250,000	2,916,901	2,666,901	1066.8%	-	-
710: Central Service Internal	7,362,715	7,533,278	7,548,092	14,814	0.2%	16.05	17.05
Total	13,715,530	18,392,266	28,095,873	9,703,607	52.8%	45.05	46.05
Financing							
100: General Fund	475,829	448,133	448,133	-	0.0%		
211: General Govt Special Projects	1,982,483	1,704,450	1,770,380	65,930	3.9%		
215: Assessments	5,667,016	5,193,455	11,992,945	6,799,490	130.9%		
700: Internal Borrowing	304,199	250,000	2,916,901	2,666,901	1066.8%		
710: Central Service Internal	7,103,853	7,533,278	7,548,092	14,814	0.2%		
Total	15,533,380	15,129,316	24,676,451	9,547,135	63.1%		

Budget Changes Summary

The adopted budget continues to reflect OFS's key priorities, including aligning staff to manage central accounting functions in the most effective and efficient manner possible, to solidify the Innovation Team as the primary resource for city-wide innovation and process improvement projects, and to ensure continued strong financial management of city resources.

100: General Fund**Office of Financial Services**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		184,700	-	-
	Subtotal:	<u>184,700</u>	<u>-</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Staffing Realignment				
A small portion of an FTE has been reallocated to other funds to better align resources with work assignments.				
Staffing adjustment		(28,228)	-	(0.21)
	Subtotal:	<u>(28,228)</u>	<u>-</u>	<u>(0.21)</u>
Fund 100 Budget Changes Total		<u><u>156,472</u></u>	<u><u>-</u></u>	<u><u>(0.21)</u></u>

211: General Govt Special Projects**Office of Financial Services**

OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		65,930	65,930	-
	Subtotal:	<u>65,930</u>	<u>65,930</u>	<u>-</u>
Fund 211 Budget Changes Total		<u>65,930</u>	<u>65,930</u>	<u>-</u>

215: Assessments**Office of Financial Services**

Budget for Assessments, which serves as a repository for summary nuisance abatements, sewers, & certificates of occupancy; property owners are assessed for improvements.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		178,213	50,000	-
	Subtotal:	178,213	50,000	-

Mayor's Proposed Changes**Staffing Realignment**

A small portion of an FTE has been reallocated from other funds to better align resources with work assignments.

Staffing adjustment	28,228	-	0.21
Subtotal:	28,228	-	0.21

Lighting Projects

The State of Minnesota is in the process of reconstructing parts of Snelling Avenue. A portion of the construction's lighting enhancements will be financed with property assessment resources.

Lighting project financing	1,248,379	-	-
Subtotal:	1,248,379	-	-

Street Construction Projects

Property assessment resources will be used to help fund the City's portion of several Ramsey County projects such as Ford Parkway and sections of Randolph Avenue.

Street construction financing	848,420	-	-
Subtotal:	848,420	-	-

215: Assessments**Office of Financial Services**

Budget for Assessments, which serves as a repository for summary nuisance abatements, sewers, & certificates of occupancy; property owners are assessed for improvements.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Mayor's Proposed Changes</u>				
8-80 Street Projects				
The City is undertaking a citywide initiative to make all streets accessible to all citizens between the ages of 8 to 80 years old. Some street improvement portions of this project will be funded with property assessment resources.				
8-80 Street project financing		4,496,250	-	-
Subtotal:		4,496,250	-	-
Assessment Financing				
Property assessments may be paid by adjacent property owners over a period of years, depending on the type of assessment. Some assessments are "pre-paid", meaning they are paid in the year of the assessment without interest. Other assessments are temporarily financed with fund equity reserves. Both types of assessment financing are increasing in 2016 due to a higher number of assessable projects taking place in 2015 and 2016.				
Pre-paid assessments		-	2,311,545	-
Use of fund equity		-	4,437,945	-
Subtotal:		-	6,749,490	-
Fund 215 Budget Changes Total		6,799,490	6,799,490	0.21

700: Internal Borrowing**Office of Financial Services**

Budget for the internal borrowing projects.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		-	-	-
	Subtotal:	-	-	-
<u>Mayor's Proposed Changes</u>				
Energy Conservation Loan Program				
To be consistent with how the city tracks internal loans, the Energy Conservation Loan Program's finances will be moved to the Internal Borrowing Fund. Fund 710 will now be used as a project fund for new energy projects.				
	Energy conservation program	166,901	166,901	-
	Subtotal:	166,901	166,901	-
Police RMS Internal Loan				
A new internal loan has been established to fund the new Police Records Management System. The total budgeted cost of the project is \$3.0 million, of which \$2.5 million will be financed by an internal loan.				
	Police RMS	2,500,000	2,500,000	-
	Subtotal:	2,500,000	2,500,000	-
Fund 700 Budget Changes Total		2,666,901	2,666,901	-

710: Central Service Internal**Office of Financial Services**

Budget for OFS-Real Estate, Energy Coordinator, and portions of the OFS-Treasury sections.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		125,831	213,846	-
	Subtotal:	125,831	213,846	-
<u>Mayor's Proposed Changes</u>				
Energy Conservation Loan Program				
To be consistent with how the city tracks internal loans, the Internal Borrowing Fund will be used to budget Energy Conservation Loans. As a result, the old Energy Conservation Loan Program will be closed out. However, this fund will continue to host the loan program budget.				
	Old energy conservation loan program	(199,032)	(199,032)	-
	New energy conservation program budget	166,901	166,901	-
	Subtotal:	(32,131)	(32,131)	-
Staffing Adjustment				
An FTE that was temporarily reduced in 2014 has been restored to help provide support in the property assessment area.				
	Office Assistant	88,015	-	1.00
	Subtotal:	88,015	-	1.00
<u>Adopted Changes</u>				
Energy Conservation Loan Program				
Shift Energy Conservation Loan Program projects from Real Estate to department operating budgets.				
	Energy conservation program budget	(166,901)	(166,901)	-
	Subtotal:	(166,901)	(166,901)	-
Fund 710 Budget Changes Total		14,814	14,814	1.00

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **FINANCIAL SERVICES**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
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<u>Spending by Fund</u>					
CITY GENERAL FUND	3,258,294	3,542,936	3,711,083	3,867,555	156,472
GENERAL GOVT SPECIAL PROJECTS	1,999,186	1,888,160	1,704,450	1,770,380	65,930
ASSESSMENT FINANCING	4,430,964	6,899,019	5,193,455	11,992,945	6,799,490
INTERNAL BORROWING	3,615,226	350,972	250,000	2,916,901	2,666,901
CENTRAL SERVICE FUND	4,303,929	7,362,715	7,533,278	7,548,092	14,814
TOTAL SPENDING BY FUND	17,607,599	20,043,804	18,392,266	28,095,873	9,703,607
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<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	5,013,518	4,714,772	4,957,891	5,273,069	315,178
SERVICES	2,983,184	3,627,190	3,595,134	3,485,625	(109,510)
MATERIALS AND SUPPLIES	435,262	404,482	492,982	494,905	1,923
PROGRAM EXPENSE	146,098	141,555	205,000	165,000	(40,000)
ADDITIONAL EXPENSES	1,944,042	1,927,141	1,791,925	1,857,855	65,930
CAPITAL OUTLAY	639,649	603,209	247,783	213,036	(34,747)
DEBT SERVICE	138,527	120,414	650,000	3,326,901	2,676,901
OTHER FINANCING USES	6,307,318	8,505,041	6,451,551	13,279,483	6,827,932
TOTAL SPENDING BY MAJOR ACCOUNT	17,607,599	20,043,804	18,392,266	28,095,873	9,703,607
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<u>Financing by Major Account</u>					
TAXES	1,735,601	2,137,482	1,859,450	1,925,380	65,930
LICENSE AND PERMIT	21,239	19,157	15,000	15,000	
INTERGOVERNMENTAL REVENUE	79,820		15,000	15,000	
CHARGES FOR SERVICES	2,570,724	7,420,387	6,541,447	7,168,318	626,871
ASSESSMENTS	5,490,316	6,492,198	5,208,455	7,570,000	2,361,545
INVESTMENT EARNINGS	726,384	304,201	383,446	434,173	50,727
MISCELLANEOUS REVENUE	628,703	110,801	5,000	5,000	
OTHER FINANCING SOURCES	877,660	34,337	1,101,518	7,543,580	6,442,062
TOTAL FINANCING BY MAJOR ACCOUNT	12,130,446	16,518,563	15,129,316	24,676,451	9,547,135

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		2,965,539	2,780,849	3,189,947	3,346,235	156,288
SERVICES		237,586	728,881	458,219	458,403	184
MATERIALS AND SUPPLIES		28,210	26,266	62,917	62,917	
ADDITIONAL EXPENSES			6,940			
CAPITAL OUTLAY		26,960				
Total Spending by Major Account		3,258,294	3,542,936	3,711,083	3,867,555	156,472
Spending by Accounting Unit						
10013100	FINANCIAL SERVICES	2,021,774	1,961,139	2,382,139	2,516,290	134,151
10013110	COMET OPERATIONS	1,236,520	1,412,254	1,048,945	1,071,266	22,321
10013120	INTEREST POOL		169,543	200,000	200,000	
10013205	GOVT RESPONSIVENESS PROGRAM			35,000	35,000	
10013210	PROMOTE ST PAUL CITY FUNDING			45,000	45,000	
Total Spending by Accounting Unit		3,258,294	3,542,936	3,711,083	3,867,555	156,472

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
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Spending by Major Account						
EMPLOYEE EXPENSE		5,951				
SERVICES		95,130				
MATERIALS AND SUPPLIES		58,165				
PROGRAM EXPENSE		(250)				
ADDITIONAL EXPENSES		1,836,773	1,888,160	1,704,450	1,770,380	65,930
CAPITAL OUTLAY						
OTHER FINANCING USES		3,417				
Total Spending by Major Account		1,999,186	1,888,160	1,704,450	1,770,380	65,930
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Spending by Accounting Unit						
21113215	VISIT SAINT PAUL CITY FUNDING	1,735,601	1,888,160	1,704,450	1,770,380	65,930
21113899	GENERAL GOVT INACTIVE GRANTS	263,585				
Total Spending by Accounting Unit		1,999,186	1,888,160	1,704,450	1,770,380	65,930
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CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: ASSESSMENT FINANCING

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		131,107	73,416	95,952	125,551	29,599
SERVICES		1,345,617	1,158,920	1,298,812	1,235,424	(63,388)
MATERIALS AND SUPPLIES				3,500	3,500	
PROGRAM EXPENSE		141,412	132,480	200,000	150,000	(50,000)
ADDITIONAL EXPENSES		17,962				
OTHER FINANCING USES		2,794,866	5,534,203	3,595,191	10,478,470	6,883,279
Total Spending by Major Account		4,430,964	6,899,019	5,193,455	11,992,945	6,799,490
Spending by Accounting Unit						
21513300	LOCAL IMPROVEMENT ASMTS	4,362,123	6,824,136	5,193,455	11,992,945	6,799,490
21513310	DISEASED TREE ASSESSMENTS	68,114	74,884			
21513390	ASSESSMENT ESCROW	727				
Total Spending by Accounting Unit		4,430,964	6,899,019	5,193,455	11,992,945	6,799,490

CITY OF SAINT PAUL

Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **INTERNAL BORROWING**

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES			1			
ADDITIONAL EXPENSES		89,272	32,041	87,475	87,475	
DEBT SERVICE		16,920	18,880		2,666,901	2,666,901
OTHER FINANCING USES		3,509,035	300,050	162,525	162,525	
Total Spending by Major Account		3,615,226	350,972	250,000	2,916,901	2,666,901
Spending by Accounting Unit						
70013700	DISTRICT ENERGY LOAN	3,435,782				
70013701	WEST MIDWAY TIF LOAN	171,818	309,343	250,000	250,000	
70013702	RIVOLI BLUFF LOAN	7,627	1,351			
70013704	LOWERTOWN BALLPARK LOAN		8,236			
70013706	ENERGY INITIATIVE LOANS		32,042		166,901	166,901
70013707	POLICE RMS LOAN				2,500,000	2,500,000
Total Spending by Accounting Unit		3,615,226	350,972	250,000	2,916,901	2,666,901

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,910,921	1,860,507	1,671,992	1,801,282	129,290
SERVICES		1,304,851	1,739,387	1,838,103	1,791,798	(46,306)
MATERIALS AND SUPPLIES		348,888	378,215	426,565	428,488	1,923
PROGRAM EXPENSE		4,936	9,075	5,000	15,000	10,000
ADDITIONAL EXPENSES		35				
CAPITAL OUTLAY		612,690	603,209	247,783	213,036	(34,747)
DEBT SERVICE		121,607	101,534	650,000	660,000	10,000
OTHER FINANCING USES			2,670,788	2,693,835	2,638,488	(55,347)
Total Spending by Major Account		4,303,929	7,362,715	7,533,278	7,548,092	14,814
Spending by Accounting Unit						
71013205	COMET MAINTENANCE	543,895	3,333,707	3,239,568	3,275,099	35,531
71013305	TREASURY FISCAL SERVICE	651,395	672,458	763,306	763,306	
71013405	DESIGN GROUP	314,202	338,543	326,060	343,069	17,009
71013410	CITY HALL ANNEX	1,770,063	1,918,461	1,972,587	2,014,606	42,019
71013415	RE ADMIN AND SERVICE FEES	911,092	946,574	895,569	1,009,497	113,928
71013420	ENERGY INITIATIVES COORDINATOR		139,351	137,157	142,515	5,358
71013425	ENERGY INITIATIVE PROJECTS	113,282	13,621	199,032		(199,032)
Total Spending by Accounting Unit		4,303,929	7,362,715	7,533,278	7,548,092	14,814

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY GENERAL FUND

Budget Year: 2016

					Change From
		2013	2014	2015	2015
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
40705-0	HOTEL MOTEL TAX		155,000	155,000	155,000
TOTAL FOR TAXES			155,000	155,000	155,000
43401-0	STATE GRANTS			15,000	15,000
TOTAL FOR INTERGOVERNMENTAL REVENUE				15,000	15,000
44155-0	COMMISSIONS PCARD	31,740	59,496	28,751	28,751
44160-0	ELEC CHARGING STATIONS		235		
44190-0	MISCELLANEOUS FEES	854	38		
44515-0	GARNISHMENT	1,020	540	700	700
44590-0	MISCELLANEOUS SERVICES				
51250-0	INVESTMENT SERVICE		112,460	2,750	2,750
TOTAL FOR CHARGES FOR SERVICES		33,614	172,769	32,201	32,201
54505-0	INTEREST INTERNAL POOL			200,000	200,000
54605-0	INTEREST NOTE AND LOAN HISTORY	83,640			
TOTAL FOR INVESTMENT EARNINGS		83,640		200,000	200,000
55505-0	OUTSIDE CONTRIBUTION DONATIONS			20,000	20,000
55915-0	OTHER MISC REVENUE	5,920	95,865		
TOTAL FOR MISCELLANEOUS REVENUE		5,920	95,865	20,000	20,000
56225-0	TRANSFER FR SPECIAL REVENUE FU				
56245-0	TRANSFER FR INTERNAL SERVICE F	162,525			
56250-0	TRANSFER FR CDBG		52,196	25,932	25,932
TOTAL FOR OTHER FINANCING SOURCES		162,525	52,196	25,932	25,932
TOTAL FOR CITY GENERAL FUND		285,700	475,829	448,133	448,133

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
40705-0	HOTEL MOTEL TAX	1,735,601	1,982,482	1,704,450	1,770,380	65,930
TOTAL FOR TAXES		1,735,601	1,982,482	1,704,450	1,770,380	65,930
43001-0	FEDERAL DIRECT GRANTS	74,420				
43101-0	FEDERAL GRANT STATE ADMIN	5,400				
TOTAL FOR INTERGOVERNMENTAL REVENUE		79,820				
54505-0	INTEREST INTERNAL POOL	1				
54506-0	INTEREST ACCRUED REVENUE		(1)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(24)	2			
54605-0	INTEREST NOTE AND LOAN HISTORY	83				
TOTAL FOR INVESTMENT EARNINGS		60	1			
55915-0	OTHER MISC REVENUE	5,736				
TOTAL FOR MISCELLANEOUS REVENUE		5,736				
56115-0	INTRA FUND IN TRANSFER					
57605-0	REPAYMENT OF ADVANCE					
TOTAL FOR OTHER FINANCING SOURCES						
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS		1,821,218	1,982,483	1,704,450	1,770,380	65,930

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: ASSESSMENT FINANCING

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44590-0	MISCELLANEOUS SERVICES		(22,339)			
51175-0	ADMINISTRATION FEE		182,340			
TOTAL FOR CHARGES FOR SERVICES			160,000			
54105-0	CURRENT YEAR	2,906,580	2,922,251	3,000,000	3,100,000	100,000
54110-0	TAX EXEMPT PROPERTY	39,517	35,013	50,000	50,000	
54115-0	TAX FORFEITED PROPERTY		136,459	5,000	5,000	
54120-0	PREPAID ASSESSMENT	2,096,914	2,999,577	1,688,455	4,000,000	2,311,545
54201-0	1ST YEAR DELINQUENT	204,162	187,403	200,000	200,000	
54202-0	2ND YEAR DELINQUENT	82,714	52,315	100,000	50,000	(50,000)
54203-0	3RD YEAR DELINQUENT	17,415	15,546	20,000	20,000	
54204-0	4TH YEAR DELINQUENT	12,190	17,539	15,000	15,000	
54205-0	5TH YEAR DELINQUENT	5,641	5,179	5,000	5,000	
54206-0	6TH YEAR AND PRIOR		7,302			
54305-0	ASSESSMENT PENALTY	125,182	57,922	125,000	125,000	
54310-0	ASSESSMENT INTEREST		55,693			
TOTAL FOR ASSESSMENTS		5,490,316	6,492,198	5,208,455	7,570,000	2,361,545
55815-0	REFUNDS OVERPAYMENTS			(15,000)	(15,000)	
55915-0	OTHER MISC REVENUE	1,500				
TOTAL FOR MISCELLANEOUS REVENUE		1,500		(15,000)	(15,000)	
59910-0	USE OF FUND EQUITY				4,437,945	4,437,945
TOTAL FOR OTHER FINANCING SOURCES					4,437,945	4,437,945
TOTAL FOR ASSESSMENT FINANCING		5,491,816	6,652,199	5,193,455	11,992,945	6,799,490

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: INTERNAL BORROWING

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
50205-0	REPAYMENT OF LOAN		250,000			
TOTAL FOR CHARGES FOR SERVICES			250,000			
54505-0	INTEREST INTERNAL POOL		15			
54506-0	INTEREST ACCRUED REVENUE		(3,935)			
54510-0	INCR OR DECR IN FV INVESTMENTS		(5,675)			
54605-0	INTEREST NOTE AND LOAN HISTORY	201,709				
54620-0	INTEREST ON LOAN		296,843			
54710-0	INTEREST ON ADVANCE		16,953		61,747	61,747
TOTAL FOR INVESTMENT EARNINGS		201,709	304,200		61,747	61,747
57605-0	REPAYMENT OF ADVANCE		388,708	250,000	411,404	161,404
57610-0	ADVANCE FROM OTHER FUNDS				243,750	243,750
57730-0	LOAN PROCEED CLOSE OUT		(250,000)			
57750-0	ADVANCE CLOSE OUT		(388,709)			
59910-0	USE OF FUND EQUITY				2,200,000	2,200,000
TOTAL FOR OTHER FINANCING SOURCES			(250,001)	250,000	2,855,154	2,605,154
TOTAL FOR INTERNAL BORROWING		201,709	304,199	250,000	2,916,901	2,666,901

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
42610-0	VACATION STREET AND ALLEY	21,239	19,157	15,000	15,000	
TOTAL FOR LICENSE AND PERMIT		21,239	19,157	15,000	15,000	
44115-0	VACATION OF REAL ESTATE		10,800			
44140-0	RETURNED PAYMENT FEE		570			
44590-0	MISCELLANEOUS SERVICES	652,263	72,233			
47510-0	SPACE RENTAL	1,884,847	1,848,254		1,940,957	1,940,957
48315-0	BUILDING RENTALS		104,897	2,004,954	81,396	(1,923,558)
51140-0	REAL ESTATE SERVICE		15,491	690,474	15,000	(675,474)
51145-0	DESIGN SERVICE		203,655	280,000	300,000	20,000
51170-0	TECHNOLOGY SERVICES		3,252,865	3,239,568	3,275,099	35,531
51175-0	ADMINISTRATION FEE		829,559		1,229,415	1,229,415
51250-0	INVESTMENT SERVICE		499,293	294,250	294,250	
TOTAL FOR CHARGES FOR SERVICES		2,537,110	6,837,618	6,509,246	7,136,117	626,871
54505-0	INTEREST INTERNAL POOL	427,779		172,426	172,426	
54605-0	INTEREST NOTE AND LOAN HISTORY	13,195				
54710-0	INTEREST ON ADVANCE			11,020		(11,020)
TOTAL FOR INVESTMENT EARNINGS		440,974		183,446	172,426	(11,020)
55525-0	REIMB FROM OUTSIDE AGENCY		9,200			
55915-0	OTHER MISC REVENUE	615,546	5,736			
TOTAL FOR MISCELLANEOUS REVENUE		615,546	14,936			

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
56220-0	TRANSFER FR GENERAL FUND	55,096	46,141	56,487	62,395	5,908
56225-0	TRANSFER FR SPECIAL REVENUE FU	229,776	105,403	145,861	80,120	(65,741)
56235-0	TRANSFER FR CAPITAL PROJ FUND	190,260	30,000	205,000		(205,000)
56240-0	TRANSFER FR ENTERPRISE FUND	137,487				
56245-0	TRANSFER FR INTERNAL SERVICE F	102,516	50,598			
57605-0	REPAYMENT OF ADVANCE			188,012		(188,012)
59910-0	USE OF FUND EQUITY			296,630	296,630	
59950-0	CONTR TO FUND EQUITY			(66,404)	(214,596)	(148,192)
TOTAL FOR OTHER FINANCING SOURCES		715,135	232,142	825,586	224,549	(601,037)
TOTAL FOR CENTRAL SERVICE FUND		4,330,004	7,103,853	7,533,278	7,548,092	14,814
TOTAL FOR FINANCIAL SERVICES		12,130,446	16,518,563	15,129,316	24,676,451	9,547,135

CITY OF SAINT PAUL
Financing Plan by Department

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Department: FINANCIAL SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
TAXES			155,000	155,000	155,000	
INTERGOVERNMENTAL REVENUE				15,000	15,000	
CHARGES FOR SERVICES		33,614	172,769	32,201	32,201	
INVESTMENT EARNINGS		83,640		200,000	200,000	
MISCELLANEOUS REVENUE		5,920	95,865	20,000	20,000	
OTHER FINANCING SOURCES		162,525	52,196	25,932	25,932	
Total Financing by Major Account		285,700	475,829	448,133	448,133	
Financing by Accounting Unit						
10013100	FINANCIAL SERVICES	285,700	320,829	58,133	58,133	
10013120	INTEREST POOL			200,000	200,000	
10013205	GOVT RESPONSIVENESS PROGRAM			35,000	35,000	
10013210	PROMOTE ST PAUL CITY FUNDING		155,000	155,000	155,000	
Total Financing by Accounting Unit		285,700	475,829	448,133	448,133	

CITY OF SAINT PAUL

Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
TAXES	1,735,601	1,982,482	1,704,450	1,770,380	65,930
INTERGOVERNMENTAL REVENUE	79,820				
INVESTMENT EARNINGS	60	1			
MISCELLANEOUS REVENUE	5,736				
OTHER FINANCING SOURCES					
Total Financing by Major Account	1,821,218	1,982,483	1,704,450	1,770,380	65,930
Financing by Accounting Unit					
21113215 VISIT SAINT PAUL CITY FUNDING	1,735,601	1,982,482	1,704,450	1,770,380	65,930
21113899 GENERAL GOVT INACTIVE GRANTS	85,617	1			
Total Financing by Accounting Unit	1,821,218	1,982,483	1,704,450	1,770,380	65,930

CITY OF SAINT PAUL

Financing Plan by Department

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Department: **FINANCIAL SERVICES**
Fund: **ASSESSMENT FINANCING**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES		160,000			
ASSESSMENTS	5,490,316	6,492,198	5,208,455	7,570,000	2,361,545
MISCELLANEOUS REVENUE	1,500		(15,000)	(15,000)	
OTHER FINANCING SOURCES				4,437,945	4,437,945
Total Financing by Major Account	5,491,816	6,652,199	5,193,455	11,992,945	6,799,490
Financing by Accounting Unit					
21513300 LOCAL IMPROVEMENT ASMTS	5,134,229	6,344,875	5,193,455	11,992,945	6,799,490
21513310 DISEASED TREE ASSESSMENTS	120,225	105,722			
21513315 DOWNTOWN FACADE PROGRAM	204,345	162,570			
21513320 FIRE PROTECTION SYSTEMS	33,017	39,032			
21513390 ASSESSMENT ESCROW					
Total Financing by Accounting Unit	5,491,816	6,652,199	5,193,455	11,992,945	6,799,490

CITY OF SAINT PAUL

Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **INTERNAL BORROWING**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES		250,000			
INVESTMENT EARNINGS	201,709	304,200		61,747	61,747
OTHER FINANCING SOURCES		(250,001)	250,000	2,855,154	2,605,154
Total Financing by Major Account	201,709	304,199	250,000	2,916,901	2,666,901
Financing by Accounting Unit					
70013700 DISTRICT ENERGY LOAN	33,230				
70013701 WEST MIDWAY TIF LOAN	159,318	296,843	250,000	250,000	
70013702 RIVOLI BLUFF LOAN	9,161	1,350			
70013704 LOWERTOWN BALLPARK LOAN		(11,754)			
70013706 ENERGY INITIATIVE LOANS		17,760		166,901	166,901
70013707 POLICE RMS LOAN				2,500,000	2,500,000
Total Financing by Accounting Unit	201,709	304,199	250,000	2,916,901	2,666,901

CITY OF SAINT PAUL
Financing Plan by Department

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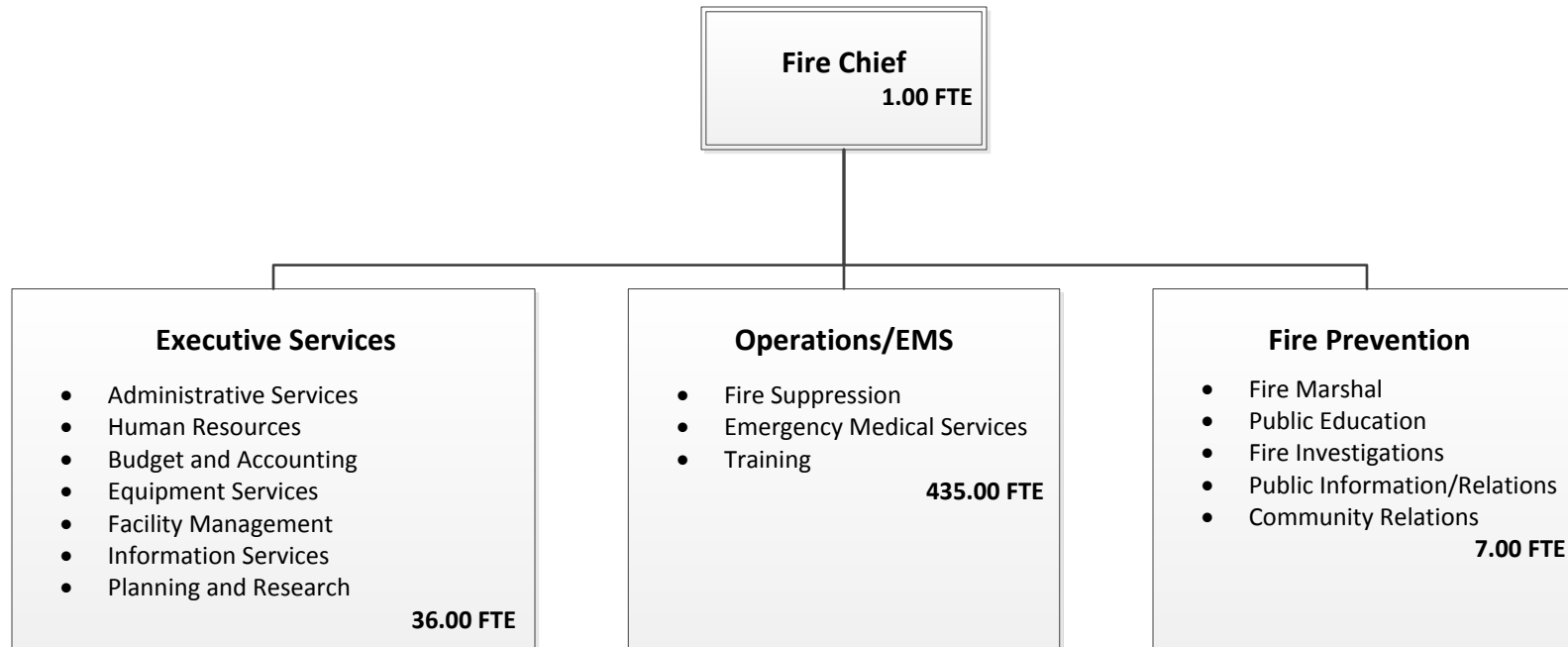
Department: FINANCIAL SERVICES
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
LICENSE AND PERMIT	21,239	19,157	15,000	15,000	
CHARGES FOR SERVICES	2,537,110	6,837,618	6,509,246	7,136,117	626,871
INVESTMENT EARNINGS	440,974		183,446	172,426	(11,020)
MISCELLANEOUS REVENUE	615,546	14,936			
OTHER FINANCING SOURCES	715,135	232,142	825,586	224,550	(601,037)
Total Financing by Major Account	4,330,004	7,103,853	7,533,278	7,548,092	14,814
Financing by Accounting Unit					
71013205 COMET MAINTENANCE	566,210	3,252,865	3,239,568	3,275,099	35,531
71013305 TREASURY FISCAL SERVICE	427,779	499,863	763,306	763,306	
71013405 DESIGN GROUP	210,153	304,793	310,000	300,000	(10,000)
71013410 CITY HALL ANNEX	1,993,107	1,962,352	1,972,587	2,014,606	42,019
71013415 RE ADMIN AND SERVICE FEES	978,103	976,307	911,629	1,052,566	140,937
71013420 ENERGY INITIATIVES COORDINATOR		101,937	137,157	142,515	5,358
71013425 ENERGY INITIATIVE PROJECTS	154,652	5,736	199,032		(199,032)
Total Financing by Accounting Unit	4,330,004	7,103,853	7,533,278	7,548,092	14,814

Fire Department

The dedicated professionals of the Saint Paul Fire Department will seize every opportunity to provide compassionate, prompt, state-of-the-art services to ensure the safety and well-being of our community.



(Total 479.00 FTE)

7/31/2015
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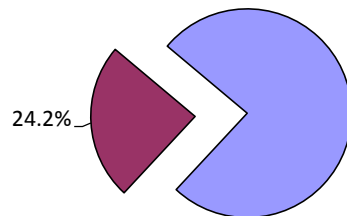
2016 Adopted Budget Saint Paul Fire Department

Department Description:

The Saint Paul Fire Department provides compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community. The Fire Chief oversees the three divisions of the department: Operations, Executive Services, and Fire Prevention.

- **Operations/EMS**--manages fire suppression, emergency medical services, hazardous materials response, and training.
- **Executive Services**--manages all administrative services, including budget and accounting, human resources, information services, facility management, and equipment services.
- **Fire Prevention**--administers public education efforts, the fire investigation division, and the Fire Marshal acts as the Public Information Officer for the department.

Fire Department's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$58,533,130
- Total Special Fund Budget: \$7,145,666
- Total FTEs: 479.00
- 2014 total emergency responses: 40,378 (Fire 9,647 and EMS 30,731)
- 2014 department average response time: 5 minutes 22 seconds
- 2014 total dollar loss (due to fire) \$10,620,223
- 2014 total dollar loss (due to arson) \$3,757,484
- 2014 total property amount saved in excess of \$174,037,637
- 12 arson arrests in 2014
- Of the 819 structure fires, 80% were confined to the room of origin

Department Goals

- Prevent home fires
- Reduce traumatic events through awareness
- Citizens "Fired Up" for Saint Paul, creating knowledge of the department and fire safety through community outreach and trainings

Recent Accomplishments

- Maintained 114 daily staffing and full staffing on all rigs.
- Despite a 5% call volume increase, met National Fire Protection Association (NFPA) 1,710 response time standards on 90% of fire responses.
- Maintained super medic in-service rate of 104%
- Provided Incident Command leadership and EMS services at a variety of large scale community events
- Hosted a variety of fire prevention initiatives, media events, and open houses.

2016 Adopted Budget

Fire Department

Fiscal Summary

	2014 Actuals	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	55,593,714	56,951,351	58,533,130	1,581,779	2.8%	457.00	462.00
200: City Grants	480,034	-	-	-	0.0%	-	-
222: Fire Responsive Services	1,864,593	3,170,953	3,150,711	(20,242)	-0.6%	1.00	1.00
722: Equipment Service Fire & Police	3,849,091	4,999,679	3,994,955	(1,004,724)	-20.1%	16.00	16.00
Total	61,787,432	65,121,983	65,678,796	556,813	0.9%	474.00	479.00
Financing							
100: General Fund	12,863,620	13,717,435	13,809,681	92,246	0.7%		
200: City Grants	480,034	-	-	-	0.0%		
222: Fire Responsive Services	1,903,181	3,170,953	3,150,711	(20,242)	-0.6%		
722: Equipment Service Fire & Police	3,505,290	4,999,679	3,994,955	(1,004,724)	-20.1%		
Total	18,752,125	21,888,067	20,955,347	(932,720)	-4.3%		

Budget Changes Summary

The Fire Department's 2016 budget allows the department to continue building out a three-year apprenticeship program for Fire Medic Cadets. By adding this training program Fire is able to complete the EMS Academy-BLS Unit-Fire Medic Cadet-Fire Medic career pathway.

Special fund adjustments for 2016 include the removal of one-time capital expenses from the 2015 budget.

100: General Fund**Fire Department**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include the addition of clerical staff hired in 2015 to support Fire's time keeping functions, and other inflationary costs.				
Staffing		64,817		1.00
Other current service level adjustments		1,244,418		
	Subtotal:	1,309,235	-	1.00
<u>Mayor's Proposed Changes</u>				
Planned Reductions				
The 2015 adopted budget included grant-funded training from the Minnesota Board of Firefighter Training and Education (MBFTE). These grant dollars have been removed for 2016.				
MBFTE training		(113,595)	(113,595)	-
	Subtotal:	(113,595)	(113,595)	-
Fire Medic Cadets				
In 2015, the Fire Department began a three-year apprenticeship program to train Fire Medic Cadets for careers as St. Paul fire medics. 2016 funding will allow the department to bring on four cadets for half the year. The program is expected to grow by 4 cadets per year until there are 12 total cadets enrolled in the three year apprenticeship.				
Fire Medic Cadets		180,298	-	4.00
	Subtotal:	180,298	-	4.00

100: General Fund**Fire Department**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Adopted Changes</u>				
Grant Adjustments				
Funding from the Minnesota Board of Firefighter Training and Education (MBFTE) will carry forward into the 2016 budget.				
MBFTE funding		205,841	205,841	-
	Subtotal:	<u>205,841</u>	<u>205,841</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>1,581,779</u></u>	<u><u>92,246</u></u>	<u><u>5.00</u></u>

200: City Grants**Fire Department**

The Fire Department began receiving the multi-year Staffing For Adequate Fire and Emergency Response (SAFER) in 2009. The department also receives other grants from the Department of Homeland Security, used to assist firefighters with specialized equipment.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2015 Adopted Budget				
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Fund 200 Budget Changes Total		<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

222: Fire Responsive Services**Fire Department**

The Fire Special Revenue budgets fund the EMS Academy, BLS Transports, firefighting equipment, training and public safety vehicles.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		(20,242)	(20,242)	-
	Subtotal:	<u>(20,242)</u>	<u>(20,242)</u>	<u>-</u>
Fund 222 Budget Changes Total		<u><u>(20,242)</u></u>	<u><u>(20,242)</u></u>	<u><u>-</u></u>

722: Equipment Service Fire & Police**Fire Department**

Operations of the Public Safety Garage, which provides maintenance for both Police and Fire, are budgeted in this fund.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		95,276	95,276	-
	Subtotal:	<u>95,276</u>	<u>95,276</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Planned Reductions				
The 2015 budget included a one-time increase to Fire's equipment replacement program for the purchase of a ladder truck. This spending authority has been removed for the 2016 budget.				
Ladder truck		(1,100,000)	(1,100,000)	-
	Subtotal:	<u>(1,100,000)</u>	<u>(1,100,000)</u>	<u>-</u>
Fund 722 Budget Changes Total		<u><u>(1,004,724)</u></u>	<u><u>(1,004,724)</u></u>	<u><u>-</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

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Department: FIRE AND SAFETY SERVICES

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	53,476,702	55,593,714	56,951,351	58,533,130	1,581,779
CITY GRANTS	1,167,602	480,034			
FIRE RESPONSIVE SERVICES	1,485,165	1,864,593	3,170,953	3,150,711	(20,242)
EQUIPMENT SERVICE FIRE POLICE	4,096,826	3,849,091	4,999,679	3,994,955	(1,004,724)
TOTAL SPENDING BY FUND	60,226,296	61,787,431	65,121,983	65,678,796	556,813
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	49,827,428	51,361,520	53,634,879	55,259,289	1,624,410
SERVICES	3,499,164	3,393,955	3,138,721	3,205,135	66,414
MATERIALS AND SUPPLIES	5,289,659	5,761,846	4,748,091	4,751,091	3,000
PROGRAM EXPENSE	218,465				
ADDITIONAL EXPENSES	47,756	442,391	1,008,000	1,008,000	
CAPITAL OUTLAY	1,318,543	666,693	2,564,856	1,426,053	(1,138,803)
OTHER FINANCING USES	25,280	161,026	27,436	29,228	1,792
TOTAL SPENDING BY MAJOR ACCOUNT	60,226,296	61,787,431	65,121,983	65,678,796	556,813
<hr/>					
<u>Financing by Major Account</u>					
LICENSE AND PERMIT		151,560	180,000	180,000	
INTERGOVERNMENTAL REVENUE	1,167,602	1,186,179	1,966,000	1,966,000	
CHARGES FOR SERVICES	16,557,430	16,198,919	16,900,998	16,951,641	50,643
INVESTMENT EARNINGS	657				
MISCELLANEOUS REVENUE	412,745	165,331	208,083	300,329	92,246
OTHER FINANCING SOURCES	14,079	1,050,136	2,632,986	1,557,377	(1,075,609)
TOTAL FINANCING BY MAJOR ACCOUNT	18,152,512	18,752,125	21,888,067	20,955,347	(932,720)

CITY OF SAINT PAUL

Spending Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	47,764,235	49,501,531	51,888,101	53,398,896	1,510,795
SERVICES	2,876,175	2,728,001	2,620,511	2,696,703	76,192
MATERIALS AND SUPPLIES	2,691,279	3,198,825	2,311,411	2,314,411	3,000
ADDITIONAL EXPENSES	47,756	29,319	25,000	25,000	
CAPITAL OUTLAY	89,506	127,188	97,300	88,497	(8,803)
OTHER FINANCING USES	7,752	8,851	9,028	9,623	595
Total Spending by Major Account	53,476,702	55,593,714	56,951,351	58,533,130	1,581,779
Spending by Accounting Unit					
10022100 FIRE ADMINISTRATION	1,351,948	1,481,429	1,448,172	1,488,795	40,624
10022105 FIRE EXECUTIVE SERVICES	181,011	163,383	1,677,030	114,259	(1,562,771)
10022110 FIRE HEALTH AND SAFETY	209,257	284,327	217,297	217,297	
10022115 FIRE STATION MAINTENANCE	1,328,630	1,427,044	1,281,401	1,291,522	10,120
10022120 FIREFIGHTER CLOTHING	260,235	257,464	268,735	268,735	
10022200 FIRE PLANS AND TRAINING	689,905	682,135	710,161	711,532	1,371
10022205 EMERGENCY MEDICAL SERVICE FIRE	1,407,799	1,735,942	1,618,663	1,800,206	181,543
10022210 FIRE FIGHTING AND PARAMEDICS	47,469,058	49,100,260	49,177,973	52,154,953	2,976,980
10022215 HAZARDOUS MATERIALS RESPONSE	143,846	50,393	76,247	76,541	294
10022300 FIRE PREVENTION	435,015	411,337	475,671	409,290	(66,381)
Total Spending by Accounting Unit	53,476,702	55,593,714	56,951,351	58,533,130	1,581,779

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: CITY GRANTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		660,501	128,051			
SERVICES		282,403	40,543			
MATERIALS AND SUPPLIES		6,233	271,411			
PROGRAM EXPENSE		218,465				
CAPITAL OUTLAY			40,029			
Total Spending by Major Account		1,167,602	480,034			
Spending by Accounting Unit						
20022800	ASSISTANCE TO FIREFIGHTER	978,814	464,034			
20022810	SAFER STAFF ADEQ FIRE EM RESP	188,788				
20022890	HOMELAND SECURITY FIRE		16,000			
Total Spending by Accounting Unit		1,167,602	480,034			

CITY OF SAINT PAUL

Spending Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	159,863	473,741	362,592	377,959	15,367
SERVICES	97,958	311,201	288,692	283,083	(5,609)
MATERIALS AND SUPPLIES	32,336	68,832	206,669	206,669	
ADDITIONAL EXPENSES		413,073	983,000	983,000	
CAPITAL OUTLAY	1,195,008	466,205	1,330,000	1,300,000	(30,000)
OTHER FINANCING USES		131,542			
Total Spending by Major Account	1,485,165	1,864,593	3,170,953	3,150,711	(20,242)
Spending by Accounting Unit					
22222130 FIRE BADGE AND EMBLEM	2,000	1,993	2,000	2,000	
22222140 FIRE TRAINING		3,697	23,200	23,200	
22222145 EMS ACADEMY	142,906	270,813	204,080	201,705	(2,374)
22222150 BLS TRANSPORTS	111,695	467,183	440,203	427,944	(12,259)
22222155 FIRE FIGHTING EQUIPMENT	1,214,479	767,835	1,498,470	1,492,861	(5,609)
22222160 PARAMEDIC FEDERAL REIMBURSE		353,073	983,000	983,000	
22222305 FIRE RISK WATCH	14,086		20,000	20,000	
22222899 FIRE INACTIVE GRANTS					
Total Spending by Accounting Unit	1,485,165	1,864,593	3,170,953	3,150,711	(20,242)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,242,830	1,258,197	1,384,187	1,482,434	98,247
SERVICES		242,628	314,210	229,518	225,349	(4,169)
MATERIALS AND SUPPLIES		2,559,811	2,222,778	2,230,011	2,230,011	
CAPITAL OUTLAY		34,029	33,272	1,137,556	37,556	(1,100,000)
OTHER FINANCING USES		17,528	20,633	18,408	19,605	1,197
Total Spending by Major Account		4,096,826	3,849,091	4,999,679	3,994,955	(1,004,724)
Spending by Accounting Unit						
72222160 FIRE POLICE VEHICLE MAINT		4,096,826	3,849,091	4,999,679	3,994,955	(1,004,724)
Total Spending by Accounting Unit		4,096,826	3,849,091	4,999,679	3,994,955	(1,004,724)

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FIRE AND SAFETY SERVICES
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43101-0	FEDERAL GRANT STATE ADMIN					
43310-0	PARAMEDIC FED SUBSIDY		353,073			
43401-0	STATE GRANTS			983,000	983,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE			353,073	983,000	983,000	
44190-0	MISCELLANEOUS FEES	8,650				
44220-0	INFORMATION DISCLOSURE REPORTS		649	4,000	4,000	
44225-0	MAPS PUBLICATION REPORT HISTOR	809				
44590-0	MISCELLANEOUS SERVICES	799,299	148,613			
45105-0	PARAMEDIC SERVICE	11,428,650	11,449,963	11,744,962	11,744,962	
45120-0	PARAMEDIC STANDBY		139,841	50,000	50,000	
45125-0	FIRE FALSE ALARM FEE		23,600	97,244	97,244	
45130-0	FIRE WATCH STANDBY		11,221	6,532	6,532	
45135-0	FIRE PROTECTION SERVICES		486,024	586,102	586,102	
45140-0	HAZARDOUS MATERIALS RESPONSE		163,433	120,000	120,000	
TOTAL FOR CHARGES FOR SERVICES		12,237,408	12,423,344	12,608,840	12,608,840	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	299,416	54,321	113,595	205,841	92,246
55525-0	REIMB FROM OUTSIDE AGENCY		72			
55750-0	DAMAGE CLAIM FROM OTHERS	5,835	32,555	4,000	4,000	
55815-0	REFUNDS OVERPAYMENTS		17			
55845-0	JURY DUTY PAY	60	80			
55850-0	SUBPOENA WITNESS		57			
55915-0	OTHER MISC REVENUE		101			
TOTAL FOR MISCELLANEOUS REVENUE		305,311	87,203	117,595	209,841	92,246
58101-0	SALE OF CAPITAL ASSET			8,000	8,000	
TOTAL FOR OTHER FINANCING SOURCES				8,000	8,000	
TOTAL FOR CITY GENERAL FUND		12,542,719	12,863,620	13,717,435	13,809,681	92,246

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FIRE AND SAFETY SERVICES
 Fund: CITY GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43001-0	FEDERAL DIRECT GRANTS		464,034			
43101-0	FEDERAL GRANT STATE ADMIN	1,167,602	16,000			
TOTAL FOR INTERGOVERNMENTAL REVENUE		1,167,602	480,034			
TOTAL FOR CITY GRANTS		1,167,602	480,034			

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FIRE AND SAFETY SERVICES
 Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43310-0	PARAMEDIC FED SUBSIDY		353,073	983,000	983,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE			353,073	983,000	983,000	
44299-0	OTHER SALES	3,701				
44410-0	RECYCLED ITEMS PURCHASING	717	98			
44590-0	MISCELLANEOUS SERVICES	34,694	26,181			
45107-0	BLS TRANSPORTS		381,350	517,279	502,646	(14,633)
45115-0	FIRE TRAINING CENTER USE		12,590	23,200	23,200	
45405-0	SALE OF SPECIAL BADGES		1,666	2,000	2,000	
45585-0	POLICE RAMSEY COUNTY CAD SUPPO			30,000		(30,000)
50110-0	COLLECTION FEE	316,396				
TOTAL FOR CHARGES FOR SERVICES		355,508	421,885	572,479	527,846	(44,633)
54810-0	OTHER INTEREST EARNED	657				
TOTAL FOR INVESTMENT EARNINGS		657				
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,800	600	20,000	20,000	
55520-0	OTHER AGENCY SHARE OF COST	20,550				
55550-0	PRIVATE GRANTS	80,000	77,488	70,488	70,488	
55750-0	DAMAGE CLAIM FROM OTHERS	5,083				
55915-0	OTHER MISC REVENUE	1				
TOTAL FOR MISCELLANEOUS REVENUE		107,434	78,088	90,488	90,488	
56225-0	TRANSFER FR SPECIAL REVENUE FU		48,886	56,516	56,516	
57505-0	CAPITAL LEASE		995,600	1,300,000	1,300,000	
58101-0	SALE OF CAPITAL ASSET	14,079	5,649			
59910-0	USE OF FUND EQUITY			168,470	192,861	24,391
TOTAL FOR OTHER FINANCING SOURCES		14,079	1,050,136	1,524,986	1,549,377	24,391
TOTAL FOR FIRE RESPONSIVE SERVICES		477,677	1,903,181	3,170,953	3,150,711	(20,242)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FIRE AND SAFETY SERVICES
 Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
42250-0	TAXICAB INSPECTION		151,560	180,000	180,000	
TOTAL FOR LICENSE AND PERMIT			151,560	180,000	180,000	
44410-0	RECYCLED ITEMS PURCHASING	4,998	4,144			
44590-0	MISCELLANEOUS SERVICES	172,920	160			
51285-0	VEHICLE MAINTENANCE CHARGES	2,382,537	2,018,634	1,731,214	1,826,490	95,276
51290-0	SALE OF FUEL	1,404,060	1,330,752	1,988,465	1,988,465	
TOTAL FOR CHARGES FOR SERVICES		3,964,514	3,353,690	3,719,679	3,814,955	95,276
55845-0	JURY DUTY PAY		40			
TOTAL FOR MISCELLANEOUS REVENUE			40			
56235-0	TRANSFER FR CAPITAL PROJ FUND			1,100,000		(1,100,000)
TOTAL FOR OTHER FINANCING SOURCES				1,100,000		(1,100,000)
TOTAL FOR EQUIPMENT SERVICE FIRE POLICE		3,964,514	3,505,290	4,999,679	3,994,955	(1,004,724)
TOTAL FOR FIRE AND SAFETY SERVICES		18,152,512	18,752,125	21,888,067	20,955,347	(932,720)

CITY OF SAINT PAUL
Financing Plan by Department

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Department: FIRE AND SAFETY SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE		353,073	983,000	983,000	
CHARGES FOR SERVICES	12,237,408	12,423,344	12,608,840	12,608,840	
MISCELLANEOUS REVENUE	305,311	87,203	117,595	209,841	92,246
OTHER FINANCING SOURCES			8,000	8,000	
Total Financing by Major Account	12,542,719	12,863,620	13,717,435	13,809,681	92,246
Financing by Accounting Unit					
10022100 FIRE ADMINISTRATION	16,343	24,390	101,244	101,244	
10022110 FIRE HEALTH AND SAFETY		12,113			
10022115 FIRE STATION MAINTENANCE	7,943	7,519			
10022200 FIRE PLANS AND TRAINING	155,076	34,125	38,095	36,695	(1,400)
10022205 EMERGENCY MEDICAL SERVICE FIRE	11,336,049	11,806,978	12,727,962	12,727,962	
10022210 FIRE FIGHTING AND PARAMEDICS	805,527	834,444	723,602	817,248	93,646
10022215 HAZARDOUS MATERIALS RESPONSE	210,939	133,210	120,000	120,000	
10022300 FIRE PREVENTION	10,843	10,841	6,532	6,532	
Total Financing by Accounting Unit	12,542,719	12,863,620	13,717,435	13,809,681	92,246

CITY OF SAINT PAUL

Financing Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: CITY GRANTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		1,167,602	480,034			
Total Financing by Major Account		1,167,602	480,034			
Financing by Accounting Unit						
20022800	ASSISTANCE TO FIREFIGHTER	978,814	464,034			
20022810	SAFER STAFF ADEQ FIRE EM RESP	188,788				
20022890	HOMELAND SECURITY FIRE		16,000			
Total Financing by Accounting Unit		1,167,602	480,034			

CITY OF SAINT PAUL
Financing Plan by Department

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Department: FIRE AND SAFETY SERVICES
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE			353,073	983,000	983,000	
CHARGES FOR SERVICES		355,508	421,885	572,479	527,846	(44,633)
INVESTMENT EARNINGS		657				
MISCELLANEOUS REVENUE		107,434	78,088	90,488	90,488	
OTHER FINANCING SOURCES		14,079	1,050,136	1,524,986	1,549,377	24,391
Total Financing by Major Account		477,677	1,903,181	3,170,953	3,150,711	(20,242)
Financing by Accounting Unit						
22222130	FIRE BADGE AND EMBLEM	2,414	1,927	2,000	2,000	
22222135	FIRE PRIVATE DONATIONS	1,700	550			
22222140	FIRE TRAINING	20,550	12,590	23,200	23,200	
22222145	EMS ACADEMY	80,000	126,424	204,080	201,705	(2,375)
22222150	BLS TRANSPORTS	316,396	381,350	440,203	427,945	(12,258)
22222155	FIRE FIGHTING EQUIPMENT	56,517	1,027,267	1,498,470	1,492,861	(5,609)
22222160	PARAMEDIC FEDERAL REIMBURSE		353,073	983,000	983,000	
22222305	FIRE RISK WATCH	100		20,000	20,000	
Total Financing by Accounting Unit		477,677	1,903,181	3,170,953	3,150,711	(20,242)

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
LICENSE AND PERMIT		151,560	180,000	180,000	
CHARGES FOR SERVICES	3,964,514	3,353,690	3,719,679	3,814,955	95,276
MISCELLANEOUS REVENUE		40			
OTHER FINANCING SOURCES			1,100,000		(1,100,000)
Total Financing by Major Account	3,964,514	3,505,290	4,999,679	3,994,955	(1,004,724)
Financing by Accounting Unit					
72222160 FIRE POLICE VEHICLE MAINT	3,964,514	3,505,290	4,999,679	3,994,955	(1,004,724)
Total Financing by Accounting Unit	3,964,514	3,505,290	4,999,679	3,994,955	(1,004,724)

General Government Accounts

To budget for services provided on a city-wide basis and not directly associated with an opening department or office.

