

2018 Adopted Budget



CITY OF SAINT PAUL, MINNESOTA
MAYOR CHRISTOPHER B. COLEMAN



The Most Livable
City in America

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City of Saint Paul
2018 Adopted Budget

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Description of Saint Paul’s Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as “strong Mayor-Council”. Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor’s veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City’s legislative program. They serve on boards and commissions of certain intergovernmental agencies.

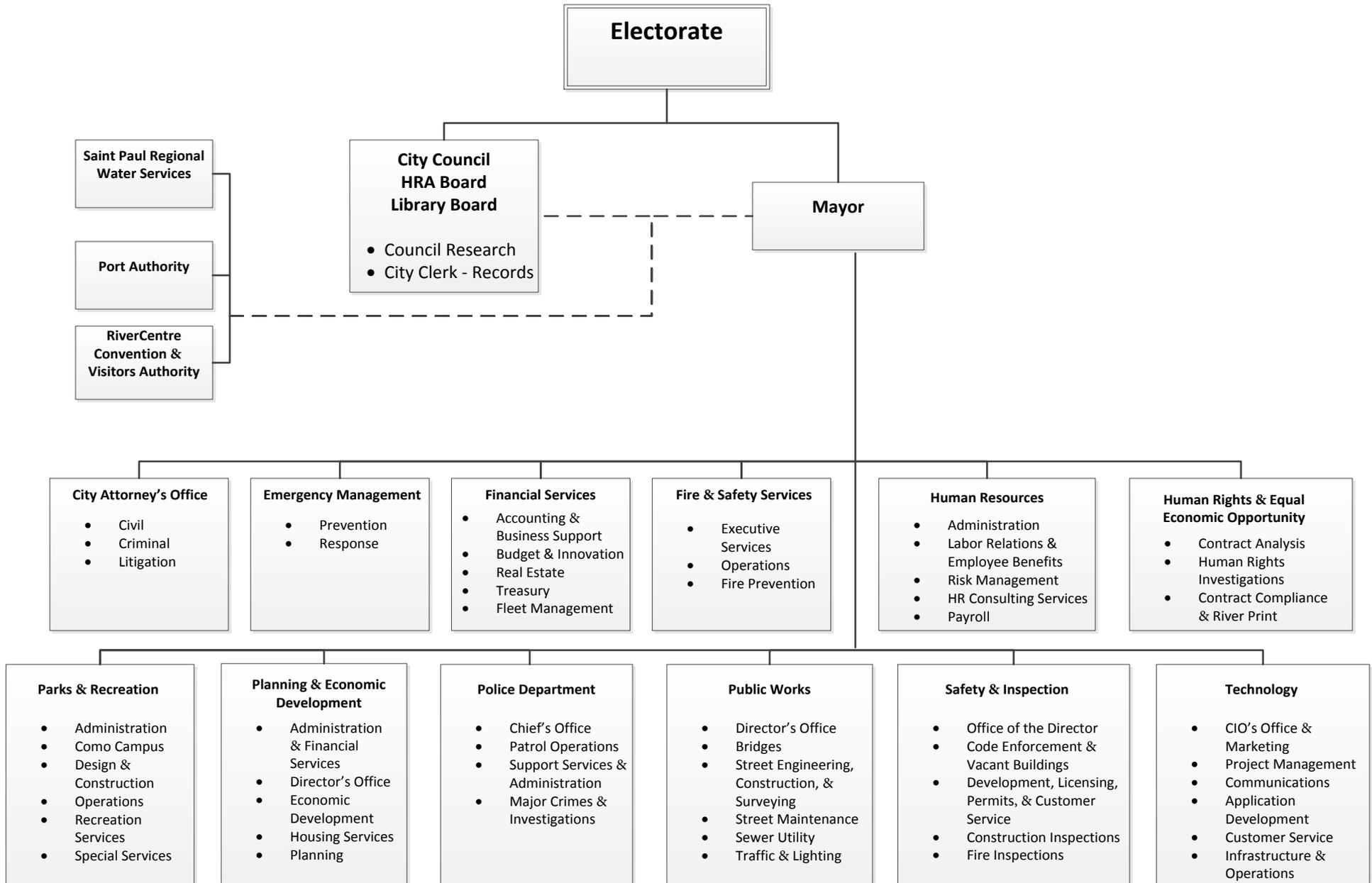
Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director’s Name	Term Expires
Mayor	Christopher B. Coleman	01-01-2018	City Attorney	Samuel Clark	*
			City Clerk	Shari Moore	*
Council members:			Emergency Management	Rick Larkin	*
Ward 1	Dai Thao	01-01-2020	Financial Services	Todd Hurley	*
Ward 2	Rebecca Noecker	01-01-2020	Fire and Safety Services	Matt Simpson (Interim)	2019
Ward 3	Chris Tolbert	01-01-2020	Human Rights and Equal		
Ward 4	Russ Stark	01-01-2020	Economic Opportunity	Jessica Kingston	*
Ward 5	Amy Brendmoen	01-01-2020	Human Resources	Angie Nalezny	*
Ward 6	Daniel Bostrom	01-01-2020	Mayor – Deputy Mayor	Kristin Beckmann	*
Ward 7	Jane Prince	01-01-2020	Mayor – Chief of Staff	Dana Bailey	*
			Parks and Recreation	Michael Hahm	*
			Planning and Econ. Dev	Jonathan Sage-Martinson	*
			Police	Todd Axtell	2022
			Public Libraries	Jane Eastwood	*
			Public Works	Kathy Lantry	*
			Safety and Inspection	Ricardo Cervantes	*
			Technology	Tarek Tomes	*
			Regional Water Services	Steve Schneider	**

* Serves at pleasure of the Mayor

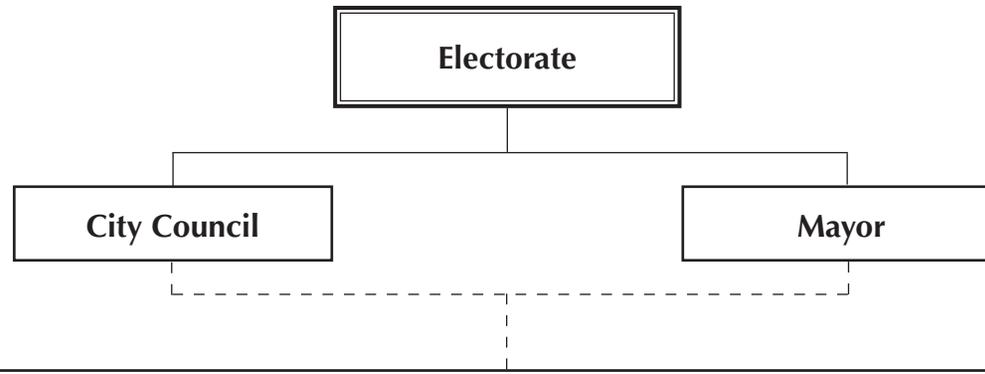
** Serves at pleasure of the Board of Water Commissioners

City of Saint Paul, Minnesota

(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)



City-Appointed Boards and Commissions



- | | | |
|---|---|--|
| <ul style="list-style-type: none"> • Advisory Committee On Aging • Board of Water Commissioners • Board of Zoning Appeals • Business Review Council (BRC) • Capitol Area Architectural Planning Board • Capitol Region Watershed District • City-County Workforce Investment Board • City of Saint Paul Labor-Management Safety Committee • Community Action Partnership • Cultural Capital Investment Program (Cultural STAR Board) • District Energy Board of Directors • Food and Nutrition Commission | <ul style="list-style-type: none"> • Heritage Preservation Commission • Long-range Capital Improvement Budget (CIB) Committee of Saint Paul • Mayor's Advisory Committee For People With Disabilities • Minnesota Landmarks Board • Mississippi Water Management Organizations • Neighborhood Sales Tax Revitalization (STAR Program) • Our Fair Carousel Board • Police Civilian Review Commission • Ramsey County/City of Saint Paul Homeless Advisory Board • Ramsey County League of Local Government | <ul style="list-style-type: none"> • Saint Paul Civil Service Commission • Saint Paul Human Rights Commission • Saint Paul Neighborhood Network (SPNN) • Saint Paul Parks and Recreation Commission • Saint Paul Planning Commission • Saint Paul Port Authority • Saint Paul Public Housing Agency (PHA) • St. Paul RiverCentre Convention and Visitors Authority • Saint Paul-Ramsey County Health Services Advisory Committee • Thinc.GreenMSP Steering Committee • Transportation Committee • Truth in Sale of Housing Board of Evaluators |
|---|---|--|

Budget Process

The budget process is designed to conform with Minnesota law, the City charter and the legislative code. The process to develop the budget commences in February.

January - March

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

April - June

Forms, instructions, printouts and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

July - September

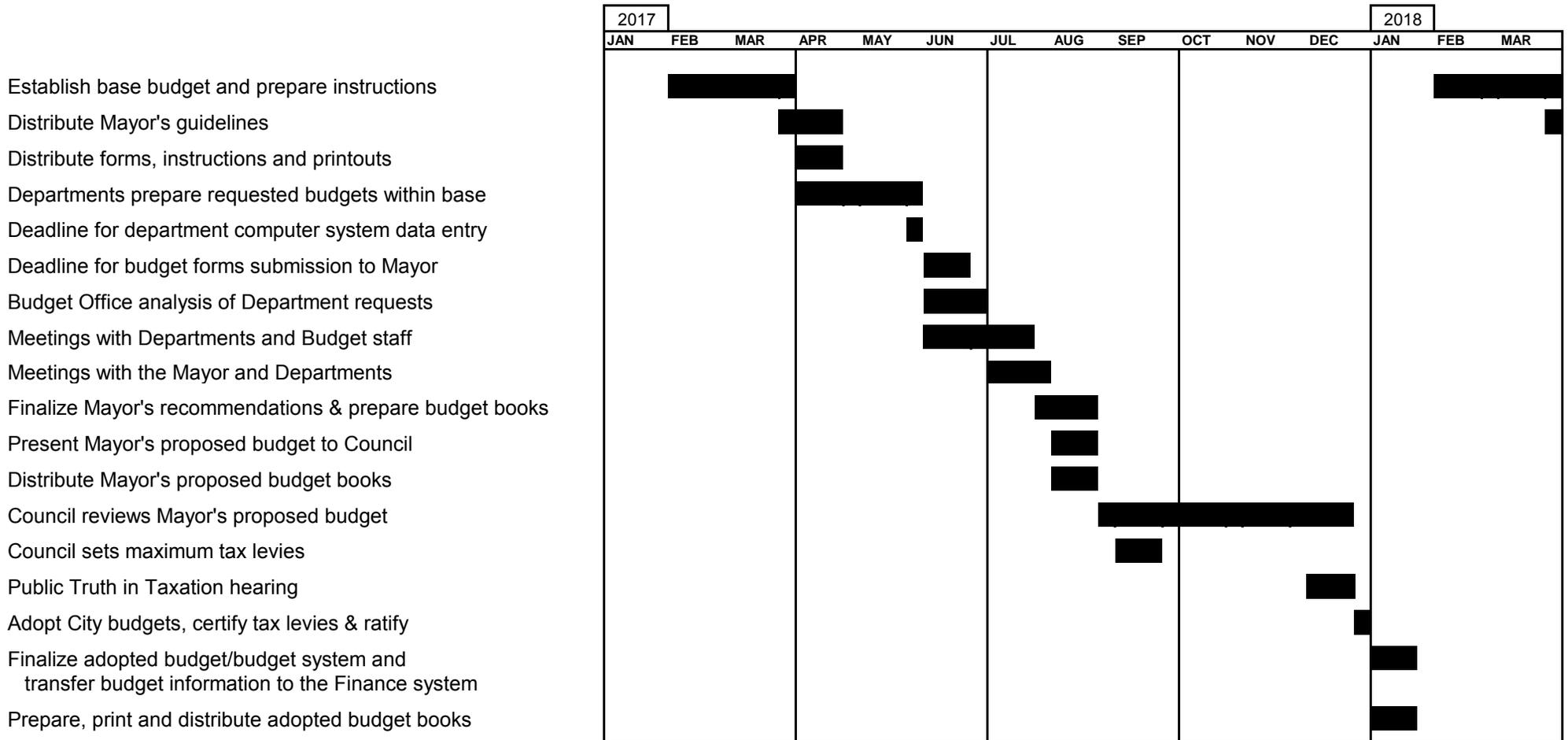
The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

In August, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

October - December

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the budget and property tax public hearings will be held. State law requires the City to hold a meeting to give residents the opportunity to comment on the information in their notices. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

CITY OF SAINT PAUL BUDGET CYCLE



Content and Other Publications

Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the adopted budget. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8800. Our Web site is www.stpaul.gov. Some budget documents are available on this Web site.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Comprehensive Annual Financial Report (CAFR)
Contact Joy Thao at 651-266-8835
- ❖ Joint Debt Advisory Commission 2015 Report
Contact Michael Solomon at 651-266-8837
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report
Contact Rhonda Gillquist at 651-266-6631
- ❖ Public Library Agency
Contact Tony Yang at 651-266-7085
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants
Contact Tom Collins at 651-224-5686
- ❖ Regional Water Services
Contact Ruth O’Brien at 651-266-6322
- ❖ RiverCentre
Contact Cindy Dupont at 651-265-4916

City and Library Agency Composite Summary

Overview of Combined City and Library Agency Budgets

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document, and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget will be made available in a separate publication published by the Agency.

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined
2017 Adopted vs. 2018 Adopted**

Property Tax Levy*

	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct of City 17 Total</u>	<u>Pct of City 18 Total</u>
City of Saint Paul						
General Fund	80,804,387	107,317,615	26,513,228	32.8%	72.0%	77.0%
General Debt Service	13,651,009	14,009,268	358,259	2.6%	12.2%	10.1%
Saint Paul Public Library Agency	17,723,157	17,985,237	262,080	1.5%	15.8%	12.9%
Total (City and Library combined)	112,178,553	139,312,120	27,133,567	24.2%	100.0%	100.0%
Port Authority	1,811,700	1,961,700	150,000	8.3%		
Overall Levy (City, Library & Port)	113,990,253	141,273,820	27,283,567	23.9%		

* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes.

Local Government Aid Financing

	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 17 Total</u>	<u>Pct. of 18 Total</u>
City of Saint Paul						
General Fund	62,562,185	65,071,602	2,509,417	4.0%	100.0%	100.0%
General Debt Service	-	-	-	N.A.	0.0%	0.0%
Saint Paul Public Library Agency*	-	-	-	N.A.	0.0%	0.0%
Total (City and Library combined)	62,562,185	65,071,602	2,509,417	4.0%	100.0%	100.0%

* As of 2010, no LGA is allocated as a revenue source to the Saint Paul Public Library Agency.

Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
City General Fund	243,430,978	252,385,623	289,588,858
Library General Fund (a)	17,057,412	17,651,606	18,017,446
General Fund Subtotal:	<u>260,488,390</u>	<u>270,037,229</u>	<u>307,606,304</u>
Less Transfers	<u>(2,035,161)</u>	<u>(1,870,518)</u>	<u>(8,011,159)</u>
Net General Fund Subtotal:	258,453,229	268,166,711	299,595,145
City Special Funds	298,309,605	290,374,135	267,356,347
Library Special Funds (a)	1,706,798	1,455,563	1,420,964
Special Fund Subtotal:	<u>300,016,402</u>	<u>291,829,698</u>	<u>268,777,312</u>
Less Transfers	<u>(56,528,810)</u>	<u>(45,664,323)</u>	<u>(47,889,938)</u>
Net Special Fund Subtotal:	243,487,592	246,165,375	220,887,374
City Debt Service Funds	89,046,501	129,040,639	132,989,766
Less Subsequent Year Debt	0	(13,023,448)	(13,546,208)
Debt Service Subtotal	<u>89,046,501</u>	<u>116,017,191</u>	<u>119,443,558</u>
Less Transfers	<u>(21,373,137)</u>	<u>(67,034,871)</u>	<u>(71,053,074)</u>
Net Debt Service Subtotal:	67,673,364	48,982,320	48,390,484
Net Spending Total:	<u><u>569,614,185</u></u>	<u><u>563,314,406</u></u>	<u><u>568,873,002</u></u>
City Capital Improvements	57,778,508	61,435,000	55,280,000
Capital Improvements Subtotal:	<u>57,778,508</u>	<u>61,435,000</u>	<u>55,280,000</u>

Composite Spending - By Department

2018 Adopted Budget (By Department and Fund Type)						
Department	General Funds	Special Funds	Total All Budgets	Less Transfers	Less Subsequent Year Debt	Net Total All Budgets
Attorney	8,454,991	1,486,497	9,941,488	(44,982)		9,896,506
Council	3,646,472		3,646,472			3,646,472
Debt Service		132,989,766	132,989,766	(71,053,074)	(13,546,208)	48,390,484
Emergency Management	426,386	1,732,116	2,158,502			2,158,502
Financial Services	3,967,959	27,223,323	31,191,281	(6,118,453)		25,072,828
Fire and Safety Services	62,074,447	7,745,712	69,820,159	(30,731)		69,789,428
General Government Accounts	11,090,160	6,196,489	17,286,650	(3,265,933)		14,020,717
StP-RC Health		2,717,202	2,717,202			2,717,202
HREEO	2,299,632	2,413,884	4,713,517			4,713,517
Human Resources	4,947,808	4,948,670	9,896,478			9,896,478
Libraries (a)	18,017,446	1,420,964	19,438,410	(100,445)		19,337,965
Mayor's Office	1,963,065	474,229	2,437,294			2,437,294
Parks and Recreation	34,906,856	25,900,815	60,807,671	(6,929,364)		53,878,306
Planning and Economic Development		51,865,198	51,865,198	(25,804,114)		26,061,084
Police	95,260,436	18,457,380	113,717,816	(1,644,501)		112,073,315
Public Works	29,427,760	115,354,910	144,782,671	(11,812,073)		132,970,598
Safety and Inspection	19,371,311	648,922	20,020,233	(150,501)		19,869,732
Technology	11,751,575	191,000	11,942,575			11,942,575
Total	307,606,304	401,767,078	709,373,381	(126,954,171)	(13,546,208)	568,873,002

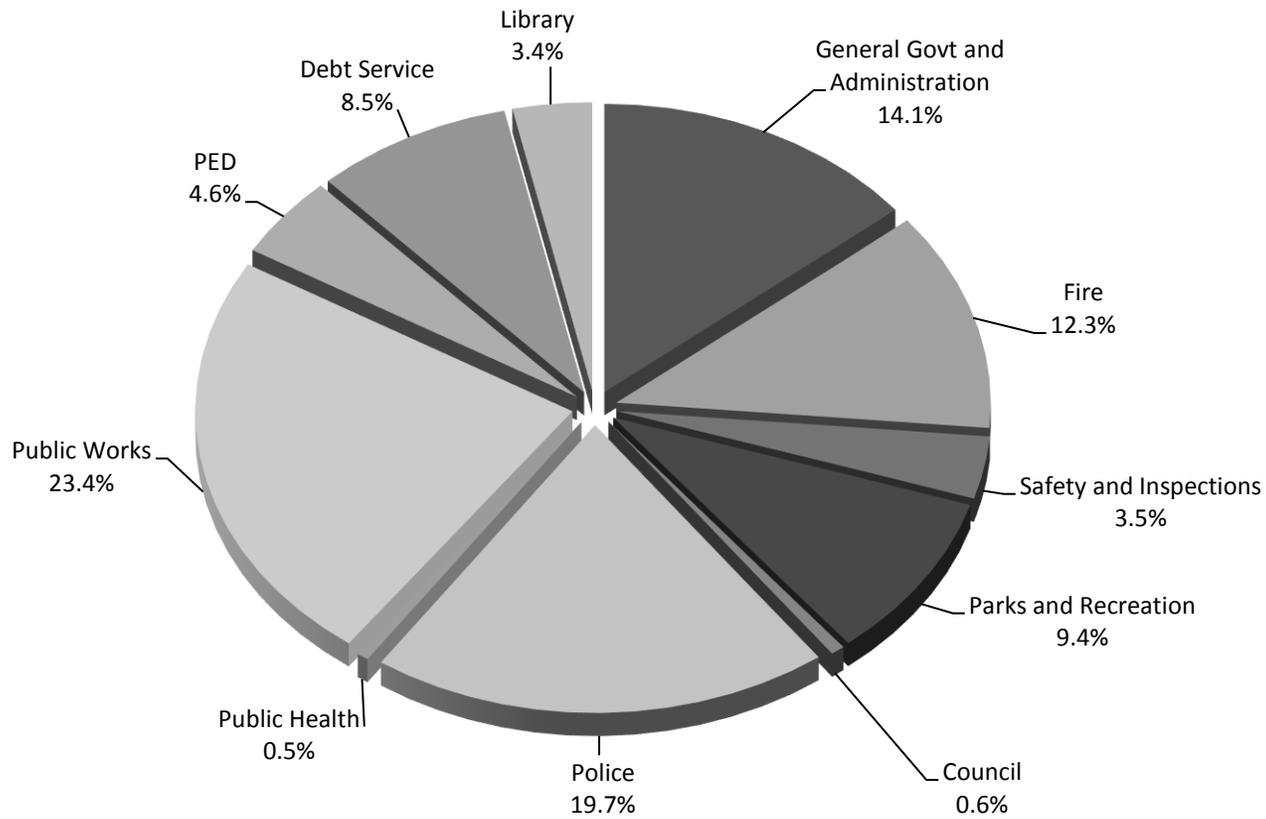
(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

Composite Summary - Workforce

City of Saint Paul and Saint Paul Public Library Agency Full Time Equivalents (FTEs)			
Department	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget
Attorney	66.25	67.70	67.70
Council	28.50	28.50	28.50
Debt Service Fund	1.95	1.95	2.45
Emergency Management	8.00	8.00	8.00
Financial Services	46.05	45.85	67.35
Fire and Safety Services	479.00	483.00	484.00
General Government Accounts	0.00	0.00	0.00
StP-RC Health	32.62	30.60	26.90
HREEO	26.50	29.50	29.00
Human Resources	37.80	39.00	40.00
Library Agency	174.50	175.90	175.40
Mayor's Office	16.00	16.00	15.00
Parks and Recreation	555.03	557.80	563.94
Planning and Economic Development	74.10	75.30	74.35
Police	771.40	769.90	777.90
Public Works	385.40	389.40	368.40
Safety and Inspection	145.00	148.00	149.00
Office of Technology	75.50	75.50	75.50
Total	<u>2,923.60</u>	<u>2,941.90</u>	<u>2,953.39</u>
Total City and Library General Fund	<u>2,055.11</u>	<u>2,077.05</u>	<u>2,254.24</u>
Total City and Library Special Fund	<u>868.49</u>	<u>864.84</u>	<u>699.15</u>

Composite Spending - By Department

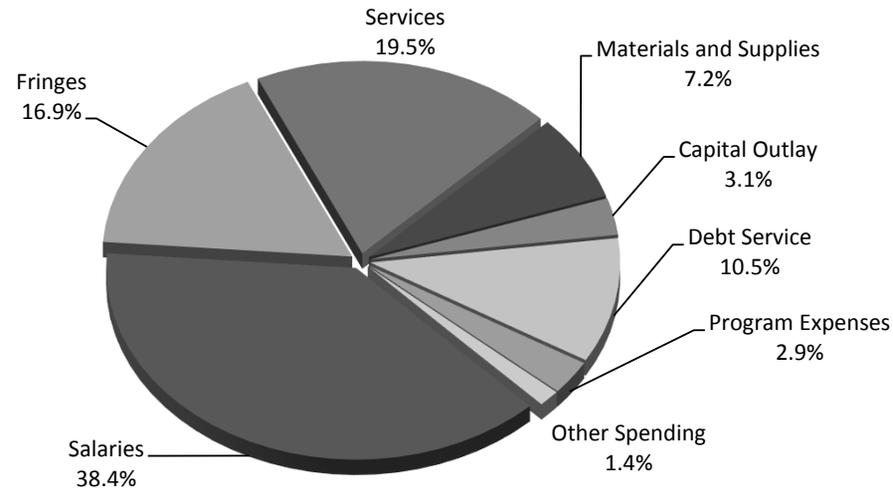
2018 Adopted Budget



Composite Summary - Spending

Adopted Spending Summary (2018 Spending by Major Account)					
Object	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Salaries	170,323,571	48,094,364	218,417,935		218,417,935
Fringes	72,760,825	23,175,176	95,936,002		95,936,002
Services	38,541,454	72,662,899	111,204,352		111,204,352
Materials and Supplies	14,519,335	26,389,701	40,909,036		40,909,036
Capital Outlay	1,182,273	16,629,235	17,811,508		17,811,508
Debt Service	150,689	73,347,258	73,497,947	(13,546,208)	59,951,739
Program Expenses	846,267	15,825,651	16,671,918		16,671,918
Other Spending	9,281,890	125,642,794	134,924,684	(126,954,171)	7,970,513
TOTAL	<u>307,606,304</u>	<u>401,767,078</u>	<u>709,373,381</u>	<u>(140,500,379)</u>	<u>568,873,002</u>

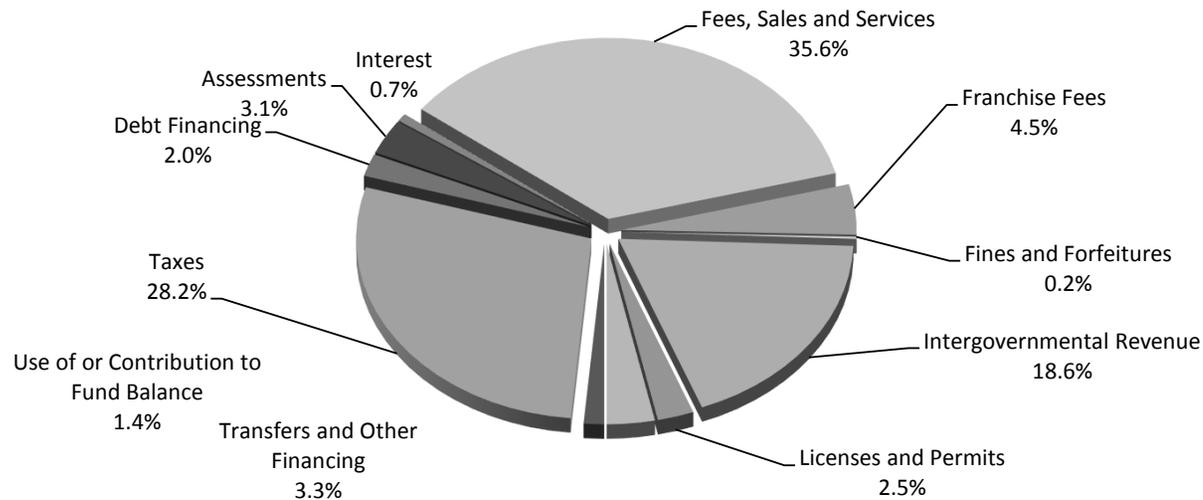
* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.



Composite Summary - Financing

Adopted Financing Summary (2018 Revenue By Source)					
Source	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Use of or Contribution to Fund Balance		21,492,978	21,492,978	(13,546,208)	7,946,770
Taxes	127,217,009	34,002,155	161,219,164		161,219,164
Assessments	-	17,646,129	17,646,129		17,646,129
Fees, Sales and Services	45,319,054	157,893,989	203,213,043		203,213,043
Franchise Fees	25,546,879	-	25,546,879		25,546,879
Fines and Forfeitures	73,500	815,472	888,972		888,972
Intergovernmental Revenue	83,027,238	23,300,384	106,327,622		106,327,622
Debt Financing		11,653,895	11,653,895		11,653,895
Interest	2,365,034	1,617,886	3,982,920		3,982,920
Licenses and Permits	11,840,543	2,461,233	14,301,776		14,301,776
Transfers and Other Financing	12,217,048	130,882,958	143,100,006	(124,439,127)	18,660,879
TOTAL	307,606,305	401,767,079	709,373,383	(137,985,335)	571,388,047

* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.





City General Fund

General Fund – 2018 Adopted Budget

Purpose: The General Fund is the principal financial support for such basic services as the police and fire departments, parks and recreation, and general government operations (e.g., Mayor and City Council, human resources, finance and other internal services). The major revenue sources for this fund are property taxes, local government aid, franchise fees, and other general revenues. The tables and graphs on the following pages detail the General Fund's adopted 2018 spending and revenue plan.

Financing Highlights

The major financing sources for this fund are:

- ❖ Property Taxes – 36.3% (39.9% incl Library Agency)
- ❖ Local Gov't Aid – 22.5% (21.2% incl Library Agency)
- ❖ Franchise fees – 8.8%
- ❖ Other revenues, aids, and user fees – 32.4%

Local Government Aid (LGA): Local Government Aid has been generally lower and less predictable since state aid cuts began in 2003. Saint Paul benefitted from a significant restoration of LGA in 2014 of \$10.1 million, followed by small annual increases from 2014 through 2017. The 2018 adopted budget includes a \$2.5 million increase in LGA, based on the omnibus tax bill approved by the governor and legislature at the end of the 2017 legislative session.

Even after these increases, LGA is still \$11 million less than the amount certified in 2003, and \$48 million less than the 2003 certified amount after adjusting for inflation.

Property Tax Levy: Financing for the adopted budget includes a 23.9% increase in the property tax levy. The total 2018 adopted levy is \$141.3 million. 77% of the levy will finance General Fund operations and 13% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the Saint Paul Port Authority.

Approximately \$22 million of the 2018 levy increase will cover costs formerly recovered through the right-of-way (ROW) maintenance assessment.

City Franchise Fees: 2018 revenue increases by \$80,000 over the 2017 budget based on recent performance. Franchise fees have experienced steady and consistent results with minimal growth over the past several years.

Paramedic Fees: The adopted budget includes a \$384,476 increase in paramedic fee revenue. Paramedic run volumes continue to increase; and while many of Saint Paul's EMS runs are reimbursed at a lower Medicare/Medicaid rate, paramedic collections have still been trending higher than budget in 2016 and 2017.

Budget Issues and Challenges

Street Maintenance Program: In late 2016, the Minnesota State Supreme Court ruled that Saint Paul could no longer recover costs for many street maintenance services using the right-of-way (ROW) maintenance assessment. Until 2017, the ROW assessment program funded essential City services, including snow plowing, pothole patching, and tree trimming through an assessment on all properties in Saint Paul.

Beginning with the 2018 adopted budget, many street maintenance services will now be funded out of the City's General Fund, adding \$21 million in net costs to the General Fund. Tax exempt properties will no longer pay fees for those services, putting additional pressure on the Saint Paul tax base.

About one-third of the former ROW budget – including street lighting, street sweeping, and sidewalk and street repairs – will remain as fee for service programs in the Street Maintenance Program fund.

General Fund – 2018 Adopted Budget

Current Service Level Adjustments: Current service level adjustments are indicated throughout this document in the summary sections for each department. Current service level changes include adjustments in spending and revenue that maintain a department's ability to continue the same operations as the previous year. These include both inflationary adjustments, such as cost of living allowances, and adjustments that reflect historical spending patterns, including fringe benefits and non-personnel expenses.

Rate of Spending Growth: Saint Paul's General Fund budget as adopted will increase by \$37.2 million, or 14.7% relative to 2017. Approximately \$31 million of this growth is related to the elimination of the right-of-way maintenance program. The budget funds inflation related to existing services, and also includes increases in police officer complements, strategic redeployment of existing Fire department resources, and sound investments in technology upgrades and modernization.

Property Tax Base: Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total, just over 50% of the City's local property tax levy (excluding fiscal disparities) falls on residential property. Historically, as the home to many tax-exempt educational, medical, and state government institutions, about 25% of the city's property has been exempted entirely from paying city property taxes.

State Budget Decisions and LGA: Local Government Aid is a significant revenue source for the City's General Fund, accounting for 22.5% of General Fund revenues (21.2% when combined with the Library Agency). While the total share of the City budget dependent on state payments has dropped significantly since 2003, the future of state Local Government Aid (LGA) remains a key variable in the City's ability to provide basic services. Since late 2008, the State unallocated or otherwise reduced LGA by more than \$45 million over a four year period, which caused a series of budget challenges and the reduction

of important City services. Recent increases in LGA are a good step toward renewing a more balanced and predictable state/local fiscal relationship, which will help make local budget planning and service delivery more predictable for the citizens of Saint Paul.

Cost Pressures: The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) impact the cost of service delivery. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery as well as ensure the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 79% of all General Fund spending is for personnel costs. The 2018 budget includes a significant amount of cost containment that prudently and responsibly manages costs while preserving service delivery for Saint Paul residents and business owners.

Maintaining Adequate Financial Reserves: From 1994 - 2005, the City spent from its General Fund balance to finance a share of the annual operating budget, which decreased the fund balance from its peak of 31% of subsequent year spending in 1998 to just under 15% in 2005. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year reductions of LGA in 2008, 2009, 2010 and 2011, the City continues to successfully manage fund balance consistent with the adopted policy, including solving a 2011 mid-year budget deficit of over \$15 million without dipping into fund balance. The 2018 adopted budget maintains compliance with the fund balance policy, while continuing to utilize financial management best practices by maintaining structural balance without relying on use of fund balance or other one-time resources to fund ongoing spending commitments.