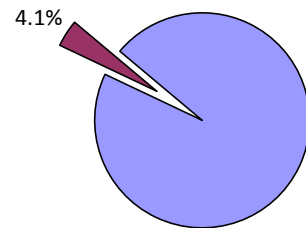
2016 Adopted Budget

General Government Accounts

Department Description:

General Government Accounts represent spending activities that exist across the city, but are not necessarily assignable to a specific department. Functions include the city's share of employee benefits; city-wide tort liability costs; city elections; outside legal services; the civic organization partnership program; district councils and neighborhood crime prevention programs; support for financial forms and reports used by all city departments; the city-wide financial audit; maintenance and upkeep of City Hall; costs of the Charter Commission and Capital Improvement Budget committee; and the General Fund share of city-wide technology investment.

General Government Accounts Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$9,854,589
- Total Special Fund Budget: \$4,033,160
- Total FTEs: -
- Annually receive an "unqualified" opinion on the city financial audit.
- Support 17 citizen participation districts and 25 neighborhood crime prevention organizations.
- The city occupies 35% of the City Hall - Courthouse facility.

Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe benefit budgets fully account for the cost of employee benefits.

Recent Accomplishments

- Managed workers' compensation costs within allocated budgets.
- Working with the city's labor union representatives, city staff have continued to actively manage employee benefit costs.
- Allocations for city-wide technology needs provided a financial foundation for investments, like the City Operations Modernization and Enterprise Transformation (COMET) project, and upgrading the city's network infrastructure.

2016 Adopted Budget
General Government Accounts

Fiscal Summary

	2014 Actuals	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	10,978,421	9,524,841	9,854,589	329,748	3.5%	-	-
710: Central Service Fund	1,239,580	2,465,658	4,033,160	1,567,502	63.6%	-	-
Total	12,218,001	11,990,499	13,887,749	1,897,250	15.8%	-	-
Financing							
Citywide General Revenues*	185,696,993	188,480,127	192,583,268	4,103,141	2.2%		
100: General Fund	1,041,619	967,384	1,088,539	121,155	12.5%		
710: Central Service Fund	1,938,136	2,465,658	4,033,160	1,567,502	63.6%		
Total	2,979,755	3,433,042	5,121,699	1,688,657	49.2%		

*More information on citywide revenues can be found in the "Major General Fund Revenues" section.

Budget Changes Summary

The General Government Accounts budget includes Saint Paul's share of annual elections. In 2016, Ramsey County will begin replacing voting machines, and the budget includes the City's contribution to that program. The General Government budget also includes the General Fund share of citywide technology investments, including continued investments in the new wide area network (WAN) and enhancements to the City's existing local area network (LAN).

The 2016 budget includes several changes to major general revenues, which are recorded in General Government Accounts. Changes to property taxes, Local Government Aid (LGA), franchise fees, and pension aids are all included for 2016. See the "Major General Fund Revenues" section for more detail.

The special fund budget makes several investments in the City's technology infrastructure, including replacing the City's aging phone system, a new case management system for the City Attorney's Office and enhancements to the city's business intelligence capabilities.

100: General Fund**General Government Accounts**

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>				
Current service level adjustments in the General Government Accounts include inflation on public safety fleet, and the removal of a one-time contribution to the RCVA for parking ramp repairs. The 2016 budget also reduces Police-Fire Disability Benefit revenue from the State to more accurately track with recent collections.				
Current service level adjustments		37,798	(43,845)	-
Subtotal:		37,798	(43,845)	-
<u>Mayor's Proposed Changes</u>				
Voting Machines				
In 2016, Ramsey County will begin replacing voting machines across the County. The 2016 budget includes St. Paul's share for the first year of that replacement plan.				
Voting machines		141,950	-	-
Subtotal:		141,950	-	-

100: General Fund**General Government Accounts**

Change from 2015 Adopted		
Spending	Financing	FTE

Adopted Changes**Victoria Theater**

The City Council allocated a \$150,000 grant for the Victoria Theater Arts Initiative (VTAI). The grant is intended to be put towards the purchase of the now-vacant Victoria Theater. The community organization intends to renovate the theater for use as a community performance and meeting space. The City will hold the grant in contingency, until the community group meets certain funding conditions.

Contingency for theater organization

150,000

-

-

Subtotal:

150,000

-

-

Sales Proceeds

In late 2015, the St. Paul Housing and Redevelopment Authority (HRA) sold the Lofts at Farmers Market apartment development. A portion of the sales proceeds are included as a general fund revenue in the 2016 budget.

Sales proceeds

-

165,000

-

Subtotal:

-

165,000

-

Fund 100 Budget Changes Total

329,748

121,155

-

710: Central Service Fund**General Government Accounts**

Spending and revenue associated with citywide technology and innovations projects are budgeted in the General Government Accounts special fund.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		87,177	87,177	-
	Subtotal:	87,177	87,177	-
<u>Mayor's Proposed Changes</u>				
Telephone System Replacement				
In 2016, the City will replace its telephone system, which is over 20 years old. A new system will provide better user features at a lower cost, producing long-term operating savings for the City. The budget includes a one-time lease financing mechanism to replace the existing system.				
	Telephone system replacement	1,480,325	1,480,325	-
	Subtotal:	1,480,325	1,480,325	-
Fund 710 Budget Changes Total		1,567,502	1,567,502	-

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **GENERAL GOVERNMENT**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	17,406,097	10,978,421	9,524,841	9,854,589	329,748
CITY GRANTS		1,239,580			
CENTRAL SERVICE FUND			2,465,658	4,033,160	1,567,502
TOTAL SPENDING BY FUND	17,406,097	12,218,000	11,990,499	13,887,748	1,897,250
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	1,072,917	640,422	224,243	499,573	275,330
SERVICES	6,566,775	7,196,096	9,460,703	8,166,024	(1,294,679)
MATERIALS AND SUPPLIES	30,957	168,311	24,442	404,442	380,000
PROGRAM EXPENSE	784,681	897,315	811,267	811,267	
ADDITIONAL EXPENSES	660,942	2,255,856	909,467	1,059,467	150,000
CAPITAL OUTLAY				1,480,325	1,480,325
DEBT SERVICE				866,273	866,273
OTHER FINANCING USES	8,289,825	1,060,000	560,377	600,377	40,000
TOTAL SPENDING BY MAJOR ACCOUNT	17,406,097	12,218,000	11,990,499	13,887,748	1,897,250
<hr/>					
<u>Financing by Major Account</u>					
TAXES	101,974,561	98,345,621	97,817,214	99,377,305	1,560,091
LICENSE AND PERMIT			2,951,800	3,063,844	112,044
INTERGOVERNMENTAL REVENUE	62,729,630	70,883,545	72,189,077	72,995,440	806,363
CHARGES FOR SERVICES	18,382,434	15,458,463	16,279,393	16,485,030	205,637
INVESTMENT EARNINGS	(2,213,199)	3,047,213	2,165,034	2,915,034	750,000
MISCELLANEOUS REVENUE	130,000	439,292	246,000	246,000	
OTHER FINANCING SOURCES	270,786	502,614	264,651	2,622,314	2,357,663
TOTAL FINANCING BY MAJOR ACCOUNT	181,274,211	188,676,748	191,913,169	197,704,967	5,791,798

CITY OF SAINT PAUL

Spending Plan by Department

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Department: GENERAL GOVERNMENT
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,072,917	293,122	224,243	224,574	331
SERVICES		6,566,775	6,436,228	6,995,045	7,134,462	139,417
MATERIALS AND SUPPLIES		30,957	35,899	24,442	24,442	
PROGRAM EXPENSE		784,681	897,315	811,267	811,267	
ADDITIONAL EXPENSES		660,942	2,255,856	909,467	1,059,467	150,000
OTHER FINANCING USES		8,289,825	1,060,000	560,377	600,377	40,000
Total Spending by Major Account		17,406,097	10,978,421	9,524,841	9,854,589	329,748
Spending by Accounting Unit						
10017100	GF GENERAL REVENUES	7,689,826		60,000		(60,000)
10017200	CHARTER COMMISSION	2,519	1,325	9,979	9,971	(8)
10017205	COUNCIL PUBLICATIONS	72,022	46,309	75,000	75,000	
10017210	ELECTIONS	610,070	598,370	627,583	769,533	141,950
10017220	CIVIC ORGRANIZATION PROGRAM	205,134	305,667	187,467	187,467	
10017305	INTERGOVERNMENTAL RELATIONS	245,708	315,842			
10017310	MUNICIPAL MEMBERSHIPS	108,312	120,904	130,485	130,485	
10017400	OUTSIDE COUNSEL	337,227	44,705	230,000	230,000	
10017405	TORT LIABILITY	448,310	1,984,379	719,500	719,500	
10017500	CONTINGENT RESERVE				150,000	150,000
10017505	CIB COMMITTEE PER DIEM	12,095	4,031	13,034	13,034	
10017510	FINANCIAL FORMS PRINTING	34,746	37,588	50,927	50,927	
10017515	STATE AUDITOR FEES	254,649	242,381	242,784	242,784	
10017520	EMPL PARKING OFFCL BUSINESS	163,391	161,190	167,273	167,273	
10017525	PUBLIC IMPROVEMENT AID		60,000	60,000	60,000	
10017530	PUBLIC SAFETY FLEET SUPPORT	600,000	1,000,000	440,377	540,377	100,000
10017535	INNOVATIONS AND TECHNOLOGY	1,071,832	2,313,555	2,550,638	2,574,697	24,059
10017540	CITIZEN PART DIST COUNCILS	652,046	810,236	674,516	674,516	
10017545	NEIGHBORHOOD CRIME PREVENTION	132,635	87,079	136,751	136,751	
10017550	EXEMPT PROPERTY ASSESSMENTS	2,313,805	1,469,771	1,542,268	1,500,121	(42,147)
10017555	CHCH BLDG MAINT CITY SHARE	1,407,382	1,272,032	1,321,255	1,336,810	15,555
10017560	ENVIRONMENTAL CLEANUP	47,153	30,445	55,000	55,000	
10017600	EMPLOYEE INSURANCE	(789,130)	(300)	200,000	200,000	
10017605	RETIREE INSURANCE	48,706				
10017615	FICA PERA HRA PENSION	1,780,206				
10017620	SEVERANCE PAY CONTRIBUTION					
10017630	BLDG TRADES FRINGE BENEFITS	(112,125)				
10017640	WORKERS COMP-SMALL OFFICES	61,165	72,912	15,744	16,083	339
10017645	TORT CLAIMS			2,500	2,500	
10017650	SURETY BOND PREMIUMS	8,413		11,760	11,760	
Total Spending by Accounting Unit		17,406,097	10,978,421	9,524,841	9,854,589	329,748

CITY OF SAINT PAUL
Spending Plan by Department

Department: GENERAL GOVERNMENT
Fund: CITY GRANTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE			347,300			
SERVICES			759,868			
MATERIALS AND SUPPLIES			132,412			
Total Spending by Major Account			1,239,580			
Spending by Accounting Unit						
20017800	CITY WIDE EMERGENCY EVENTS		1,239,580			
Total Spending by Accounting Unit			1,239,580			

CITY OF SAINT PAUL
Spending Plan by Department

Department: GENERAL GOVERNMENT
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE					275,000	275,000
SERVICES				2,465,658	1,031,562	(1,434,096)
MATERIALS AND SUPPLIES					380,000	380,000
CAPITAL OUTLAY					1,480,325	1,480,325
DEBT SERVICE					866,273	866,273
Total Spending by Major Account				2,465,658	4,033,160	1,567,502
Spending by Accounting Unit						
71017505	INNOVATIONS TECHNOLOGY			2,465,658	1,686,562	(779,096)
71017510	TECHNOLOGY CAPITAL LEASE				2,346,598	2,346,598
Total Spending by Accounting Unit				2,465,658	4,033,160	1,567,502

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
40005-0	CURRENT PROPERTY TAX	55,462,065	49,399,461	71,209,189	72,950,649	1,741,460
40010-0	FISCAL DISPARITIES	14,911,810	21,414,412			
40110-0	CURRENT EXCESS TAX INCREMENT	2,511,601	2,390,475	1,816,975	1,500,000	(316,975)
40201-0	PROP TAX 1ST YEAR DELINQUENT	439,501	273,114	300,000	300,000	
40202-0	PROP TAX 2ND YR DELINQUENT	(88,969)	(122,735)			
40203-0	PROP TAX 3RD YR DELINQUENT	(37,209)	(76,243)			
40204-0	PROP TAX 4TH YEAR DELINQUENT	6,683	22,489			
40205-0	PROP TAX 5TH YEAR DELINQUENT	16,651	26,553			
40206-0	PROP TAX 6TH YR AND PRIOR	24,262	23,371			
40310-0	DELINQUENT EXCESS TAX INCREMEN	(14,282)	(12,965)			
40405-0	PROPERTY TAX PENALTY	75,789				
40410-0	PROPERTY TAX INTEREST		149,527			
40705-0	HOTEL MOTEL TAX	1,490,362	1,390,077	1,356,400	1,469,010	112,610
40720-0	CONTAMINATION TAX	55,796	6,449			
40805-0	XCEL ENERGY ELECTRIC	21,123,400	13,224,271	21,059,650	21,059,650	
40810-0	XCEL ENERGY GAS		8,027,528			
40820-0	DISTRICT ENERGY	1,489,312	1,568,823	1,500,000	1,500,000	
40830-0	DISTRICT ENERGY DEFERRED	3,915,218				
40850-0	DISTRICT COOLING	436,023	423,288	400,000	407,665	7,665
40860-0	ENERGY PARK	156,547	217,725	175,000	190,331	15,331
TOTAL FOR TAXES		101,974,561	98,345,621	97,817,214	99,377,305	1,560,091
42105-0	BUSINESS LICENSE			1,365,000	1,365,000	
42505-0	BUILDING PERMIT			1,586,800	1,698,844	112,044
TOTAL FOR LICENSE AND PERMIT				2,951,800	3,063,844	112,044

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43605-0	LOCAL GOVERNMENT AID	50,320,488	60,424,253	61,775,944	62,225,545	449,601
43610-0	PERA PENSION AID	517,512	517,512	517,512	517,512	
43612-0	POLICE PENSION AMORTIZATN AID	4,154,864	4,426,791	4,154,864	4,426,791	271,927
43613-0	FIRE INS PREMIUM SURCHARGE	2,309,723	2,438,403	2,309,723	2,438,403	128,680
43615-0	POLICE FIRE DISABILITY BENEFIT	346,386	302,541	346,386	302,541	(43,845)
43620-0	MARKET VALUE HOMESTEAD CREDIT	2,236	115			
43625-0	CITY SHARE STATE HWY RENT			1,000	1,000	
43630-0	CITY SHARE STATE COURT FINES	3,063,207	2,753,166	3,072,648	3,072,648	
43635-0	CITY SHARE MN DOT FINES	15,213	12,821	11,000	11,000	
43805-0	CITY SHARE COUNTY PILOT		7,944			
43999-0	OTHER GRANT HISTORY	2,000,000				
TOTAL FOR INTERGOVERNMENTAL REVENUE		62,729,630	70,883,545	72,189,077	72,995,440	806,363
44165-0	EMPLOYEE PARKING			85,000	85,000	
44190-0	MISCELLANEOUS FEES	239,862	73,766			
44299-0	OTHER SALES		300			
44590-0	MISCELLANEOUS SERVICES	10,568				
47555-0	UTILITY COST RECOVERY	5,000,000	5,000,000	5,000,000	5,000,000	
50220-0	DEFERRED LOAN REPAYMENT	4,871,221				
50305-0	PARKING REVENUES	225,539	202,793	174,063	174,063	
51175-0	ADMINISTRATION FEE					
51275-0	INDIRECT COST RECOVERY	8,035,244	8,243,468	8,554,672	8,885,470	330,798
TOTAL FOR CHARGES FOR SERVICES		18,382,434	13,520,327	13,813,735	14,144,533	330,798
54505-0	INTEREST INTERNAL POOL	1,752,840	1,614,972	2,165,034	2,165,034	
54506-0	INTEREST ACCRUED REVENUE		(91,445)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(3,966,039)	1,440,046			
54710-0	INTEREST ON ADVANCE		83,640			
54810-0	OTHER INTEREST EARNED				750,000	750,000
TOTAL FOR INVESTMENT EARNINGS		(2,213,199)	3,047,213	2,165,034	2,915,034	750,000

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
55520-0	OTHER AGENCY SHARE OF COST	130,000				
55525-0	REIMB FROM OUTSIDE AGENCY		10,618			
55545-0	PAYMENT IN LIEU OF TAXES		188,055	125,000	125,000	
55815-0	REFUNDS OVERPAYMENTS		48			
55905-0	CASH OVER OR SHORT		208,529			
55920-0	FORFEITED TAX SALE			121,000	121,000	
55925-0	MISC NON OPER INCOME		32,041			
TOTAL FOR MISCELLANEOUS REVENUE		130,000	439,292	246,000	246,000	
56205-0	TRANSFER FROM COMPONENT UNIT			83,640	248,640	165,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	68,981	106,573	18,486	18,486	
56230-0	TRANSFER FR DEBT SERVICE FUND					
56235-0	TRANSFER FR CAPITAL PROJ FUND	141,309			500,000	500,000
56240-0	TRANSFER FR ENTERPRISE FUND	20,496	20,496			
56245-0	TRANSFER FR INTERNAL SERVICE F	40,000	375,545	162,525	162,525	
TOTAL FOR OTHER FINANCING SOURCES		270,786	502,614	264,651	929,651	665,000
TOTAL FOR CITY GENERAL FUND		181,274,211	186,738,612	189,447,511	193,671,807	4,224,296

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
Department: GENERAL GOVERNMENT
Fund: CITY GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43101-0	FEDERAL GRANT STATE ADMIN					
43401-0	STATE GRANTS					
TOTAL FOR INTERGOVERNMENTAL REVENUE						
TOTAL FOR CITY GRANTS						

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
51170-0	TECHNOLOGY SERVICES		1,938,136	2,465,658	2,340,497	(125,161)
TOTAL FOR CHARGES FOR SERVICES			1,938,136	2,465,658	2,340,497	(125,161)
56220-0	TRANSFER FR GENERAL FUND					
56225-0	TRANSFER FR SPECIAL REVENUE FU					
57505-0	CAPITAL LEASE				1,480,325	1,480,325
59910-0	USE OF FUND EQUITY				212,338	212,338
TOTAL FOR OTHER FINANCING SOURCES					1,692,663	1,692,663
TOTAL FOR CENTRAL SERVICE FUND			1,938,136	2,465,658	4,033,160	1,567,502
TOTAL FOR GENERAL GOVERNMENT		181,274,211	188,676,748	191,913,169	197,704,967	5,791,798

CITY OF SAINT PAUL

Financing Plan by Department

Department: GENERAL GOVERNMENT
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
TAXES	101,974,561	98,345,621	97,817,214	99,377,305	1,560,091
LICENSE AND PERMIT			2,951,800	3,063,844	112,044
INTERGOVERNMENTAL REVENUE	62,729,630	70,883,545	72,189,077	72,995,440	806,363
CHARGES FOR SERVICES	18,382,434	13,520,327	13,813,735	14,144,533	330,798
INVESTMENT EARNINGS	(2,213,199)	3,047,213	2,165,034	2,915,034	750,000
MISCELLANEOUS REVENUE	130,000	439,292	246,000	246,000	
OTHER FINANCING SOURCES	270,786	502,614	264,651	929,651	665,000
Total Financing by Major Account	181,274,211	186,738,612	189,447,511	193,671,807	4,224,296
Financing by Accounting Unit					
10017100 GF GENERAL REVENUES	180,200,668	185,696,993	188,480,127	192,748,268	4,268,141
10017305 INTERGOVERNMENTAL RELATIONS	110,991	110,991			
10017520 EMPL PARKING OFFCL BUSINESS	80,168	73,766	85,000	85,000	
10017540 CITIZEN PART DIST COUNCILS	18,486	18,486	18,486	18,486	
10017550 EXEMPT PROPERTY ASSESSMENTS		18,300			
10017605 RETIREE INSURANCE	346,386	302,541	346,386	302,541	(43,845)
10017615 FICA PERA HRA PENSION	517,512	517,535	517,512	517,512	
Total Financing by Accounting Unit	181,274,211	186,738,612	189,447,511	193,671,807	4,224,296

CITY OF SAINT PAUL
Financing Plan by Department

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Department: **GENERAL GOVERNMENT**
Fund: **CITY GRANTS**

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE						
Total Financing by Major Account						
Financing by Accounting Unit						
20017800 CITY WIDE EMERGENCY EVENTS						
Total Financing by Accounting Unit						

CITY OF SAINT PAUL

Financing Plan by Department

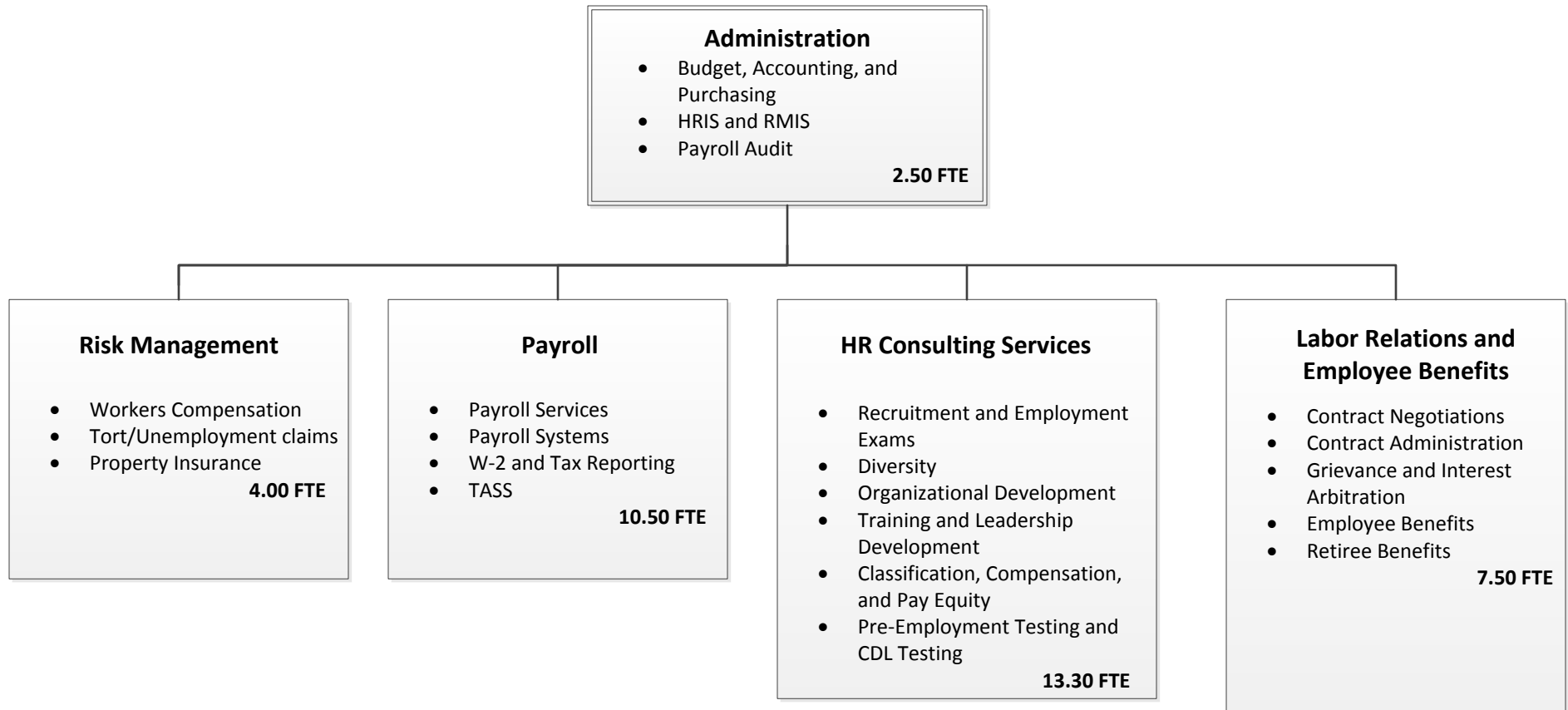
Department: **GENERAL GOVERNMENT**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES		1,938,136	2,465,658	2,340,497	(125,161)
OTHER FINANCING SOURCES				1,692,663	1,692,663
Total Financing by Major Account		1,938,136	2,465,658	4,033,160	1,567,502
Financing by Accounting Unit					
71017505 INNOVATIONS TECHNOLOGY		1,938,136	2,465,658	1,686,562	(779,096)
71017510 TECHNOLOGY CAPITAL LEASE				2,346,598	2,346,598
Total Financing by Accounting Unit		1,938,136	2,465,658	4,033,160	1,567,502

Human Resources

Be a strategic leader and partner, promoting organizational and individual effectiveness.



(Total 37.80 FTE)

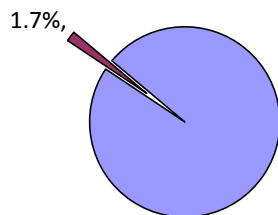
7/31/2015

2016 Adopted Budget Office of Human Resources

Department Description:

The Office of Human Resources plays a vital role in providing strategic organizational service and support to all City departments and Saint Paul Regional Water Services. HR's major functions include: CONSULTING SERVICES - create and interpret personnel policies; recruit qualified and diverse candidates; administer and conduct the Civil Service employment testing process; administer the City's classification and compensation system including job study and analysis function; determine appropriate compensation based on comparable worth; advocacy work in Civil Service Commission hearings. LABOR RELATIONS and EMPLOYEE BENEFITS - manage employee and retiree benefit functions; ensure compliance with the Affordable Care Act and other benefit legislation; negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues. PAYROLL - administer the city's payroll and payroll deduction system for all city employees. Ensure accurate and timely payroll processing and related activities including withholding and deductions. Ensure that necessary employee information is maintained and submitted in accordance with acceptable business and regulatory standards. RISK MANAGEMENT - provide assistance to all City and Saint Paul Regional Water Services risk management programs; measure, analyze and report risks; administer the workers' compensation, property insurance, unemployment insurance, safety and tort liability programs.

Human Resource's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$4,165,648
- Total Special Fund Budget: \$4,803,397
- Total FTEs: 37.80
- Number of active labor contracts: 22
- Administered 71 employment exams in 2014.
- Completed 163 Organizational design projects in 2014, including 4 organizational/multiple incumbent studies, 60 class specification updates, 4 development programs, 41 single-incumbent job studies (job profiles) and 84 special projects.
- Work comp files opened in 2014: 779
- Work comp files open at year end: 431
- Tort files opened in 2014: 504
- Tort files open at year end: 140
- Workplace conduct investigations closed in 2014: 23
- Grievances processed in 2014: 48
- Arbitrations: 2
- Complex accommodation cases in 2014: 7

Department Goals

- Attract, develop, and retain a diverse, professional workforce.
- Align HR resources to city and department needs.
- Reduce the growth of health care costs.
- Increase the safety of employees and reduce workers' compensation costs.

Recent Accomplishments

- Implemented a new time and attendance system (TASS) citywide.
- Implemented a new HR/Payroll System.
- Centralized payroll within HR.
- Provided citywide development programs (Emerging Leaders, Network Saint Paul, and New Employee Orientation).
- Implemented a successful Firefighter recruitment and examination process which resulted in 506 names on the eligible list, 25% of which were persons of color.
- Facilitated Fire and Police Diversity Committees.
- Established a Healthy Saint Paul website and expanded the program. Added onsite yoga, Pilates, Zumba classes and certified the Police Gym as a HealthPartners-recognized Frequent Fitness provider.
- Worked to ensure compliance with newly effective provisions in State and Federal law (MN Sick Leave Expansion, FMLA changes, and the Affordable Care Act.)
- Workers Comp staff recognized by the MN Department of Labor & Industry for 99% Prompt First Action Reporting.
- Renewed the City's property insurance coverage with a nominal premium increase despite a hardening property market.
- Successfully argued the City's case in interest arbitration.

2016 Adopted Budget

Office of Human Resources

Fiscal Summary

	<u>2014 Actuals</u>	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Adopted FTE</u>
Spending							
100: General Fund	4,298,258	4,039,162	4,165,648	126,486	3.1%	37.80	37.80
710: Central Service Fund	3,896,662	4,110,486	4,803,397	692,911	16.9%	-	-
Total	8,194,920	8,149,648	8,969,045	819,397	10.1%	37.80	37.80
Financing							
100: General Fund	79,053	466,100	466,100	-	0.0%		
710: Central Service Fund	4,167,984	4,110,486	4,803,397	692,911	16.9%		
Total	4,247,037	4,576,586	5,269,497	692,911	15.1%		

Budget Changes Summary

The 2016 adopted budget for Human Resources includes changes due to a staffing realignment, as well as one-time resources to replace an outdated and inefficient worker's compensation software system. Other changes are due to current service level updates.

100: General Fund**Office of Human Resources**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		153,782	-	-
	Subtotal:	<u>153,782</u>	<u>-</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Staff Realignment				
In 2016, Human Resources is going to implement two staff title changes that will allow the department to better align employee titles with responsibilities and repurpose a vacant position that will focus on diversity in recruitment and civil service examinations.				
Staffing adjustments		22,704	-	-
	Subtotal:	<u>22,704</u>	<u>-</u>	<u>-</u>
<u>Adopted Changes</u>				
Relocating Racial Equity Program Funds				
Funds dedicated to the city's training program focused on the development of racial equity goals, and addressing disparities in policies and actions will now be located and administered by the HREEO department.				
Training costs		(50,000)	-	-
	Subtotal:	<u>(50,000)</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>126,486</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

710: Central Service Fund**Office of Human Resources**

Budget for workers' compensation, property insurance, FSA reserves, and tort claims.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level changes in the 2016 proposed budget are largely due to an increase in the estimates for worker's compensation costs in 2016.				
Current service level adjustments		492,911	492,911	-
	Subtotal:	<u>492,911</u>	<u>492,911</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Worker's Compensation Software System				
The City's current worker's compensation software system was implemented in 2002 and has become outdated. The 2016 budget includes one-time resources to replace this software system to increase functionality and compatibility with newer operating systems and Microsoft products.				
Software expense		200,000	200,000	-
	Subtotal:	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Fund 710 Budget Changes Total		<u><u>692,911</u></u>	<u><u>692,911</u></u>	<u><u>-</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

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Department: HUMAN RESOURCES

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	3,206,994	4,296,206	4,039,162	4,165,648	126,486
CENTRAL SERVICE FUND	3,518,155	3,896,662	4,110,486	4,803,397	692,911
TOTAL SPENDING BY FUND	6,725,149	8,192,868	8,149,648	8,969,045	819,397
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	5,373,509	6,408,672	6,182,708	6,844,371	661,663
SERVICES	1,261,553	1,715,080	1,604,349	1,762,083	157,734
MATERIALS AND SUPPLIES	84,543	68,269	55,091	55,091	
ADDITIONAL EXPENSES	5,544	847	307,500	307,500	
TOTAL SPENDING BY MAJOR ACCOUNT	6,725,149	8,192,868	8,149,648	8,969,045	819,397
<hr/>					
<u>Financing by Major Account</u>					
CHARGES FOR SERVICES	14,684	2,851,247	4,062,986	4,455,897	392,911
MISCELLANEOUS REVENUE	4,546,804	1,395,791	503,600	603,600	100,000
OTHER FINANCING SOURCES			10,000	210,000	200,000
TOTAL FINANCING BY MAJOR ACCOUNT	4,561,487	4,247,037	4,576,586	5,269,497	692,911

CITY OF SAINT PAUL

Spending Plan by Department

Department: HUMAN RESOURCES
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	2,710,617	3,590,295	3,517,208	3,707,371	190,163
SERVICES	406,289	636,795	466,863	403,186	(63,677)
MATERIALS AND SUPPLIES	84,543	68,269	55,091	55,091	
ADDITIONAL EXPENSES	5,544	847			
Total Spending by Major Account	3,206,994	4,296,206	4,039,162	4,165,648	126,486
Spending by Accounting Unit					
10014100 HUMAN RESOURCES	3,206,994	4,296,206	4,039,162	4,165,648	126,486
Total Spending by Accounting Unit	3,206,994	4,296,206	4,039,162	4,165,648	126,486

CITY OF SAINT PAUL
Spending Plan by Department

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Department: HUMAN RESOURCES
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		2,662,891	2,818,377	2,665,500	3,137,000	471,500
SERVICES		855,264	1,078,285	1,137,486	1,358,897	221,411
ADDITIONAL EXPENSES				307,500	307,500	
Total Spending by Major Account		3,518,155	3,896,662	4,110,486	4,803,397	692,911
Spending by Accounting Unit						
71014200	WORKERS COMPENSATION	2,434,076	2,841,272	2,732,486	3,430,997	698,511
71014210	TORT CLAIMS			10,000	10,000	
71014220	PROPERTY INSURANCE	885,672	1,038,140	1,120,000	1,114,400	(5,600)
71014230	FLEX SPEND ACCOUNT RESERVE	198,408	17,249	248,000	248,000	
Total Spending by Accounting Unit		3,518,155	3,896,662	4,110,486	4,803,397	692,911

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RESOURCES
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44215-0	COPIES	28				
44335-0	MAILING SERVICES		9,348			
44590-0	MISCELLANEOUS SERVICES	14,656	27,097			
50125-0	APPLICATION FEE		43,600			
51175-0	ADMINISTRATION FEE			35,500	35,500	
51270-0	CONSULTING SERVICES		(1,151)	430,000	430,000	
52575-0	APPLICATION FEES		160			
TOTAL FOR CHARGES FOR SERVICES		14,684	79,053	465,500	465,500	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	200		600	600	
55915-0	OTHER MISC REVENUE	141				
TOTAL FOR MISCELLANEOUS REVENUE		341		600	600	
TOTAL FOR CITY GENERAL FUND		15,025	79,053	466,100	466,100	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RESOURCES
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
51175-0	ADMINISTRATION FEE		2,772,193	3,597,486	3,990,397	392,911
TOTAL FOR CHARGES FOR SERVICES			2,772,193	3,597,486	3,990,397	392,911
55520-0	OTHER AGENCY SHARE OF COST	159,870				
55705-0	WCRA REIMBURSEMENT	1,021,761	1,190,043	250,000	350,000	100,000
55750-0	DAMAGE CLAIM FROM OTHERS	10,402		5,000	5,000	
55815-0	REFUNDS OVERPAYMENTS	60,814				
55910-0	FLEX PLAN CREDITS			248,000	248,000	
55915-0	OTHER MISC REVENUE	3,293,615	205,748			
TOTAL FOR MISCELLANEOUS REVENUE		4,546,462	1,395,791	503,000	603,000	100,000
59910-0	USE OF FUND EQUITY			10,000	210,000	200,000
TOTAL FOR OTHER FINANCING SOURCES				10,000	210,000	200,000
TOTAL FOR CENTRAL SERVICE FUND		4,546,462	4,167,984	4,110,486	4,803,397	692,911
TOTAL FOR HUMAN RESOURCES		4,561,487	4,247,037	4,576,586	5,269,497	692,911

CITY OF SAINT PAUL
Financing Plan by Department

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Department: HUMAN RESOURCES
Fund: CITY GENERAL FUND

Budget Year: 2016

Change From
2015
Adopted

2013
Actuals

2014
Actuals

2015
Adopted

2016
Adopted

Financing by Major Account

CHARGES FOR SERVICES

14,684

79,053

465,500

465,500

MISCELLANEOUS REVENUE

341

600

600

Total Financing by Major Account

15,025

79,053

466,100

466,100

Financing by Accounting Unit

10014100

HUMAN RESOURCES

15,025

79,053

466,100

466,100

Total Financing by Accounting Unit

15,025

79,053

466,100

466,100

CITY OF SAINT PAUL

Financing Plan by Department

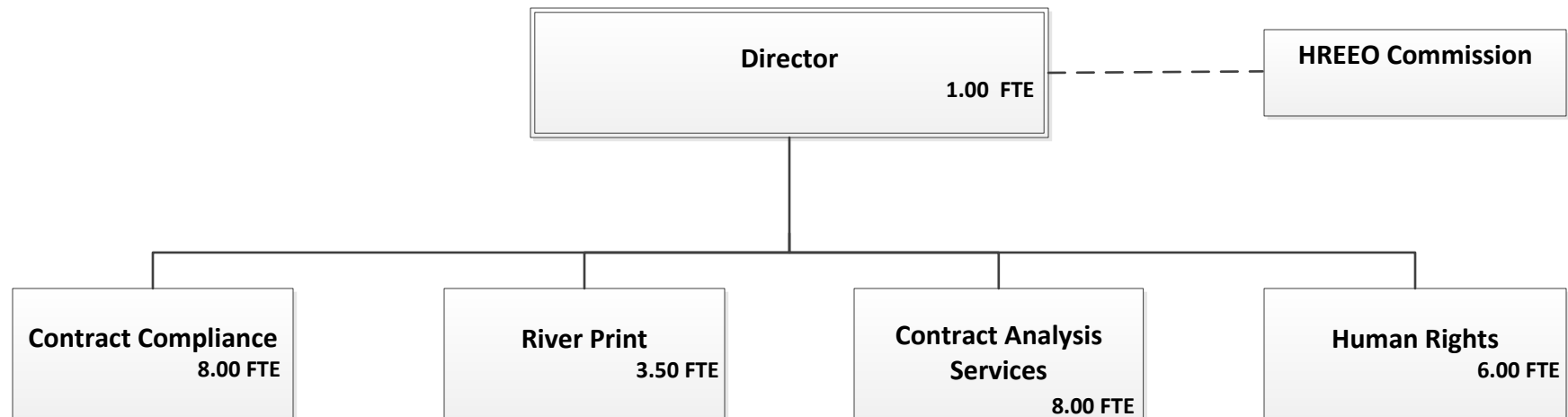
Department: HUMAN RESOURCES
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES		2,772,193	3,597,486	3,990,397	392,911
MISCELLANEOUS REVENUE	4,546,462	1,395,791	503,000	603,000	100,000
OTHER FINANCING SOURCES			10,000	210,000	200,000
Total Financing by Major Account	4,546,462	4,167,984	4,110,486	4,803,397	692,911
Financing by Accounting Unit					
71014200 WORKERS COMPENSATION	3,581,281	3,272,538	2,732,486	3,430,997	698,511
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	890,060	895,446	1,120,000	1,114,400	(5,600)
71014230 FLEX SPEND ACCOUNT RESERVE	75,122		248,000	248,000	
Total Financing by Accounting Unit	4,546,462	4,167,984	4,110,486	4,803,397	692,911

Human Rights and Equal Economic Opportunity

The HREEO Department is committed to increased accountability, better communication, and smarter use of resources.



(Total 26.50 FTE)

7/31/2015

2016 Adopted Budget

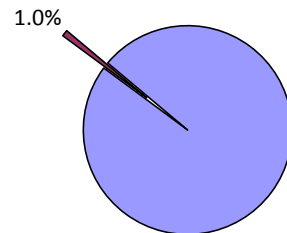
Department of Human Rights and Equal Economic Opportunity

Department Description:

The Department of Human Rights and Equal Economic Opportunity (HREEO) champions justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses. HREEO's major functions include:

- Procurement (Contract & Analysis Services)
- Print/Copy/Design Services
- Contract Compliance & Business Development
- Human Rights
- Racial Equity

HREEO Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$2,382,837
- Total Special Fund Budget: \$1,708,056
- Total FTEs: 26.50
- The Procurement Division built upon extensive 2013/2014 technology improvements to focus efforts on vendor and staff training, increasing community outreach, and promoting equitable purchasing practices.
- Human Rights investigators opened 61 new cases, closed 60 cases and collected \$20,599 in probable cause settlements for individuals filing complaints. The majority (66%) of cases were related to allegations of employment discrimination.
- CERT database has over 1300 certified vendors, making it the most extensive vendor database in the region for small, women and minority-owned businesses.
- \$662 million in construction projects were monitored for minority and female workforce inclusion.

Department Goals

- Champion justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses
- Create a framework for improving procurement related outcomes using Infor and results-driven contracting strategies
- Be a thought leader to cultivate anti-discriminatory practices through creative partnerships and effective community engagement

Recent Accomplishments

- The Procurement division processed and managed over 150 advertised bids, 450 contracts, 4,000 purchase orders and \$165 million in contract dollars.
- River Print successfully completed 3,451 orders totaling \$1,298,000 in revenue.
- The department's Vendor Outreach Program exceeded both its women and minority-owned business inclusion goals. More than \$180 million was awarded to small businesses including \$77 million to women-owned small businesses and \$23 million to minority-owned businesses.
- The department, in collaboration with other city departments and agencies, participated in more than 35 outreach events.
- The department partnered with numerous community organizations and local colleges to offer construction skills training, workforce development courses and business development initiatives.

2016 Adopted Budget

Department of Human Rights and Equal Economic Opportunity

Fiscal Summary

	<u>2014 Actual</u>	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Adopted FTE</u>
Spending							
100: General Fund	1,723,407	1,853,547	2,382,837	529,290	28.6%	19.36	18.18
211: General Govt Special Projects	1,011,609	890,777	931,622	40,845	4.6%	4.84	4.82
610: River Print	1,436,265	1,463,388	776,434	(686,954)	-46.9%	4.80	3.50
Total	4,171,281	4,207,712	4,090,893	(116,819)	-2.8%	29.00	26.50
Financing							
100: General Fund	152,777	195,000	495,000	300,000	153.8%		
211: General Govt Special Projects	895,696	890,777	931,622	40,845	4.6%		
610: River Print	1,491,618	1,463,388	776,434	(686,954)	-46.9%		
Total	2,540,091	2,549,165	2,203,056	(346,109)	-13.6%		

Budget Changes Summary

The Department of Human Rights and Equal Economic Opportunity continues to work to better position itself to achieve its goals of developing a strong diverse workforce; developing stronger contract compliance efforts; and enhancing human rights outreach and impact services to the community, while adjusting to a changing working environment. In 2016, Ramsey County will cease utilizing River Print for its printing needs, which will require significant changes to River Print's operations. In addition to major reductions in non-personnel spending, such as supplies, one position was eliminated and a portion of another was shifted to the General Fund. The adopted budget also includes moving the racial equity training program from Human Resources to HREEO.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		106,112		0.02
	Subtotal:	106,112	-	0.02
<u>Mayor's Proposed Changes</u>				
Disparity Study				
City ordinance requires a disparity study be in place that identifies the underutilization of small, minority-owned and women-owned business enterprises for the City of Saint Paul and Saint Paul Housing and Redevelopment Authority (HRA). Courts view disparity studies that are older than 10 years as unreliable. Relying on outdated disparity studies could cause the city to be permanently enjoined from using racial, ethnic or gender criteria in consideration of bids. As such, it is planned that this be updated in 2016. HREEO will partner with the State of Minnesota, the City of Minneapolis and the Saint Paul HRA to share costs.				
	Disparity study	400,000	300,000	
	Subtotal:	400,000	300,000	-
Staff adjustments				
Based upon the decision by Ramsey County to discontinue using River Print, HREEO reviewed its entire staffing compliment to better utilize remaining resources to meet its goals. These included moving 0.30 FTE of the Deputy Director to the General Fund, promoting a current half-time employee to full-time and not filling 2.0 vacant Office Assistant positions.				
	Deputy Director (shift from Riverprint)	38,312		0.30
	Office Assistant	(62,999)		(1.00)
	Office Assistant	(56,975)		(1.00)
	Part-time employee moved to full-time	54,840		0.50
	Subtotal:	(26,822)	-	(1.20)
<u>Adopted Changes</u>				
Racial Equity Program				
The Racial Equity training program has been previously budgeted in the Human Resources department. Starting in 2016, these resources will be transferred to HREEO. This technical change does not result in a change in overall city spending.				
		50,000	-	-
	Subtotal:	50,000	-	-
Fund 100 Budget Changes Total		529,290	300,000	(1.18)

211: General Govt Special Projects**Department of Human Rights and Equal Economic Opportunity**

This fund includes housing complaint investigations, equal employment opportunity investigations, and the Minority Business Development and Retention program.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		40,845	40,845	(0.02)
	Subtotal:	40,845	40,845	(0.02)
Fund 211 Budget Changes Total		40,845	40,845	(0.02)

610: River Print**Department of Human Rights and Equal Economic Opportunity**

River Print is an enterprise fund that is responsible for all printing, mailing, and graphics for the City and County.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		14,896	14,896	-
Subtotal:		14,896	14,896	-
 <u>Mayor's Proposed Changes</u>				
Reorganization				
In 2016, Ramsey County will cease utilizing River Print for its printing needs. As a result, River Print has been required to make significant changes to its operations in order to maintain financial and operational stability. Among staffing changes, one position has been eliminated, while 0.30 FTE of the Deputy Director that oversees River Print has been shifted to the General Fund. Non-personnel adjustments, such as reducing supplies to the lowered projected volume, accounts for the rest of this reduction.				
Personnel reduction		(159,118)	(159,118)	(1.30)
Non-personnel reduction		(542,732)	(542,732)	
Subtotal:		(701,850)	(701,850)	(1.30)
Fund 610 Budget Changes Total		<u>(686,954)</u>	<u>(686,954)</u>	<u>(1.30)</u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: HUMAN RIGHTS EQUAL ECON OPP

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	2,722,872	1,723,407	1,853,547	2,382,837	529,290
GENERAL GOVT SPECIAL PROJECTS	1,207,205	1,011,609	890,777	931,622	40,845
RIVER PRINT	1,404,766	1,436,265	1,463,388	776,434	(686,954)
TOTAL SPENDING BY FUND	5,334,843	4,171,281	4,207,712	4,090,893	(116,819)
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	2,596,525	2,403,244	2,622,288	2,604,457	(17,831)
SERVICES	1,743,477	828,703	675,401	854,512	179,112
MATERIALS AND SUPPLIES	483,526	544,460	560,023	281,924	(278,099)
PROGRAM EXPENSE	493,442	409,681	350,000	350,000	
ADDITIONAL EXPENSES	160	(66,645)			
CAPITAL OUTLAY	17,713	2,952			
OTHER FINANCING USES		48,886			
TOTAL SPENDING BY MAJOR ACCOUNT	5,334,843	4,171,281	4,207,712	4,090,893	(116,819)
<hr/>					
<u>Financing by Major Account</u>					
INTERGOVERNMENTAL REVENUE	88,925		75,140	75,537	397
CHARGES FOR SERVICES	2,614,569	1,746,253	1,717,912	1,044,547	(673,365)
FINE AND FORFEITURE		50,682			
MISCELLANEOUS REVENUE	5,929	1,035			
OTHER FINANCING SOURCES	714,682	742,120	756,113	1,082,972	326,859
TOTAL FINANCING BY MAJOR ACCOUNT	3,424,105	2,540,090	2,549,165	2,203,056	(346,109)
<hr/>					

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,677,343	1,595,990	1,756,073	1,836,389	80,316
SERVICES		990,611	122,157	72,341	525,076	452,735
MATERIALS AND SUPPLIES		54,918	5,260	25,133	21,372	(3,761)
Total Spending by Major Account		2,722,872	1,723,407	1,853,547	2,382,837	529,290
Spending by Accounting Unit						
10015100	HREEO ADMINISTRATION	103,468	117,376	116,849	118,730	1,881
10015200	CONTRACT COMPLIANCE	398,303	326,282	342,556	815,266	472,710
10015300	PROCUREMENT CAS	1,715,495	812,419	928,573	900,327	(28,245)
10015400	HUMAN RIGHTS	505,606	467,330	465,569	498,514	32,945
10015500	HREEO SPECIAL PROJECTS				50,000	50,000
Total Spending by Accounting Unit		2,722,872	1,723,407	1,853,547	2,382,837	529,290

CITY OF SAINT PAUL

Spending Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	518,485	413,308	457,904	500,592	42,688
SERVICES	177,088	83,559	66,465	64,622	(1,843)
MATERIALS AND SUPPLIES	18,030	56,175	16,408	16,408	
PROGRAM EXPENSE	493,442	409,681	350,000	350,000	
ADDITIONAL EXPENSES	160				
OTHER FINANCING USES		48,886			
Total Spending by Major Account	1,207,205	1,011,609	890,777	931,622	40,845
Spending by Accounting Unit					
21115210 PED MINORITY BUSINESS DEVEL	943,430	888,140	756,113	782,972	26,859
21115220 CERT PROGRAM	105,765	65,893	59,524	73,113	13,589
21115405 EQUAL EMPLOYMENT OPPORTUNITY	69,085	31,052	33,134	32,816	(318)
21115410 HUD WORKSHARE AGREEMENT	88,925	26,525	42,006	42,721	715
Total Spending by Accounting Unit	1,207,205	1,011,609	890,777	931,622	40,845