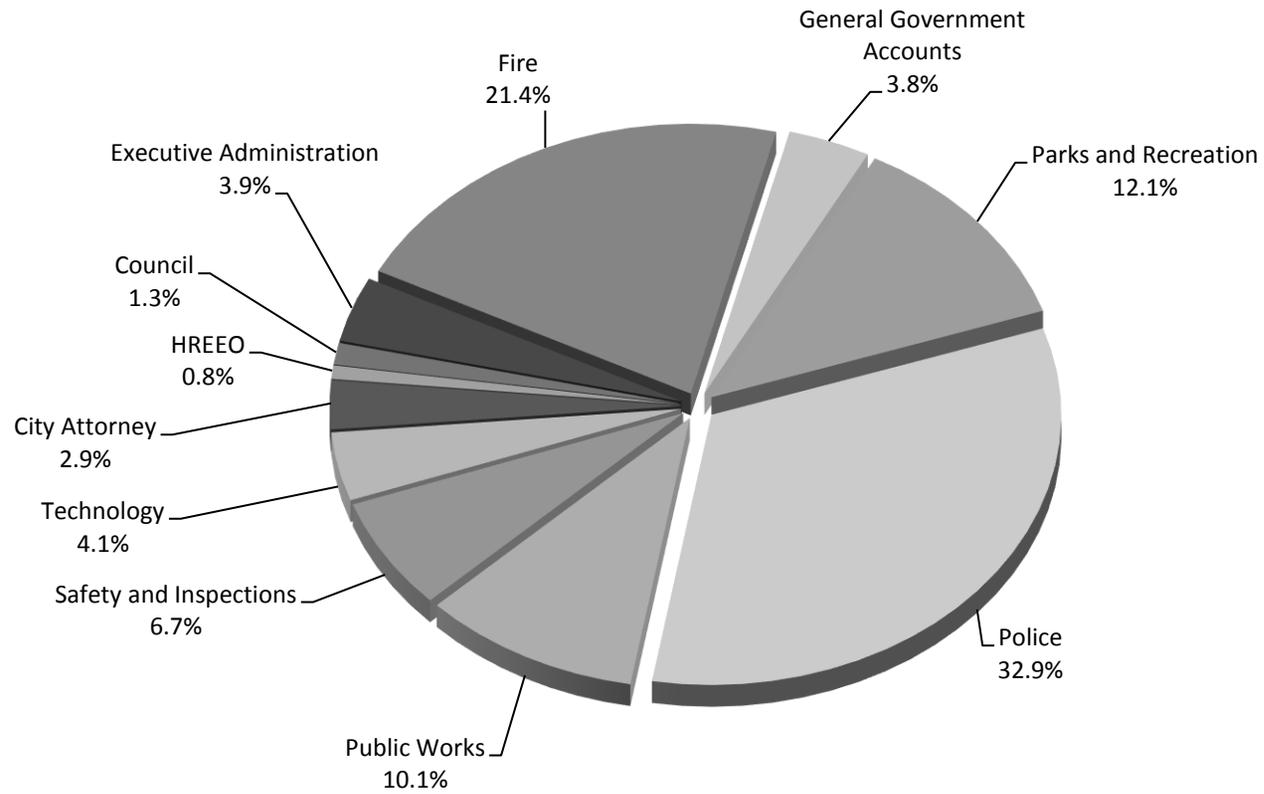
General Fund Budget

General Fund Spending (By Department)			
Department/Office	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
City Attorney	7,791,421	8,276,653	8,454,991
Council	3,226,770	3,436,050	3,646,472
Emergency Management	418,277	428,047	426,386
Financial Services	3,470,788	3,933,030	3,967,959
Fire and Safety Services	59,442,481	60,192,446	62,074,447
General Government Accounts	9,806,473	11,010,609	11,090,160
HREEO	2,495,055	2,323,905	2,299,632
Human Resources	4,201,613	4,722,897	4,947,808
Mayor's Office	1,948,737	1,940,790	1,963,065
Parks and Recreation	28,665,732	31,217,286	34,906,856
Police	90,046,117	91,009,317	95,260,436
Public Works	2,210,716	3,193,025	29,427,760
Safety and Inspection	18,088,352	19,134,293	19,371,311
Technology	11,618,447	11,567,277	11,751,575
Total	<u>243,430,978</u>	<u>252,385,623</u>	<u>289,588,858</u>

General Fund Budget

2018

Adopted Spending by Department



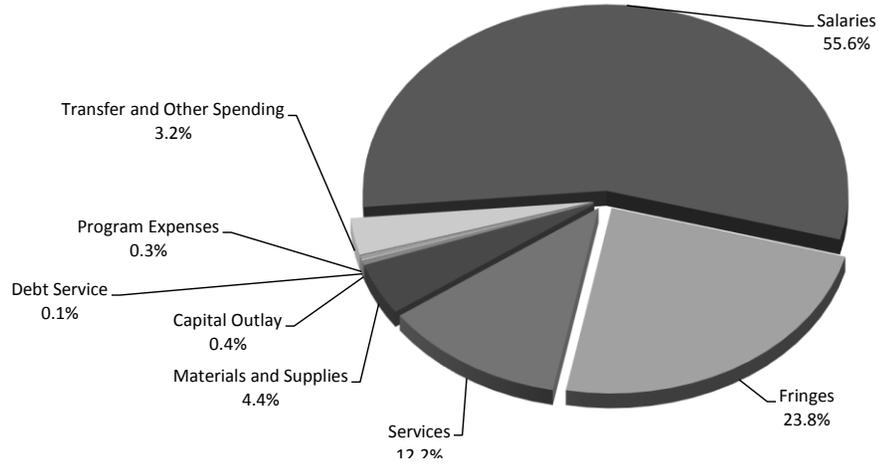
General Fund Budget

General Fund Spending (By Major Account)			
	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
Object			
Salaries	140,743,935	144,556,646	160,929,278
Fringes	58,826,763	61,061,147	69,007,649
Services	30,687,970	28,360,077	35,426,958
Materials and Supplies	9,312,035	9,568,677	12,862,299
Capital Outlay	243,737	416,246	1,182,273
Debt Service	67,951	66,937	150,689
Program Expenses	829,827	846,267	846,267
Transfer and Other Spending	2,718,760	7,509,626	9,183,445
Total	<u>243,430,978</u>	<u>252,385,623</u>	<u>289,588,858</u>

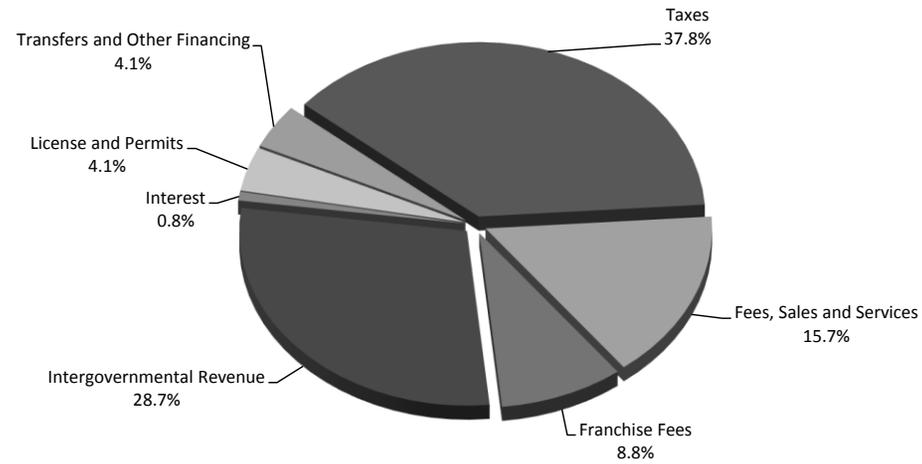
General Fund Financing (Revenue By Source)			
	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
Source			
Taxes	77,674,376	83,259,099	109,572,063
Fees, Sales and Services	42,325,912	42,798,359	45,319,053
Franchise Fees	25,324,225	25,466,879	25,546,879
Fines and Forfeitures	109,250	77,000	73,500
Intergovernmental Revenue	74,907,285	74,583,282	83,027,238
Assessments	239,022	-	-
Interest	1,451,595	2,365,034	2,365,034
License and Permits	10,591,249	11,752,899	11,840,543
Transfers and Other Financing	9,617,313	12,083,071	11,844,548
Total	<u>242,240,227</u>	<u>252,385,623</u>	<u>289,588,858</u>

General Fund Budget

2018 Adopted Spending By Major Object



2018 Adopted Revenue By Source





City Special Funds

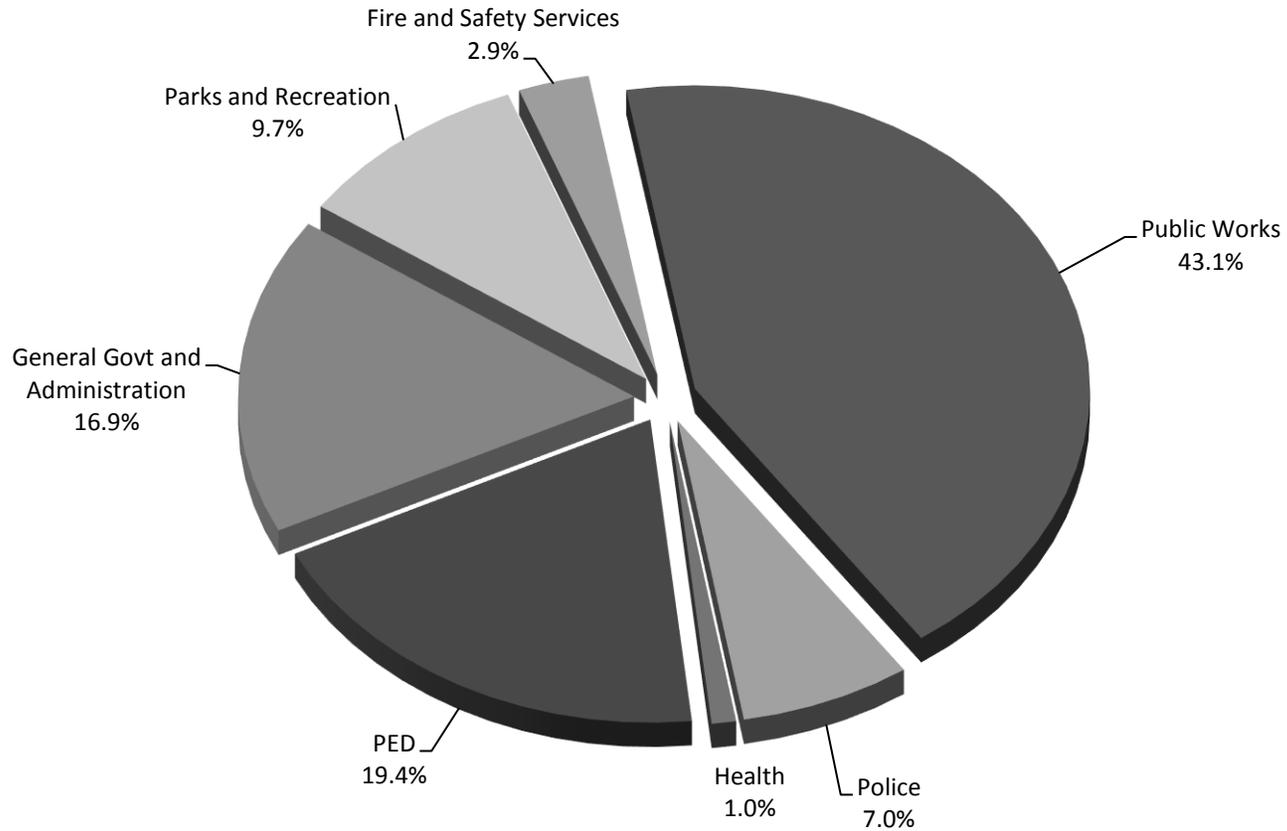
Special Fund Budgets

Special Fund Spending (By Department)			
Department	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
City Attorney	1,350,676	1,469,942	1,486,497
Council	364	0	0
Emergency Management	1,059,171	1,604,616	1,732,116
Financial Services	18,763,102	19,108,247	27,223,323
Fire and Safety Services	11,470,570	8,369,581	7,745,712
General Government Accounts	2,141,111	3,646,273	6,196,489
StP-RC Health	2,914,508	3,010,402	2,717,202
HREEO	2,205,681	2,413,449	2,413,884
Human Resources	3,668,052	4,655,400	4,948,670
Mayor's Office	401,602	554,387	474,229
Parks and Recreation	33,048,442	31,457,785	25,900,815
Planning and Economic Development	59,320,706	51,974,163	51,865,198
Police	14,841,547	17,811,836	18,457,380
Public Works	146,476,816	143,367,325	115,354,910
Safety and Inspection	466,981	739,731	648,922
Technology	180,274	191,000	191,000
Total	298,309,605	290,374,137	267,356,347

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.

Special Fund Budgets

2018 Adopted Spending by Department



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, General Government Accounts, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology.

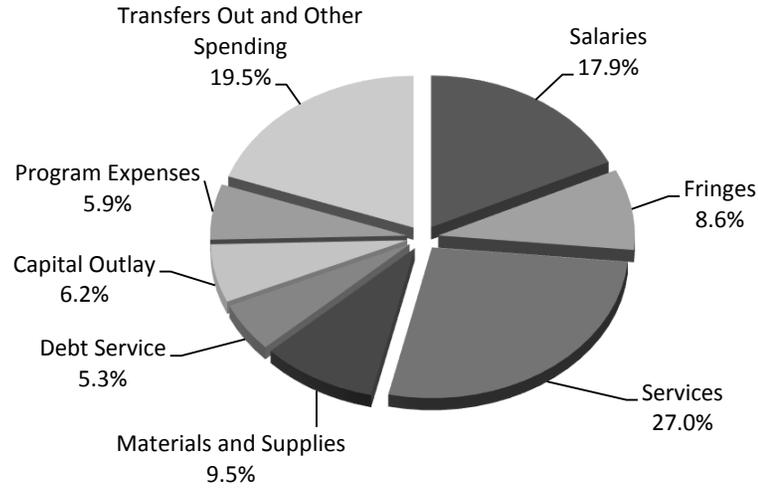
Special Fund Budgets

Special Fund Spending (By Major Account)			
	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
Object			
Salaries	52,687,584	56,846,635	47,775,690
Fringes	25,981,044	28,160,286	23,074,650
Services	73,200,606	76,076,574	72,007,702
Materials and Supplies	27,212,531	27,303,611	25,480,740
Debt Service	25,477,118	14,306,196	14,275,460
Capital Outlay	17,480,637	18,502,979	16,629,235
Program Expenses	14,368,539	13,647,772	15,825,651
Transfers Out and Other Spending	<u>61,901,545</u>	<u>55,530,084</u>	<u>52,287,220</u>
Total	298,309,605	290,374,137	267,356,347

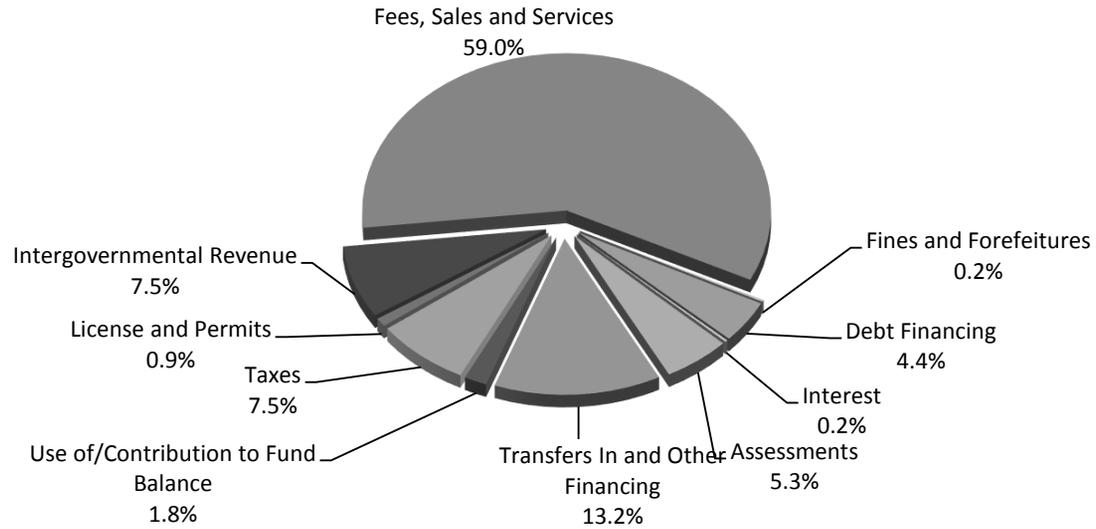
Special Fund Financing (Revenue By Source)			
	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
Source			
Use of/Contribution to Fund Balance	58,198	8,999,743	4,776,383
Taxes	21,193,656	19,845,915	20,232,772
License and Permits	2,303,437	2,352,228	2,461,234
Intergovernmental Revenue	26,291,982	25,176,164	19,932,469
Fees, Sales and Services	136,223,941	144,195,514	157,676,351
Fines and Forfeitures	245,724	589,122	556,122
Debt Financing	12,253,407	12,503,088	11,653,895
Interest	690,697	616,310	629,855
Assessments	44,999,587	45,626,717	14,161,129
Transfers In and Other Financing	<u>51,149,305</u>	<u>30,469,329</u>	<u>35,276,137</u>
Total	295,409,935	290,374,129	267,356,347

Special Fund Budgets

2018 Spending By Major Object



2018 Revenue By Source





City Debt Service

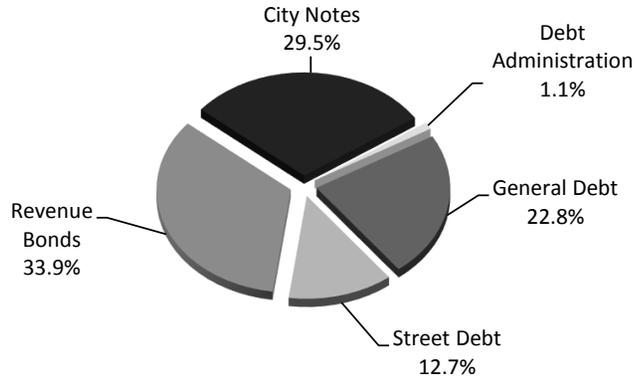
Debt Service Funds

Debt Service Spending (By Major Account)			
	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
Object			
Salaries	145,651	200,653	234,346
Fringes	47,970	65,204	74,084
Services	189,969	226,897	238,294
Materials and Supplies	2,615	18,169	18,169
Additional Expenses	3,302,892	2,300,000	2,300,000
Debt Service	63,980,518	59,194,846	59,071,798
Other Spending Uses	<u>21,373,137</u>	<u>67,034,871</u>	<u>71,053,074</u>
Debt Service Fund Subtotal	89,042,752	129,040,639	132,989,766
Less Intrafund Transfers		<u>(52,254,625)</u>	<u>(54,773,562)</u>
Total		76,786,014	78,216,204
Debt Service Financing (Revenue By Source)			
	2016 Actual	2017 Adopted Budget	2018 Adopted Budget
Source			
Use of Fund Balance	0	15,630,709	16,595,503
Taxes	12,269,480	13,418,242	13,769,383
Assessments	4,231,111	3,400,000	3,485,000
Fees, Sales and Services	143,776	50,000	100,000
Intergovernmental Revenue	3,141,587	3,163,923	3,157,081
Interest	470,505	1,196,045	973,598
Miscellaneous Revenue	8,986,655	8,561,417	8,604,488
Other Financing Sources	<u>71,722,393</u>	<u>83,620,303</u>	<u>86,304,714</u>
Debt Service Fund Subtotal	100,965,507	129,040,639	132,989,766
Less Intrafund Transfers		<u>(52,254,625)</u>	<u>(54,773,562)</u>
Total		76,786,014	78,216,204

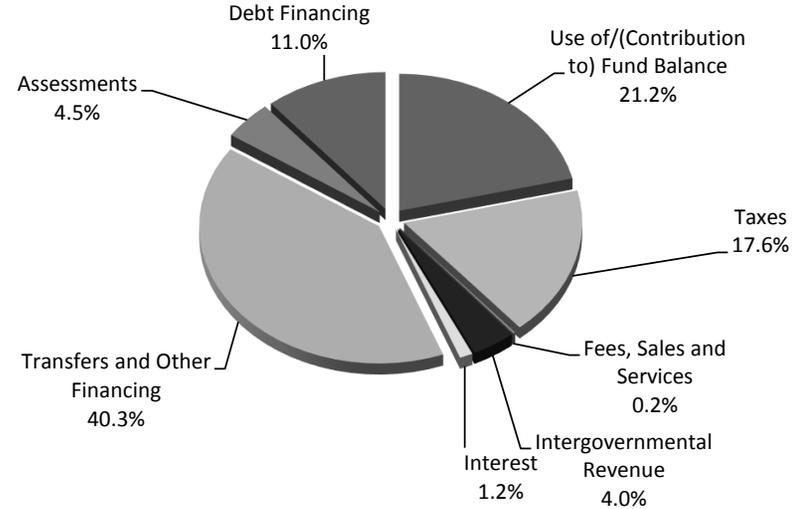
The City's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments. While complicated, this budget structure solves a cash flow problem for the City. The City receives state aids and property taxes mid-year and at the end of the year. If the City did not budget for subsequent year debt service payments, it would lack the cash to make the debt service payments due before the City receives its major cash infusions each year.

Debt Service Funds

2018 Spending by Major Category



2018 Financing by Major Source



The charts above show spending and financing in the debt service fund net of intrafund transfers.

Allocation of Outstanding Debt by Type

As of December 31, 2017

General Obligation Debt

General Obligation Tax Levy	\$	123,366,543
General Obligation Levy (Library)		14,880,000
General Obligation Special Assessment		102,815,000
General Obligation Tax Increment		24,275,000
General Obligation Utility Revenue		2,855,909
		\$ 268,192,452

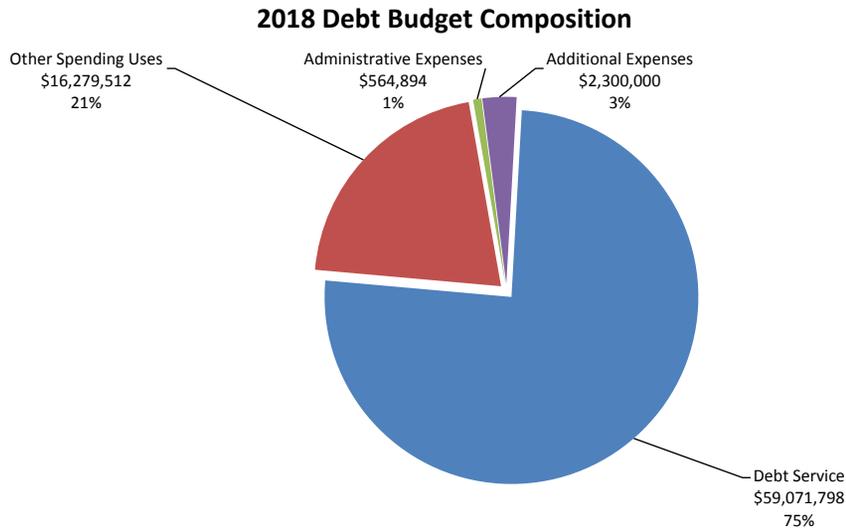
Revenue Debt

Lease Appropriation	\$	10,612,024
Water Revenue		41,822,000
Sewer Revenue		77,560,000
Sales Tax		94,575,000
Recycling Revenue		1,228,000
		\$ 225,797,024

**2018 Adopted Budget
Debt Service**

Department Description:

The Debt Management section of the Office of Financial Services sells debt instruments at the lowest possible cost, manages the City's existing debt, researches and implements alternative financing scenarios for major capital projects to ensure savings, and facilitates all facets of the bond sale and post-sale compliance processes. Staff work with other City personnel to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.



Department Goals

- Develop and implement financing alternatives for the City.
- Sell city debt instruments at the lowest borrowing cost.
- Ensure accurate and timely post-sale debt portfolio management.
- Increase transparency about the City's debt obligations.

Recent Accomplishments

- Saint Paul is one of only 215 municipalities nationally with a AAA bond rating.
- OFS manages a \$510 million debt portfolio consisting of general obligation and revenue bonds.
- Successfully sold general obligation bonds, "green" sewer revenue bonds, and general obligation notes totaling roughly \$39.5 million in 2016, utilizing various financing tools.
- Refinanced more than \$75 million of sewer revenue, general obligation and sales tax revenue bonds generating an estimated total of \$6 million present value savings.
- Accurately paid existing debt on time and in full and complied with ongoing disclosure and arbitrage requirements in a newly regulated market.
- Launched a new investor relations website: <https://www.stpaulbonds.com>.

- Total City Debt Budget: \$78,216,204
- Total FTEs: 2.45
- AAA bond rating from Standard & Poor's and Fitch Ratings.
- "Very Strong" financial management rating from Standard & Poor's.
- More than 70% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **FINANCIAL SERVICES**
Fund: **CITY DEBT**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
<u>Spending by Fund</u>					
CITY DEBT	87,677,266	89,046,501	129,040,639	132,989,766	3,949,126
TOTAL SPENDING BY FUND	87,677,266	89,046,501	129,040,639	132,989,766	3,949,126
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE SERVICES	177,760	197,370	265,856	308,431	42,574
MATERIALS AND SUPPLIES	169,129	189,969	226,897	238,294	11,397
ADDITIONAL EXPENSES	1,989	2,615	18,169	18,169	-
DEBT SERVICE	3,300,422	3,302,892	2,300,000	2,300,000	-
OTHER FINANCING USES	69,263,731	63,980,518	59,194,846	59,071,798	(123,048)
TOTAL SPENDING BY MAJOR ACCOUNT	14,764,235	21,373,137	67,034,871	71,053,074	4,018,203
<u>Financing by Major Account</u>					
DEBT FUND REVENUES					
TAXES	12,099,806	12,269,480	13,418,242	13,769,383	351,141
INTERGOVERNMENTAL REVENUE	3,257,965	3,141,587	3,163,923	3,157,081	(6,842)
FEE SALES AND SERVICES	107,535	143,776	50,000	100,000	50,000
ASSESSMENTS	3,515,722	4,231,111	3,400,000	3,485,000	-
INVESTMENT EARNINGS	418,421	470,505	1,196,045	973,598	(222,447)
MISCELLANEOUS REVENUE	8,639,138	8,986,665	8,561,417	8,604,488	43,071
OTHER FINANCING SOURCES	44,795,623	71,722,393	99,251,012	102,900,217	3,649,205
TOTAL FINANCING BY MAJOR ACCOUNT	72,834,210	100,965,518	129,040,639	132,989,767	3,864,128

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **GENERAL DEBT ADMINISTRATION**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	177,760	197,370	265,856	308,431	42,574
SERVICES	142,819	167,505	190,347	215,584	25,237
MATERIALS AND SUPPLIES	1,989	2,615	18,169	18,169	
DEBT SERVICE		4,165	312,500	312,500	
OTHER FINANCING USES		5,730,534			
Total Spending by Major Account	322,568	6,102,189	786,873	854,684	67,811
Spending by Accounting Unit					
30013190 GENERAL DEBT ADMINISTRATION	322,568	6,102,189	786,873	854,684	67,811
Total Spending by Accounting Unit	322,568	6,102,189	786,873	854,684	67,811

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: CIB DEBT SERVICE

Budget Year: 2018

		2015	2016	2017	2018	Change From	
		Actuals	Actuals	Adopted	Adopted	2017	
							Adopted
Spending by Major Account							
SERVICES		4,050	3,577	11,600	5,150	(6,450)	
DEBT SERVICE		10,895,402	9,737,585	10,917,343	12,339,067	1,421,724	
Total Spending by Major Account		10,899,451	9,741,161	10,928,943	12,344,217	1,415,274	
Spending by Accounting Unit							
300902005A	2005A GO CIB DEBT SERVICE	31		2,000		(2,000)	
300902006A	2006A GO CIB DEBT SERVICE	22		2,000		(2,000)	
300902007C	2007C GO CIB DEBT SERVICE	1,913,403		1,000		(1,000)	
300902008A	2008A GO CIB DEBT SERVICE	782,630	785,941	788,183	396,978	(391,205)	
300902009A	2009A GO CIB DEBT SERVICE	541,028	541,546	537,200	536,407	(793)	
300902010B	2010B GO CIB DEBT SERVICE	351,958	350,704	354,505	356,458	1,953	
300902010E	2010E GO CIB BAB PAYNE MARYLD	775,024	555,846	306,425		(306,425)	
300902010F	2010F GO CIB BAB POOLS DEBT	211,789	211,991	211,913	514,645	302,732	
300902010G	2010G GO CIB RZED PAYNE MARYLD	338,363	557,172	804,037	800,002	(4,035)	
300902011A	2011A GO CIB DEBT SERVICE	1,317,184	1,308,538	1,300,181	1,294,838	(5,343)	
300902012A	2012A GO CIB DEBT SERVICE	706,055	709,148	712,275	707,400	(4,875)	
300902013B	2013B GO CIB DEBT SERVICE	733,851	736,883	729,800	719,650	(10,150)	
300902013E	2013E GO CIB BALL PARK DEBT	438,822	542,026	544,100	544,682	582	
300902014A	2014A GO CIB DEBT SERVICE	2,651,466	1,290,014	1,295,063	1,293,113	(1,950)	
300902015A	2015A GO CIB DEBT SERVICE	137,825	2,023,043	1,941,163	1,177,888	(763,275)	
300902016A	2016A GO CIB DEBT SERVICE		128,308	1,206,600	1,209,500	2,900	
300902016E	2016E GO VAR PURP DEBT SVC		3		1,339,406	1,339,406	
300902017A	2017A GO CIB DEBT SERVICE				1,260,750	1,260,750	
30090900	DESIGNATED FOR FUTURE DEBT			192,500	192,500		
Total Spending by Accounting Unit		10,899,451	9,741,161	10,928,943	12,344,217	1,415,274	

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: LIBRARY DEBT SERVICE

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	563	92		200	200
DEBT SERVICE	2,042,027	1,908,533	1,864,933	1,804,484	(60,449)
Total Spending by Major Account	2,042,590	1,908,625	1,864,933	1,804,684	(60,249)
Spending by Accounting Unit					
300922010H 2010H GO LIB RZED TAXABLE DEBT	192,673	192,296	192,252	192,352	100
300922014C 2014C GO LIBRARY DEBT	1,849,917	1,716,329	1,672,681	1,612,332	(60,349)
Total Spending by Accounting Unit	2,042,590	1,908,625	1,864,933	1,804,684	(60,249)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **GO NOTES DEBT SERVICE**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	6,832	7,012	7,000	7,500	500
DEBT SERVICE	2,789,663	2,776,000	2,767,550	2,772,416	4,866
Total Spending by Major Account	2,796,494	2,783,012	2,774,550	2,779,916	5,366
Spending by Accounting Unit					
300962008X 2008 GO NOTE DSI IMPR LEASE DS	132,000	140,000	153,000	112,403	(40,597)
300962009F 2009F GO COMET NOTE DEBT SVC	1,785,878	1,785,790	1,776,150	1,798,363	22,213
300962012D 2012D GO COMET NOTE DEBT SVC	878,616	857,222	845,400	869,150	23,750
Total Spending by Accounting Unit	2,796,494	2,783,012	2,774,550	2,779,916	5,366

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **GO SA DEBT SERVICE**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	8,494	6,906	11,200	7,550	(3,650)
DEBT SERVICE	35,178,116	9,557,724	10,016,800	9,888,269	(128,531)
OTHER FINANCING USES	350,000				
Total Spending by Major Account	35,536,610	9,564,630	10,028,000	9,895,819	(132,181)
Spending by Accounting Unit					
300912004B 2004B GO SA STREET IMPR DEBT	261		100		(100)
300912005B 2005B GO SA STREET IMPR DEBT	118		100		(100)
300912006B 2006B GO SA STREET IMPR DEBT	8,177,311		1,000		(1,000)
300912007D 2007D GO SA STREET IMPR DEBT	8,677,462		1,000		(1,000)
300912008B 2008B GO SA STREET IMPR DEBT	942,680	957,281	956,375		(956,375)
300912009B 2009B GO SA STREET IMPR DEBT	820,857	825,213	824,875	782,338	(42,537)
300912010C 2010C GO SA STREET IMPR DEBT	10,834,175				
300912011B 2011B GO SA STREET IMPR DEBT	904,517	897,747	892,750	886,125	(6,625)
300912012B 2012B GO SA STREET IMPR DEBT	685,445	698,278	655,450	679,300	23,850
300912013C 2013C GO SA STREET IMPR DEBT	784,545	778,816	774,538	768,688	(5,850)
300912014B 2014B GO SA STREET IMPR DEBT	3,364,460	3,614,135	2,607,563	2,605,063	(2,500)
300912015C 2015C GO SA STREET IMPR DEBT	344,777	1,600,577	1,574,250	1,593,922	19,672
300912016C 2016C GO SA STREET IMPR DEBT		36,996	1,500,000	578,173	(921,827)
300912016F 2016F SA STREET REF DEBT SVC		155,588		562,600	562,600
300912017D 2017D GO SA STREET IMPR DEBT				1,022,943	1,022,943
300919000 DESIGNATED FOR FUTURE DEBT			240,000	416,667	176,667
Total Spending by Accounting Unit	35,536,610	9,564,630	10,028,000	9,895,819	(132,181)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: REVENUE NOTE DEBT SERVICE

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
DEBT SERVICE	38,110	76,220	110,567	437,305	326,738
Total Spending by Major Account	38,110	76,220	110,567	437,305	326,738
Spending by Accounting Unit					
300972015N HAMLIN EU BPARK LEASE DEBT	38,110	76,220	110,567	110,500	(67)
300972017N -2017N RECYCLING CART REV NOTE				326,805	326,805
Total Spending by Accounting Unit	38,110	76,220	110,567	437,305	326,738

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **OTHER DEBT SERVICE**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES				10	10
DEBT SERVICE	2,275,649	2,182,756	15,643,795	15,141,407	(502,389)
OTHER FINANCING USES	4,500,000	4,750,000	4,750,000	4,750,000	
Total Spending by Major Account	6,775,649	6,932,756	20,393,795	19,891,417	(502,379)
Spending by Accounting Unit					
300981999Z 1999 ARENA STATE LOAN DEBT SVC	4,500,000	4,750,000	4,750,000	4,750,000	
300982000Z 2000 PEDESTRIAN CONNECTION DS	396,574	390,545	392,288	393,682	1,394
300982012L 2012 PS VEHICLE LEASE DS	458,875				
300982013L 2013 PS VEHICLE LEASE DS	638,641	314,454			
300982014L 2014 PS VEHICLE LEASE DEBT	781,559	781,208	781,562		(781,562)
300982015L 2015 PS VEHICLE LEASE DS		696,549	696,497	696,527	29
300989000 DESIGNATED FOR FUTURE BONDS			750,000	505,000	(245,000)
300989100 DESIGNATED FOR SUBSEQUENT YEAR			13,023,448	13,546,208	522,760
Total Spending by Accounting Unit	6,775,649	6,932,756	20,393,795	19,891,417	(502,379)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **OTHER GO DEBT SERVICE**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	2,851	1,378	6,750	2,300	(4,450)
DEBT SERVICE	2,834,933	2,847,062	3,830,186	3,670,125	(160,061)
OTHER FINANCING USES	512,832	513,430			
Total Spending by Major Account	3,350,616	3,361,870	3,836,936	3,672,425	(164,511)
Spending by Accounting Unit					
300942008C 2008C GO PS DEBT SERVICE	690,005	686,606	689,794	183,900	(505,894)
300942008Z 2008 JIMMY LEE LEASE DEBT SVC	513,840	513,448	538,681		(538,681)
300942009D 2009D GO PS TAX EXEMPT DEBT	564,992	561,173	567,625	562,600	(5,025)
300942009E 2009E GO PS TAXABLE DEBT SVC	541,077	540,882	541,194	540,944	(250)
300942011H 2011H PUBLIC SAFETY DEBT SVC	1,040,702	1,059,761	1,072,975	1,094,750	21,775
300942017B 2017B GO PS DEBT SERVICE				1,290,231	1,290,231
300949000 DESIGNATED FOR FUTURE DEBT			426,667		(426,667)
Total Spending by Accounting Unit	3,350,616	3,361,870	3,836,936	3,672,425	(164,511)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **REVENUE DEBT SERVICE**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	3,520	3,500			
ADDITIONAL EXPENSES	3,300,422	3,302,892	2,300,000	2,300,000	
DEBT SERVICE	13,209,833	34,890,473	13,731,171	12,706,225	(1,024,946)
OTHER FINANCING USES	9,401,403	10,379,173	62,284,871	66,303,074	4,018,203
Total Spending by Major Account	25,915,178	48,576,038	78,316,042	81,309,300	2,993,257
Spending by Accounting Unit					
300952007A 2007A SALES TAX TAX EXEMPT DS	10,820,453	21,943,541	12,223,300		(12,223,300)
300952007AR 2007A SALES TAX RESERVE TE DS	41,957				
300952007B 2007B SALES TAX TAXABLE DS	1,669,913	12,370,328	11,694,300		(11,694,300)
300952007BR 2007B SALES TAX RESERVE TAXBL	72,993				
300952009Z 2009 SALES TAX REV REFUNDNG DS	8,118,495	8,910,788	23,361,417	23,835,738	474,321
300952014F 2014F 8 80 TAXABLE DEBT SVC	1,250,826	1,104,375	14,721,350	15,236,486	515,136
300952014G 2014G 8 80 TAX EXEMPT DEBT SVC	1,245,412	1,392,375	13,615,675	14,128,942	513,267
300952014N 2014N REV REF NOTE DEBT SVC	2,695,130	2,696,388	2,700,000	2,700,000	
300952016G 2016G SALES TAX EXEMPT DEBT SV		79,012		12,736,567	12,736,567
300952016H 2016H SALES TAXABLE REFUND		79,232		12,671,567	12,671,567
Total Spending by Accounting Unit	25,915,178	48,576,038	78,316,042	81,309,300	2,993,257



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY DEBT

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
40005-0	CURRENT PROPERTY TAX	9,370,574	10,767,091	13,377,989	13,729,083	351,094
40010-0	FISCAL DISPARITIES	2,768,998	1,385,425			
40201-0	PROP TAX 1ST YEAR DELINQUENT	56,186	104,394	40,253	40,300	47
40202-0	PROP TAX 2ND YEAR DELINQUENT	(20,050)	(1,013)			
40203-0	PROP TAX 3RD YEAR DELINQUENT	(13,016)	3,122			
40204-0	PROP TAX 4TH YEAR DELINQUENT	(8,931)	3,656			
40205-0	PROP TAX 5TH YEAR DELINQUENT	(5,630)	2,036			
40206-0	PROP TAX 6TH YR AND PRIOR	(48,325)	4,771			
40405-0	PROPERTY TAX PENALTY					
40605-0	CITY SALES TAX					
40705-0	HOTEL MOTEL TAX					
TOTAL FOR TAXES		12,099,806	12,269,480	13,418,242	13,769,383	351,141
43305-0	BUILD AMERICA BOND INT CREDIT	546,552	441,587	463,923	457,081	(6,842)
43401-0	STATE GRANTS	2,700,000	2,700,000	2,700,000	2,700,000	-
43805-0	CITY SHARE COUNTY PILOT	11,413	-	-	-	
TOTAL FOR INTERGOVERNMENTAL REVENUE		3,257,965	3,141,587	3,163,923	3,157,081	(6,842)
51110-0	CITY STRUCTURING FEE	105,085	132,360	-	100,000	
51175-0	ADMINISTRATION FEE	2,450	11,416	50,000	-	(50,000)
TOTAL FOR CHARGES FOR SERVICES		107,535	143,776	50,000	100,000	-
54105-0	CURRENT YEAR	1,783,265	1,764,562			
54110-0	TAX EXEMPT PROPERTY	120,435	47,065			
54115-0	TAX FORFEITED PROPERTY	21,570	21,081			
54120-0	PREPAID ASSESSMENTS	1,523,067	2,343,887	3,400,000	3,485,000	85,000
54201-0	1ST YEAR DELINQUENT	32,015	29,196			
54202-0	2ND YEAR DELINQUENT	5,009	4,692			
54203-0	3RD YEAR DELINQUENT	3,373	2,417			

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY DEBT

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
54204-0	4TH YEAR DELINQUENT	2,837	1,720			
54205-0	5TH YEAR DELINQUENT	2,590	476			
54206-0	6TH YEAR DELINQUENT	3,040	1,566			
54305-0	ASSESSMENT PENALTY	10,487	9,740			
54310-0	ASSESSMENT INTEREST	8,032	4,708			
TOTAL FOR ASSESSMENTS		3,515,722	4,231,111	3,400,000	3,485,000	85,000
54505-0	INTEREST INTERNAL POOL	679,249	589,497	1,196,045	973,598	(222,447)
54506-0	INTEREST ACCRUED REVENUE	(111,549)	(26,422)			
54510-0	INC OR DEC OF INVESTMENT	(247,122)	(222,225)			
54810-0	OTHER INTEREST EARNED	97,843	129,654			
TOTAL FOR INVESTMENT EARNINGS		418,421	470,505	1,196,045	973,598	(222,447)
55505-0	OUTSIDE CONTRIBUTION DONATIONS	-	439,482	-	-	-
55535-0	WILD PAYMENT IN LIEU OF TAXES	4,631,331	5,020,397	5,061,417	5,104,488	43,071
55540-0	WILD RENT PAYMENT	3,500,000	3,500,000	3,500,000	3,500,000	-
55545-0	PAYMENT IN LIEU OF TAXES	-	1,468	-	-	-
55555-0	CONTRIBUTION DEBT SERVICE	487,457	-	-	-	-
55815-0	REFUND OVERPAYMENTS	(4,649)	(1,484)	-	-	-
55915-0	OTHER MISC REVENUE	25,000	26,803	-	-	-
TOTAL FOR MISCELLANEOUS REVENUE		8,639,138	8,986,665	8,561,417	8,604,488	43,071
56110-0	INTRA FUND BOND DRAW	-	-	28,337,025	54,773,562	26,436,537
56115-0	INTRA FUND IN TRANSFER	114,950	-	23,917,600	-	(23,917,600)
56205-0	TRANSFER FROM COMPONENT UNIT	-	-	392,288	393,672	1,384
56220-0	TRANSFER FR GENERAL FUND	570,795	678,699	4,093,377	552,780	(3,540,597)
56225-0	TRANSFER FR SPECIAL REVENUE FUND	22,918,724	24,302,428	18,996,761	22,377,105	3,380,344
56230-0	TRANSFER FR DEBT SERVICE FUND	-	12,668	-	-	-
56235-0	TRANSFER FR CAPITAL PROJ FUND	4,508,878	4,157,440	5,418,252	5,207,595	(210,657)
56240-0	TRANSFER FR ENTERPRISE FUND	3,368,958	5,798,550	2,250,000	3,000,000	750,000
56245-0	TRANSFER FR INTERNAL SERVICE FUND	2,688,318	2,636,000	-	-	-
57115-0	GO BOND ISSUED	285,000	-	-	-	-
57120-0	REFUNDING GO BOND ISSUED	10,340,000	11,960,000	-	-	-
57205-0	PREMIUM ON BOND ISSUED HISTORY	-	-	215,000	-	(215,000)
57215-0	PREMIUM REFUNDING GO BOND ISSU	-	1,886,608	-	-	-

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY DEBT

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
59910-0	USE OF FUND EQUITY	-	-	2,607,261	3,049,295	442,034
59920-0	SUBSEQUENT YR DEBT	-	-	13,023,448	13,546,208	522,760
57135-0	REFUNDING REVENUE BOND ISSUED	-	20,290,000	-	-	
TOTAL FOR OTHER FINANCING SOURCES		44,795,623	71,722,393	99,251,012	102,900,217	3,649,205
TOTAL FOR CITY DEBT		72,834,210	100,965,518	129,040,639	132,989,767	3,899,128