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Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	400,697	393,947	408,311	267,476	(140,835)
SERVICES	575,778	622,987	536,595	264,814	(271,780)
MATERIALS AND SUPPLIES	410,578	483,025	518,482	244,144	(274,338)
ADDITIONAL EXPENSES		(66,645)			
CAPITAL OUTLAY	17,713	2,952			
Total Spending by Major Account	1,404,766	1,436,265	1,463,388	776,434	(686,954)
Spending by Accounting Unit					
61015310 PRINT CENTRAL	1,404,766	1,436,265	1,463,388	776,434	(686,954)
Total Spending by Accounting Unit	1,404,766	1,436,265	1,463,388	776,434	(686,954)

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RIGHTS EQUAL ECON OPP
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44120-0	REGULATORY FEES	26,069	24,268	24,000	24,000	
44150-0	PURCHASING FEES		1,562	3,200	3,200	
44215-0	COPIES	88				
44299-0	OTHER SALES	55	9,105			
44410-0	RECYCLED ITEMS PURCHASING	1,874				
44590-0	MISCELLANEOUS SERVICES	1,087,225				
51175-0	ADMINISTRATION FEE		(40,163)	167,800	167,800	
51210-0	CONTRACTING SERVICES		157,493			
TOTAL FOR CHARGES FOR SERVICES		1,115,311	152,266	195,000	195,000	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	3,974				
55835-0	REFUND FOR PRIOR YEAR OVERPAYM		457			
55845-0	JURY DUTY PAY		54			
TOTAL FOR MISCELLANEOUS REVENUE		3,974	511			
56115-0	INTRA FUND IN TRANSFER	(233,888)				
56240-0	TRANSFER FR ENTERPRISE FUND				300,000	300,000
TOTAL FOR OTHER FINANCING SOURCES		(233,888)			300,000	300,000
TOTAL FOR CITY GENERAL FUND		885,397	152,777	195,000	495,000	300,000

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RIGHTS EQUAL ECON OPP
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43001-0	FEDERAL DIRECT GRANTS			33,134	32,816	(318)
43101-0	FEDERAL GRANT STATE ADMIN	88,925		42,006	42,721	715
TOTAL FOR INTERGOVERNMENTAL REVENUE		88,925		75,140	75,537	397
44590-0	MISCELLANEOUS SERVICES	85,798	31,370			
51210-0	CONTRACTING SERVICES		71,524	59,524	73,113	13,589
TOTAL FOR CHARGES FOR SERVICES		85,798	102,894	59,524	73,113	13,589
53105-0	PENALTY AND FINE		50,682			
TOTAL FOR FINE AND FORFEITURE			50,682			
56115-0	INTRA FUND IN TRANSFER	233,888				
56225-0	TRANSFER FR SPECIAL REVENUE FU	714,682		756,113	782,972	26,859
56240-0	TRANSFER FR ENTERPRISE FUND		742,120			
TOTAL FOR OTHER FINANCING SOURCES		948,570	742,120	756,113	782,972	26,859
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS		1,123,293	895,696	890,777	931,622	40,845

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RIGHTS EQUAL ECON OPP
 Fund: RIVER PRINT

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44245-0	PURCHASING SALES			249,000	129,685	(119,315)
44299-0	OTHER SALES		(4,316)			
44305-0	PAPER SALES RIVERPRINT	115,373	77,551			
44310-0	COPY SERVICE RIVERPRINT	150,266	(469)			
44315-0	PRINTING RIVERPRINT	465,195	63,290	384,771	215,774	(168,997)
44320-0	GRAPHICS RIVERPRINT	(28,719)		34,116	17,973	(16,143)
44325-0	ENVELOPE SALES RIVERPRINT	139,949	24,399	155,057	80,661	(74,396)
44330-0	LABOR CHARGE RIVERPRINT	479,325	1,188,740	540,943	280,566	(260,377)
44335-0	MAILING SERVICES	92,054	130,174	99,501	51,775	(47,726)
44340-0	POSTAGE RIVERPRINT		11,698			
44590-0	MISCELLANEOUS SERVICES	17	26			
TOTAL FOR CHARGES FOR SERVICES		1,413,461	1,491,093	1,463,388	776,434	(686,954)
55815-0	REFUNDS OVERPAYMENTS	1,955	524			
TOTAL FOR MISCELLANEOUS REVENUE		1,955	524			
TOTAL FOR RIVER PRINT		1,415,416	1,491,618	1,463,388	776,434	(686,954)
TOTAL FOR HUMAN RIGHTS EQUAL ECON OPP		3,424,105	2,540,090	2,549,165	2,203,056	(346,109)

CITY OF SAINT PAUL

Financing Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,115,311	152,266	195,000	195,000	
MISCELLANEOUS REVENUE	3,974	511			
OTHER FINANCING SOURCES	(233,888)			300,000	300,000
Total Financing by Major Account	885,397	152,777	195,000	495,000	300,000
Financing by Accounting Unit					
10015100 HREEO ADMINISTRATION		511			
10015200 CONTRACT COMPLIANCE				300,000	300,000
10015300 PROCUREMENT CAS	855,235	127,613	171,000	171,000	
10015400 HUMAN RIGHTS	30,162	24,653	24,000	24,000	
Total Financing by Accounting Unit	885,397	152,777	195,000	495,000	300,000

CITY OF SAINT PAUL
Financing Plan by Department

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Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	88,925		75,140	75,537	397
CHARGES FOR SERVICES	85,798	102,894	59,524	73,113	13,589
FINE AND FORFEITURE		50,682			
OTHER FINANCING SOURCES	948,570	742,120	756,113	782,972	26,859
Total Financing by Major Account	1,123,293	895,696	890,777	931,622	40,845
Financing by Accounting Unit					
21115210 PED MINORITY BUSINESS DEVEL	714,682	792,802	756,113	782,972	26,859
21115220 CERT PROGRAM	285,736	71,524	59,524	73,113	13,589
21115405 EQUAL EMPLOYMENT OPPORTUNITY	33,950	32,300	33,134	32,816	(318)
21115410 HUD WORKSHARE AGREEMENT	88,925	(930)	42,006	42,721	715
Total Financing by Accounting Unit	1,123,293	895,696	890,777	931,622	40,845

CITY OF SAINT PAUL

Financing Plan by Department

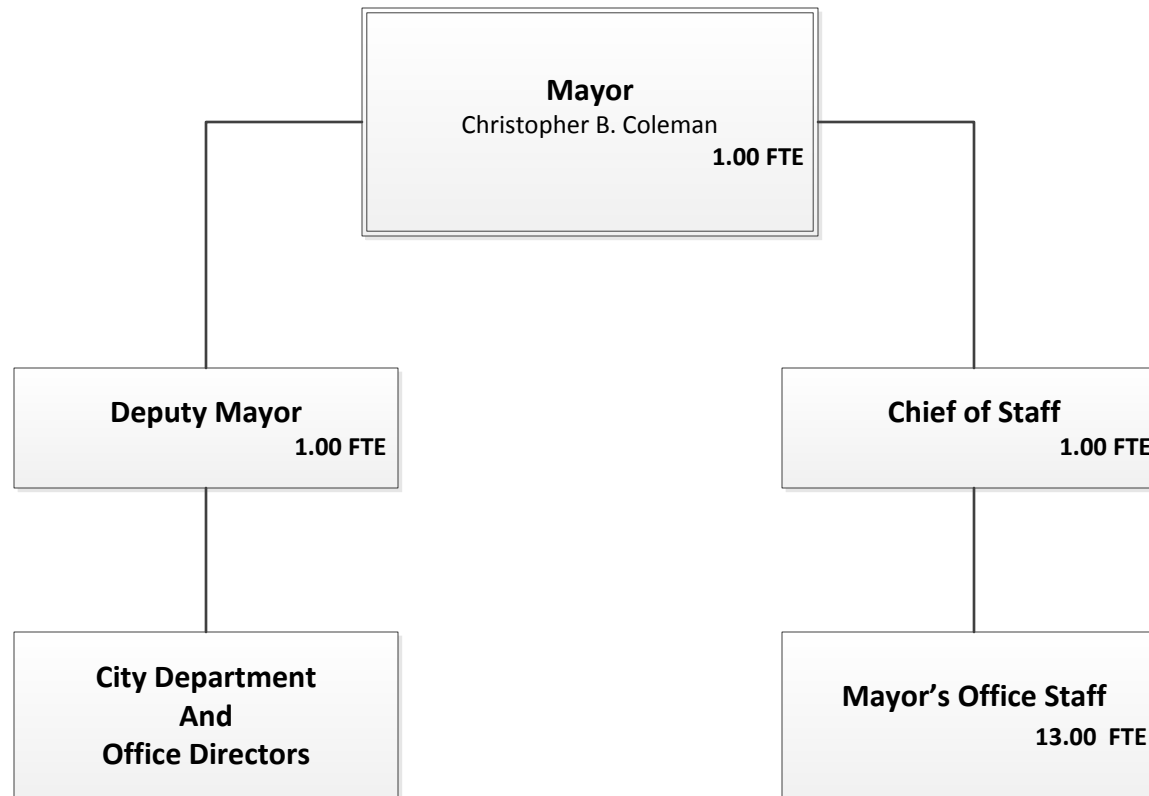
Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: RIVER PRINT

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,413,461	1,491,093	1,463,388	776,434	(686,954)
MISCELLANEOUS REVENUE	1,955	524			
Total Financing by Major Account	1,415,416	1,491,618	1,463,388	776,434	(686,954)
Financing by Accounting Unit					
61015310 PRINT CENTRAL	1,415,416	1,491,618	1,463,388	776,434	(686,954)
Total Financing by Accounting Unit	1,415,416	1,491,618	1,463,388	776,434	(686,954)

Mayor's Office

To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul's residents, businesses and visitors.



(Total 16.00 FTE)

2016 Adopted Budget

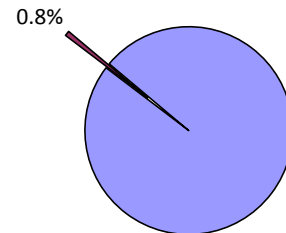
Mayor's Office

Department Description:

The mission of the Mayor's Office is to make Saint Paul the Most Livable City in America through excellent constituent service, communications and outreach, innovative initiatives, and strong intergovernmental relations. The Mayor's Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides effective and timely constituent service to all Saint Paul residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

Mayor's Office Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$1,879,710
- Total Special Fund Budget: \$492,196
- Total FTEs: 16.00
- Minnesota's Capital City has a population of approximately 297,640.
- Saint Paul is Minnesota's second most populous city.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The MN Wild's "Stadium Experience" ranks 2nd out of 122 major league sports teams.
- The City has 52,000+ theater seats, 3 world class museums & vibrant grass roots arts.

Department Goals

- Ready for School, Ready for Life - Strive to eliminate the achievement gap by ensuring that learning opportunities are accessible for all and quality-driven.
- Safe Streets, Safe Homes - Increase public safety by fostering a strong sense of community and confidence in our world-class public safety system.
- Expanding Economic Opportunity - Build our economic future on a strong foundation.
- Quality Way of Life - Saint Paul will set high standards for healthy urban living.

Recent Accomplishments

- Lowertown Ballpark has opened to the public and is one of the most environmentally-friendly professional sports facilities in the country.
- In its first year, Arlington Hills Community Center saw an 85 percent increase in library circulation, and more than 2,000 new library cards were registered.
- The Right Track program is booming, with more than 600 young people working in internships this summer alone across more than 100 worksites in a variety of industries.
- Finalized the plan for Great River Passage, the city's long-term vision for the Mississippi riverfront.
- Hired the first EMS Academy graduate into the Saint Paul Fire Department.

2016 Adopted Budget

Mayor's Office

Fiscal Summary

	2014 Actuals	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	1,405,712	1,822,069	1,879,710	57,641	3.2%	14.17	14.17
200: City Grants	516,937	468,646	472,196	3,550	0.8%	1.83	1.83
211: General Government Special Projects	-	20,000	20,000	-	0.0%	-	-
Total	1,922,649	2,310,715	2,371,906	61,191	2.6%	16.00	16.00
Financing							
100: General Fund	105,422	216,413	202,863	(13,550)	-6.3%		
200: City Grants	403,292	468,646	472,196	3,550	0.8%		
211: General Government Special Projects	-	20,000	20,000	-	0.0%		
Total	508,714	705,059	695,059	(10,000)	-1.4%		

Budget Changes Summary

Spending changes in the Mayor's Office's 2016 budget are due to current service level updates, including inflationary adjustments and a small revenue adjustment.

100: General Fund**Mayor's Office**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		57,641	(13,550)	-
	Subtotal:	<u>57,641</u>	<u>(13,550)</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>57,641</u></u>	<u><u>(13,550)</u></u>	<u><u>-</u></u>

200: City Grants**Mayor's Office**

The Mayor's Office City Grants fund includes grants for energy and education initiatives lead by Mayor's Office Staff.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		3,550	3,350	-
	Subtotal:	<u>3,550</u>	<u>3,350</u>	<u>-</u>
Fund 200 Budget Changes Total		<u><u>3,550</u></u>	<u><u>3,350</u></u>	<u><u>-</u></u>

211: General Government Special Projects

Mayor's Office

This Special Revenue fund is used for special initiatives.

		Change from 2015 Adopted		
		Spending	Financing	FTE
No Changes from 2015 Adopted Budget		-	-	-
	Subtotal:	-	-	-
Fund 211 Budget Changes Total		-	-	-

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

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Department: MAYOR

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	1,307,626	1,405,712	1,822,069	1,879,710	57,641
CITY GRANTS	590,339	516,937	468,646	472,196	3,550
GENERAL GOVT SPECIAL PROJECTS			20,000	20,000	
TOTAL SPENDING BY FUND	1,897,965	1,922,649	2,310,715	2,371,906	61,191
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	1,686,680	1,790,972	2,079,652	2,148,568	68,916
SERVICES	106,321	92,659	204,239	196,514	(7,725)
MATERIALS AND SUPPLIES	34,696	33,174	26,824	26,824	
ADDITIONAL EXPENSES	50,724	(6)			
CAPITAL OUTLAY		5,850			
OTHER FINANCING USES	19,545				
TOTAL SPENDING BY MAJOR ACCOUNT	1,897,965	1,922,649	2,310,715	2,371,906	61,191
<hr/>					
<u>Financing by Major Account</u>					
INTERGOVERNMENTAL REVENUE	355,297	196,362	263,666	263,666	
MISCELLANEOUS REVENUE	214,756	206,930	224,980	214,980	(10,000)
OTHER FINANCING SOURCES	110,412	105,422	216,413	216,413	
TOTAL FINANCING BY MAJOR ACCOUNT	680,466	508,714	705,059	695,059	(10,000)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **MAYOR**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,228,626	1,333,601	1,649,185	1,713,430	64,245
SERVICES		48,223	43,563	154,535	147,931	(6,604)
MATERIALS AND SUPPLIES		30,777	28,548	18,349	18,349	
Total Spending by Major Account		1,307,626	1,405,712	1,822,069	1,879,710	57,641
Spending by Accounting Unit						
10011100	MAYORS OFFICE	1,307,626	1,405,712	1,822,069	1,879,710	57,641
Total Spending by Accounting Unit		1,307,626	1,405,712	1,822,069	1,879,710	57,641

CITY OF SAINT PAUL
Spending Plan by Department

Department: MAYOR
Fund: CITY GRANTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		458,054	457,371	430,467	435,138	4,671
SERVICES		58,097	49,096	35,204	34,083	(1,121)
MATERIALS AND SUPPLIES		3,919	4,626	2,975	2,975	
ADDITIONAL EXPENSES		50,724	(6)			
CAPITAL OUTLAY			5,850			
OTHER FINANCING USES		19,545				
Total Spending by Major Account		590,339	516,937	468,646	472,196	3,550
Spending by Accounting Unit						
20011800	EDUCATION INITIATIVE	521,644	503,545	468,646	472,196	3,550
20011810	ENERGY INITIATIVES	68,695	13,391			
Total Spending by Accounting Unit		590,339	516,937	468,646	472,196	3,550

CITY OF SAINT PAUL
Spending Plan by Department

Department: **MAYOR**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES				14,500	14,500	
MATERIALS AND SUPPLIES				5,500	5,500	
Total Spending by Major Account				20,000	20,000	
Spending by Accounting Unit						
21111200	MAYORS SPECIAL EVENTS			20,000	20,000	
Total Spending by Accounting Unit				20,000	20,000	

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
56225-0	TRANSFER FR SPECIAL REVENUE FU			141,413	127,863	(13,550)
56240-0	TRANSFER FR ENTERPRISE FUND			75,000	75,000	
56245-0	TRANSFER FR INTERNAL SERVICE F	105,422	105,422			
TOTAL FOR OTHER FINANCING SOURCES		105,422	105,422	216,413	202,863	(13,550)
TOTAL FOR CITY GENERAL FUND		105,422	105,422	216,413	202,863	(13,550)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: CITY GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43001-0	FEDERAL DIRECT GRANTS	261,401	168,114	263,666	263,666	
43101-0	FEDERAL GRANT STATE ADMIN	62,050				
43401-0	STATE GRANTS		5,850			
43910-0	SP PUBLIC SCHOOLS		22,398			
43999-0	OTHER GRANT HISTORY	31,846				
TOTAL FOR INTERGOVERNMENTAL REVENUE		355,297	196,362	263,666	263,666	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	71,356	67,290	109,980	109,980	
55520-0	OTHER AGENCY SHARE OF COST		4,000			
55550-0	PRIVATE GRANTS	140,000	135,640	95,000	85,000	(10,000)
55915-0	OTHER MISC REVENUE	3,400				
TOTAL FOR MISCELLANEOUS REVENUE		214,756	206,930	204,980	194,980	(10,000)
56115-0	INTRA FUND IN TRANSFER	4,990				
56225-0	TRANSFER FR SPECIAL REVENUE FU				13,550	13,550
TOTAL FOR OTHER FINANCING SOURCES		4,990			13,550	13,550
TOTAL FOR CITY GRANTS		575,044	403,292	468,646	472,196	3,550

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: MAYOR

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
55505-0	OUTSIDE CONTRIBUTION DONATIONS			20,000	20,000	
TOTAL FOR MISCELLANEOUS REVENUE				20,000	20,000	
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS				20,000	20,000	
TOTAL FOR MAYOR		680,466	508,714	705,059	695,059	(10,000)

CITY OF SAINT PAUL
Financing Plan by Department

214

Department: **MAYOR**
Fund: **CITY GENERAL FUND**

Budget Year: 2016

**Change From
2015
Adopted**

**2013
Actuals**

**2014
Actuals**

**2015
Adopted**

**2016
Adopted**

Financing by Major Account

OTHER FINANCING SOURCES

105,422

105,422

216,413

202,863

(13,550)

Total Financing by Major Account

105,422

105,422

216,413

202,863

(13,550)

Financing by Accounting Unit

10011100 MAYORS OFFICE

105,422

105,422

216,413

202,863

(13,550)

Total Financing by Accounting Unit

105,422

105,422

216,413

202,863

(13,550)

CITY OF SAINT PAUL

Financing Plan by Department

Department: MAYOR
Fund: CITY GRANTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		355,297	196,362	263,666	263,666	
MISCELLANEOUS REVENUE		214,756	206,930	204,980	194,980	(10,000)
OTHER FINANCING SOURCES		4,990			13,550	13,550
Total Financing by Major Account		575,044	403,292	468,646	472,196	3,550
Financing by Accounting Unit						
20011800	EDUCATION INITIATIVE	512,993	381,802	468,646	472,196	3,550
20011810	ENERGY INITIATIVES	62,050	21,490			
Total Financing by Accounting Unit		575,044	403,292	468,646	472,196	3,550

CITY OF SAINT PAUL
Financing Plan by Department

216

Department: **MAYOR**

Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: 2016

**Change From
2015
Adopted**

**2013
Actuals**

**2014
Actuals**

**2015
Adopted**

**2016
Adopted**

Financing by Major Account

MISCELLANEOUS REVENUE

20,000

20,000

Total Financing by Major Account

20,000

20,000

Financing by Accounting Unit

21111200 MAYORS SPECIAL EVENTS

20,000

20,000

Total Financing by Accounting Unit

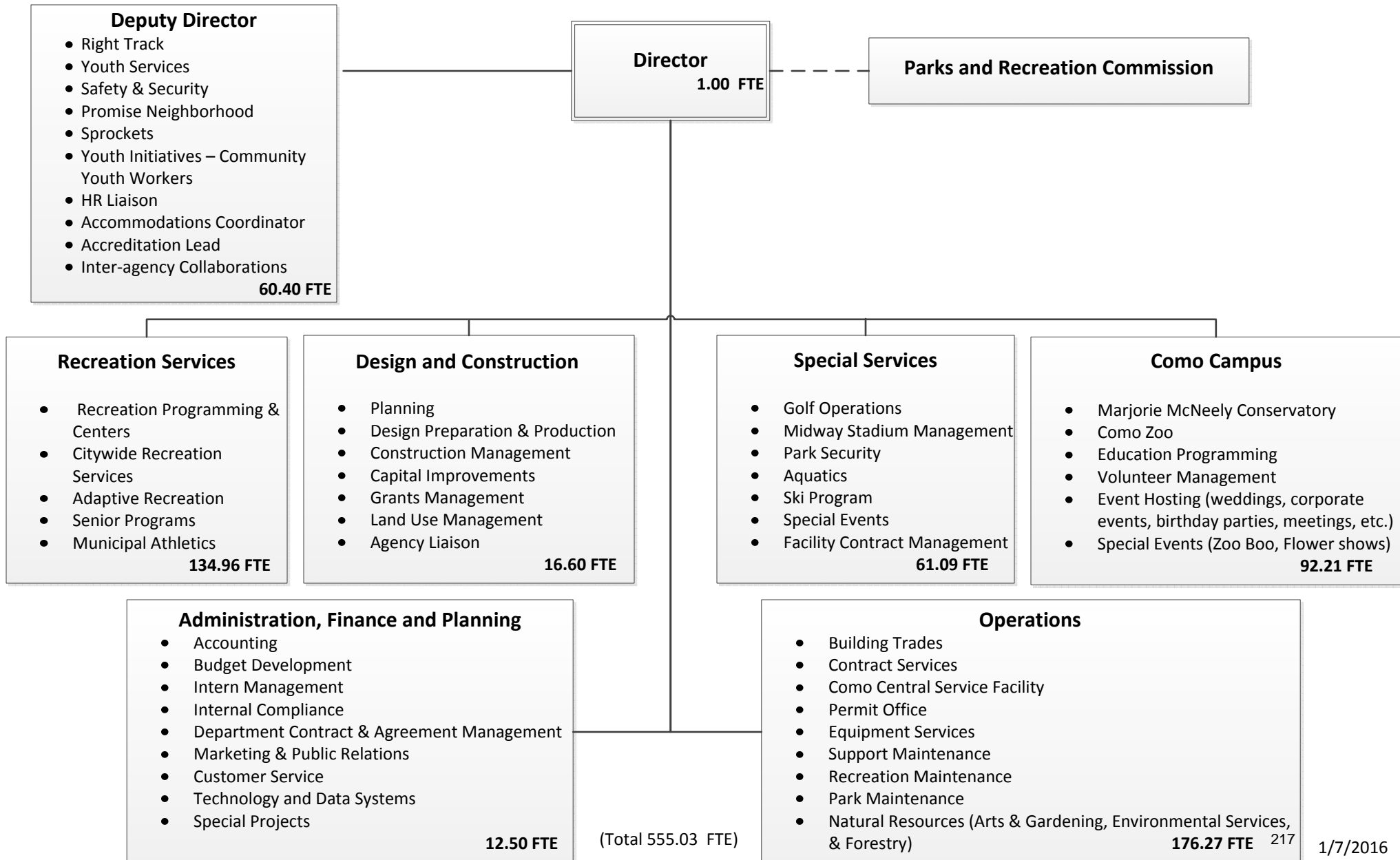
20,000

20,000

Parks and Recreation

Mission: To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.

Vision: Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by: Responding creatively to change, innovating with every decision, and connecting the entire city.

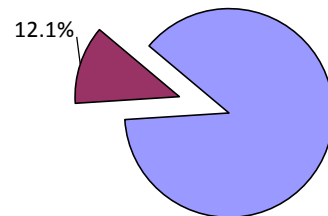


2016 Adopted Budget Parks and Recreation

Department Description:

Saint Paul Parks and Recreation, The Trust for Public Land's 2015 #1 Park System in America, is a nationally accredited and gold medal award-winning organization that manages 179 parks and open spaces, AZA-accredited Como Park Zoo and Conservatory, 25 city-operated recreation centers, more than 100 miles of trails, an indoor and two outdoor aquatic facilities, a public beach, a variety of premium sports facilities, municipal golf courses, and Great River Passage – which is the new identity for all proposed public development along Saint Paul's more than 17 miles of Mississippi riverfront.

Parks and Recreation's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$29,334,576
- Total Special Fund Budget: \$29,301,935
- Total FTEs: 555.03
- Nationally accredited Parks and Recreation agency and AZA accredited Zoo
- Host more than 14 million visitors annually at parks and facilities
- Offer more than 3,600 classes and activities annually
- Volunteers contribute more than 100,000 hours each year
- Issue more than 1,500 picnic and park-use permits each year
- Partner with more than 115 different non-city agencies

Department Goals

- Promote active lifestyles
- Create and maintain vibrant places
- Create, maintain and protect a vital environment

Recent Accomplishments

- Named #1 Park System in America by the Trust for Public Land
- \$63M CHS Field project was completed and hosted its first St. Paul Saints game in May 2015
- Over 700 youth were placed in jobs through the Right Track program with the help of 80+ partners
- Completed the new 42-acre Troutbrook Nature Sanctuary
- Began construction on the \$6M makeover of Palace Recreation Center
- Launched new free Fitness in the Parks health series that pairs local health businesses with residents looking to recreate in outdoor park spaces
- Launched new mobile website to help resident find park amenities and events based on current location
- Following a lengthy community feedback process, Como Dockside was selected as the new management partner for the Como Lakeside Pavilion, which brings a new full service restaurant and music venue, as well as new capital investment in the facility

2016 Adopted Budget

Parks and Recreation

Fiscal Summary

	<u>2014 Actual</u>	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Adopted FTE</u>
Spending							
100: General Fund	26,654,617	28,023,809	29,334,576	1,310,767	4.7%	306.30	306.65
200: City Grants	2,793,872	3,075,774	3,045,458	(30,316)	-1.0%	58.10	57.10
228: Charitable Gambling	47,432	25,000	25,000	-	0.0%	-	-
230: Right-of-Way Maintenance	5,012,505	4,828,081	4,829,777	1,696	0.0%	41.20	41.20
260: Parks and Rec Special Projects	5,113,855	5,066,562	4,529,458	(537,104)	-10.6%	28.44	28.14
261: Como Campus	5,581,156	5,897,803	5,998,885	101,082	1.7%	55.45	55.45
262: Parkland Replacement	1,353	200,000	200,000	-	0.0%	-	-
263: Lowertown Ballpark	-	-	695,570	695,570	-	-	-
560: Parks Memorials	174	2,000	2,000	-	0.0%	-	-
660: Parks Special Services	4,093,026	4,063,473	3,949,397	(114,076)	-2.8%	25.89	27.09
760: Parks Supply and Maintenance	4,354,107	5,813,420	6,026,390	212,970	3.7%	39.10	39.40
Total	53,652,097	56,995,922	58,636,511	1,640,589	2.9%	554.48	555.03
Financing							
100: General Fund	2,599,804	3,150,143	3,427,352	277,209	8.8%		
200: City Grants	2,948,043	3,075,774	3,045,458	(30,316)	-1.0%		
228: Charitable Gambling	(34,529)	25,000	25,000	-	0.0%		
230: Right-of-Way Maintenance	4,410,708	4,828,081	4,829,777	1,696	0.0%		
260: Parks and Rec Special Projects	4,039,706	5,066,562	4,529,458	(537,104)	-10.6%		
261: Como Campus	5,408,894	5,897,803	5,998,885	101,082	1.7%		
262: Parkland Replacement	(557,562)	200,000	200,000	-	0.0%		
263: Lowertown Ballpark	-	-	695,570	695,570	-		
560: Parks Memorials	(80,426)	2,000	2,000	-	0.0%		
660: Parks Special Services	2,858,438	4,063,473	3,949,397	(114,076)	-2.8%		
760: Parks Supply and Maintenance	4,325,295	5,813,420	6,026,390	212,970	3.7%		
Total	25,918,371	32,122,256	32,729,287	607,031	1.9%		

Budget Changes Summary

Resources in Parks have been added in several areas to support department priorities. Staffing, overhead and utilities have been added for the expanded Palace Rec Center and to maintain medians along the Green Line. New appropriations are also included to advance efforts on the development of the Great River Passage. Several parks fees were reviewed for possible increases to cover associated expenses, including aquatic fees and fees associated with road races and fun runs. In the adopted budget, personnel adjustments were made to reallocate existing resources. Included among these changes were the elimination of a customer service rep and part-time accounting technicians in order to fund 2.0 new Office Assistant positions. While there was no increase in spending, the General Fund did see an increase of 0.53 FTE. There was also an increase in the Youthprise program.

100: General Fund

Parks and Recreation

	Change from 2015 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	471,683	-	-
Subtotal:	471,683	-	-

Mayor's Proposed Changes

Palace Rec Center

The remodel of Palace Recreation Center was approved through the CIB process during the 2014-2015 appropriation cycle and is scheduled to reopen in 2016. The newly remodeled building will have a 35% increase in square footage and new dedicated spaces for teens and the Rec. Check program. As such, staffing levels will increase to provide greater building support and maintenance.

Community Rec Leader	43,415	-	1.00
Parks Worker	28,285	-	0.50
Pipefitter	38,038	-	0.25
Non-personnel increases	57,918	-	
Subtotal:	167,656	-	1.75

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Light Rail Median Maintenance				
With the addition of the light rail transit Green Line to the City's transit network comes the new obligation of maintaining the median along the line. Ongoing resources for staff, training and materials have been added to the General Fund to meet this obligation.				
Staff resources		176,976	-	1.70
Plant materials and training for staff		119,211	-	-
	Subtotal:	296,187	-	1.70
Great River Passage				
The City has secured a State of MN Legacy grant, which will provide \$150,000 each of the next two years to help support the development of the Great River Passage, which is envisioned as a consolidation of seventeen miles of parklands along the Mississippi River into a single, integrated riverfront park system. The grant requires a city match of \$150,000 bringing total investment to \$300,000 in 2016.				
Grant matching resources		150,000		
	Subtotal:	150,000	-	-
Revenue Increases				
Parks continues to work to keep programs accessible to the public, while also maintaining quality services and facilities. Fees were reviewed in consideration of both costs required to provide the service and Saint Paul's fees relative to other comparable parks systems in the region. Budgeted fee adjustments include increases to daily admission fees at city aquatic facilities and fees to offset the cost of hosting road races and fun runs. In both cases, the increased fees remain competitive with those of neighboring communities. To help mitigate the impact of the aquatic fee increase, a fee waiver program is being fully implemented to ensure broad access throughout the community.				
Aquatics admission fee (\$1 per day)			82,029	-
Walk/Run participant fee			103,218	-
Aquatic fee assistance		25,000	25,000	-
	Subtotal:	25,000	210,247	-

Resource Realignment

Several resource realignments are included in the proposed budget that impact budgeted FTE counts. A position that was formerly budgeted in the grant fund shifts to the general fund to more accurately align with reporting requirements. An equivalent amount of costs are still billed back to the grant fund. Also, budget authority is adjusted from staffing to non-personnel costs to more accurately reflect historical spending patterns. Neither of these changes are expected to impact service levels.

Transfer from Right Track Program	60,579	-	1.00
Resource reallocation - staff reduction	(127,056)	-	(5.33)
Resource reallocation - increase in non-personnel costs	127,056	-	-
Subtotal:	60,579	-	(4.33)

Lowertown Ballpark Loan Repayment

Part of the financing package for CHS Field in Lowertown included a partially-forgivable loan from the State of MN Department of Employment and Economic Development. This payment is booked as a transfer to new Special Fund 263: Lowertown Ballpark, which handles all revenues and payments related to the ballpark.

DEED loan repayment	57,700	-	-
Subtotal:	57,700	-	-

Adopted Changes**Staff Adjustments**

Small staff adjustments were made in several areas to free up resources for additional support staff. Resources from other funds were transferred to this fund to support the spending. Total staffing for this fund is increased by 1.23 FTE.

Staff changes	66,962	66,962	1.23
Subtotal:	66,962	66,962	1.23

YouthBank

This investment will allow the Saint Paul Youth Commission and Youthprise to establish YouthBank Saint Paul. This funding will allow a dollar-for-dollar match through Youthprise to support youth-directed community projects.

YouthBank	15,000	-	-
Subtotal:	15,000	-	-

Fund 100 Budget Changes Total

1,310,767	277,209	0.35
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200: City Grants**Parks and Recreation**

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include Right Track Program (formerly Youth Job Corp), Como Circulator, regional park maintenance, and arts and gardening grants.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	71,406	10,827	-
Subtotal:	71,406	10,827	-

Mayor's Proposed Changes**Grants**

Two significant changes are included in the City Grants budget: A grant from the Wallace Foundation is reducing from \$247,143 to \$50,000, and the city is receiving a new MN Legacy Grant to help develop the Great River Passage. The shift of staff to the General Fund as referenced above is also included among the changes from 2015.

Wallace Foundation Grant	(197,143)	(197,143)	
MN Legacy Grant - Great River Passage	150,000	150,000	
Transfer to General Fund	(60,579)		(1.00)
Subtotal:	(107,722)	(47,143)	(1.00)

Adopted Changes**Blooming Saint Paul**

The Parks Arts and Gardening unit maintains flowers in hanging baskets throughout the city during the summer months. Additional resources are required to continue the program at the desired level.

Hanging Baskets	6,000	6,000	-
Subtotal:	6,000	6,000	-
Fund 200 Budget Changes Total	(30,316)	(30,316)	(1.00)

228: Charitable Gambling**Parks and Recreation**

This fund tracks proceeds received and expenses incurred in providing fee assistance support to youth programs.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2015 Adopted Budget	-	-	-
Subtotal:	-	-	-
Fund 228 Budget Changes Total	-	-	-

230: Right-of-Way Maintenance**Parks and Recreation**

Costs associated with maintaining the public right-of-way, including street tree trimming, and median and trail maintenance are budgeted in the Right-of-Way (ROW) Maintenance fund.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	1,696	1,696	-
Subtotal:	1,696	1,696	-
Fund 230 Budget Changes Total	1,696	1,696	-

260: Parks and Rec Special Projects**Parks and Recreation**

The Parks and Recreation Special Projects fund includes fee supported recreation programs.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		24,546	24,546	-
	Subtotal:	<u>24,546</u>	<u>24,546</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
CHS Field				
The ballpark debt payment and revenues move to a new, dedicated fund to meet financial reporting requirements. 2015 resources are eliminated below and 2016 resources are reflected in Fund 263.				
CHS Field debt service adjustment		(561,650)	(561,650)	
	Subtotal:	<u>(561,650)</u>	<u>(561,650)</u>	<u>-</u>
<u>Adopted Changes</u>				
Staff Adjustments				
Small staff adjustments were made in several areas to free up resources for additional support staff. While, there is no net spending change, total staffing count is reduced by 0.3 FTE.				
Cost reallocation		-	-	(0.30)
	Subtotal:	<u>-</u>	<u>-</u>	<u>(0.30)</u>
Fund 260 Budget Changes Total		<u>(537,104)</u>	<u>(537,104)</u>	<u>(0.30)</u>

261: Como Campus**Parks and Recreation**

This fund includes operating costs for Como Zoo and Conservatory.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	101,082	101,082	-
Fund 261 Budget Changes Total	<u>101,082</u>	<u>101,082</u>	<u>-</u>

262: Parkland Replacement**Parks and Recreation**

This fund accounts for Parkland Easement revenues from outside agencies and the tracking of land purchases as well as any use or funding restrictions that may be associated with specific land parcels.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2015 Adopted Budget	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Fund 262 Budget Changes Total	<u>-</u>	<u>-</u>	<u>-</u>

263: Lowertown Ballpark**Parks and Recreation**

This fund accounts for the City's operating and maintenance obligations related to the new baseball stadium in Lowertown.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Mayor's Proposed Changes</u>				
Ballpark - Specific Expenses				
As part of the financing package for CHS Field, the City has multiple dedicated revenue sources from within the ballpark and debt service expenses, which are required to be financially segregated for reporting purposes. Due to this requirement, these costs are moving from Fund 260. Included below are the obligated 2016 expenses for debt service and loan repayments.				
Debt Service		637,870	637,870	-
DEED loan repayment		57,700	57,700	-
	Subtotal:	695,570	695,570	-
Fund 263 Budget Changes Total		695,570	695,570	-

560: Parks Memorials**Parks and Recreation**

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2015 Adopted Budget				
	Subtotal:	-	-	-
Fund 560 Budget Changes Total		-	-	-

660: Parks Special Services**Parks and Recreation**

Operating budgets for the City's golf courses still under City management, winter ski program, concessions, and citywide special events reside in the Parks Special Services fund.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		87,074	87,074	-
	Subtotal:	87,074	87,074	-
<u>Mayor's Proposed Changes</u>				
Golf Debt				
The proposed budget utilizes one-time revenue to defease outstanding debt on Highland National Golf Course, which will eliminate annual payments totaling \$564,000. This reduces costs in both the general fund (\$200,000) and the Parks Special Services fund (\$364,000), which will greatly improve the fund's financial stability.				
	Debt Service	(364,150)	(364,150)	-
	Subtotal:	(364,150)	(364,150)	-
Pool Concessions				
Parks has adjusted revenue and expenditure expectations in the aquatics area to more accurately reflect historical performance in pool operations. The increased staffing reflects recognizing more seasonal help needed at the pools.				
	Pool concessions	163,000	163,000	1.20
	Subtotal:	163,000	163,000	1.20
Fund 660 Budget Changes Total		<u>(114,076)</u>	<u>(114,076)</u>	<u>1.20</u>

760: Parks Supply and Maintenance**Parks and Recreation**

This fund is responsible for summary nuisance abatement (e.g., sidewalk snow removal, grass mowing, trash hauling, etc.) when property owners fail to comply with city codes. Costs for grounds maintenance on Planning and Economic Development owned property, Forestry support, landscape design for capital projects and the Parks fleet and equipment storeroom are also budgeted in this fund.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		152,467	152,467	0.10
	Subtotal:	152,467	152,467	0.10
<u>Mayor's Proposed Changes</u>				
Landscape Design				
Parks has an increased need for design work related to capital projects. As a result, there is an added 0.6 FTE for landscape design, where the costs are billed to capital project accounts.				
Staffing adjustments		60,503	60,503	0.60
	Subtotal:	60,503	60,503	0.60
<u>Adopted Changes</u>				
Staff Adjustments				
Small staff adjustments were made in several areas to free up resources for additional support staff. While, there is no net spending change, total staffing in this fund is reduced by 0.4 FTE. These resources are transferred to the General Fund to help fund new support staff.				
Cost reallocation		-	-	(0.40)
	Subtotal:	-	-	(0.40)
Fund 760 Budget Changes Total		212,970	212,970	0.30

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: PARKS AND RECREATON

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Fund					
CITY GENERAL FUND	26,864,199	26,654,617	28,023,809	29,334,576	1,310,768
CITY GRANTS	2,722,341	2,793,872	3,075,774	3,045,458	(30,315)
CHARITABLE GAMBLING	104,292	47,432	25,000	25,000	-
RIGHT OF WAY MAINTENANCE	4,889,864	5,012,505	4,828,081	4,829,777	1,696
PARKS AND REC SPECIAL PROJECTS	5,004,275	5,113,855	5,066,562	4,529,458	(537,104)
COMO CAMPUS	5,862,174	5,581,156	5,897,803	5,998,885	101,082
PARKLAND REPLACEMENT	272,959	1,353	200,000	200,000	-
LOWERTOWN BALLPARK	-	-	-	695,570	695,570
PARKS MEMORIALS	-	174	2,000	2,000	-
PARKS SPECIAL SERVICES	5,503,250	4,093,026	4,063,473	3,949,397	(114,076)
PARKS SUPPLY AND MAINTENANCE	4,275,192	4,354,107	5,813,420	6,026,390	212,970
TOTAL SPENDING BY FUND	55,498,546	53,652,097	56,995,921	58,636,511	1,640,590
Spending by Major Account					
EMPLOYEE EXPENSE	33,157,934	33,361,633	35,296,584	36,799,333	1,502,749
SERVICES	9,359,095	8,636,612	7,850,179	8,063,016	212,837
MATERIALS AND SUPPLIES	7,099,518	6,519,756	6,555,689	6,614,771	59,082
ADDITIONAL EXPENSES	43,455	53,605	623,850	761,150	137,300
CAPITAL OUTLAY	551,077	663,827	890,331	990,331	100,000
DEBT SERVICE	266,162	255,527	640,687	698,387	57,700
OTHER FINANCING USES	5,021,306	4,161,137	5,138,602	4,709,524	(429,078)
TOTAL SPENDING BY MAJOR ACCOUNT	55,498,546	53,652,097	56,995,921	58,636,511	1,640,590
Financing by Major Account					
TAXES	12,142	11,724	20,000	20,000	-
INTERGOVERNMENTAL REVENUE	2,759,659	2,909,562	3,051,815	3,206,943	155,128
CHARGES FOR SERVICES	14,170,063	12,311,835	14,424,020	14,881,603	457,583
ASSESSMENTS	4,126,063	4,405,708	4,628,445	4,630,142	1,697
INVESTMENT EARNINGS	(2,980)	94,836	2,000	2,000	-
MISCELLANEOUS REVENUE	3,282,502	3,383,669	3,626,800	3,579,947	(46,853)
OTHER FINANCING SOURCES	5,394,889	5,081,102	6,369,175	6,408,655	39,480
TOTAL FINANCING BY MAJOR ACCOUNT	29,742,338	28,198,437	32,122,255	32,729,287	²³¹ 607,031

CITY OF SAINT PAUL

Spending Plan by Department

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Department: **PARKS AND RECREATION**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		18,660,202	18,945,708	20,513,247	21,559,477	1,046,231
SERVICES		3,911,586	3,356,037	3,446,315	3,692,992	246,677
MATERIALS AND SUPPLIES		3,854,305	3,927,500	3,428,662	3,584,494	155,832
ADDITIONAL EXPENSES		19,637	19,094	62,200	62,000	(200)
CAPITAL OUTLAY		135,544	155,860	282,749	282,749	
DEBT SERVICE		7,382	7,156	66,937	66,937	
OTHER FINANCING USES		275,543	243,261	223,699	85,927	(137,772)
Total Spending by Major Account		26,864,199	26,654,617	28,023,809	29,334,576	1,310,768
Spending by Accounting Unit						
10041100	PARKS AND REC ADMINISTRATION	2,161,147	2,062,406	2,394,901	2,499,800	104,899
10041101	PARK COMMISSION	5,947	4,179	5,043	5,043	
10041102	PARKS AND REC SUPPORT SERVICES	250,189	388,045	638,917	687,097	48,180
10041103	WINTER ACTIVITY BRIGHT LITES	80,000	85,085	100,000	100,000	
10041104	RICE ARLINGTON DOME SUBSIDY	200,000	206,299	200,000		(200,000)
10041105	PARKS AND REC UTILITIES	3,070,036	3,038,497	2,975,452	2,921,331	(54,121)
10041106	WELLSTONE CENTER SHARED COSTS	286,157	321,033	320,164	320,164	
10041110	PARK SECURITY	136,398	92,088	147,624	153,996	6,372
10041111	PARKS SAFETY	79,812	177,226	101,468	104,663	3,195
10041199	GF PARKS AND REC HISTORY	1,014,974	321,685	12,226	12,226	
10041200	COMO CONSERVATORY	595,878	638,576	637,056	665,575	28,520
10041201	COMO CIRCULATOR	292		111,000	111,000	
10041202	COMO ZOO	1,484,867	1,670,743	1,568,400	1,638,399	69,999
10041203	COMO PK ZOO AND CONSER CAMPUS	730,889	876,371	894,540	943,011	48,470
10041300	DESIGN CENTER	339,923	165,434	228,651	228,651	
10041400	PARKS AND REC BLDG MAINT	2,199,531	2,314,424	2,410,418	2,746,550	336,131
10041401	ZOO AND CONSERVATORY HEATING	471,115	535,356	502,752	514,419	11,667
10041402	PARKS GROUND MAINTENANCE	1,967,396	1,824,650	1,693,895	1,803,497	109,602
10041403	PARKS PERMITS MANAGEMENT	138,766	34,589	155,127	172,521	17,394
10041404	SMALL SPECIALIZED EQUIP MNCTE	994,268	961,550	886,639	921,565	34,926
10041405	PARKS AND REC MNTCE SUPPORT	925,732	831,935	842,436	881,877	39,441
10041406	REC CTR CUSTODIAL AND MAINT	1,600,734	1,589,538	1,723,696	1,740,509	16,813
10041407	TREE MAINTENANCE	203,371	165,062	270,631	277,438	6,806
10041408	CITY PARKS TREE MAINTENANCE	223,687	129,678	345,027	348,148	3,122
10041409	ENVIRONMENTAL PLANNING	107,217	98,020	109,760	115,673	5,913
10041420	HARRIET ISLAND SUBSIDY	207,687	254,769	270,025	286,382	16,357
10041500	RECREATION ADMIN AND SUPPORT	742,326	561,132	566,014	572,040	6,025
10041501	SOUTH SERVICE AREA	1,151,795	1,592,365	1,785,425	1,814,299	28,874
10041502	NORTH SERVICE AREA	1,558,904	2,309,369	2,988,378	1,855,748	(1,132,630)
10041503	CITYWIDE TEAM	656,163	654,597	545,639	492,788	(52,851)
10041504	SENIOR CITIZEN PROGRAMS	142,548	109,807	145,022	58,473	(86,550)
10041505	ADAPTIVE PROGRAMS	218,071	229,828	232,467	251,546	19,079
10041506	MUNI ATHLETIC PROGRAMS	420,158	369,984	382,855	518,570	135,715
10041507	REC CHECK PROGRAM	138,715	86,825	155,728	174,991	19,263
10041509	NORTHWEST RECREATION AREA-GF				1,498,308	1,498,308
10041610	SKI	235,153	168,887	196,501	200,021	3,520
10041615	MIDWAY STADIUM	50,923	51,000	125,075	182,775	57,700
10041620	SEASONAL SWIMNG BEACHES POOLS	1,151,853	899,069	790,077	785,476	(4,601)
10041625	OXFORD INDOOR SWIMMING POOL	921,573	834,519	564,779	580,009	15,229
10041700	GREAT RIVER PASSAGE				150,000	150,000
Total Spending by Accounting Unit		26,864,199	26,654,617	28,023,809	29,334,576	1,310,768

CITY OF SAINT PAUL

Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **CITY GRANTS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,246,364	1,343,560	1,535,718	1,497,730	(37,987)
SERVICES		1,199,430	1,072,810	771,210	940,133	168,923
MATERIALS AND SUPPLIES		244,935	205,263	670,110	461,747	(208,363)
ADDITIONAL EXPENSES		541				
CAPITAL OUTLAY		72	84,502			
OTHER FINANCING USES		31,000	87,736	98,736	145,848	47,112
Total Spending by Major Account		2,722,341	2,793,872	3,075,774	3,045,458	(30,315)
Spending by Accounting Unit						
20041801	YOUTH JOB CORP	913,610	937,970	1,082,622	1,081,353	(1,268)
20041810	COMO BUS CIRCULATOR	393,425	335,649	100,000	100,000	
20041815	COMO CAMPUS GRANTS	473,521	655,380	859,849	868,427	8,578
20041822	PARKS ENVIRONMENTAL GRANTS	351,421	356,460	330,701	329,960	(741)
20041823	ARTS AND LEARNING GRANT	70,211				
20041830	MARDAG FOUNDATION PARKS	15,000		20,000	20,000	
20041831	ST PAUL FOUNDATION PARKS	44,934	35,377	50,000	50,000	
20041832	WALLACE FOUNDATION PARKS	186,418	228,092	247,143	50,000	(197,143)
20041833	BIGELOW FOUNDATION PARKS	30,708	16,826	50,000	50,000	
20041834	YOUTHPRISE PARKS	79,666	57,775	182,140	182,140	
20041840	RECREATION GRANTS	32,838	50,376	40,000	40,000	
20041845	ARTS AND COMMUNITY GARDENING	130,589	119,967	113,319	123,578	10,259
20041846	GREAT RIVER PASSAGE DIVISION				150,000	150,000
Total Spending by Accounting Unit		2,722,341	2,793,872	3,075,774	3,045,458	(30,315)

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION
Fund: CHARITABLE GAMBLING

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES		104,292	47,432	25,000	25,000	
Total Spending by Major Account		104,292	47,432	25,000	25,000	
Spending by Accounting Unit						
22841100	ATHLETIC FEE ASSISTANCE	104,292	47,432	25,000	25,000	
Total Spending by Accounting Unit		104,292	47,432	25,000	25,000	

CITY OF SAINT PAUL

Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **RIGHT OF WAY MAINTENANCE**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		3,367,936	3,334,388	3,336,564	3,369,488	32,925
SERVICES		1,154,361	1,341,239	1,152,491	1,027,916	(124,575)
MATERIALS AND SUPPLIES		324,622	336,879	317,646	310,993	(6,653)
CAPITAL OUTLAY		14,613			100,000	100,000
OTHER FINANCING USES		28,331		21,380	21,380	
Total Spending by Major Account		4,889,864	5,012,505	4,828,081	4,829,777	1,696
Spending by Accounting Unit						
23041400	STREET TREE MAINTENANCE	3,107,400	3,257,117	2,770,764	2,771,705	941
23041401	EAB MGMT ROW	1,025,869	978,368	1,246,135	1,246,592	457
23041402	ROW GROUND MAINTENANCE	369,851	310,524	429,995	429,950	(45)
23041403	ROW SOLID WASTE REMOVAL	306,014	234,954	282,754	282,874	120
23041404	ROW BEAUTIFICATION	80,730	231,542	98,434	98,657	224
Total Spending by Accounting Unit		4,889,864	5,012,505	4,828,081	4,829,777	1,696