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CITY DEBT**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing for Major Account					
BUDGET ADJUSTMENTS	-	-	15,630,709	16,595,503	964,794
TAXES	12,099,806	12,269,480	13,418,242	13,769,383	351,141
INTERGOVERNMENTAL REVENUE	3,257,965	3,141,587	3,163,923	3,157,081	(6,842)
FEES SALES AND SERVICES	107,535	143,776	50,000	100,000	50,000
ASSESSMENTS	3,515,722	4,231,111	3,400,000	3,485,000	85,000
INTEREST EARNINGS	418,421	470,505	1,196,045	973,598	(222,447)
MISCELLANEOUS REVENUE	8,639,138	8,986,665	8,561,417	8,604,488	43,071
TRANSFERS IN OTHER FINANCING	44,795,623	71,722,393	83,620,303	86,304,714	2,684,411
TOTAL BY MAJOR ACCOUNT GROUP	72,834,210	100,965,518	129,040,639	132,989,767	3,949,128

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY DEBT

Budget Year: 2018

		2015	2016	2017	2018	Change From
		Actuals	Actuals	Adopted	Adopted	2017
						Adopted
Financing by Accounting Unit						
30013190	GENERAL DEBT ADMINISTRATION	4,433,619	15,211,172	786,873	854,684	67,811
300989000	DESIGNATED FOR FUTURE DEBT	301,734	-	750,000	505,000	(245,000)
300989100	DESIGNATED FOR SUBSEQUENT YEAR	-	-	13,023,448	13,546,208	522,760
300902005A	2005 GO CIB DEBT SERVICE	237	(55)	2,000	-	(2,000)
300902006A	2006 GO CIB DEBT SERVICE	191	(39)	2,000	-	(2,000)
300902007C	2007 GO CIB DEBT SERVICE	1,515,970	(57)	1,000	-	(1,000)
300902008A	2008 GO CIB DEBT SERVICE	783,752	396,218	788,182	396,978	(391,204)
300902009A	2009 GO CIB DEBT SERVICE	545,098	269,684	537,200	536,407	(793)
300902010B	2010 GO CIB DEBT SERVICE	349,586	177,554	354,504	356,458	1,954
300902010E	2010 GO BAB PAYNE MARYLAND	670,201	107,479	306,425	-	(306,425)
300902010F	2010F BUILD AMERICA BONDS	252,055	275,181	211,913	514,645	302,732
300902010G	2010G RZED PAYNE MARLD REC CT	523,864	314,009	804,037	800,002	(4,035)
300902011A	2011A GO CIB DEBT SERVICE	1,315,876	654,379	1,300,181	1,294,838	(5,343)
300902012A	2012A GO CIB DEBT SERVICE	709,282	355,918	712,276	707,400	(4,876)
300902013B	2013B GO CIB DEBT SERVICE	743,742	66,490	729,800	719,650	(10,150)
300902013E	2013E GO CIB BALL PARK DEBT	(966)	550	544,100	544,682	582
300902014A	2014A GO CIB DEBT SERVICE	899,235	1,097,237	1,295,062	1,293,113	(1,949)
300902015A	2015A GO CIB DEBT SERVICE	1,897,837	191,810	1,941,163	1,177,888	(763,275)
300902016A	2016A GO CIB DEBT SERVICE	-	201,460	1,206,600	1,209,500	2,900
300902016E	2016E GO VAR PURP DEBT SVC	-	14,431	-	1,339,406	1,339,406
300902017A	2017A GO CIB DEBT SERVICE	-	-	-	1,260,750	1,260,750
30090900	DESIGNATED FOR FUTURE DEBT	-	-	192,500	192,500	-
300911995C	1995C GO SA STREET IMPR DEBT	49,153	5,640	-	-	-
300911996A	1996A GO SA STREET IMPR DEBT	40,305	30,206	-	-	-
300911997B	1997B GO SA STREET IMPR DEBT	45,322	38,674	-	-	-
300911998D	1998D GO SA STREET IMPR DEBT	63,446	57,674	-	-	-
300911999C	1999C GO SA STREET IMPR DEBT	97,377	80,211	-	-	-
300912000B	2000B GO SA STREET IMPR DEBT	80,783	73,449	-	-	-
300912001B	2001B GO SA STREET IMPR DEBT	109,818	98,625	-	-	-
300912002B	2002B GO SA STREET IMPR DEBT	155,890	31,683	-	-	-
300912003B	2003B GO SA STREET IMPR DEBT	122,588	105,015	-	-	-
300912004B	2004B GO SA STREET IMPR DEBT	98,735	74,032	100	-	(100)
300912005B	2005B GO SA STREET IMPR DEBT	43,811	47,777	100	-	(100)
300912006B	2006B GO SA STREET IMPR DEBT	190,118	166,078	1,000	-	(1,000)
300912007D	2007D GO SA STREET IMPR DEBT	138,591	124,933	1,000	-	(1,000)
300912008B	2008B GO SA STREET IMPR DEBT	1,019,246	517,043	956,375	-	(956,375)
300912009B	2009B GO SA STREET IMPR DEBT	877,936	477,189	824,875	782,338	(42,537)
300912010C	2010C GO SA STREET IMPR DEBT	11,451,234	185,044	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY DEBT

Budget Year: 2018

		2015	2016	2017	2018	Change From
		Actuals	Actuals	Adopted	Adopted	2017
						Adopted
300912011B	2011B GO SA STREET IMPR DEBT	994,053	488,750	892,750	886,125	(6,625)
300912012B	2012B GO SA STREET IMPR DEBT	805,142	525,247	655,450	679,300	23,850
300912013C	2013C GO SA STREET IMPR DEBT	451,929	383,527	774,538	768,688	(5,850)
300912014B	2014B GO SA STREET IMPR DEBT	1,830,435	2,635,193	2,607,563	2,605,063	(2,500)
300912015C	2015C GO SA STREET IMPR DEBT	874,849	458,348	1,574,250	1,593,922	19,672
300912016C	2016C GO SA STRETT IMPR DEBT	-	1,326,058	1,500,000	578,173	(921,827)
300912016F	2016F SA STREET REF DEBT SVC	-	13,846,608	-	562,600	562,600
300912017D	2017D GO SA STREET IMPR DEBT	-	-	-	1,022,943	1,022,943
30091900	DESIGNATED FOR FUTURE DEBT	-	-	239,999	416,667	176,668
300922010H	2010H GO LIB RZED TAXABLE DEBT	196,547	140,742	192,252	192,352	100
300922014C	2014C GO LIBRARY DEBT SERVICE	262,282	257,868	1,672,681	1,612,332	(60,349)
300942008C	2008C GO PS DEBT SERVICE	363,628	345,678	689,794	183,900	(505,894)
300942008Z	2008 JIMMY LEE LEASE DEBT SVC	247,157	97,228	538,681	-	(538,681)
300942009D	2009D GO PS TAX EXEMPT DEBT	460,782	283,325	567,625	562,600	(5,025)
300942009E	2009E GO PS TAXABLE DEBT SVC	449,993	423,068	541,194	540,944	(250)
300942011H	2011H PUBLIC SAFETY DEBT SVC	527,427	305,858	1,072,975	1,094,750	21,775
300942017B	2017B GO PS DEBT SERVICE	-	-	-	1,290,231	1,290,231
30094900	DESIGNATED FOR FUTURE DEBT	-	-	426,667	-	(426,667)
300952007A	2007A SALES TAX TAX EXEMPT DS	1,317,433	1,336,367	12,223,300	-	(12,223,300)
300952007AR	2007A SALES TAX RESERVE TE DS	41,957	-	-	-	-
300952007B	2007B SALES TAX TAXABLE DS	4,110,082	4,214,268	11,694,300	-	(11,694,300)
300952007BR	2007B SALES TAX RESERVE TAXABLE	72,993	-	-	-	-
300952009Z	2009 SALES TAX REV REFUNDING DS	12,516,474	13,212,737	23,361,417	23,835,738	474,321
300952014F	2014F 8 80 TAXABLE DEBT SVC	3,040,467	2,783,321	14,721,350	15,236,486	515,136
300952014G	2014G 8 80 TAX EXEMPT DEBT SVC	3,036,514	3,510,865	13,615,675	14,128,942	513,267
300952014N	2014N REV REF NOTE DEBT SVC	2,700,008	2,700,011	2,700,000	2,700,000	-
300952016G	2016G SALES TAX EXEMPT DEBT SV	-	10,380,000	-	12,736,567	12,736,567
300952016H	2016H SALES TAXABLE REFUND	-	9,910,000	-	12,671,567	12,671,567
300962008X	2008 GO NOTE DSI IMPR LEASE DS	132,000	140,000	153,000	112,403	(40,597)
300962009F	2009F GO COMET NOTE DEBT SVC	1,801,772	1,828,425	1,776,150	1,798,363	22,213
300962012D	2012D GO COMET NOTE DEBT SVC	885,437	850,199	845,400	869,150	23,750
300972015N	HAMLIN LEASE DEBT SERVICE	38,110	76,220	110,567	110,500	(67)
300981999Z	1999 ARENA STATE LOAN DEBT SVC	4,000,000	4,750,000	4,750,000	4,750,000	-
300982000Z	2000 PEDESTRAIN CONNECTION DS	389,557	387,392	392,288	393,682	1,394
300982012L	2012 PS VEHICLE LEASE DS	458,875	-	-	-	-
300982013L	2013 PS VEHICLE LEASE DS	638,641	319,321	-	-	-
300982014L	2014 PS VEHICLE LEASE DS	664,000	781,559	781,562	-	(781,562)
300982015L	2015 PS VEHICLE LEASE DS	-	820,637	696,497	696,527	30
300972017N	2017N RECYCLING CART REV NOTE	-	-	-	326,805	326,805
TOTAL FOR DEPARTMENT		72,834,210	100,965,518	129,040,639	132,989,767	3,622,323



Major City General Fund Revenues

Property Taxes

Property tax revenues account for about 36% of general revenues.

In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

City Spending and Financing Needs

Property taxes are the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

Saint Paul Taxable Market Value	
Payable in 2016	\$19,383,709,400
Payable in 2017	\$20,934,972,700
Payable in 2018 (est.)	\$23,116,288,500

Saint Paul Tax Capacity	
Payable in 2016	\$239,055,061
Payable in 2017	\$258,127,364
Payable in 2018 (est.)	\$286,779,797

Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

Minnesota Property Tax Class Rates <i>Payable in 2018</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

Property Taxes

2018 Adopted Budget and Levy

The 2018 adopted City levy is \$141,273,820 which is an increase of 23.9% from 2017. Of the adopted levy, \$140 million will fund city activities. \$107.3 million will go to the City's general fund, \$14 million for debt service, and \$18 million will fund the Saint Paul Public Library Agency. The City also levies taxes on behalf of the Saint Paul Port Authority, whose adopted 2018 levy is \$2 million.

Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2018:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2018, a home with a taxable value of \$173,900 had a total property tax bill of \$2,502.

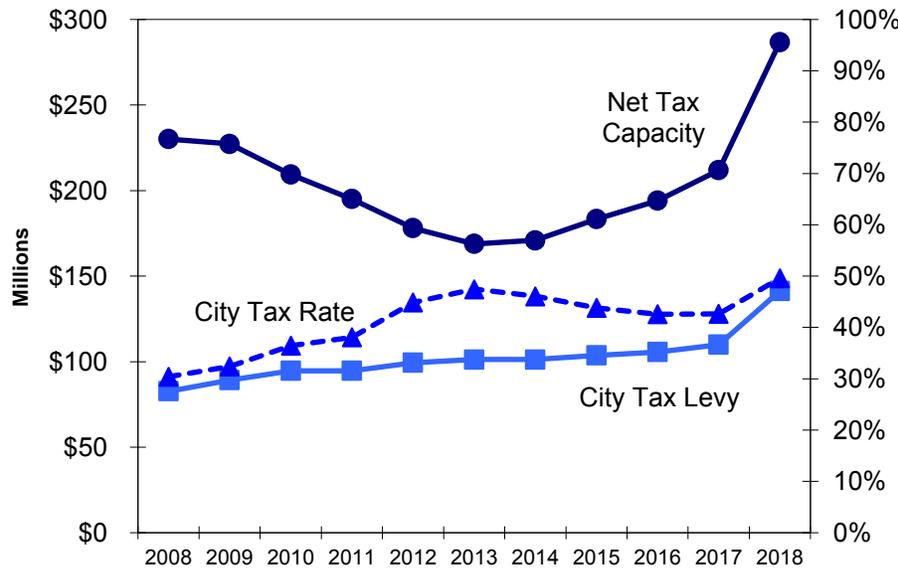
Approximately 30% of the total property tax payment for taxes payable in 2018 pays for City services – \$755 in this example.

For this particular home, the property tax payment of \$755 to the City would include the following amounts for key city services:

- \$207 per year for police services
- \$135 per year for fire and emergency medical services
- \$76 per year to operate and maintain the parks and recreation system
- \$39 per year to operate and buy materials for the Saint Paul Public Libraries
- \$75 per year for capital debt service—the cost of building new park and library facilities, playgrounds, and street construction

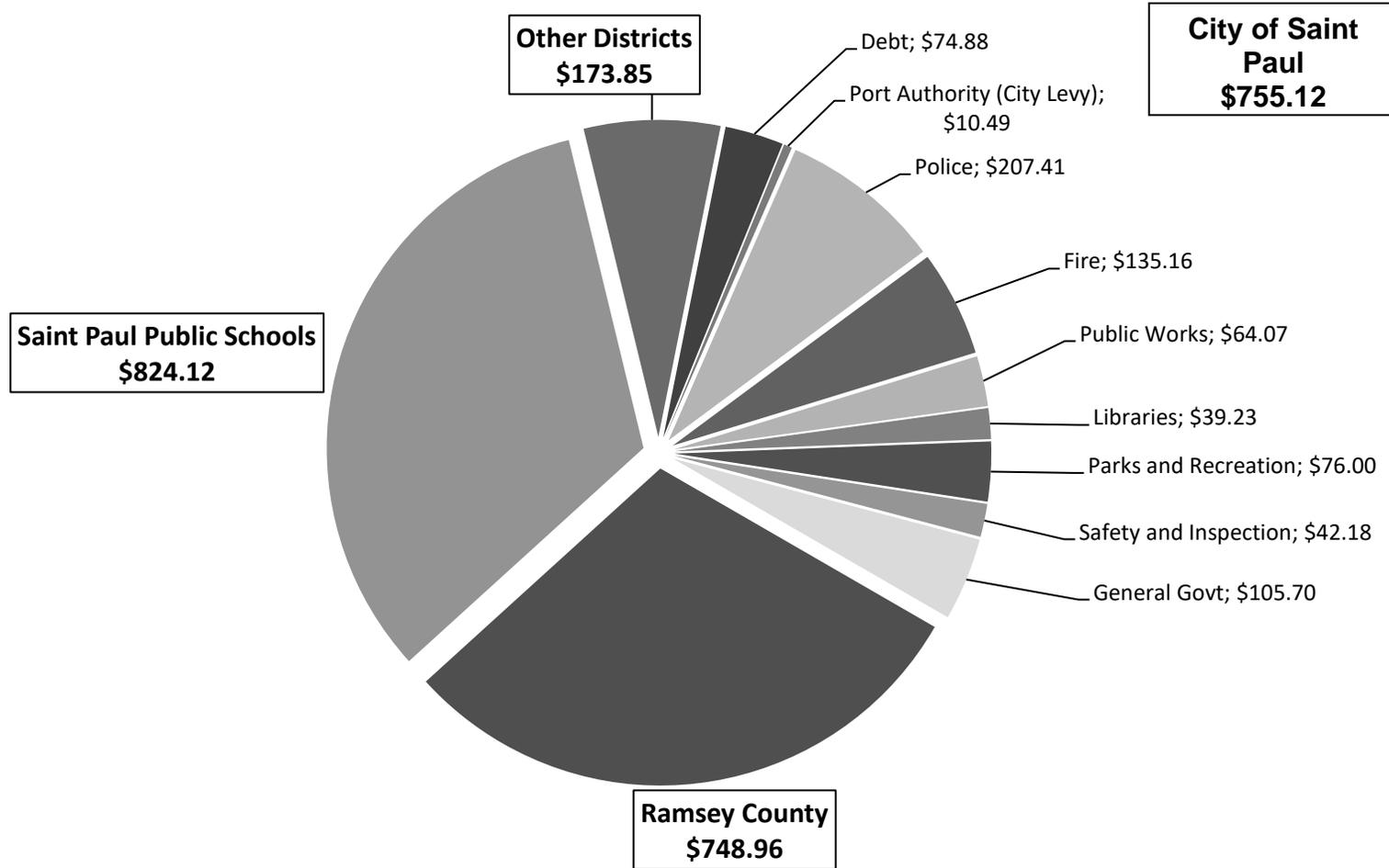
Property taxes cover only a small part of the total cost of services. In total, property taxes supply only about 17% of the City's total revenue and cover about 40% of the combined City and Library General Fund budgets. In comparison, the City's total adopted 2018 property tax levy for all City purposes—approximately \$141 million—is less than the combined Police and Fire department operating budgets of \$182 million.

City of Saint Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 2008-2018



Estimated 2018 Saint Paul Property Taxes

2018 Final Tax Rates Applied to a Typical Home Valued at \$173,900

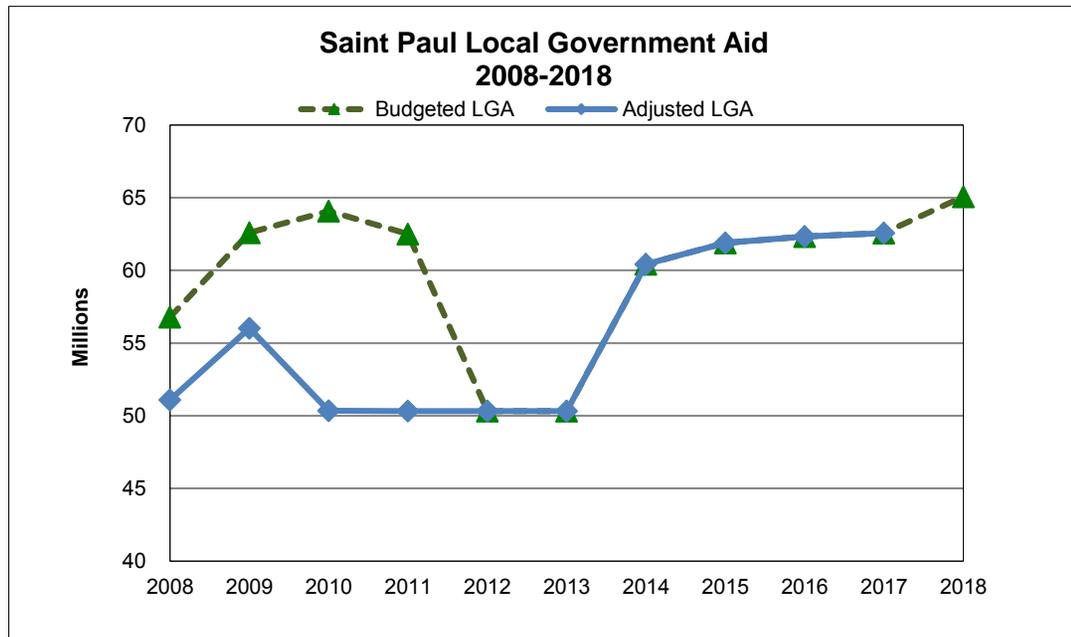


Local Government Aid (LGA)

Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle”, and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA grew annually indexed to inflation. In 2003, the Governor and legislature approved changes to the funding formula and levels that greatly limited Saint Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and was reduced midyear in 2008, 2009, 2010 and 2011. Actual LGA received by the City remained flat for three consecutive years from 2011 to 2013. After a significant restoration in 2014 of \$10.1 million, LGA grew at or below the rate of inflation through 2017. The 2018 adopted budget includes a \$2.5 million increase in LGA, based on the omnibus tax bill approved by the Governor and legislature at the end of the 2017 legislative session.

Saint Paul Local Government Aid 2008-2018		
	LGA Funding	Change
2008	59,961,201	
2008*	59,961,201	0.0%
2009	56,781,644	-5.3%
2009*	51,092,991	-10.0%
2010	62,600,018	22.5%
2010**	56,013,366	-10.5%
2011	64,079,116	14.4%
2011*	50,345,488	-21.4%
2012	50,345,488	0.0%
2013	62,505,032	24.2%
2014	50,320,488	-19.5%
2015	60,422,253	20.1%
2016	61,887,988	2.4%
2017	62,562,185	1.1%
2018	65,071,602	4.0%



*Adjusted LGA revenues

** In 2010 and 2011, the City's state aid was also reduced by a cut in Market Value Homestead Credit.

Franchise Fees

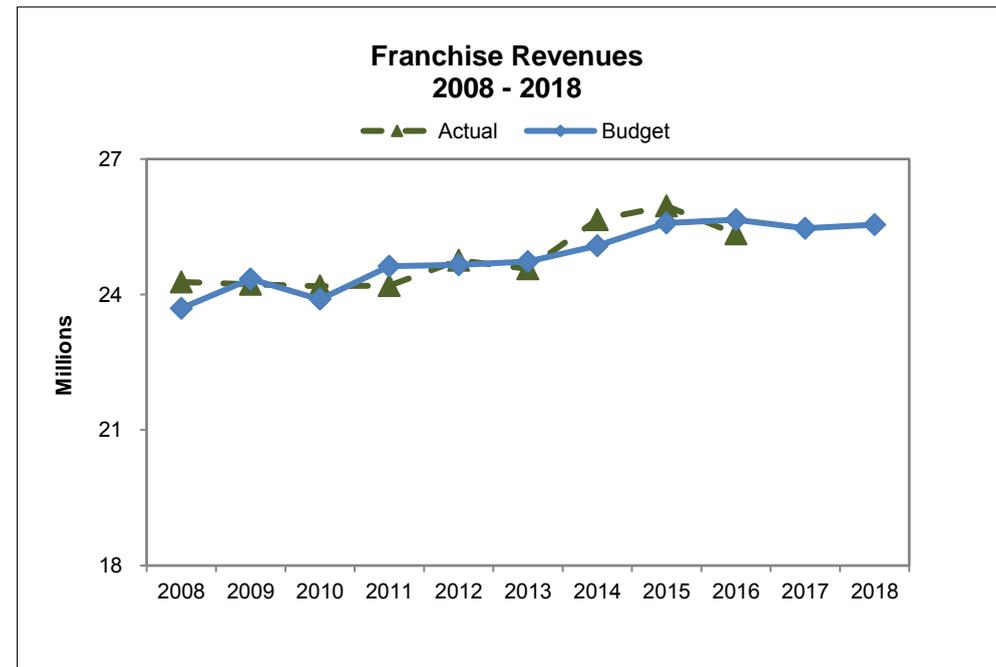
Utilities pay the City of Saint Paul a fee for use of City streets and right-of-ways in delivering services to the residents and businesses of Saint Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

Saint Paul Franchise Agreements:

- **Xcel Energy** supplies natural gas and electrical service to Saint Paul homes and businesses.
- **Comcast and Century Link** provide cable television to Saint Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown Saint Paul.
- **District Energy** provides heat to much of downtown Saint Paul and electricity to Xcel Energy.

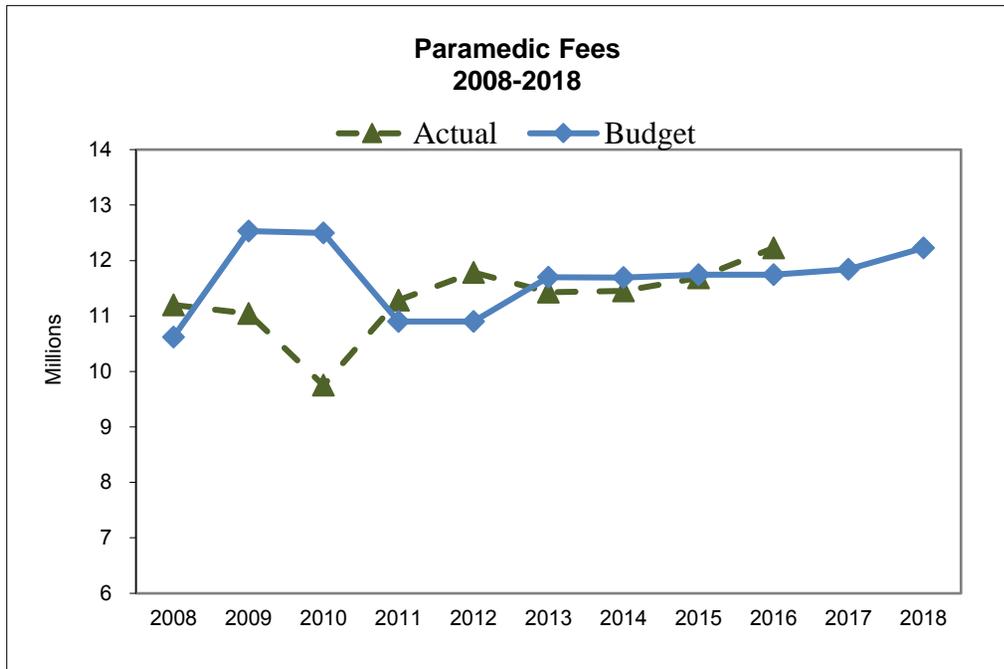
	Budget	Actual
2008	23,695,500	24,274,128
2009	24,342,799	24,224,292
2010	23,893,730	24,184,937
2011	24,629,518	24,195,778
2012	24,654,518	24,758,457
2013	24,729,518	24,568,433
2014	25,079,518	25,654,850
2015	25,584,650	25,957,526
2016	25,656,218	25,341,386
2017 Adopted	25,466,879	N/A
2018 Adopted	25,546,879	N/A



Paramedic Fees

The Saint Paul Fire Department’s paramedics and emergency medical technicians respond to over 30,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

Paramedic fees support the General Fund operations of Fire and Safety Services.



	Budget	Actual
2008	10,621,856	11,199,523
2009	12,530,936	11,045,682
2010	12,498,551	9,750,006
2011	10,900,000	11,284,205
2012	10,900,000	11,782,655
2013	11,700,000	11,428,650
2014	11,694,962	11,449,963
2015	11,744,962	11,686,052
2016	11,744,962	12,226,901
2017 Adopted	11,844,962	N/A
2018 Adopted	12,229,438	N/A

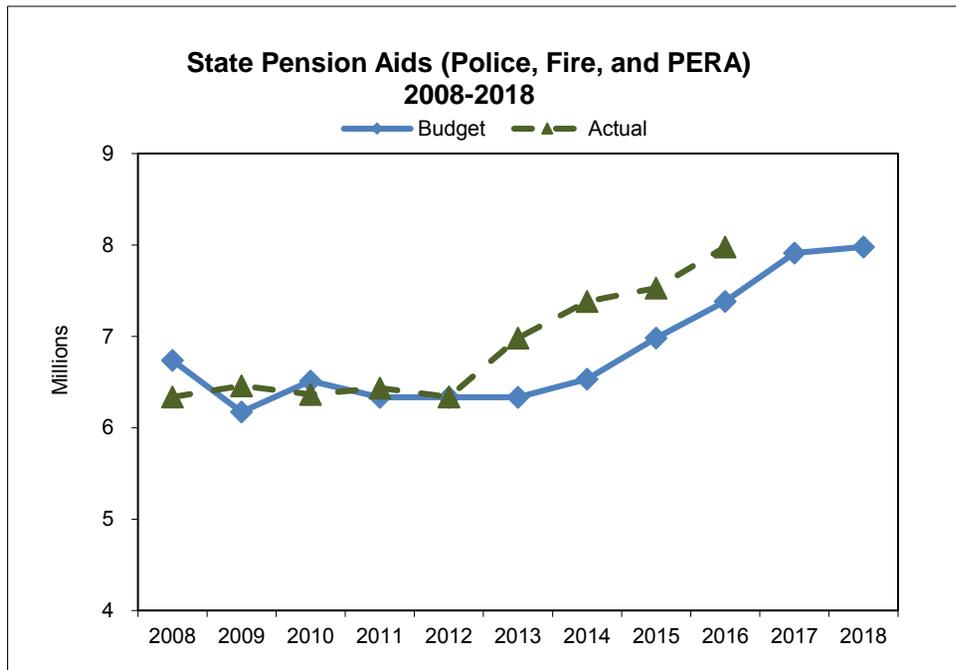
State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. Saint Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers Saint Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

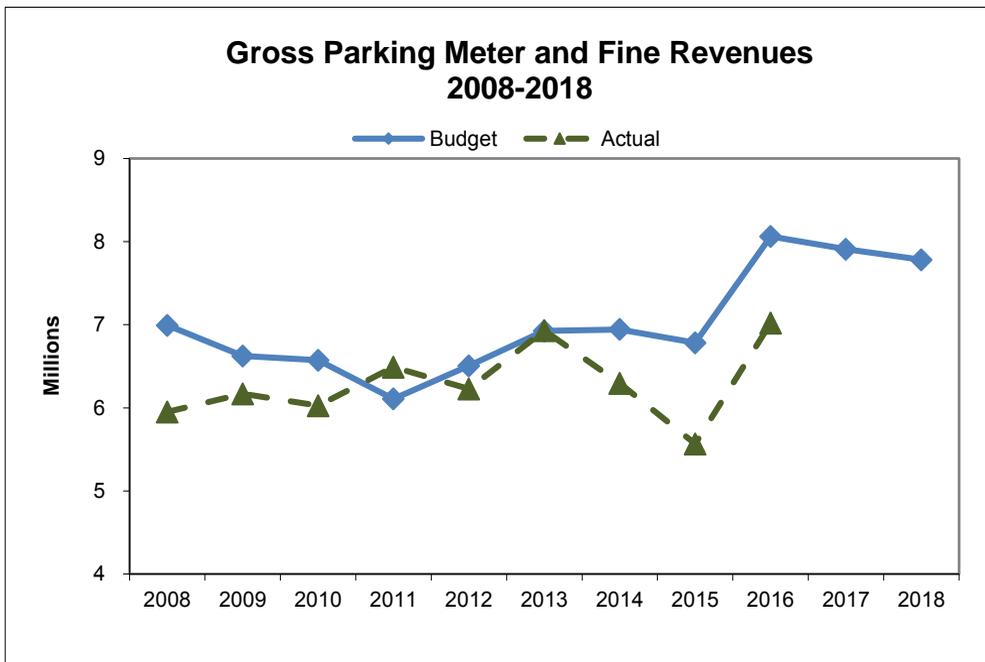
State aid is also given to support PERA, the pension fund that includes non-public safety City employees. In 2018, pension aids are expected to increase to \$7.98 million.



	Budget	Actual
2008	6,736,230	6,335,966
2009	6,172,731	6,459,128
2010	6,512,576	6,364,824
2011	6,333,132	6,433,722
2012	6,333,132	6,338,457
2013	6,333,132	6,982,099
2014	6,533,134	7,382,706
2015	6,982,099	7,527,738
2016	7,382,706	7,978,237
2017 Adopted	7,912,706	N/A
2018 Adopted	7,978,237	N/A

Parking Meters and Fines

Parking meters and fines include revenues from parking meter collections, fines from parking and traffic enforcement, as well as fees collected through the City's continuance for dismissal program. The City operates over 2,000 metered parking spaces in areas around Saint Paul, and Saint Paul Police enforce both parking rules and the state's traffic laws on Saint Paul streets and highways. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3rd of the revenue to cover costs, and the remainder is transferred to the City. In 2014 the State of Minnesota changed the way Continuance for Dismissals operated causing fewer people to chose using it as an option leading to a reduction in revenue. This revenue reduction is expected to continue in 2018. Fiscal year 2018 is also expected to continue to have increased parking meter revenue due to the expansion of the parking meter system and an increase in meter rates.



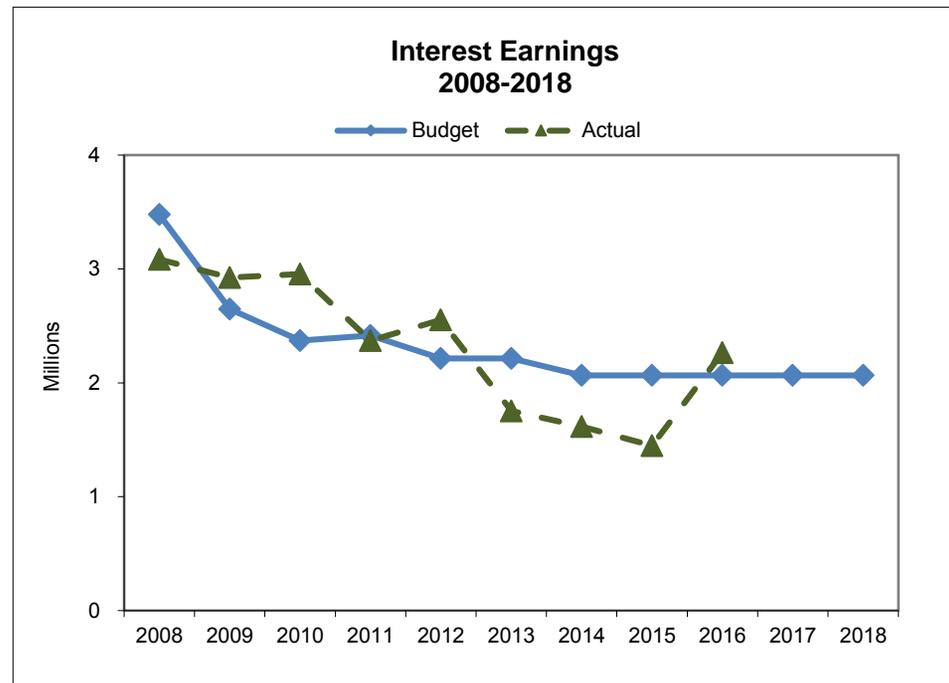
	Budget	Actual
2008	6,993,276	5,950,394
2009	6,625,705	6,169,521
2010	6,570,987	6,026,438
2011	6,106,783	6,488,799
2012	6,505,758	6,228,829
2013	6,926,580	6,928,761
2014	6,943,080	6,293,814
2015	6,783,810	5,565,342
2016	8,061,794	7,019,173
2017 Adopted	7,907,809	N/A
2018 Adopted	7,780,496	N/A

Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities in which municipal governments may invest.

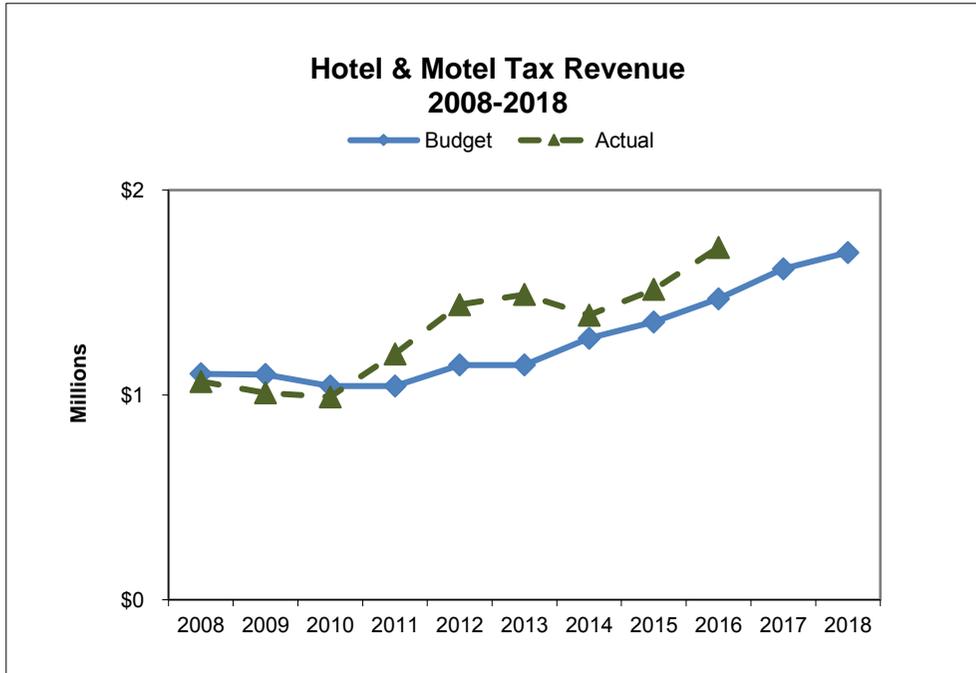
	Budget	Actual
2008	3,477,000	3,083,717
2009	2,646,534	2,924,892
2010	2,371,534	2,955,923
2011	2,415,034	2,370,093
2012	2,215,034	2,552,191
2013	2,215,034	1,752,840
2014	2,065,034	1,614,972
2015	2,065,034	1,448,131
2016	2,065,034	2,264,481
2017 Adopted	2,065,034	N/A
2018 Adopted	2,065,034	N/A



Hotel & Motel Tax

The City charges a 6% tax on all room charges in Saint Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. The tax rate is set by state law.

The receipts from the hotel and motel tax are divided among the City's General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. In 2018, Hotel & Motel Tax revenue in the General Fund is expected to increase by \$80,000.



	Budget	Actual
2008	1,102,760	1,065,381
2009	1,100,000	1,009,590
2010	1,043,400	990,702
2011	1,043,400	1,199,831
*2012	1,145,900	1,440,985
2013	1,145,900	1,490,362
2014	1,276,250	1,390,077
2015	1,356,400	1,515,120
2016	1,469,010	1,719,686
2017 Adopted	1,615,800	N/A
2018 Adopted	1,695,800	N/A

* Beginning in 2012, the City of Saint Paul transitioned to a new chart of accounts leading to an impact on the distribution of Hotel & Motel Tax.



Department Summaries



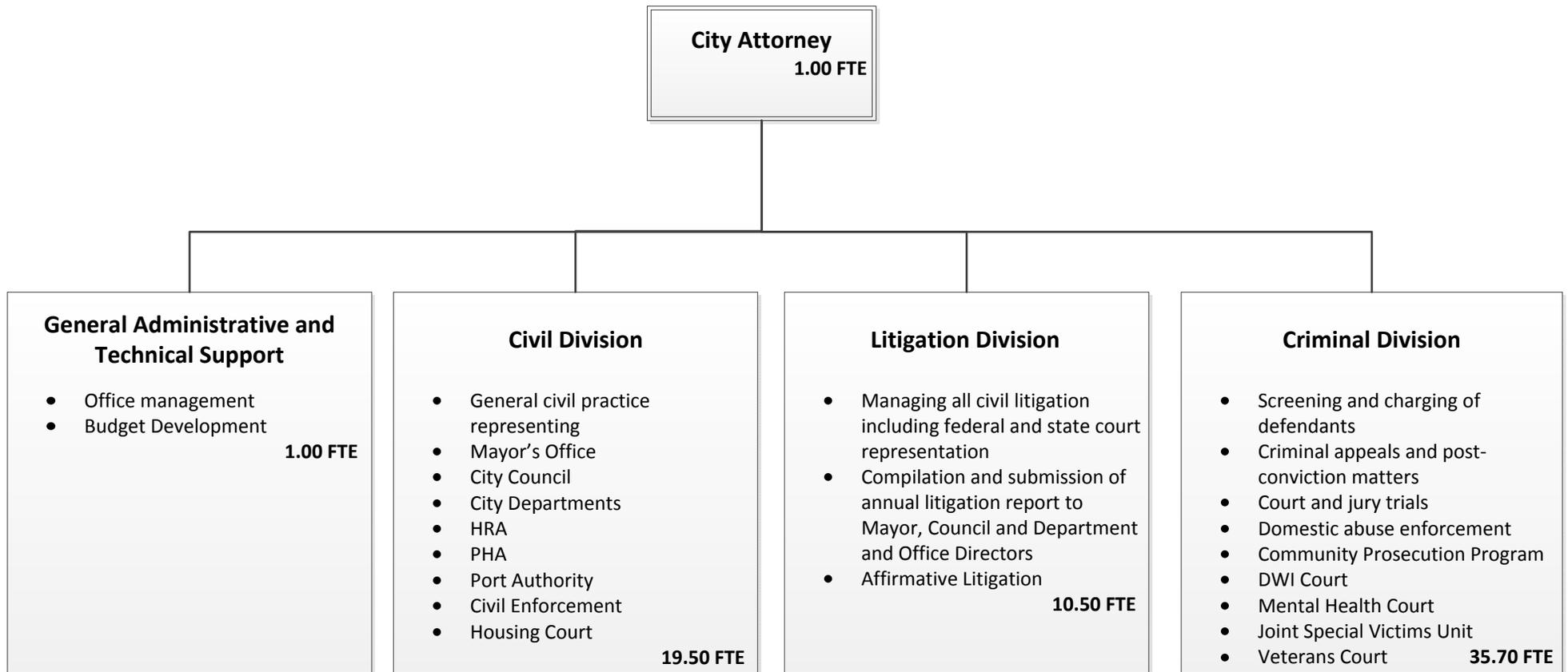
City Attorney's Office

Mission: The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism, and collegiality.

Integrity means that we are loyal to the interests of the city and the laws under which it functions.

Professionalism means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.

Collegiality means working together, and with the elected and appointed officials to the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.



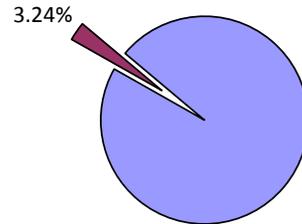
**2018 Adopted Budget
City Attorney's Office**

Department Description:

The Office of the City Attorney strives to deliver outstanding legal services to the City by:

- Providing sound legal advice and superior legal representation to City officials to help them achieve their goals.
- Defending the City in civil litigation matters, limiting the City's liability exposure by offering recommendations to reduce future risks and liabilities, and aggressively prosecuting civil claims involving the collection of taxpayer monies, public nuisance abatement, and other initiatives that preserve the City's livability and public safety.
- Providing public safety and maintaining the City's livability by effectively prosecuting adult misdemeanor and gross misdemeanor crimes in Saint Paul.

City Attorney's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: 8,454,991
- Total Special Fund Budget: 1,486,497
- Total FTEs: 67.70
- The criminal division handles over 11,000 misdemeanor and gross misdemeanor cases per year.
- Legal settlements and judgments paid in 2016 total \$830,285.
- The civil litigation division defends approximately 90 cases each year.
- In 2016, 60% of the civil lawsuits concluded during the year were resolved by obtaining favorable judgments or dismissals without any payments by the City.

Department Goals

- Aligning CAO resources to City and departmental priority outcomes.
- Holding criminal offenders accountable.
- Improving neighborhoods by increasing code compliance and by decreasing nuisance properties.

Recent Accomplishments

- Served vulnerable victims in designated high lethality domestic cases via the Joint Special Victims Unit.
- With the addition of two victim witness coordinators, designed and implemented a more comprehensive approach to serving crime victims involved in cases prosecuted by the CAO.
- Continued leadership in addressing racial disparities in the criminal justice system, as well as the continued leadership on race equity within the CAO by way of the CAO's Change Team.
- Continued to successfully offer alternatives to conviction for qualifying low-risk offenders via the St. Paul Diversion Calendar. Since March 2015, 248 cases diverted.
- Participated as an active member of the Mental Health Court, DWI Court, and Veterans Treatment Court staffing teams and the Treatment Courts Steering/Planning Committee.
- Ramsey County Veterans Treatment Court served 36 participants and celebrated 8 graduations in 2016.
- Ramsey County DWI court served 62 participants and celebrated 11 graduations in 2016.
- Ramsey County Mental Health Court continues to be a national learning site. In 2016, the court served a total of 53 participants and celebrated 7 graduations.

2018 Adopted Budget

City Attorney's Office

Fiscal Summary

	2016 Actual	2017 Adopted	2018 Adopted	Change	% Change	2017 Adopted FTE	2018 Adopted FTE
Spending							
100: General Fund	7,791,421	8,276,653	8,454,991	178,338	2.2%	58.00	58.15
200: City Grants	-	139,767	139,767	-	0.0%	1.70	1.70
710: Central Service Fund	1,350,676	1,330,175	1,346,730	16,555	1.2%	8.00	7.85
Total	9,142,097	9,746,595	9,941,488	194,893	2.0%	67.70	67.70
Financing							
100: General Fund	912,863	937,980	138,282	(799,698)	-85.3%		
200: City Grants	-	139,767	139,767	-	0.0%		
710: Central Service Fund	1,289,056	1,330,175	1,346,730	16,555	1.2%		
Total	2,201,919	2,407,922	1,624,779	(783,143)	-32.5%		

Budget Changes Summary

Spending changes in the City Attorney's Office (CAO) 2018 adopted budget are largely due to current service level updates and small staffing adjustments. The 2018 budget continues to fund the Victim Witness Advocate added in 2016, in order for CAO to continue ensuring that victims' rights are fulfilled throughout the criminal justice process and honor its commitment to extensive victim engagement under the terms of the St. Paul Blueprint for Safety. The 2018 budget will allow CAO to continue crucial activities such as the Joint Prosecution Unit, Community Prosecution Program, and Domestic Violence Blueprint, as well as general criminal, civil, and civil litigation activities. The 2018 budget also includes resources in the Citywide Technology fund to replace the civil/litigation case management system. Revenue changes in the 2018 adopted budget are mainly due to shifting continuance for dismissal revenues from CAO to the General Government budget.

100: General Fund**City Attorney's Office**

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>				
Current service level adjustments include the reallocation of personnel to better align staffing with department operations. There is a corresponding FTE change in Fund 710.				
Current service level adjustments		178,338	302	0.15
	Subtotal:	<u>178,338</u>	<u>302</u>	<u>0.15</u>
<u>Adopted Changes</u>				
Continuance for Dismissal				
The 2018 adopted budget moves continuance for dismissal revenue from the City Attorney's Office budget to the General Government budget. There is a corresponding revenue increase in the General Government Accounts budget.				
Revenue shift		-	(800,000)	-
	Subtotal:	<u>-</u>	<u>(800,000)</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>178,338</u></u>	<u><u>(799,698)</u></u>	<u><u>0.15</u></u>

200: City Grants

City Attorney's Office

City Attorney's Office began receiving a grant from the Minnesota Department of Public Safety Office of Justice Program (OJP) in 2016 to provide support for direct services to crime victims.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>No Changes from 2017 Adopted Budget</u>		-	-	-
Subtotal:		-	-	-
Fund 200 Budget Changes Total		-	-	-

710: Central Service Fund**City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

		Change from 2017 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include the reallocation of personnel to better align staffing with department operations. There is a corresponding FTE change in the General Fund.				
	Current service level adjustments	16,555	16,555	(0.15)
	Subtotal:	<u>16,555</u>	<u>16,555</u>	<u>(0.15)</u>
	Fund 710 Budget Changes Total	<u>16,555</u>	<u>16,555</u>	<u>(0.15)</u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: CITY ATTORNEY

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	7,471,441	7,791,421	8,276,653	8,454,991	178,338
CITY GRANTS			139,767	139,767	
CENTRAL SERVICE FUND	1,171,466	1,350,676	1,330,175	1,346,730	16,555
TOTAL SPENDING BY FUND	8,642,907	9,142,098	9,746,595	9,941,488	194,893
Spending by Major Account					
EMPLOYEE EXPENSE	8,185,558	8,549,936	9,127,005	9,320,876	193,872
SERVICES	381,687	469,405	509,334	510,014	680
MATERIALS AND SUPPLIES	48,304	73,813	65,576	65,616	40
OTHER FINANCING USES	27,358	48,944	44,680	44,982	302
TOTAL SPENDING BY MAJOR ACCOUNT	8,642,907	9,142,098	9,746,595	9,941,488	194,893
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	45,340	42,250	186,767	186,767	
CHARGES FOR SERVICES	2,216,108	2,065,685	2,151,474	1,368,030	(783,444)
MISCELLANEOUS REVENUE	20,000	20,040			
OTHER FINANCING SOURCES	27,358	73,944	69,680	69,982	302
TOTAL FINANCING BY MAJOR ACCOUNT	2,308,806	2,201,919	2,407,921	1,624,779	(783,142)

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	7,110,984	7,330,985	7,812,264	7,990,602	178,338
SERVICES	319,116	403,074	422,433	422,393	(40)
MATERIALS AND SUPPLIES	41,342	57,362	41,956	41,996	40
Total Spending by Major Account	7,471,441	7,791,421	8,276,653	8,454,991	178,338
Spending by Accounting Unit					
10012100 CITY ATTORNEY GENERAL OPS	7,471,441	7,791,421	8,276,653	8,454,991	178,338
Total Spending by Accounting Unit	7,471,441	7,791,421	8,276,653	8,454,991	178,338

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CITY GRANTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE			138,610	138,611	1
SERVICES			1,157	1,156	(1)
Total Spending by Major Account			139,767	139,767	
Spending by Accounting Unit					
20012800 CRIME VICTIM SERVICES INITIATIVE			139,767	139,767	
Total Spending by Accounting Unit			139,767	139,767	

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,074,575	1,218,950	1,176,131	1,191,663	15,532
SERVICES	62,571	66,331	85,744	86,465	721
MATERIALS AND SUPPLIES	6,962	16,451	23,620	23,620	
OTHER FINANCING USES	27,358	48,944	44,680	44,982	302
Total Spending by Major Account	1,171,466	1,350,676	1,330,175	1,346,730	16,555
Spending by Accounting Unit					
71012200 CITY ATTY OUTSIDE SERVICES	1,171,466	1,350,676	1,330,175	1,346,730	16,555
Total Spending by Accounting Unit	1,171,466	1,350,676	1,330,175	1,346,730	16,555



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY ATTORNEY
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43632-0	PRECOURT DIVERSION	45,340	42,250	47,000	47,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE		45,340	42,250	47,000	47,000	
44105-0	CONTINUANCE FOR DISMISSAL	849,120	759,713	800,000		(800,000)
44125-0	DISTRICT ENERGY REG FEE	(25)				
44215-0	COPIES	1,427	1,611	1,300	1,300	
44590-0	MISCELLANEOUS SERVICES		400			
45510-0	REIMBURSEMENT INVESTIGATION	7,696		20,000	20,000	
51175-0	ADMINISTRATION FEE	13,084	14,906			
TOTAL FOR CHARGES FOR SERVICES		871,302	776,629	821,300	21,300	(800,000)
55515-0	COUNTY SHARE OF COST	20,000				
55550-0	PRIVATE GRANTS		20,000			
55845-0	JURY DUTY PAY		40			
TOTAL FOR MISCELLANEOUS REVENUE		20,000	20,040			
56235-0	TRANSFER FR CAPITAL PROJ FUND		25,000	25,000	25,000	
56245-0	TRANSFER FR INTERNAL SERVICE F	27,358	48,944	44,680	44,982	302
TOTAL FOR OTHER FINANCING SOURCES		27,358	73,944	69,680	69,982	302
TOTAL FOR CITY GENERAL FUND		964,000	912,863	937,980	138,282	(799,698)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY ATTORNEY
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43101-0	FEDERAL GRANT STATE ADMIN			104,364	104,364	
43401-0	STATE GRANTS			35,403	35,403	
TOTAL FOR INTERGOVERNMENTAL REVENUE				139,767	139,767	
TOTAL FOR CITY GRANTS				139,767	139,767	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY ATTORNEY
 Fund: CENTRAL SERVICE FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
51235-0	SERVICES TO PUBLIC HOUSING	662,123	570,377	588,406	624,498	36,092
51240-0	SERVICES TO HRA	367,516	352,994	364,230	343,529	(20,701)
51245-0	LEGAL SERVICES	315,166	365,685	377,538	378,703	1,165
TOTAL FOR CHARGES FOR SERVICES		1,344,805	1,289,056	1,330,174	1,346,730	16,556
TOTAL FOR CENTRAL SERVICE FUND		1,344,805	1,289,056	1,330,174	1,346,730	16,556
TOTAL FOR CITY ATTORNEY		2,308,806	2,201,919	2,407,921	1,624,779	(783,142)

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	45,340	42,250	47,000	47,000	
CHARGES FOR SERVICES	871,302	776,629	821,300	21,300	(800,000)
MISCELLANEOUS REVENUE	20,000	20,040			
OTHER FINANCING SOURCES	27,358	73,944	69,680	69,982	302
Total Financing by Major Account	964,000	912,863	937,980	138,282	(799,698)
Financing by Accounting Unit					
10012100 CITY ATTORNEY GENERAL OPS	964,000	912,863	937,980	138,282	(799,698)
Total Financing by Accounting Unit	964,000	912,863	937,980	138,282	(799,698)

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY
Fund: CITY GRANTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE			139,767	139,767	
Total Financing by Major Account			139,767	139,767	
Financing by Accounting Unit					
20012800 CRIME VICTIM SERVICES INITIATIVE			139,767	139,767	
Total Financing by Accounting Unit			139,767	139,767	

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

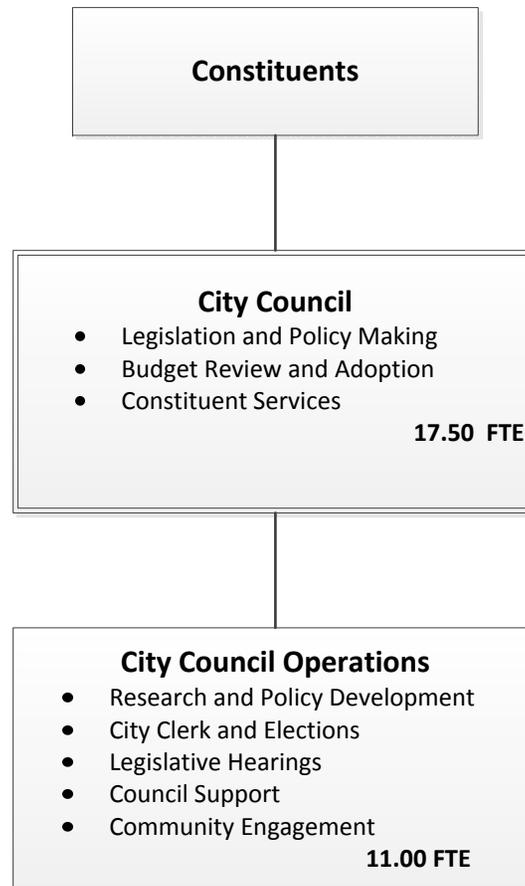
Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,344,805	1,289,056	1,330,174	1,346,730	16,556
Total Financing by Major Account	1,344,805	1,289,056	1,330,174	1,346,730	16,556
Financing by Accounting Unit					
71012200 CITY ATTY OUTSIDE SERVICES	1,344,805	1,289,056	1,330,174	1,346,730	16,556
Total Financing by Accounting Unit	1,344,805	1,289,056	1,330,174	1,346,730	16,556



City Council

Mission: The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.



(Total 28.50 FTE)

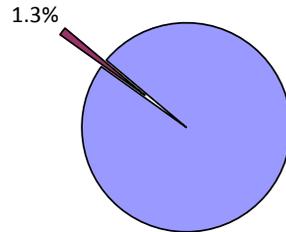
**2018 Adopted Budget
City Council**

Department Description:

The City Council makes legislative, policy, budget, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Library Board, and the Board of Health.

The City Clerk is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

City Council's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$3,626,472
- Total Special Fund Budget: \$0
- Total FTEs: 28.50
- There are seven part-time Councilmembers representing the seven wards of the City.
- Councilmembers are elected by wards to serve four-year terms.
- The current term ends on December 31st, 2019.

Recent Accomplishments

- Considered over 2,100 legislative items annually as part of the weekly City Council meetings.
- Contracted with over 30 local non-profits to provide services to residents.
- Legislative hearing officers conducted hearings on more than 1,000 matters, including assessments, license applications, and nuisance issues.
- The District Council Coordinator provided support services to Saint Paul's 17 recognized neighborhood groups or district councils. Services included information and referral, training and support for district council staff and board members and coordinating joint neighborhood projects.

2018 Adopted Budget

City Council

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
100: General Fund	3,226,770	3,436,050	3,646,472	210,422	6.1%	28.50	28.50
Total	3,226,770	3,436,050	3,646,472	210,422	6.1%	28.50	28.50
Financing							
100: General Fund	368,363	368,095	368,095	-	0.0%		
Total	368,363	368,095	368,095	-	0.0%		

Budget Changes Summary

The Saint Paul City Council operations budget will continue to support the work of the City's Legislative body in 2018. The increase in the 2018 adopted budget is due to inflationary pressures on current services provided and updating an FTE title to more accurately reflect the department's hiring plans.

100: General Fund

City Council

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		190,422	-	-
	Subtotal:	<u>190,422</u>	<u>-</u>	<u>-</u>
<u>Adopted Changes</u>				
Staffing adjustment				
	Converting an Office Assistant II to Management Assistant I	20,000		
	Subtotal:	<u>20,000</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>210,422</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: CITY COUNCIL

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	2,993,893	3,226,770	3,436,050	3,646,472	210,422
GENERAL GOVT SPECIAL PROJECTS	16,730	364			
TOTAL SPENDING BY FUND	3,010,623	3,227,134	3,436,050	3,646,472	210,422
Spending by Major Account					
EMPLOYEE EXPENSE	2,797,544	3,030,931	3,188,929	3,399,351	210,422
SERVICES	130,327	117,427	158,141	158,141	
MATERIALS AND SUPPLIES	80,144	78,776	88,280	88,280	
ADDITIONAL EXPENSES	20		700	700	
OTHER FINANCING USES	2,587				
TOTAL SPENDING BY MAJOR ACCOUNT	3,010,623	3,227,134	3,436,050	3,646,472	210,422
Financing by Major Account					
LICENSE AND PERMIT	400	400			
CHARGES FOR SERVICES	105,773	98,516	100,540	100,540	
MISCELLANEOUS REVENUE	15,115	11,285			
OTHER FINANCING SOURCES	270,142	267,555	267,555	267,555	
TOTAL FINANCING BY MAJOR ACCOUNT	391,430	377,756	368,095	368,095	

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY COUNCIL
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	2,797,544	3,030,931	3,188,929	3,399,351	210,422
SERVICES	113,598	117,063	158,141	158,141	
MATERIALS AND SUPPLIES	80,144	78,776	88,280	88,280	
ADDITIONAL EXPENSES	20		700	700	
OTHER FINANCING USES	2,587				
Total Spending by Major Account	2,993,893	3,226,770	3,436,050	3,646,472	210,422
Spending by Accounting Unit					
10010100 CITY COUNCIL LEGISLATIVE	2,832,422	3,058,467	3,238,619	3,435,790	197,171
10010105 RECORDS MANAGEMENT	161,471	168,303	197,431	210,683	13,251
Total Spending by Accounting Unit	2,993,893	3,226,770	3,436,050	3,646,472	210,422

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY COUNCIL
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	16,730	364			
Total Spending by Major Account	16,730	364			
Spending by Accounting Unit					
21110225 COUNCIL SPECIAL PROJECTS	16,730	364			
Total Spending by Accounting Unit	16,730	364			

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY COUNCIL
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
42610-0	VACATION STREET AND ALLEY	400	400			
TOTAL FOR LICENSE AND PERMIT		400	400			
44120-0	REGULATORY FEES	30,166	29,976	93,540	93,540	
44125-0	DISTRICT ENERGY REG FEE	32,334	32,678			
44130-0	DISTRICT COOLING REG FEE	32,271	32,334			
44190-0	MISCELLANEOUS FEES	707	(4,648)			
50125-0	APPLICATION FEE	10,295	8,175	7,000	7,000	
TOTAL FOR CHARGES FOR SERVICES		105,773	98,516	100,540	100,540	
55505-0	OUTSIDE CONTRIBUTION DONATIONS		1,842			
55845-0	JURY DUTY PAY	115	50			
TOTAL FOR MISCELLANEOUS REVENUE		115	1,892			
56225-0	TRANSFER FR SPECIAL REVENUE FU	267,555	267,555	267,555	267,555	
TOTAL FOR OTHER FINANCING SOURCES		267,555	267,555	267,555	267,555	
TOTAL FOR CITY GENERAL FUND		373,843	368,363	368,095	368,095	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: CITY COUNCIL

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS	15,000	9,393			
TOTAL FOR MISCELLANEOUS REVENUE		15,000	9,393			
56220-0	TRANSFER FR GENERAL FUND	2,587				
TOTAL FOR OTHER FINANCING SOURCES		2,587				
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS		17,587	9,393			
TOTAL FOR CITY COUNCIL		391,430	377,756	368,095	368,095	

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY COUNCIL
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
LICENSE AND PERMIT	400	400			
CHARGES FOR SERVICES	105,773	98,516	100,540	100,540	
MISCELLANEOUS REVENUE	115	1,892			
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
Total Financing by Major Account	373,843	368,363	368,095	368,095	
Financing by Accounting Unit					
10010100 CITY COUNCIL LEGISLATIVE	373,543	368,363	368,095	368,095	
10010105 RECORDS MANAGEMENT	300				
Total Financing by Accounting Unit	373,843	368,363	368,095	368,095	

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY COUNCIL
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE	15,000	9,393			
OTHER FINANCING SOURCES	2,587				
Total Financing by Major Account	17,587	9,393			
Financing by Accounting Unit					
21110225 COUNCIL SPECIAL PROJECTS	17,587	9,393			
Total Financing by Accounting Unit	17,587	9,393			

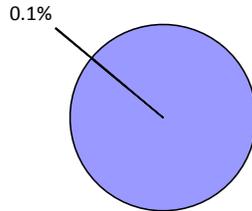


**2018 Adopted Budget
Emergency Management**

Department Description:

Emergency Management is charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters. The Department of Emergency Management helps create a safe community through building resilience and preparedness for emergencies. Emergency Management is responsible for the preparation for and the carrying out of all emergency functions to prevent, protect against, mitigate, prepare for, respond to, and recover from consequences and damage resulting from natural, technological, man-made and terrorism-related emergencies and disasters. Emergency Management is charged with developing plans, procedures, training and exercises for preparing city forces to respond and protect the community. Emergency Management also provides the system, plan, and protocols for multi-agency coordination during large-scale events and incidents. The department provides critical services to other city departments through creation of plans, obtaining and managing grants, providing equipment, and training. Emergency Management includes significant pre- and post-disaster activities, including preparedness, prevention, response, and recovery. The department also maintains and operates the city Emergency Operations Center, as well as all plans required by the state and federal laws.

**Emergency Management's
Portion of General Fund
Spending**



Department Facts

- Total General Fund Budget: \$426,386
- Total Special Fund Budget: \$1,732,116
- Total FTEs: 8.00
- The department continues to manage the extensive requirements for Emergency Management. The federal grant programs are administered by the Department of Emergency Management in order to support building and sustaining capabilities within the City of Saint Paul and the Twin Cities region.
- The department manages 47 specific planning requirements from the State of MN. The city Emergency Operations Plan must address over 100 specific items included in state and federal laws, rules and regulations.
- The department General Fund budget contributes to resources, training, and staff salaries for building capabilities and preparedness throughout the city. Additionally, the budgeted funds are combined with significant Federal and State grant funds to enable Emergency Management functions to be properly staffed, supported and maintained.

Department Goals

- Goal 1 - Implement a world class "Community Emergency Management Program."
- Goal 2 - Perform effective grants management and financial administration.
- Goal 3 - Maintain and improve emergency management facilities and infrastructure.
- Goal 4 - Maintain and improve levels of target capabilities performance.
- Goal 5 - Achieve and maintain emergency management accreditation program (EMAP) compliance.

Recent Accomplishments

- Conducted an extensive self-assessment and peer-review assessment of entire city Emergency Management Program, resulting in the city being awarded Fully Accredited status by the Emergency Management Accreditation Program (EMAP). Saint Paul is one of 13 local Emergency Management organizations in the country to be awarded this achievement and only local program in the 6-state FEMA Region for the Upper Midwest.
- Complete re-write of the city Emergency Operations Plan, addressing 74 required items. Collaborated and assisted in creating 13 City Department Continuity of Operations Plans, and a City-wide Continuity of Government Plan.
- Multi-agency coordination and information sharing for numerous incidents and planned events.
- Training and Exercises:
 - Planned, facilitated and conducted the first-ever regional senior officials workshop dealing with Rail Safety and Hazardous Materials - attended by 68 local, regional, private sector, state and federal senior officials, representing 38 organizations.
 - Sponsored and Conducted Multi-Agency Tabletop exercise dealing with Rail Emergencies and Hazardous Materials Response involving 155 stakeholders representing 38 city, county, state, federal and private agencies.

2018 Adopted Budget
Office of Emergency Management

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
100: General Fund	418,277	428,047	426,386	(1,661)	-0.4%	3.00	3.00
200: City Grants	1,059,171	1,604,616	1,732,116	127,500	7.9%	5.00	5.00
Total	1,477,448	2,032,662	2,158,502	125,840	6.2%	8.00	8.00
Financing							
100: General Fund	-	-	-	-	0.0%		
200: City Grants	895,431	1,604,616	1,732,116	127,500	7.9%		
Total	895,431	1,604,616	1,732,116	127,500	7.9%		

Budget Changes Summary

The 2018 Emergency Management budget maintains critical staffing levels, and operating and maintenance costs for both the emergency siren system and the emergency operations center (EOC).

100: General Fund

Office of Emergency Management

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of line item budgets to track with recent spending trends.				
Current service level adjustments				
		(1,661)	-	-
	Subtotal:	<u>(1,661)</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>(1,661)</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

200: City Grants

Office of Emergency Management

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Grant Changes				
This department receives several grants. Homeland Security, Urban Area Security Initiatives (UASI), Emergency Management Performance Grant (EMPG) and Metropolitan Medical Response System (MMRS) are among those that typically recur, greatly enhancing the City's preparedness capabilities. These totals reflect the net changes in grant spending and revenue.				
	Net grant adjustments	127,501	127,501	-
	Subtotal:	<u>127,501</u>	<u>127,501</u>	<u>-</u>
Fund 200 Budget Changes Total		<u><u>127,501</u></u>	<u><u>127,501</u></u>	<u><u>-</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **EMERGENCY MANAGEMENT**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	368,801	418,277	428,047	426,386	(1,660)
CITY GRANTS	897,756	1,059,171	1,604,616	1,732,116	127,500
TOTAL SPENDING BY FUND	1,266,558	1,477,448	2,032,662	2,158,502	125,840
Spending by Major Account					
EMPLOYEE EXPENSE	740,196	802,914	898,725	954,396	55,671
SERVICES	107,682	303,358	495,874	528,854	32,980
MATERIALS AND SUPPLIES	319,286	220,739	563,063	589,247	26,184
CAPITAL OUTLAY	99,394	150,437	75,000	86,005	11,005
TOTAL SPENDING BY MAJOR ACCOUNT	1,266,558	1,477,448	2,032,662	2,158,502	125,840
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	994,936	895,431	1,440,223	1,555,593	115,370
OTHER FINANCING SOURCES			164,393	176,523	12,130
TOTAL FINANCING BY MAJOR ACCOUNT	994,936	895,431	1,604,616	1,732,117	127,501

CITY OF SAINT PAUL
Spending Plan by Department

Department: **EMERGENCY MANAGEMENT**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	336,141	368,241	376,016	378,955	2,940
SERVICES	18,170	18,936	32,527	31,927	(600)
MATERIALS AND SUPPLIES	14,491	31,100	19,504	15,504	(4,000)
Total Spending by Major Account	368,801	418,277	428,047	426,386	(1,660)
Spending by Accounting Unit					
10021100 EMERGENCY MANAGEMENT	368,801	418,277	428,047	426,386	(1,660)
Total Spending by Accounting Unit	368,801	418,277	428,047	426,386	(1,660)

**CITY OF SAINT PAUL
Spending Plan by Department**

**Department: EMERGENCY MANAGEMENT
Fund: CITY GRANTS**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	404,055	434,673	522,710	575,441	52,731
SERVICES	89,512	284,423	463,347	496,927	33,580
MATERIALS AND SUPPLIES	304,795	189,638	543,559	573,743	30,184
CAPITAL OUTLAY	99,394	150,437	75,000	86,005	11,005
Total Spending by Major Account	897,756	1,059,171	1,604,616	1,732,116	127,500
Spending by Accounting Unit					
20021820 URBAN AREA SECURITY INITIATIVE	843,260	901,153	1,440,223	1,445,174	4,951
20021825 METRO MEDICAL RESPONSE SYSTEM	24,496	128,018	164,393	171,572	7,179
20021835 EMERGENCY MGMT PERFORMANCE	30,000	30,000			
20021840 HOMELAND SECURITY				5	5
20021845 EMER MGMT PORT SECURITY				86,274	86,274
20021850 PRE DISASTER MITIGATION GRANT				29,092	29,092
Total Spending by Accounting Unit	897,756	1,059,171	1,604,616	1,732,116	127,500

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: EMERGENCY MANAGEMENT
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43001-0	FEDERAL DIRECT GRANTS				86,274	86,274
43101-0	FEDERAL GRANT STATE ADMIN	994,936	895,431	1,440,223	1,469,320	29,097
TOTAL FOR INTERGOVERNMENTAL REVENUE		994,936	895,431	1,440,223	1,555,593	115,370
59910-0	USE OF FUND EQUITY			164,393	176,523	12,130
TOTAL FOR OTHER FINANCING SOURCES				164,393	176,523	12,130
TOTAL FOR CITY GRANTS		994,936	895,431	1,604,616	1,732,117	127,501
TOTAL FOR EMERGENCY MANAGEMENT		994,936	895,431	1,604,616	1,732,117	127,501

CITY OF SAINT PAUL
Financing Plan by Department

Department: **EMERGENCY MANAGEMENT**
Fund: **CITY GRANTS**

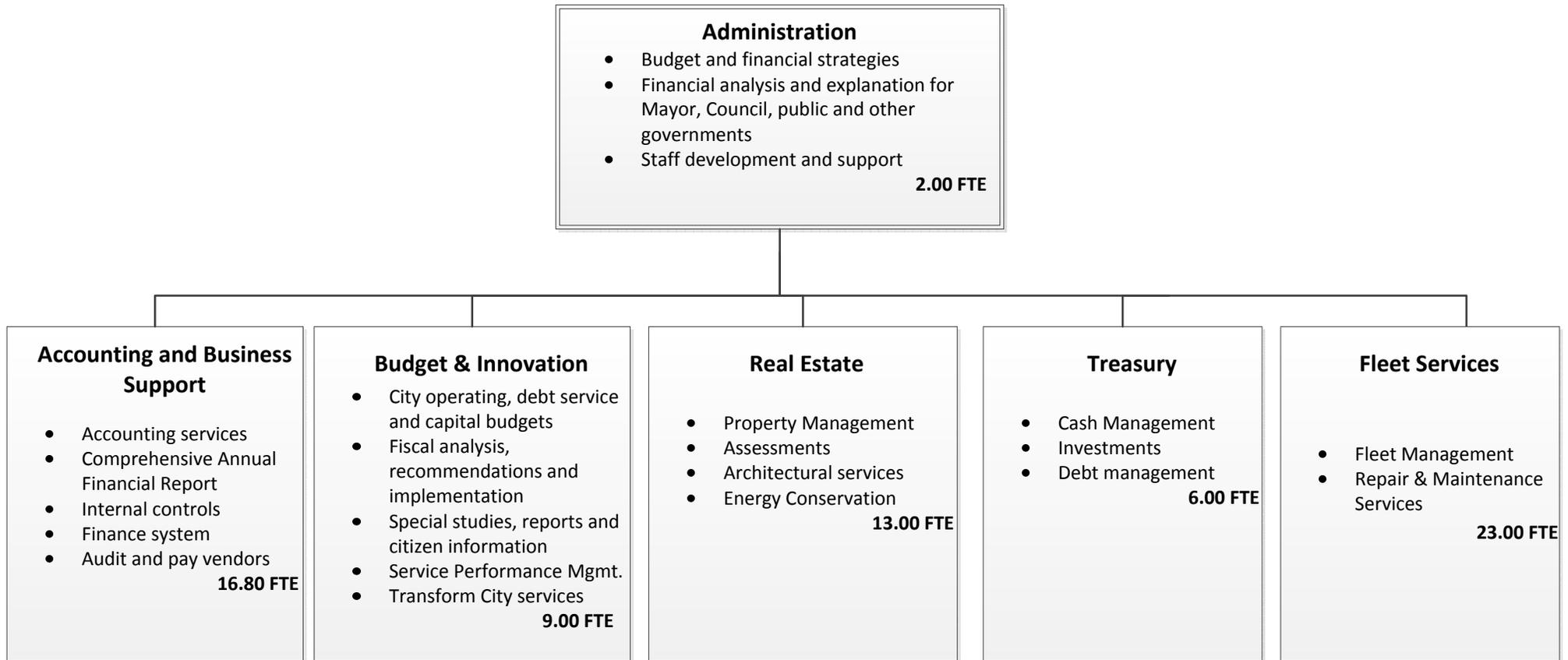
Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	994,936	895,431	1,440,223	1,555,593	115,370
OTHER FINANCING SOURCES			164,393	176,523	12,130
Total Financing by Major Account	994,936	895,431	1,604,616	1,732,117	127,501
Financing by Accounting Unit					
20021820 URBAN AREA SECURITY INITIATIVE	964,936	865,431	1,440,223	1,445,174	4,951
20021825 METRO MEDICAL RESPONSE SYSTEM			164,393	171,572	7,179
20021835 EMERGENCY MGMT PERFORMANCE	30,000	30,000			
20021840 HOMELAND SECURITY				5	5
20021845 EMER MGMT PORT SECURITY				86,274	86,274
20021850 PRE DISASTER MITIGATION GRANT				29,092	29,092
Total Financing by Accounting Unit	994,936	895,431	1,604,616	1,732,117	127,501



Financial Services

***Mission:** Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.*



(Total 69.80 FTE)

2.45 FTE included in this total are budgeted in Debt Service

**2018 Adopted Budget
Office of Financial Services**

Department Description:

The Office of Financial Services (OFS) plays a vital role in supporting city operations. OFS provides services in five key areas:

Budget and Innovation prepares, implements and monitors annual operating, debt service and capital budgets; provides fiscal analysis and projections for the Mayor and City Council; provides management, guidance, and facilitation support to city-wide innovation projects.

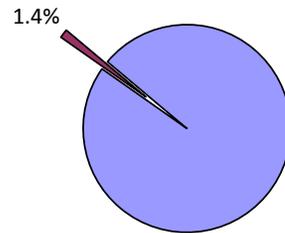
Accounting and Business Support ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; provides business support related to the implementation, administration and maintenance of the City's financial management system.

Treasury manages the City's cash resources and invests funds to earn a market rate of return; manages the City's debt portfolio to ensure competitive interest rates and timely repayment; and administers the City's accounts receivable and procurement card functions.

Real Estate Management Services provides property acquisition and disposal services, property management, facility design, space planning, and construction management; facilitates energy conservation efforts; and processes assessment approvals, billings, and collections.

Fleet Management maintains the physical health of city vehicles through provision of repair and maintenance services.

Financial Services' Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$3,967,959
- Total Special Fund Budget: \$27,223,323
- Total FTEs: 67.35
- Saint Paul's operating, capital and debt service budgets total over \$625 million.
- Saint Paul is one of only 215 municipalities nationally with a AAA bond rating.
- OFS manages over \$250 million of cash balances and \$510 million debt portfolio.
- OFS processes over \$420 million of annual payments to vendors.
- OFS annually processes \$50m+ in assessment and service charges against 83,000 parcels of land.

Department Goals

Ensure strong management of the City's financial resources and assets through:

- Accurate financial reporting.
- Strong bond ratings.
- Investment practices that preserve our financial assets.
- Proper Management of the City's debt burden and policy driven fund balances.
- Use of special assessments to finance capital construction and maintenance.
- Responsible management of city facilities planning and management.

Recent Accomplishments

- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for excellence in reporting for the 39th consecutive year.
- Maintained the city's AAA bond rating from Standard and Poor's and Fitch Ratings due to a diverse economy, strong financial management, strong budgetary performance and flexibility, strong liquidity, and strong institutional framework.
- Co-developed Knight Cities' proposal that was awarded to Saint Paul to innovate on the Pop-Up Meeting community engagement strategy. Proposal was 1 of 33 funded nationally out of 4,500 applications.
- Lead consultants on project to re-design the citywide capital improvement budgeting process. Facilitated project strategy design, stakeholder engagement, new process design, and solution selection.

2018 Adopted Budget

Office of Financial Services

Fiscal Summary

	2016 Actual	2017 Adopted	2018 Adopted	Change	% Change	2017 Adopted FTE	2018 Adopted FTE
Spending							
100: General Fund	3,470,788	3,933,030	3,967,959	34,929	0.9%	27.80	27.80
200: City Grants	-	-	5,936	5,936		-	-
211: General Govt Special Projects	2,183,983	1,930,400	2,020,850	90,450	4.7%	-	-
215: Assessments	8,384,621	8,104,551	5,705,655	(2,398,896)	-29.6%	1.00	1.00
700: Internal Borrowing	291,577	1,578,444	1,578,444	-	0.0%	-	-
710: Central Service Internal	7,902,921	7,494,850	7,751,642	256,792	3.4%	17.05	16.55
731: Fleet Services			10,160,795	10,160,795		-	22.00
Total	22,233,890	23,041,275	31,191,281	8,150,006	35.4%	45.85	67.35
Financing							
100: General Fund	390,477	448,133	422,201	(25,932)	0.0%		
200: City Grants	-	-	5,936	5,936			
211: General Govt Special Projects	2,183,807	1,930,400	2,020,850	90,450	4.7%		
215: Assessments	7,751,591	8,104,551	5,705,655	(2,398,896)	-29.6%		
700: Internal Borrowing	1,238,877	1,578,444	1,578,444	-	0.0%		
710: Central Service Internal	7,408,453	7,494,850	7,751,642	256,792	3.4%		
731: Fleet Services			10,160,795	10,160,795			
Total	18,973,206	19,556,378	27,645,523	8,089,145	41.4%		

Budget Changes Summary

A majority of the change in the 2018 OFS adopted budget is due to moving the administration of Fleet Services, from the Parks and Public Works departments into the Office of Financial Services. The shift to centralized fleet services will allow for greater resource efficiency. The adopted budget continues to reflect OFS's key priorities, including to solidify the Innovation Team as the primary resource for citywide innovation and process improvement projects, and to ensure continued strong financial management of city resources.