CITY OF SAINT PAUL

Spending Plan by Department

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Department: **PARKS AND RECREATION**
Fund: **PARKS AND REC SPECIAL PROJECTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,768,768	2,032,310	1,660,600	1,747,890	87,290
SERVICES	1,392,195	1,269,597	921,250	901,425	(19,825)
MATERIALS AND SUPPLIES	590,736	665,911	865,960	788,319	(77,641)
ADDITIONAL EXPENSES	8,056	10,201	561,650		(561,650)
CAPITAL OUTLAY	110,226		115,000	115,000	
DEBT SERVICE		1,541			
OTHER FINANCING USES	1,134,295	1,134,295	942,102	976,824	34,722
Total Spending by Major Account	5,004,275	5,113,855	5,066,562	4,529,458	(537,104)
Spending by Accounting Unit					
26041100 PRIVATE DONATIONS			10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	12,450	1,252	23,851	3,702	(20,149)
26041110 SPONSORSHIPS	22,359	13,198	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,358,295	1,660,618	1,536,714	1,534,533	(2,182)
26041199 SF PARKS AND REC HISTORY	323,796	33,104			
26041401 LANDMARK PLAZA	(87)		8,387	8,377	(10)
26041402 SKYGATE SCULPTURE MAINT FUND		80			
26041403 PARK AMENITY DONATION FUND	5,629	32,733	10,433	45,433	35,000
26041404 SCHULTZ SCULPTURE MAINT FUND	6,200	8,515	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	80,881	60,900	100,000	100,000	
26041500 RECREATION SERVICE MGMT	40,128	171			
26041501 SOUTH SERVICE AREA	1,016,021	1,075,392	1,040,264	797,763	(242,501)
26041502 NORTH SERVICE AREA	511,134	828,644	759,803	576,184	(183,618)
26041505 CITYWIDE TEAM	95,892	96,408	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF				451,184	451,184
26041510 CITYWIDE RECREATION ACTIVITIES	12,958	47,173	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	34,117	32,799	62,532	63,170	638
26041520 SENIOR RECREATION PROGRAMS	29,618	36,233	32,446	32,591	144
26041530 MUNICIPAL ATHL PROG FACILIT	132,516	240,267	240,124	232,970	(7,154)
26041531 BASEBALL ATHLETIC ASSOCIATION	40,640	20,797	40,000	40,000	
26041532 FOOTBALL ATHLETIC ASSOCIATION	129,699	120,624	3,000	3,000	
26041533 SOFTBALL ATHLETIC ASSOCIATION	265,446	233,999	147,102	147,102	
26041534 BASKETBALL ATHLETIC ASSOC	18,368	17,737	12,700	12,700	
26041535 HOCKEY ATHLETIC ASSOCIATION	46,145	31,590	23,007	23,007	
26041537 HARDING AREA FOOTBALL	6,707	195	6,500	6,500	
26041540 R AND A BATTING CAGES	60,425	28,470	67,018	67,360	342
26041545 STAR OF THE NORTH GAMES	108,102	461			
26041550 NIGHT MOVES	5,805	4,753			
26041555 TWINS	157,409	57,327	165,000	157,852	(7,148)
26041605 MIDWAY STADIUM	483,623	430,414	561,650		(561,650)
Total Spending by Accounting Unit	5,004,275	5,113,855	5,066,562	4,529,458	(537,104)

CITY OF SAINT PAUL

Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **COMO CAMPUS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		3,253,675	3,173,979	3,241,567	3,340,580	99,013
SERVICES		283,740	179,041	336,481	301,862	(34,619)
MATERIALS AND SUPPLIES		391,722	296,045	388,737	396,486	7,749
ADDITIONAL EXPENSES		2,021	325			
CAPITAL OUTLAY			750			
OTHER FINANCING USES		1,931,017	1,931,017	1,931,017	1,959,957	28,940
Total Spending by Major Account		5,862,174	5,581,156	5,897,803	5,998,885	101,082
Spending by Accounting Unit						
26141200	COMO CAMPUS CONSERVATION	1,680	435	17,428	17,411	(17)
26141205	COMO VISITOR AND ED RES CNTR	1,200,744	1,103,737	975,515	516,476	(459,039)
26141210	COMO CAMPUS SUPPORT	2,664,939	2,506,894	2,882,768	2,265,941	(616,827)
26141215	COMO CONSERVATORY SUPPORT	629,283	599,571	629,007	650,411	21,404
26141220	COMO ZOO SUPPORT	774,936	743,816	780,547	817,490	36,943
26141225	ZOO ANIMAL FUND	14,956	10,332	30,292	30,292	
26141230	ZOO CONSERVATORY EDUC PROG	575,637	616,373	582,246	412,991	(169,255)
26141240	COMO VOLUNTEER SERVICES				174,818	174,818
26141242	COMO CAMPUS MAINTENANCE				548,556	548,556
26141244	COMO RENTALS				269,764	269,764
26141246	COMO MARKETING				294,736	294,736
Total Spending by Accounting Unit		5,862,174	5,581,156	5,897,803	5,998,885	101,082

CITY OF SAINT PAUL
Spending Plan by Department

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Department: PARKS AND RECREATION
Fund: PARKLAND REPLACEMENT

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES			1,353			
CAPITAL OUTLAY		4,959		200,000	200,000	
OTHER FINANCING USES		268,000				
Total Spending by Major Account		272,959	1,353	200,000	200,000	
Spending by Accounting Unit						
26241100	PARK LAND REPLACEMENT	234,259	7	200,000	200,000	
26241101	DIST 1 BATTLE CREEK HIGHWOOD		387			
26241102	DIST 2 THE GREATER EAST SIDE		40			
26241103	DIST 3 WEST SIDE CITIZENS ORG		48			
26241104	DIST 4 DAYTONS BLUFF		109			
26241105	DIST 5 PAYNE PHALEN PLNG CNCL		97			
26241106	DIST 6 PLANNING COUNCIL	15,000	2			
26241107	DIST 7 PLANNING COUNCIL	19,000	1			
26241108	DIST 8 SUMMIT UNIVERSITY		11			
26241109	DIST 9 FORT ROAD W 7TH	4,700	140			
26241110	DIST 10 COMO PARK		1			
26241111	DIST 11 HAMLINE MIDWAY		6			
26241112	DIST 12 ST ANTHONY PARK		113			
26241113	DIST 13 LEXINGTON HAMLINE		96			
26241114	DIST 14 MACALESTER GROVELAMD		29			
26241115	DIST 15 HIGHLAND PARK		181			
26241116	DIST 16 SUMMIT HILL ASSOC		33			
26241117	DIST 17 CAPITAL RIVER COUNCIL		53			
Total Spending by Accounting Unit		272,959	1,353	200,000	200,000	

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS MEMORIALS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES			174			
MATERIALS AND SUPPLIES				2,000	2,000	
Total Spending by Major Account			174	2,000	2,000	
Spending by Accounting Unit						
56041200	JAPANESE GARDEN		146	1,700	1,700	
56041201	HILLER LOIS HOFFMAN MEMORIAL		28	300	300	
Total Spending by Accounting Unit			174	2,000	2,000	

CITY OF SAINT PAUL
Spending Plan by Department

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Department: PARKS AND RECREATION
Fund: PARKS SPECIAL SERVICES

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account					
EMPLOYEE EXPENSE	2,393,457	1,690,860	1,561,727	1,648,524	86,796
SERVICES	601,190	599,952	337,154	322,166	(14,988)
MATERIALS AND SUPPLIES	845,004	494,970	355,738	493,035	137,297
ADDITIONAL EXPENSES	6,020	23,985	-	137,500	137,500
CAPITAL OUTLAY	206,392	180,020	14,520	14,520	-
DEBT SERVICE	258,780	246,830	573,750	573,750	-
OTHER FINANCING USES	1,192,407	856,409	1,220,584	759,902	(460,682)
Total Spending by Major Account	5,503,250	4,093,026	4,063,473	3,949,397	(114,076)
Spending by Accounting Unit					
66041199 PARKS SPEC SERVICES HISTORY	750	1,686	-	-	-
66041410 CITYWIDE SPECIAL EVENTS	563,833	568,489	679,730	644,590	(35,141)
66041600 PARKS SPECIAL SERVICES ADMIN	263,467	175,695	272,590	266,628	(5,962)
66041610 GOLF ADMINISTRATION	490,815	383,745	248,230	272,564	24,334
66041611 COMO GOLF COURSE	966,691	396,523	-	0	0
66041612 HIGHLAND 18 GOLF COURSE	1,466,778	1,480,325	1,591,853	1,259,314	(332,539)
66041613 HIGHLAND 9 GOLF COURSE	367,680	344,065	505,810	532,984	27,173
66041614 PHALEN GOLF COURSE	931,964	358,067	-	-	-
66041615 SPECIAL SERVICES GOLF	-	4,266	-	-	-
66041620 WATERGATE MARINA	17,147	4,048	36,500	36,500	-
66041640 COMO LAKESIDE	81,004	72,417	155,010	200,161	45,151
66041650 POOL CONCESSIONS	94,341	56,214	-	162,907	162,907
660952005Z 2005 REC FACILITY DEBT SVC	258,780	247,486	573,750	573,750	-
Total Spending by Accounting Unit	5,503,250	4,093,026	4,063,473	3,949,397	(114,076)

CITY OF SAINT PAUL

Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS SUPPLY AND MAINTENANCE**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		2,467,532	2,840,829	3,447,161	3,635,643	188,482
SERVICES		712,302	768,977	860,278	851,522	(8,756)
MATERIALS AND SUPPLIES		848,195	593,189	526,835	577,697	50,862
ADDITIONAL EXPENSES		7,180				
CAPITAL OUTLAY		79,270	242,694	278,062	278,062	
OTHER FINANCING USES		160,713	(91,581)	701,084	683,466	(17,618)
Total Spending by Major Account		4,275,192	4,354,107	5,813,420	6,026,390	212,970
Spending by Accounting Unit						
76041300	PARKS AND REC INTERNAL PROJ	1,661,987	1,832,478	2,235,292	2,424,821	189,529
76041400	COMO SHOP STOREHOUSE	662,347	354,438	414,262	414,003	(259)
76041401	PED PROPERTY MAINTENANCE	501,864	657,510	688,635	693,928	5,293
76041402	PARKS REC SUMMARY ABATEMENT	885,968	1,040,817	1,683,329	1,629,929	(53,399)
76041403	CONTRACTED SERVICES	76,125	93,644	122,196	121,107	(1,089)
76041404	REFUSE HAULING EQUIP REPLACE	51,454	30,905	173,462	181,958	8,496
76041405	FORESTRY SUPPORT	435,448	344,315	496,244	560,644	64,400
Total Spending by Accounting Unit		4,275,192	4,354,107	5,813,420	6,026,390	212,970

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION
Fund: LOWERTOWN BALLPARK

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
ADDITIONAL EXPENSES					561,650	561,650
DEBT SERVICE					57,700	57,700
OTHER FINANCING USES					76,220	76,220
Total Spending by Major Account					695,570	695,570
Spending by Accounting Unit						
26341605	BALLPARK OPERATIONS				695,570	695,570
Total Spending by Accounting Unit					695,570	695,570

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44155-0	COMMISSIONS PCARD	7,918		10,000	10,000	
44160-0	ELEC CHARGING STATIONS		5,879			
44190-0	MISCELLANEOUS FEES	88,582	13,310			
44299-0	OTHER SALES	535	685			
44590-0	MISCELLANEOUS SERVICES	219,527	1,529			
48105-0	GOLF FEES	366,469	(761)	4,400	4,400	
48110-0	SKI FEES	31,170	70,113	64,866	64,866	
48115-0	SWIM FEES	428,709	752,199	819,348	901,377	82,029
48120-0	PICNIC PERMITS	93	(100)			
48125-0	RECREATION FEES	212,838	105,766	198,910	198,910	
48135-0	MUNICIPAL ATHLETICS		12,670			
48145-0	ACTIVITY FEES		321,950		71,865	71,865
48310-0	COMMERCIAL SPACE RENT					
48330-0	FACILITY RENTAL	134,956	101,640	125,000	125,000	
48345-0	PARKS TAX EXEMPT RENTAL		44,781			
48410-0	EXCLUSIVE MARKETING RIGHTS	13,362	1,253	35,000	35,000	
48505-0	MERCHANDISE	1,425	1,280	900	900	
48510-0	FOOD SALES	30,317	8,876	55,500	55,500	
48515-0	CONCESSIONS		(4,680)			
48520-0	VENDING CONCESSIONS	897	890	5,500	5,500	
48535-0	JONATHAN PADDLEFORD	42,049	42,879			
48545-0	ANIMALS		109			
48620-0	PARK AND RECREATION SERVICES		70,856	99,000	99,000	
52610-0	REPAIRS			1,000	1,000	
TOTAL FOR CHARGES FOR SERVICES		1,578,846	1,551,124	1,419,424	1,573,318	153,894

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
54204-0	4TH YEAR DELINQUENT	3,786				
54205-0	5TH YEAR DELINQUENT	3,947				
54305-0	ASSESSMENT PENALTY	4,995				
TOTAL FOR ASSESSMENTS		12,728				
55505-0	OUTSIDE CONTRIBUTION DONATIONS	3,545	4,450	9,000	34,000	25,000
55520-0	OTHER AGENCY SHARE OF COST	3,500	21,500			
55750-0	DAMAGE CLAIM FROM OTHERS	6,893	8,710			
55815-0	REFUNDS OVERPAYMENTS	4,626	10,288			
55845-0	JURY DUTY PAY	180				
55905-0	CASH OVER OR SHORT	717	3,410			
55915-0	OTHER MISC REVENUE	1,400	1,210			
TOTAL FOR MISCELLANEOUS REVENUE		20,861	49,569	9,000	34,000	25,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	638,412	729,148	811,585	842,938	31,353
56240-0	TRANSFER FR ENTERPRISE FUND	330,552	255,863	459,375	459,375	
56245-0	TRANSFER FR INTERNAL SERVICE F	14,100	14,100	449,759	516,721	66,962
58130-0	GAIN ON SALE CAPITAL ASSETS	858		1,000	1,000	
TOTAL FOR OTHER FINANCING SOURCES		983,922	999,111	1,721,719	1,820,034	98,315
TOTAL FOR CITY GENERAL FUND		2,596,356	2,599,804	3,150,143	3,427,352	277,209

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: CITY GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43001-0	FEDERAL DIRECT GRANTS					
43201-0	FEDERAL GRANT OTHER ADMIN			100,000	100,000	
43401-0	STATE GRANTS	1,179,110	980,386	1,215,101	1,222,410	7,309
43905-0	METROPOLITAN COUNCIL		336,799		150,000	150,000
43999-0	OTHER GRANT HISTORY		12,709			
TOTAL FOR INTERGOVERNMENTAL REVENUE		1,179,110	1,329,894	1,315,101	1,472,410	157,309
44190-0	MISCELLANEOUS FEES	20,075				
44590-0	MISCELLANEOUS SERVICES	201,393	9,546			
48330-0	FACILITY RENTAL	3,412		13,000	13,000	
48615-0	PARKS GARDEN SERVICE			16,067	15,888	(179)
48620-0	PARK AND RECREATION SERVICES		1,232	144,334	143,593	(741)
TOTAL FOR CHARGES FOR SERVICES		224,880	10,778	173,401	172,481	(920)
55505-0	OUTSIDE CONTRIBUTION DONATIONS	192,149	638,927	60,849	65,287	4,438
55520-0	OTHER AGENCY SHARE OF COST	658,027	300,434	409,471	409,471	
55550-0	PRIVATE GRANTS	32,130	142,184	549,283	352,140	(197,143)
TOTAL FOR MISCELLANEOUS REVENUE		882,305	1,081,546	1,019,603	826,898	(192,705)
56115-0	INTRA FUND IN TRANSFER	146,296		146,296	146,296	
56205-0	TRANSFER FROM COMPONENT UNIT				6,000	6,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	73,450	146,296			
56240-0	TRANSFER FR ENTERPRISE FUND	31,465	8,530	21,373	21,373	
56250-0	TRANSFER FR CDBG	371,000	371,000	400,000	400,000	
TOTAL FOR OTHER FINANCING SOURCES		622,211	525,826	567,669	573,669	6,000
TOTAL FOR CITY GRANTS		2,908,507	2,948,043	3,075,774	3,045,458	(30,316)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: CHARITABLE GAMBLING

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
40710-0	GAMBLING TAX	12,142	11,724	20,000	20,000	
TOTAL FOR TAXES		12,142	11,724	20,000	20,000	
54505-0	INTEREST INTERNAL POOL	3,103	382			
54506-0	INTEREST ACCRUED REVENUE		7			
54510-0	INCR OR DECR IN FV INVESTMENTS	(7,235)	1,588			
TOTAL FOR INVESTMENT EARNINGS		(4,131)	1,978			
59910-0	USE OF FUND EQUITY			5,000	5,000	
TOTAL FOR OTHER FINANCING SOURCES				5,000	5,000	
TOTAL FOR CHARITABLE GAMBLING		8,011	13,701	25,000	25,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43401-0	STATE GRANTS		5,000			
TOTAL FOR INTERGOVERNMENTAL REVENUE			5,000			
54105-0	CURRENT YEAR	4,113,335	1,759,217	4,628,445	4,630,142	1,697
54110-0	TAX EXEMPT PROPERTY		134,135			
54115-0	TAX FORFEITED PROPERTY		5,754			
54120-0	PREPAID ASSESSMENT		2,506,601			
TOTAL FOR ASSESSMENTS		4,113,335	4,405,708	4,628,445	4,630,142	1,697
56240-0	TRANSFER FR ENTERPRISE FUND			199,636	199,636	
TOTAL FOR OTHER FINANCING SOURCES				199,636	199,636	
TOTAL FOR RIGHT OF WAY MAINTENANCE		4,113,335	4,410,708	4,828,081	4,829,778	1,697

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43905-0	METROPOLITAN COUNCIL	1,580,549	1,574,669	1,536,714	1,534,533	(2,181)
TOTAL FOR INTERGOVERNMENTAL REVENUE		1,580,549	1,574,669	1,536,714	1,534,533	(2,181)
44155-0	COMMISSIONS PCARD	2,122		2,000	2,000	
44190-0	MISCELLANEOUS FEES	357,379	(1,070)			
44299-0	OTHER SALES	2,544				
44590-0	MISCELLANEOUS SERVICES	277,990	(5,116)			
48105-0	GOLF FEES	2,035				
48115-0	SWIM FEES	538,379	(598)	46,089	44,089	(2,000)
48120-0	PICNIC PERMITS			8,387	8,377	(10)
48125-0	RECREATION FEES	686,913	592,062	1,773,016	1,369,186	(403,830)
48140-0	MUNICIPAL YOUTH ATHLETICS		355,726			
48145-0	ACTIVITY FEES		813,272		330,145	330,145
48150-0	MIDWAY STADIUM PARKING	152,131	153,998			
48320-0	MIDWAY STADIUM RENTALS	193,461	355,901	311,650		(311,650)
48330-0	FACILITY RENTAL	344,102	358,182	475,280	518,126	42,846
48335-0	CITYWIDE SPECIAL EVENT RENTALS		(260)			
48340-0	RECREATION RENTAL	12,724	97,587			
48345-0	PARKS TAX EXEMPT RENTAL		171,278			
48410-0	EXCLUSIVE MARKETING RIGHTS	11,955	(208)			
48420-0	COMMISSIONS ADVERTISING			1,927	1,927	
48505-0	MERCHANDISE	6,797	222	1,000	1,000	
48510-0	FOOD SALES	38,289	58,233	39,236	39,236	
48515-0	CONCESSIONS	325,483	(604)	50,000	50,691	691
48520-0	VENDING CONCESSIONS	10,372	17,016	30,000	81,184	51,184
48610-0	FORESTRY SERVICES		1,407			
48620-0	PARK AND RECREATION SERVICES			184,669	184,669	
TOTAL FOR CHARGES FOR SERVICES		2,962,675	2,967,027	2,923,254	2,630,630	(292,624)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: PARKS AND RECREATION

Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
54505-0	INTEREST INTERNAL POOL	17,094	17,170			
54506-0	INTEREST ACCRUED REVENUE		(1,733)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(27,375)	10,468			
TOTAL FOR INVESTMENT EARNINGS		(10,282)	25,905			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	180,248	140,102	234,742	262,594	27,852
55520-0	OTHER AGENCY SHARE OF COST		1,764			
55545-0	PAYMENT IN LIEU OF TAXES			250,000		(250,000)
55815-0	REFUNDS OVERPAYMENTS		2,486			
55845-0	JURY DUTY PAY	30	30			
55905-0	CASH OVER OR SHORT	703	597			
55915-0	OTHER MISC REVENUE	1,933				
TOTAL FOR MISCELLANEOUS REVENUE		182,915	144,979	484,742	262,594	(222,148)
56115-0	INTRA FUND IN TRANSFER	259,930	259,930			
56220-0	TRANSFER FR GENERAL FUND	43,261	43,261			
56225-0	TRANSFER FR SPECIAL REVENUE FU		88,059			
56235-0	TRANSFER FR CAPITAL PROJ FUND	71,734	25,226	100,000	100,000	
59910-0	USE OF FUND EQUITY			23,851	3,702	(20,149)
59950-0	CONTR TO FUND EQUITY			(2,000)	(2,000)	
TOTAL FOR OTHER FINANCING SOURCES		374,925	416,475	121,851	101,702	(20,149)
TOTAL FOR PARKS AND REC SPECIAL PROJECTS		5,090,782	5,129,055	5,066,562	4,529,459	(537,103)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: COMO CAMPUS

Budget Year: 2016

					Change From
		2013	2014	2015	2015
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
44155-0	COMMISSIONS PCARD	97,969	(1,579)	100,000	(100,000)
44190-0	MISCELLANEOUS FEES	11,653	(427)		
44590-0	MISCELLANEOUS SERVICES	6,156			
48115-0	SWIM FEES	241,437	(325)		
48130-0	COMO FEES		10,660	381,948	268,669
48145-0	ACTIVITY FEES		259,227		69,764
48330-0	FACILITY RENTAL	315,729	300,689	418,000	408,000
48340-0	RECREATION RENTAL		2,147		2,500
48345-0	PARKS TAX EXEMPT RENTAL		165		
48410-0	EXCLUSIVE MARKETING RIGHTS	102,768	92,239	110,000	97,236
48505-0	MERCHANDISE	8,318		8,500	8,500
48520-0	VENDING CONCESSIONS		26,251		25,000
48525-0	COMO FOOD	303,210	365,732	320,000	494,757
48530-0	COMO AMUSEMENTS	237,010	127,500	230,000	240,000
48545-0	ANIMALS	9,689	5,209	14,769	14,769
48620-0	PARK AND RECREATION SERVICES		190		
TOTAL FOR CHARGES FOR SERVICES		1,333,939	1,187,677	1,583,218	1,629,195
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,992,698	1,906,190	1,694,095	1,727,095
55520-0	OTHER AGENCY SHARE OF COST			357,816	357,816
55905-0	CASH OVER OR SHORT	(10)			
55915-0	OTHER MISC REVENUE	56,018	52,353		
TOTAL FOR MISCELLANEOUS REVENUE		2,048,706	1,958,543	2,051,911	2,084,911
56115-0	INTRA FUND IN TRANSFER	1,855,185	1,824,185	1,855,185	1,877,291
56225-0	TRANSFER FR SPECIAL REVENUE FU	407,489	438,489	407,489	407,489
TOTAL FOR OTHER FINANCING SOURCES		2,262,674	2,262,674	2,262,674	2,284,780
TOTAL FOR COMO CAMPUS		5,645,319	5,408,894	5,897,803	5,998,886

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKLAND REPLACEMENT

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43401-0	STATE GRANTS			200,000	200,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE				200,000	200,000	
44190-0	MISCELLANEOUS FEES		2,000			
44299-0	OTHER SALES					
47510-0	SPACE RENTAL	2,100				
TOTAL FOR CHARGES FOR SERVICES		2,100	2,000			
54505-0	INTEREST INTERNAL POOL	5,265	14,560			
54506-0	INTEREST ACCRUED REVENUE		1,229			
54510-0	INCR OR DECR IN FV INVESTMENTS	(10,144)	6,674			
TOTAL FOR INVESTMENT EARNINGS		(4,879)	22,463			
55530-0	PARKLAND REPLACEMENT CONTR	40,813	138,032			
TOTAL FOR MISCELLANEOUS REVENUE		40,813	138,032			
TOTAL FOR PARKLAND REPLACEMENT		38,034	162,495	200,000	200,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS MEMORIALS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
54505-0	INTEREST INTERNAL POOL	2,006	1,877	2,000	2,000	
54506-0	INTEREST ACCRUED REVENUE		(129)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(3,745)	1,466			
TOTAL FOR INVESTMENT EARNINGS		(1,739)	3,214	2,000	2,000	
TOTAL FOR PARKS MEMORIALS		(1,739)	3,214	2,000	2,000	

CITY OF SAINT PAUL

Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS SPECIAL SERVICES

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
44299-0	OTHER SALES	28,503	-	-	-	-
44590-0	MISCELLANEOUS SERVICES	91,428	56,943	-	-	-
48105-0	GOLF FEES	1,962,944	1,042,147	1,895,663	1,585,298	(310,365)
48115-0	SWIM FEES	-	-	36,477	-	(36,477)
48120-0	PICNIC PERMITS	218,452	232,141	236,510	170,016	(346,842)
48125-0	RECREATION FEES	-	-	2,000	2,000	-
48145-0	ACTIVITY FEES	-	-	-	31,353	31,353
48310-0	COMMERCIAL SPACE RENT	-	8,053	42,000	42,000	(0)
48330-0	FACILITY RENTAL	683,724	389,178	139,001	139,001	-
48340-0	RECREATION RENTAL	48,519	25,744	-	-	-
48345-0	PARKS TAX EXEMPT RENTAL	-	106,366	-	200,161	200,161
48410-0	EXCLUSIVE MARKETING RIGHTS	22,715	46,111	41,575	20,000	(21,575)
48415-0	WATERGATE MARINA	-	-	5,000	5,000	-
48420-0	COMMISSIONS ADVERTISING	-	53,133	125,000	125,000	-
48505-0	MERCHANDISE	62,043	42,441	46,000	46,000	-
48510-0	FOOD SALES	448,375	316,002	159,000	321,907	162,907
48520-0	VENDING CONCESSIONS	199	1,730	33,957	33,015	(942)
48535-0	JONATHAN PADDLEFORD	-	-	60,000	60,000	371,904
48540-0	GOLF COURSE SALES	-	321	-	-	-
48605-0	CITYWIDE SPECIAL EVENT SERVICE	-	7,969	120,720	120,720	-
48620-0	PARK AND RECREATION SERVICES	-	1,425	71,000	71,000	(0)
TOTAL FOR CHARGES FOR SERVICES		3,566,901	2,329,704	3,013,903	2,972,471	(41,432)
54505-0	INTEREST INTERNAL POOL	37,266	35,284	-	-	-
54510-0	INCR OR DECR IN FV INVESTMENTS	(19,215)	7,189	-	-	-
54810-0	OTHER INTEREST EARNED	-	7,134	-	-	-
54506-0	INTEREST ACCRUED REVENUE	-	(8,331)	-	-	-
TOTAL FOR INVESTMENT EARNINGS		18,050	41,277	-	-	-
55505-0	OUTSIDE CONTRIBUTION DONATIONS	72	230	-	-	-
55520-0	OTHER AGENCY SHARE OF COST	-	-	50,000	50,000	-
55615-0	CAPITAL ASSET CONTRIBUTION	94,924	-	-	-	-

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS SPECIAL SERVICES

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
55750-0	DAMAGE CLAIM FROM OTHERS	-	500	-	-	-
55815-0	REFUNDS OVERPAYMENTS	-	2,095	-	-	-
55845-0	JURY DUTY PAY	40	70	-	-	-
55905-0	CASH OVER OR SHORT	(651)	(4,079)	-	-	-
55915-0	OTHER MISC REVENUE	1,105	700	-	-	-
55925-0	MISC NON OPER INCOME	-	4,715	-	-	-
TOTAL FOR MISCELLANEOUS REVENUE		95,489	4,231	50,000	50,000	-
56115-0	INTRA FUND IN TRANSFER	868,404	592,016	769,570	726,926	(42,644)
56220-0	TRANSFER FR GENERAL FUND	200,000	200,000	200,000	200,000	0
56225-0	TRANSFER FR SPECIAL REVENUE FU	30,000	30,000	30,000	-	(30,000)
58101-0	SALE OF CAPITAL ASSETS	1,778	-	-	-	-
59950-0	CONTRIB TO FUND EQUITY	-	-	-	-	-
TOTAL FOR OTHER FINANCING SOURCES		1,100,182	822,016	999,570	926,926	(72,644)
TOTAL FOR PARKS SPECIAL SERVICES		4,780,623	3,197,228	4,063,473	3,949,397	(114,076)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS SUPPLY AND MAINTENANCE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44190-0	MISCELLANEOUS FEES		3,792			
44590-0	MISCELLANEOUS SERVICES	4,500,722	539,315			
48125-0	RECREATION FEES		(188,099)			
48610-0	FORESTRY SERVICES		579,006	496,244	560,644	64,400
48620-0	PARK AND RECREATION SERVICES		150,264			
51115-0	PARKS SPECIAL PROJECT SERVICE			2,235,292	2,364,821	129,529
51120-0	PARKS SUMMARY ABATEMENT SERVIC		562,749	1,237,273	1,235,721	(1,552)
51125-0	PARKS CONTRACTED SERVICE		297,817	122,196	121,107	(1,089)
51130-0	PARKS REFUSE HAULING AND EQ RE			128,462	136,958	8,496
51145-0	DESIGN SERVICE		1,920,243			
51255-0	PED PROPERTY MAINTENANCE SERVI		132,559	688,635	693,928	5,293
51290-0	SALE OF FUEL		265,881	402,718	402,459	(259)
TOTAL FOR CHARGES FOR SERVICES		4,500,722	4,263,526	5,310,820	5,515,638	204,818
55505-0	OUTSIDE CONTRIBUTION DONATIONS	4,985			60,000	60,000
55750-0	DAMAGE CLAIM FROM OTHERS		329			
55815-0	REFUNDS OVERPAYMENTS		40			
55830-0	REFUNDS GAS TAX			11,544	11,544	
55915-0	OTHER MISC REVENUE	105				
55925-0	MISC NON OPER INCOME	6,323	6,400			
TOTAL FOR MISCELLANEOUS REVENUE		11,413	6,769	11,544	71,544	60,000
56115-0	INTRA FUND IN TRANSFER	45,000	45,000	45,000	45,000	
56215-0	COMO TRANSFER HISTORY					
58101-0	SALE OF CAPITAL ASSET	5,975	10,000			
59910-0	USE OF FUND EQUITY			446,056	394,208	(51,848)
TOTAL FOR OTHER FINANCING SOURCES		50,975	55,000	491,056	439,208	(51,848)
TOTAL FOR PARKS SUPPLY AND MAINTENANCE		4,563,110	4,325,295	5,813,420	6,026,390	212,970

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: LOWERTOWN BALLPARK

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
48320-0	MIDWAY STADIUM RENTALS				311,650	311,650
48322-0	BALLPARK LEASE				76,220	76,220
TOTAL FOR CHARGES FOR SERVICES					387,870	387,870
55545-0	PAYMENT IN LIEU OF TAXES				250,000	250,000
TOTAL FOR MISCELLANEOUS REVENUE					250,000	250,000
56220-0	TRANSFER FR GENERAL FUND				57,700	57,700
TOTAL FOR OTHER FINANCING SOURCES					57,700	57,700
TOTAL FOR LOWERTOWN BALLPARK					695,570	695,570
TOTAL FOR PARKS AND RECREATION		29,156,337	27,589,210	31,548,505	32,729,290	1,180,785

CITY OF SAINT PAUL

Financing Plan by Department

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Department: **PARKS AND RECREATION**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
CHARGES FOR SERVICES		1,578,846	1,551,124	1,419,424	1,573,318	153,894
ASSESSMENTS		12,728				
MISCELLANEOUS REVENUE		20,861	49,569	9,000	34,000	25,000
OTHER FINANCING SOURCES		983,922	999,111	1,721,719	1,820,034	98,315
Total Financing by Major Account		2,596,356	2,599,804	3,150,143	3,427,352	277,209
Financing by Accounting Unit						
10041100	PARKS AND REC ADMINISTRATION	6,008	62,847	492,395	559,357	66,962
10041102	PARKS AND REC SUPPORT SERVICES	325		66,437	66,437	
10041104	RICE ARLINGTON DOME SUBSIDY		334			
10041105	PARKS AND REC UTILITIES	1,759	59,409			
10041106	WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	
10041110	PARK SECURITY	32,261	32,261	32,261	32,261	
10041111	PARKS SAFETY	3,740	1,565			
10041199	GF PARKS AND REC HISTORY	21,767	9,009	9,009	9,009	
10041200	COMO CONSERVATORY	34,000	34,000	34,000	34,000	
10041202	COMO ZOO		109			
10041300	DESIGN CENTER			50,000	50,000	
10041400	PARKS AND REC BLDG MAINT	46,705	45,006	46,000	46,000	
10041401	ZOO AND CONSERVATORY HEATING	72,832	72,832	72,832	72,832	
10041402	PARKS GROUND MAINTENANCE	148,350	132,808	60,538	60,538	
10041403	PARKS PERMITS MANAGEMENT	119,989	130,908	320,590	320,590	
10041404	SMALL SPECIALIZED EQUIP MNCTE	46,681	49,138	31,863	31,863	
10041405	PARKS AND REC MNTCE SUPPORT	21,500	21,500	20,000	20,000	
10041406	REC CTR CUSTODIAL AND MAINT	3,332				
10041407	TREE MAINTENANCE	6,689		12,689	12,689	
10041408	CITY PARKS TREE MAINTENANCE	275,000	275,415	275,000	275,000	
10041409	ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	
10041420	HARRIET ISLAND SUBSIDY	256,801	196,713	245,707	348,925	103,218
10041500	RECREATION ADMIN AND SUPPORT	3,500	4,300			
10041502	NORTH SERVICE AREA	30		20,000	20,000	
10041506	MUNI ATHLETIC PROGRAMS	94,801	118,194	109,410	109,410	
10041610	SKI	155,886	211,608	172,666	172,666	
10041620	SEASONAL SWIMNG BEACHES POOLS	652,345	508,639	522,287	597,129	74,842
10041625	OXFORD INDOOR SWIMMING POOL	524,156	565,312	488,561	520,748	32,187
Total Financing by Accounting Unit		2,596,356	2,599,804	3,150,143	3,427,352	277,209

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **CITY GRANTS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		1,179,110	1,329,894	1,315,101	1,472,410	157,309
CHARGES FOR SERVICES		224,880	10,778	173,401	172,481	(920)
MISCELLANEOUS REVENUE		882,305	1,081,546	1,019,603	826,898	(192,705)
OTHER FINANCING SOURCES		622,211	525,826	567,669	573,669	6,000
Total Financing by Major Account		2,908,507	2,948,043	3,075,774	3,045,458	(30,316)
Financing by Accounting Unit						
20041801	YOUTH JOB CORP	947,472	897,086	1,082,622	1,081,353	(1,269)
20041810	COMO BUS CIRCULATOR	258,853	220,418	100,000	100,000	
20041815	COMO CAMPUS GRANTS	549,402	1,126,333	859,849	868,427	8,578
20041822	PARKS ENVIRONMENTAL GRANTS	265,857	424,717	330,701	329,960	(741)
20041823	ARTS AND LEARNING GRANT	7,150				
20041830	MARDAG FOUNDATION PARKS			20,000	20,000	
20041831	ST PAUL FOUNDATION PARKS	32,130	106,184	50,000	50,000	
20041832	WALLACE FOUNDATION PARKS	511,729	500	247,143	50,000	(197,143)
20041833	BIGELOW FOUNDATION PARKS	31,815		50,000	50,000	
20041834	YOUTHPRIZE PARKS	92,070	24,500	182,140	182,140	
20041840	RECREATION GRANTS	51,511	34,500	40,000	40,000	
20041845	ARTS AND COMMUNITY GARDENING	160,519	113,805	113,319	123,578	10,259
20041846	GREAT RIVER PASSAGE DIVISION				150,000	150,000
Total Financing by Accounting Unit		2,908,507	2,948,043	3,075,774	3,045,458	(30,316)

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Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
TAXES		12,142	11,724	20,000	20,000	
INVESTMENT EARNINGS		(4,131)	1,978			
OTHER FINANCING SOURCES				5,000	5,000	
Total Financing by Major Account		8,011	13,701	25,000	25,000	
Financing by Accounting Unit						
22841100	ATHLETIC FEE ASSISTANCE	8,011	13,701	25,000	25,000	
Total Financing by Accounting Unit		8,011	13,701	25,000	25,000	

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **RIGHT OF WAY MAINTENANCE**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE			5,000			
ASSESSMENTS		4,113,335	4,405,708	4,628,445	4,630,142	1,697
OTHER FINANCING SOURCES				199,636	199,636	
Total Financing by Major Account		4,113,335	4,410,708	4,828,081	4,829,778	1,697
Financing by Accounting Unit						
23041400	STREET TREE MAINTENANCE	2,607,565	2,772,410	2,770,764	2,771,705	941
23041401	EAB MGMT ROW	765,355	926,850	1,246,135	1,246,592	457
23041402	ROW GROUND MAINTENANCE	390,173	364,695	429,995	429,950	(45)
23041403	ROW SOLID WASTE REMOVAL	280,264	272,852	282,754	282,874	120
23041404	ROW BEAUTIFICATION	69,978	73,901	98,433	98,657	224
Total Financing by Accounting Unit		4,113,335	4,410,708	4,828,081	4,829,778	1,697

CITY OF SAINT PAUL
Financing Plan by Department

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Department: PARKS AND RECREATION
Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		1,580,549	1,574,669	1,536,714	1,534,533	(2,181)
CHARGES FOR SERVICES		2,962,675	2,967,027	2,923,254	2,630,630	(292,624)
INVESTMENT EARNINGS		(10,282)	25,905			
MISCELLANEOUS REVENUE		182,915	144,979	484,742	262,594	(222,148)
OTHER FINANCING SOURCES		374,925	416,475	121,851	101,702	(20,149)
Total Financing by Major Account		5,090,782	5,129,055	5,066,562	4,529,459	(537,103)
Financing by Accounting Unit						
26041100	PRIVATE DONATIONS			10,000	10,000	
26041105	METZGER MEMORIAL POPS FUND	3,342	2,702	23,851	3,702	(20,149)
26041110	SPONSORSHIPS			36,809	36,809	
26041130	REGIONAL PARK MAINTENANCE	1,580,579	1,574,689	1,536,714	1,534,533	(2,181)
26041199	SF PARKS AND REC HISTORY	281,279	(2,293)			
26041401	LANDMARK PLAZA			8,387	8,377	(10)
26041402	SKYGATE SCULPTURE MAINT FUND	(812)	1,490			
26041403	PARK AMENITY DONATION FUND	15,000	5,500	10,433	45,433	35,000
26041404	SCHULTZ SCULPTURE MAINT FUND	8,330		10,000	10,000	
26041410	ASSESSABLE TREE REMOVALS	65,734	73,246	100,000	100,000	
26041500	RECREATION SERVICE MGMT	800				
26041501	SOUTH SERVICE AREA	1,034,633	1,064,861	1,040,264	797,763	(242,501)
26041502	NORTH SERVICE AREA	391,333	736,897	759,802	576,184	(183,618)
26041505	CITYWIDE TEAM	98,115	72,148	97,900	97,900	
26041509	NORTHWEST RECREATION AREA-SF				451,184	451,184
26041510	CITYWIDE RECREATION ACTIVITIES	70,583	99,108	71,322	71,322	
26041515	ADAPTIVE RECREATION ACTIVITIES	28,328	31,883	62,532	63,170	638
26041520	SENIOR RECREATION PROGRAMS	26,253	22,026	32,446	32,591	145
26041530	MUNICIPAL ATHL PROG FACILIT	259,930	266,065	240,124	232,970	(7,154)
26041531	BASEBALL ATHLETIC ASSOCIATION	29,825	28,672	40,000	40,000	
26041532	FOOTBALL ATHLETIC ASSOCIATION	177,783	118,803	3,000	3,000	
26041533	SOFTBALL ATHLETIC ASSOCIATION	260,646	227,799	147,102	147,102	
26041534	BASKETBALL ATHLETIC ASSOC	10,904	11,373	12,700	12,700	
26041535	HOCKEY ATHLETIC ASSOCIATION	51,185	47,850	23,007	23,007	
26041537	HARDING AREA FOOTBALL	8,800	4,181	6,500	6,500	
26041540	R AND A BATTING CAGES	82,100	77,540	67,018	67,360	342
26041545	STAR OF THE NORTH GAMES	91,978				
26041550	NIGHT MOVES	400				
26041555	TWINS	110,000	74,650	165,000	157,852	(7,148)
26041605	MIDWAY STADIUM	403,735	589,864	561,650		(561,650)
Total Financing by Accounting Unit		5,090,782	5,129,055	5,066,562	4,529,459	(537,103)

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **COMO CAMPUS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,333,939	1,187,677	1,583,218	1,629,195	45,977
MISCELLANEOUS REVENUE	2,048,706	1,958,543	2,051,911	2,084,911	33,000
OTHER FINANCING SOURCES	2,262,674	2,262,674	2,262,674	2,284,780	22,106
Total Financing by Major Account	5,645,319	5,408,894	5,897,803	5,998,886	101,083
Financing by Accounting Unit					
26141200 COMO CAMPUS CONSERVATION	17,428	17,428	17,428	17,411	(17)
26141205 COMO VISITOR AND ED RES CNTR	952,596	935,492	975,515	516,476	(459,039)
26141210 COMO CAMPUS SUPPORT	2,736,490	2,521,388	2,882,768	2,265,941	(616,827)
26141215 COMO CONSERVATORY SUPPORT	612,854	593,276	629,006	650,411	21,405
26141220 COMO ZOO SUPPORT	724,171	726,265	780,547	817,490	36,943
26141225 ZOO ANIMAL FUND	25,212	20,732	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	576,569	594,313	582,246	412,991	(169,255)
26141240 COMO VOLUNTEER SERVICES				174,818	174,818
26141242 COMO CAMPUS MAINTENANCE				548,556	548,556
26141244 COMO RENTALS				269,764	269,764
26141246 COMO MARKETING				294,736	294,736
Total Financing by Accounting Unit	5,645,319	5,408,894	5,897,803	5,998,886	101,083

CITY OF SAINT PAUL
Financing Plan by Department

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Department: PARKS AND RECREATION
Fund: PARKLAND REPLACEMENT

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE				200,000	200,000	
CHARGES FOR SERVICES		2,100	2,000			
INVESTMENT EARNINGS		(4,879)	22,463			
MISCELLANEOUS REVENUE		40,813	138,032			
Total Financing by Major Account		38,034	162,495	200,000	200,000	
Financing by Accounting Unit						
26241100	PARK LAND REPLACEMENT	(2,779)	3,631	200,000	200,000	
26241101	DIST 1 BATTLE CREEK HIGHWOOD	359	5,989			
26241102	DIST 2 THE GREATER EAST SIDE	204	923			
26241103	DIST 3 WEST SIDE CITIZENS ORG		2,081			
26241104	DIST 4 DAYTONS BLUFF	441	21,201			
26241105	DIST 5 PAYNE PHALEN PLNG CNCL	5,939	2,876			
26241106	DIST 6 PLANNING COUNCIL	585	28			
26241107	DIST 7 PLANNING COUNCIL	230	392			
26241108	DIST 8 SUMMIT UNIVERSITY	1,099	7,177			
26241109	DIST 9 FORT ROAD W 7TH	2,750	7,813			
26241110	DIST 10 COMO PARK		70			
26241111	DIST 11 HAMLINE MIDWAY		29,069			
26241112	DIST 12 ST ANTHONY PARK	(1,257)	1,896			
26241113	DIST 13 LEXINGTON HAMLINE	8,426	59,411			
26241114	DIST 14 MACALESTER GROVELAMD		8,516			
26241115	DIST 15 HIGHLAND PARK	1,473	6,470			
26241116	DIST 16 SUMMIT HILL ASSOC	11,606	4,159			
26241117	DIST 17 CAPITAL RIVER COUNCIL	8,958	793			
Total Financing by Accounting Unit		38,034	162,495	200,000	200,000	

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS MEMORIALS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INVESTMENT EARNINGS		(1,739)	3,214	2,000	2,000	
Total Financing by Major Account		(1,739)	3,214	2,000	2,000	
Financing by Accounting Unit						
56041200	JAPANESE GARDEN	(1,461)	2,700	1,700	1,700	
56041201	HILLER LOIS HOFFMAN MEMORIAL	(278)	514	300	300	
Total Financing by Accounting Unit		(1,739)	3,214	2,000	2,000	

CITY OF SAINT PAUL
Financing Plan by Department

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Department: PARKS AND RECREATION
Fund: PARKS SPECIAL SERVICES

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing for Major Account					
CHARGES FOR SERVICES	3,566,901	2,329,704	3,013,903	2,972,471	(41,432)
INVESTMENT EARNINGS	18,050	41,277	-	-	-
MISCELLANEOUS REVENUE	95,489	4,231	50,000	50,000	-
OTHER FINANCING SOURCES	1,100,182	822,016	999,570	926,926	(72,644)
Total Financing by Major Account	4,780,623	3,197,228	4,063,473	3,949,397	(114,076)
Financing by Accounting Unit					
66041410 CITYWIDE SPECIAL EVENTS	573,021	536,841	679,730	644,589	(35,141)
66041600 PARKS SPECIAL SERVICES ADMIN	240,259	116,157	272,590	266,628	(5,962)
66041610 GOLF ADMINISTRATION	356,897	199,627	248,230	272,564	24,334
66041611 COMO GOLF COURSE	665,600	305	-	-	-
66041612 HIGHLAND 18 GOLF COURSE	1,063,862	1,118,123	1,591,853	1,259,314	(332,539)
66041613 HIGHLAND 9 GOLF COURSE	303,342	306,796	505,810	532,984	27,174
66041614 PHALEN GOLF COURSE	741,447	1,639	-	-	-
66041620 WATERGATE MARINA	22,992	45,638	36,500	36,500	-
66041640 COMO LAKESIDE	68,521	94,731	155,010	200,161	45,151
66041650 POOL CONCESSIONS	158,682	168,143	-	162,907	162,907
660952005Z 2005 REC FACILITY DEBT SVC	586,000	609,227	573,750	573,750	-
Total Financing by Accounting Unit	4,780,623	3,197,228	4,063,473	3,949,397	(114,076)

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS SUPPLY AND MAINTENANCE**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	4,500,722	4,263,526	5,310,820	5,515,638	204,818
MISCELLANEOUS REVENUE	11,413	6,769	11,544	71,544	60,000
OTHER FINANCING SOURCES	50,975	55,000	491,056	439,208	(51,848)
Total Financing by Major Account	4,563,110	4,325,295	5,813,420	6,026,390	212,970
Financing by Accounting Unit					
76041300 PARKS AND REC INTERNAL PROJ	1,699,145	1,763,014	2,235,292	2,424,821	189,529
76041400 COMO SHOP STOREHOUSE	628,103	382,253	414,262	414,003	(259)
76041401 PED PROPERTY MAINTENANCE	614,171	610,380	688,635	693,928	5,293
76041402 PARKS REC SUMMARY ABATEMENT	752,190	692,845	1,683,329	1,629,929	(53,400)
76041403 CONTRACTED SERVICES	122,109	142,848	122,196	121,107	(1,089)
76041404 REFUSE HAULING EQUIP REPLACE	146,141	140,695	173,462	181,958	8,496
76041405 FORESTRY SUPPORT	601,251	593,259	496,244	560,644	64,400
Total Financing by Accounting Unit	4,563,110	4,325,295	5,813,420	6,026,390	212,970

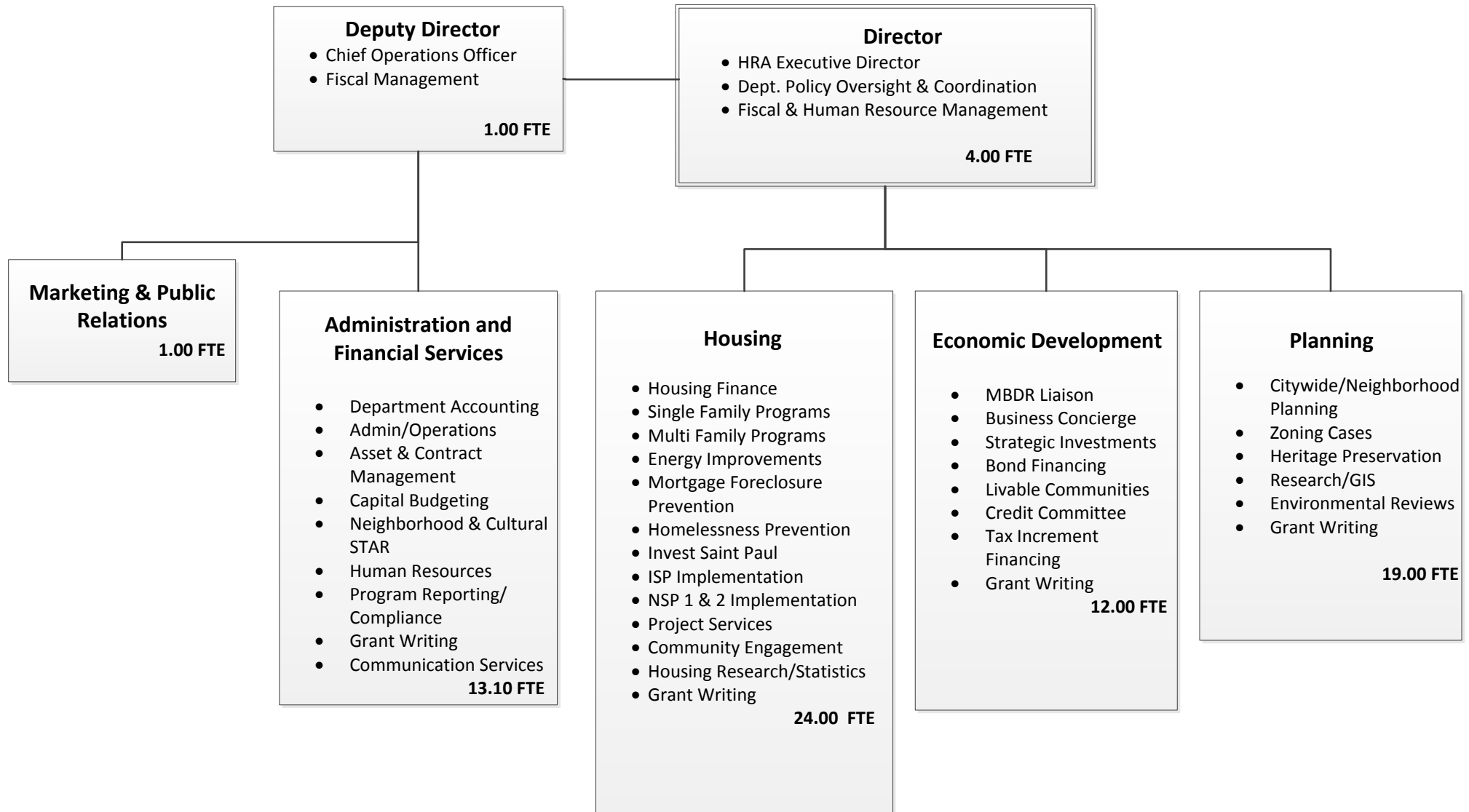
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Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
	CHARGES FOR SERVICES				387,870	387,870
	MISCELLANEOUS REVENUE				250,000	250,000
	OTHER FINANCING SOURCES				57,700	57,700
	Total Financing by Major Account				695,570	695,570
Financing by Accounting Unit						
26341605	BALLPARK OPERATIONS				695,570	695,570
	Total Financing by Accounting Unit				695,570	695,570

Planning and Economic Development

To actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods.