100: General Fund**Office of Financial Services**

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current Service Level Adjustments include the repurposing of 1.0 vacant FTE into a Fleet Manager position to oversee Fleet Services.		34,929	(25,932)	-
Subtotal:		34,929	(25,932)	-
Fund 100 Budget Changes Total		34,929	(25,932)	-

200: City Grants**Office of Financial Services**

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Adopted Changes</u>				
Grant Adjustments				
Funding from the Knight Foundation grant for Innovation Initiatives will carry forward into the 2018 budget.		5,936	5,936	-
Subtotal:		5,936	5,936	-
Fund 200 Budget Changes Total		5,936	5,936	-

211: General Govt Special Projects

Office of Financial Services

OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Adopted Changes</u>				
Hotel/Motel Tax				
The 2018 adopted budget includes an increase in estimated hotel/motel tax collections.				
	Hotel/Motel tax collections	90,450	90,450	-
	Subtotal:	90,450	90,450	-
Fund 211 Budget Changes Total		90,450	90,450	-

215: Assessments

Office of Financial Services

The Assessment fund serves as a repository for summary nuisance abatement, certificates of occupancy, and street construction assessments. Property owners are assessed for improvements that benefit their property.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
		249,144	249,144	-
	Subtotal:	249,144	249,144	-
<u>Mayor's Proposed Changes</u>				
Street Construction Projects				
The 2017 adopted budget included assessment financing for several large construction projects, including: the Jackson Street Bike-loop, reconstruction of Wheelock Parkway, and reconstruction of Payne-Bedford. Planned 2018 street projects will require less assessment financing for construction.				
	Street Construction Financing	(2,648,040)	(2,648,040)	
	Subtotal:	(2,648,040)	(2,648,040)	-
Fund 215 Budget Changes Total		(2,398,896)	(2,398,896)	-

700: Internal Borrowing

Office of Financial Services

Budget for projects funded through internal borrowing.

	Change from 2017 Adopted		
	Spending	Financing	FTE
No Changes to 2017 Adopted Budget	-	-	-
Subtotal:	-	-	-
Fund 700 Budget Changes Total	-	-	-

710: Central Service Internal

Office of Financial Services

Budget for Real Estate, Energy Coordinator, and portions of Treasury sections.

	Change from 2017 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments			
Current service level adjustments include increased Infor software licensing costs, reallocation of a portion of an FTE to another fund to better align resources with work assignments, and other current service level changes.			
Increased Infor licensing costs	259,160	259,160	-
Staffing adjustment	(61,037)	-	(0.50)
Other current service level changes	58,669	(2,368)	-
Subtotal:	256,792	256,792	(0.50)
Fund 710 Budget Changes Total	256,792	256,792	(0.50)

731: Fleet Services**Office of Financial Services****Budget for Fleet Services.**

		Change from 2017 Adopted		
		Spending	Financing	FTE
Fleet Services				
In 2017, a fleet management study was completed to evaluate future equipment needs and financing mechanisms. As a result of this study, City fleet services will be consolidated and budgeted in the Office of Financial Services. The change below reflects the transfer of fleet personnel, equipment, and maintenance budgets from Parks and Public Works to OFS.				
Fleet program expenses		10,160,795	10,160,795	22.00
	Subtotal:	<u>10,160,795</u>	<u>10,160,795</u>	<u>22.00</u>
Fund 731 Budget Changes Total		<u>10,160,795</u>	<u>10,160,795</u>	<u>22.00</u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **FINANCIAL SERVICES**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	3,589,074	3,470,788	3,933,030	3,967,959	34,929
CITY GRANTS				5,936	5,936
GENERAL GOVT SPECIAL PROJECTS	1,983,417	2,183,983	1,930,400	2,020,850	90,450
ASSESSMENT FINANCING	7,078,599	8,384,621	8,104,551	5,705,655	(2,398,896)
INTERNAL BORROWING	172,465	291,577	1,578,444	1,578,444	
CENTRAL SERVICE FUND	6,995,519	7,902,921	7,494,850	7,751,642	256,792
FLEET SERVICES				10,160,795	10,160,795
TOTAL SPENDING BY FUND	19,819,073	22,233,890	23,041,275	31,191,281	8,150,006
Spending by Major Account					
EMPLOYEE EXPENSE	4,607,769	4,931,072	5,333,063	7,514,736	2,181,673
SERVICES	3,665,432	3,910,430	3,648,228	6,651,983	3,003,755
MATERIALS AND SUPPLIES	355,986	341,536	484,136	3,236,495	2,752,359
PROGRAM EXPENSE	160,425	9,981	540,000	535,000	(5,000)
ADDITIONAL EXPENSES	1,983,417	2,184,023	2,017,875	2,020,850	2,975
CAPITAL OUTLAY	596,064	614,384	113,036	2,087,976	1,974,940
DEBT SERVICE	99,686	719,514	2,098,444	3,025,788	927,344
OTHER FINANCING USES	8,350,294	9,522,949	8,806,493	6,118,453	(2,688,040)
TOTAL SPENDING BY MAJOR ACCOUNT	19,819,073	22,233,890	23,041,275	31,191,281	8,150,006
Financing by Major Account					
TAXES	2,130,589	2,338,807	2,085,400	2,175,850	90,450
LICENSE AND PERMIT	9,500	12,900	15,000	15,000	
INTERGOVERNMENTAL REVENUE			15,000	15,000	
CHARGES FOR SERVICES	7,749,523	7,544,916	7,066,394	14,509,276	7,442,883
ASSESSMENTS	6,705,319	7,777,241	6,745,000	7,325,000	580,000
INVESTMENT EARNINGS	204,501	376,056	523,400	523,400	
MISCELLANEOUS REVENUE	(205,753)	(24,720)	(5,000)	2,500	7,500
OTHER FINANCING SOURCES	(64,045)	948,005	3,111,183	3,079,497	(31,686)
TOTAL FINANCING BY MAJOR ACCOUNT	16,529,635	18,973,206	19,556,377	27,645,523	8,089,147

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	2,997,501	2,961,164	3,356,752	3,391,681	34,929
SERVICES	566,441	485,033	513,361	513,361	
MATERIALS AND SUPPLIES	25,132	24,550	62,917	62,917	
ADDITIONAL EXPENSES		40			
Total Spending by Major Account	3,589,074	3,470,788	3,933,030	3,967,959	34,929
Spending by Accounting Unit					
10013100 FINANCIAL SERVICES	2,244,740	2,478,459	2,635,303	2,649,191	13,889
10013110 ERP OPERATIONS	1,101,944	965,951	1,017,728	1,038,767	21,040
10013120 INTEREST POOL	187,790		200,000	200,000	
10013205 GOVT RESPONSIVENESS PROGRAM			35,000	35,000	
10013210 PROMOTE ST PAUL CITY FUNDING	54,600	26,378	45,000	45,000	
Total Spending by Accounting Unit	3,589,074	3,470,788	3,933,030	3,967,959	34,929

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY GRANTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES				5,936	5,936
Total Spending by Major Account				5,936	5,936
Spending by Accounting Unit					
20013800 INNOVATION INITIATIVES				5,936	5,936
Total Spending by Accounting Unit				5,936	5,936

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: FINANCIAL SERVICES
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
ADDITIONAL EXPENSES	1,983,417	2,183,983	1,930,400	2,020,850	90,450
Total Spending by Major Account	1,983,417	2,183,983	1,930,400	2,020,850	90,450
Spending by Accounting Unit					
21113215 VISIT SAINT PAUL CITY FUNDING	1,983,417	2,183,983	1,930,400	2,020,850	90,450
Total Spending by Accounting Unit	1,983,417	2,183,983	1,930,400	2,020,850	90,450

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **ASSESSMENT FINANCING**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	93,715	124,464	129,758	131,896	2,138
SERVICES	1,346,467	1,560,733	1,419,363	1,706,369	287,006
MATERIALS AND SUPPLIES			3,500	3,500	
PROGRAM EXPENSE	150,000		525,000	525,000	
OTHER FINANCING USES	5,488,417	6,699,424	6,026,930	3,338,890	(2,688,040)
Total Spending by Major Account	7,078,599	8,384,621	8,104,551	5,705,655	(2,398,896)
Spending by Accounting Unit					
21513300 LOCAL IMPROVEMENT ASMTS	7,078,599	8,384,621	8,104,551	5,705,655	(2,398,896)
Total Spending by Accounting Unit	7,078,599	8,384,621	8,104,551	5,705,655	(2,398,896)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **INTERNAL BORROWING**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES		127			
ADDITIONAL EXPENSES			87,475		(87,475)
DEBT SERVICE	9,940	128,925	1,328,444	1,415,919	87,475
OTHER FINANCING USES	162,525	162,525	162,525	162,525	
Total Spending by Major Account	172,465	291,577	1,578,444	1,578,444	
Spending by Accounting Unit					
70013701 WEST MIDWAY TIF LOAN	117,638	250,000	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN	54,472		138,000	138,000	
70013705 FRIENDS OF SPPL LOAN	97		354,812	354,812	
70013706 ENERGY INITIATIVE LOANS	258	41,577	145,269	145,269	
70013707 POLICE RMS LOAN			300,000	300,000	
70013708 RECYCLING CART LOAN			390,363	390,363	
Total Spending by Accounting Unit	172,465	291,577	1,578,444	1,578,444	

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,516,553	1,845,444	1,846,553	1,791,400	(55,153)
SERVICES	1,752,524	1,864,537	1,715,504	2,147,572	432,068
MATERIALS AND SUPPLIES	330,854	316,986	417,719	382,596	(35,123)
PROGRAM EXPENSE	10,425	9,981	15,000	10,000	(5,000)
CAPITAL OUTLAY	596,064	614,384	113,036	113,036	
DEBT SERVICE	89,746	590,589	770,000	690,000	(80,000)
OTHER FINANCING USES	2,699,352	2,661,000	2,617,038	2,617,038	
Total Spending by Major Account	6,995,519	7,902,921	7,494,850	7,751,642	256,792
Spending by Accounting Unit					
71013205 ERP MAINTENANCE	3,167,986	3,246,146	3,196,887	3,489,564	292,677
71013305 TREASURY FISCAL SERVICE	743,135	707,866	772,363	772,363	
71013405 DESIGN GROUP	285,685	342,291	347,502	344,886	(2,616)
71013410 CITY HALL ANNEX	1,769,228	2,294,776	1,988,882	1,984,023	(4,860)
71013415 RE ADMIN AND SERVICE FEES	878,750	1,152,558	1,042,101	1,011,295	(30,806)
71013420 ENERGY INITIATIVES COORDINATOR	133,384	141,291	147,114	149,511	2,397
71013425 ENERGY INITIATIVE PROJECTS	17,351	17,993			
Total Spending by Accounting Unit	6,995,519	7,902,921	7,494,850	7,751,642	256,792

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: FLEET SERVICES

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE				2,199,759	2,199,759
SERVICES				2,278,745	2,278,745
MATERIALS AND SUPPLIES				2,787,482	2,787,482
CAPITAL OUTLAY				1,974,940	1,974,940
DEBT SERVICE				919,869	919,869
Total Spending by Major Account				10,160,795	10,160,795
Spending by Accounting Unit					
73113700 FLEET SERVICES				10,160,795	10,160,795
Total Spending by Accounting Unit				10,160,795	10,160,795



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
40705-0	HOTEL MOTEL TAX	154,712	155,000	155,000	155,000	
TOTAL FOR TAXES		154,712	155,000	155,000	155,000	
43401-0	STATE GRANTS			15,000	15,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE				15,000	15,000	
44155-0	COMMISSIONS PCARD	59,496	41,492	28,751	28,751	
44190-0	MISCELLANEOUS FEES	134	157			
44515-0	GARNISHMENT	855	510	700	700	
51250-0	INVESTMENT SERVICE			2,750	2,750	
TOTAL FOR CHARGES FOR SERVICES		60,485	42,159	32,201	32,201	
54505-0	INTEREST INTERNAL POOL	38,630		200,000	200,000	
54810-0	OTHER INTEREST EARNED		192,667			
TOTAL FOR INVESTMENT EARNINGS		38,630	192,667	200,000	200,000	
55505-0	OUTSIDE CONTRIBUTION DONATIONS		650	20,000	20,000	
55915-0	OTHER MISC REVENUE		1			
TOTAL FOR MISCELLANEOUS REVENUE			651	20,000	20,000	
56250-0	TRANSFER FR CDBG	26,000		25,932		(25,932)
TOTAL FOR OTHER FINANCING SOURCES		26,000		25,932		(25,932)
TOTAL FOR CITY GENERAL FUND		279,827	390,477	448,133	422,201	(25,932)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
59910-0	USE OF FUND EQUITY				5,936	5,936
TOTAL FOR OTHER FINANCING SOURCES					5,936	5,936
TOTAL FOR CITY GRANTS					5,936	5,936

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
Department: FINANCIAL SERVICES
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
40705-0	HOTEL MOTEL TAX	1,975,878	2,183,807	1,930,400	2,020,850	90,450
TOTAL FOR TAXES		1,975,878	2,183,807	1,930,400	2,020,850	90,450
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS		1,975,878	2,183,807	1,930,400	2,020,850	90,450

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: ASSESSMENT FINANCING

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
54105-0	CURRENT YEAR	3,159,977	3,152,500	3,300,000	3,200,000	(100,000)
54110-0	TAX EXEMPT PROPERTY	4,121	119,558	50,000	100,000	50,000
54115-0	TAX FORFEITED PROPERTY	356,412	386,618	5,000	350,000	345,000
54120-0	PREPAID ASSESSMENT	2,776,145	3,724,637	3,000,000	3,300,000	300,000
54201-0	1ST YEAR DELINQUENT	173,033	189,719	175,000	175,000	
54202-0	2ND YEAR DELINQUENT	35,398	31,272	50,000	40,000	(10,000)
54203-0	3RD YEAR DELINQUENT	36,713	23,304	20,000	25,000	5,000
54204-0	4TH YEAR DELINQUENT	19,338	14,792	15,000	15,000	
54205-0	5TH YEAR DELINQUENT	11,479	24,132	5,000	15,000	10,000
54206-0	6TH YEAR AND PRIOR	14,456	9,037	5,000	5,000	
54305-0	ASSESSMENT PENALTY	60,077	51,428	100,000	50,000	(50,000)
54310-0	ASSESSMENT INTEREST	58,169	50,246	20,000	50,000	30,000
TOTAL FOR ASSESSMENTS		6,705,319	7,777,241	6,745,000	7,325,000	580,000
55815-0	REFUNDS OVERPAYMENTS	(211,489)	(25,650)	(25,000)	(25,000)	
TOTAL FOR MISCELLANEOUS REVENUE		(211,489)	(25,650)	(25,000)	(25,000)	
59910-0	USE OF FUND EQUITY			1,384,551		(1,384,551)
59950-0	CONTR TO FUND EQUITY				(1,594,345)	(1,594,345)
TOTAL FOR OTHER FINANCING SOURCES				1,384,551	(1,594,345)	(2,978,896)
TOTAL FOR ASSESSMENT FINANCING		6,493,830	7,751,591	8,104,551	5,705,655	(2,398,896)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: INTERNAL BORROWING

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
50205-0	REPAYMENT OF LOAN	250,000	250,000			
TOTAL FOR CHARGES FOR SERVICES		250,000	250,000			
54505-0	INTEREST INTERNAL POOL		(54,187)			
54506-0	INTEREST ACCRUED REVENUE	(5,131)	3,088			
54510-0	INCR OR DECR IN FV INVESTMENTS	2,065	17,697			
54620-0	INTEREST ON LOAN	159,318	159,318			
54710-0	INTEREST ON ADVANCE	9,620	57,473	150,974	150,974	
TOTAL FOR INVESTMENT EARNINGS		165,872	183,389	150,974	150,974	
57605-0	REPAYMENT OF ADVANCE	199,253	805,488	1,156,720	1,156,720	
57610-0	ADVANCE FROM OTHER FUNDS			270,750	270,750	
57730-0	LOAN PROCEED CLOSE OUT	(250,000)				
57750-0	ADVANCE CLOSE OUT	(199,253)				
59910-0	USE OF FUND EQUITY					
TOTAL FOR OTHER FINANCING SOURCES		(250,000)	805,488	1,427,470	1,427,470	
TOTAL FOR INTERNAL BORROWING		165,872	1,238,877	1,578,444	1,578,444	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CENTRAL SERVICE FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
42610-0	VACATION STREET AND ALLEY	9,500	12,900	15,000	15,000	
TOTAL FOR LICENSE AND PERMIT		9,500	12,900	15,000	15,000	
44115-0	VACATION OF REAL ESTATE	38,496				
44140-0	RETURNED PAYMENT FEE	480	600			
44190-0	MISCELLANEOUS FEES	15	587			
44505-0	ADMINISTRATION OUTSIDE	1,273				
47510-0	SPACE RENTAL	1,903,296	1,940,956	1,940,957	1,937,801	(3,156)
48315-0	BUILDING RENTALS	93,922	81,396	83,024	84,684	1,660
51140-0	REAL ESTATE SERVICE	1,135	8,500	15,000	66,613	51,613
51145-0	DESIGN SERVICE	202,660	222,351	300,000	250,000	(50,000)
51170-0	TECHNOLOGY SERVICES	3,235,900	3,242,568	3,196,887	3,230,404	33,517
51175-0	ADMINISTRATION FEE	1,213,925	1,183,899	1,204,075	1,024,568	(179,507)
51250-0	INVESTMENT SERVICE	747,935	571,900	294,250	294,250	
TOTAL FOR CHARGES FOR SERVICES		7,439,038	7,252,757	7,034,193	6,888,320	(145,872)
54505-0	INTEREST INTERNAL POOL			172,426	172,426	
TOTAL FOR INVESTMENT EARNINGS				172,426	172,426	
55525-0	REIMB FROM OUTSIDE AGENCY		279			
55915-0	OTHER MISC REVENUE	5,736				
TOTAL FOR MISCELLANEOUS REVENUE		5,736	279			
56220-0	TRANSFER FR GENERAL FUND	41,228	56,288	63,028	64,580	1,552
56225-0	TRANSFER FR SPECIAL REVENUE FU	6,149	6,540	84,086	344,091	260,005
56235-0	TRANSFER FR CAPITAL PROJ FUND	30,000				
56240-0	TRANSFER FR ENTERPRISE FUND	12,843	5,205			
56245-0	TRANSFER FR INTERNAL SERVICE F	69,735	74,484			
59910-0	USE OF FUND EQUITY			305,687	305,687	
59950-0	CONTR TO FUND EQUITY			(179,571)	(38,462)	141,109
TOTAL FOR OTHER FINANCING SOURCES		159,955	142,517	273,230	675,895	402,665
TOTAL FOR CENTRAL SERVICE FUND		7,614,229	7,408,453	7,494,849	7,751,642	256,793

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: FLEET SERVICES

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44420-0	SALE OF SCRAP SCRAP METAL				7,500	7,500
51285-0	VEHICLE MAINTENANCE CHARGES				1,122,465	1,122,465
51305-0	EQUIPMENT RENTAL				6,458,790	6,458,790
TOTAL FOR CHARGES FOR SERVICES					7,588,755	7,588,755
55750-0	DAMAGE CLAIM FROM OTHERS				7,500	7,500
TOTAL FOR MISCELLANEOUS REVENUE					7,500	7,500
56220-0	TRANSFER FR GENERAL FUND				2,210,991	2,210,991
56225-0	TRANSFER FR SPECIAL REVENUE FU				338,549	338,549
58130-0	GAIN ON SALE CAPITAL ASSETS				15,000	15,000
TOTAL FOR OTHER FINANCING SOURCES					2,564,540	2,564,540
TOTAL FOR FLEET SERVICES					10,160,795	10,160,795
TOTAL FOR FINANCIAL SERVICES		16,529,635	18,973,206	19,556,377	27,645,523	8,089,147

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
TAXES	154,712	155,000	155,000	155,000	
INTERGOVERNMENTAL REVENUE			15,000	15,000	
CHARGES FOR SERVICES	60,485	42,159	32,201	32,201	
INVESTMENT EARNINGS	38,630	192,667	200,000	200,000	
MISCELLANEOUS REVENUE		651	20,000	20,000	
OTHER FINANCING SOURCES	26,000		25,932		(25,932)
Total Financing by Major Account	279,827	390,477	448,133	422,201	(25,932)
Financing by Accounting Unit					
10013100 FINANCIAL SERVICES	86,485	42,810	58,133	32,201	(25,932)
10013120 INTEREST POOL	38,630	192,667	200,000	200,000	
10013205 GOVT RESPONSIVENESS PROGRAM			35,000	35,000	
10013210 PROMOTE ST PAUL CITY FUNDING	154,712	155,000	155,000	155,000	
Total Financing by Accounting Unit	279,827	390,477	448,133	422,201	(25,932)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
OTHER FINANCING SOURCES				5,936	5,936
Total Financing by Major Account				5,936	5,936
Financing by Accounting Unit					
20013800 INNOVATION INITIATIVES				5,936	5,936
Total Financing by Accounting Unit				5,936	5,936

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
TAXES	1,975,878	2,183,807	1,930,400	2,020,850	90,450
Total Financing by Major Account	1,975,878	2,183,807	1,930,400	2,020,850	90,450
Financing by Accounting Unit					
21113215 VISIT SAINT PAUL CITY FUNDING	1,975,878	2,183,807	1,930,400	2,020,850	90,450
Total Financing by Accounting Unit	1,975,878	2,183,807	1,930,400	2,020,850	90,450

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **ASSESSMENT FINANCING**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
ASSESSMENTS	6,705,319	7,777,241	6,745,000	7,325,000	580,000
MISCELLANEOUS REVENUE	(211,489)	(25,650)	(25,000)	(25,000)	
OTHER FINANCING SOURCES			1,384,551	(1,594,345)	(2,978,896)
Total Financing by Major Account	6,493,830	7,751,591	8,104,551	5,705,655	(2,398,896)
Financing by Accounting Unit					
21513300 LOCAL IMPROVEMENT ASMTS	6,232,515	7,623,408	8,104,551	5,705,655	(2,398,896)
21513310 DISEASED TREE ASSESSMENTS	99,764	20,393			
21513315 DOWNTOWN FACADE PROGRAM	128,137	74,980			
21513320 FIRE PROTECTION SYSTEMS	33,414	32,811			
Total Financing by Accounting Unit	6,493,830	7,751,591	8,104,551	5,705,655	(2,398,896)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **INTERNAL BORROWING**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	250,000	250,000			
INVESTMENT EARNINGS	165,872	183,389	150,974	150,974	
OTHER FINANCING SOURCES	(250,000)	805,488	1,427,470	1,427,470	
Total Financing by Major Account	165,872	1,238,877	1,578,444	1,578,444	
Financing by Accounting Unit					
70013701 WEST MIDWAY TIF LOAN	159,318	409,318	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN	6,104	180,827	138,000	138,000	
70013705 FRIENDS OF SPPL LOAN	(7,922)	481,917	354,812	354,812	
70013706 ENERGY INITIATIVE LOANS	8,372	166,815	145,269	145,269	
70013707 POLICE RMS LOAN			300,000	300,000	
70013708 RECYCLING CART LOAN			390,363	390,363	
Total Financing by Accounting Unit	165,872	1,238,877	1,578,444	1,578,444	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
LICENSE AND PERMIT	9,500	12,900	15,000	15,000	
CHARGES FOR SERVICES	7,439,038	7,252,757	7,034,193	6,888,320	(145,872)
INVESTMENT EARNINGS			172,426	172,426	
MISCELLANEOUS REVENUE	5,736	279			
OTHER FINANCING SOURCES	159,955	142,517	273,230	675,895	402,665
Total Financing by Major Account	7,614,229	7,408,453	7,494,849	7,751,642	256,793
Financing by Accounting Unit					
71013205 ERP MAINTENANCE	3,235,900	3,242,568	3,196,887	3,489,564	292,677
71013305 TREASURY FISCAL SERVICE	748,415	572,500	772,363	772,363	
71013405 DESIGN GROUP	232,675	222,351	300,000	250,000	(50,000)
71013410 CITY HALL ANNEX	1,997,218	2,023,218	1,988,883	1,984,023	(4,860)
71013415 RE ADMIN AND SERVICE FEES	1,264,330	1,205,299	1,089,602	1,106,181	16,579
71013420 ENERGY INITIATIVES COORDINATOR	129,955	142,517	147,114	149,511	2,397
71013425 ENERGY INITIATIVE PROJECTS	5,736				
Total Financing by Accounting Unit	7,614,229	7,408,453	7,494,849	7,751,642	256,793

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **FLEET SERVICES**

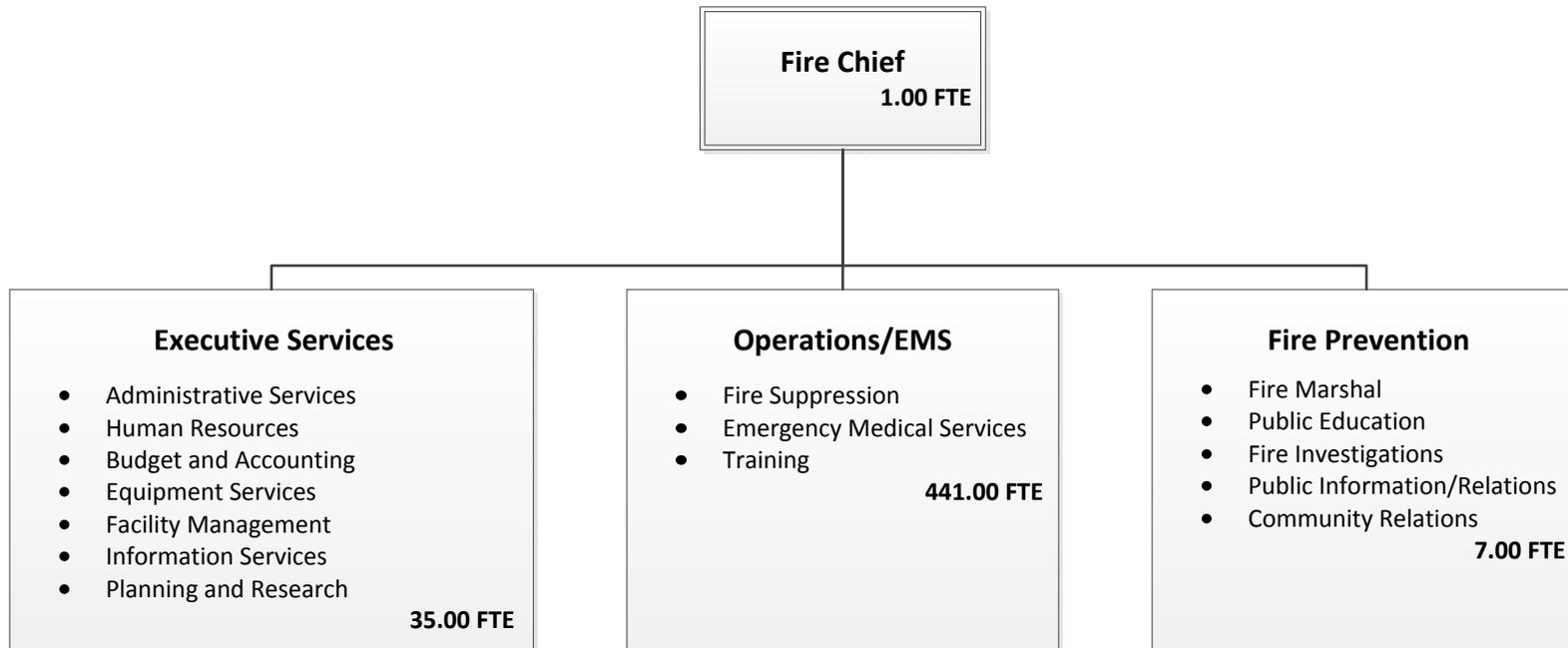
Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES				7,588,755	7,588,755
MISCELLANEOUS REVENUE				7,500	7,500
OTHER FINANCING SOURCES				2,564,540	2,564,540
Total Financing by Major Account				10,160,795	10,160,795
Financing by Accounting Unit					
73113700 FLEET SERVICES				10,160,795	10,160,795
Total Financing by Accounting Unit				10,160,795	10,160,795



Fire Department

***Mission:** The dedicated professionals of the Saint Paul Fire Department will seize every opportunity to provide compassionate, prompt, state-of-the-art services to ensure the safety and well-being of our community.*



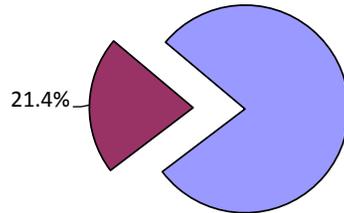
2018 Adopted Budget Saint Paul Fire Department

Department Description:

The Saint Paul Fire Department provides compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community. The Fire Chief oversees the three divisions of the department: Operations, Executive Services, and Fire Prevention.

- **Operations/EMS**--manages fire suppression, emergency medical services, hazardous materials response, and training.
- **Executive Services**--manages all administrative services, including budget and accounting, human resources, information services, facility management, and equipment services.
- **Fire Prevention**--administers safety education efforts, statutory state fire code official, the fire investigation team, and the Fire Marshal acts as the Public Information Officer for the department.

Fire's Portion of General Fund Spending



Department Goals

- Provide all hazards response to fire, rescue, EMS, & hazardous materials incidents.
- Prevent fires - especially home fires - through public education and outreach efforts.
- Close service gaps through infrastructure improvements & deployment changes.
- Identify & eliminate racial inequities in services, policies, & workforce composition.

Department Facts

- Total General Fund Budget: \$62,074,447
- Total Special Fund Budget: \$7,745,712
- Total FTEs: 484.00
- 2016 total emergency responses: 45,350 (Fire 10,732 and EMS 34,618).
- 2016 department average response time: 5:11
- 2016 total dollar loss (due to fire) \$6,955,523.
- 2016 total dollar loss (due to arson) \$1,633,274.
- 2016 total property amount saved in excess of \$233,954,817
- 5 arson arrests in 2016.
- 908 structure fires in 2016.

Recent Accomplishments

- Maintained 114 average daily staffing and full staffing on all rigs.
- Achieved supermedic "in service" rate of greater than 95%; fire unit rate of 100%.
- Expanded Station 19 & redeployed Ladder 10 to close service gap in Highland Park.
- Achieved ISO Class 2 for fire suppression abilities - first such rating ever awarded to a Minnesota community.
- Implemented county-wide fire & EMS protocols for civil unrest responses and closest unit dispatching to life-threatening emergencies.
- Increased authorized Fire Medic Cadet positions to 8 total.
- Certified 20 members in rescue swimmer program.
- Responded to a variety of civil unrest and short-notice, multi-agency incidents.
- Installed heavy duty washers (extractors) and drying equipment in all stations to reduce carcinogen contamination of turn out gear.
- Put a 13th medic unit into service at Station 5.
- Tri-Data conducted an industry-first study of service delivery equity and found SPFD delivering very good service to all 17 district community council neighborhoods.

2018 Adopted Budget

Fire Department

Fiscal Summary

	2016 Actual	2017 Adopted	2018 Adopted	Change	% Change	2017 Adopted FTE	2018 Adopted FTE
Spending							
100: General Fund	59,442,481	60,192,446	62,074,447	1,882,001	3.1%	466.00	467.00
200: City Grants	1,604,068	405,540	215,056	(190,484)	-47.0%	-	-
222: Fire Responsive Services	6,317,267	3,932,178	3,445,681	(486,497)	-12.4%	1.00	1.00
722: Equipment Service Fire & Police	3,549,236	4,031,863	4,084,975	53,112	1.3%	16.00	16.00
Total	70,913,051	68,562,027	69,820,159	1,258,132	1.8%	483.00	484.00
Financing							
100: General Fund	15,959,698	14,087,354	14,311,973	224,619	1.6%		
200: City Grants	1,497,339	405,540	215,056	(190,484)	0.0%		
222: Fire Responsive Services	4,080,471	3,932,178	3,445,681	(486,497)	-12.4%		
722: Equipment Service Fire & Police	3,172,402	4,031,863	4,084,975	53,112	1.3%		
Total	24,709,909	22,456,935	22,057,685	(399,250)	-1.8%		

Budget Changes Summary

The Fire Department's adopted General Fund budget allows the department to finish building out a three-year apprenticeship program for Fire Medic Cadets. By adding this training program Fire is able to complete the EMS Academy-BLS Unit-Fire Medic Cadet-Fire Medic career pathway. The TriData Study recommendations outlined in the 2018 Mayor's proposed Budget were removed during the Council phase of the budget process. The 2018 adopted budget also includes decommissioning Engine 13 through attrition and an investment in a Health and Wellness Program. The adopted budget also restores the firefighter test from contingency and removes the Health and Wellness pilot from contingency. The adopted budget also includes an increase in paramedic fee revenues as well as a one time investment in safety medical supplies.

Special fund changes for 2018 include a one-time increase in safety supplies.

100: General Fund

Fire Department

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
Current service level adjustments include changes to grant funded spending and revenue, reduction of 1.0 administrative position FTE, and other inflationary increases.			
Grant adjustments	(245,749)	(268,514)	-
Staffing adjustment	(64,269)	-	(1.00)
Other current service level adjustments	2,147,766	-	-
Subtotal:	1,837,748	(268,514)	(1.00)

Mayor's Proposed Changes

Fire Medic Cadets

In 2015, the Fire Department began a three-year apprenticeship program to train Fire Medic Cadets for careers as St. Paul fire medics. 2018 will be the fourth and final year of the funding request, resulting in 12 total cadets enrolled in the three year apprenticeship.

Fire Medic Cadets	105,596	-	2.00
Subtotal:	105,596	-	2.00

TriData Study Recommendations

In 2017, TriData performed an analysis of the delivery of services of the Saint Paul Fire Department. The 2018 proposed budget included items based on the recommendations of the study, including reallocating FTEs from a rescue squad to two super medics. Remaining funds would be used to invest in an additional EMS coordinator, increasing EMS coordinator hours to 24 hours, and providing EMS coordinator backfill needed to maintain 114 daily staffing. These recommendations were budget neutral.

Brown out a rescue squad	(1,700,000)	-	-
Adding two super medics	1,370,000	-	-
Additional EMS coordinator	130,000	-	-
All EMS coordinators at 24 hours and backfill needed to maintain 114 daily staffing	200,000	-	-
Subtotal:	-	-	-

	Change from 2017 Adopted		
	Spending	Financing	FTE
Engine 13			
The 2018 adopted budget includes the decommissioning of Engine 13, an engine not currently active. The funds listed represent the reduction of 4 Fire Equipment Operators and 4 Captain positions to Firefighter positions through attrition. There will be no FTE reductions or service impact due to this change.			
Staff adjustments	(120,000)	-	-
Subtotal:	(120,000)	-	-
Health and Wellness Program			
The adopted budget includes funding for the Fire department to invest in a health and wellness program aimed at improving firefighter health and reducing work place injuries.			
Health and wellness program	120,000	-	-
Subtotal:	120,000	-	-
Contingency Budget			
The 2017 adopted budget included several budget items that were placed into a contingency reserve account pending final decisions on the 2017 right-of-way program. The 2018 adopted budget restores the Firefighter test and recruitment items from the contingency budget. The adopted budget also removes a one-time investment of \$200,000 in a health and wellness pilot from the contingency budget.			
2018 Firefighter test and recruitment	250,000	-	-
Firefighter test and recruitment out of contingency	(250,000)	-	-
Health and wellness pilot removed from contingency	(200,000)	-	-
Subtotal:	(200,000)	-	-
Revenue Update			
Paramedic fee revenues are expected to perform better than estimated in the 2017 adopted budget.			
Paramedic fee revenue	-	350,000	-
Subtotal:	-	350,000	-

100: General Fund

Fire Department

	Change from 2017 Adopted		
	Spending	Financing	FTE
Adopted Changes			
Removing TriData Study recommendations listed in 2018 Mayor's Proposed Budget			
The 2018 Mayor's Proposed Budget included recommendations from the TriData Study. During the Council phase of the 2018 budget process these recommendations were removed from the budget. The recommendations and their removal remain budget neutral.			
Removing the browning out of a rescue squad	1,700,000	-	-
Removing the addition of two super medics	(1,370,000)	-	-
Removing the additional EMS coordinator	(130,000)	-	-
Removing funding for all EMS coordinators at 24 hours and backfill needed to maintain 114 daily staffing	(200,000)	-	-
Subtotal:	-	-	-
Grant Adjustments			
Funding from the Minnesota Board of Firefighter Training and Education (MBFTE) will carry forward into the 2018 budget.			
MBFTE funding	72,233	72,233	-
MBFTE-MART funding	36,424	36,424	-
Subtotal:	108,657	108,657	-
Fire Safety Equipment			
The 2018 adopted budget includes a one-time increase to Fire's safety medical equipment.			
Fire safety medical equipment	30,000	-	-
Subtotal:	30,000	-	-
Revenue Update			
Estimates for paramedic fee revenues were updated during the Council phase of the 2018 budget process. Revenues continue to perform better than originally estimated in the 2017 adopted budget.			
Paramedic fee revenue	-	34,476	-
Subtotal:	-	34,476	-
Fund 100 Budget Changes Total	1,882,001	224,619	1.00

200: City Grants

Fire Department

The Fire Department began receiving the multi-year Staffing For Adequate Fire and Emergency Response (SAFER) in 2009. The department also receives other grants from the Department of Homeland Security, used to assist firefighters with specialized equipment.

	<u>Change from 2017 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>			
Current service level adjustments include changes to grant funded spending and revenue.			
Grant adjustments	(387,706)	(387,706)	-
Subtotal:	<u>(387,706)</u>	<u>(387,706)</u>	<u>-</u>
<u>Adopted Changes</u>			
<u>Grant Adjustments</u>			
Funding from the Assistance to Firefighters Grant (AFG) will carry forward into the 2018 budget.			
AFG funding	197,222	197,222	-
Subtotal:	<u>197,222</u>	<u>197,222</u>	<u>-</u>
Fund 200 Budget Changes Total	<u><u>(190,484)</u></u>	<u><u>(190,484)</u></u>	<u><u>-</u></u>

222: Fire Responsive Services

Fire Department

The Fire Special Revenue budgets fund the EMS Academy, BLS Transports, firefighting equipment, training, and public safety vehicles.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		14,564	14,564	-
Subtotal:		14,564	14,564	-
<u>Mayor's Proposed Changes</u>				
Planned reduction				
The 2017 adopted budget included the use of fund balance for a one-time increase to Fire's vehicle replacement program. The 2018 adopted budget removes this one-time budget item.				
Fire fleet		(686,061)	(686,061)	-
Subtotal:		(686,061)	(686,061)	-
Safety supplies				
The 2018 adopted budget includes one-time investment in self-contained breathing apparatus (SCBA) bottles. The one-time boost is funded through capital lease financing.				
Safety supplies		185,000	185,000	-
Subtotal:		185,000	185,000	-
Fund 222 Budget Changes Total		<u>(486,497)</u>	<u>(486,497)</u>	<u>-</u>

722: Equipment Service Fire & Police

Fire Department

Operations of the Public Safety Garage, which provides maintenance for both Police and Fire, are budgeted in this fund.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		53,112	53,112	-
Subtotal:		53,112	53,112	-
Fund 722 Budget Changes Total		<u>53,112</u>	<u>53,112</u>	<u>-</u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **FIRE AND SAFETY SERVICES**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
<u>Spending by Fund</u>					
CITY GENERAL FUND	58,591,716	59,442,481	60,192,446	62,074,447	1,882,001
CITY GRANTS	1,877,227	1,604,068	405,540	215,056	(190,484)
FIRE RESPONSIVE SERVICES	2,917,636	6,317,267	3,932,178	3,445,681	(486,497)
EQUIPMENT SERVICE FIRE POLICE	3,761,007	3,549,236	4,031,863	4,084,975	53,113
TOTAL SPENDING BY FUND	67,147,587	70,913,051	68,562,027	69,820,159	1,258,133
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE SERVICES	54,688,654	55,995,651	56,625,728	58,669,386	2,043,658
MATERIALS AND SUPPLIES	3,153,401	3,610,198	3,284,441	3,627,796	343,355
ADDITIONAL EXPENSES	4,879,766	4,912,513	4,810,596	4,980,494	169,898
CAPITAL OUTLAY	1,169,929	2,289,253	1,850,173	1,108,000	(742,173)
DEBT SERVICE	3,223,449	4,056,983	1,961,059	1,403,753	(557,306)
OTHER FINANCING USES	4,953	19,225	30,030	30,731	701
TOTAL SPENDING BY MAJOR ACCOUNT	67,147,587	70,913,051	68,562,027	69,820,159	1,258,133
<u>Financing by Major Account</u>					
LICENSE AND PERMIT	151,385	125,825	180,000	180,000	
INTERGOVERNMENTAL REVENUE	1,877,227	5,936,550	2,492,250	2,369,622	(122,628)
CHARGES FOR SERVICES	16,222,917	16,672,302	17,101,049	17,546,606	445,557
INVESTMENT EARNINGS	187	1,644			
MISCELLANEOUS REVENUE	211,608	585,302	442,292	214,579	(227,713)
OTHER FINANCING SOURCES	2,270,640	1,388,286	2,241,344	1,746,878	(494,466)
TOTAL FINANCING BY MAJOR ACCOUNT	20,733,965	24,709,909	22,456,935	22,057,685	(399,250)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	52,955,196	54,014,630	54,604,384	56,626,664	2,022,280
SERVICES	2,566,446	2,828,287	2,640,762	2,990,654	349,892
MATERIALS AND SUPPLIES	2,681,000	2,515,818	2,373,916	2,355,814	(18,102)
ADDITIONAL EXPENSES	20,947	20,116	475,000	25,000	(450,000)
CAPITAL OUTLAY	359,099	54,008	88,497	66,197	(22,300)
OTHER FINANCING USES	9,028	9,623	9,887	10,118	231
Total Spending by Major Account	58,591,716	59,442,481	60,192,446	62,074,447	1,882,001
Spending by Accounting Unit					
10022100 FIRE ADMINISTRATION	1,438,685	1,208,927	1,989,814	1,868,281	(121,533)
10022105 FIRE EXECUTIVE SERVICES	1,618,515	54,274	104,059	104,059	
10022110 FIRE HEALTH AND SAFETY	207,167	283,048	217,297	217,297	
10022115 FIRE STATION MAINTENANCE	1,256,936	1,334,714	1,277,931	1,294,388	16,457
10022120 FIREFIGHTER CLOTHING	266,836	265,152	268,735	286,680	17,945
10022200 FIRE PLANS AND TRAINING	753,101	706,603	712,369	735,261	22,893
10022205 EMERGENCY MEDICAL SERVICE FIRE	1,626,688	1,848,619	2,010,249	2,163,548	153,300
10022210 FIRE FIGHTING AND PARAMEDICS	50,976,030	53,256,878	53,104,420	54,885,411	1,780,991
10022215 HAZARDOUS MATERIALS RESPONSE	56,172	75,524	91,916	92,047	131
10022300 FIRE PREVENTION	391,586	408,742	415,656	427,474	11,818
Total Spending by Accounting Unit	58,591,716	59,442,481	60,192,446	62,074,447	1,882,001

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: CITY GRANTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	52,147	94,953	123,290	93,225	(30,065)
SERVICES	8,613	297,381	141,132	118,831	(22,301)
MATERIALS AND SUPPLIES		644,130		3,000	3,000
ADDITIONAL EXPENSES	1,148,982				
CAPITAL OUTLAY	667,485	567,605	141,118		(141,118)
Total Spending by Major Account	1,877,227	1,604,068	405,540	215,056	(190,484)
Spending by Accounting Unit					
20022800 ASSISTANCE TO FIREFIGHTER	1,868,614	1,490,023	326,250	203,622	(122,628)
20022890 HOMELAND SECURITY FIRE	8,613	9,357			
20022900 FIRE DEPARTMENT PRIVATE GRANTS		104,687	79,290	11,434	(67,856)
Total Spending by Accounting Unit	1,877,227	1,604,068	405,540	215,056	(190,484)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	419,297	398,287	375,459	383,428	7,969
SERVICES	264,981	203,424	280,989	287,584	6,595
MATERIALS AND SUPPLIES	68,446	25,927	206,669	391,669	185,000
ADDITIONAL EXPENSES		2,269,137	1,375,173	1,083,000	(292,173)
CAPITAL OUTLAY	2,159,958	3,401,265	1,693,888	1,300,000	(393,888)
DEBT SERVICE	4,953	19,225			
Total Spending by Major Account	2,917,636	6,317,267	3,932,178	3,445,681	(486,497)
Spending by Accounting Unit					
22222130 FIRE BADGE AND EMBLEM	2,000	2,000	2,000	2,000	
22222140 FIRE TRAINING	4,388		23,200	23,200	
22222145 EMS ACADEMY	205,634	214,340	201,705	201,705	
22222150 BLS TRANSPORTS	440,471	382,111	425,445	433,414	7,969
22222155 FIRE FIGHTING EQUIPMENT	2,259,436	3,445,377	2,176,828	1,682,362	(494,466)
22222160 PARAMEDIC FEDERAL REIMBURSE		2,268,985	1,083,000	1,083,000	
22222305 FIRE RISK WATCH	5,707	4,454	20,000	20,000	
Total Spending by Accounting Unit	2,917,636	6,317,267	3,932,178	3,445,681	(486,497)

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,262,013	1,487,781	1,522,595	1,566,069	43,474
SERVICES	313,360	281,106	221,558	230,726	9,168
MATERIALS AND SUPPLIES	2,130,319	1,726,638	2,230,011	2,230,011	
CAPITAL OUTLAY	36,907	34,105	37,556	37,556	
OTHER FINANCING USES	18,408	19,605	20,143	20,613	470
Total Spending by Major Account	3,761,007	3,549,236	4,031,863	4,084,975	53,113
Spending by Accounting Unit					
72222160 FIRE POLICE VEHICLE MAINT	3,761,007	3,549,236	4,031,863	4,084,975	53,113
Total Spending by Accounting Unit	3,761,007	3,549,236	4,031,863	4,084,975	53,113

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FIRE AND SAFETY SERVICES
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43401-0	STATE GRANTS		2,268,985	1,083,000	1,083,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE			2,268,985	1,083,000	1,083,000	
44220-0	INFORMATION DISCLOSURE REPORTS	882	1,354	4,000	4,000	
44590-0	MISCELLANEOUS SERVICES	188,548	220,808			
45105-0	PARAMEDIC SERVICE	11,686,052	12,226,901	11,844,962	12,229,438	384,476
45120-0	PARAMEDIC STANDBY	116,161	119,142	50,000	50,000	
45125-0	FIRE FALSE ALARM FEE	8,150	17,050	97,244	97,244	
45130-0	FIRE WATCH STANDBY	10,465	12,819	6,532	6,532	
45135-0	FIRE PROTECTION SERVICES	513,507	502,727	586,102	586,102	
45140-0	HAZARDOUS MATERIALS RESPONSE	59,731	160,403	135,000	135,000	
TOTAL FOR CHARGES FOR SERVICES		12,583,496	13,261,204	12,723,840	13,108,316	384,476
55505-0	OUTSIDE CONTRIBUTION DONATIONS	225,505	398,292	268,514	108,657	(159,857)
55750-0	DAMAGE CLAIM FROM OTHERS	(32,445)	30,696	4,000	4,000	
55815-0	REFUNDS OVERPAYMENTS		280			
55845-0	JURY DUTY PAY	133	240			
TOTAL FOR MISCELLANEOUS REVENUE		193,193	429,508	272,514	112,657	(159,857)
58101-0	SALE OF CAPITAL ASSET			8,000	8,000	
TOTAL FOR OTHER FINANCING SOURCES				8,000	8,000	
TOTAL FOR CITY GENERAL FUND		12,776,688	15,959,698	14,087,354	14,311,973	224,619

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FIRE AND SAFETY SERVICES
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43001-0	FEDERAL DIRECT GRANTS	1,868,614	1,389,223	326,250	203,622	(122,628)
43101-0	FEDERAL GRANT STATE ADMIN	8,613	9,357			
TOTAL FOR INTERGOVERNMENTAL REVENUE		1,877,227	1,398,580	326,250	203,622	(122,628)
55550-0	PRIVATE GRANTS		98,758	79,290	11,434	(67,856)
TOTAL FOR MISCELLANEOUS REVENUE			98,758	79,290	11,434	(67,856)
TOTAL FOR CITY GRANTS		1,877,227	1,497,339	405,540	215,056	(190,484)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FIRE AND SAFETY SERVICES
 Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43310-0	PARAMEDIC FED SUBSIDY		2,268,985	1,083,000	1,083,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE			2,268,985	1,083,000	1,083,000	
44410-0	RECYCLED ITEMS PURCHASING	82				
44590-0	MISCELLANEOUS SERVICES	5,130				
45107-0	BLS TRANSPORTS	370,420	382,508	500,146	508,115	7,969
45115-0	FIRE TRAINING CENTER USE	10,231	6,110	23,200	23,200	
45405-0	SALE OF SPECIAL BADGES	1,602	1,515	2,000	2,000	
TOTAL FOR CHARGES FOR SERVICES		387,465	390,133	525,346	533,315	7,969
54810-0	OTHER INTEREST EARNED	187	1,644			
TOTAL FOR INVESTMENT EARNINGS		187	1,644			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,000	845	20,000	20,000	
55520-0	OTHER AGENCY SHARE OF COST	10,186	25,082			
55525-0	REIMB FROM OUTSIDE AGENCY	5,000	22,000			
55550-0	PRIVATE GRANTS			70,488	70,488	
55750-0	DAMAGE CLAIM FROM OTHERS	2,161	8,888			
55915-0	OTHER MISC REVENUE	39	210			
TOTAL FOR MISCELLANEOUS REVENUE		18,386	57,025	90,488	90,488	
56225-0	TRANSFER FR SPECIAL REVENUE FU	970,140	56,516	56,516	56,516	
57115-0	GO BOND ISSUED		1,229,603			
57210-0	PREMIUM GO BOND ISSUED		76,564			
57505-0	CAPITAL LEASE	1,300,000		1,986,061	1,485,000	(501,061)
58101-0	SALE OF CAPITAL ASSET	500				
59910-0	USE OF FUND EQUITY			190,767	197,362	6,595
TOTAL FOR OTHER FINANCING SOURCES		2,270,640	1,362,683	2,233,344	1,738,878	(494,466)
TOTAL FOR FIRE RESPONSIVE SERVICES		2,676,678	4,080,471	3,932,178	3,445,681	(486,497)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FIRE AND SAFETY SERVICES
 Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
42250-0	TAXICAB INSPECTION	151,385	125,825	180,000	180,000	
TOTAL FOR LICENSE AND PERMIT		151,385	125,825	180,000	180,000	
44410-0	RECYCLED ITEMS PURCHASING	1,631	446			
44590-0	MISCELLANEOUS SERVICES	935	505			
51285-0	VEHICLE MAINTENANCE CHARGES	1,966,967	2,139,948	1,863,398	1,916,510	53,112
51290-0	SALE OF FUEL	1,282,424	880,066	1,988,465	1,988,465	
TOTAL FOR CHARGES FOR SERVICES		3,251,956	3,020,964	3,851,863	3,904,975	53,112
55845-0	JURY DUTY PAY	30	10			
TOTAL FOR MISCELLANEOUS REVENUE		30	10			
57610-0	ADVANCE FROM OTHER FUNDS		25,603			
TOTAL FOR OTHER FINANCING SOURCES			25,603			
TOTAL FOR EQUIPMENT SERVICE FIRE POLICE		3,403,371	3,172,402	4,031,863	4,084,975	53,112
TOTAL FOR FIRE AND SAFETY SERVICES		20,733,965	24,709,909	22,456,935	22,057,685	(399,250)

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE		2,268,985	1,083,000	1,083,000	
CHARGES FOR SERVICES	12,583,496	13,261,204	12,723,840	13,108,316	384,476
MISCELLANEOUS REVENUE	193,193	429,508	272,514	112,657	(159,857)
OTHER FINANCING SOURCES			8,000	8,000	
Total Financing by Major Account	12,776,688	15,959,698	14,087,354	14,311,973	224,619
Financing by Accounting Unit					
10022100 FIRE ADMINISTRATION	9,097	18,404	101,244	101,244	
10022115 FIRE STATION MAINTENANCE	7,549	7,718			
10022200 FIRE PLANS AND TRAINING	126,289	16,020			
10022205 EMERGENCY MEDICAL SERVICE FIRE	11,686,052	14,496,599	12,927,962	13,312,438	384,476
10022210 FIRE FIGHTING AND PARAMEDICS	848,623	1,254,343	916,616	756,759	(159,857)
10022215 HAZARDOUS MATERIALS RESPONSE	86,314	153,245	135,000	135,000	
10022300 FIRE PREVENTION	12,765	13,369	6,532	6,532	
Total Financing by Accounting Unit	12,776,688	15,959,698	14,087,354	14,311,973	224,619

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: CITY GRANTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,877,227	1,398,580	326,250	203,622	(122,628)
MISCELLANEOUS REVENUE		98,758	79,290	11,434	(67,856)
Total Financing by Major Account	1,877,227	1,497,339	405,540	215,056	(190,484)
Financing by Accounting Unit					
20022800 ASSISTANCE TO FIREFIGHTER	1,868,614	1,389,223	326,250	203,622	(122,628)
20022890 HOMELAND SECURITY FIRE	8,613	9,357			
20022900 FIRE DEPARTMENT PRIVATE GRANTS		98,758	79,290	11,434	(67,856)
Total Financing by Accounting Unit	1,877,227	1,497,339	405,540	215,056	(190,484)

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE		2,268,985	1,083,000	1,083,000	
CHARGES FOR SERVICES	387,465	390,133	525,346	533,315	7,969
INVESTMENT EARNINGS	187	1,644			
MISCELLANEOUS REVENUE	18,386	57,025	90,488	90,488	
OTHER FINANCING SOURCES	2,270,640	1,362,683	2,233,344	1,738,878	(494,466)
Total Financing by Major Account	2,676,678	4,080,471	3,932,178	3,445,681	(486,497)
Financing by Accounting Unit					
22222130 FIRE BADGE AND EMBLEM	1,602	1,515	2,000	2,000	
22222135 FIRE PRIVATE DONATIONS	1,000	695			
22222140 FIRE TRAINING	10,231	6,110	23,200	23,200	
22222145 EMS ACADEMY	45,140	56,516	201,705	201,705	
22222150 BLS TRANSPORTS	370,420	382,508	425,445	433,414	7,969
22222155 FIRE FIGHTING EQUIPMENT	2,248,285	1,363,991	2,176,828	1,682,362	(494,466)
22222160 PARAMEDIC FEDERAL REIMBURSE		2,268,985	1,083,000	1,083,000	
22222305 FIRE RISK WATCH		150	20,000	20,000	
Total Financing by Accounting Unit	2,676,678	4,080,471	3,932,178	3,445,681	(486,497)

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE AND SAFETY SERVICES
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
LICENSE AND PERMIT	151,385	125,825	180,000	180,000	
CHARGES FOR SERVICES	3,251,956	3,020,964	3,851,863	3,904,975	53,112
MISCELLANEOUS REVENUE	30	10			
OTHER FINANCING SOURCES		25,603			
Total Financing by Major Account	3,403,371	3,172,402	4,031,863	4,084,975	53,112
Financing by Accounting Unit					
72222160 FIRE POLICE VEHICLE MAINT	3,403,371	3,172,402	4,031,863	4,084,975	53,112
Total Financing by Accounting Unit	3,403,371	3,172,402	4,031,863	4,084,975	53,112



General Government Accounts

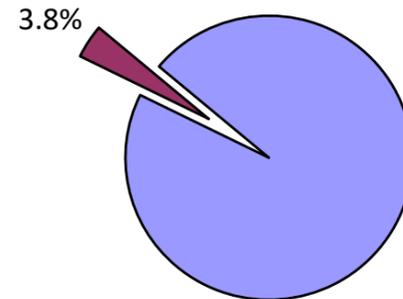
Mission: *To budget for services provided on a city-wide basis and not directly associated with an opening department or office.*

2018 Adopted Budget General Government Accounts

Department Description:

General Government Accounts represent spending activities that exist across the city, but are not necessarily assignable to a specific department. Functions include the city's share of employee benefits; city-wide tort liability costs; city elections; outside legal services; the civic organization partnership program; district councils and neighborhood crime prevention programs; support for financial forms and reports used by all city departments; the city-wide financial audit; maintenance and upkeep of City Hall; costs of the Charter Commission and Capital Improvement Budget committee; and resources for city-wide innovation & technology investment.

**General Government Accounts'
Portion of General Fund
Spending**



Department Facts

- Total General Fund Budget: \$11,090,160
- Total Special Fund Budget: \$6,196,489
- Total FTEs: -
- Annually receive an "unqualified" opinion on the city financial audit.
- Support 17 citizen participation districts and 25 neighborhood crime prevention organizations.
- The city occupies 33.3% of the City Hall - Courthouse facility.

Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe benefit budgets fully account for the cost of employee benefits.

Recent Accomplishments

- Managed workers' compensation costs within allocated budgets.
- Working with the city's labor union representatives, city staff have continued to actively manage employee benefit costs.
- Allocations for city-wide technology needs provided a financial foundation for investments such as the City's enterprise resource management system and other innovative technology and process improvement projects.

2018 Adopted Budget
General Government Accounts

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
100: General Fund	9,806,473	11,010,609	11,090,160	79,551	0.7%	-	-
200: City Grants	83,414						
211: General Gov't Special Projects			415,000	415,000	n/a		
710: Central Service Fund	2,057,697	3,646,273	5,781,489	2,135,216	58.6%	-	-
Total	11,947,584	14,656,882	17,286,649	2,629,767	17.9%	-	-
Financing							
Citywide General Revenues*	192,178,912	201,183,809	228,032,069	26,848,260	13.3%		
100: General Fund	1,138,801	893,539	893,539	-	0.0%		
200: City Grants	165,021						
211: General Gov't Special Projects			415,000	415,000	n/a		
710: Central Service Fund	2,342,882	3,646,273	5,781,489	2,135,216	58.6%		
Total	3,646,704	4,539,812	7,090,028	2,550,216	56.2%		

*More information on citywide revenues can be found in the "Major General Fund Revenues" section.

Budget Changes Summary

The General Government Accounts budget includes General Fund support for the public safety fleet replacement program. The General Government budget also includes assessment costs for tax exempt properties, which are paid for by the City. The 2017 adopted General Governments Accounts budget also included contingency funding that was ultimately used to fund the City's right-of-way program in 2017. These contingency items are removed in the 2018 budget.

The adopted budget includes several changes to major general revenues, which are recorded in General Government Accounts. Changes to property taxes, Local Government Aid (LGA), franchise fees, paramedic fees, and pension aids are all budgeted for 2018. See the "Major General Fund Revenues" section for more detail.

The special fund budget makes several investments in the City's technology infrastructure, including: upgrades to the City's financial management system, technology investments in various City departments, and continued maintenance of the City's wide area network and local area network.

100: General Fund

General Government Accounts

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments in the General Government Accounts include an inflationary increase to the public safety fleet budget, the removal of a one-time fire study funded in 2017, and increases to City paid assessments for tax exempt properties				
	City paid assessments for tax exempt properties	764,236		
	Additional current service level adjustments	243,641		-
	Subtotal:	1,007,877	-	-
<u>Mayor's Proposed Changes</u>				
Contingency				
The 2017 adopted budget included several budget items that were placed into a contingency reserve account pending decisions on the 2017 Right-of-Way program. One of these items was increased investment in new long term police operations office space. That funding is removed from contingency in the General Government Accounts in 2018.				
	Tenant improvements contingency	(500,000)	-	-
	Subtotal:	(500,000)	-	-
Public Safety Fleet				
The 2017 budget included a one-time increase in general fund support for the public safety fleet replacement program. This one time funding is removed from the 2018 proposed budget.				
	Public safety fleet	(556,326)	-	-
	Subtotal:	(556,326)	-	-
Sustainable Building Policy Update				
The 2018 budget includes one-time funding from the General Fund to support updates to the City's Sustainable Building Policy by the Planning and Economic Development department.				
	Sustainable building policy update	10,000	-	-
	Subtotal:	10,000	-	-
Police Study				
The 2018 budget includes one-time funding for a study of the operations of the Saint Paul Police Department.				
	Police Study	128,000	-	-
	Subtotal:	128,000	-	-

100: General Fund

General Government Accounts

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
The 2018 adopted budget includes one-time funding to study citywide preschool within the City of Saint Paul.				
Citywide preschool study		20,000	-	-
	Subtotal:	<u>20,000</u>	<u>-</u>	<u>-</u>
Fleet Adjustment				
The 2018 adopted budget includes a one-time reduction to the General Fund support for public safety fleet. This change is offset by a one-time increase in the STAR fund support for public safety fleet.				
Public safety fleet		(30,000)	-	-
	Subtotal:	<u>(30,000)</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>79,551</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

211: General Gov't Special Projects

General Government Accounts

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Adopted Changes</u>				
Technical Update to Benefits Administration				
<p>The 2018 adopted budget includes a technical change to the spending and financing budgets for benefits administration. Funds will now be deposited into Fund 211 when received and then transferred to the General Fund, versus being deposited directly in the General Fund.</p>				
	Benefits administration technical update	415,000	415,000	-
	Subtotal:	415,000	415,000	-
	Fund 211 Budget Changes Total	415,000	415,000	-

710: Central Service Fund**General Government Accounts**

Spending and revenue associated with citywide technology and innovations projects are budgeted in the General Government Accounts special fund.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
Current service level adjustments in the General Government Accounts special fund include the removal of one-time expenses for city technology and innovation projects funded in 2017.			
Current service level adjustments	(2,245,000)	(2,245,000)	-
Subtotal:	<u>(2,245,000)</u>	<u>(2,245,000)</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>			
Citywide Technology and Innovation			
The General Government Accounts special fund includes budget authority for several citywide technology projects, including the ongoing costs of maintaining the recently replaced wide area network (WAN) and local area network (LAN). Additionally, several new technology projects are also funded in the 2018 budget, including: upgrading the City's financial and human resources management system, a new case management system for the City Attorney's Civil and Litigation divisions, an initial investment in an electronic plan review system in the Department of Safety and Inspections, new technology investments for the Police Civilian Internal Affairs Review Commission (PCIARC), and database and mobile hot spot investments for the Saint Paul Public Libraries.			
New citywide technology and innovation projects	2,545,056	2,545,056	-
Subtotal:	<u>2,545,056</u>	<u>2,545,056</u>	<u>-</u>
<u>Adopted Changes</u>			
Carry Forward for Projects			
Funding for various Citywide Technology and Innovation projects funded in 2017 will carry forward into 2018.			
Fleet software upgrade	500,000	500,000	-
Phone replacement project	535,160	535,160	-
ECLIPS system upgrade	700,000	700,000	-
Subtotal:	<u>1,735,160</u>	<u>1,735,160</u>	<u>-</u>
Funding for Upgrades Phones			
As the upgraded phone system is implemented across the City, funding to pay for the ongoing costs of the new system will be budgeted centrally.			
Upgraded phone system	100,000	100,000	-
Subtotal:	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Fund 710 Budget Changes Total	<u><u>2,135,216</u></u>	<u><u>2,135,216</u></u>	<u><u>-</u></u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **GENERAL GOVERNMENT**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	9,505,186	9,806,473	11,010,609	11,090,160	79,551
CITY GRANTS	137,231	83,414			
GENERAL GOVT SPECIAL PROJECTS				415,000	415,000
CENTRAL SERVICE FUND	1,332,296	2,057,697	3,646,273	5,781,489	2,135,216
TOTAL SPENDING BY FUND	10,974,713	11,947,584	14,656,881	17,286,649	2,629,768
Spending by Major Account					
EMPLOYEE EXPENSE	501,194	260,922	498,094	223,097	(274,997)
SERVICES	7,210,040	8,383,691	8,350,635	8,861,510	510,875
MATERIALS AND SUPPLIES	1,041,248	62,965	1,249,442	1,698,942	449,500
PROGRAM EXPENSE	781,574	829,827	846,267	846,267	
ADDITIONAL EXPENSES	900,829	713,229	2,145,793	989,467	(1,156,326)
CAPITAL OUTLAY	33,377	475,760		605,804	605,804
DEBT SERVICE	6,075	590,813	866,273	795,629	(70,644)
OTHER FINANCING USES	500,377	630,377	700,377	3,265,933	2,565,556
TOTAL SPENDING BY MAJOR ACCOUNT	10,974,713	11,947,584	14,656,881	17,286,649	2,629,768
Financing by Major Account					
TAXES	97,090,831	100,194,700	106,097,406	132,440,370	26,342,964
LICENSE AND PERMIT	2,951,800	3,063,844	3,063,844	3,063,844	
INTERGOVERNMENTAL REVENUE	73,218,901	72,761,071	73,313,282	75,838,230	2,524,948
CHARGES FOR SERVICES	16,948,278	16,729,507	16,626,268	17,316,086	689,818
INVESTMENT EARNINGS	1,303,112	1,258,928	2,165,034	2,165,034	
MISCELLANEOUS REVENUE	242,856	861,074	246,000	221,006	(24,994)
OTHER FINANCING SOURCES	181,011	956,491	4,211,787	4,077,527	(134,260)
TOTAL FINANCING BY MAJOR ACCOUNT	191,936,790	195,825,616	205,723,621	235,122,097	29,398,476

CITY OF SAINT PAUL
Spending Plan by Department

Department: **GENERAL GOVERNMENT**
Fund: **CITY GENERAL FUND**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	501,194	260,922	223,095	223,097	2
SERVICES	6,829,372	7,368,492	7,070,635	8,226,510	1,155,875
MATERIALS AND SUPPLIES	(8,159)	3,626	24,442	24,442	
PROGRAM EXPENSE	781,574	829,827	846,267	846,267	
ADDITIONAL EXPENSES	900,829	713,229	2,145,793	989,467	(1,156,326)
OTHER FINANCING USES	500,377	630,377	700,377	780,377	80,000
Total Spending by Major Account	9,505,186	9,806,473	11,010,609	11,090,160	79,551
Spending by Accounting Unit					
10017100 GF GENERAL REVENUES	61,363	243,461			
10017200 CHARTER COMMISSION			9,970	9,972	2
10017205 COUNCIL PUBLICATIONS	79,897	45,683	75,000	75,000	
10017210 ELECTIONS	640,171	746,394	769,533	769,533	
10017220 CIVIC ORGRANIZATION PROGRAM	176,679	122,770	187,467	187,467	
10017310 MUNICIPAL MEMBERSHIPS	124,335	136,551	130,485	137,485	7,000
10017400 OUTSIDE COUNSEL	49,152		230,000	230,000	
10017405 TORT LIABILITY	645,666	588,585	719,500	719,500	
10017500 CONTINGENT RESERVE			580,000	80,000	(500,000)
10017505 CIB COMMITTEE PER DIEM	12,090	5,025	13,034	13,034	
10017510 FINANCIAL FORMS PRINTING	(8,246)	3,209	50,927	50,927	
10017515 STATE AUDITOR FEES	258,633	261,972	242,784	242,784	
10017520 EMPL PARKING OFFCL BUSINESS	159,570	167,350	167,273	167,273	
10017525 PUBLIC IMPROVEMENT AID	60,000	90,000	60,000	60,000	
10017530 PUBLIC SAFETY FLEET SUPPORT	440,377	540,377	1,196,703	710,377	(486,326)
10017535 INNOVATIONS AND TECHNOLOGY	2,550,638	2,574,697	2,610,870	2,924,401	313,531
10017540 CITIZEN PART DIST COUNCILS	671,777	757,361	760,936		(760,936)
10017541 DISTRICT COUNCIL COMMUNITY ENGA				743,427	743,427
10017542 DISTRICT COUNCIL INNOVATION FUND				102,840	102,840
10017545 NEIGHBORHOOD CRIME PREVENTION	109,797	72,466	85,331		(85,331)
10017550 EXEMPT PROPERTY ASSESSMENTS	1,422,596	1,501,995	1,445,119	2,209,355	764,236
10017555 CHCH BLDG MAINT CITY SHARE	1,287,344	1,251,601	1,391,812	1,379,920	(11,892)
10017560 ENVIRONMENTAL CLEANUP	44,955	21,565	55,000	48,000	(7,000)
10017600 EMPLOYEE INSURANCE	916,013	522,149	200,000	200,000	
10017605 RETIREE INSURANCE	15,637	138,765			
10017615 FICA PERA HRA PENSION	(377)				
10017620 SEVERANCE PAY CONTRIBUTION					
10017630 BLDG TRADES FRINGE BENEFITS	(274,372)				
10017640 WORKERS COMP-SMALL OFFICES	61,492	14,497	14,605	14,605	
10017645 TORT CLAIMS			2,500	2,500	
10017650 SURETY BOND PREMIUMS			11,760	11,760	
Total Spending by Accounting Unit	9,505,186	9,806,473	11,010,609	11,090,160	79,551

**CITY OF SAINT PAUL
 Spending Plan by Department**

Department: GENERAL GOVERNMENT
 Fund: CITY GRANTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	137,231	83,414			
Total Spending by Major Account	137,231	83,414			
Spending by Accounting Unit					
20017800 CITY WIDE EMERGENCY EVENTS	137,231	83,414			
Total Spending by Accounting Unit	137,231	83,414			

CITY OF SAINT PAUL
Spending Plan by Department

Department: GENERAL GOVERNMENT
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
OTHER FINANCING USES				415,000	415,000
Total Spending by Major Account				415,000	415,000
Spending by Accounting Unit					
21117100 BENEFITS ADMINISTRATION				415,000	415,000
Total Spending by Accounting Unit				415,000	415,000

CITY OF SAINT PAUL
Spending Plan by Department

Department: **GENERAL GOVERNMENT**
Fund: **CENTRAL SERVICE FUND**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE			275,000		(275,000)
SERVICES	243,437	931,785	1,280,000	635,000	(645,000)
MATERIALS AND SUPPLIES	1,049,407	59,339	1,225,000	1,674,500	449,500
CAPITAL OUTLAY	33,377	475,760		605,804	605,804
DEBT SERVICE	6,075	590,813	866,273	795,629	(70,644)
OTHER FINANCING USES				2,070,556	2,070,556
Total Spending by Major Account	1,332,296	2,057,697	3,646,273	5,781,489	2,135,216
Spending by Accounting Unit					
71017505 INNOVATIONS TECHNOLOGY	1,292,845	991,124	2,780,000	4,280,056	1,500,056
71017510 TECHNOLOGY CAPITAL LEASE	39,452	1,066,573	866,273	1,401,433	535,160
71017515 CITY PHONE SERVICE				100,000	100,000
Total Spending by Accounting Unit	1,332,296	2,057,697	3,646,273	5,781,489	2,135,216

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description					Change From
		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	2017 Adopted
40005-0	CURRENT PROPERTY TAX	54,820,090	56,875,127	79,188,299	105,171,263	25,982,964
40010-0	FISCAL DISPARITIES	16,264,390	16,119,313			
40110-0	CURRENT EXCESS TAX INCREMENT	1,942,278	1,814,932	1,500,000	1,750,000	250,000
40201-0	PROP TAX 1ST YEAR DELINQUENT	280,278	869,101	300,000	300,000	
40202-0	PROP TAX 2ND YR DELINQUENT	(143,783)	(87,546)			
40203-0	PROP TAX 3RD YR DELINQUENT	(95,667)	(21,303)			
40204-0	PROP TAX 4TH YEAR DELINQUENT	(59,268)	36,292			
40205-0	PROP TAX 5TH YEAR DELINQUENT	(37,953)	19,347			
40206-0	PROP TAX 6TH YR AND PRIOR	(285,859)	42,335			
40310-0	DELINQUENT EXCESS TAX INCREMEN	(49,445)	(8,251)			
40410-0	PROPERTY TAX INTEREST	142,349	135,445			
40610-0	RELEASED CITY SALES TAX			500,000	500,000	
40705-0	HOTEL MOTEL TAX	1,515,120	1,719,686	1,615,800	1,695,800	80,000
40720-0	CONTAMINATION TAX	4,974	4,898			
40805-0	XCEL ENERGY ELECTRIC	13,842,734	13,903,435	20,895,311	20,925,311	30,000
40810-0	XCEL ENERGY GAS	6,949,169	6,844,907			
40820-0	DISTRICT ENERGY	1,383,187	1,333,595	1,500,000	1,500,000	
40850-0	DISTRICT COOLING	432,166	427,561	407,665	407,665	
40860-0	ENERGY PARK	186,070	165,827	190,331	190,331	
TOTAL FOR TAXES		97,090,831	100,194,700	106,097,406	132,440,370	26,342,964
42105-0	BUSINESS LICENSE	1,586,800	1,365,000	1,365,000	1,365,000	
42505-0	BUILDING PERMIT	1,365,000	1,698,844	1,698,844	1,698,844	
TOTAL FOR LICENSE AND PERMIT		2,951,800	3,063,844	3,063,844	3,063,844	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43605-0	LOCAL GOVERNMENT AID	61,775,944	62,026,893	62,562,185	65,071,602	2,509,417
43610-0	PERA PENSION AID	517,512	517,512	517,512	517,512	
43612-0	POLICE PENSION AMORTIZATN AID	4,485,614	4,955,772	4,901,791	4,955,772	53,981
43613-0	FIRE INS PREMIUM SURCHARGE	2,524,612	2,504,953	2,493,403	2,504,953	11,550
43615-0	POLICE FIRE DISABILITY BENEFIT	268,242	272,310	272,541	272,541	
43620-0	MARKET VALUE HOMESTEAD CREDIT		5,397			
43625-0	CITY SHARE STATE HWY RENT			1,000	1,000	
43630-0	CITY SHARE STATE COURT FINES	2,127,683	2,071,296	2,553,850	2,503,850	(50,000)
43635-0	CITY SHARE MN DOT FINES	12,279	170,456	11,000	11,000	
43805-0	CITY SHARE COUNTY PILOT	66,829	71,463			
TOTAL FOR INTERGOVERNMENTAL REVENUE		71,778,716	72,596,050	73,313,282	75,838,230	2,524,948
44105-0	CONTINUANCE FOR DISMISSAL				600,000	600,000
44165-0	EMPLOYEE PARKING	300		85,000	85,000	
44190-0	MISCELLANEOUS FEES	74,748	77,111			
44299-0	OTHER SALES		29,244			
44590-0	MISCELLANEOUS SERVICES	510	2,100			
47555-0	UTILITY COST RECOVERY	5,000,000	5,000,000	5,000,000	5,935,567	935,567
50305-0	PARKING REVENUES	309,446	299,162	174,063		(174,063)
51250-0	INVESTMENT SERVICE		102,814			
51275-0	INDIRECT COST RECOVERY	8,610,856	8,876,195	9,026,708	7,840,022	(1,186,686)
TOTAL FOR CHARGES FOR SERVICES		13,995,860	14,386,625	14,285,771	14,460,589	174,818
54505-0	INTEREST INTERNAL POOL	1,409,502	2,264,481	2,165,034	2,165,034	
54506-0	INTEREST ACCRUED REVENUE	119,264	60,250			
54510-0	INCR OR DECR IN FV INVESTMENTS	(309,293)	(1,149,442)			
54710-0	INTEREST ON ADVANCE	83,640	83,639			
54810-0	OTHER INTEREST EARNED					
TOTAL FOR INVESTMENT EARNINGS		1,303,112	1,258,928	2,165,034	2,165,034	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS		750,000			
55525-0	REIMB FROM OUTSIDE AGENCY	8,008	8,168			
55545-0	PAYMENT IN LIEU OF TAXES	109,601	76,539	125,000	125,000	
55815-0	REFUNDS OVERPAYMENTS		6,692			
55835-0	REFUND FOR PRIOR YEAR OVERPAYM		1,185			
55905-0	CASH OVER OR SHORT	(3)	(2,752)			
55915-0	OTHER MISC REVENUE	125,250	21,242			
55920-0	FORFEITED TAX SALE			121,000	96,006	(24,994)
TOTAL FOR MISCELLANEOUS REVENUE		242,856	861,074	246,000	221,006	(24,994)
56205-0	TRANSFER FROM COMPONENT UNIT					
56225-0	TRANSFER FR SPECIAL REVENUE FU	18,486	593,486	18,486	74,010	55,524
56235-0	TRANSFER FR CAPITAL PROJ FUND			500,000	500,000	
56240-0	TRANSFER FR ENTERPRISE FUND		15,000			
56245-0	TRANSFER FR INTERNAL SERVICE F	162,525	162,525	162,525	162,525	
57605-0	REPAYMENT OF ADVANCE	191,360	185,480			
57750-0	ADVANCE CLOSE OUT	(191,360)				
58101-0	SALE OF CAPITAL ASSET			2,225,000		(2,225,000)
TOTAL FOR OTHER FINANCING SOURCES		181,011	956,491	2,906,011	736,535	(2,169,476)
TOTAL FOR CITY GENERAL FUND		187,544,186	193,317,713	202,077,348	228,925,608	26,848,260