(Total 74.10 FTE)

2016 Adopted Budget

Planning and Economic Development

Department Description:

PED's mission is to actively create opportunities and encourage investment for the benefit of Saint Paul residents and business, which preserve, sustain, and grow the city's diverse neighborhoods. We accomplish this by assisting in the production of new housing; the rehabilitation and preservation of existing housing; providing mortgage financing to existing homeowners and new homebuyers; and strategic commercial and economic development investment. These actions are guided by careful neighborhood planning by professional planning staff, community collaboration, and inclusiveness. PED continues to build upon its past accomplishments, while looking forward to help establish Saint Paul as the Most Livable City in America.

Department Facts

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$49,331,203
- Total FTEs: 74.10
- 2016 operations budget is approximately \$10.2 million.
- Administers in excess of \$90 million annually in Federal, State, and local resources.
- Provides housing and economic development products (public lending institution).
- Provides management of 200+ housing and economic development activities.
- Administers a combined City/HRA loan portfolio of \$150M+.
- Provides planning/zoning/HPC services and administers Parking and Transit Program.

Department Goals

- Capture Market Momentum
- Increase and Improve Housing Options for a Growing Population
- Preserve and Increase Jobs and Tax Base
- Expand Opportunity
- Increase Department Effectiveness

Recent Accomplishments

- Economic Development: additional business development at Hamm's Brewery, \$85+ million in conduit bond project development; \$32 million in state bonding for Ordway, Palace Theater, Children's Museum, Metro Business Plan Initiatives, 29 Small Business Neighborhood STAR activities, Business Attraction, Retention and Citywide Expansion Program.
- Planning: Continued progress with Central Corridor Plans, Public Art, Stormwater, and Brownfields Assessment Grant, Ford Plant Redevelopment, Great River Passage Plan Addendum, Streetcar Study, Market Watch Report, Historic Tax Credit Design Review.
- Housing Development: Progress continues on Episcopal Homes, Hospital Linen Site, Hamline Station, Custom House, Jamestown, Old Home Site, Maryland Apartments, 2700 University and Elder's Lodge.
- Housing assistance: Mortgage Foreclosure Prevention, Single Family Home Loans, Credit and Bankruptcy counseling, HUD NSP rehabilitation and new construction in targeted neighborhoods.

2016 Adopted Budget

Planning and Economic Development

Fiscal Summary

	2014 Actuals	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
200: City Grants	3,421,524	-	-	-	0.0%	-	-
282: City HUD Grants	10,343,790	9,000,000	9,000,000	-	0.0%	-	-
285: City Sales Tax	28,143,635	29,655,892	30,086,435	430,543	1.5%	-	-
780: PED Administration	8,649,859	9,619,090	10,244,768	625,678	6.5%	72.10	74.10
Total	50,558,808	48,274,982	49,331,203	1,056,221	2.2%	72.10	74.10
Financing							
200: City Grants	3,013,676	-	-	-	0.0%		
282: City HUD Grants	10,937,678	9,000,000	9,000,000	-	0.0%		
285: City Sales Tax	13,898,544	29,655,892	30,086,435	430,543	1.5%		
780: PED Administration	8,566,571	9,619,090	10,244,768	625,678	6.5%		
Total	36,416,469	48,274,982	49,331,203	1,056,221	2.2%		

Budget Changes Summary

Through the Housing and Redevelopment Authority, PED will continue supporting city functions in the General Fund such as HRA legislative support, citizen participation initiatives, intergovernmental relations, and staff from other departments working on city-wide projects. PED also supports the Minority Business Development program housed in the Department of Human Rights and Equal Economic Opportunity. The 2016 adopted budget includes two new positions in PED operations: a grant-funded 8-80 Fellow, and a Historic Preservation Specialist. Finally, several adjustments are included in the City Sales Tax Fund, such as revised revenue and spending projections, as well as an adjustment of one-time spending increases that were included in the 2015 budget for the Neighborhood and Cultural STAR programs.

200: City Grants**Planning and Economic Development**

The City Grants fund includes state and federal planning and development grants administered by PED.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2015 Adopted Budget		-	-	-
	Subtotal:	-	-	-
Fund 200 Budget Changes Total		-	-	-

282: City HUD Grants**Planning and Economic Development**

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2015 Adopted Budget		-	-	-
	Subtotal:	-	-	-
Fund 282 Budget Changes Total		-	-	-

285: City Sales Tax**Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
The 2015 budget included two one-time funding items both of which resulted in one-time increases to the Neighborhood and Cultural STAR budgets. Current service level changes for the 2016 budget include reversing these expenses, as well as minor adjustments to spending and revenue estimates.				
Remove one-time funding for public safety capital		(1,100,000)	(1,100,000)	-
Remove one-time funding for library materials		(88,000)	(88,000)	-
Other current service level changes		(570)	(570)	-
	Subtotal:	(1,188,570)	(1,188,570)	-

Mayor's Proposed Changes**STAR Program**

Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs will increase in 2016.

Sales tax collection for STAR programs	250,000	250,000	-
Neighborhood STAR program	104,155	104,155	-
Cultural STAR program	64,966	64,966	-
City capital and economic development	500,000	500,000	-
Subtotal:	<u>919,121</u>	<u>919,121</u>	<u>-</u>

285: City Sales Tax**Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Adopted Changes</u>				
STAR Revenue				
Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs were further adjusted during the Council phase of the 2016 budget process. Additional STAR resources will be used to increase the Neighborhood and Cultural STAR programs for 2016. City Council allocated portions of the Neighborhood and Cultural STAR programs towards Year-Round STAR and a Library materials digitization project.				
Increase in 2015-2016 sales tax collections		-	289,992	-
Unspent Neighborhood and Cultural STAR program balances and interest		-	160,000	-
Internal STAR transfer for 2016 collections		250,000	250,000	-
Year-Round STAR		350,000	-	-
Neighborhood STAR program		70,993	-	-
Library materials digitization		100,000	-	-
Cultural STAR program		(71,001)	-	-
	Subtotal:	699,992	699,992	-
Fund 285 Budget Changes Total		430,543	430,543	-

780: PED Administration**Planning and Economic Development**

PED operations are all budgeted in the Central Service Internal fund.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		419,677	419,677	-
	Subtotal:	<u>419,677</u>	<u>419,677</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
8-80 Vitality Initiative Fellow				
Saint Paul received a grant from the Knight Foundation's Knight Cities Challenge to fund an 8-80 Vitality Fellow. The position will work across multiple departments to ensure that 8-80 principles are integrated into City projects.				
8-80 Fellow and associated overhead		109,306	109,306	1.00
	Subtotal:	<u>109,306</u>	<u>109,306</u>	<u>1.00</u>
Historical Preservation				
In 2016, PED will hire an additional Historical Preservation Specialist. This position will allow for decreased wait times for design reviews, implementation of Heritage Preservation ordinance amendments, creation of new demolition review ordinances, and increased grant applications. The cost of this position will be partially offset by new historic preservation fee revenue				
Historic Preservation Specialist and associated overhead		96,695	44,695	1.00
New fee revenue		-	52,000	
	Subtotal:	<u>96,695</u>	<u>96,695</u>	<u>1.00</u>
Fund 780 Budget Changes Total		<u><u>625,678</u></u>	<u><u>625,678</u></u>	<u><u>2.00</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **PLANNING ECONOMIC DEVELOPMENT**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GRANTS	15,544,848	3,421,524			
CITY HUD GRANTS	18,750,472	10,343,790	9,000,000	9,000,000	
CITY SALES TAX	41,325,523	28,143,635	29,655,892	30,086,435	430,543
PED ADMINISTRATION	8,506,222	8,649,859	9,619,090	10,244,768	625,678
TOTAL SPENDING BY FUND	84,127,065	50,558,808	48,274,982	49,331,203	1,056,221
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	6,511,012	7,065,886	7,842,534	8,402,202	559,669
SERVICES	4,478,174	4,391,825	3,149,042	3,193,406	44,364
MATERIALS AND SUPPLIES	54,401	57,103	64,725	64,725	
PROGRAM EXPENSE	47,011,212	14,621,665	11,783,107	12,064,220	281,113
ADDITIONAL EXPENSES	(9,332,449)	89,678	165,000	165,000	
CAPITAL OUTLAY	14,379	9,261	1,538,000	1,555,000	17,000
DEBT SERVICE		41			
OTHER FINANCING USES	35,390,337	24,323,351	23,732,574	23,886,650	154,076
TOTAL SPENDING BY MAJOR ACCOUNT	84,127,065	50,558,808	48,274,982	49,331,203	1,056,221
<hr/>					
<u>Financing by Major Account</u>					
TAXES	17,034,422	18,314,992	16,750,000	17,250,000	500,000
INTERGOVERNMENTAL REVENUE	28,755,859	11,214,417	8,100,000	8,100,000	
CHARGES FOR SERVICES	12,919,639	11,110,026	9,619,090	8,219,074	(1,400,016)
INVESTMENT EARNINGS	(1,310)	622,797	253,418	232,232	(21,186)
MISCELLANEOUS REVENUE	82,972	319,416	400,000	400,000	
OTHER FINANCING SOURCES	20,800,003	8,713,249	13,152,474	15,129,897	1,977,423
TOTAL FINANCING BY MAJOR ACCOUNT	79,591,585	50,294,897	48,274,982	49,331,203	1,056,221

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY GRANTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES		45,696	52,353			
MATERIALS AND SUPPLIES		12,340				
PROGRAM EXPENSE		15,145,165	3,241,315			
ADDITIONAL EXPENSES		341,646	54,080			
OTHER FINANCING USES			73,776			
Total Spending by Major Account		15,544,848	3,421,524			
Spending by Accounting Unit						
20051860	PED PLANNING GRANTS	15,103,480	199,496			
20051870	PED DEVELOPMENT GRANTS	441,369	3,222,028			
Total Spending by Accounting Unit		15,544,848	3,421,524			

CITY OF SAINT PAUL

Spending Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY HUD GRANTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
SERVICES	2,774,288	2,484,336	1,620,000	1,620,000	
PROGRAM EXPENSE	25,277,977	7,001,780	7,215,000	7,215,000	
ADDITIONAL EXPENSES	(9,674,262)	36,592	165,000	165,000	
OTHER FINANCING USES	372,469	821,082			
Total Spending by Major Account	18,750,472	10,343,790	9,000,000	9,000,000	
Spending by Accounting Unit					
28251810 EMERGENCY SOLUTIONS GRANT	497,631	710,865	350,000	350,000	
28251820 COMMUNITY DEVELOP BLOCK GRANT	7,937,156	7,243,858	6,850,000	6,850,000	
28251830 NEIGHBORHOOD STABLIZATION PROG	8,590,655	1,394,448			
28251840 HOME PROGRAM	1,725,030	994,619	1,800,000	1,800,000	
Total Spending by Accounting Unit	18,750,472	10,343,790	9,000,000	9,000,000	

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Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES		339,219	533,455	15,000	15,000	
PROGRAM EXPENSE		6,588,069	4,378,569	4,568,107	4,849,220	281,113
CAPITAL OUTLAY				1,525,000	1,525,000	
OTHER FINANCING USES		34,398,235	23,231,610	23,547,785	23,697,215	149,430
Total Spending by Major Account		41,325,523	28,143,635	29,655,892	30,086,435	430,543
Spending by Accounting Unit						
28551100	CITY SALES TAX REVENUE	16,875,162	17,795,634	16,750,000	17,250,000	500,000
28551200	NEIGHBORHOOD STAR PROGRAM	17,547,548	6,130,024	7,475,253	7,999,831	524,578
28551220	CITY CAPITAL FUNDING	1,622,095	1,525,000	2,625,000	1,525,000	(1,100,000)
28551230	HRA DESIGNATED PROJECTS	792,713	187,758			
28551240	HOUSING TRUST		6,295			
28551300	CULTURAL STAR PROGRAM	4,488,004	2,498,924	1,805,639	1,811,604	5,965
28551400	PAY GO ECON DEVELOPMENT			1,000,000	1,500,000	500,000
Total Spending by Accounting Unit		41,325,523	28,143,635	29,655,892	30,086,435	430,543

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: PED ADMINISTRATION

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		6,511,012	7,065,886	7,842,534	8,402,202	559,669
SERVICES		1,318,971	1,321,681	1,514,042	1,558,406	44,364
MATERIALS AND SUPPLIES		42,060	57,103	64,725	64,725	
ADDITIONAL EXPENSES		166	(994)			
CAPITAL OUTLAY		14,379	9,261	13,000	30,000	17,000
DEBT SERVICE			41			
OTHER FINANCING USES		619,634	196,882	184,789	189,435	4,646
Total Spending by Major Account		8,506,222	8,649,859	9,619,090	10,244,768	625,678
Spending by Accounting Unit						
78051100	PED OPERATIONS	8,506,056	8,650,853	9,619,090	10,244,768	625,678
78051105	URBAN REVITALIZATION	166	(994)			
Total Spending by Accounting Unit		8,506,222	8,649,859	9,619,090	10,244,768	625,678

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PLANNING ECONOMIC DEVELOPMENT
 Fund: CITY GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43001-0	FEDERAL DIRECT GRANTS	391,770	59,002			
43101-0	FEDERAL GRANT STATE ADMIN	183,357	46,901			
43201-0	FEDERAL GRANT OTHER ADMIN	382,300				
43401-0	STATE GRANTS	2,960,037	260,882			
43701-0	COUNTY GRANT	97,500				
43905-0	METROPOLITAN COUNCIL	11,296,179	2,646,893			
43999-0	OTHER GRANT HISTORY	(58,031)	(25,516)			
TOTAL FOR INTERGOVERNMENTAL REVENUE		15,253,111	2,988,161			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	116,500				
55550-0	PRIVATE GRANTS		25,516			
TOTAL FOR MISCELLANEOUS REVENUE		116,500	25,516			
56235-0	TRANSFER FR CAPITAL PROJ FUND	50,000				
56240-0	TRANSFER FR ENTERPRISE FUND	17,000				
TOTAL FOR OTHER FINANCING SOURCES		67,000				
TOTAL FOR CITY GRANTS		15,436,611	3,013,676			

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PLANNING ECONOMIC DEVELOPMENT
 Fund: CITY HUD GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43001-0	FEDERAL DIRECT GRANTS	12,479,802	7,975,699	8,100,000	8,100,000	
43101-0	FEDERAL GRANT STATE ADMIN	947,946	250,558			
TOTAL FOR INTERGOVERNMENTAL REVENUE		13,427,748	8,226,257	8,100,000	8,100,000	
44299-0	OTHER SALES	(6,900)				
47510-0	SPACE RENTAL	100				
50205-0	REPAYMENT OF LOAN		517,072			
50220-0	DEFERRED LOAN REPAYMENT	83,389				
50235-0	LAND HELD FOR RESALE PED	4,655,038	1,974,584			
TOTAL FOR CHARGES FOR SERVICES		4,731,628	2,491,657			
54605-0	INTEREST NOTE AND LOAN HISTORY	68,216				
54620-0	INTEREST ON LOAN		55,701			
TOTAL FOR INVESTMENT EARNINGS		68,216	55,701			
55105-0	PROGRAM INCOME	(10,010)	61,498	400,000	400,000	
55815-0	REFUNDS OVERPAYMENTS	(37,845)				
55915-0	OTHER MISC REVENUE	552	506			
TOTAL FOR MISCELLANEOUS REVENUE		(47,304)	62,004	400,000	400,000	
56115-0	INTRA FUND IN TRANSFER					
56225-0	TRANSFER FR SPECIAL REVENUE FU		102,059			
56235-0	TRANSFER FR CAPITAL PROJ FUND	294,362				
56250-0	TRANSFER FR CDBG			500,000	500,000	
57605-0	REPAYMENT OF ADVANCE	385,103				
TOTAL FOR OTHER FINANCING SOURCES		679,466	102,059	500,000	500,000	
TOTAL FOR CITY HUD GRANTS		18,859,753	10,937,678	9,000,000	9,000,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PLANNING ECONOMIC DEVELOPMENT
 Fund: CITY SALES TAX

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
40605-0	CITY SALES TAX	17,034,422	18,314,992	16,750,000	17,250,000	500,000
TOTAL FOR TAXES		17,034,422	18,314,992	16,750,000	17,250,000	500,000
50110-0	COLLECTION FEE	1,020				
50205-0	REPAYMENT OF LOAN		277,423			
TOTAL FOR CHARGES FOR SERVICES		1,020	277,423			
54505-0	INTEREST INTERNAL POOL	301,848	217,162	115,000	100,000	(15,000)
54506-0	INTEREST ACCRUED REVENUE		29,879			
54510-0	INCR OR DECR IN FV INVESTMENTS	(514,845)	191,411			
54605-0	INTEREST NOTE AND LOAN HISTORY	143,471	4,894			
54620-0	INTEREST ON LOAN		121,547			
54705-0	INTEREST ON ADVANCE HISTORY			138,418	132,232	(6,186)
54820-0	LATE FEE		2,203			
TOTAL FOR INVESTMENT EARNINGS		(69,526)	567,096	253,418	232,232	(21,186)
55915-0	OTHER MISC REVENUE	7,136	6,272			
TOTAL FOR MISCELLANEOUS REVENUE		7,136	6,272			
56115-0	INTRA FUND IN TRANSFER	8,832,272				
56230-0	TRANSFER FR DEBT SERVICE FUND	8,032,604	8,582,877	11,150,000	11,450,000	300,000
56235-0	TRANSFER FR CAPITAL PROJ FUND	2,500,000				
56240-0	TRANSFER FR ENTERPRISE FUND	90,934	28,312			
57605-0	REPAYMENT OF ADVANCE	597,727		359,210	289,211	(69,999)
59910-0	USE OF FUND EQUITY			1,143,264	864,992	(278,272)
TOTAL FOR OTHER FINANCING SOURCES		20,053,537	8,611,189	12,652,474	12,604,203	(48,271)
TOTAL FOR CITY SALES TAX		37,026,588	27,776,973	29,655,892	30,086,435	430,543

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PLANNING ECONOMIC DEVELOPMENT
 Fund: PED ADMINISTRATION

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43999-0	OTHER GRANT HISTORY	75,000				
TOTAL FOR INTERGOVERNMENTAL REVENUE		75,000				
44190-0	MISCELLANEOUS FEES	20,885			52,000	52,000
44225-0	MAPS PUBLICATION REPORT HISTOR	397	254			
44230-0	SALE OF MAP			400	600	200
44505-0	ADMINISTRATION OUTSIDE	7,871,741	360,000			
46115-0	ZONING FEES AND LETTERS	47,600	61,879	59,000	70,545	11,545
50115-0	LOAN ORIGATION FEE	116,109	114,209	103,250	115,100	11,850
50120-0	REAL ESTATE CLOSING FEE	250	175	1,000	200	(800)
50125-0	APPLICATION FEE	130,009	163,311	101,000	168,800	67,800
51175-0	ADMINISTRATION FEE		7,641,118	9,354,440	7,811,829	(1,542,611)
TOTAL FOR CHARGES FOR SERVICES		8,186,992	8,340,946	9,619,090	8,219,074	(1,400,016)
54505-0	INTEREST INTERNAL POOL					
TOTAL FOR INVESTMENT EARNINGS						
55505-0	OUTSIDE CONTRIBUTION DONATIONS	6,600				
55550-0	PRIVATE GRANTS		225,605			
55845-0	JURY DUTY PAY	40	20			
TOTAL FOR MISCELLANEOUS REVENUE		6,640	225,625			
56225-0	TRANSFER FR SPECIAL REVENUE FU				2,025,694	2,025,694
TOTAL FOR OTHER FINANCING SOURCES					2,025,694	2,025,694
TOTAL FOR PED ADMINISTRATION		8,268,632	8,566,571	9,619,090	10,244,768	625,678
TOTAL FOR PLANNING ECONOMIC DEVELOPMENT		79,591,585	50,294,897	48,274,982	49,331,203	1,056,221

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY GRANTS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		15,253,111	2,988,161			
MISCELLANEOUS REVENUE		116,500	25,516			
OTHER FINANCING SOURCES		67,000				
Total Financing by Major Account		15,436,611	3,013,676			
Financing by Accounting Unit						
20051860	PED PLANNING GRANTS	15,025,882	131,278			
20051870	PED DEVELOPMENT GRANTS	410,729	2,882,398			
Total Financing by Accounting Unit		15,436,611	3,013,676			

CITY OF SAINT PAUL
Financing Plan by Department

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Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY HUD GRANTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		13,427,748	8,226,257	8,100,000	8,100,000	
CHARGES FOR SERVICES		4,731,628	2,491,657			
INVESTMENT EARNINGS		68,216	55,701			
MISCELLANEOUS REVENUE		(47,304)	62,004	400,000	400,000	
OTHER FINANCING SOURCES		679,466	102,059	500,000	500,000	
Total Financing by Major Account		18,859,753	10,937,678	9,000,000	9,000,000	
Financing by Accounting Unit						
28251810	EMERGENCY SOLUTIONS GRANT	497,631	710,865	350,000	350,000	
28251820	COMMUNITY DEVELOP BLOCK GRANT	7,937,156	7,268,892	6,850,000	6,850,000	
28251830	NEIGHBORHOOD STABLIZATION PROG	8,699,936	1,963,375			
28251840	HOME PROGRAM	1,725,030	994,546	1,800,000	1,800,000	
Total Financing by Accounting Unit		18,859,753	10,937,678	9,000,000	9,000,000	

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY SALES TAX**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
TAXES		17,034,422	18,314,992	16,750,000	17,250,000	500,000
CHARGES FOR SERVICES		1,020	277,423			
INVESTMENT EARNINGS		(69,526)	567,096	253,418	232,232	(21,186)
MISCELLANEOUS REVENUE		7,136	6,272			
OTHER FINANCING SOURCES		20,053,537	8,611,189	12,652,474	12,604,203	(48,271)
Total Financing by Major Account		37,026,588	27,776,973	29,655,892	30,086,435	430,543
Financing by Accounting Unit						
28551100	CITY SALES TAX REVENUE	17,034,422	18,314,992	16,750,000	17,250,000	500,000
28551200	NEIGHBORHOOD STAR PROGRAM	12,358,357	7,595,967	10,100,253	9,524,831	(575,422)
28551220	CITY CAPITAL FUNDING	1,525,000				
28551230	HRA DESIGNATED PROJECTS	2,500,000				
28551300	CULTURAL STAR PROGRAM	3,608,809	1,866,014	1,805,639	1,811,604	5,965
28551400	PAY GO ECON DEVELOPMENT			1,000,000	1,500,000	500,000
Total Financing by Accounting Unit		37,026,588	27,776,973	29,655,892	30,086,435	430,543

CITY OF SAINT PAUL
Financing Plan by Department

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Department: PLANNING ECONOMIC DEVELOPMENT
Fund: PED ADMINISTRATION

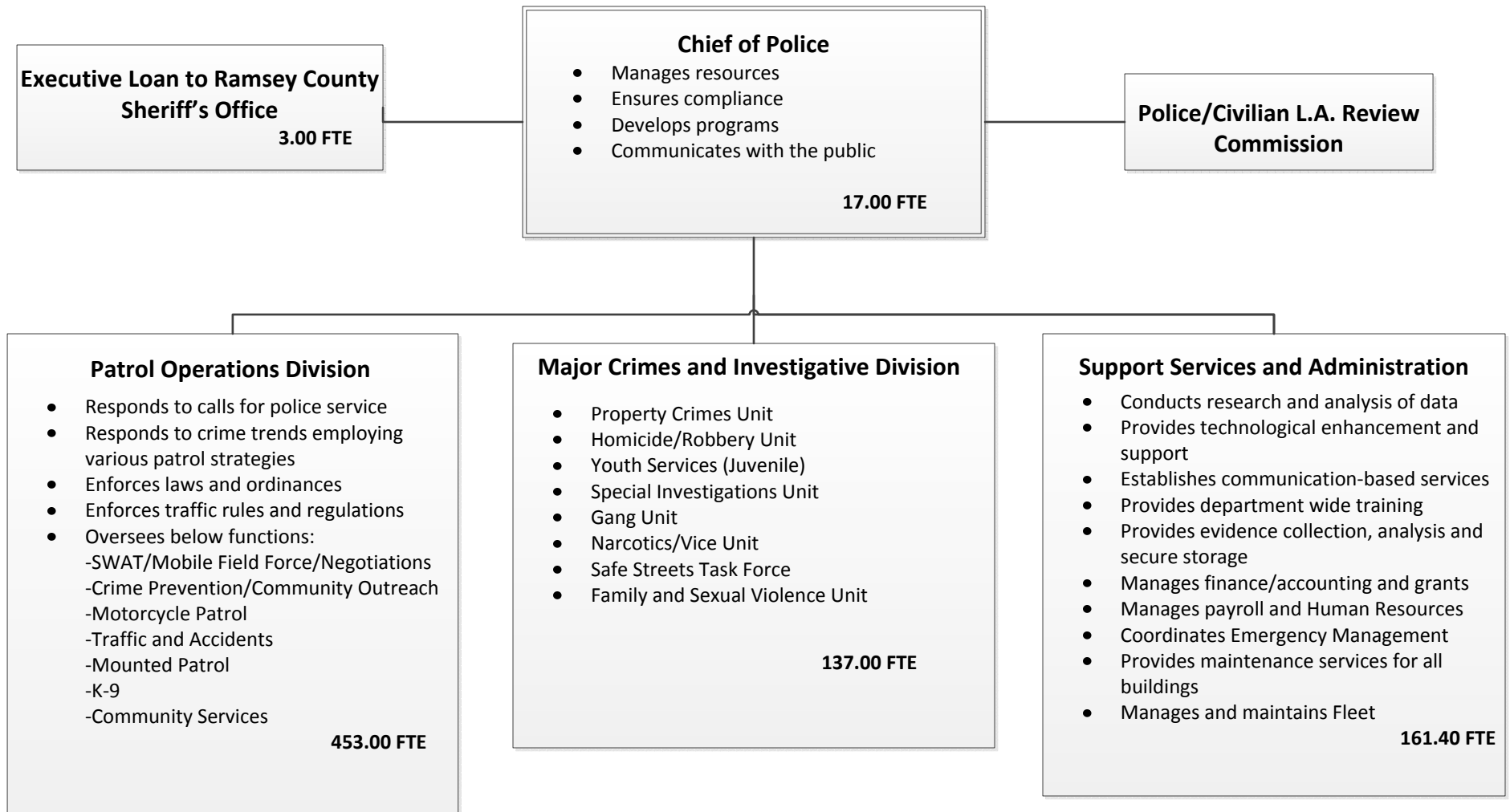
Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	75,000				
CHARGES FOR SERVICES	8,186,992	8,340,946	9,619,090	8,219,074	(1,400,016)
INVESTMENT EARNINGS					
MISCELLANEOUS REVENUE	6,640	225,625			
OTHER FINANCING SOURCES				2,025,694	2,025,694
Total Financing by Major Account	8,268,632	8,566,571	9,619,090	10,244,768	625,678
Financing by Accounting Unit					
78051100 PED OPERATIONS	8,268,632	8,566,571	9,619,090	10,244,768	625,678
78051105 URBAN REVITALIZATION					
Total Financing by Accounting Unit	8,268,632	8,566,571	9,619,090	10,244,768	625,678

Saint Paul Police

The Saint Paul Police Department strives to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve.

We are committed to quality training, high professional standards, accountability and achievement. We are focused on strengthening partnerships to address the causes and outcomes of crimes in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide.



(Total 771.40 FTE)

7/31/2015

2016 Adopted Budget Saint Paul Police Department

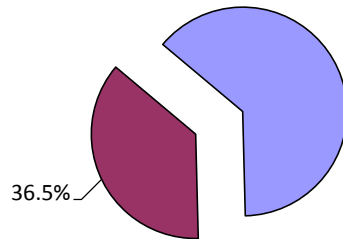
Department Description:

The Saint Paul Police Department strives to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism.

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Police Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$88,358,514
- Total Special Fund Budget: \$21,288,738
- Total FTEs: 771.40
- 2014 arrests: 8,741
- 2014 calls for service: 236,506
- 2014 total Part 1 offenses: 12,476
- 2015 proposed budget includes 615 sworn officers
- With a population of 294,873, the number of full-time sworn employees per 1,000 inhabitants based on 615 sworn full-time positions - 2.1

Department Goals

- Partner with our community to enhance Saint Paul's vitality and prosperity
- Manage our resources for maximum results
- Invest in our employees
- Strengthen a culture that values trusted service and accountability
- Improve the safety and security of the capital city

Recent Accomplishments

- Domestic violence citizen calls have decreased from 10,363 in 2009 to 4,885 in 2014 with the implementation of the BluePrint project.
- Residential burglary declined from 2,750 in 2012 to 2,435 in 2013, an 11.5% reduction.
- Part I Crime was at its lowest rate since 2007 with 12,476 offenses. All Part 1 violent crimes were down from 2013 to 2014.
- The “Blueprint for Safety” continues to be an integral part of the department’s strategy and we are intimately involved in a system-wide review of the Blueprint including measuring outcomes.
- Community outreach workers were utilized to address juvenile and young adult behavior and crime issues within the downtown area. This “Ambassador” initiative was very successful in identifying needs of juveniles and young adults who were loitering within the downtown area.
- The department obtained a grant from the State of Minnesota and has implemented the Violence Intervention and Prevention (VIP) program and is seeing success working with youth as part of that program.
- Overall crime was down 6.1 percent from previous year and down 10.9% from 2010.

2016 Adopted Budget

Police Department

Fiscal Summary

	2014 Actual	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	84,686,992	86,068,806	88,358,514	2,289,708	2.7%	689.70	690.74
200: Grants	1,877,111	2,096,437	2,643,630	547,193	26.1%	2.60	3.56
225: Police Special Projects	10,581,937	11,722,802	15,831,008	4,108,206	35.0%	63.70	61.70
623: Impound Lot	3,169,949	3,185,620	2,814,100	(371,520)	-11.7%	16.40	15.40
Total	100,315,989	103,073,665	109,647,252	6,573,587	6.4%	772.40	771.40
Financing							
100: General Fund	1,438,183	1,894,290	1,715,290	(179,000)	-9.4%		
200: Grants	818,550	2,096,437	2,643,630	547,193	26.1%		
225: Police Special Projects	11,279,019	11,722,802	15,831,008	4,108,206	35.0%		
623: Impound Lot	2,874,830	3,185,620	2,814,100	(371,520)	-11.7%		
Total	16,410,582	18,899,149	23,004,028	4,104,879	21.7%		

Budget Changes Summary

The Police budget includes several changes such as more parking enforcement resources to support an expanded parking meter system and continuation of the planned shift of Emergency Communication Center positions from the city payroll to Ramsey County. Special Fund changes are primarily related to two large projects: replacement of the Police records management system (RMS) and a pilot program to test body cameras worn by Police staff. The RMS replacement is expected to vastly improve data collection, analysis and reporting. The body camera project will begin with a pilot study in 2016 to test and comprehensively evaluate the associated technology, process, policy and data collection which will help inform the department's longer term approach. The adopted budget includes increased grant revenues, as some were renewed while a few new grants were received. The new auto theft grant has allowed 1.0 FTE to be moved from the General Fund. A corresponding personnel change moves 1.0 position from the Impound Lot to the General Fund. This will help the Impound Lot's financial position, while keeping General Fund costs at the same level as contained in the proposed budget.

100: General Fund**Police Department**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		2,556,424	141,752	0.04
	Subtotal:	2,556,424	141,752	0.04
<u>Mayor's Proposed Changes</u>				
Parking Enforcement				
Saint Paul's parking meter system is proposed to expand both in coverage and enforcement hours during 2016. Therefore, additional parking enforcement officers are needed to monitor and enforce these changes. This increase reflects hiring 1.0 FTE for the full year, and another full-time hire effective May 1.				
	Parking Enforcement Officer	90,241	-	1.67
	Subtotal:	90,241	-	1.67
Intergovernmental Task Forces				
Police participates in several interagency task forces, such as the FBI Safe Streets Task Force, where participating officers' overtime is funded by other agencies. This work is shifted from the General Fund to the Police Special Projects fund to better track and report on these activities.				
	Overtime	(320,752)	(320,752)	-
	Subtotal:	(320,752)	(320,752)	-
<u>Adopted Changes</u>				
Parking Enforcement				
The plan to hire a full-time parking enforcement officer mid-year changed due to the decision to forego installing parking meters on Grand Avenue. This resulted in eliminating 0.67 FTE and associated costs from the Proposed budget.				
	Parking Enforcement Officer	(36,205)	-	(0.67)
	Subtotal:	(36,205)	-	(0.67)
Fund 100 Budget Changes Total		2,289,708	(179,000)	1.04

200: Grants**Police Department**

The Police department utilizes extensive grant funding to assist with technology needs as well as to increase resources in areas of rapidly evolving need. Examples include Internet Crimes Against Children, Port Security, squad car cameras, and various Homeland Security grants.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	18,663	18,663	(0.04)
Subtotal:	18,663	18,663	(0.04)

Mayor's Proposed Changes**Grants**

Several grants are experiencing planned reductions or expiring, which results in an overall decrease in this fund. This fund also includes resources to implement a pilot program for use of body cameras for sworn officers, which will be financed by a donation from the Saint Paul Police Foundation.

Body camera pilot project	400,000	400,000	
State auto theft grant	(198,256)	(198,256)	
State community crime prevention grant	(137,500)	(137,500)	
State traffic safety grant	(230,872)	(230,872)	
2012 JAG grant	(231,475)	(231,475)	
DOJ human trafficking grant	(49,501)	(49,501)	
Subtotal:	(447,604)	(447,604)	-

Adopted Changes**Grant Updates**

Some new grants have been received and others that were scheduled to expire were renewed. One such example is the State Auto Theft Grant. Renewal of this grant will allow 1.0 FTE to be shifted from the General Fund.

State auto theft grant	298,673	298,673	1.00
Port security grant	225,000	225,000	
State traffic safety grant	155,418	155,418	
Homeland Security grant program	100,000	100,000	
2015 JAG grant - payment to outside agencies	71,000	71,000	
Initial Teaching Alphabet Foundation grant	68,589	68,589	
Other grant adjustments	57,454	57,454	
Subtotal:	976,134	976,134	1.00

Fund 200 Budget Changes Total

547,193	547,193	0.96
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225: Police Special Projects**Police Department**

Police budgets in the special projects fund include the Training Activity, the Emergency Communication Center Consolidation, Wild Security Services, the School Resource Officer program.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	89,617	89,617	-
Subtotal:	<u>89,617</u>	<u>89,617</u>	<u>-</u>

Mayor's Proposed Changes**Intergovernmental Task Forces**

Police participates in several interagency task forces, such as the FBI Safe Streets Task Force, where participating officers' overtime is funded by other agencies. This work is shifted from the General Fund to the Police Special Projects fund to better track and report on these activities.

Overtime	320,752	320,752	
Subtotal:	<u>320,752</u>	<u>320,752</u>	<u>-</u>

Emergency Communications Center

The joint-venture between the City and Ramsey County for the Emergency Communications Center (ECC) allowed City employees to remain on the City payroll. When City staff leave employment, their replacements become Ramsey County employees resulting in a reduction in the City's staffing totals. The net effect for 2016 is 2.0 FTE reduction to the City. This adjustment has no impact on service levels.

ECC staff (planned shift to Ramsey County)	(252,163)	(252,163)	(2.00)
Subtotal:	<u>(252,163)</u>	<u>(252,163)</u>	<u>(2.00)</u>

225: Police Special Projects**Police Department**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Mayor's Proposed Changes</u>				
Records Management System				
The City's Records Management System has reached the end of its useful life and must be replaced to comply with new legal and technology requirements. A new system is expected to vastly improve analytical and data management capabilities within the department. The project will likely be financed over several years with an estimated total project cost of \$3 million. The downpayment and first year's loan payment is expected to be financed by Police resources currently in reserve.				
RMS system		3,000,000	3,000,000	-
Intrafund transfers		800,000	800,000	-
	Subtotal:	3,800,000	3,800,000	-
<u>Adopted Changes</u>				
Ambassador program				
Community Ambassadors work to engage youth in challenged areas throughout the city. Ambassadors provide programming and service referrals to ensure that our youth's diverse needs are addressed and services are accessible. Additionally, ambassadors mentor youth and de-escalate potential situations where police may be called to groups of disorderly youth. Ambassador/Youth interactions decrease the potential for our youth being integrated into the criminal justice system and guide them into productive activities.				
Ambassador program		150,000	150,000	-
	Subtotal:	150,000	150,000	-
Fund 225 Budget Changes Total		<u>4,108,206</u>	<u>4,108,206</u>	<u>(2.00)</u>

623: Impound Lot**Police Department**

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		73,093	73,093	-
	Subtotal:	<u>73,093</u>	<u>73,093</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Operations Adjustments				
The Impound Lot has reduced budgeted operating costs in order to align with projected revenue.				
Service adjustment		(309,324)	(309,324)	
	Subtotal:	<u>(309,324)</u>	<u>(309,324)</u>	<u>-</u>
<u>Adopted Changes</u>				
Staffing reallocation				
The Impound Lot has been faced with revenue challenges in recent years. Due to a state auto theft grant, 1.0 FTE will move from the Impound Lot to the General Fund. This change will improve the Impound Lot's financial position while maintaining the same costs in the General Fund as were included in the Proposed budget.				
Sergeant		(135,289)	(135,289)	(1.00)
	Subtotal:	<u>(135,289)</u>	<u>(135,289)</u>	<u>(1.00)</u>
Fund 623 Budget Changes Total		<u><u>(371,520)</u></u>	<u><u>(371,520)</u></u>	<u><u>(1.00)</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

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Budget Year: 2016

Department: POLICE

**Change From
2015
Adopted**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	80,811,866	84,686,992	86,068,806	88,358,514	2,289,708
CITY GRANTS	2,649,328	1,877,111	2,096,437	2,643,630	547,193
POLICE SPECIAL PROJECTS	10,859,749	10,581,937	11,722,802	15,831,008	4,108,206
IMPOUND LOT	3,244,128	3,169,949	3,185,620	2,814,100	(371,520)
	<hr/>				
TOTAL SPENDING BY FUND	97,565,072	100,315,989	103,073,666	109,647,252	6,573,586
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<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	80,002,337	83,714,196	85,500,146	88,008,265	2,508,119
SERVICES	10,054,858	10,091,756	10,704,487	10,294,502	(409,985)
MATERIALS AND SUPPLIES	4,361,875	4,048,769	4,260,497	7,873,181	3,612,684
ADDITIONAL EXPENSES	217,843	233,271	186,000	251,000	65,000
CAPITAL OUTLAY	1,944,851	1,219,689	1,314,267	1,228,683	(85,584)
DEBT SERVICE		4,150			
OTHER FINANCING USES	983,308	1,004,158	1,108,269	1,991,621	883,352
	<hr/>				
TOTAL SPENDING BY MAJOR ACCOUNT	97,565,072	100,315,989	103,073,666	109,647,252	6,573,586
<hr/>					
<u>Financing by Major Account</u>					
LICENSE AND PERMIT	202,025	218,140	180,000	183,804	3,804
INTERGOVERNMENTAL REVENUE	2,445,051	1,869,253	2,034,648	2,174,505	139,857
CHARGES FOR SERVICES	11,124,575	13,801,262	11,900,145	11,320,364	(579,781)
FINE AND FORFEITURE	330,486	329,109	587,122	598,622	11,500
INVESTMENT EARNINGS	(66,707)	96,605	15,000	16,000	1,000
MISCELLANEOUS REVENUE	122,826	333,602	628,401	1,273,947	645,546
OTHER FINANCING SOURCES	2,228,616	2,263,682	3,553,833	7,436,786	3,882,953
	<hr/>				
TOTAL FINANCING BY MAJOR ACCOUNT	16,386,871	18,911,653	18,899,149	23,004,028	4,104,878
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CITY OF SAINT PAUL
Spending Plan by Department

Department: **POLICE**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		69,319,873	74,093,555	75,569,701	77,905,056	2,335,355
SERVICES		7,432,593	7,248,613	7,344,306	7,081,501	(262,805)
MATERIALS AND SUPPLIES		3,069,513	2,570,423	2,395,727	2,563,537	167,810
ADDITIONAL EXPENSES		80,037	95,747	100,000	100,000	
CAPITAL OUTLAY		275,411	12,260			
DEBT SERVICE			1,273			
OTHER FINANCING USES		634,438	665,121	659,072	708,420	49,348
Total Spending by Major Account		80,811,866	84,686,992	86,068,806	88,358,514	2,289,708
Spending by Accounting Unit						
10023100	OFFICE OF THE CHIEF	2,276,141	2,555,648	3,304,258	3,075,394	(228,864)
10023200	PATROL OPERATIONS	45,318,334	47,480,393	50,230,499	50,973,744	743,245
10023300	MAJOR CRIMES AND INVESTIGATION	14,217,962	15,406,884	15,017,467	16,019,377	1,001,910
10023400	SUPPORT SERVICES AND ADMIN	18,999,429	19,244,068	17,516,581	18,289,999	773,417
Total Spending by Accounting Unit		80,811,866	84,686,992	86,068,806	88,358,514	2,289,708

CITY OF SAINT PAUL

Spending Plan by Department

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Department: **POLICE**
Fund: **CITY GRANTS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,689,174	1,023,357	1,188,550	1,270,635	82,085
SERVICES		201,769	494,404	380,235	407,821	27,586
MATERIALS AND SUPPLIES		313,157	139,031	351,652	762,974	411,322
ADDITIONAL EXPENSES		137,806	137,524	86,000	151,000	65,000
CAPITAL OUTLAY		307,423	82,794	90,000	51,200	(38,800)
OTHER FINANCING USES						
Total Spending by Major Account		2,649,328	1,877,111	2,096,437	2,643,630	547,193
Spending by Accounting Unit						
20023800	WOMENS FOUNDATION	15,448	5,794	31,828		(31,828)
20023801	INITIAL TEACHNG ALPHABET FNDTN	78,256	85,169	57,825	68,590	10,765
20023802	PD PRIVATE FOUNDATION GRANTS		477	25,000	41,000	16,000
20023808	100 CLUB VIA POLICE FOUNDATION	15,108		835	835	
20023809	ST PAUL POLICE FOUNDATION	91,952	94,160	141,301	542,701	401,400
20023810	MN DEPARTMENT OF COMMERCE	277,868	190,854	198,256	298,673	100,417
20023811	MN CRIME PREVENTION PROGRAM	20,806	82,367	137,500		(137,500)
20023830	SERVCS FOR TRAFFICKING VICTIMS	161,662	293,354	49,501		(49,501)
20023831	JUVENILE ACCNTABLT BLCK GRNTS	85,582	35,269	12,705		(12,705)
20023839	ENCRGE ARST POL ENFCMT PROTECT	32,536				
20023841	PUB SFTY PTNRSP AND COMM POLNG	219,761	52,909	218,998	221,237	2,239
20023842	JUVENILE MENTORING PROGRAM	(308)	6,496	7,000		(7,000)
20023844	EDWARD BYRNE MEM JAG PROG OTHF	135,113	124,920	150,000	181,090	31,090
20023847	INTERNET CRIME AGAINST CHILDRN					
20023848	ARRA EDWARD BYRNE MEM JAG PROC	629,903				
20023862	STATE AND COMMUNITY HWY SAFETY	147,753	198,886	230,872	155,418	(75,454)
20023870	BYRNE JAG PROGRAM 2010	358,636				
20023871	BYRNE JAG PROGRAM 2011	30,262	270,001			
20023872	BYRNE JAG PROGRAM 2012	64,276	21,547	231,475		(231,475)
20023873	BYRNE JAG PROGRAM 2013	2,439	66,492	204,341	210,888	6,546
20023874	BYRNE JAG PROGRAM 2014				191,200	191,200
20023875	BYRNE JAG PROGRAM 2015				71,000	71,000
20023893	POLICE PORT SECURITY GRANT	12,092	301,250	336,000	561,000	225,000
20023894	HOMELAND SECURITY GRANT PROGR	270,184	47,165	63,000	100,000	37,000
Total Spending by Accounting Unit		2,649,328	1,877,111	2,096,437	2,643,630	547,193

CITY OF SAINT PAUL

Spending Plan by Department

Department: **POLICE**
Fund: **POLICE SPECIAL PROJECTS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		7,411,284	6,972,979	7,292,975	7,468,030	175,055
SERVICES		813,021	860,752	1,433,827	1,546,466	112,640
MATERIALS AND SUPPLIES		932,222	1,286,604	1,438,618	4,472,170	3,033,552
CAPITAL OUTLAY		1,357,077	1,122,413	1,219,327	1,172,543	(46,784)
DEBT SERVICE			2,877			
OTHER FINANCING USES		346,146	336,313	338,056	1,171,799	833,743
Total Spending by Major Account		10,859,749	10,581,937	11,722,802	15,831,008	4,108,206
Spending by Accounting Unit						
22523110	CHIEFS TRAINING ACTIVITY	321,860	168,663	445,547	446,838	1,291
22523111	INTERGOVERNMENTAL TRANSFERS	386,063	400,741	343,147	361,856	18,708
22523130	SPECIAL INVESTIGATIONS	368,491	284,998	509,605	508,554	(1,051)
22523131	TC SAFE ST VIOL GANG TASK FORC	18,910	16,056	90,000	1,500	(88,500)
22523132	VCET FORFEITURES	6,241	48,335	28,000	28,000	
22523133	FEDERAL FORFEITURES	211,342	425,821	597,883	1,397,883	800,000
22523210	POLICE OFFICERS CLOTHING	601,143	693,008	709,960	743,964	34,004
22523220	SPECIAL POLICE ASSIGNMENTS	107,952	93,438	299,301	3,638,365	3,339,065
22523221	RIVER CENTER SECURITY SERVICES	505,382	447,964	461,376	489,366	27,990
22523310	SCHOOL RESOURCE OFFICER PROG	987,184	984,689	987,751	1,016,407	28,656
22523311	AUTOMATED PAWN SYSTEM	166,975	282,260	311,000	361,000	50,000
22523410	FALSE ALARMS	293,178	256,219	256,622	260,426	3,804
22523411	POLICE PARKING LOT	28,380	47,680	70,190	79,060	8,870
22523413	RMS WIRELESS SERVICES	368,164	380,462	262,208	263,158	950
22523414	POLICE VEHICLE LEASE PURCHASES	1,342,190	877,828	740,377	740,377	
22523415	USE OF UNCLAIMED PROP		209,675	227,488	227,488	
22523420	AMBASSADOR PROGRAM				150,000	150,000
22523430	EMERGENCY COM CENTER CONSOLID	5,146,290	4,962,868	4,818,838	4,553,256	(265,582)
22523431	ENHANCED 911 SYSTEM		1,233	557,509	557,509	
22523899	POLICE INACTIVE GRANTS	4		6,000	6,000	
Total Spending by Accounting Unit		10,859,749	10,581,937	11,722,802	15,831,008	4,108,206

CITY OF SAINT PAUL
Spending Plan by Department

Department: POLICE
Fund: IMPOUND LOT

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,582,006	1,624,305	1,448,920	1,364,545	(84,375)
SERVICES		1,607,475	1,487,986	1,546,119	1,258,714	(287,406)
MATERIALS AND SUPPLIES		46,983	52,711	74,500	74,500	
CAPITAL OUTLAY		4,940	2,223	4,940	4,940	
OTHER FINANCING USES		2,724	2,724	111,141	111,402	261
Total Spending by Major Account		3,244,128	3,169,949	3,185,620	2,814,100	(371,520)
Spending by Accounting Unit						
62323405	VEHICLE IMPOUND LOT	3,244,128	3,169,949	3,185,620	2,814,100	(371,520)
Total Spending by Accounting Unit		3,244,128	3,169,949	3,185,620	2,814,100	(371,520)

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44190-0	MISCELLANEOUS FEES	76,961	14,842			
44205-0	ACCIDENT REPORTS	12,741	11,300	12,000	12,000	
44225-0	MAPS PUBLICATION REPORT HISTOR	9,430	9,713	8,000	8,000	
44299-0	OTHER SALES	6,945		5,000	5,000	
44510-0	PHOTOGRAPHIC	2,919	2,010	2,000	2,000	
44590-0	MISCELLANEOUS SERVICES	1,467,694	119,957			
45515-0	BOMB SQUAD SERVICES	19,212	29,677	9,000	9,000	
45520-0	POLICE CONTRACT SERVICE	49,768	49,768	439,594	439,594	
45530-0	POLICE TASK FORCES		268,292	320,000		(320,000)
45550-0	COMMUNITY SERVICE PERMIT FEES		44,720	40,000	40,000	
45580-0	POLICE ACOP A COMMUNITY OUTREA		337,574	499,500	510,000	10,500
45595-0	RADIO MAINTENANCE	137,466	140,161	125,500	125,500	
47305-0	ASPHALT SALES					
TOTAL FOR CHARGES FOR SERVICES		1,783,136	1,028,015	1,460,594	1,151,094	(309,500)
53305-0	FORFEITURES	15,139	13,767	10,000	10,000	
TOTAL FOR FINE AND FORFEITURE		15,139	13,767	10,000	10,000	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,300				
55750-0	DAMAGE CLAIM FROM OTHERS	25,053	19,444	27,000	27,000	
55820-0	REFUNDS RETURN OF PURCHASE	1,834	3,151			
55845-0	JURY DUTY PAY	214	150			
55850-0	SUBPOENA WITNESS	721	583	700	700	
55915-0	OTHER MISC REVENUE		83,587		80,500	80,500
TOTAL FOR MISCELLANEOUS REVENUE		29,122	106,916	27,700	108,200	80,500
56225-0	TRANSFER FR SPECIAL REVENUE FU	247,579	247,579	355,996	297,579	(58,417)
56240-0	TRANSFER FR ENTERPRISE FUND				108,417	108,417
58130-0	GAIN ON SALE CAPITAL ASSETS	26,095	41,905	40,000	40,000	
TOTAL FOR OTHER FINANCING SOURCES		273,674	289,484	395,996	445,996	50,000
TOTAL FOR CITY GENERAL FUND		2,101,071	1,438,183	1,894,290	1,715,290	(179,000)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: CITY GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43001-0	FEDERAL DIRECT GRANTS	1,581,038	983,602	1,039,419	1,243,441	204,022
43101-0	FEDERAL GRANT STATE ADMIN	377,730	94,259	114,473	108,463	(6,011)
43201-0	FEDERAL GRANT OTHER ADMIN		322,199	345,000	333,928	(11,072)
43401-0	STATE GRANTS	287,382	282,654	335,756	298,673	(37,083)
43501-0	STATE GRANT OTHER ADMIN		855			
43999-0	OTHER GRANT HISTORY					
TOTAL FOR INTERGOVERNMENTAL REVENUE		2,246,151	1,683,569	1,834,648	1,984,505	149,856
54505-0	INTEREST INTERNAL POOL	20,081	24,685	5,000	6,000	1,000
54506-0	INTEREST ACCRUED REVENUE		3,207			
54510-0	INCR OR DECR IN FV INVESTMENTS	(60,353)	12,168			
TOTAL FOR INVESTMENT EARNINGS		(40,272)	40,060	5,000	6,000	1,000
55105-0	PROGRAM INCOME		(6,273)			
55505-0	OUTSIDE CONTRIBUTION DONATIONS			141,301	542,701	401,400
55550-0	PRIVATE GRANTS	93,704	232,959	114,653	109,590	(5,063)
TOTAL FOR MISCELLANEOUS REVENUE		93,704	226,686	255,954	652,291	396,337
59910-0	USE OF FUND EQUITY			835	835	
TOTAL FOR OTHER FINANCING SOURCES				835	835	
TOTAL FOR CITY GRANTS		2,299,583	1,950,316	2,096,437	2,643,631	547,194

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
42560-0	POLICE ALARM PERMIT	202,025	218,140	180,000	183,804	3,804
TOTAL FOR LICENSE AND PERMIT		202,025	218,140	180,000	183,804	3,804
43001-0	FEDERAL DIRECT GRANTS			10,000		(10,000)
43640-0	POLICE FIRE TRAINING	198,900	185,684	190,000	190,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE		198,900	185,684	200,000	190,000	(10,000)
44299-0	OTHER SALES	249,119	(102)			
44530-0	WIRELESS SERVICE			262,208	263,158	950
44590-0	MISCELLANEOUS SERVICES	5,029,950	8,224,438	4,993,385	4,729,094	(264,291)
45415-0	POLICE PARKING	15,336	40,986	56,410	65,280	8,870
45505-0	PAWN SHOP		264,565	203,500	253,500	50,000
45510-0	REIMBURSEMENT INVESTIGATION			90,000		(90,000)
45520-0	POLICE CONTRACT SERVICE	875,770	1,323,028	1,648,428	1,724,138	75,710
45530-0	POLICE TASK FORCES		42,322		320,000	320,000
45575-0	FINGERPRINT ANALYSIS		3,180			
TOTAL FOR CHARGES FOR SERVICES		6,170,175	9,898,417	7,253,931	7,355,170	101,239
53110-0	POLICE ALARM FINE	51,633	11,570	26,622	26,622	
53305-0	FORFEITURES	14,616			1,500	1,500
53310-0	FEDERAL FORFEITURES	155,950	152,992	300,000	300,000	
53315-0	LOCAL FORFEITURES	93,148	150,779	250,500	260,500	10,000
TOTAL FOR FINE AND FORFEITURE		315,346	315,341	577,122	588,622	11,500
54505-0	INTEREST INTERNAL POOL	40,646	24,032	10,000	10,000	
54506-0	INTEREST ACCRUED REVENUE		3,439			
54510-0	INCR OR DECR IN FV INVESTMENTS	(67,964)	24,823			
54810-0	OTHER INTEREST EARNED	884	4,251			
TOTAL FOR INVESTMENT EARNINGS		(26,434)	56,545	10,000	10,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2016

					Change From
		2013	2014	2015	2015
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
55520-0	OTHER AGENCY SHARE OF COST			343,147	361,856
					18,709
55550-0	PRIVATE GRANTS				150,000
					150,000
55915-0	OTHER MISC REVENUE			1,600	1,600
TOTAL FOR MISCELLANEOUS REVENUE				344,747	513,456
					168,709
56115-0	INTRA FUND IN TRANSFER		16,563	17,252	500,995
					483,743
56220-0	TRANSFER FR GENERAL FUND	619,376	655,964	639,984	689,984
					50,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	32,842	(1,054)	7,500	7,500
56240-0	TRANSFER FR ENTERPRISE FUND	2,724	2,724	2,724	2,985
					261
56245-0	TRANSFER FR INTERNAL SERVICE F				2,500,000
					2,500,000
57505-0	CAPITAL LEASE	1,300,000	1,300,000	740,377	740,377
59910-0	USE OF FUND EQUITY			1,749,165	2,548,114
					798,949
TOTAL FOR OTHER FINANCING SOURCES		1,954,942	1,974,197	3,157,002	6,989,955
					3,832,953
TOTAL FOR POLICE SPECIAL PROJECTS		8,814,953	12,648,325	11,722,802	15,831,007
					4,108,205

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: IMPOUND LOT

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44190-0	MISCELLANEOUS FEES	8,245				
44299-0	OTHER SALES	2,570				
44505-0	ADMINISTRATION OUTSIDE	828,207	709,620	800,000	755,000	(45,000)
45305-0	TOWING	1,034,214	940,115	942,620	826,945	(115,675)
45310-0	STORAGE	299,440	313,022	300,000	315,000	15,000
45320-0	IMPOUNDED CAR SALES	928,025	766,026	985,000	784,155	(200,845)
45325-0	IMPOUNDED CARS SALVAGE	55,016	121,349	100,000	90,000	(10,000)
45330-0	IMPOUND LOT RECYCLING	10,472	2,827	10,000	10,000	
45335-0	IMPOUND LOT BILL OF SALE		2,675	3,000	3,000	
45340-0	BID CARD SALES		7,620	15,000	10,000	(5,000)
45345-0	IMPOUND LOT GENERAL SALES	5,075	11,577	30,000	20,000	(10,000)
TOTAL FOR CHARGES FOR SERVICES		3,171,264	2,874,830	3,185,620	2,814,100	(371,520)
TOTAL FOR IMPOUND LOT		3,171,264	2,874,830	3,185,620	2,814,100	(371,520)
TOTAL FOR POLICE		16,386,871	18,911,653	18,899,149	23,004,028	4,104,878

CITY OF SAINT PAUL

Financing Plan by Department

Department: POLICE
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,783,136	1,028,015	1,460,594	1,151,094	(309,500)
FINE AND FORFEITURE	15,139	13,767	10,000	10,000	
MISCELLANEOUS REVENUE	29,122	106,916	27,700	108,200	80,500
OTHER FINANCING SOURCES	273,674	289,484	395,996	445,996	50,000
Total Financing by Major Account	2,101,071	1,438,183	1,894,290	1,715,290	(179,000)
Financing by Accounting Unit					
10023100 OFFICE OF THE CHIEF	516,963	369,426	422,000	210,417	(211,583)
10023200 PATROL OPERATIONS	938,739	565,879	1,032,443	934,526	(97,917)
10023300 MAJOR CRIMES AND INVESTIGATION	147,347	206,750	197,347	247,347	50,000
10023400 SUPPORT SERVICES AND ADMIN	498,022	296,128	242,500	323,000	80,500
Total Financing by Accounting Unit	2,101,071	1,438,183	1,894,290	1,715,290	(179,000)

CITY OF SAINT PAUL
Financing Plan by Department

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Department: POLICE
Fund: CITY GRANTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		2,246,151	1,683,569	1,834,648	1,984,505	149,856
INVESTMENT EARNINGS		(40,272)	40,060	5,000	6,000	1,000
MISCELLANEOUS REVENUE		93,704	226,686	255,954	652,291	396,337
OTHER FINANCING SOURCES				835	835	
Total Financing by Major Account		2,299,583	1,950,316	2,096,437	2,643,631	547,194
Financing by Accounting Unit						
20023800	WOMENS FOUNDATION	15,448	5,794	31,828		(31,828)
20023801	INITIAL TEACHNG ALPHABET FNDTN	78,256	85,169	57,825	68,590	10,765
20023802	PD PRIVATE FOUNDATION GRANTS		477	25,000	41,000	16,000
20023808	100 CLUB VIA POLICE FOUNDATION			835	835	
20023809	ST PAUL POLICE FOUNDATION		141,519	141,301	542,701	401,400
20023810	MN DEPARTMENT OF COMMERCE	277,868	190,118	198,256	298,673	100,417
20023811	MN CRIME PREVENTION PROGRAM	9,514	93,391	137,500		(137,500)
20023830	SERVCS FOR TRAFFICKING VICTIMS	161,662	293,354	49,501		(49,501)
20023831	JUVENILE ACCNTABLTY BLCK GRNTS	82,568	35,269	12,705		(12,705)
20023839	ENCRGE ARST POL ENFCMT PROTECT	32,536				
20023841	PUB SFTY PTNRSP AND COMM POLNG	219,761	52,909	218,998	221,237	2,239
20023842	JUVENILE MENTORING PROGRAM	(308)	6,496	7,000		(7,000)
20023844	EDWARD BYRNE MEM JAG PROG OTHF	135,113	124,920	150,000	181,090	31,090
20023848	ARRA EDWARD BYRNE MEM JAG PROC	439,817				
20023862	STATE AND COMMUNITY HWY SAFETY	147,753	198,890	230,872	155,418	(75,454)
20023870	BYRNE JAG PROGRAM 2010	324,347				
20023871	BYRNE JAG PROGRAM 2011	24,500	258,945			
20023872	BYRNE JAG PROGRAM 2012	65,903	34,604	231,475		(231,475)
20023873	BYRNE JAG PROGRAM 2013	2,568	80,047	204,341	210,887	6,546
20023874	BYRNE JAG PROGRAM 2014				191,200	191,200
20023875	BYRNE JAG PROGRAM 2015				71,000	71,000
20023893	POLICE PORT SECURITY GRANT	12,092	301,250	336,000	561,000	225,000
20023894	HOMELAND SECURITY GRANT PROGRM	270,184	47,165	63,000	100,000	37,000
Total Financing by Accounting Unit		2,299,583	1,950,316	2,096,437	2,643,631	547,194

CITY OF SAINT PAUL

Financing Plan by Department

Department: POLICE
Fund: POLICE SPECIAL PROJECTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
LICENSE AND PERMIT		202,025	218,140	180,000	183,804	3,804
INTERGOVERNMENTAL REVENUE		198,900	185,684	200,000	190,000	(10,000)
CHARGES FOR SERVICES		6,170,175	9,898,417	7,253,931	7,355,170	101,239
FINE AND FORFEITURE		315,346	315,341	577,122	588,622	11,500
INVESTMENT EARNINGS		(26,434)	56,545	10,000	10,000	
MISCELLANEOUS REVENUE				344,747	513,456	168,709
OTHER FINANCING SOURCES		1,954,942	1,974,197	3,157,002	6,989,955	3,832,953
Total Financing by Major Account		8,814,953	12,648,325	11,722,802	15,831,007	4,108,205
Financing by Accounting Unit						
22523110	CHIEFS TRAINING ACTIVITY	450,873	366,039	445,547	446,838	1,291
22523111	INTERGOVERNMENTAL TRANSFERS	279,774	393,051	343,147	361,856	18,709
22523130	SPECIAL INVESTIGATIONS	75,444	135,794	509,605	508,554	(1,051)
22523131	TC SAFE ST VIOL GANG TASK FORC		6,918	90,000	1,500	(88,500)
22523132	VCET FORFEITURES	29,940	8,068	28,000	28,000	
22523133	FEDERAL FORFEITURES	140,780	184,422	597,883	1,397,883	800,000
22523210	POLICE OFFICERS CLOTHING	547,442	566,697	709,960	743,964	34,004
22523220	SPECIAL POLICE ASSIGNMENTS	114,271	93,438	299,301	3,638,365	3,339,064
22523221	RIVER CENTER SECURITY SERVICES	358,419	541,591	461,376	489,366	27,990
22523310	SCHOOL RESOURCE OFFICER PROG	975,770	1,423,028	987,751	1,016,407	28,656
22523311	AUTOMATED PAWN SYSTEM	231,113	274,162	311,000	361,000	50,000
22523410	FALSE ALARMS	253,658	229,710	256,622	260,426	3,804
22523411	POLICE PARKING LOT	40,936	40,986	70,190	79,060	8,870
22523413	RMS WIRELESS SERVICES	241,146	768,340	262,208	263,158	950
22523414	POLICE VEHICLE LEASE PURCHASES	1,300,884	1,304,251	740,377	740,377	
22523415	USE OF UNCLAIMED PROP			227,488	227,488	
22523420	AMBASSADOR PROGRAM				150,000	150,000
22523430	EMERGENCY COM CENTER CONSOLID	3,786,653	6,289,726	4,818,838	4,553,256	(265,582)
22523431	ENHANCED 911 SYSTEM	(11,691)	23,190	557,509	557,509	
22523899	POLICE INACTIVE GRANTS	(458)	(1,087)	6,000	6,000	
Total Financing by Accounting Unit		8,814,953	12,648,325	11,722,802	15,831,007	4,108,205

CITY OF SAINT PAUL
Financing Plan by Department

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Department: **POLICE**
Fund: **IMPOUND LOT**

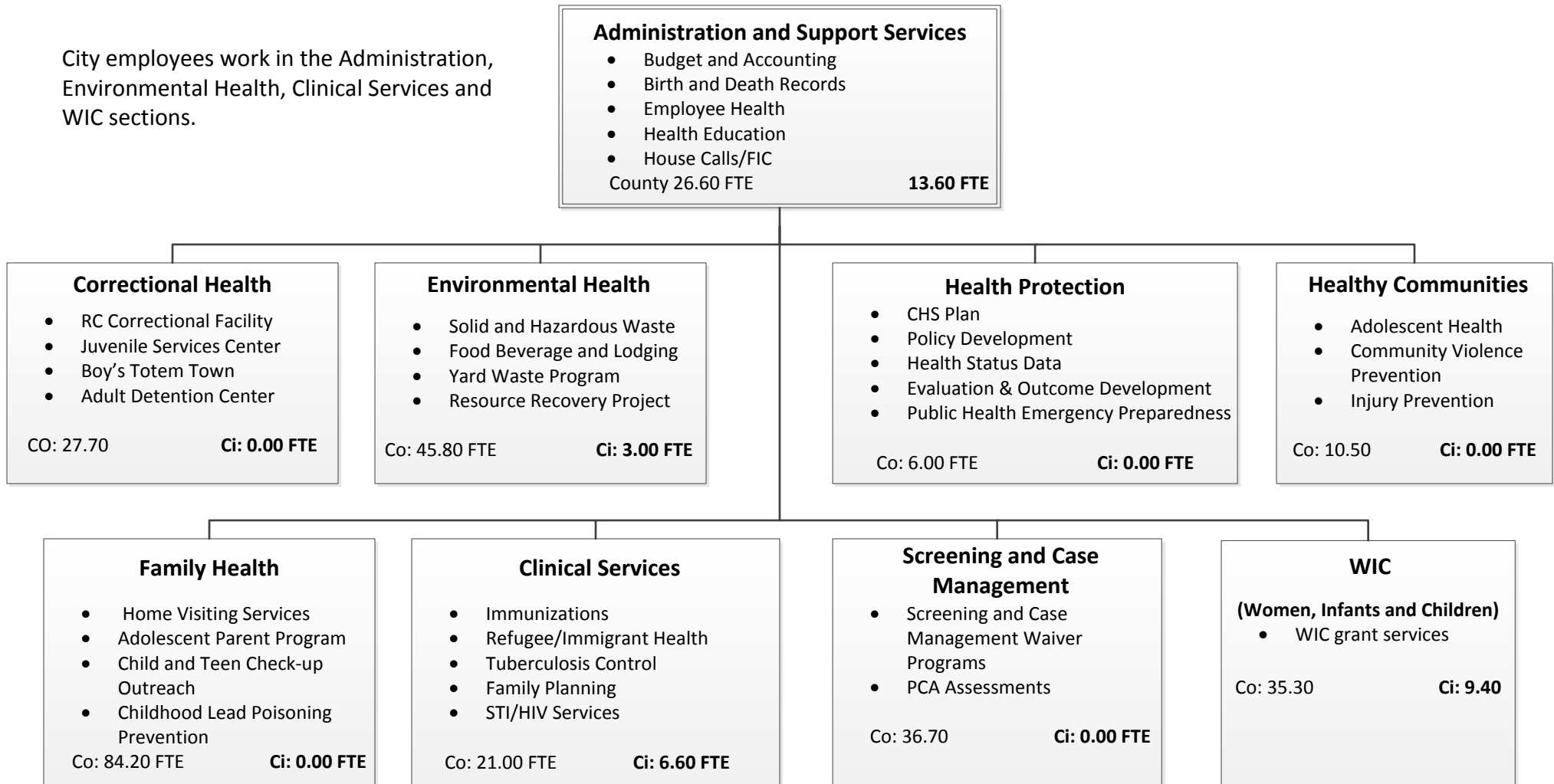
Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
CHARGES FOR SERVICES		3,171,264	2,874,830	3,185,620	2,814,100	(371,520)
Total Financing by Major Account		3,171,264	2,874,830	3,185,620	2,814,100	(371,520)
Financing by Accounting Unit						
62323405	VEHICLE IMPOUND LOT	3,171,264	2,874,830	3,185,620	2,814,100	(371,520)
Total Financing by Accounting Unit		3,171,264	2,874,830	3,185,620	2,814,100	(371,520)

Saint Paul-Ramsey County Public Health

To improve, protect, and promote the health, the environment, and the well being of people in the community.

City employees work in the Administration, Environmental Health, Clinical Services and WIC sections.



(Total 326.40 FTE)
County= 293.80 City= 32.60

2016 Adopted Budget

Public Health

Department Description:

The Mission of the Saint Paul - Ramsey County Department of Public Health is to improve, protect, and promote the health, environment, and well-being of people in our community. In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The City of Saint Paul does not levy for public health services.

Department Facts

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$3,129,688
- Total FTEs (City): 32.62

Department Goals

- Assure an adequate public health infrastructure
- Promote healthy communities and healthy behaviors
- Prevent the spread of infectious diseases
- Protect against environmental hazards
- Prepare for and respond to disasters
- Assure the quality and accessibility of health services

Recent Accomplishments

- 53,454 birth and death certificates provided
- 30,141 persons provided with WIC related services
- 15,102 clinical service visits provided
- 6,920 immunizations provided at public health clinics and community sites to prevent infectious diseases
- 21,170 laboratory tests performed

2016 Adopted Budget

Public Health

Fiscal Summary

	2014 Actuals	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
250: Public Health	3,355,468	3,573,455	3,129,688	(443,767)	-12.4%	38.42	32.62
Total	3,355,468	3,573,455	3,129,688	(443,767)	-12.4%	38.42	32.62
Financing							
250: Public Health	3,207,916	3,573,455	3,129,688	(443,767)	-12.4%		
Total	3,207,916	3,573,455	3,129,688	(443,767)	-12.4%		

Budget Changes Summary

In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The 2016 adopted budget decreases by \$443,767 compared to the 2015 adopted budget.

250: Public Health

The Public Health fund includes salary and fringe benefit costs for the City's remaining Public Health employees. These costs are entirely reimbursed by Ramsey County.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>				
Personnel costs		(443,767)	(443,767)	(5.80)
	Subtotal:	(443,767)	(443,767)	(5.80)
Fund 250 Budget Changes Total		<u>(443,767)</u>	<u>(443,767)</u>	<u>(5.80)</u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: PUBLIC HEALTH

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<u>Spending by Fund</u>					
PUBLIC HEALTH	3,248,970	3,355,468	3,573,455	3,129,688	(443,767)
TOTAL SPENDING BY FUND	3,248,970	3,355,468	3,573,455	3,129,688	(443,767)
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	3,239,934	3,347,880	3,562,161	3,118,394	(443,767)
SERVICES	8,736	7,214	11,294	11,294	
MATERIALS AND SUPPLIES	300	375			
TOTAL SPENDING BY MAJOR ACCOUNT	3,248,970	3,355,468	3,573,455	3,129,688	(443,767)
<u>Financing by Major Account</u>					
CHARGES FOR SERVICES	3,248,970	3,207,916	3,573,455	3,129,688	(443,767)
TOTAL FINANCING BY MAJOR ACCOUNT	3,248,970	3,207,916	3,573,455	3,129,688	(443,767)

CITY OF SAINT PAUL

Spending Plan by Department

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Department: PUBLIC HEALTH
Fund: PUBLIC HEALTH

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		3,239,934	3,347,880	3,562,161	3,118,394	(443,767)
SERVICES		8,736	7,214	11,294	11,294	
MATERIALS AND SUPPLIES		300	375			
Total Spending by Major Account		3,248,970	3,355,468	3,573,455	3,129,688	(443,767)
Spending by Accounting Unit						
25040200	PUBLIC HEALTH SUPPORT SERVICES	868,413	926,851	1,033,208	919,316	(113,891)
25040205	HEALTH LABORATORY	223,852	238,690	225,100	225,027	(73)
25040210	HEALTH LAB SPECIAL	108,225	107,080	115,369	110,749	(4,620)
25040215	BIRTH AND DEATH RECORDS	169,204	176,735	182,080	197,150	15,070
25040220	COMMUNICABLE DISEASE CONTROL	517,301	532,577	558,610	424,649	(133,961)
25040225	FAMILIES IN CRISIS	112,568	118,888	119,789	10,142	(109,647)
25040230	FAMILY PLANNING	164,815	177,469	163,122	174,219	11,097
25040235	WIC SUPPLEMENTAL FOOD	876,257	858,493	953,495	838,251	(115,244)
25040240	LEAD BASED PAINT HAZZARD	208,334	218,684	222,682	230,185	7,502
Total Spending by Accounting Unit		3,248,970	3,355,468	3,573,455	3,129,688	(443,767)

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC HEALTH
 Fund: PUBLIC HEALTH

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44590-0	MISCELLANEOUS SERVICES	3,248,970				
48005-0	PUBLIC HEALTH SERVICES		3,207,916	3,573,455	3,129,688	(443,767)
TOTAL FOR CHARGES FOR SERVICES		3,248,970	3,207,916	3,573,455	3,129,688	(443,767)
TOTAL FOR PUBLIC HEALTH		3,248,970	3,207,916	3,573,455	3,129,688	(443,767)
TOTAL FOR PUBLIC HEALTH		3,248,970	3,207,916	3,573,455	3,129,688	(443,767)

CITY OF SAINT PAUL

Financing Plan by Department

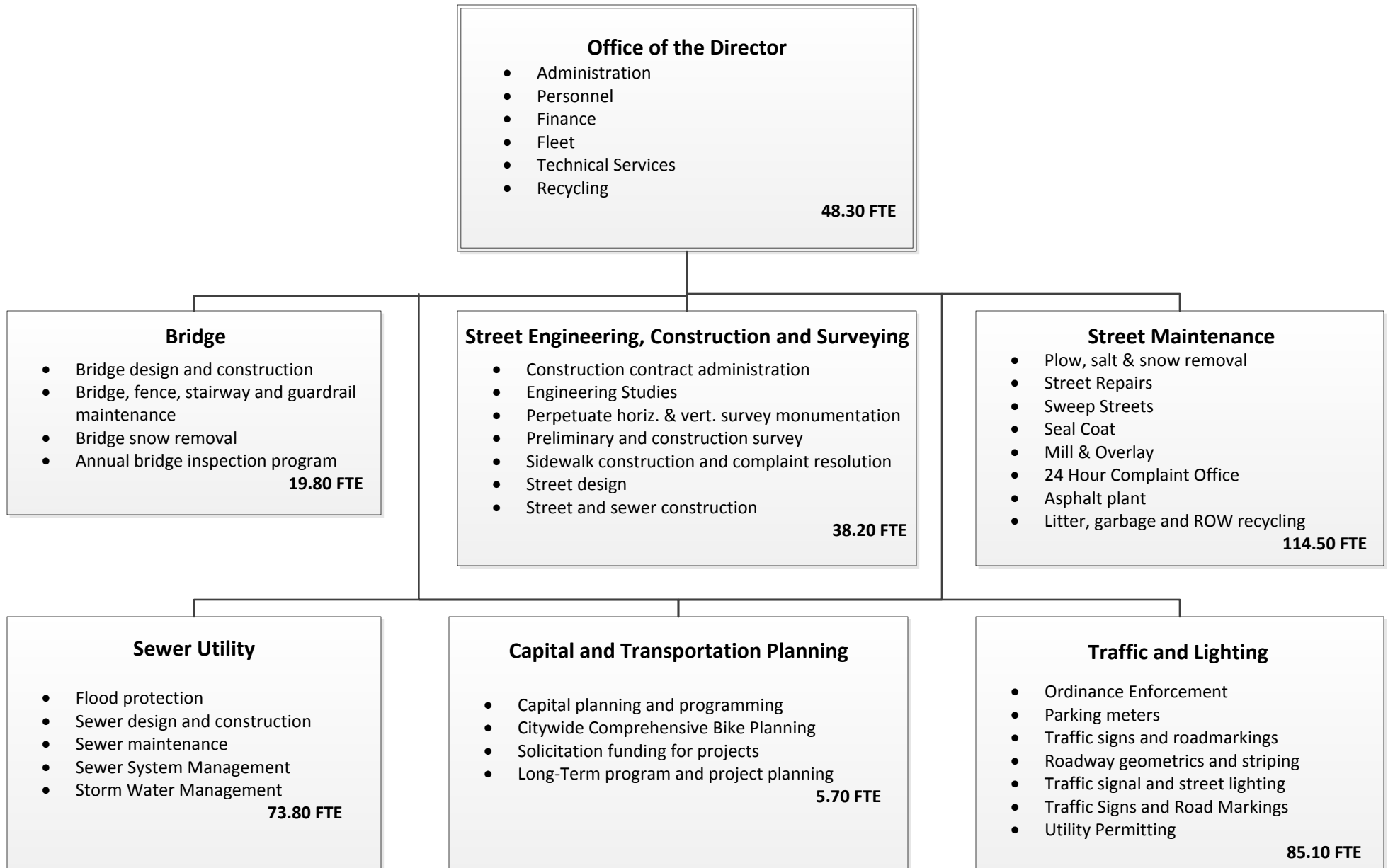
Department: PUBLIC HEALTH
Fund: PUBLIC HEALTH

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
CHARGES FOR SERVICES		3,248,970	3,207,916	3,573,455	3,129,688	(443,767)
Total Financing by Major Account		3,248,970	3,207,916	3,573,455	3,129,688	(443,767)
Financing by Accounting Unit						
25040200	PUBLIC HEALTH SUPPORT SERVICES	868,413	941,628	1,033,208	919,316	(113,892)
25040205	HEALTH LABORATORY	223,852	216,279	225,100	225,027	(73)
25040210	HEALTH LAB SPECIAL	108,225	105,849	115,369	110,749	(4,620)
25040215	BIRTH AND DEATH RECORDS	169,204	160,538	182,080	197,150	15,070
25040220	COMMUNICABLE DISEASE CONTROL	517,301	469,211	558,610	424,649	(133,961)
25040225	FAMILIES IN CRISIS	112,568	126,901	119,789	10,142	(109,647)
25040230	FAMILY PLANNING	164,815	160,039	163,122	174,219	11,097
25040235	WIC SUPPLEMENTAL FOOD	876,257	812,955	953,495	838,251	(115,244)
25040240	LEAD BASED PAINT HAZZARD	208,334	214,517	222,682	230,185	7,503
Total Financing by Accounting Unit		3,248,970	3,207,916	3,573,455	3,129,688	(443,767)

Public Works

Mission: To build, maintain and improve our infrastructure and services to ensure a safe and liveable Capital City.



(Total 385.40 FTE)

7/31/2015

2016 Adopted Budget

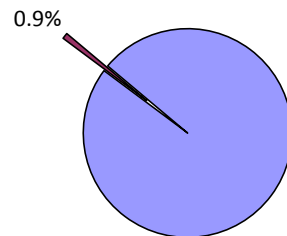
Public Works

Department Description:

Public Works is responsible for building, preserving, and enhancing infrastructure to ensure a safe and livable Capitol City for all by making sure that:

- Streets, alleys, and sidewalks are kept clean, well-lit, clear, safe, and have routine maintenance to the level citizens expect;
- Traffic signals are functioning safely and are maintained, and traffic signs and pavement markings are in place and maintained;
- Sewers provide the safe transport of waste for treatment and stormwater to surface waters, and flood protection levees and pumping facilities are maintained and are prepared for floods;
- Engineering services (design, survey, inspections, administration) are provided for street, sewer, traffic, and bridge construction projects; and
- Fleet vehicles and equipment are kept maintained and available for use.

Public Works' Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$2,213,782
- Total Special Fund Budget: \$139,780,649
- Total FTEs: 385.40
- 865 miles of streets
- 806 miles of sanitary sewer; 450 miles of storm sewer
- 1,013 miles of sidewalk
- 57 city-owned bridges
- 32,852 street light fixtures; 385 signalized intersections
- 525 fleet rental units (vehicles and other equipment)

Department Goals

- Review, Rethink and Reorganize;
- Create transparency in budgeting and accounting;
- Communicate more effectively; and
- Set standards and measure progress.

Recent Accomplishments

- Increased mill and overlay program to improve arterial street condition;
- Traffic Division worked closely with Metro Transit on implementation of predictive priority traffic signal timing revisions on the Green Line LRT to substantially reduce train travel times;
- Implemented energy saving LED lighting on high volume/high speed roadways;
- Participated in a number of department studies with Civic Consulting and the city's Innovation Team; and
- Produced a five year paving plan to direct future work program.

2016 Adopted Budget

Public Works

Fiscal Summary

	2014 Actuals	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	2,049,432	2,088,727	2,213,782	125,055	6.0%	14.80	15.70
230: Right of Way Maintenance	40,056,825	39,070,105	41,452,729	2,382,624	6.1%	185.89	185.99
231: Street Lighting District	261,436	358,634	357,154	(1,480)	-0.4%	-	-
241: Recycling	5,724,037	6,043,983	6,638,515	594,532	9.8%	1.00	1.00
640: Sewer	57,332,226	61,950,497	61,619,482	(331,015)	-0.5%	67.36	67.36
730: Administration	2,622,456	2,883,276	3,014,451	131,175	4.5%	20.55	20.55
731: Equipment Services Internal	7,741,249	9,712,930	9,897,272	184,342	1.9%	22.00	22.00
732: Engineering Fund	6,850,059	9,640,840	9,875,910	235,070	2.4%	65.30	65.80
733: Asphalt Plant	3,244,460	3,653,628	3,656,130	2,502	0.1%	4.30	4.30
734: Traffic Warehouse	3,490,242	4,679,181	3,269,006	(1,410,175)	-30.1%	2.70	2.70
Total	129,372,422	140,081,801	141,994,431	1,912,630	1.4%	383.90	385.40
Financing							
100: General Fund	3,239,882	3,453,771	5,001,730	1,547,959	44.8%		
230: Right of Way Maintenance	38,773,191	39,070,105	41,452,729	2,382,624	6.1%		
231: Street Lighting District	336,483	358,634	357,154	(1,480)	-0.4%		
241: Recycling	5,910,764	6,043,983	6,638,515	594,532	9.8%		
640: Sewer	55,984,532	61,950,497	61,619,482	(331,015)	-0.5%		
730: Administration	2,819,610	2,883,276	3,014,451	131,175	4.5%		
731: Equipment Services Internal	7,686,626	9,712,930	9,897,272	184,342	1.9%		
732: Engineering Fund	6,538,444	9,640,840	9,875,910	235,070	2.4%		
733: Asphalt Plant	3,400,223	3,653,628	3,656,130	2,502	0.1%		
734: Traffic Warehouse	4,302,895	4,679,181	3,269,006	(1,410,175)	-30.1%		
Total	128,992,650	141,446,845	144,782,379	3,335,534	2.4%		

Budget Changes Summary

The 2016 adopted General Fund budget for Public Works includes increases due to inflationary pressures as well as expansion of the city's downtown parking meter system. Several notable special fund changes are also included. The Recycling fund includes a recycling rate increase to cover inflationary pressures as well as the use of fund balance for studying solid waste collection options. A 2.5% rate increase in the Right of Way fund that will support full funding of the mill & overlay program that was expanded in 2014. The Right of Way budget also includes a transfer from the debt service fund to fund sidewalk quadrant construction. The adopted budget for the sewer utility includes a volume rate increase of 3.5%, as well as an introduction of a base fee to help support capital maintenance and the long-term health of the fund. The sewer utility also includes a reallocation of existing resources to fund an operations manager, who will be responsible for promoting service excellence and effective use of public works operations resources.

100: General Fund

Public Works

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	23,182	108,959	(0.10)
Subtotal:	23,182	108,959	(0.10)

Mayor's Proposed Changes

Downtown Parking Meter Expansion

The proposed budget includes an expansion of both enforcement areas and hours of enforcement to the downtown parking meter system. Informed by the Downtown Parking Study, expanding meters will maximize use of the downtown parking supply by turning over street parking and encouraging ramp/lot use. In doing so the city will spur economic development, street vitality and transit use. The budget includes the following assumptions:

- Implementation begins on January 1st, 2016
- Enforcement of daytime rates are extended until 6:00 pm Monday through Saturday
- Evening enforcement is added at a reduced rate from 6:00 pm until 10:00 pm Monday through Saturday
- Event parking rates are instituted around both Xcel Energy Center and CHS Field during events at the respective facilities
- Metered spaces and pay stations are added west of the Xcel Energy Center and some coin operated meters may be replaced in certain areas
- Implementation costs are funded by the HRA parking fund
- Expanded enforcement costs are included in the Police budget (\$54,037)

Expanded enforcement coverage and extended daytime enforcement until 6 pm	-	245,000	-
Evening enforcement (6pm-10pm) at reduced rates	-	399,000	-
Event parking - Xcel Energy Center and CHS Field	-	395,000	-
Ongoing parking system maintenance	101,873	-	1.00
One-time implementation costs - pay stations and meter equipment	308,000	308,000	-
Subtotal:	409,873	1,347,000	1.00

100: General Fund**Public Works**

Change from 2015 Adopted		
<u>Spending</u>	<u>Financing</u>	<u>FTE</u>

Mayor's Proposed Changes**Neighborhood Commercial Area Parking Meter Expansion**

The proposed budget includes a pilot extension of the parking meter system to one or more neighborhood commercial areas, which will be determined after further stakeholder review and input. Like downtown, areas will be selected based on their ability to benefit from increased parking turnover that will allow patrons of local businesses easier access to short term parking options. The budget includes the following assumptions:

- Net revenue expectation (after ongoing costs) of \$400,000
- Expansion of up to 470 metered spaces and 55 pay stations
- Implementation by May 1st, 2016
- Implementation costs are funded by the HRA parking fund
- Expanded enforcement costs are included in the Police budget (\$36,204)

Parking meter collections (assuming a May 1st, 2016 implementation)

Ongoing parking system maintenance

One-time implementation costs - pay stations and meter equipment

-	550,714	-
114,510	-	-
590,000	590,000	-
Subtotal:	704,510	1,140,714
		-

100: General Fund**Public Works**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Adopted Changes</u>				
Downtown Parking Meter Expansion				
Technical change that reduces one-time implementation costs for the downtown parking meter expansion. The transfer from the parking fund as well as the expenditures related to purchasing meters and signage occurred in 2015.				
Pay Stations and Parking Meter Equipment		(308,000)	(308,000)	-
Subtotal:		<u>(308,000)</u>	<u>(308,000)</u>	<u>-</u>
Eliminate Neighborhood Commercial Area Parking Meter Expansion				
Reduce expenditures and revenues associated with the Neighborhood Commercial Area Parking Meter Expansion.				
Neighborhood Commercial Parking Meter reduction		(704,510)	(1,140,714)	-
Subtotal:		<u>(704,510)</u>	<u>(1,140,714)</u>	<u>-</u>
Parking Fund Transfer				
One-time Parking Fund support for parking meter operations and maintenance.				
Parking Fund Transfer		-	400,000	-
Subtotal:		<u>-</u>	<u>400,000</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>125,055</u></u>	<u><u>1,547,959</u></u>	<u><u>0.90</u></u>

230: Right of Way Maintenance**Public Works**

Costs associated with maintaining the public right-of-way are budgeted in the Right-of-Way (ROW) Maintenance fund. Services provided by this fund include: snow removal, street sweeping, sidewalk repairs, streetlight maintenance, traffic signs, and pavement markings.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	406,213	98,640	0.10
Subtotal:	<u>406,213</u>	<u>98,640</u>	<u>0.10</u>

Mayor's Proposed Changes**Mill & Overlay**

The city's mill & overlay program greatly expanded in 2014 to address significant deferred street maintenance, including fixing the "Terrible 20" city street segments. The resulting improvement in the city's street condition has reduced the historical cost of pothole patching. Those resources are being reprogrammed to help fully fund the expanded mill & overlay program.

Pothole patching	(307,573)	-	-
Mill & overlay	725,000	-	-
Subtotal:	<u>417,427</u>	<u>-</u>	<u>-</u>

ROW Rates

The proposed budget includes an average rate increase of 2.5% to cover inflationary pressures and full funding of the mill & overlay program.

Rate adjustment (2.5%)		725,000	-
Subtotal:	<u>-</u>	<u>725,000</u>	<u>-</u>

230: Right of Way Maintenance**Public Works**

Costs associated with maintaining the public right-of-way are budgeted in the Right-of-Way (ROW) Maintenance fund. Services provided by this fund include: snow removal, street sweeping, sidewalk repairs, streetlight maintenance, traffic signs, and pavement markings.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<u>Adopted Changes</u>				
Sidewalk Quadrants				
Add resources for sidewalk quadrant construction on a one-time basis funded through a transfer from the debt service fund.				
Sidewalk Construction		1,431,984	1,431,984	-
Subtotal:		1,431,984	1,431,984	-
Residential Parking Permit				
The city will be increasing the fees associated with the residential parking permit program. The increased revenue will fund a study that looks at city-wide residential parking.				
Residential Parking Permit		47,000	47,000	-
Subtotal:		47,000	47,000	-
Parking Signage on University Avenue				
Signage will be installed along University Avenue to better manage parking in that corridor. The signage will be funded through a transfer from the parking fund.				
University Avenue Signage		80,000	80,000	-
Subtotal:		80,000	80,000	-
Fund 230 Budget Changes Total		2,382,624	2,382,624	0.10

231: Street Lighting District**Public Works**

Costs associated with installing above standard lighting upon request by neighborhoods. The fund is 100% assessed.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		(1,480)	(1,480)	-
	Subtotal:	<u>(1,480)</u>	<u>(1,480)</u>	<u>-</u>
Fund 231 Budget Changes Total		<u><u>(1,480)</u></u>	<u><u>(1,480)</u></u>	<u><u>-</u></u>

241: Recycling**Public Works**

The Public Works Recycling fund includes the budget for the Eureka recycling contract.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		264,532	-	-
	Subtotal:	264,532	-	-
<u>Mayor's Proposed Changes</u>				
Recycling Revenue				
The proposed recycling rate adjustment (1.5%) will cover inflationary pressures. The budget also includes a small volume increase due to a change in the number of billable units in the city.				
Rate adjustment (1.5%)		-	81,577	-
Volume adjustment		-	5,835	-
	Subtotal:	-	87,412	-
SCORE Grant				
Increased allocation amount for SCORE grant funds from Ramsey County to support recycling programs.				
SCORE Grant increase		-	177,120	-
	Subtotal:	-	177,120	-
<u>Adopted Changes</u>				
Solid Waste Collection Planning				
Solid waste organized collection planning funded through the use of reserves from the solid waste and recycling fund.				
Solid Waste Collection Planning		330,000	330,000	-
	Subtotal:	330,000	330,000	-
Fund 241 Budget Changes Total		594,532	594,532	-

640: Sewer**Public Works**

The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	179,637	(9,410)	-
Subtotal:	179,637	(9,410)	-

Mayor's Proposed Changes**Bond Issuance and Debt Service**

The budget includes planned adjustments in the amount of debt service payments made on sewer debt, as well as a return to historical bond issuance levels of \$8m dollars to help fund the capital infrastructure program.

Debt service	358,306	-	-
WPA repayment	(1,868,958)	-	-
Bond sale	-	(2,000,000)	-
Subtotal:	(1,510,652)	(2,000,000)	-

MCES Wastewater Charge

Payment of the Metropolitan Council Environment Service charge has increased in 2016. The MCES charge helps fund the processing and cleaning of the City's wastewater.

MCES charge	1,550,000	-	-
Subtotal:	1,550,000	-	-

Infrastructure Investment

The Sewer fund has a multi-year sewer construction program that maintains the long-term health of the City's sewer fund. The program is funded through bond proceeds and the use of current assets. The capital construction program includes reconstructing sewer lines and lining of pipes.

Infrastructure	400,000	-	-
Subtotal:	400,000	-	-

Private Sewer Connection Program

The Private Sewer Connection Program connects customers to the City's sewer system and is 100% assessed. The program budget is reduced to reflect historical usage.

Private sewer connection	(500,000)	(500,000)	-
Subtotal:	(500,000)	(500,000)	-

640: Sewer**Public Works**

The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Mayor's Proposed Changes</u>				
Sewer Rates				
The sewer utility is a one billion dollar asset that requires constant investment to ensure the city's sewer infrastructure is properly maintained. The proposed budget includes a volume rate increase of 3.5% for both sanitary and storm water sewer fees. In addition to the volume rate, the budget includes a base fee to help fund the permanent fixed costs of maintaining the sewer network.				
Rate increase (3.5%)	-	1,051,958	-	
Base fee	-	1,576,437	-	
Subtotal:	-	2,628,395	-	
<u>Adopted Changes</u>				
Sewer Rates				
Align sewer base fee with St. Paul sewer customer accounts. Public Works will offset the reduced revenue with reductions in capital spending.				
Base fee	-	(450,000)	-	
Capital outlay	(450,000)	-	-	
Subtotal:	(450,000)	(450,000)	-	
Fund 640 Budget Changes Total	(331,015)	(331,015)	-	

730: Administration**Public Works**

The Administration fund includes the budgets for administrative functions of Public Works, including the director's office, public relations, technology, and accounting.

Change from 2015 Adopted			
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	131,715	131,715	-
Subtotal:	131,715	131,715	-
Fund 730 Budget Changes Total	<u>131,715</u>	<u>131,715</u>	<u>-</u>

731: Equipment Services Internal**Public Works**

Public Works' fleet and equipment services costs are budgeted in the Equipment Services Internal fund.

Change from 2015 Adopted			
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	184,342	184,342	-
Subtotal:	184,342	184,342	-
Fund 731 Budget Changes Total	<u>184,342</u>	<u>184,342</u>	<u>-</u>

732: Engineering Fund**Public Works**

The Services and Supplies Internal fund includes budgets for engineering staff responsible for planning, design and construction management of major capital projects.

Change from 2015 Adopted			
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>			
A vacant 0.5 FTE City Planning Administrator was filled with a 1.0 FTE at a lower title of Public Works Technician I for the equivalent salary dollars.			
	235,070	235,070	0.50
Subtotal:	235,070	235,070	0.50
Fund 732 Budget Changes Total	<u>235,070</u>	<u>235,070</u>	<u>0.50</u>

733: Asphalt Plant**Public Works**

Budget associated with running the City's Asphalt Paving Plant.

Change from 2015 Adopted			
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	2,502	2,502	-
Subtotal:	2,502	2,502	-
Fund 733 Budget Changes Total	<u>2,502</u>	<u>2,502</u>	<u>-</u>

734: Traffic Warehouse**Public Works**

Budget for maintaining and housing equipment and vehicles from around the city.