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43101-0	FEDERAL GRANT STATE ADMIN	1,094,245	125,565			
43401-0	STATE GRANTS	345,941	39,456			
TOTAL FOR INTERGOVERNMENTAL REVENUE		1,440,185	165,021			
TOTAL FOR CITY GRANTS		1,440,185	165,021			

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

Account		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
51175-0	ADMINISTRATION FEE				415,000	415,000
TOTAL FOR CHARGES FOR SERVICES					415,000	415,000
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS					415,000	415,000

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: GENERAL GOVERNMENT
 Fund: CENTRAL SERVICE FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
51170-0	TECHNOLOGY SERVICES	2,952,418	2,342,882	2,340,497	2,440,497	100,000
TOTAL FOR CHARGES FOR SERVICES		2,952,418	2,342,882	2,340,497	2,440,497	100,000
56220-0	TRANSFER FR GENERAL FUND			100,000		(100,000)
57505-0	CAPITAL LEASE	2,798,884				
57740-0	CAPITAL LEASE CLOSE OUT	(2,798,884)				
59910-0	USE OF FUND EQUITY			1,205,776	3,340,992	2,135,216
TOTAL FOR OTHER FINANCING SOURCES				1,305,776	3,340,992	2,035,216
TOTAL FOR CENTRAL SERVICE FUND		2,952,418	2,342,882	3,646,273	5,781,489	2,135,216
TOTAL FOR GENERAL GOVERNMENT		191,936,790	195,825,616	205,723,621	235,122,097	29,398,476

CITY OF SAINT PAUL
Financing Plan by Department

Department: **GENERAL GOVERNMENT**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
TAXES	97,090,831	100,194,700	106,097,406	132,440,370	26,342,964
LICENSE AND PERMIT	2,951,800	3,063,844	3,063,844	3,063,844	
INTERGOVERNMENTAL REVENUE	71,778,716	72,596,050	73,313,282	75,838,230	2,524,948
CHARGES FOR SERVICES	13,995,860	14,386,625	14,285,771	14,460,589	174,818
INVESTMENT EARNINGS	1,303,112	1,258,928	2,165,034	2,165,034	
MISCELLANEOUS REVENUE	242,856	861,074	246,000	221,006	(24,994)
OTHER FINANCING SOURCES	181,011	956,491	2,906,011	736,535	(2,169,476)
Total Financing by Major Account	187,544,186	193,317,713	202,077,348	228,925,608	26,848,260
Financing by Accounting Unit					
10017100 GF GENERAL REVENUES	186,664,408	192,422,373	201,183,809	228,032,069	26,848,260
10017520 EMPL PARKING OFFCL BUSINESS	75,538	79,155	85,000	85,000	
10017540 CITIZEN PART DIST COUNCILS	18,486	18,486	18,486		(18,486)
10017541 DISTRICT COUNCIL COMMUNITY ENGA				18,486	18,486
10017550 EXEMPT PROPERTY ASSESSMENTS		6,692			
10017600 EMPLOYEE INSURANCE		1,185			
10017605 RETIREE INSURANCE	268,242	272,310	272,541	272,541	
10017615 FICA PERA HRA PENSION	517,512	517,512	517,512	517,512	
Total Financing by Accounting Unit	187,544,186	193,317,713	202,077,348	228,925,608	26,848,260

CITY OF SAINT PAUL
Financing Plan by Department

Department: **GENERAL GOVERNMENT**
Fund: **CITY GRANTS**

Budget Year: **2018**

		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		1,440,185	165,021			
Total Financing by Major Account		1,440,185	165,021			
Financing by Accounting Unit						
20017800	CITY WIDE EMERGENCY EVENTS	1,440,185	165,021			
Total Financing by Accounting Unit		1,440,185	165,021			

CITY OF SAINT PAUL
Financing Plan by Department

Department: **GENERAL GOVERNMENT**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES				415,000	415,000
Total Financing by Major Account				415,000	415,000
Financing by Accounting Unit					
21117100 BENEFITS ADMINISTRATION				415,000	415,000
Total Financing by Accounting Unit				415,000	415,000

CITY OF SAINT PAUL
Financing Plan by Department

Department: **GENERAL GOVERNMENT**
Fund: **CENTRAL SERVICE FUND**

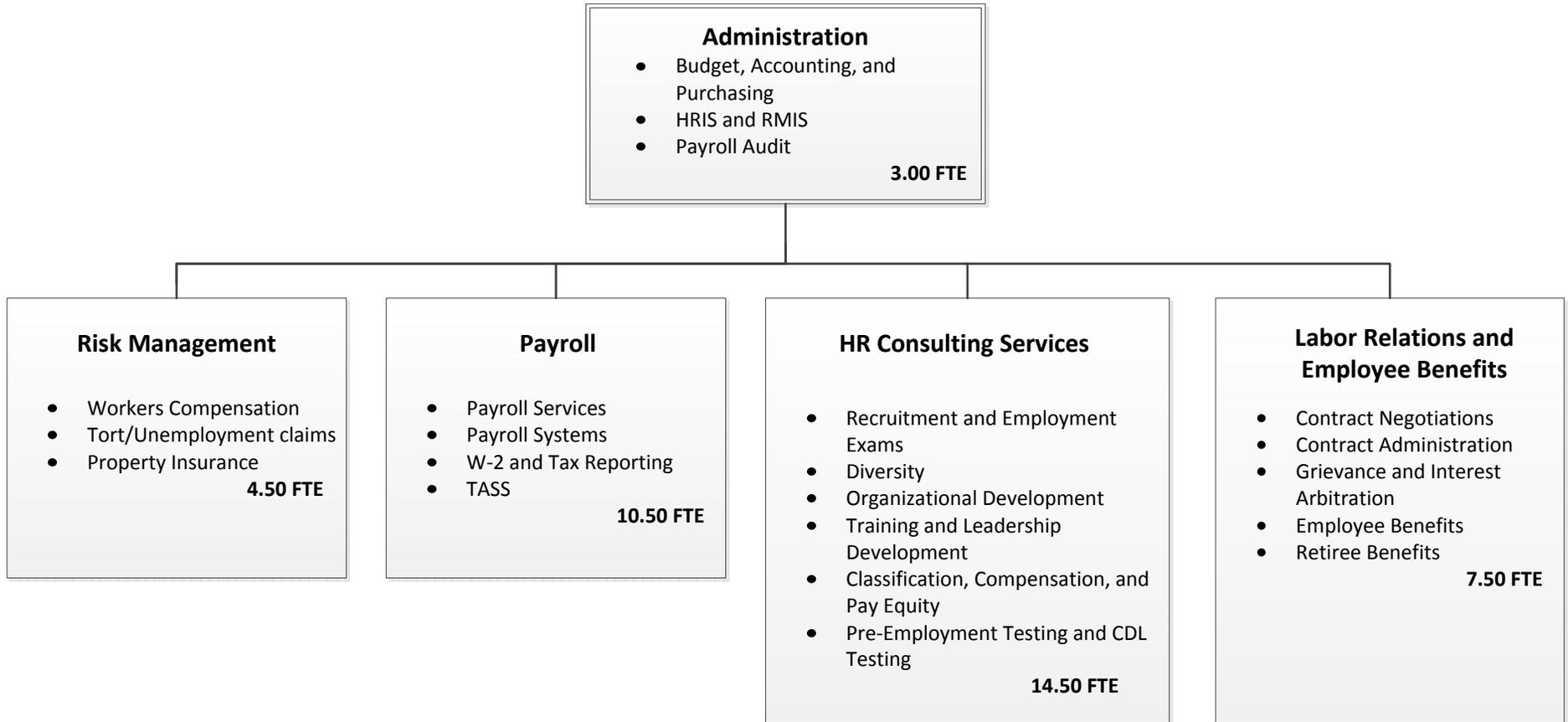
Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	2,952,418	2,342,882	2,340,497	2,440,497	100,000
OTHER FINANCING SOURCES			1,305,776	3,340,992	2,035,216
Total Financing by Major Account	2,952,418	2,342,882	3,646,273	5,781,489	2,135,216
Financing by Accounting Unit					
71017505 INNOVATIONS TECHNOLOGY	2,952,418	1,476,609	2,780,000	4,280,056	1,500,056
71017510 TECHNOLOGY CAPITAL LEASE		866,273	866,273	1,401,433	535,160
71017515 CITY PHONE SERVICE				100,000	100,000
Total Financing by Accounting Unit	2,952,418	2,342,882	3,646,273	5,781,489	2,135,216



Human Resources

Mission: Be a strategic leader and partner, promoting organizational and individual effectiveness.



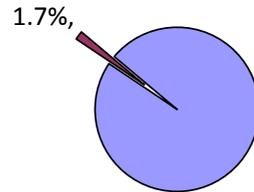
**2018 Adopted Budget
Office of Human Resources**

Department Description:

Mission Statement: To attract, develop, and retain an inclusive, high performing, respectful workforce through integrated and strategic systems, policies, and procedures.

HUMAN RESOURCES plays a vital role in providing strategic organizational service and support to all City departments and Saint Paul Regional Water Services. HR's major functions include: CONSULTING SERVICES - recruit qualified and diverse candidates; administer and conduct the Civil Service employment testing process; administer the City's classification and compensation system including job study and analysis; determine appropriate compensation based on comparable worth; advocacy work in Civil Service Commission hearings; EMPLOYEE BENEFITS - administer employee and retiree benefits; ensure compliance with the Affordable Care Act and other benefit legislation; LABOR RELATIONS - negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues; PAYROLL - administer the city's payroll and payroll deduction system for all city employees; ensure accurate and timely payroll processing including withholding and deductions; ensure that necessary employee information is maintained and submitted in accordance with acceptable business and regulatory standards; RISK MANAGEMENT - provide assistance to all City and Saint Paul Regional Water Services risk management programs; measure, analyze and report risks; administer the workers' compensation, property insurance, unemployment insurance, safety, and tort liability programs.

**Human Resource's Portion of
General Fund Spending**



Department Facts

- Total General Fund Budget: \$4,947,808
- Total Special Fund Budget: \$4,948,670
- Total FTEs: 40.00

2016 Workload Metrics

- Job Postings: 190
- Job Studies: 9
- Pre-Employment Screenings (medical, backgrounds, drug, credit): 892
- Number of workers compensation claims opened: 795
- Number of tort claims opened: 186
- Workplace conduct investigations: 24
- Third step grievances processed: 37
- Complex accommodation cases: 7
- FMLA leaves processed: 402
- Paid parental leaves processed: 87
- W-2s processed: 5,024

Department Goals

- Attract, develop, and retain a diverse, professional workforce.
- Align HR resources to city and department needs.
- Reduce the growth of health care costs.
- Increase the safety of employees and reduce workers' compensation costs.

Recent Accomplishments

- Completed the health insurance RFP and rate negotiations for 2018-2020 resulting in minimal increases for 2018.
- Brought benefits administration in-house.
- Implemented a new Performance Evaluation system.
- Revised the Workplace Conduct Policy.
- Successfully implemented a new Risk Management Information System for total claims management.
- Strategic planning conducted with each department for targeted diversity recruitment.
- Implemented the City's new Earned Sick and Safe Time Policy.
- Renewed Property Insurance with a 2% reduction in rates despite a 2% rise in values.
- Conducted an EEO re-survey for all employees to conform with EEOC requirements.
- Implemented new exit interview and employee resource network programs.
- Administered high profile employment exams for Police Chief, Police Officer, Sergeant, Fire Captain, Fire Equipment Officer, and Fire District Chief.
- Secured a stand-alone Cyber Liability policy for the City.

2018 Adopted Budget

Office of Human Resources

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
100: General Fund	4,201,613	4,722,897	4,947,808	224,911	4.8%	39.00	40.00
710: Central Service Fund	3,668,052	4,655,400	4,948,670	293,270	6.3%	-	-
Total	7,869,665	9,378,297	9,896,478	518,181	5.5%	39.00	40.00
Financing							
100: General Fund	664,216	524,100	474,100	(50,000)	-9.5%		
710: Central Service Fund	3,472,111	4,655,400	4,948,670	293,270	6.3%		
Total	4,136,327	5,179,500	5,422,770	243,270	4.7%		

Budget Changes Summary

The 2018 budget for Human Resources includes funding for employee recruitment, as well as one-time resources for the administration of a firefighter exam. These two functions were included in the 2017 budget, but were eventually cancelled as part of the 2017 funding plan for the right-of-way street maintenance program. They have been restored to the Human Resources budget for 2018. The funds dedicated to employee recruitment align with the City's racial equity goal of having a workforce that mirrors the population of Saint Paul. General Fund changes also reflect moving responsibility of racial equity training for employees from HREEO to Human Resources. Other changes in the 2018 budget are largely due to current service level adjustments.

100: General Fund

Office of Human Resources

Change from 2017 Adopted

Spending Financing FTE

Current Service Level Adjustments

In 2017, the Human Resources department took over the administration of some employee benefits, budgeted for the first time in 2018. Current service level adjustments include the addition of one FTE to support benefits administration and a decrease and realignment of benefits administration revenue.

Current service level adjustments	204,911	(50,000)	1.00
Subtotal:	204,911	(50,000)	1.00

Mayor's Proposed Changes

Contingency Budget

The 2017 adopted budget included several items that were placed into a contingency reserve account pending future decisions on the 2017 right-of-way program. These items have been restored in the 2018 budget.

Firefighter exam - shifted from contingency	260,813	-	-
Employee recruitment - shifted from contingency	140,000	-	-
Contingency	(400,813)		
Subtotal:	-	-	-

Racial Equity Program Funds

Funds dedicated to the City's training program focused on the development of racial equity goals, and addressing disparities in policies and services will now be located in and administered by the Human Resources department. There is an equal corresponding decrease in the HREEO budget.

Training costs	20,000	-	-
Subtotal:	20,000	-	-

Fund 100 Budget Changes Total

224,911	(50,000)	1.00
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710: Central Service Fund**Office of Human Resources**

Budget for workers' compensation, property insurance, FSA reserves, and tort claims.

	Change from 2017 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	262,854	262,854	-
Subtotal:	<u>262,854</u>	<u>262,854</u>	<u>-</u>
<u>Adopted Changes</u>			
Saint Paul Regional Water Services Reimbursement			
Past workers' compensation reimbursements owed to the SPRWS were erroneously deposited into the City's retention fund. This change corrects this error by repaying SPRWS.			
Water workers' compensation	30,416	30,416	-
Subtotal:	<u>30,416</u>	<u>30,416</u>	<u>-</u>
Fund 710 Budget Changes Total	<u><u>293,270</u></u>	<u><u>293,270</u></u>	<u><u>-</u></u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: HUMAN RESOURCES

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	4,175,648	4,201,613	4,722,897	4,947,808	224,911
CENTRAL SERVICE FUND	2,631,949	3,668,052	4,655,400	4,948,670	293,270
TOTAL SPENDING BY FUND	6,807,597	7,869,665	9,378,297	9,896,478	518,181
Spending by Major Account					
EMPLOYEE EXPENSE	5,548,166	6,527,794	7,057,845	7,578,469	520,624
SERVICES	1,187,525	1,152,145	1,571,215	1,922,164	350,949
MATERIALS AND SUPPLIES	65,116	189,692	40,924	57,929	17,005
ADDITIONAL EXPENSES	6,791	34	708,313	337,916	(370,397)
TOTAL SPENDING BY MAJOR ACCOUNT	6,807,597	7,869,665	9,378,297	9,896,478	518,181
Financing by Major Account					
CHARGES FOR SERVICES	3,771,876	2,712,974	4,565,900	4,117,254	(448,646)
MISCELLANEOUS REVENUE	238,735	1,423,353	603,600	849,600	246,000
OTHER FINANCING SOURCES			10,000	455,916	445,916
TOTAL FINANCING BY MAJOR ACCOUNT	4,010,611	4,136,326	5,179,500	5,422,770	243,270

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RESOURCES
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	3,657,591	3,748,201	3,880,845	4,289,469	408,624
SERVICES	452,768	410,152	400,315	600,410	200,095
MATERIALS AND SUPPLIES	65,116	43,226	40,924	57,929	17,005
ADDITIONAL EXPENSES	173	34	400,813		(400,813)
Total Spending by Major Account	4,175,648	4,201,613	4,722,897	4,947,808	224,911
Spending by Accounting Unit					
10014100 HUMAN RESOURCES	4,175,648	4,201,613	4,722,897	4,947,808	224,911
Total Spending by Accounting Unit	4,175,648	4,201,613	4,722,897	4,947,808	224,911

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RESOURCES
Fund: CENTRAL SERVICE FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,890,575	2,779,593	3,177,000	3,289,000	112,000
SERVICES	734,756	741,993	1,170,900	1,321,754	150,854
MATERIALS AND SUPPLIES		146,466			
ADDITIONAL EXPENSES	6,618		307,500	337,916	30,416
Total Spending by Major Account	2,631,949	3,668,052	4,655,400	4,948,670	293,270
Spending by Accounting Unit					
71014200 WORKERS COMPENSATION	1,916,679	2,847,674	3,283,000	3,190,670	(92,330)
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	713,495	820,378	1,114,400	1,500,000	385,600
71014230 FLEX SPEND ACCOUNT RESERVE	1,776		248,000	248,000	
Total Spending by Accounting Unit	2,631,949	3,668,052	4,655,400	4,948,670	293,270

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RESOURCES
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44215-0	COPIES	15	586			
44590-0	MISCELLANEOUS SERVICES		24,000			
50125-0	APPLICATION FEE			58,000	58,000	
51175-0	ADMINISTRATION FEE					
51270-0	CONSULTING SERVICES	266,393	639,168	465,500		(465,500)
TOTAL FOR CHARGES FOR SERVICES		266,407	663,754	523,500	58,000	(465,500)
55505-0	OUTSIDE CONTRIBUTION DONATIONS	500		600	600	
55525-0	REIMB FROM OUTSIDE AGENCY		422			
55845-0	JURY DUTY PAY		40			
TOTAL FOR MISCELLANEOUS REVENUE		500	462	600	600	
56225-0	TRANSFER FR SPECIAL REVENUE FU				415,500	415,500
TOTAL FOR OTHER FINANCING SOURCES					415,500	415,500
TOTAL FOR CITY GENERAL FUND		266,907	664,216	524,100	474,100	(50,000)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RESOURCES
 Fund: CENTRAL SERVICE FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
51175-0	ADMINISTRATION FEE	3,505,469	2,049,220	4,042,400	4,059,254	16,854
TOTAL FOR CHARGES FOR SERVICES		3,505,469	2,049,220	4,042,400	4,059,254	16,854
55705-0	WCRA REIMBURSEMENT	137,306	727,163	350,000	350,000	
55750-0	DAMAGE CLAIM FROM OTHERS			5,000		(5,000)
55755-0	SPECIAL COMP REIMBURSEMENT		694,846		250,000	250,000
55910-0	FLEX PLAN CREDITS			248,000	248,000	
55915-0	OTHER MISC REVENUE	100,929	881		1,000	1,000
TOTAL FOR MISCELLANEOUS REVENUE		238,235	1,422,891	603,000	849,000	246,000
59910-0	USE OF FUND EQUITY			10,000	40,416	30,416
TOTAL FOR OTHER FINANCING SOURCES				10,000	40,416	30,416
TOTAL FOR CENTRAL SERVICE FUND		3,743,704	3,472,111	4,655,400	4,948,670	293,270
TOTAL FOR HUMAN RESOURCES		4,010,611	4,136,326	5,179,500	5,422,770	243,270

CITY OF SAINT PAUL
Financing Plan by Department

Department: HUMAN RESOURCES
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	266,407	663,754	523,500	58,000	(465,500)
MISCELLANEOUS REVENUE	500	462	600	600	
OTHER FINANCING SOURCES				415,500	415,500
Total Financing by Major Account	266,907	664,216	524,100	474,100	(50,000)
Financing by Accounting Unit					
10014100 HUMAN RESOURCES	266,907	664,216	524,100	474,100	(50,000)
Total Financing by Accounting Unit	266,907	664,216	524,100	474,100	(50,000)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **HUMAN RESOURCES**
Fund: **CENTRAL SERVICE FUND**

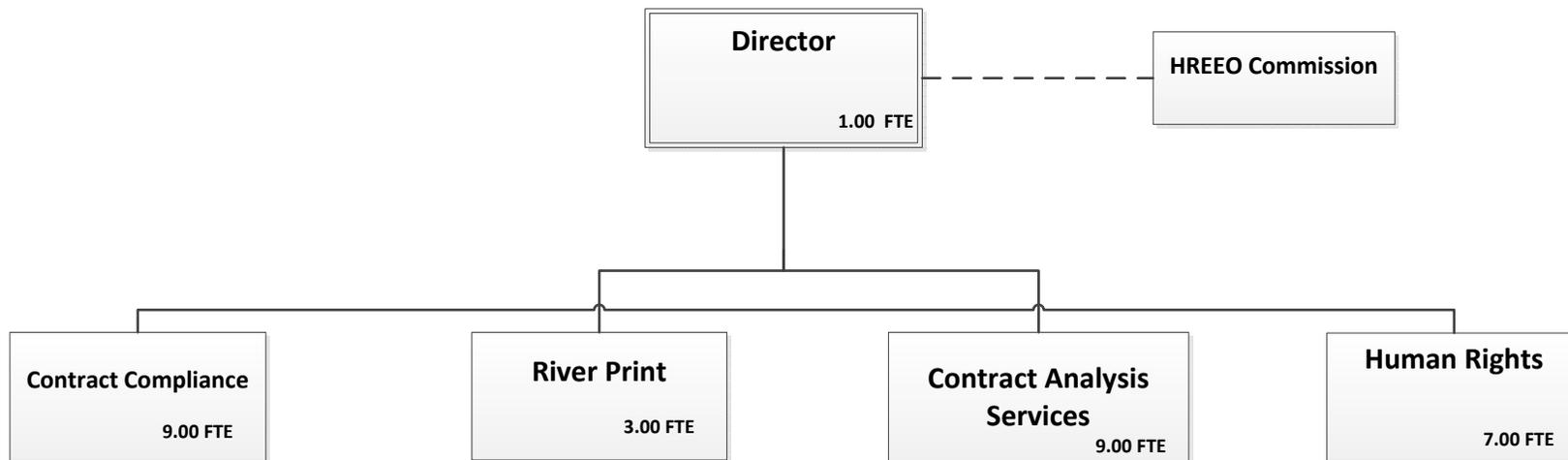
Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	3,505,469	2,049,220	4,042,400	4,059,254	16,854
MISCELLANEOUS REVENUE	238,235	1,422,891	603,000	849,000	246,000
OTHER FINANCING SOURCES			10,000	40,416	30,416
Total Financing by Major Account	3,743,704	3,472,111	4,655,400	4,948,670	293,270
Financing by Accounting Unit					
71014200 WORKERS COMPENSATION	2,803,690	2,812,912	3,283,000	3,190,670	(92,330)
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	940,014	659,199	1,114,400	1,500,000	385,600
71014230 FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
Total Financing by Accounting Unit	3,743,704	3,472,111	4,655,400	4,948,670	293,270



Human Rights and Equal Economic Opportunity

Mission: The HREEO Department is committed to increased accountability, better communication, and smarter use of resources.



(Total 29.00 FTE)

2018 Adopted Budget

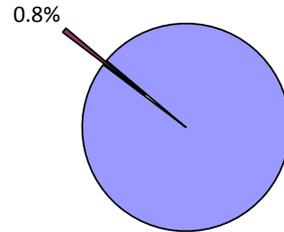
Department of Human Rights and Equal Economic Opportunity

Department Description:

The Department of Human Rights and Equal Economic Opportunity (HREEO) champions justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses. HREEO's major functions include:

- Procurement (Contract & Analysis Services)
- Print/Copy/Design Services
- Contract Compliance & Business Development
- Human Rights
- Racial Equity

HREEO's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$2,299,632
- Total Special Fund Budget: \$2,413,884
- Total FTEs: 29.00
- The Procurement division processed and managed over 140 solicitation events, 520 contracts, 6,000 purchase orders, and \$200 million in contract dollars.
- Human Rights investigators opened 52 new cases and collected \$30,500 in settlements for individuals filing complaints. The majority (61%) of cases were related to allegations of employment discrimination.
- CERT database has over 1,900 certified vendors, making it the most extensive vendor database in the region for small, women and minority-owned businesses.
- Over \$1.1 billion in construction projects were monitored for minority and female workforce inclusion and prevailing wage requirements.

Department Goals

- Champion justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses.
- Be a thought leader to cultivate anti-discriminatory practices through creative partnerships and effective community engagement.
- Analyze the current marketplace for underutilization of small, women and minority-owned business enterprises in accordance with the Vendor Outreach Program.

Recent Accomplishments

- HREEO's Procurement and Contract Compliance divisions hosted their second annual Procurement Fair specifically to present vendor opportunities and engage businesses, especially small, women and minority-owned businesses (SWMBE's) about upcoming opportunities to do business with the city.
- River Print completed over 3,000 work orders for print-related services.
- The Vendor Outreach Program exceeded its SWMBE inclusion goals. More than \$28 million was awarded to small businesses including more than \$11 million to women-owned businesses and \$4.8 million to minority-owned businesses.
- The department hosted various Earned Sick and Safe Time (ESST) community conversations, civic outreach and supported the task force on ESST as it drafted recommendations. City Council passed an ESST ordinance in 2016 which was implemented and enforced by HREEO in 2017.
- HREEO led the city's participation in the Government Alliance on Race and Equity (GARE) by contributing learnings and best practices in local, regional and national discussions, trainings and workshops.

2018 Adopted Budget

Department of Human Rights and Equal Economic Opportunity

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
100: General Fund	2,495,055	2,323,905	2,299,632	(24,273)	-1.0%	21.10	21.13
211: General Govt Special Projects	1,017,952	1,231,341	1,219,386	(11,955)	-1.0%	4.90	4.87
610: River Print	1,187,728	1,182,108	1,194,499	12,391	1.0%	3.50	3.00
Total	4,700,735	4,737,354	4,713,517	(23,837)	-0.5%	29.50	29.00
Financing							
100: General Fund	446,208	310,148	310,148	-	0.0%		
211: General Govt Special Projects	1,340,264	1,231,341	1,219,386	(11,955)	-1.0%		
610: River Print	1,336,677	1,182,108	1,194,499	12,391	1.0%		
Total	3,123,149	2,723,597	2,724,033	436	0.0%		

Budget Changes Summary

The Department of Human Rights and Equal Economic Opportunity continues to work to better position itself to achieve its goals of developing a diverse workforce, strengthening contract compliance efforts, and enhancing human rights outreach and impact services to the community. General Fund changes reflect moving responsibility of racial equity training for employees from HREEO to Human Resources. Changes in Fund 211 reflect the removal of one-time disparity study funds and the addition of capacity building funds from HUD originally intended for receipt in 2013 and 2014. The 2018 River Print budget includes one-time funding for new billing software.

100: General Fund

Department of Human Rights and Equal Economic Opportunity

Change from 2017 Adopted

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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Current Service Level Adjustments

Current service level adjustments include a reallocation of personnel to better align staffing with department operations. There is a corresponding change in FTEs in Fund 211.

Current service level adjustments

(4,273)

-

0.03

Subtotal:

(4,273)

-

0.03

Mayor's Proposed Changes

Racial Equity Program Funds

Funds dedicated to the city's training program focused on the development of racial equity goals, and addressing disparities in policies and services will now be administered by the Human Resources department. There is an equal corresponding increase in the Human Resources budget.

Training costs

(20,000)

-

-

Subtotal:

(20,000)

-

-

Fund 100 Budget Changes Total

(24,273)

-

0.03

211: General Govt Special Projects**Department of Human Rights and Equal Economic Opportunity**

This fund includes housing complaint investigations, equal employment opportunity investigations, and the Minority Business Development and Retention program.

	<u>Change from 2017 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>			
Current service level adjustments include a reallocation of personnel to better align staffing with department operations. There is a corresponding change in FTEs in the General Fund.			
Current service level adjustments	2,095	2,095	(0.03)
Subtotal:	<u>2,095</u>	<u>2,095</u>	<u>(0.03)</u>
<u>Mayor's Proposed Changes</u>			
Disparity Study			
City ordinance requires a disparity study be in place that identifies the underutilization of small, minority-owned, and women-owned business enterprises for the City of Saint Paul and Saint Paul Housing and Redevelopment Authority (HRA). The 2017 budget included one-time resources to complete the study, which are removed for the 2018 budget.			
Disparity Study	(244,050)	(244,050)	
Subtotal:	<u>(244,050)</u>	<u>(244,050)</u>	<u>-</u>
<u>Adopted Changes</u>			
HUD Workshare grant			
The 2018 budget includes grant funds from HUD that were initially intended, but not received, for capacity building in 2013 and 2014.			
HUD capacity building funds	230,000	230,000	-
Fund 211 Budget Changes Total	<u>(11,955)</u>	<u>(11,955)</u>	<u>(0.03)</u>

610: River Print**Department of Human Rights and Equal Economic Opportunity**

River Print is an enterprise fund that is responsible for all printing, mailing, and graphics for the City and County.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include the removal of a temporary part-time administrative position.				
Current service level adjustments				
		(12,609)	-	(0.50)
	Subtotal:	(12,609)	-	(0.50)
<u>Mayor's Proposed Changes</u>				
Billing system				
The 2017 budget includes new billing software for River Print. A new billing system will provide more efficient service to River Print customers and employees. This system will be funded using savings from current service level adjustments and fund balance.				
	Billing software	25,000	12,391	-
	Subtotal:	25,000	12,391	-
Fund 610 Budget Changes Total		12,391	12,391	(0.50)

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: HUMAN RIGHTS EQUAL ECON OPP

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	1,858,554	2,495,055	2,323,905	2,299,632	(24,272)
GENERAL GOVT SPECIAL PROJECTS	822,192	1,017,952	1,231,341	1,219,386	(11,955)
RIVER PRINT	1,346,592	1,187,728	1,182,108	1,194,499	12,390
TOTAL SPENDING BY FUND	4,027,337	4,700,736	4,737,354	4,713,517	(23,838)
Spending by Major Account					
EMPLOYEE EXPENSE	2,526,233	2,548,034	2,961,822	2,962,524	703
SERVICES	862,185	1,091,286	1,101,287	848,956	(252,331)
MATERIALS AND SUPPLIES	429,678	358,755	381,095	397,732	16,637
PROGRAM EXPENSE	181,219	308,291	293,150	504,304	211,154
ADDITIONAL EXPENSES	(17,118)	37,853			
OTHER FINANCING USES	45,140	356,516			
TOTAL SPENDING BY MAJOR ACCOUNT	4,027,337	4,700,736	4,737,354	4,713,517	(23,838)
Financing by Major Account					
INTERGOVERNMENTAL REVENUE		90,925	71,748	71,748	
CHARGES FOR SERVICES	1,523,423	1,625,615	1,458,845	1,460,939	2,094
MISCELLANEOUS REVENUE	30,586	22,561			
OTHER FINANCING SOURCES	756,113	1,384,048	1,193,004	1,191,345	(1,659)
TOTAL FINANCING BY MAJOR ACCOUNT	2,310,122	3,123,149	2,723,597	2,724,032	435

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,720,524	1,766,811	2,159,964	2,160,244	280
SERVICES	83,419	410,162	149,594	124,605	(24,989)
MATERIALS AND SUPPLIES	53,811	17,432	14,346	14,783	437
ADDITIONAL EXPENSES	800	650			
OTHER FINANCING USES		300,000			
Total Spending by Major Account	1,858,554	2,495,055	2,323,905	2,299,632	(24,272)
Spending by Accounting Unit					
10015100 HREEO ADMINISTRATION	140,399	120,932	124,502	128,991	4,489
10015200 CONTRACT COMPLIANCE	401,352	888,307	514,045	539,952	25,907
10015300 PROCUREMENT CAS	828,914	942,123	1,002,358	866,064	(136,295)
10015400 HUMAN RIGHTS	487,842	512,465	633,000	623,807	(9,193)
10015500 HREEO SPECIAL PROJECTS	46	31,228	50,000	30,000	(20,000)
10015600 PCIARC				110,819	110,819
Total Spending by Accounting Unit	1,858,554	2,495,055	2,323,905	2,299,632	(24,272)

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	448,388	520,444	537,656	552,575	14,920
SERVICES	77,829	78,307	310,404	81,875	(228,529)
MATERIALS AND SUPPLIES	64,241	54,395	90,131	80,631	(9,500)
PROGRAM EXPENSE	181,219	308,291	293,150	504,304	211,154
ADDITIONAL EXPENSES	5,375				
OTHER FINANCING USES	45,140	56,516			
Total Spending by Major Account	822,192	1,017,952	1,231,341	1,219,386	(11,955)
Spending by Accounting Unit					
21115210 PED MINORITY BUSINESS DEVEL	712,586	864,438	833,806	833,806	
21115220 CERT PROGRAM	51,941	87,311	325,787	83,831	(241,956)
21115405 EQUAL EMPLOYMENT OPPORTUNITY	29,262	33,347	33,748	33,748	
21115410 HUD WORKSHARE AGREEMENT	28,403	32,857	38,000	268,000	230,000
Total Spending by Accounting Unit	822,192	1,017,952	1,231,341	1,219,386	(11,955)

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: RIVER PRINT

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	357,322	260,779	264,202	249,705	(14,497)
SERVICES	700,937	602,817	641,289	642,476	1,187
MATERIALS AND SUPPLIES	311,625	286,928	276,618	302,318	25,700
ADDITIONAL EXPENSES	(23,293)	37,203			
Total Spending by Major Account	1,346,592	1,187,728	1,182,108	1,194,499	12,390
Spending by Accounting Unit					
61015310 PRINT CENTRAL	1,346,592	1,187,728	1,182,108	1,194,499	12,390
Total Spending by Accounting Unit	1,346,592	1,187,728	1,182,108	1,194,499	12,390



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RIGHTS EQUAL ECON OPP
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44120-0	REGULATORY FEES	34,438	20,850	24,000	24,000	
44150-0	PURCHASING FEES	1,353	10,429	3,200	3,200	
44215-0	COPIES	55	65			
44299-0	OTHER SALES	286				
44590-0	MISCELLANEOUS SERVICES		(6,835)			
51175-0	ADMINISTRATION FEE		110,549	167,800	167,800	
51210-0	CONTRACTING SERVICES	124,914	10,650			
TOTAL FOR CHARGES FOR SERVICES		161,046	145,708	195,000	195,000	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	30,000	500			
55845-0	JURY DUTY PAY	90				
55905-0	CASH OVER OR SHORT	4				
TOTAL FOR MISCELLANEOUS REVENUE		30,094	500			
56235-0	TRANSFER FR CAPITAL PROJ FUND			115,148	115,148	
56240-0	TRANSFER FR ENTERPRISE FUND		300,000			
TOTAL FOR OTHER FINANCING SOURCES			300,000	115,148	115,148	
TOTAL FOR CITY GENERAL FUND		191,139	446,208	310,148	310,148	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RIGHTS EQUAL ECON OPP
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43001-0	FEDERAL DIRECT GRANTS			33,748	33,748	
43101-0	FEDERAL GRANT STATE ADMIN		90,925	38,000	38,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE			90,925	71,748	71,748	
44590-0	MISCELLANEOUS SERVICES		62,900			
51210-0	CONTRACTING SERVICES	55,584	81,015	81,737	83,831	2,094
TOTAL FOR CHARGES FOR SERVICES		55,584	143,915	81,737	83,831	2,094
55815-0	REFUNDS OVERPAYMENTS	399	21,376			
TOTAL FOR MISCELLANEOUS REVENUE		399	21,376			
56225-0	TRANSFER FR SPECIAL REVENUE FU			833,806	833,806	
56240-0	TRANSFER FR ENTERPRISE FUND	756,113	1,084,048			
59910-0	USE OF FUND EQUITY			244,050	230,000	(14,050)
TOTAL FOR OTHER FINANCING SOURCES		756,113	1,084,048	1,077,856	1,063,806	(14,050)
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS		812,096	1,340,264	1,231,341	1,219,385	(11,956)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: HUMAN RIGHTS EQUAL ECON OPP
 Fund: RIVER PRINT

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44245-0	PURCHASING SALES			129,685	129,685	
44305-0	PAPER SALES RIVERPRINT	17,246	23,439	45,000	45,000	
44310-0	COPY SERVICE RIVERPRINT	178	4,559	761,021	761,021	
44315-0	PRINTING RIVERPRINT	180,805	194,009			
44320-0	GRAPHICS RIVERPRINT		(1,411)	17,973	17,973	
44325-0	ENVELOPE SALES RIVERPRINT	6,716	(3,476)	102,709	102,709	
44330-0	LABOR CHARGE RIVERPRINT	1,071,911	1,106,479			
44335-0	MAILING SERVICES	17,492		125,720	125,720	
44340-0	POSTAGE RIVERPRINT	12,446	12,393			
TOTAL FOR CHARGES FOR SERVICES		1,306,794	1,335,992	1,182,108	1,182,108	
55526-0	REBATES		685			
55805-0	REFUNDS HISTORY	93				
TOTAL FOR MISCELLANEOUS REVENUE		93	685			
59910-0	USE OF FUND EQUITY				12,391	12,391
TOTAL FOR OTHER FINANCING SOURCES					12,391	12,391
TOTAL FOR RIVER PRINT		1,306,887	1,336,677	1,182,108	1,194,499	12,391
TOTAL FOR HUMAN RIGHTS EQUAL ECON OPP		2,310,122	3,123,149	2,723,597	2,724,032	435

CITY OF SAINT PAUL
Financing Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	161,046	145,708	195,000	195,000	
MISCELLANEOUS REVENUE	30,094	500			
OTHER FINANCING SOURCES		300,000	115,148	115,148	
Total Financing by Major Account	191,139	446,208	310,148	310,148	
Financing by Accounting Unit					
10015100 HREEO ADMINISTRATION	49,504	300			
10015200 CONTRACT COMPLIANCE	50	300,000			
10015300 PROCUREMENT CAS	134,968	125,293	286,148	286,148	
10015400 HUMAN RIGHTS	6,618	20,615	24,000	24,000	
Total Financing by Accounting Unit	191,139	446,208	310,148	310,148	

CITY OF SAINT PAUL
Financing Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE		90,925	71,748	71,748	
CHARGES FOR SERVICES	55,584	143,915	81,737	83,831	2,094
MISCELLANEOUS REVENUE	399	21,376			
OTHER FINANCING SOURCES	756,113	1,084,048	1,077,856	1,063,806	(14,050)
Total Financing by Major Account	812,096	1,340,264	1,231,341	1,219,385	(11,956)
Financing by Accounting Unit					
21115210 PED MINORITY BUSINESS DEVEL	756,512	804,229	833,806	833,806	
21115220 CERT PROGRAM	55,584	382,210	325,787	83,831	(241,956)
21115405 EQUAL EMPLOYMENT OPPORTUNITY		62,900	33,748	33,748	
21115410 HUD WORKSHARE AGREEMENT		90,925	38,000	268,000	230,000
Total Financing by Accounting Unit	812,096	1,340,264	1,231,341	1,219,385	(11,956)

CITY OF SAINT PAUL
Financing Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP
Fund: RIVER PRINT

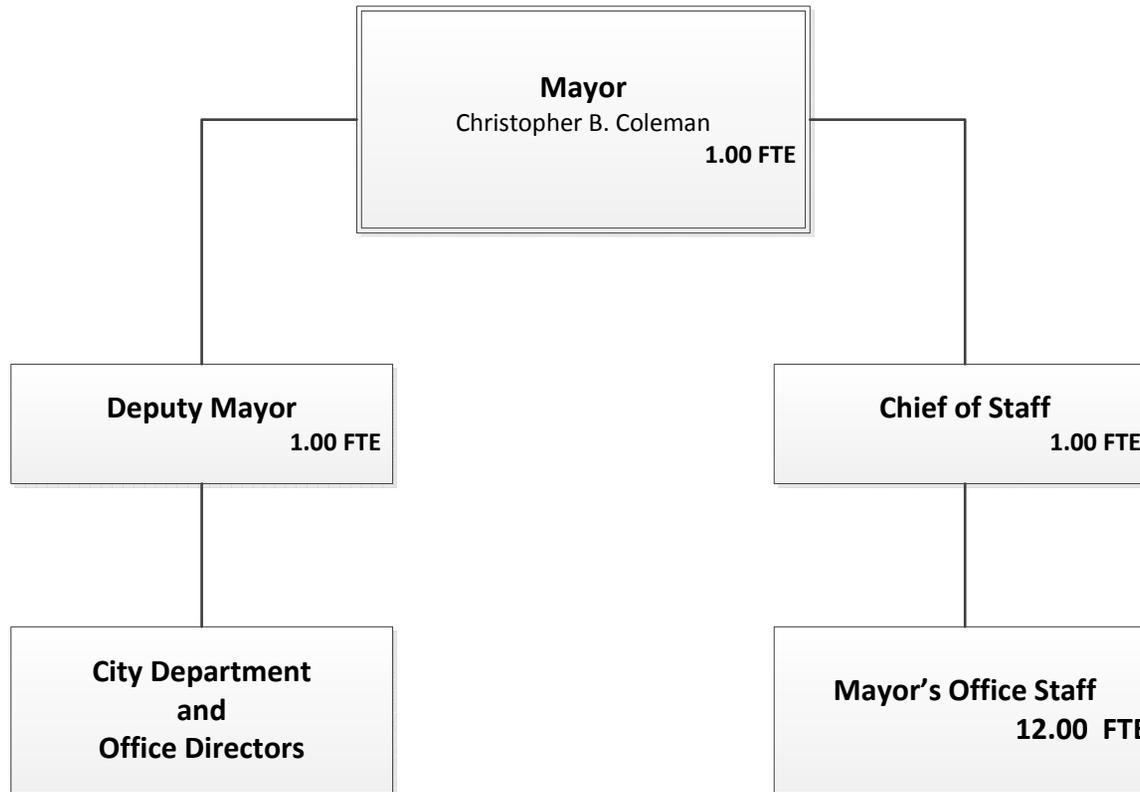
Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,306,794	1,335,992	1,182,108	1,182,108	
MISCELLANEOUS REVENUE	93	685			
OTHER FINANCING SOURCES				12,391	12,391
Total Financing by Major Account	1,306,887	1,336,677	1,182,108	1,194,499	12,391
Financing by Accounting Unit					
61015310 PRINT CENTRAL	1,306,887	1,336,677	1,182,108	1,194,499	12,391
Total Financing by Accounting Unit	1,306,887	1,336,677	1,182,108	1,194,499	12,391



Mayor's Office

Mission: To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul's residents, businesses and visitors.