Change from 2015 Adopted			
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>			
Adjustment to reflect the practice of materials purchased by the Traffic Warehouse being billed to capital projects to cover expenses. There was a large increase in the purchases of traffic warehouse materials in 2015. The reduction reflects the revenues and spending at historical levels.	(1,410,175)	(1,410,175)	-
Subtotal:	(1,410,175)	(1,410,175)	-
Fund 734 Budget Changes Total	<u>(1,410,175)</u>	<u>(1,410,175)</u>	<u>-</u>

Spending Reports

CITY OF SAINT PAUL

Department Budget Summary (Spending and Financing)

Department: PUBLIC WORKS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<u>Spending by Fund</u>					
CITY GENERAL FUND	3,313,132	2,049,432	2,088,727	2,213,782	125,054
RIGHT OF WAY MAINTENANCE	38,858,695	40,056,825	39,070,105	41,452,729	2,382,623
STREET LIGHTING DISTRICTS	345,872	261,436	358,634	357,154	(1,480)
RECYCLING AND SOLID WASTE	4,645,645	5,724,037	6,043,983	6,638,515	594,531
SEWER UTILITY	52,706,227	57,332,226	61,950,497	61,619,483	(331,015)
PUBLIC WORKS ADMINISTRATION	2,686,742	2,622,456	2,883,276	3,014,451	131,175
PUBLIC WORKS EQUIPMENT SERVICE	7,555,950	7,741,249	9,712,930	9,897,272	184,342
PW ENGINEERING SERVICES	8,026,111	6,850,059	9,640,840	9,875,910	235,070
ASPHALT PLANT	3,106,454	3,244,460	3,653,628	3,656,130	2,502
TRAFFIC WAREHOUSE	2,513,631	3,490,242	4,679,181	3,269,006	(1,410,176)
TOTAL SPENDING BY FUND	123,758,460	129,372,421	140,081,802	141,994,431	1,912,630
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	33,813,181	33,199,973	37,013,789	38,291,041	1,277,252
SERVICES	47,728,893	52,715,402	53,820,634	55,444,194	1,623,560
MATERIALS AND SUPPLIES	15,877,616	17,760,388	18,603,011	19,705,569	1,102,558
PROGRAM EXPENSE	835,107	1,277,883	1,200,000	700,000	(500,000)
ADDITIONAL EXPENSES	87,398	341,600	105,590	106,600	1,010
CAPITAL OUTLAY	6,254,739	7,270,599	11,111,488	11,197,800	86,312
DEBT SERVICE	3,195,566	2,920,979	9,565,145	10,029,102	463,957
OTHER FINANCING USES	15,965,960	13,885,598	8,662,145	6,520,124	(2,142,021)
TOTAL SPENDING BY MAJOR ACCOUNT	123,758,460	129,372,421	140,081,802	141,994,431	1,912,630
<u>Financing by Major Account</u>					
TAXES	-	29,383	31,000	-	(31,000)
LICENSE AND PERMIT	1,395,892	1,627,627	1,586,960	1,571,960	(15,000)
INTERGOVERNMENTAL REVENUE	6,981,129	6,470,264	6,418,438	6,994,520	576,082
CHARGES FOR SERVICES	79,928,529	81,660,088	87,010,381	89,474,237	2,463,856
ASSESSMENTS	29,924,864	30,595,314	30,822,808	31,651,198	828,390
INVESTMENT EARNINGS	(184,845)	265,451	24,908	87,950	63,042
MISCELLANEOUS REVENUE	10,355,447	320,958	392,500	392,500	
OTHER FINANCING SOURCES	2,246,594	8,023,566	15,159,850	14,610,013	(549,837)
TOTAL FINANCING BY MAJOR ACCOUNT	130,647,609	128,992,651	141,446,845	144,782,378	3,335,534

CITY OF SAINT PAUL
Spending Plan by Department

340

Department: PUBLIC WORKS
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,222,327	1,356,345	1,435,495	1,566,279	130,783
SERVICES		578,215	563,712	585,843	608,156	22,313
MATERIALS AND SUPPLIES		14,201	46,742	65,389	37,347	(28,042)
ADDITIONAL EXPENSES		1,241	367	2,000	2,000	
CAPITAL OUTLAY		74,304	53,064			
DEBT SERVICE		30,484	29,201			
OTHER FINANCING USES		1,392,360				
Total Spending by Major Account		3,313,132	2,049,432	2,088,727	2,213,782	125,054
Spending by Accounting Unit						
10031100	OFFICE OF DIRECTOR PW		834			
10031101	MAPS RECORDS AND PERMITS	155,158	155,158	155,158	155,158	
10031200	TRANSPORTATION PLANNING	78,477	96,089	105,102	115,744	10,642
10031201	STREET ENGINEERING	155,199	161,478	177,006	168,154	(8,852)
10031202	TRAFFIC ENGINEERING	461,842	469,122	527,928	559,974	32,046
10031203	BRIDGE ENGINEERING	74,028	98,547	96,752	94,443	(2,308)
10031204	CONSTRUCTION INSPECTION	113,466	103,890	111,989	113,606	1,617
10031205	SURVEY SECTION	148,614	200,129	189,664	196,276	6,612
10031300	PARKING METER REPAIR AND MAINT	2,126,347	764,185	725,129	810,426	85,297
Total Spending by Accounting Unit		3,313,132	2,049,432	2,088,727	2,213,782	125,054

CITY OF SAINT PAUL

Spending Plan by Department

Department: **PUBLIC WORKS**
Fund: **RIGHT OF WAY MAINTENANCE**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		17,476,369	17,006,137	17,936,590	18,352,316	415,727
SERVICES		11,811,109	12,252,793	10,592,542	10,329,011	(263,530)
MATERIALS AND SUPPLIES		6,660,556	8,031,357	7,367,052	9,528,088	2,161,036
ADDITIONAL EXPENSES		74,590	80,181	95,920	93,464	(2,456)
CAPITAL OUTLAY		228,372	244,335	415,000	415,000	
DEBT SERVICE		67,568	124,179	80,121	80,121	
OTHER FINANCING USES		2,540,131	2,317,844	2,582,881	2,654,728	71,847
Total Spending by Major Account		38,858,695	40,056,825	39,070,105	41,452,729	2,382,623
Spending by Accounting Unit						
23031300	TRAFFIC BUILDING MAINT	186,472	193,164	191,088	191,739	651
23031301	SIGNS AND MARKINGS MAINT	1,707,064	1,753,908	2,122,595	2,264,390	141,795
23031302	TRAFFIC SIGNAL MAINTENANCE	3,109,623	3,268,044	2,989,960	2,978,395	(11,564)
23031303	STREET LIGHTING MAINTENANCE	5,459,516	5,915,042	5,680,958	5,693,120	12,161
23031304	BUS SHELTER ADMIN	20,062	8,211	28,871		(28,871)
23031305	RESIDENTIAL PKNG PRMT PROGRAM	59,572	79,726	57,216	103,868	46,652
23031306	GSOC AND GIS	316,363	271,752	351,831	351,927	96
23031307	ROW PERMITS AND INSPECTION	1,203,921	1,316,294	1,525,942	1,650,767	124,825
23031500	STREET MAINT ADMINISTRATION	4,530,554	4,436,995	4,637,631	4,495,347	(142,284)
23031501	STREET MAINT EQUIPMENT	472,105	598,453	1,022,619	1,128,268	105,649
23031502	STREET MAINT FIELD OPERATIONS	1,003,857	918,389	811,841	1,791,548	979,707
23031510	BRIDGE MAINTENANCE	1,715,364	1,813,778	1,761,226	1,780,113	18,887
23031520	DOWNTOWN STREETS CLASS IA	1,366,851	1,417,250	1,089,246	998,655	(90,591)
23031521	DOWNTOWN STREETS CLASS IB	122,967	191,303	175,762	166,190	(9,572)
23031522	OUTLYING COM AND ARTRL CLSS II	8,565,322	9,622,462	7,537,332	8,932,687	1,395,355
23031523	RESIDENTIAL STREETS CLASS III	7,368,358	7,197,656	7,727,224	7,693,124	(34,099)
23031524	OILED & PAVED ALLEYS CLASS IV	1,588,842	990,958	1,278,439	1,192,312	(86,127)
23031525	UNIMPROVED STREETS CLASS V	15,185	10,648	24,196	14,109	(10,087)
23031526	UNIMPROVED ALLEYS CLASS VI	46,700	52,794	56,129	26,171	(29,958)
Total Spending by Accounting Unit		38,858,695	40,056,825	39,070,105	41,452,729	2,382,623

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS
Fund: STREET LIGHTING DISTRICTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES		106,791	109,733	149,734	148,254	(1,480)
MATERIALS AND SUPPLIES		237,629	151,703	208,900	208,900	
OTHER FINANCING USES		1,453				
Total Spending by Major Account		345,872	261,436	358,634	357,154	(1,480)
Spending by Accounting Unit						
23131300	STREET LIGHTING DISTRICTS	345,872	261,436	358,634	357,154	(1,480)
Total Spending by Accounting Unit		345,872	261,436	358,634	357,154	(1,480)

CITY OF SAINT PAUL

Spending Plan by Department

Department: PUBLIC WORKS
Fund: RECYCLING AND SOLID WASTE

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	81,768	94,133	91,298	93,909	2,610
SERVICES	4,285,150	5,351,721	5,669,305	6,235,016	565,711
MATERIALS AND SUPPLIES	2,727	3,182	8,380	34,590	26,210
OTHER FINANCING USES	276,000	275,000	275,000	275,000	
Total Spending by Major Account	4,645,645	5,724,037	6,043,983	6,638,515	594,531
Spending by Accounting Unit					
24131400 RECYCLING	4,645,645	5,724,037	6,043,983	6,638,515	594,531
Total Spending by Accounting Unit	4,645,645	5,724,037	6,043,983	6,638,515	594,531

CITY OF SAINT PAUL

Spending Plan by Department

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Department: PUBLIC WORKS
Fund: SEWER UTILITY

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending for Major Account					
EMPLOYEE EXPENSE	4,904,509	5,193,700	6,422,372	6,636,268	213,896
SERVICES	26,921,568	30,516,568	31,895,340	33,390,111	1,494,771
MATERIALS AND SUPPLIES	595,989	457,026	542,247	569,747	27,500
PROGRAM EXPENSE	835,107	1,277,883	1,200,000	700,000	(500,000)
ADDITIONAL EXPENSES	11,567	261,051	5,430	8,311	2,881
CAPITAL OUTLAY	4,969,923	5,871,138	8,044,720	7,994,720	(50,000)
DEBT SERVICE	3,067,753	2,734,883	8,789,789	9,148,095	358,306
OTHER FINANCING USES	11,399,811	11,019,977	5,050,599	3,172,231	(1,878,368)
Total Spending by Major Account	52,706,227	57,332,226	61,950,497	61,619,483	(331,015)

Spending by Accounting Unit

64031700	MAJOR SEWER SERVICE OBLIGATION	33,094,392	18,439,494	32,017,438	31,689,185	(328,253)
64031701	SEWER MAINTENANCE	9,988,386	11,125,659	7,096,505	7,193,394	96,889
64031702	SEWER SYSTEM MANAGEMENT	1,754,279	2,016,176	1,737,715	1,741,581	3,866
64031703	REGIONAL ISSUES MANDATES MGMT	196,473	155,131	398,080	431,460	33,380
64031704	SEWER INFRASTRUCTURE MGMT	325,815	383,933	286,478	315,810	29,332
64031705	STORM SEWER SYSTEM CHARGE	242,405	225,484	177,302	175,704	(1,598)
64031706	INFLOW AND INFILTRATION	682,087	602,564	380,092	341,756	(38,336)
64031710	STORMWATER DISCHARGE MANAGEMT	713,969	541,235	1,060,844	1,105,339	44,495
64031711	GOPHER STATE -ONE CALL	35,838	23,708	41,325	40,856	(469)
64031712	PRIVATE SEWER CONNECT REPAIR P	883,674	1,555,313	1,300,000	800,000	(500,000)
64031713	SEWER INSPECTION PROGRAM	866,376	924,718	1,169,596	1,156,398	(13,198)
64031900	MAJOR SEWER REPAIR CONSTRUCTION	193,342	1,325,095	2,500,000	2,700,000	200,000
64031910	STORM WATER QUALITY IMPROVE	65,824	3,073,184	183,925	123,600	(60,325)
64031920	SEWER TUNNEL REHABILITATION	(0)	2,890,273	3,400,000	3,500,000	100,000
64031930	SEWER REHABILITATION	885,032	5,833,129	2,800,000	2,500,000	(300,000)
640652013	2013 REV BOND PROCEEDS	143,720	1,341,324	3,000	3,000	-
640652014	2014 REV BOND PROCEEDS	-	4,540,749	-	-	-
640952004	2004 REV BOND RESERVE	295,139	-	-	-	-
640952006	2006 REV BOND RESERVE	168,667	150,477	626,525	626,925	400
640952008	2008 REV BOND RESERVE	795,164	762,489	1,807,948	1,805,548	(2,400)

CITY OF SAINT PAUL

Spending Plan by Department

Department: PUBLIC WORKS
Fund: SEWER UTILITY

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
640952009	2009 REV BOND RESERVE	283,424	274,249	681,575	679,050	(2,525)
640952009I	2009 REV REFUND RESERVE	47,873	42,277	324,650	336,400	11,750
640952010	2010 REV BOND RESERVE	269,106	259,602	650,725	637,100	(13,625)
640952011	2011 REV BOND RESERVE	295,375	287,834	666,814	669,064	2,250
640952012	2012 REV BOND RESERVE	260,273	253,131	630,969	633,319	2,350
640952013	2013 REV BOND RESERVE	219,596	287,781	956,907	943,907	(13,000)
640952014	2014 REV BOND RESERVE	-	17,218	-	623,725	623,725
640952015	2015 REV BOND RESERVE	-	-	-	596,362	596,362
940959100	SEWER SUBSEQUENT YR DEBT SVC	-	-	1,052,086	250,000	(802,086)
Total Spending by Accounting Unit		52,706,227	57,332,226	61,950,497	61,619,483	(331,015)

CITY OF SAINT PAUL

Spending Plan by Department

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Department: PUBLIC WORKS

Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,930,717	1,948,437	1,994,116	2,167,479	173,363
SERVICES	380,008	394,076	513,450	500,566	(12,884)
MATERIALS AND SUPPLIES	55,985	38,337	108,469	108,994	525
CAPITAL OUTLAY	2,308	5,058	51,538		(51,538)
OTHER FINANCING USES	317,724	236,548	215,703	237,412	21,709
Total Spending by Major Account	2,686,742	2,622,456	2,883,276	3,014,451	131,175
Spending by Accounting Unit					
73031100 PUBLIC WORKS DIRECTOR OFFICE	518,853	553,207	561,980	722,233	160,253
73031101 PW MARKETING AND PUBLIC REL	149,394	190,460	293,397	186,476	(106,921)
73031102 PW ACCOUNTING AND PAYROLL	1,014,973	978,272	974,775	1,034,481	59,706
73031103 PW OFFICE ADMINISTRATION	377,092	353,645	423,382	403,280	(20,101)
73031104 PW COMPUTER SERVICES	256,933	172,709	179,058	179,063	5
73031105 PW SAFETY SERVICES	111,182	115,026	158,683	163,083	4,400
73031110 PW DALE STREET CAMPUS MAINT	258,317	259,136	292,001	325,834	33,834
Total Spending by Accounting Unit	2,686,742	2,622,456	2,883,276	3,014,451	131,175

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS
Fund: PUBLIC WORKS EQUIPMENT SERVICE

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		1,886,989	2,093,788	1,979,181	2,094,639	115,458
SERVICES		1,260,091	1,332,509	1,318,285	1,323,059	4,774
MATERIALS AND SUPPLIES		3,464,340	3,260,642	2,919,323	3,029,782	110,459
CAPITAL OUTLAY		914,770	1,021,593	2,300,906	2,508,906	208,000
DEBT SERVICE		29,761	32,716	695,235	800,886	105,651
OTHER FINANCING USES				500,000	140,000	(360,000)
Total Spending by Major Account		7,555,950	7,741,249	9,712,930	9,897,272	184,342
Spending by Accounting Unit						
73131600	PW EQUIP SERVICES SECTION	7,459,311	7,622,048	7,412,024	7,248,366	(163,658)
73131601	PW MOTOR VEHICLE BUDGET	96,639	119,200	2,300,906	2,648,906	348,000
Total Spending by Accounting Unit		7,555,950	7,741,249	9,712,930	9,897,272	184,342

CITY OF SAINT PAUL
Spending Plan by Department

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Department: **PUBLIC WORKS**
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		5,798,900	4,945,384	6,540,607	6,760,718	220,111
SERVICES		2,040,227	1,666,571	2,428,622	2,425,079	(3,543)
MATERIALS AND SUPPLIES		104,158	166,657	333,085	368,361	35,276
ADDITIONAL EXPENSES				1,240	1,825	585
CAPITAL OUTLAY		44,345	35,217	299,324	279,174	(20,150)
DEBT SERVICE						
OTHER FINANCING USES		38,481	36,229	37,962	40,753	2,791
Total Spending by Major Account		8,026,111	6,850,059	9,640,840	9,875,910	235,070
Spending by Accounting Unit						
73231200	PW MUN ENGINEERING ADMIN	832,864	(764,601)			
73231201	PW OFFICE ENGINEER PROJECTS	437,310				
73231202	PW ENGINEER COMPUTER SERVICES	39,750				
73231204	TRANSPORTATION PLANNING PROJ	452,272	504,731	623,826	635,227	11,401
73231205	PW PROJECT PLAN AND PROGRAM	308,714	334,700	405,161	410,080	4,919
73231206	PW TECHNICAL SERVICES	1,133,980	896,857	1,317,594	1,330,222	12,628
73231207	PW MAPS AND RECORDS		270,299	317,115	334,103	16,988
73231210	STREET DESIGN PROJECTS	1,144,480	1,120,243	1,465,247	1,501,752	36,504
73231211	TRAFFIC AND LIGHTING ENG PROJ	809,485	978,592	960,653	986,289	25,637
73231212	SEWER DESIGN PROJECTS	477,442	682,825	868,847	890,668	21,821
73231213	BRIDGE DESIGN PROJECTS	489,642	415,342	739,930	793,924	53,993
73231214	CONSTRUCTION PROJECTS	878,965	1,229,035	1,454,726	1,466,678	11,952
73231215	SURVEY SECTION PROJECTS	1,021,207	1,182,036	1,487,741	1,526,968	39,227
Total Spending by Accounting Unit		8,026,111	6,850,059	9,640,840	9,875,910	235,070

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS
Fund: ASPHALT PLANT

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		319,374	372,204	390,324	400,916	10,592
SERVICES		148,890	157,989	191,284	185,883	(5,401)
MATERIALS AND SUPPLIES		2,619,427	2,674,073	3,072,020	3,069,331	(2,689)
CAPITAL OUTLAY		18,763	40,193			
Total Spending by Major Account		3,106,454	3,244,460	3,653,628	3,656,130	2,502
Spending by Accounting Unit						
73331500 ASPHALT PAVING PLANT		3,106,454	3,244,460	3,653,628	3,656,130	2,502
Total Spending by Accounting Unit		3,106,454	3,244,460	3,653,628	3,656,130	2,502

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS
Fund: TRAFFIC WAREHOUSE

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		192,228	189,845	223,806	218,518	(5,288)
SERVICES		196,845	369,728	476,230	299,059	(177,170)
MATERIALS AND SUPPLIES		2,122,604	2,930,669	3,978,146	2,750,429	(1,227,717)
ADDITIONAL EXPENSES				1,000	1,000	
CAPITAL OUTLAY		1,954				
Total Spending by Major Account		2,513,631	3,490,242	4,679,181	3,269,006	(1,410,176)
Spending by Accounting Unit						
73431200	TRAFFIC WAREHOUSE	2,513,631	3,490,242	4,679,181	3,269,006	(1,410,176)
Total Spending by Accounting Unit		2,513,631	3,490,242	4,679,181	3,269,006	(1,410,176)

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44160-0	ELEC CHARGING STATIONS		270			
44190-0	MISCELLANEOUS FEES	589				
44590-0	MISCELLANEOUS SERVICES	31,134	17,546			
47105-0	PARKING METER CARDS		6,288			
47110-0	DISABILITY METER PARKING PERMIT	23	293			
47115-0	PARKING METER COLLECTION	2,071,808	2,214,761	2,111,187	3,286,646	1,175,459
47120-0	LOST METER HOODING REVENUE	179,847	211,757	169,975	180,000	10,025
47125-0	LABOR CHARGES METER HOODING		13,704	30,000	30,000	
47135-0	CAR SHARE PARKING		46,250	92,500	92,500	
TOTAL FOR CHARGES FOR SERVICES		2,283,400	2,510,868	2,403,662	3,589,146	1,185,484
55750-0	DAMAGE CLAIM FROM OTHERS	7,853	8,765			
TOTAL FOR MISCELLANEOUS REVENUE		7,853	8,765			
56225-0	TRANSFER FR SPECIAL REVENUE FU	531,512	512,787	501,191	473,076	(28,115)
56240-0	TRANSFER FR ENTERPRISE FUND	222,234	207,461	548,918	939,508	390,590
TOTAL FOR OTHER FINANCING SOURCES		753,746	720,248	1,050,109	1,412,584	362,475
TOTAL FOR CITY GENERAL FUND		3,044,999	3,239,882	3,453,771	5,001,730	1,547,959

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
40880-0	BUS SHELTER FRANCHISE FEE		29,383	31,000		(31,000)
TOTAL FOR TAXES			29,383	31,000		(31,000)
42620-0	USE OF STREET TEMPORARY	1,292,458	1,490,757	1,430,000	1,430,000	
42625-0	USE OF STREET PERMANENT	275	3,921	500	500	
42630-0	USE OF STREET VARIOUS LOCATION	11,940	12,710	11,000	11,000	
42640-0	NEWSRACK PERMIT		23,616	40,000	25,000	(15,000)
TOTAL FOR LICENSE AND PERMIT		1,304,673	1,531,004	1,481,500	1,466,500	(15,000)
43650-0	MUNI STATE AID MAINTENANCE	3,422,191	3,230,835	3,034,224	3,433,186	398,962
43655-0	TRUNK HIGHWAY FUNDS	886,175	471,830	943,660	943,660	
43810-0	COUNTY ROAD AID	1,913,061	1,848,374	1,777,289	1,777,289	
43999-0	OTHER GRANT HISTORY	10,000	(10,000)			
TOTAL FOR INTERGOVERNMENTAL REVENUE		6,231,427	5,541,039	5,755,173	6,154,135	398,962

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: PUBLIC WORKS

Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44190-0	MISCELLANEOUS FEES	30,550				
44299-0	OTHER SALES	146,836				
44435-0	SALE OF OTHER NONCAPITAL ITEMS		1,445			
44590-0	MISCELLANEOUS SERVICES	4,401,879	919,718			
47130-0	RESIDENTIAL PARKING PERMIT		99,216	95,000	147,000	52,000
47135-0	CAR SHARE PARKING		43,938	87,875	87,875	
47505-0	BARRICADE RENTAL		(200)			
47510-0	SPACE RENTAL	14,845				
47520-0	STREET REPAIR		1,789,582	1,868,000	1,868,000	
47530-0	TRAFFIC SIGNS MARKING MAINT		354,311	651,747	651,747	
47535-0	TRAFFIC SIGNAL MAINTENANCE		909,170	700,000	700,000	
47540-0	STREET LIGHTING MAINTENANCE		1,105,953	1,234,323	1,234,323	
48305-0	LAND RENTAL		5,924			
48315-0	BUILDING RENTALS			17,591	17,591	
48325-0	REACH ALL RENTAL		48,859			
48340-0	RECREATION RENTAL	41,023	(43,128)			
51180-0	PMT FOR XCEL USE OF STREET		155,158	155,158	155,158	
51190-0	GSOC GIS SERVICES		285,000	351,831	352,544	713
51305-0	EQUIPMENT RENTAL			20,000	20,000	
52545-0	ANTENNA SITE RENTAL FEE		3,473		10,000	10,000
TOTAL FOR CHARGES FOR SERVICES		4,635,133	5,678,418	5,181,525	5,244,238	62,713

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
54105-0	CURRENT YEAR	7,276,590	9,251,137	24,255,581	25,035,619	780,038
54110-0	TAX EXEMPT PROPERTY	1,684,998	759,503			
54115-0	TAX FORFEITED PROPERTY	36,071	32,583			
54120-0	PREPAID ASSESSMENT	15,987,684	14,174,888			
54201-0	1ST YEAR DELINQUENT	329,044	335,588			
54202-0	2ND YEAR DELINQUENT	69,104	71,962			
54203-0	3RD YEAR DELINQUENT	36,933	33,307			
54204-0	4TH YEAR DELINQUENT	18,597	23,832			
54205-0	5TH YEAR DELINQUENT	14,493	15,441			
54206-0	6TH YEAR AND PRIOR		11,845			
54305-0	ASSESSMENT PENALTY	165,932	104,628			
54310-0	ASSESSMENT INTEREST		60,585	501,191	473,076	(28,115)
TOTAL FOR ASSESSMENTS		25,619,447	24,875,300	24,756,772	25,508,695	751,923
54505-0	INTEREST INTERNAL POOL		7,363	(63,042)		63,042
54506-0	INTEREST ACCRUED REVENUE		(8,028)			
54510-0	INCR OR DECR IN FV INVESTMENTS		(16,092)			
TOTAL FOR INVESTMENT EARNINGS			(16,757)	(63,042)		63,042
55550-0	PRIVATE GRANTS		10,000			
55750-0	DAMAGE CLAIM FROM OTHERS	168,516	(32,030)	180,000	180,000	
55815-0	REFUNDS OVERPAYMENTS	5				
55845-0	JURY DUTY PAY	85	50			
55905-0	CASH OVER OR SHORT		10			
55915-0	OTHER MISC REVENUE	19,383	8			
TOTAL FOR MISCELLANEOUS REVENUE		187,989	(21,962)	180,000	180,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: PUBLIC WORKS

Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
56230-0	TRANSFER FR DEBT SERVICE FUND				1,431,984	1,431,984
56240-0	TRANSFER FR ENTERPRISE FUND	1,156,656	1,156,656	1,247,177	1,327,177	80,000
56245-0	TRANSFER FR INTERNAL SERVICE F			500,000	140,000	(360,000)
58101-0	SALE OF CAPITAL ASSET		111			
TOTAL FOR OTHER FINANCING SOURCES		1,156,656	1,156,767	1,747,177	2,899,161	1,151,984
TOTAL FOR RIGHT OF WAY MAINTENANCE		39,135,325	38,773,191	39,070,105	41,452,729	2,382,624

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: STREET LIGHTING DISTRICTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
54105-0	CURRENT YEAR	332,646	336,435	358,634	357,154	(1,480)
54202-0	2ND YEAR DELINQUENT					
54203-0	3RD YEAR DELINQUENT	329				
54204-0	4TH YEAR DELINQUENT	2,369				
54205-0	5TH YEAR DELINQUENT	2,655				
54206-0	6TH YEAR AND PRIOR		46			
54305-0	ASSESSMENT PENALTY	4,269	(37)			
54310-0	ASSESSMENT INTEREST		39			
TOTAL FOR ASSESSMENTS		342,267	336,483	358,634	357,154	(1,480)
TOTAL FOR STREET LIGHTING DISTRICTS		342,267	336,483	358,634	357,154	(1,480)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: PUBLIC WORKS

Fund: RECYCLING AND SOLID WASTE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
43701-0	COUNTY GRANT		590,554	590,554	767,674	177,120
43999-0	OTHER GRANT HISTORY	676,991				
TOTAL FOR INTERGOVERNMENTAL REVENUE		676,991	590,554	590,554	767,674	177,120
54105-0	CURRENT YEAR	3,820,061	5,214,399	5,453,484	5,540,841	87,357
54110-0	TAX EXEMPT PROPERTY	72	78			
54115-0	TAX FORFEITED PROPERTY	2,908	3,525			
54201-0	1ST YEAR DELINQUENT	49,144	51,197			
54202-0	2ND YEAR DELINQUENT	8,647	9,845			
54203-0	3RD YEAR DELINQUENT	4,869	5,081			
54204-0	4TH YEAR DELINQUENT	260	3,539			
54205-0	5TH YEAR DELINQUENT	197	1,823			
54206-0	6TH YEAR AND PRIOR		1,682			
54305-0	ASSESSMENT PENALTY	20,623	19,810			
54310-0	ASSESSMENT INTEREST		9,230			
TOTAL FOR ASSESSMENTS		3,906,780	5,320,210	5,453,484	5,540,841	87,357
54605-0	INTEREST NOTE AND LOAN HISTORY	13,101				
TOTAL FOR INVESTMENT EARNINGS		13,101				
59910-0	USE OF FUND EQUITY				330,000	330,000
59950-0	CONTR TO FUND EQUITY			(55)		55
TOTAL FOR OTHER FINANCING SOURCES				(55)	330,000	330,055
TOTAL FOR RECYCLING AND SOLID WASTE		4,596,872	5,910,764	6,043,983	6,638,515	594,532

CITY OF SAINT PAUL
Financing by Company and Department

COMPANY: CITY OF SAINT PAUL
DEPARTMENT: PUBLIC WORKS
FUND: SEWER UTILITY

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
42570-0	SEWER HOUSE CONNECTIONS	77,750	82,974	90,000	90,000	-
TOTAL FOR LICENSE AND PERMIT		77,750	82,974	90,000	90,000	
43810-0	COUNTY ROAD AID	72,711	75,620	72,711	72,711	-
43905-0	METROPOLITAN COUNCIL	-	263,051	-	-	-
TOTAL FOR INTERGOVERNMENTAL REVENUE		72,711	338,671	72,711	72,711	-
44225-0	MAPS PUBLICATION REPORT HISTORY	465	-	-	-	-
44235-0	SALE OF PUBLICATION	-	-	1,000	1,000	-
44299-0	OTHER SALES	6,274	-	-	-	-
44420-0	SALE OF SCRAP HISTORY	-	4,771	-	-	-
44430-0	SALE OF SCRAP OTHER	-	861	-	-	-
44590-0	MISCELLANEOUS SERVICES	79,654	16,667	-	-	-
47510-0	SPACE RENTAL	2,360	-	-	-	-
48305-0	LAND RENTAL	-	1,760	2,500	2,500	-
51265-0	SEWER MAINTENANCE	-	-	50,000	50,000	-
52105-0	STORM SEWER SYSTEM CHARGE	13,546,910	13,894,879	14,267,536	14,766,345	498,809
52110-0	SEWER CONNECTION REPAIR CHARGE	554,908	686,964	1,300,000	800,000	(500,000)
52115-0	SANITARY SEWER BILL	34,593,649	34,848,004	35,819,882	36,373,031	553,149
52125-0	SEWER SERVICE BASE FEE	-	-	-	1,126,437	1,126,437
TOTAL FOR CHARGES FOR SERVICES		48,784,219	49,453,907	51,440,918	53,119,313	1,678,395
54105-0	CURRENT YEAR	-	-	-	-	-
54110-0	TAX EXEMPT PROPERTY	-	-	-	-	-
54115-0	TAX FORFEITED PROPERTY	-	-	-	-	-
54201-0	1ST YEAR DELINQUENT	-	-	-	-	-
54202-0	2ND YEAR DELINQUENT	-	-	-	-	-
54203-0	3RD YEAR DELINQUENT	-	-	-	-	-
54204-0	4TH YEAR DELINQUENT	-	-	-	-	-

CITY OF SAINT PAUL
Financing by Company and Department

360

COMPANY: CITY OF SAINT PAUL
DEPARTMENT: PUBLIC WORKS
FUND: SEWER UTILITY

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
54205-0	5TH YEAR DELINQUENT	-	-	-	-	-
54206-0	6TH YEAR DELINQUENT	-	-	-	-	-
54305-0	ASSESSMENT PENALTY	56,369	39,871	50,000	50,000	-
54310-0	ASSESSMENT INTEREST	-	23,450	203,918	194,508	(9,410)
TOTAL FOR ASSESSMENTS		56,369	63,321	253,918	244,508	(9,410)
54505-0	INTEREST INTERNAL POOL	310,088	51,796	5,450	5,450	-
54506-0	INTEREST ACCRUED REVENUE	-	13,944	-	-	-
54510-0	INCR OR DECR IN FV INVESTMENTS	(508,763)	183,091	-	-	-
54810-0	OTHER INTEREST EARNED	-	33,125	82,500	82,500	-
TOTAL FOR INVESTMENT EARNINGS		(198,675)	281,955	87,950	87,950	-
55750-0	DAMAGE CLAIM FROM OTHERS	263	-	5,000	5,000	-
55815-0	REFUNDS OVERPAYMENTS	-	-	-	-	-
55845-0	JURY DUTY PAY	10	30	-	-	-
55925-0	MISC NON OPER INCOME	9,999,315	40,245	-	-	-
TOTAL FOR MISCELLANEOUS REVENUE		9,999,588	40,275	5,000	5,000	-
56110-0	INTRA FUND IN BOND DRAW	-	5,723,429	-	-	-
57130-0	REVENUE BOND ISSUED	-	8,000,000	10,000,000	8,000,000	(2,000,000)
57710-0	BOND PROCEED CLOSE OUT	-	(8,313,993)	-	-	-
57225-0	PREMIUM REVENUE BOND ISSUED	-	313,993	-	-	-
TOTAL FOR OTHER FINANCING SOURCES		-	5,723,429	10,000,000	8,000,000	(2,000,000)
TOTAL FOR SEWER UTILITY		58,791,962	55,984,532	61,950,497	61,619,482	(331,015)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: PUBLIC WORKS

Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44190-0	MISCELLANEOUS FEES	11				
44590-0	MISCELLANEOUS SERVICES	2,794,747	4,936			
47510-0	SPACE RENTAL	34,690				
51175-0	ADMINISTRATION FEE		2,814,654	2,883,276	3,014,450	131,174
TOTAL FOR CHARGES FOR SERVICES		2,829,447	2,819,590	2,883,276	3,014,450	131,174
55845-0	JURY DUTY PAY		20			
TOTAL FOR MISCELLANEOUS REVENUE			20			
TOTAL FOR PUBLIC WORKS ADMINISTRATION		2,829,447	2,819,610	2,883,276	3,014,450	131,174

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: PUBLIC WORKS

Fund: PUBLIC WORKS EQUIPMENT SERVICE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44190-0	MISCELLANEOUS FEES	1,048	570			
44299-0	OTHER SALES	11,898	(1,960)			
44415-0	SALE OF SCRAP USED OIL		1,756			
44420-0	SALE OF SCRAP SCRAP METAL		8,767	7,500	7,500	
44435-0	SALE OF OTHER NONCAPITAL ITEMS		1,998			
44590-0	MISCELLANEOUS SERVICES	6,792,071	(847,241)			
48315-0	BUILDING RENTALS	4,250				
51285-0	VEHICLE MAINTENANCE CHARGES	1,011,977	781,783	940,611	987,643	47,032
51290-0	SALE OF FUEL		199,196			
51305-0	EQUIPMENT RENTAL		7,116,223	6,394,700	6,926,361	531,661
TOTAL FOR CHARGES FOR SERVICES		7,821,244	7,261,090	7,342,811	7,921,504	578,693
54810-0	OTHER INTEREST EARNED	730	253			
TOTAL FOR INVESTMENT EARNINGS		730	253			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	11,316				
55610-0	CASH CONTRIB FOR CAPITAL ACQ					
55750-0	DAMAGE CLAIM FROM OTHERS	1,416	2,161	7,500	7,500	
55815-0	REFUNDS OVERPAYMENTS	155				
TOTAL FOR MISCELLANEOUS REVENUE		12,887	2,161	7,500	7,500	
56225-0	TRANSFER FR SPECIAL REVENUE FU	274,815	365,329	637,619	743,268	105,649
57505-0	CAPITAL LEASE		1,210,000	1,210,000	1,210,000	
57740-0	CAPITAL LEASE CLOSE OUT		(1,210,000)			
58101-0	SALE OF CAPITAL ASSET					
58130-0	GAIN ON SALE CAPITAL ASSETS	61,376	57,793	15,000	15,000	
59910-0	USE OF FUND EQUITY			500,000		(500,000)
TOTAL FOR OTHER FINANCING SOURCES		336,192	423,122	2,362,619	1,968,268	(394,351)
TOTAL FOR PUBLIC WORKS EQUIPMENT SERVICE		8,171,053	7,686,626	9,712,930	9,897,272	184,342

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: PW ENGINEERING SERVICES

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
42605-0	CEMENT SIDEWALK	10,509	6,943	9,460	9,460	
42620-0	USE OF STREET TEMPORARY	2,960	6,705	6,000	6,000	
TOTAL FOR LICENSE AND PERMIT		13,469	13,648	15,460	15,460	
44225-0	MAPS PUBLICATION REPORT HISTOR	3,527	(22)			
44230-0	SALE OF MAP		431	2,100	2,100	
44235-0	SALE OF PUBLICATION			1,500		(1,500)
44590-0	MISCELLANEOUS SERVICES	7,772,206	814,573			
51145-0	DESIGN SERVICE		2,514,300	4,931,795	3,981,952	(949,843)
51185-0	PW TECHNICAL SERVICES		1,223,015	1,235,012	1,255,502	20,490
51205-0	TRAFFIC & LIGHTING ENGINEERING		152,125	131,930	130,000	(1,930)
51215-0	PW CONSTRUCTION SERVICES		945,418	1,770,563	2,135,677	365,114
51220-0	SURVEY SERVICES		869,975	1,552,480	2,355,219	802,739
51230-0	ENGINEERING SERVICES		4,985			
TOTAL FOR CHARGES FOR SERVICES		7,775,733	6,524,798	9,625,380	9,860,450	235,070
55845-0	JURY DUTY PAY	40				
55905-0	CASH OVER OR SHORT		(6)			
55915-0	OTHER MISC REVENUE		4			
TOTAL FOR MISCELLANEOUS REVENUE		40	(3)			
TOTAL FOR PW ENGINEERING SERVICES		7,789,242	6,538,444	9,640,840	9,875,910	235,070

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: ASPHALT PLANT

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44299-0	OTHER SALES	221				
44590-0	MISCELLANEOUS SERVICES	59,588	19,337			
47305-0	ASPHALT SALES	3,096,508	2,754,412	3,570,000	3,631,200	61,200
47310-0	SALE OF RAW MATERIALS		626,414	83,628	24,930	(58,698)
TOTAL FOR CHARGES FOR SERVICES		3,156,317	3,400,164	3,653,628	3,656,130	2,502
55915-0	OTHER MISC REVENUE		59			
TOTAL FOR MISCELLANEOUS REVENUE			59			
TOTAL FOR ASPHALT PLANT		3,156,317	3,400,223	3,653,628	3,656,130	2,502

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: TRAFFIC WAREHOUSE

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
44240-0	SALE OF SIGN		18,330			
44299-0	OTHER SALES	31,373	119			
44420-0	SALE OF SCRAP SCRAP METAL		66,277	45,000	45,000	
44435-0	SALE OF OTHER NONCAPITAL ITEMS		430			
44590-0	MISCELLANEOUS SERVICES	2,611,662	921,678			
51225-0	TRAFFIC WAREHOUSE SERVICES		3,004,419	4,434,181	3,024,006	(1,410,175)
TOTAL FOR CHARGES FOR SERVICES		2,643,035	4,011,253	4,479,181	3,069,006	(1,410,175)
55750-0	DAMAGE CLAIM FROM OTHERS	147,089	291,647	200,000	200,000	
55905-0	CASH OVER OR SHORT	1	(5)			
TOTAL FOR MISCELLANEOUS REVENUE		147,089	291,643	200,000	200,000	
TOTAL FOR TRAFFIC WAREHOUSE		2,790,124	4,302,895	4,679,181	3,269,006	(1,410,175)
TOTAL FOR PUBLIC WORKS		174,036,017	156,658,006	141,358,895	144,782,378	3,423,483

CITY OF SAINT PAUL
Financing Plan by Department

366

Department: **PUBLIC WORKS**
Fund: **CITY GENERAL FUND**

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
CHARGES FOR SERVICES		2,283,400	2,510,868	2,403,662	3,589,146	1,185,484
MISCELLANEOUS REVENUE		7,853	8,765			
OTHER FINANCING SOURCES		753,746	720,248	1,050,109	1,412,584	362,475
Total Financing by Major Account		3,044,999	3,239,882	3,453,771	5,001,730	1,547,959
Financing by Accounting Unit						
10031100	OFFICE OF DIRECTOR PW	753,746	720,248	705,109	667,584	(37,525)
10031300	PARKING METER REPAIR AND MAINT	2,291,253	2,519,634	2,748,662	4,334,146	1,585,484
Total Financing by Accounting Unit		3,044,999	3,239,882	3,453,771	5,001,730	1,547,959

CITY OF SAINT PAUL

Financing Plan by Department

Department: PUBLIC WORKS
Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
TAXES		29,383	31,000		(31,000)
LICENSE AND PERMIT	1,304,673	1,531,004	1,481,500	1,466,500	(15,000)
INTERGOVERNMENTAL REVENUE	6,231,427	5,541,039	5,755,173	6,154,135	398,962
CHARGES FOR SERVICES	4,635,133	5,678,418	5,181,525	5,244,238	62,713
ASSESSMENTS	25,619,447	24,875,300	24,756,772	25,508,695	751,923
INVESTMENT EARNINGS		(16,757)	(63,042)		63,042
MISCELLANEOUS REVENUE	187,989	(21,962)	180,000	180,000	
OTHER FINANCING SOURCES	1,156,656	1,156,767	1,747,177	2,899,161	1,151,984
Total Financing by Major Account	39,135,325	38,773,191	39,070,105	41,452,729	2,382,624
Financing by Accounting Unit					
23031300 TRAFFIC BUILDING MAINT	195,436	207,142	191,088	191,739	651
23031301 SIGNS AND MARKINGS MAINT	1,714,580	1,225,790	2,141,448	2,240,427	98,979
23031302 TRAFFIC SIGNAL MAINTENANCE	2,723,253	3,571,898	2,776,120	2,950,358	174,238
23031303 STREET LIGHTING MAINTENANCE	5,431,651	5,863,822	5,733,589	5,681,136	(52,453)
23031304 BUS SHELTER ADMIN	30,550	29,383	31,000		(31,000)
23031305 RESIDENTIAL PKNG PRMT PROGRAM	97,813	99,224	95,000	147,000	52,000
23031306 GSOC AND GIS	316,363	286,201	351,831	352,544	713
23031307 ROW PERMITS AND INSPECTION	1,498,806	1,822,373	1,650,533	1,645,533	(5,000)
23031500 STREET MAINT ADMINISTRATION	24,062,597	22,517,150	22,439,717	23,602,831	1,163,114
23031501 STREET MAINT EQUIPMENT		111			
23031502 STREET MAINT FIELD OPERATIONS	448	3,026			
23031510 BRIDGE MAINTENANCE	65,186	20,793	30,000	30,000	
23031520 DOWNTOWN STREETS CLASS IA	162,177	253,421	159,584	135,000	(24,584)
23031521 DOWNTOWN STREETS CLASS IB			29,760	28,000	(1,760)
23031522 OUTLYING COM AND ARTRL CLSS II	1,381,833	1,101,084	1,514,914	2,731,984	1,217,070
23031523 RESIDENTIAL STREETS CLASS III	1,452,453	1,768,598	1,905,521	1,696,177	(209,344)
23031524 OILED & PAVED ALLEYS CLASS IV	2,180	3,175	20,000	20,000	
Total Financing by Accounting Unit	39,135,325	38,773,191	39,070,105	41,452,729	2,382,624

CITY OF SAINT PAUL
Financing Plan by Department

368

Department: **PUBLIC WORKS**
Fund: **STREET LIGHTING DISTRICTS**

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
ASSESSMENTS		342,267	336,483	358,634	357,154	(1,480)
Total Financing by Major Account		342,267	336,483	358,634	357,154	(1,480)
Financing by Accounting Unit						
23131300	STREET LIGHTING DISTRICTS	342,267	336,483	358,634	357,154	(1,480)
Total Financing by Accounting Unit		342,267	336,483	358,634	357,154	(1,480)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **RECYCLING AND SOLID WASTE**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	676,991	590,554	590,554	767,674	177,120
ASSESSMENTS	3,906,780	5,320,210	5,453,484	5,540,841	87,357
INVESTMENT EARNINGS	13,101				
OTHER FINANCING SOURCES			(55)	330,000	330,055
Total Financing by Major Account	4,596,872	5,910,764	6,043,983	6,638,515	594,532
Financing by Accounting Unit					
24131400 RECYCLING	4,596,872	5,910,764	6,043,983	6,638,515	594,532
Total Financing by Accounting Unit	4,596,872	5,910,764	6,043,983	6,638,515	594,532

CITY OF SAINT PAUL

Financing Plan by Department

370

Department: **PUBLIC WORKS**
Fund: **SEWER UTILITY**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing for Major Account					
LICENSE AND PERMIT	77,750	82,974	90,000	90,000	-
INTERGOVERNMENTAL REVENUE	72,711	338,671	72,711	72,711	-
CHARGES FOR SERVICES	48,784,219	49,453,907	51,440,918	53,119,313	1,678,395
ASSESSMENTS	56,369	63,321	253,918	244,508	(9,410)
INVESTMENT EARNINGS	(198,675)	281,955	87,950	87,950	-
MISCELLANEOUS REVENUE	9,999,588	40,275	5,000	5,000	-
OTHER FINANCING SOURCES	-	5,723,429	10,000,000	8,000,000	(2,000,000)
BUDGET ADJUSTMENTS	-	-	-	-	-
Total Financing by Major Account	58,791,962	55,984,532	61,950,497	61,619,482	(331,015)

Financing by Accounting Unit

64031700	MAJOR SEWER SERVICE OBLIGATION	58,120,215	43,142,862	60,431,336	60,600,321	168,985
64031701	SEWER MAINTENANCE	159,512	89,891	130,211	130,211	-
64031702	SEWER SYSTEM MANAGEMENT	-	533	500	1,000	500
64031704	SEWER INFRASTRUCTURE MGMT	-	-	-	-	-
64031705	STORM SEWER SYSTEM CHARGE	-	782	-	-	-
64031706	INFLOW AND INFILTRATION	-	-	-	-	-
64031710	STORMWATER DISCHARGE MANAGEMT	-	7,098	-	-	-
64031711	GOPHER STATE -ONE CALL	-	(355)	-	-	-
64031712	PRIVATE SEWER CONNECT REPAIR P	554,908	950,016	1,300,000	800,000	(500,000)
64031713	SEWER INSPECTION PROGRAM	465	-	500	-	(500)
64031900	MAJOR SEWER REPAIR CONSTRUCTION	-	308,298	-	-	-
64031910	STORM WATER QUALITY IMPROVEMENTS	-	1,881,834	-	-	-
64031920	SEWER TUNNEL REHABILITATION	-	1,529,570	-	-	-
64031930	SEWER REHABILITATION	-	2,003,727	-	-	-
640652013	2013 REV BOND PROCEEDS	-	12,283	3,000	3,000	-
640652014	2014 REV BOND PROCEEDS	-	89,883	-	-	-
640952004	2004 REV BOND RESERVE	(6,620)	-	-	-	-
640952006	2006 REV BOND RESERVE	(5,249)	571,531	250	250	-
640952008	2008 REV BOND RESERVE	(15,038)	13,715	10,000	10,000	-

CITY OF SAINT PAUL

Financing Plan by Department

Department: PUBLIC WORKS
Fund: SEWER UTILITY

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015 Adopted
640952009	2009 REV BOND RESERVE	(5,768)	1,740,197	500	500	-
640952009I	2009 REV REFUND RESERVE	(2,346)	39,294	25,000	25,000	-
640952010	2010 REV BOND RESERVE	(5,445)	660,559	250	250	-
640952011	2011 REV BOND RESERVE	(5,631)	15,072	10,000	10,000	-
640952012	2012 REV BOND RESERVE	112	324,727	100	100	-
640952013	2013 REV BOND RESERVE	2,847	6,131	5,000	5,000	-
640952014	2014 REV BOND RESERVE	-	626,902	250	250	-
640952010DR	2010D REV BOND RESERVE		5,709	10,000	10,000	-
640952011C	2011C REV BOND DEBT SERVICE		645,106	250	250	-
640952011CR	2011C REV BOND RESERVE		11,329	7,500	7,500	-
640952012C	2012C REV BOND DEBT SERVICE		562,727	250	250	-
640952012CR	2012C REV BOND RESERVE		3,271	7,500	7,500	-
640952013D	2013D REV BOND DEBT SERVICE		700,896	600	600	-
640952013DR	2013D REV BOND RESERVE		4,147	7,500	7,500	-
640952014E	2014E REV BOND DEBT SERVICE		36,799	-	-	-
Total Financing by Accounting Unit		58,791,962	55,984,532	61,950,497	61,619,482	(331,015)

CITY OF SAINT PAUL

Financing Plan by Department

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Department: **PUBLIC WORKS**
Fund: **PUBLIC WORKS ADMINISTRATION**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
CHARGES FOR SERVICES		2,829,447	2,819,590	2,883,276	3,014,450	131,174
MISCELLANEOUS REVENUE			20			
Total Financing by Major Account		2,829,447	2,819,610	2,883,276	3,014,450	131,174
Financing by Accounting Unit						
73031100	PUBLIC WORKS DIRECTOR OFFICE	535,597	556,445	561,980	722,233	160,253
73031101	PW MARKETING AND PUBLIC REL	155,413	277,462	293,397	186,476	(106,921)
73031102	PW ACCOUNTING AND PAYROLL	1,040,119	933,612	974,775	1,034,481	59,706
73031103	PW OFFICE ADMINISTRATION	550,134	422,047	423,382	403,280	(20,102)
73031104	PW COMPUTER SERVICES	166,553	202,059	179,058	179,063	5
73031105	PW SAFETY SERVICES	142,434	150,372	158,683	163,083	4,400
73031110	PW DALE STREET CAMPUS MAINT	239,197	277,613	292,001	325,834	33,833
Total Financing by Accounting Unit		2,829,447	2,819,610	2,883,276	3,014,450	131,174

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **PUBLIC WORKS EQUIPMENT SERVICE**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	7,821,244	7,261,090	7,342,811	7,921,504	578,693
INVESTMENT EARNINGS	730	253			
MISCELLANEOUS REVENUE	12,887	2,161	7,500	7,500	
OTHER FINANCING SOURCES	336,192	423,122	2,362,619	1,968,268	(394,351)
Total Financing by Major Account	8,171,053	7,686,626	9,712,930	9,897,272	184,342
Financing by Accounting Unit					
73131600 PW EQUIP SERVICES SECTION	8,135,619	7,655,936	7,412,024	7,248,366	(163,658)
73131601 PW MOTOR VEHICLE BUDGET	35,433	30,690	2,300,906	2,648,906	348,000
Total Financing by Accounting Unit	8,171,053	7,686,626	9,712,930	9,897,272	184,342

CITY OF SAINT PAUL

Financing Plan by Department

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Department: **PUBLIC WORKS**
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
LICENSE AND PERMIT	13,469	13,648	15,460	15,460	
CHARGES FOR SERVICES	7,775,733	6,524,798	9,625,380	9,860,450	235,070
MISCELLANEOUS REVENUE	40	(3)			
Total Financing by Major Account	7,789,242	6,538,444	9,640,840	9,875,910	235,070
Financing by Accounting Unit					
73231200 PW MUN ENGINEERING ADMIN	453,207	(65,728)			
73231204 TRANSPORTATION PLANNING PROJ	19,518	88,817			
73231206 PW TECHNICAL SERVICES	1,125,247	995,903	995,433	1,003,467	8,034
73231207 PW MAPS AND RECORDS		234,520	244,679	257,135	12,456
73231210 STREET DESIGN PROJECTS	1,677,260	1,235,637	1,899,690	2,816,979	917,289
73231211 TRAFFIC AND LIGHTING ENG PROJ	401,381	548,258	131,930	130,000	(1,930)
73231212 SEWER DESIGN PROJECTS	826,501	1,295,425	2,535,940	930,000	(1,605,940)
73231213 BRIDGE DESIGN PROJECTS	719,082	37,527	507,125	244,433	(262,692)
73231214 CONSTRUCTION PROJECTS	1,608,838	1,297,319	1,773,563	2,138,677	365,114
73231215 SURVEY SECTION PROJECTS	958,207	870,767	1,552,480	2,355,219	802,739
Total Financing by Accounting Unit	7,789,242	6,538,444	9,640,840	9,875,910	235,070

CITY OF SAINT PAUL

Financing Plan by Department

Department: PUBLIC WORKS
Fund: ASPHALT PLANT

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	3,156,317	3,400,164	3,653,628	3,656,130	2,502
MISCELLANEOUS REVENUE		59			
Total Financing by Major Account	3,156,317	3,400,223	3,653,628	3,656,130	2,502
Financing by Accounting Unit					
73331500 ASPHALT PAVING PLANT	3,156,317	3,400,223	3,653,628	3,656,130	2,502
Total Financing by Accounting Unit	3,156,317	3,400,223	3,653,628	3,656,130	2,502

CITY OF SAINT PAUL
Financing Plan by Department

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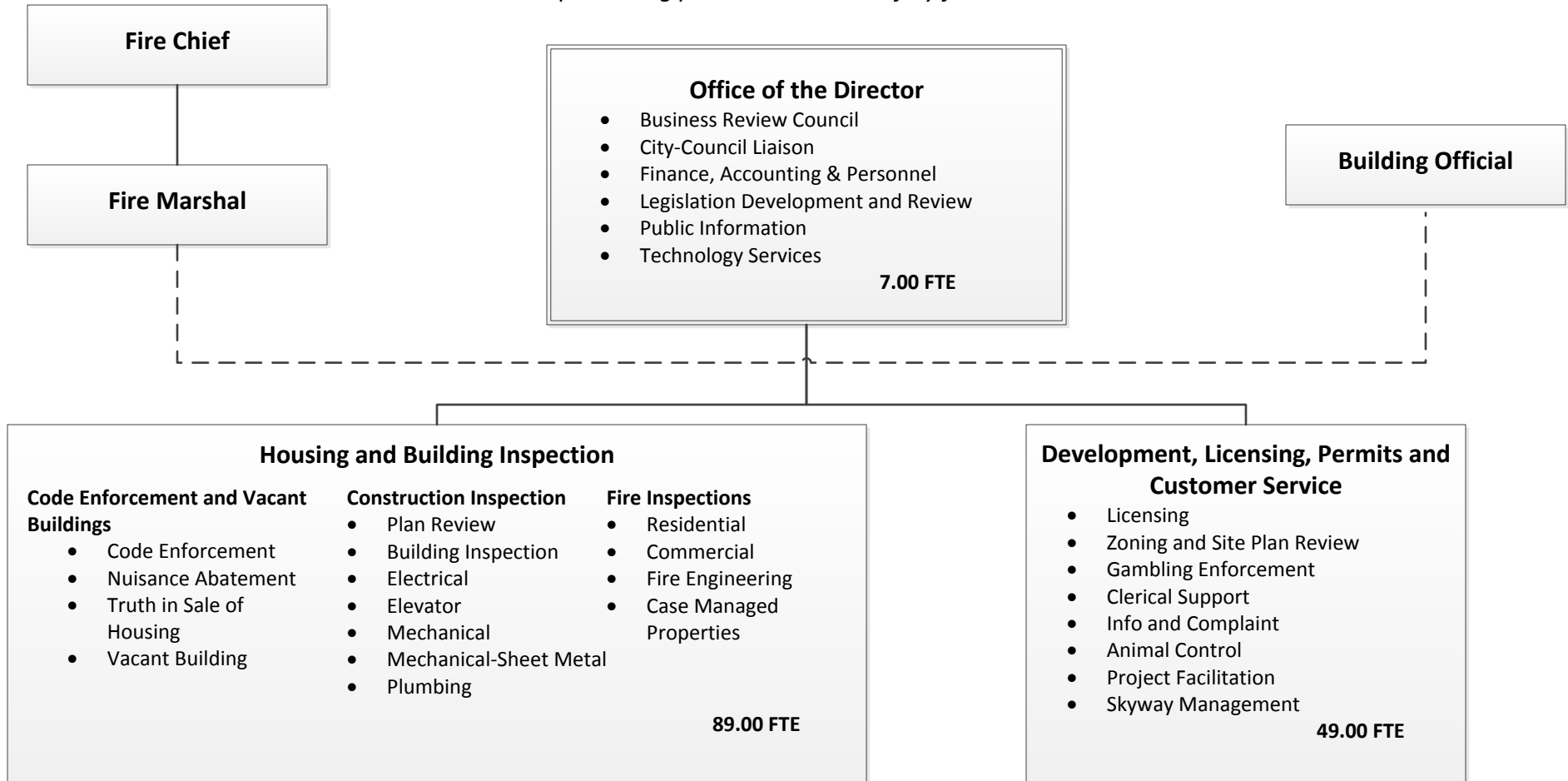
Department: **PUBLIC WORKS**
Fund: **TRAFFIC WAREHOUSE**

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
CHARGES FOR SERVICES		2,643,035	4,011,253	4,479,181	3,069,006	(1,410,175)
MISCELLANEOUS REVENUE		147,089	291,643	200,000	200,000	
Total Financing by Major Account		2,790,124	4,302,895	4,679,181	3,269,006	(1,410,175)
Financing by Accounting Unit						
73431200	TRAFFIC WAREHOUSE	2,790,124	4,302,895	4,679,181	3,269,006	(1,410,175)
Total Financing by Accounting Unit		2,790,124	4,302,895	4,679,181	3,269,006	(1,410,175)

Safety and Inspections

To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all.



(Total 145.00 FTE)

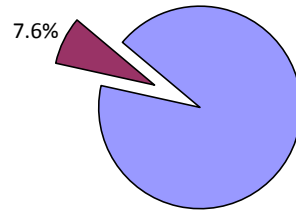
2016 Adopted Budget

Department of Safety and Inspections

Department Description:

The Department of Safety and Inspections (DSI) is a proactive, multi-disciplinary safety and inspections organization that builds and maintains a livable Saint Paul community through strong leadership, creative partnerships, teamwork, and effective regulatory strategies. DSI's responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Fire Inspections, 5) Information and Complaint, 6) Business Licensing, 7) Construction Plan Review, 8) Site Plan Review, 9) Project Facilitation for new businesses and expansions, 10) Vacant Buildings, and 11) Zoning.

Safety & Inspections' Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$18,510,696
- Total Special Fund Budget: \$545,515
- Total FTEs: 145.00

In 2014 DSI :

- Reviewed 2,228 construction plans for a total valuation of \$636,461,645.
- Conducted 57,690 construction inspections.
- Issued 4,251 business licenses.
- Conducted 10,382 Fire C of O inspections and issued 3,865 certificates.
- Conducted 28,477 code enforcements and 19,598 vacant building inspections.
- Responded to 4,284 animal related complaints.
- Information and Complaint processed 28,298 complaints.

Department Goals

- Ensure safety in our built environment.
- Prevent life and property loss.
- Promote safe neighborhoods.
- Continue to integrate and streamline workflow throughout the City.
- Make it easy to open or expand a business in Saint Paul.
- Improve citizen education and communication.

Recent Accomplishments

- Implemented Amanda Web software upgrade.
- Completed Strength, Weakness, Opportunities, Threats analysis of department.
- Maintained housing stock, through the C of O inspection process, by improving or retaining the grade classification of 244 rental properties.
- Issued 29,044 building trade permits in 2014.
- 228 new businesses opened in 2014 using a streamlined application and approval process. (MDH and MDA licenses no longer handled by the City)
- Issued 181 liquor licenses in 2014.
- Issued 444 special event related licenses in 2014.
- Facilitated the re-occupancy of 537 vacant building structures in 2014.
- Reduced reported dog bites from 1,346 in 1971 to 165 in 2014.
- Managed 81,846 calls and 9,155 emails to our Information and Complaint line in 2014.
- Processed 27,517 license transactions plus charitable gambling activity for a total value of \$3,104,167.

2016 Adopted Budget

Department of Safety and Inspections

Fiscal Summary

	2014 Actuals	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	15,778,886	17,927,343	18,510,696	583,353	3.3%	142.12	144.12
215: Assessment Financing	416,826	400,000	400,000	-	0.0%	-	-
228: Charitable Gambling	117,523	136,249	145,515	9,266	6.8%	0.88	0.88
Total	16,313,235	18,463,592	19,056,211	592,619	3.2%	143.00	145.00
Financing							
100: General Fund	18,237,784	15,978,185	17,280,800	1,302,615	8.2%		
215: Assessment Financing	481,809	400,000	400,000	-	0.0%		
228: Charitable Gambling	140,655	136,249	145,515	9,266	6.8%		
Total	18,860,248	16,514,434	17,826,315	1,311,881	7.9%		

Budget Changes Summary

The 2016 adopted budget for the Department of Safety and Inspections (DSI) includes staffing changes to meet increasing demand in the Zoning division. The increase of 2.00 FTE in DSI are offset by new revenue generated through a combination of volume increases in building permits and site plan reviews, as well as fee increases. Other changes in the 2016 budget for DSI are largely due to current service level adjustments.

100: General Fund**Department of Safety and Inspections**

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	425,712	-	-
Subtotal:	<u>425,712</u>	<u>-</u>	<u>-</u>

Mayor's Proposed Changes**Zoning Plan Review**

The 2016 budget includes resources to hire a Senior City Planner in the Zoning division of DSI, in order to keep up with the growing demand for construction site plan reviews in St. Paul. This employee will have the level of professional expertise needed for the number of increasingly complex site plan reviews, allowing DSI to achieve compliance with Minnesota statute and ensure timely review of applications. This addition is largely offset by the growth in Zoning revenues due to the volume increase.

Senior City Planner	85,070	-	1.00
Zoning revenue volume adjustment	-	70,000	-
Subtotal:	<u>85,070</u>	<u>70,000</u>	<u>1.00</u>

Zoning Design Review Standards

In 2016, DSI will have to comply with new design review standards for 1 and 2 family residential structures. The new design standards are expected to increase the demand on staff due to a increase in the number and scope of reviews required. The 2016 budget includes resources for DSI to hire an additional 0.50 FTE for the Zoning division to help address the additional workload, as well as an additional 0.50 FTE for the Licensing Division, allowing DSI to convert a current FTE which is split between Zoning and Licensing into separate FTEs for each division. The spending increase from these positions are almost entirely offset by the projected additional revenue due volume and fee adjustments to the design review standards.

DSI Inspector II	39,359	-	0.50
DSI Inspector I	33,212	-	0.50
Design standards revenue	-	72,000	-
Subtotal:	<u>72,571</u>	<u>72,000</u>	<u>1.00</u>

100: General Fund**Department of Safety and Inspections****Change from 2015 Adopted****Spending****Financing****FTE****Mayor's Proposed Changes****DSI Revenues**

The 2016 budget includes adjustments to DSI revenues to reflect actual trends in construction services and a 3% increase to all DSI fees including, building permits, business licenses, fire inspection, and vacant buildings.

Volume-based adjustments

-

700,000

-

3% increase in fees

-

460,615

-

Subtotal:

-

1,160,615

-

Fund 100 Budget Changes Total**583,353****1,302,615****2.00**

215: Assessment Financing**Department of Safety and Inspections**

The Assessment fund includes revenues and expenditures for vacant building demolitions.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2015 Adopted Budget		-	-	-
	Subtotal:	-	-	-
Fund 215 Budget Changes Total		-	-	-

228: Charitable Gambling**Department of Safety and Inspections**

The Charitable Gambling fund includes DSI's gambling enforcement activities and revenues.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		9,266	9,266	-
	Subtotal:	9,266	9,266	-
Fund 228 Budget Changes Total		9,266	9,266	-

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

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Budget Year: 2016

**Change From
2015
Adopted**

Department: SAFETY AND INSPECTION

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	15,829,494	15,778,886	17,927,343	18,510,696	583,352
ASSESSMENT FINANCING	397,266	416,826	400,000	400,000	
CHARITABLE GAMBLING	82,137	117,523	136,249	145,515	9,265
TOTAL SPENDING BY FUND	16,308,897	16,313,235	18,463,593	19,056,210	592,617
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	13,143,216	13,376,775	14,757,058	15,354,040	596,982
SERVICES	2,633,040	2,601,694	3,192,599	3,172,896	(19,703)
MATERIALS AND SUPPLIES	203,066	202,848	319,405	329,744	10,339
ADDITIONAL EXPENSES	115,530	1,397	1,500	1,500	
CAPITAL OUTLAY	95,500		37,531	37,531	
DEBT SERVICE	44	20			
OTHER FINANCING USES	118,500	130,500	155,500	160,499	4,999
TOTAL SPENDING BY MAJOR ACCOUNT	16,308,897	16,313,235	18,463,593	19,056,210	592,617
<hr/>					
<u>Financing by Major Account</u>					
TAXES	136,357	134,024	136,249	145,515	9,266
LICENSE AND PERMIT	10,796,051	10,815,726	7,506,869	8,413,805	906,936
CHARGES FOR SERVICES	4,341,297	4,993,786	5,226,596	5,622,275	395,679
FINE AND FORFEITURE	77,843	71,019	67,000	67,000	
ASSESSMENTS		177,108			
INVESTMENT EARNINGS		6,631			
MISCELLANEOUS REVENUE	459	2,659			
OTHER FINANCING SOURCES	2,622,561	2,659,296	3,577,720	3,577,720	
TOTAL FINANCING BY MAJOR ACCOUNT	17,974,569	18,860,248	16,514,434	17,826,315	1,311,881

CITY OF SAINT PAUL

Spending Plan by Department

Department: **SAFETY AND INSPECTION**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		13,064,343	13,294,672	14,654,704	15,242,207	587,502
SERVICES		2,233,953	2,160,404	2,778,921	2,759,433	(19,488)
MATERIALS AND SUPPLIES		203,066	193,582	310,769	321,204	10,435
ADDITIONAL EXPENSES		115,530	1,397	1,500	1,500	
CAPITAL OUTLAY		95,500		37,531	37,531	
DEBT SERVICE		44	20			
OTHER FINANCING USES		117,057	128,810	143,918	148,821	4,903
Total Spending by Major Account		15,829,494	15,778,886	17,927,343	18,510,696	583,352
Spending by Accounting Unit						
10024100	DSI ADMINISTRATION	607,196	717,441	891,421	1,019,402	127,981
10024200	PROPERTY CODE ENFORCEMENT	1,657,535	1,480,384	1,416,862	1,348,710	(68,152)
10024205	VACANT BLDG CODE ENFORCEMENT	586,152	698,198	768,187	956,971	188,784
10024210	SUMMARY NUISANCE ABATEMENT	1,056,859	1,063,608	1,506,489	1,299,801	(206,688)
10024215	TRUTH IN SALE OF HOUSING	101,726	104,389	114,716	114,867	151
10024220	PERFORMANCE DEPOSIT PROJECTS		19			
10024300	CONSTRUCTION SVCS AND PERMITS	4,435,475	4,859,930	5,678,398	6,270,844	592,445
10024400	FIRE CERTIFICATE OF OCCUPANCY	2,080,715	2,345,960	2,638,476	2,802,371	163,895
10024500	BUSINESS AND TRADE LICENSE	2,622,359	2,633,856	3,152,213	2,754,615	(397,598)
10024505	ZONING	754,545	834,910	742,362	992,914	250,552
10024510	ANIMAL AND PEST CONTROL	807,980	928,345	927,824	950,202	22,378
10024515	ENVIRONMENTAL HEALTH	1,118,952	111,846	90,395		(90,395)
Total Spending by Accounting Unit		15,829,494	15,778,886	17,927,343	18,510,696	583,352

CITY OF SAINT PAUL
Spending Plan by Department

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Department: SAFETY AND INSPECTION
Fund: ASSESSMENT FINANCING

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		11,917	(83)	7,890	7,970	80
SERVICES		385,349	416,279	392,110	392,030	(80)
MATERIALS AND SUPPLIES			630			
Total Spending by Major Account		397,266	416,826	400,000	400,000	
Spending by Accounting Unit						
21524250 NUISANCE BUILDINGS ABATEMENT		397,266	416,826	400,000	400,000	
Total Spending by Accounting Unit		397,266	416,826	400,000	400,000	

CITY OF SAINT PAUL

Spending Plan by Department

Department: SAFETY AND INSPECTION
Fund: CHARITABLE GAMBLING

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		66,956	82,186	94,463	103,864	9,400
SERVICES		13,738	25,011	21,568	21,433	(135)
MATERIALS AND SUPPLIES			8,636	8,636	8,540	(96)
OTHER FINANCING USES		1,443	1,690	11,582	11,678	96
Total Spending by Major Account		82,137	117,523	136,249	145,515	9,265
Spending by Accounting Unit						
22824550	GAMBLING ENFORCEMENT	82,137	117,523	136,249	145,515	9,265
Total Spending by Accounting Unit		82,137	117,523	136,249	145,515	9,265

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: SAFETY AND INSPECTION
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
42105-0	BUSINESS LICENSE	2,437,693	2,033,048	685,275	957,744	272,469
42205-0	TRADE OCCUPATION LICENSE	235,840	257,661	240,000	240,000	
42210-0	TRUTH IN HOUSING EVALUATOR	5,000	6,240	4,500	4,500	
42220-0	ANIMAL LICENSE	121,231	106,617	135,000	110,000	(25,000)
42505-0	BUILDING PERMIT	7,996,286	8,412,160	6,442,094	7,101,561	659,467
TOTAL FOR LICENSE AND PERMIT		10,796,051	10,815,726	7,506,869	8,413,805	906,936
44190-0	MISCELLANEOUS FEES	25,695		34,000		(34,000)
44215-0	COPIES			2,000		(2,000)
44225-0	MAPS PUBLICATION REPORT HISTOR	1,079	180			
44505-0	ADMINISTRATION OUTSIDE	86,186	34,272		25,000	25,000
44590-0	MISCELLANEOUS SERVICES	67,038	6,411			
45105-0	PARAMEDIC SERVICE		477			
45110-0	FIRE SAFETY SERVICES RMS	278,339	222,176	186,000	250,000	64,000
45130-0	FIRE WATCH STANDBY		13,851	10,000	10,000	
46105-0	PLAN REVIEW	1,398,786	2,197,879	1,900,000	2,266,000	366,000
46110-0	VACANT BUILDING REGISTRATION	653,692	560,745	787,406	729,134	(58,272)
46115-0	ZONING FEES AND LETTERS	30,370	82,100	35,000	52,500	17,500
46120-0	DSI SAC ADMINISTRATION		16,032	19,106	25,000	5,894
46125-0	TRUTH IN SALE OF HOUSING	152,831	150,444	175,000	150,000	(25,000)
46130-0	ZONING SITE PLAN	149,320	116,267	110,000	240,950	130,950
46135-0	CERTIFICATE OF COMPETENCY	230,053	237,739	220,000	220,000	
46140-0	EXAMINATION FEES	20,453	34,820	44,000	30,000	(14,000)
46145-0	CODE COMPLIANCE INSPECTION		192,450	251,800	251,800	
46150-0	EXCESSIVE CONSUMPTION		22,920		23,000	23,000
46205-0	CERT OF OCC COMMERCIAL	492,214	464,738	406,000	492,920	86,920
46210-0	CERT OF OCC PROVISIONAL		133,453	266,003	206,676	(59,327)
46215-0	CERT OF OCC RESID 1 AND 2 UNIT	595,422	369,750	428,323	442,619	14,296
46220-0	CERT OF OCC RESID 3 OR MORE	159,821	137,082	351,958	206,676	(145,282)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: SAFETY AND INSPECTION
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
TOTAL FOR CHARGES FOR SERVICES		4,341,297	4,993,786	5,226,596	5,622,275	395,679
53105-0	PENALTY AND FINE	77,843	56,019	67,000	67,000	
53305-0	FORFEITURES		15,000			
TOTAL FOR FINE AND FORFEITURE		77,843	71,019	67,000	67,000	
54115-0	TAX FORFEITED PROPERTY		71,200			
TOTAL FOR ASSESSMENTS			71,200			
55520-0	OTHER AGENCY SHARE OF COST					
55740-0	AUTOMOBILE CLAIMS		517			
55850-0	SUBPOENA WITNESS	459	157			
55905-0	CASH OVER OR SHORT		992			
55915-0	OTHER MISC REVENUE		993			
TOTAL FOR MISCELLANEOUS REVENUE		459	2,659			
56225-0	TRANSFER FR SPECIAL REVENUE FU	262,525	502,893	262,525	262,525	
56235-0	TRANSFER FR CAPITAL PROJ FUND	1,394,967				
56240-0	TRANSFER FR ENTERPRISE FUND	194,496	200,303	210,050	210,050	
56305-0	TRANSFER ABATEMENT ASMTS		893,090	1,296,500	1,296,500	
56310-0	TRANSFER EXCESSIVE CONSUMP ASMTS		116,607	135,000	135,000	
56315-0	TRANSFER VEHICLE TOWING ASMTS		15,863	45,000	45,000	
56320-0	TRANSFER TRASH HAULING ASMTS		57,530	128,000	128,000	
56325-0	TRANSFER GRAFFITI ASMTS		9,624	23,000	23,000	
56330-0	TRANSFER BOARD UP ASMTS		88,150	205,000	205,000	
56340-0	TRANSFER CERT OF OCCUPANCY ASMTS		46,066	123,424	123,424	
56345-0	TRANSFER VACANT BUILDINGS ASMTS		353,270	749,221	749,221	
TOTAL FOR OTHER FINANCING SOURCES		1,851,988	2,283,395	3,177,720	3,177,720	
TOTAL FOR CITY GENERAL FUND		17,067,639	18,237,784	15,978,185	17,280,800	1,302,615

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: SAFETY AND INSPECTION
 Fund: ASSESSMENT FINANCING

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
54115-0	TAX FORFEITED PROPERTY		105,908			
TOTAL FOR ASSESSMENTS			105,908			
56235-0	TRANSFER FR CAPITAL PROJ FUND	403,395				
56250-0	TRANSFER FR CDBG	367,178	375,901	400,000	400,000	
TOTAL FOR OTHER FINANCING SOURCES		770,573	375,901	400,000	400,000	
TOTAL FOR ASSESSMENT FINANCING		770,573	481,809	400,000	400,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: SAFETY AND INSPECTION
 Fund: CHARITABLE GAMBLING

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
40710-0	GAMBLING TAX	136,357	134,024	136,249	145,515	9,266
TOTAL FOR TAXES		136,357	134,024	136,249	145,515	9,266
54505-0	INTEREST INTERNAL POOL		4,472			
54506-0	INTEREST ACCRUED REVENUE		719			
54510-0	INCR OR DECR IN FV INVESTMENTS		1,440			
TOTAL FOR INVESTMENT EARNINGS			6,631			
TOTAL FOR CHARITABLE GAMBLING		136,357	140,655	136,249	145,515	9,266
TOTAL FOR SAFETY AND INSPECTION		17,974,569	18,860,248	16,514,434	17,826,315	1,311,881

CITY OF SAINT PAUL

Financing Plan by Department

Department: **SAFETY AND INSPECTION**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

					Change From
	2013	2014	2015	2016	2015
	Actuals	Actuals	Adopted	Adopted	Adopted
Financing by Major Account					
LICENSE AND PERMIT	10,796,051	10,815,726	7,506,869	8,413,805	906,936
CHARGES FOR SERVICES	4,341,297	4,993,786	5,226,596	5,622,275	395,679
FINE AND FORFEITURE	77,843	71,019	67,000	67,000	
ASSESSMENTS		71,200			
MISCELLANEOUS REVENUE	459	2,659			
OTHER FINANCING SOURCES	1,851,988	2,283,395	3,177,720	3,177,720	
Total Financing by Major Account	17,067,639	18,237,784	15,978,185	17,280,800	1,302,615
Financing by Accounting Unit					
10024100 DSI ADMINISTRATION	63,860	1,656,145	3,031,826	2,825,670	(206,156)
10024200 PROPERTY CODE ENFORCEMENT	266,688	204,920	201,000	190,000	(11,000)
10024205 VACANT BLDG CODE ENFORCEMENT	1,480,890	1,168,925	1,039,206	980,934	(58,272)
10024210 SUMMARY NUISANCE ABATEMENT	733,954				
10024215 TRUTH IN SALE OF HOUSING	157,831	156,684	179,500	154,500	(25,000)
10024300 CONSTRUCTION SVCS AND PERMITS	9,590,407	10,871,183	8,577,094	9,627,561	1,050,467
10024400 FIRE CERTIFICATE OF OCCUPANCY	1,573,838	1,389,212	1,648,284	1,608,891	(39,393)
10024500 BUSINESS AND TRADE LICENSE	2,641,691	2,439,356	1,021,275	1,279,744	258,469
10024505 ZONING	280,441	204,949	145,000	363,650	218,650
10024510 ANIMAL AND PEST CONTROL	264,381	129,233	135,000	249,850	114,850
10024515 ENVIRONMENTAL HEALTH	13,657	17,177			
Total Financing by Accounting Unit	17,067,639	18,237,784	15,978,185	17,280,800	1,302,615

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Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account						
ASSESSMENTS			105,908			
OTHER FINANCING SOURCES		770,573	375,901	400,000	400,000	
Total Financing by Major Account		770,573	481,809	400,000	400,000	
Financing by Accounting Unit						
21524250	NUISANCE BUILDINGS ABATEMENT	770,573	481,809	400,000	400,000	
Total Financing by Accounting Unit		770,573	481,809	400,000	400,000	

CITY OF SAINT PAUL

Financing Plan by Department

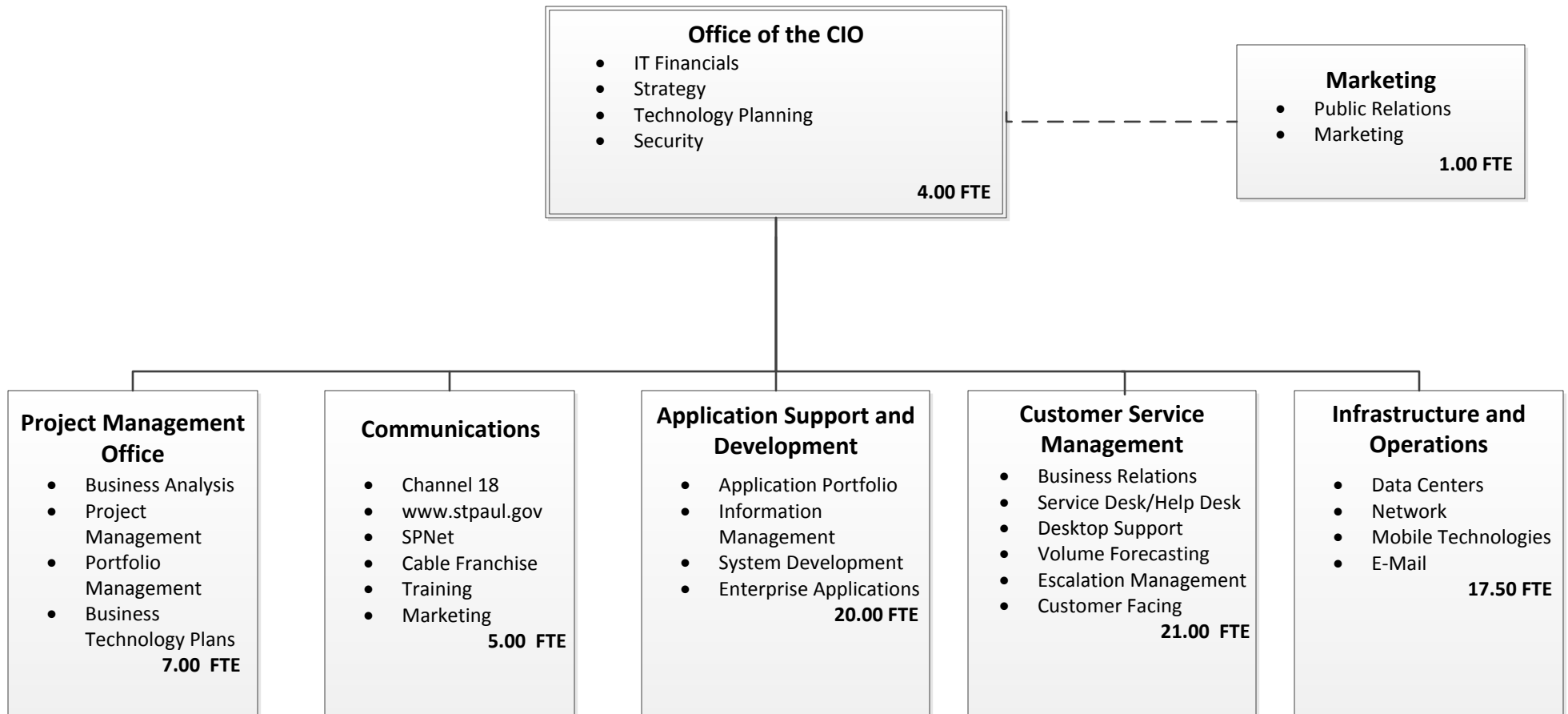
Department: SAFETY AND INSPECTION
Fund: CHARITABLE GAMBLING

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
TAXES	136,357	134,024	136,249	145,515	9,266
INVESTMENT EARNINGS		6,631			
Total Financing by Major Account	136,357	140,655	136,249	145,515	9,266
Financing by Accounting Unit					
22824550 GAMBLING ENFORCEMENT	136,357	140,655	136,249	145,515	9,266
Total Financing by Accounting Unit	136,357	140,655	136,249	145,515	9,266

Office of Technology and Communications

Mission: To provide high quality, secure, cost effective information technology that supports the business needs of the City, fosters innovation, and enhances the lives of the residents of Saint Paul, the most livable city in America.



(Total 75.50 FTE)

7/31/2015

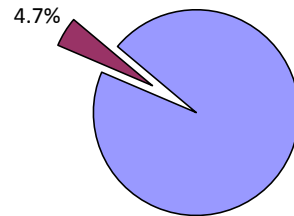
2016 Adopted Budget
Office of Technology and Communications

Department Description:

We support the business needs of the City of Saint Paul, foster government innovation, and enhance the lives of the residents of the most livable city in America by delivering high quality, secure, and cost effective information technology solutions.

- **Office of the CIO:** Tasked with coordination and strategic planning for all sections of the department. The Office of the CIO also includes the city's first Information Security Office function.
- **Project Management Office (PMO)** --Accountable for managing citywide projects and maintaining the project portfolio.
- **Infrastructure & Operations**--Responsible for the maintenance and security of servers, data centers, mobile technologies and networks in the enterprise.
- **Application Support & Development**--Committed to support all software needs through application development, database administration, and information analysis.
- **Communications:** Oversees and administers the cable TV franchise on behalf of the City. Responsible for recording and distributing the Channel 18 network, PSAs, Council meetings, and Ramsey County Commissioner meetings.

**OTC Portion of General Fund
Spending**



Department Facts

- Total General Fund Budget: \$11,327,387
- Total Special Fund Budget: \$449,000
- Total FTEs: 75.50
- Manage and support over 3,600 PCs supporting more than 3,500 staff in the City
- Support over 200 software applications
- www.stpaul.gov logged 3,618,612 page views in 2014
- Received 25,148 new service requests, and resolved 97.5%
- Produced 237 videos for a variety of agencies
- Supported and managed local and wide area network for more than 100 locations.

Department Goals

- Enable the business of Government
- Deliver excellent customer service
- Be an employer of choice
- Operate efficiently

Recent Accomplishments

- **COMET:** Deployed Human Resources Employee Self Service (ESS).
- **TASS:** Enhancement of the Time Attendance Scheduling Software.
- **Communication and Collaboration:** Adoption of Office 365 Government Community Cloud.
- **Server Virtualization:** Increased adoption of server virtualization and cloud based infrastructure services.
- **AMANDA Mobile Enablement:** Mobile workforce capability to provide easy access to field inspection application from anywhere live.
- **Chief Information Security Officer:** Established Chief Information Security Officer role to oversee Saint Paul Security Program.
- **Project and Portfolio Management:** Created formal intake process with prioritization and organization transparency for all technology projects.
- **Right Track Application:** Developed an application to facilitate the hiring process for the Right Track youth program.

2016 Adopted Budget

Office of Technology and Communications

Fiscal Summary

	2014 Actual	2015 Adopted	2016 Adopted	Change	% Change	2015 Adopted FTE	2016 Adopted FTE
Spending							
100: General Fund	11,412,298	11,071,470	11,327,387	255,917	2.3%	75.50	75.50
211: General Government Special Projects	34,862	191,000	449,000	258,000	135.1%	-	-
Total	11,447,160	11,262,470	11,776,387	513,917	4.6%	75.50	75.50
Financing							
100: General Fund	3,309,839	3,344,085	3,580,332	236,247	7.1%		
211: General Government Special Projects	108,121	191,000	449,000	258,000	135.1%		
Total	3,417,960	3,535,085	4,029,332	494,247	14.0%		

Budget Changes Summary

The Office of Technology and Communications (OTC) will begin a business intelligence initiative in 2016. Through this investment, OTC will provide departments with better access to data generated from the City's disparate computer systems. Better access to interrelated data will allow city leaders to make data-driven policy decisions.

The special fund budget includes resources to upgrade equipment in the Council chambers.

100: General Fund**Office of Technology and Communications**

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		130,917	-	-
	Subtotal:	<u>130,917</u>	<u>-</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Business Intelligence Initiative				
The 2016 budget provides funding for OTC to begin a business intelligence initiative through the investment in a data management portal. This will allow departments to more easily access data to create reports and dashboards, and allow for more robust data-driven decision-making throughout the city.				
	Data portal	100,000	-	-
	Subtotal:	<u>100,000</u>	<u>-</u>	<u>-</u>
Franchise Fee Audit				
OTC will conduct an audit of cable franchise fee revenue. An audit will ensure that Comcast has correctly paid franchise fees from 2011 through 2014. It is projected that sufficient revenue to cover the cost of the audit will be recovered.				
	Franchise fee audit	25,000	25,000	
	Subtotal:	<u>25,000</u>	<u>25,000</u>	<u>-</u>
Revenue Adjustments				
OTC recovers some costs for providing specialized technology services to other departments, including AMANDA support, and the PC lease program. Franchise fee revenue from the Comcast cable franchise is also budgeted within OTC. The 2016 budget incorporates increases to those revenues to reflect recent trends and department plans for 2016.				
	Internal service revenues	-	187,675	-
	Cable franchise fee revenue	-	23,572	-
	Subtotal:	<u>-</u>	<u>211,247</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>255,917</u></u>	<u><u>236,247</u></u>	<u><u>-</u></u>

211: General Government Special Projects**Office of Technology and Communications**

This budget reflects OTC's cable equipment replacement and Public, Education and Government (PEG) grants.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Adopted Changes</u>				
Funds Carrying Forward				
In 2016, OTC will upgrade cable studio equipment using a funding source dedicated to studio improvements. Unspent resources from prior years will be carried forward in the 2016 budget.				
Equipment replacement funds		258,000	258,000	-
Subtotal:		<u>258,000</u>	<u>258,000</u>	<u>-</u>
Fund 211 Budget Changes Total		<u><u>258,000</u></u>	<u><u>258,000</u></u>	<u><u>-</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

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Department: **TECHNOLOGY AND COMMUNICATIONS**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
<hr/>					
<u>Spending by Fund</u>					
CITY GENERAL FUND	11,668,669	11,412,298	11,071,470	11,327,387	255,917
GENERAL GOVT SPECIAL PROJECTS	25,542	34,862	191,000	449,000	258,000
TOTAL SPENDING BY FUND	11,694,211	11,447,160	11,262,470	11,776,387	513,917
<hr/>					
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	6,965,830	7,324,198	7,893,601	8,066,365	172,764
SERVICES	4,306,552	3,484,289	2,706,090	2,998,766	292,676
MATERIALS AND SUPPLIES	228,915	493,676	321,816	630,056	308,240
ADDITIONAL EXPENSES			200	200	
CAPITAL OUTLAY	47,918		304,000	81,000	(223,000)
DEBT SERVICE			36,763		(36,763)
OTHER FINANCING USES	144,997	144,997			
TOTAL SPENDING BY MAJOR ACCOUNT	11,694,211	11,447,160	11,262,470	11,776,387	513,917
<hr/>					
<u>Financing by Major Account</u>					
TAXES	2,449,568	2,495,891	2,450,000	2,498,572	48,572
CHARGES FOR SERVICES	339,603	550,063	261,442	731,343	469,901
MISCELLANEOUS REVENUE	630,201	111,354	115,500	115,500	
OTHER FINANCING SOURCES	343,159	260,652	708,143	683,917	(24,226)
TOTAL FINANCING BY MAJOR ACCOUNT	3,762,531	3,417,960	3,535,085	4,029,332	494,247

CITY OF SAINT PAUL

Spending Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Adopted	2015
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		6,965,830	7,324,198	7,893,601	8,066,365	172,764
SERVICES		4,300,677	3,459,811	2,706,090	2,843,766	137,676
MATERIALS AND SUPPLIES		221,477	483,292	269,816	417,056	147,240
ADDITIONAL EXPENSES				200	200	
CAPITAL OUTLAY		35,688		165,000		(165,000)
DEBT SERVICE				36,763		(36,763)
OTHER FINANCING USES		144,997	144,997			
Total Spending by Major Account		11,668,669	11,412,298	11,071,470	11,327,387	255,917
Spending by Accounting Unit						
10016100	APPLICATION DEVELOPMENT & SUPPC	544,847	374,607	384,598	344,481	(40,117)
10016200	COMMUNICATIONS SECTION	630,675	585,749	532,323	146,896	(385,427)
10016205	INSTITUTIONAL NETWORK	5,674	8,245	12,082		(12,082)
10016300	TECHNOLOGY ADMINISTRATION	6,524,052	6,911,238	7,292,271	8,343,064	1,050,793
10016305	INFRASTRUCTURE AND OPERATIONS	3,494,501	3,146,709	2,508,997	2,168,201	(340,796)
10016315	TECHNOLOGY INITIATIVES	8,199	2,848			
10016320	TECHNOLOGY SERVICES NON CITY	297,699	236,624	216,442	202,029	(14,413)
10016400	MARKETING	163,021	146,279	124,757	122,716	(2,041)
Total Spending by Accounting Unit		11,668,669	11,412,298	11,071,470	11,327,387	255,917

CITY OF SAINT PAUL
Spending Plan by Department

Department: TECHNOLOGY AND COMMUNICATIONS
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Spending by Major Account						
SERVICES		5,874	24,479		155,000	155,000
MATERIALS AND SUPPLIES		7,438	10,384	52,000	213,000	161,000
CAPITAL OUTLAY		12,229		139,000	81,000	(58,000)
Total Spending by Major Account		25,542	34,862	191,000	449,000	258,000
Spending by Accounting Unit						
21116210	COUNCIL CHAMBER TECHNOLOGY	6,963	1,444	69,000	218,000	149,000
21116215	PEG GRANTS	18,579	8,947	122,000	231,000	109,000
21116220	COMMUNITY FIBER NETWORK		24,472			
Total Spending by Accounting Unit		25,542	34,862	191,000	449,000	258,000

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: TECHNOLOGY AND COMMUNICATIONS
 Fund: CITY GENERAL FUND

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
40870-0	CABLE TV	2,449,568	2,495,891	2,450,000	2,498,572	48,572
TOTAL FOR TAXES		2,449,568	2,495,891	2,450,000	2,498,572	48,572
44520-0	INSTITUTIONAL NETWORK USER FEE			32,500	32,500	
44525-0	CABLE TV SERVICES	10,514	9,941	12,500	12,500	
44590-0	MISCELLANEOUS SERVICES	329,088	119,687			
51170-0	TECHNOLOGY SERVICES		15,734	216,442	202,263	(14,179)
51172-0	PC REPLACEMENT DEPT SHARE		404,701		484,080	484,080
TOTAL FOR CHARGES FOR SERVICES		339,603	550,063	261,442	731,343	469,901
55505-0	OUTSIDE CONTRIBUTION DONATIONS	12,300		12,000	12,000	
55515-0	COUNTY SHARE OF COST		3,200			
55915-0	OTHER MISC REVENUE	511,181	33			
TOTAL FOR MISCELLANEOUS REVENUE		523,481	3,233	12,000	12,000	
56220-0	TRANSFER FR GENERAL FUND			237,264		(237,264)
56225-0	TRANSFER FR SPECIAL REVENUE FU	182,642	32,508	220,030	147,963	(72,067)
56245-0	TRANSFER FR INTERNAL SERVICE F	159,331	228,144	163,349	190,454	27,105
58101-0	SALE OF CAPITAL ASSET	1,186				
TOTAL FOR OTHER FINANCING SOURCES		343,159	260,652	620,643	338,417	(282,226)
TOTAL FOR CITY GENERAL FUND		3,655,811	3,309,839	3,344,085	3,580,332	236,247

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: TECHNOLOGY AND COMMUNICATIONS
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
		Actuals	Actuals	Adopted	Adopted	Adopted
Account	Account Description					
55515-0	COUNTY SHARE OF COST	34,500	34,500	34,500	34,500	
55550-0	PRIVATE GRANTS	72,220	73,621	69,000	69,000	
TOTAL FOR MISCELLANEOUS REVENUE		106,720	108,121	103,500	103,500	
59910-0	USE OF FUND EQUITY			87,500	345,500	258,000
TOTAL FOR OTHER FINANCING SOURCES				87,500	345,500	258,000
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS		106,720	108,121	191,000	449,000	258,000
TOTAL FOR TECHNOLOGY AND COMMUNICATIONS		3,762,531	3,417,960	3,535,085	4,029,332	494,247

CITY OF SAINT PAUL
Financing Plan by Department

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Department: TECHNOLOGY AND COMMUNICATIONS
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
TAXES	2,449,568	2,495,891	2,450,000	2,498,572	48,572
CHARGES FOR SERVICES	339,603	550,063	261,442	731,343	469,901
MISCELLANEOUS REVENUE	523,481	3,233	12,000	12,000	
OTHER FINANCING SOURCES	343,159	260,652	620,643	338,417	(282,226)
Total Financing by Major Account	3,655,811	3,309,839	3,344,085	3,580,332	236,247
Financing by Accounting Unit					
10016200 COMMUNICATIONS SECTION	2,472,526	2,509,032	2,474,500	2,523,072	48,572
10016205 INSTITUTIONAL NETWORK	40,883	62,149	32,500	32,500	
10016300 TECHNOLOGY ADMINISTRATION	164,190	262,263	181,878	250,099	68,221
10016305 INFRASTRUCTURE AND OPERATIONS	690,166	476,395	438,765	572,398	133,633
10016320 TECHNOLOGY SERVICES NON CITY	288,045		216,442	202,263	(14,179)
Total Financing by Accounting Unit	3,655,811	3,309,839	3,344,085	3,580,332	236,247

CITY OF SAINT PAUL

Financing Plan by Department

Department: TECHNOLOGY AND COMMUNICATIONS
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Adopted	Change From 2015 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE	106,720	108,121	103,500	103,500	
OTHER FINANCING SOURCES			87,500	345,500	258,000
Total Financing by Major Account	106,720	108,121	191,000	449,000	258,000
Financing by Accounting Unit					
21116210 COUNCIL CHAMBER TECHNOLOGY	70,610	71,311	69,000	218,000	149,000
21116215 PEG GRANTS	36,110	36,811	122,000	231,000	109,000
Total Financing by Accounting Unit	106,720	108,121	191,000	449,000	258,000

Appendix



City of Saint Paul

Signature Copy

Resolution: RES 15-2191

City Hall and Court
House
15 West Kellogg
Boulevard
Phone: 651-266-8580

File Number: RES 15-2191

Approving the 2016 City Tax Levy.

WHEREAS, the Mayor, pursuant to the City Charter has proposed and recommended the 2016 budgets for the City of Saint Paul, and
WHEREAS, the proposed 2016 General and General Debt Service budgets have been reviewed and approved or adjusted by the City Council, and
WHEREAS, the City is required under Laws of Minnesota 2002, Chapter 390, Sec. 37, to levy a tax at the Library Board's request, which the Library Board has made, and
WHEREAS, the property tax levy needed to finance those budgets have been determined, and
WHEREAS, the Port Authority of the City of Saint Paul requested a property tax levy to finance economic development budgets under laws of Minnesota, Chapters 469.053 subd 4, and 6,
NOW THEREFORE BE IT RESOLVED, that the City Council in anticipation of adopting the General Fund, General Debt Service, and Library Agency budgets for the fiscal year 2016, and in accordance with section 10.04 of the City Charter, does hereby levy taxes on all taxable property within the Saint Paul corporate limits, to be collected totaling the amount set forth in the attached; and
BE IT FURTHER RESOLVED, that the City Council requests the City Clerk to forward this resolution to the Ramsey County Department of Property Records and Revenue in accordance with the applicable provisions of the City Charter and other laws, and
BE IT FINALLY RESOLVED, that the City Council requests the Office of Financial Services to complete and forward any state forms required identifying these adopted levies and corresponding special levies.

At a meeting of the City Council on 12/16/2015, this Resolution was Passed.

Yea: 7 Councilmember Bostrom, Councilmember Brendmoen, Councilmember Thao, Councilmember Thune, Councilmember Tolbert, Councilmember Finney, and City Council President Stark

Nay: 0

Vote Attested by
Council Secretary Trudy Moloney

Date 12/16/2015

Approved by the Mayor

Chris Coleman
Chris Coleman

Date 12/21/2015

City of Saint Paul Financial Analysis

Attachment A

1	File ID Number:	RES 15-2191
2		
3	Budget Affected:	Operating Budget Multiple Departments Multiple Funds
4		
5	Total Amount of Transaction:	n/a
6		
7	Funding Source:	Other Please Specify: Property Tax Levy
8		
9	Charter Citation:	Laws of Minnesota 2002, Chapter 390, Sec. 37; Laws of Minnesota, Chapters 469.053 subd 4, and 6;
10		Section 10.04 of the Saint Paul City Charter
11		

Fiscal Analysis

14 Resolution approves the final pay 2016 City of Saint Paul Property Tax Levy at \$105,605,943. This includes City Operating and Debt Levies, Saint Paul
15 Public Library Operating and Debt Levies, and the Saint Paul Port Authority levy. Details on the breakdown between these entities is shown below.

Payable 2016 City of Saint Paul Property Tax Levy

28		Tax Levy	Tax Levy	%
29	Description	Payable in 2015	Payable in 2016	Change
30				
31				
32	City levy for city operations and shrinkage	72,662,437	74,439,438	2.45%
33				
34	City levy for Debt Service and shrinkage	12,408,754	12,393,448	-0.12%
35				
36	City levy for Library Agency and shrinkage	16,753,951	16,961,357	1.24%
37				
38	City Levy for City Government	101,825,142	103,794,243	1.93%
39				
40	City levy for Port Authority levy per Min. Stat. 469.053	1,811,700	1,811,700	0.00%
41				
42	Total Levy	103,636,842	105,605,943	1.90%
43				
44				
45				
46				
47				
48				



City of Saint Paul

Signature Copy

Resolution: RES 15-2201

City Hall and Court
House
15 West Kellogg
Boulevard
Phone: 651-266-8560

File Number: RES 15-2201

Adopting the 2016 Budget.

WHEREAS, the Mayor has proposed budgets for the City of Saint Paul for the fiscal year beginning January 1, 2016, in accordance with the Saint Paul City Charter and Chapter 56 of the Administrative Code; and

WHEREAS, the City Council, after publication of the notice in the newspaper on November 30, 2015, participated in a public hearing on December 2, 2015, on the Mayor's Proposed 2016 budgets and property tax levy, as required by the City Charter and applicable state and federal laws; and

WHEREAS, the Council has revised the Mayor's proposed budgets as indicated in Attachment A; now therefore be it

RESOLVED, that in accordance with the procedures and requirements set forth in the City Charter and other laws applicable thereto, the Council of the City of Saint Paul does hereby adopt the 2016 budgets as proposed by the Mayor with such monetary changes, additions and deletions as are hereby adopted and which, along with total budgets, are set forth in Attachment A; and be it

FURTHER RESOLVED, that the expenditures in dollars as may be made by the offices, departments, bureaus, and agencies of city government during the fiscal year 2016 shall be, and are hereby approved, and adoption of these budgets shall constitute appropriations of the money amounts as set at the department budget total in the General Fund budget, the project total in the Capital Improvements Budget, and the fund budget total in all other cases; and be it

FURTHER RESOLVED, that the estimated financing set forth in the 2016 adopted budgets is hereby approved; and be it

FURTHER RESOLVED, that the Five Year Capital Program for 2016-2020 is hereby approved; and be it

FURTHER RESOLVED, that the adoption of the 2016 budget for the Community Development Block Grant Fund is a multi-year budget based on estimates for a grant which has a fiscal period that differs from the City's budget year (January 1 through December 31); the authority to implement this adopted multi-year budget commences only at the beginning of the grant period, and shall extend beyond December 31, 2016, through the end of the grant period and; during the year when the grant is accepted by the City Council, the budget will be amended to match the actual grant amount for the entire multi-year period; and be it

FURTHER RESOLVED, that the City Clerk is directed to publish the 2016 budget summary pursuant to Minnesota Statutes section 471.6965 in the format prescribed by the Office of the State Auditor; and be it

File Number: RES 15-2201

FINALLY RESOLVED, that the Director of Financial Services is hereby authorized to prepare the final 2016 budgets in accordance with the actions taken herein and to equalize, balance or set the final department revenue sources and department appropriations as necessary.

At a meeting of the City Council on 12/16/2015, this Resolution was Passed.

Yea: 7 Councilmember Bostrom, Councilmember Brendmoen, Councilmember Thao, Councilmember Thune, Councilmember Tolbert, Councilmember Finney, and City Council President Stark

Nay: 0

Vote Attested by
Council Secretary

Trudy Moloney
Trudy Moloney

Date 12/16/2015

Approved by the Mayor

Chris Coleman
Chris Coleman

Date 12/21/2015

RES 15-2201

RES 15-2201

Spending Financing

413

2016 Budget Balancing Status

Debt

119		
120	Mayor's Proposed Budget...	
121	Debt Service Funds	
122	Mayor's Budget Total	
123		
124	Gap: Excess / (Shortfall)	
125		
126	Technical Changes to the Mayor's Budget...	
127		
128	Technical Changes to Adjust for Updates and Omissions:	
129		
130	Debt	Align debt budgets to proper accounting units and account codes
131	Debt	Transfer in unspent prior year street improvement bond balances
132	Debt	Transfer debt fund balance to Right-of-Way fund for sidewalk quadrant construction
133		
134		
135	Revised Revenue or Budget Estimates:	
136		
137		
138		
139		
140		
141	Budget After Technical Changes	
142		
143	Gap: Excess / (Shortfall)	
144		
145	Program Changes Proposed by the Mayor...	
146		
147		
148		
149		
150		
151	Budget After Policy Changes	
152		
153	Gap: Excess / (Shortfall)	
154		
155	Council Changes to the Proposed Budget	
156		
157		
158		
159		
160		
161	Budget After Policy Changes	
162		
163	Gap: Excess / (Shortfall)	
164		
165		

Spending	Financing
68,245,105	68,245,105
68,245,105	68,245,105
0	
Budget Neutral	
1,431,984	1,431,984
69,677,089	69,677,089
0	
69,677,089	69,677,089
0	
69,677,089	69,677,089
0	

2016 Budget Balancing Status
Capital Improvement Budget

Mayor's Proposed Budget...		Spending	Financing
167	Capital Improvement Budget	40,463,000	40,463,000
168	Mayor's Budget Total	40,463,000	40,463,000
169	Gap: Excess / (Shortfall)		0
170			
171	Technical Changes to the Mayor's Budget...		
172			
173	Technical Changes to Adjust for Updates and Omissions:		
174			
175	Multiple Departments	Budget Neutral	
176	Financial Services	222,000	222,000
177	Public Works	2,520,000	2,520,000
178	Public Works	1,431,984	1,431,984
179	Revised Revenue or Budget Estimates:		
180			
181	Public Works	668,000	668,000
182	Budget After Technical Changes	45,304,984	45,304,984
183	Gap: Excess / (Shortfall)		0
184			
185	Program Changes Proposed by the Mayor...		
186			
187			
188			
189			
190			
191			
192			
193			
194			
195			
196			
197			
198			
199	Budget After Policy Changes	45,304,984	45,304,984
200	Gap: Excess / (Shortfall)		0
201			
202	Council Changes to the Proposed Budget		
203			
204	Public Works		271,000
205	Public Works		104,000
206	Public Works	150,000	
207	Public Works	200,000	
208	Public Works	25,000	
209	Budget After Policy Changes	45,679,984	45,679,984
210	Gap: Excess / (Shortfall)		0
211			
212			
213			
214			
215			
216			
217			

Glossary

Account Code. A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personnel services, materials, supplies, and equipment are major account codes.

Accounting Unit (AU): An accounting unit is a subunit of a fund. Each fund contains one or more accounting units, a specific and distinguishable budgetary unit of work or service. Accounting units are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

Accounting Unit Number: An eight (8)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

Allocation: A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

Appropriation: An expenditure authorized by the city council for a specified amount and time.

Assessed Valuation: The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

Bond: A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

Budget Document: The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

Capital Allocation: Assignment of available capital (dollars) to specific uses.

Capital Expenditure: Actual spending of capital (dollars) for capital improvement projects.

Capital Improvement: The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

Capital Improvement Budget (CIB): A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

Capital Outlay: Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

Capital Projects Fund: A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

CIB: Acronym for capital improvement budget.

COMET: Acronym for City Operations Modernization and Enterprise Transformation, Saint Paul's technology improvement project. See *ERP*.

Debt Service Fund: A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

Division: An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

Encumbrances: Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

Enterprise Fund: A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

ERP: Acronym for Enterprise Resource Planning, a document and information management system.

ETI: Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

Expenditures: Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) .

Expenses. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See *Expenditures*.

FMS or FM-80: Reference to the City of Saint Paul's financial management computer system. This system is planned to be retired in 2013 and replaced with the City's new ERP system.

FORCE: Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

Fiduciary Fund: A fund established to account for resources held for the benefit of parties outside the government.

Glossary – Continued

Financing Plan: Identifies sources of revenues that support the spending plan.

Full Time Equivalent (FTE): A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

Fund: Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements.

Fund Balance: An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

Fund Manager: Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See *Performance Plan*, *Spending Plan*, and *Financing Plan*.

Fund Number: A three-digit number which uniquely identifies the fund. For example, the General Fund is fund number 100, the city grants fund is 200, and the parks and recreation special projects is 260. There is no significance to the sequence of numbers. See *Activity Number*.

Fund Type: A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see *Fund*.

GIS: Acronym for geographic based information systems.

General Fund: The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Saint Paul.

Governmental Funds: All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See *Fiduciary Funds* and *Proprietary Funds*.

Internal Service Fund: A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

LGA: Acronym for local government aid. See *State Aids*.

MSA: Acronym for municipal state aids. See *State Aids*.

Operating Budget: The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Transfer In/Out: Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

PED: Acronym for the planning and economic development department.

Permanent Fund: A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

Proprietary Funds: Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

Recoverable Expenditure: An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

Retained Earnings: An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

Special Assessment: Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

Glossary – Continued

Special Revenue Fund: A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

Spending Plan: Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

STAR: Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

State Aids: The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

Local Government Aid (LGA): Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

Municipal State Aids (MSA). This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

Tax Increment District: A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.