2018 Adopted Budget

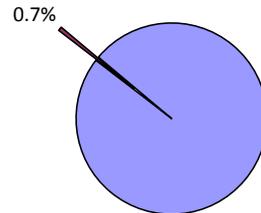
Mayor's Office

Department Description:

The mission of the Mayor’s Office is to make Saint Paul the Most Livable City in America through excellent constituent service, communications and outreach, innovative initiatives, and strong intergovernmental relations. The Mayor’s Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides effective and timely constituent service to all Saint Paul residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

Mayor's Office Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$1,963,065
- Total Special Fund Budget: \$474,229
- Total FTEs: 15.00
- Minnesota's Capital City has a population of more than 300,000
- Saint Paul is Minnesota's second most populous city.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The MN Wild's "Stadium Experience" ranks 2nd out of 122 major league sports teams.
- The City has 52,000+ theater seats, 3 world class museums & vibrant grass roots arts.

Department Goals

- Strengthening and growing the middle class.
- Emphasizing equity in all city operation and policies.
- Ensuring strong, out-of-school time learning opportunities for all.
- Making Saint Paul the most livable, workable city in America.
- Creating responsible, balanced budgets and strong financial footing for the city.

Recent Accomplishments

- Strengthening and growing the middle class through job pipelines such as Right Track, which placed more than 600 young people working in internships this summer alone across more than 100 worksites in a variety of industries. Of those Right Track workers, 93 percent are young people of color.
- Continued focus on equity and strong, out-of-school time learning opportunities for our youth, such as the city’s Community Ambassadors program, which places ambassadors on the street to work with our officers to divert the youth in our city from risky behaviors and connect them with jobs and programming at our libraries and recreation centers.
- Setting a direction for connected, livable, mixed-use neighborhoods that look to the future with clean technologies and high quality design for energy, buildings and infrastructure and are woven into the existing community to support walking, biking and transit, and provide services, jobs and activities that every generation can enjoy.
- Preserving and protecting our natural environment, such as strengthening our efforts around Emerald Ash Borer eradication by removing public trees that are infested or at risk for infestation, and replacing them with new trees to re-grow our City's urban canopy.

2018 Adopted Budget

Mayor's Office

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
100: General Fund	1,948,737	1,940,790	1,963,065	22,274	1.1%	14.17	14.00
200: City Grants	401,602	534,388	454,229	(80,159)	-15.0%	1.83	1.00
211: General Government Special Projects	-	20,000	20,000	-	0.0%	-	-
Total	2,350,339	2,495,178	2,437,294	(57,885)	-2.3%	16.00	15.00
Financing							
100: General Fund	230,456	222,863	222,863	-	0.0%		
200: City Grants	434,545	534,388	454,229	(80,159)	-15.0%		
211: General Government Special Projects	5,736	20,000	20,000	-	0.0%		
Total	670,738	777,251	697,092	(80,159)	-10.3%		

Budget Changes Summary

Spending changes in the Mayor's Office's 2018 adopted budget are largely due to current service level updates. The grants fund reflects the 2017 completion of an educational grant from the Traveler's Foundation to support the Mayor's educational, youth employment, and out-of-school time initiatives.

100: General Fund

Mayor's Office

Change from 2017 Adopted

Spending Financing FTE

Current Service Level Adjustments

Current service level adjustments include a small staffing adjustment (0.17 FTE) due to removing a general fund match to the Traveler's Foundation's educational grant ending in 2017.

Match for expiring grant	(14,600)	-	(0.17)
Other current service level adjustments	36,874	-	-

Subtotal:	22,274	-	(0.17)
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Fund 100 Budget Changes Total

22,274	-	(0.17)
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200: City Grants**Mayor's Office**

The Mayor's Office City Grants fund includes grants for energy and education initiatives lead by Mayor's Office Staff.

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		(33,388)	(33,388)	-
	Subtotal:	(33,388)	(33,388)	-
<u>Mayor's Proposed Changes</u>				
Education Grant				
The 2018 adopted budget reflects the completion of the Traveler's Foundation's educational grant to provide support for the Mayor's educational, youth employment, and out-of-school time initiatives.				
	Expiring grant	(65,000)	(65,000)	(0.83)
	Subtotal:	(65,000)	(65,000)	(0.83)
<u>Adopted Changes</u>				
Grant Balances				
The 2018 adopted budget includes unused multi-year grant balances.				
	Grant balances	18,229	18,229	-
	Subtotal:	18,229	18,229	-
Fund 200 Budget Changes Total		(80,159)	(80,159)	(0.83)

211: General Government Special Projects**Mayor's Office**

This Special Revenue fund is used for special initiatives.

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>No Changes from 2017 Adopted Budget</u>		-	-	-
	Subtotal:	-	-	-
Fund 211 Budget Changes Total		-	-	-



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: MAYOR

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
<u>Spending by Fund</u>					
CITY GENERAL FUND	1,760,147	1,948,737	1,940,790	1,963,065	22,274
CITY GRANTS	391,402	401,602	534,388	454,229	(80,159)
GENERAL GOVT SPECIAL PROJECTS			20,000	20,000	
TOTAL SPENDING BY FUND	2,151,549	2,350,339	2,495,178	2,437,294	(57,885)
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	1,987,944	2,090,544	2,249,484	2,208,485	(41,000)
SERVICES	137,435	233,365	218,045	203,562	(14,483)
MATERIALS AND SUPPLIES	26,170	23,930	27,649	25,247	(2,402)
ADDITIONAL EXPENSES		2,500			
TOTAL SPENDING BY MAJOR ACCOUNT	2,151,549	2,350,339	2,495,178	2,437,294	(57,885)
<u>Financing by Major Account</u>					
INTERGOVERNMENTAL REVENUE	336,652	261,262	350,000	286,000	(64,000)
MISCELLANEOUS REVENUE	155,996	193,063	210,838	194,679	(16,159)
OTHER FINANCING SOURCES	227,447	216,413	216,413	216,413	
TOTAL FINANCING BY MAJOR ACCOUNT	720,095	670,738	777,251	697,092	(80,159)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **MAYOR**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,627,143	1,734,096	1,782,198	1,811,499	29,300
SERVICES	108,849	190,970	140,243	135,619	(4,624)
MATERIALS AND SUPPLIES	24,155	23,671	18,349	15,947	(2,402)
Total Spending by Major Account	1,760,147	1,948,737	1,940,790	1,963,065	22,274
Spending by Accounting Unit					
10011100 MAYORS OFFICE	1,760,147	1,948,737	1,940,790	1,963,065	22,274
Total Spending by Accounting Unit	1,760,147	1,948,737	1,940,790	1,963,065	22,274

CITY OF SAINT PAUL
Spending Plan by Department

Department: **MAYOR**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	360,801	356,448	467,286	396,986	(70,300)
SERVICES	28,586	42,395	63,302	53,443	(9,859)
MATERIALS AND SUPPLIES	2,015	259	3,800	3,800	
ADDITIONAL EXPENSES		2,500			
Total Spending by Major Account	391,402	401,602	534,388	454,229	(80,159)
Spending by Accounting Unit					
20011800 EDUCATION INITIATIVE	391,402	373,548	534,388	436,000	(98,388)
20011810 ENERGY INITIATIVES		16,563			
20011811 MAYOR'S INITIATIVES		11,491		18,229	18,229
Total Spending by Accounting Unit	391,402	401,602	534,388	454,229	(80,159)

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: **MAYOR**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES			14,500	14,500	
MATERIALS AND SUPPLIES			5,500	5,500	
Total Spending by Major Account			20,000	20,000	
Spending by Accounting Unit					
21111200 MAYORS SPECIAL EVENTS			20,000	20,000	
Total Spending by Accounting Unit			20,000	20,000	



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS		13,963	6,450	6,450	
55915-0	OTHER MISC REVENUE		80			
TOTAL FOR MISCELLANEOUS REVENUE			14,043	6,450	6,450	
56225-0	TRANSFER FR SPECIAL REVENUE FU	15,000	15,000	141,413	141,413	
56240-0	TRANSFER FR ENTERPRISE FUND	20,496	20,496	75,000	75,000	
56245-0	TRANSFER FR INTERNAL SERVICE F	180,917	180,917			
TOTAL FOR OTHER FINANCING SOURCES		216,413	216,413	216,413	216,413	
TOTAL FOR CITY GENERAL FUND		216,413	230,456	222,863	222,863	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43001-0	FEDERAL DIRECT GRANTS	340,346	262,862	350,000	286,000	(64,000)
43401-0	STATE GRANTS	16,000				
43910-0	SP PUBLIC SCHOOLS	(7,898)				
43999-0	OTHER GRANT HISTORY	(11,796)	(1,600)			
TOTAL FOR INTERGOVERNMENTAL REVENUE		336,652	261,262	350,000	286,000	(64,000)
55505-0	OUTSIDE CONTRIBUTION DONATIONS	70,996	161,792	119,388	150,000	30,612
55550-0	PRIVATE GRANTS	85,000	11,491	65,000	18,229	(46,771)
TOTAL FOR MISCELLANEOUS REVENUE		155,996	173,283	184,388	168,229	(16,159)
56225-0	TRANSFER FR SPECIAL REVENUE FU					
56245-0	TRANSFER FR INTERNAL SERVICE F	11,034				
TOTAL FOR OTHER FINANCING SOURCES		11,034				
TOTAL FOR CITY GRANTS		503,682	434,545	534,388	454,229	(80,159)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: MAYOR

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS			20,000	20,000	
55915-0	OTHER MISC REVENUE		5,736			
TOTAL FOR MISCELLANEOUS REVENUE			5,736	20,000	20,000	
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS			5,736	20,000	20,000	
TOTAL FOR MAYOR		720,095	670,738	777,251	697,092	(80,159)

**CITY OF SAINT PAUL
Financing Plan by Department**

Department: **MAYOR**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE		14,043	6,450	6,450	
OTHER FINANCING SOURCES	216,413	216,413	216,413	216,413	
Total Financing by Major Account	216,413	230,456	222,863	222,863	
Financing by Accounting Unit					
10011100 MAYORS OFFICE	216,413	230,456	222,863	222,863	
Total Financing by Accounting Unit	216,413	230,456	222,863	222,863	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **MAYOR**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	336,652	261,262	350,000	286,000	(64,000)
MISCELLANEOUS REVENUE	155,996	173,283	184,388	168,229	(16,159)
OTHER FINANCING SOURCES	11,034				
Total Financing by Major Account	503,682	434,545	534,388	454,229	(80,159)
Financing by Accounting Unit					
20011800 EDUCATION INITIATIVE	476,648	413,054	534,388	436,000	(98,388)
20011810 ENERGY INITIATIVES	27,034	10,000			
20011811 MAYOR'S INITIATIVES		11,491		18,229	18,229
Total Financing by Accounting Unit	503,682	434,545	534,388	454,229	(80,159)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **MAYOR**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2018**

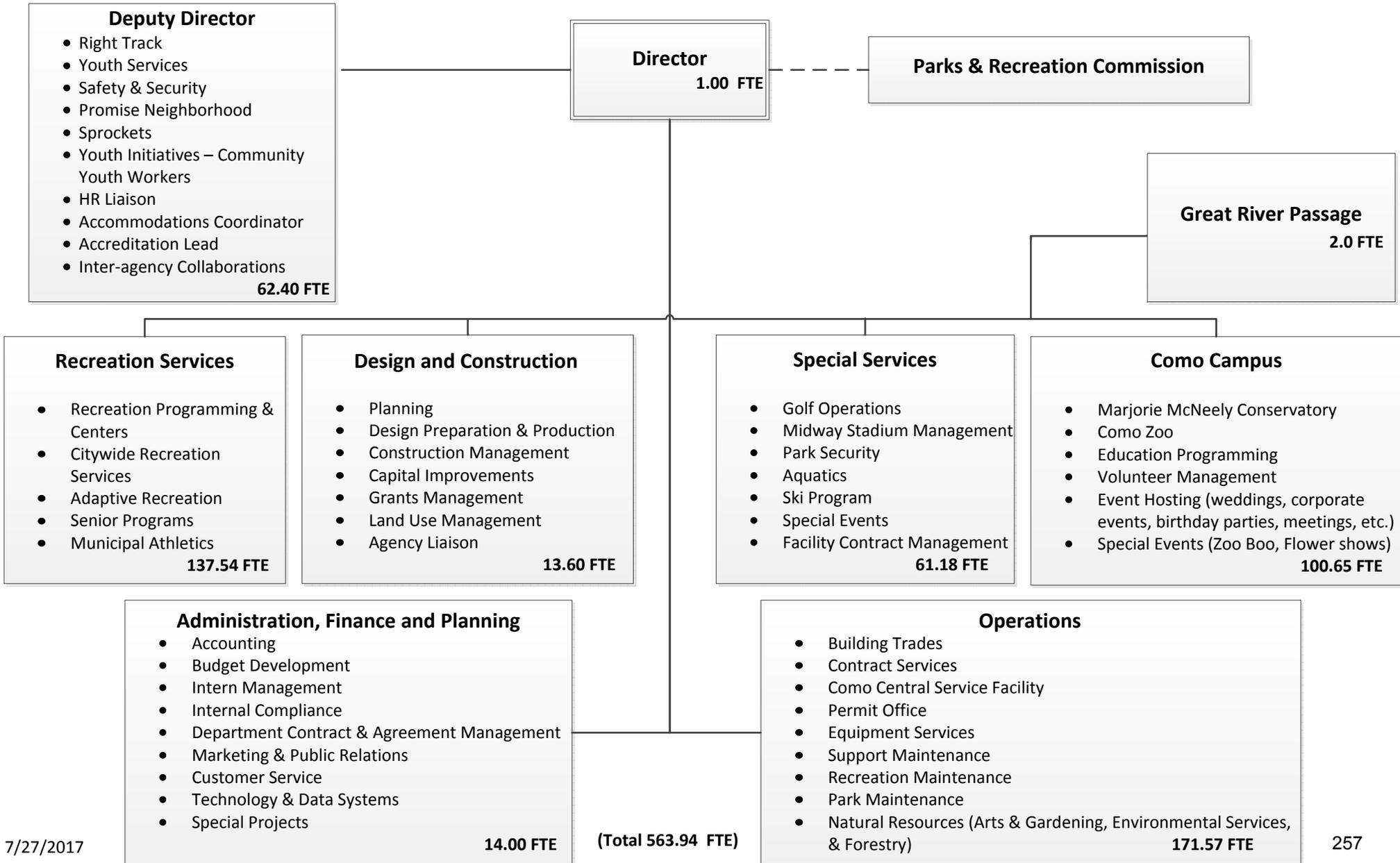
	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE		5,736	20,000	20,000	
Total Financing by Major Account		5,736	20,000	20,000	
Financing by Accounting Unit					
21111200 MAYORS SPECIAL EVENTS		5,736	20,000	20,000	
Total Financing by Accounting Unit		5,736	20,000	20,000	



Parks and Recreation

Mission: To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.

Vision: Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by: Responding creatively to change, innovating with every decision, and connecting the entire city.

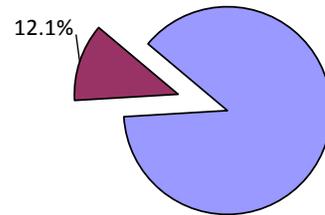


**2018 Adopted Budget
Parks and Recreation**

Department Description:

An award-winning, nationally accredited organization, Saint Paul Parks and Recreation provides a wealth of facilities, amenities, and activities for participants of all ages and abilities. Among these include: recreation centers that serve 2.5 million visitors a year, the world-renowned Como Park Zoo & Conservatory, CHS Field, several golf courses and aquatic venues, and hundreds of parks and athletic fields, courts, and rinks as well as hundreds of miles of trails and parkways. Saint Paul Parks and Recreation is also the proud home of Right Track, a youth employment initiative changing the face of Saint Paul, and the primary force behind the Great River Passage Master Plan, a citywide initiative created to make Saint Paul more urban, more natural, and more connected.

Parks and Recreation's Portion of General Fund Spending



Department Goals

- Promote active lifestyles.
- Create and maintain vibrant places.
- Create, maintain and protect a vital environment.

Department Facts

- Total General Fund Budget: \$34,906,856
- Total Special Fund Budget: \$25,900,815
- Total FTEs: 563.94
- Nationally accredited Parks and Recreation agency and AZA accredited Zoo.
- Host more than 14 million visitors annually at parks and facilities.
- Offer more than 3,600 classes and activities annually.
- Volunteers contribute more than 100,000 hours each year.
- Issue more than 1,500 picnic and park-use permits each year.
- Partner with more than 115 different non-city agencies.

Recent Accomplishments

- Named #2 Park System in America by the Trust for Public Land.
 - Over 650 youth were placed in jobs through the Right Track program with the help of 95 partners.
 - Began the Rice Park Revitalization Project.
 - Began Phase I of the Sylvan Play Area and Field Improvement Project.
 - Began working on the Victoria Park Universally accessible play area.
 - Began construction of Kato Courts at Duluth & Case Recreation Center.
 - Began \$11 mil. Scheffer Community Center Reconstruction Project.
 - Opened new Gilbert De La O turf field at El Rio Vista Recreation Center.
 - Retrofitted Outdoor Refrigerated rinks at North Dale and Phalen Recreation Centers.
 - New Giraffe Feeding Station opened, offering guests an opportunity to feed for \$5.
- Total new revenue of \$71,107.

2018 Adopted Budget

Parks and Recreation

Fiscal Summary

	2016 Actual	2017 Adopted	2018 Adopted	Change	% Change	2017 Adopted FTE	2018 Adopted FTE
Spending							
100: General Fund	28,665,732	31,217,286	34,906,856	3,689,570	11.8%	307.72	351.19
200: City Grants	3,269,121	3,799,110	4,020,122	221,012	5.8%	58.90	62.90
228: Charitable Gambling	32,354	25,000	25,000	-	0.0%	-	-
230: Street Maintenance Program	5,504,816	5,871,558	-	(5,871,558)	-100.0%	41.20	-
260: Parks and Rec Special Projects	4,364,723	4,600,162	4,682,734	82,572	1.8%	28.14	28.14
261: Como Campus	6,068,301	6,340,736	6,317,577	(23,159)	-0.4%	57.35	59.02
262: Parkland Replacement	45	200,000	200,000	-	0.0%	-	-
263: Lowertown Ballpark	893,087	731,190	732,966	1,776	0.2%	-	-
560: Parks Memorials	190	2,000	2,000	-	0.0%	-	-
660: Parks Special Services	8,451,889	4,005,475	4,102,351	96,876	2.4%	27.09	27.09
760: Parks Supply and Maintenance	4,463,918	5,882,556	5,818,064	(64,492)	-1.1%	37.40	35.60
Total	61,714,174	62,675,073	60,807,670	(1,867,403)	-3.0%	557.80	563.94
Financing							
100: General Fund	2,809,000	3,549,852	3,862,724	312,872	8.8%		
200: City Grants	2,374,536	3,799,110	4,020,122	221,012	5.8%		
228: Charitable Gambling	19,244	25,000	25,000	-	0.0%		
230: Street Maintenance Program	4,938,232	5,871,558	-	(5,871,558)	-100.0%		
260: Parks and Rec Special Projects	4,017,841	4,600,161	4,682,733	82,572	1.8%		
261: Como Campus	6,193,804	6,340,737	6,317,578	(23,159)	-0.4%		
262: Parkland Replacement	223,868	200,000	200,000	-	0.0%		
263: Lowertown Ballpark	1,078,103	731,190	732,966	1,776	-		
560: Parks Memorials	1,103	2,000	2,000	-	0.0%		
660: Parks Special Services	7,571,401	4,005,475	4,102,351	96,876	2.4%		
760: Parks Supply and Maintenance	3,957,868	5,882,556	5,818,064	(64,492)	-1.1%		
Total	33,185,000	35,007,639	29,763,538	(5,244,102)	-15.0%		

Budget Changes Summary

The Parks budget for 2018 includes a shift in forestry services from the Street Maintenance Program Fund to the General Fund. The 2018 adopted budget continues to fund the additional resources added to the 2017 budget for recreation programming and Right Track. Other changes include nearly \$83,000 in new resources to offer additional free recreation programming for youth, an additional \$100,000 in resources for predesign work on capital projects, and other inflationary increases to fund current service levels.

100: General Fund

Parks and Recreation

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
Current service level changes include staff adjustments related to the restructuring of Parks' customer service operations and other minor adjustments to front line staffing.			
Current service level adjustments	370,980	113,236	2.27
Subtotal:	370,980	113,236	2.27
<u>Mayor's Proposed Changes</u>			
Contingency Budget			
The 2017 adopted budget included several budget items that were placed in a contingency reserve account pending future decisions on the 2017 right-of-way program. The Parks and Recreation items removed from contingency in the 2018 adopted budget from the General Fund are reflected here.			
Additional funding for recreation services	(91,833)	-	-
Additional funding for capital maintenance	(635,000)	-	-
Additional funding for EAB tree removal services	(571,155)	-	-
Subtotal:	(1,297,988)	-	-
Street Maintenance Service Program			
The City of Saint Paul has changed the funding source for street maintenance services. Starting in 2017, the new Street Maintenance Service Program replaces the Right-of-Way Maintenance Assessment. As part of this change, the General Fund will now support tree trimming and removal services. The shift of forestry services from the Street Maintenance Program Fund (formerly the Right-of-Way Maintenance Fund) to the General Fund is reflected here.			
Forestry services	4,729,778	199,636	41.20
Subtotal:	4,729,778	199,636	41.20

		Change from 2017 Adopted		
		Spending	Financing	FTE
EAB -- Parks and Golf Courses				
The 2018 adopted budget backs out one-time resources dedicated to the removal and treatment of trees affected by Emerald Ash Borer in city parks and golf courses.				
	Forestry services	(227,200)	-	-
	Subtotal:	<u>(227,200)</u>	<u>-</u>	<u>-</u>
Lowertown Ballpark Groundskeeping				
The City's use agreement with the Lowertown Ballpark tenant included a contribution of \$75,000 annually for groundskeeping for the first three years of the term. 2018 will be the fourth year of the term, so the City is no longer obligated to pay. The tenant will now pay all groundskeeping costs as operator and manager of the facility.				
	Expiring contribution	(75,000)	-	-
	Subtotal:	<u>(75,000)</u>	<u>-</u>	<u>-</u>
Como Shuttle				
The Como Shuttle General Fund budget was created to fund operational costs not covered by state grants. To date, operational costs have been primarily funded by a State of MN Legacy Grant. Therefore, eliminating General Fund resources for the Como Shuttle will not result in a service reduction.				
	Shuttle services	(111,000)	-	-
	Subtotal:	<u>(111,000)</u>	<u>-</u>	<u>-</u>

100: General Fund

Parks and Recreation

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Right Track				
<p>In 2018, state funding for Right Track, the City's youth jobs program, was reduced by \$200,000. The 2018 adopted budget includes \$200,000 of one-time resources to supplement the loss of this funding. The 2018 adopted budget also makes the \$125,000 of additional resources added in 2017, ongoing in 2018.</p>				
Program expenses		200,000	-	-
	Subtotal:	200,000	-	-
 <u>Adopted Changes</u>				
Pre-design for Capital Projects				
<p>The 2018 adopted budget includes general fund resources for Parks design staff to work on planning for capital projects. These general fund resources are more flexible than capital funding sources, so can be used to design and plan for projects before they are fully approved for capital funding.</p>				
Pre-design expenses		100,000	-	-
	Subtotal:	100,000	-	-
Fund 100 Budget Changes Total		3,689,570	312,872	43.47

200: City Grants**Parks and Recreation**

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include Right Track Program (formerly Youth Job Corp), Como Circulator, regional park maintenance, and arts and gardening grants.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	(22,416)	(22,416)	0.40
Subtotal:	<u>(22,416)</u>	<u>(22,416)</u>	<u>0.40</u>
<u>Mayor's Proposed Changes</u>			
Grants			
Significant changes include an increase in resources of \$140,000 at Como, along with a one-time transfer from the General Fund to supplement the loss of \$200,000 of state funding for Right Track in 2018.			
MN Legacy Grant - Como	140,000	140,000	2.30
MN DEED funding for Right Track	(200,000)	(200,000)	-
General Fund Transfer - Right Track	200,000	200,000	-
Subtotal:	<u>140,000</u>	<u>140,000</u>	<u>2.30</u>
<u>Adopted Changes</u>			
MAC Roadmap Project			
The 2018 adopted budget reflects funding received from Como Friends in 2017 for the MAC Roadmap Project at Como Park Zoo and Conservatory, an ambitious three-year initiative designed to transform Como's visitor engagement strategies for the 21st century. This change is the amount Parks anticipates spending in 2018.			
Project expenses	103,428	103,428	1.30
Subtotal:	<u>103,428</u>	<u>103,428</u>	<u>1.30</u>
Fund 200 Budget Changes Total	<u><u>221,012</u></u>	<u><u>221,012</u></u>	<u><u>4.00</u></u>

228: Charitable Gambling

Parks and Recreation

This fund tracks proceeds received and expenses incurred in providing fee assistance support to youth programs.

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>No Changes from 2017 Adopted Budget</u>		-	-	-
Subtotal:		-	-	-
Fund 228 Budget Changes Total		-	-	-

230: Street Maintenance Program

Parks and Recreation

Costs associated with maintaining the public right-of-way, including street tree trimming, and median and trail maintenance are budgeted in the Street Maintenance Program Fund (formerly the Right-of-Way Maintenance Fund). Beginning in 2018, Parks street tree services are no longer included in this fund.

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		-	-	-
Subtotal:		-	-	-

Mayor's Proposed Changes

Contingency Budget

The 2017 adopted budget included several budget items that were placed in a contingency reserve account pending future decisions on the 2017 right-of-way program. The Parks and Recreation budget items removed from contingency in the 2018 adopted budget from the Street Maintenance Program Fund are reflected here.

Additional EAB tree removal services	(892,424)	(892,424)	-
Subtotal:	(892,424)	(892,424)	-

Street Maintenance Service Program

The City of Saint Paul has changed the funding source for street maintenance services. Starting in 2017, the new Street Maintenance Service Program replaces the Right-of-Way Maintenance Assessment. As part of this change, the General Fund will now support tree trimming and removal services. The shift of forestry services from the Street Maintenance Program Fund (formerly the Right-of-Way Maintenance Fund) to the General Fund is reflected here.

Forestry services	(4,979,134)	(4,979,134)	(41.20)
Subtotal:	(4,979,134)	(4,979,134)	(41.20)

Fund 230 Budget Changes Total

(5,871,558)	(5,871,558)	(41.20)
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260: Parks and Rec Special Projects**Parks and Recreation**

The Parks and Recreation Special Projects fund includes fee supported recreation programs.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		-	-	-
	Subtotal:	-	-	-
<u>Mayor's Proposed Changes</u>				
Youth Recreation Programming				
<p>The 2018 adopted budget includes new resources devoted to providing more free recreation programming for youth in Saint Paul. Parks will choose a number of top programs to offer for free at sites in concentrated areas of poverty where 50% or more residents are people of color (ACP50).</p>				
	Recreation services	82,572	82,572	-
	Subtotal:	82,572	82,572	-
Fund 260 Budget Changes Total		82,572	82,572	-

261: Como Campus

Parks and Recreation

This fund includes operating costs for Como Zoo and Conservatory.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include staffing adjustments made to more accurately reflect current payroll. These shifts result in a net decrease in personnel expenses.				
Current service level adjustments				
		(23,159)	(23,159)	1.67
	Subtotal:	(23,159)	(23,159)	1.67
Fund 261 Budget Changes Total		(23,159)	(23,159)	1.67

262: Parkland Replacement

Parks and Recreation

This fund accounts for Parkland Easement revenues from outside agencies and the tracking of land purchases as well as any use or funding restrictions that may be associated with specific land parcels.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>No Changes from 2017 Adopted Budget</u>				
		-	-	-
	Subtotal:	-	-	-
Fund 262 Budget Changes Total		-	-	-

263: Lowertown Ballpark**Parks and Recreation**

This fund accounts for the City's operating and maintenance obligations related to the new baseball stadium in Lowertown.

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		1,776	1,776	-
	Subtotal:	<u>1,776</u>	<u>1,776</u>	<u>-</u>
Fund 263 Budget Changes Total		<u><u>1,776</u></u>	<u><u>1,776</u></u>	<u><u>-</u></u>

560: Parks Memorials**Parks and Recreation**

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>No Changes from 2017 Adopted Budget</u>		-	-	-
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Fund 560 Budget Changes Total		<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

660: Parks Special Services**Parks and Recreation**

Operating budgets for the City's golf courses still under City management, winter ski program, concessions, and citywide special events reside in the Parks Special Services fund.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	14,304	14,304	-
Subtotal:	14,304	14,304	-
<u>Mayor's Proposed Changes</u>			
Revenue Changes			
In 2018, the participant fee for walk/run events on Saint Paul parkland will increase by \$1.00, making the fee \$1.50 per participant for events with 1-500 participants and \$2.00 per participant for events with over 500 participants. The 2018 adopted budget also includes a volume-based adjustment to revenue in the Parks Special Services fund to reflect actual collections in recent years.			
Walk/run revenue	-	57,405	-
Volume adjustment	-	25,167	-
Youth recreation programming	82,572	-	-
Subtotal:	82,572	82,572	-
Fund 660 Budget Changes Total	96,876	96,876	-

760: Parks Supply and Maintenance**Parks and Recreation**

This fund is responsible for summary nuisance abatement (including, sidewalk snow removal, grass mowing, and trash hauling) when property owners fail to comply with city codes. Costs for grounds maintenance on HRA owned property, Forestry support, landscape design for capital projects and the Parks fleet and equipment storeroom are also budgeted in this fund.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level changes include staffing adjustments, including the elimination of 1.0 FTE for capital projects design work that has been vacant for an extended period of time. The other staffing adjustment is due to a recent restructuring of customer service operations, resulting in 0.8 FTE shifted to the General Fund with a corresponding revenue shift.				
Current service level adjustments		(64,492)	(64,492)	(1.80)
	Subtotal:	<u>(64,492)</u>	<u>(64,492)</u>	<u>(1.80)</u>
Fund 760 Budget Changes Total		<u><u>(64,492)</u></u>	<u><u>(64,492)</u></u>	<u><u>(1.80)</u></u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: PARKS AND RECREATON

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	27,767,385	28,665,732	31,217,286	34,906,856	3,689,570
CITY GRANTS	3,472,878	3,269,121	3,799,110	4,020,122	221,012
CHARITABLE GAMBLING	84	32,354	25,000	25,000	-
RIGHT OF WAY MAINTENANCE	4,962,879	5,504,816	5,871,558	-	(5,871,558)
PARKS AND REC SPECIAL PROJECTS	4,191,788	4,364,723	4,600,161	4,682,735	82,574
COMO CAMPUS	5,937,619	6,068,301	6,340,736	6,317,577	(23,159)
PARKLAND REPLACEMENT	3,307	45	200,000	200,000	-
LOWERTOWN BALLPARK	599,759	893,087	731,190	732,966	1,776
PARKS MEMORIALS	177	190	2,000	2,000	-
PARKS SPECIAL SERVICES	3,774,287	8,451,889	4,005,475	4,102,351	96,876
PARKS SUPPLY AND MAINTENANCE	3,992,394	4,463,918	5,882,556	5,818,064	(64,492)
TOTAL SPENDING BY FUND	54,702,558	61,714,174	62,675,071	60,807,671	(1,867,401)
Spending by Major Account					
EMPLOYEE EXPENSE	32,986,547	35,353,786	38,266,096	38,951,527	685,431
SERVICES	9,866,057	9,563,974	8,215,555	6,780,120	(1,435,434)
MATERIALS AND SUPPLIES	6,257,902	6,315,978	6,683,530	6,313,737	(369,793)
ADDITIONAL EXPENSES	623,048	750,752	2,949,175	759,618	(2,189,558)
CAPITAL OUTLAY	358,437	715,532	990,331	371,278	(619,053)
DEBT SERVICE	238,475	4,854,825	702,027	702,027	-
OTHER FINANCING USES	4,372,092	4,159,326	4,868,358	6,929,364	2,061,006
TOTAL SPENDING BY MAJOR ACCOUNT	54,702,558	61,714,173	62,675,071	60,807,671	(1,867,401)
Financing by Major Account					
TAXES	13,844	18,894	20,000	20,000	-
INTERGOVERNMENTAL REVENUE	3,208,795	2,959,436	3,700,534	3,914,672	214,138
CHARGES FOR SERVICES	12,380,407	12,609,279	15,051,634	15,085,796	34,161
ASSESSMENTS	4,677,428	4,925,732	5,671,922	(0)	(5,671,922)
INVESTMENT EARNINGS	45,404	11,529	2,000	2,000	-
MISCELLANEOUS REVENUE	3,727,573	3,670,746	4,019,725	3,825,575	(194,150)
OTHER FINANCING SOURCES	5,337,784	8,989,383	6,541,824	6,915,496	373,672
TOTAL FINANCING BY MAJOR ACCOUNT	29,391,234	33,185,000	35,007,639	29,763,539	(5,244,101)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	19,480,585	20,706,207	22,379,912	26,550,284	4,170,372
SERVICES	4,169,000	4,011,341	3,418,093	2,931,040	(487,053)
MATERIALS AND SUPPLIES	3,807,377	3,630,772	3,619,994	3,658,068	38,074
ADDITIONAL EXPENSES	44,861	35,253	1,359,988	62,000	(1,297,988)
CAPITAL OUTLAY	48,257	121,595	282,749	30,275	(252,474)
DEBT SERVICE	4,194	58,791	66,937	66,937	
OTHER FINANCING USES	213,112	101,773	89,613	1,608,252	1,518,639
Total Spending by Major Account	27,767,385	28,665,732	31,217,286	34,906,856	3,689,570
Spending by Accounting Unit					
10041100 PARKS AND REC ADMINISTRATION	2,039,762	2,096,603	2,372,246	2,788,827	416,581
10041101 PARK COMMISSION	4,223	3,910	5,043	5,043	
10041102 PARKS AND REC SUPPORT SERVICES	464,695	284,130	641,088	813,211	172,124
10041103 WINTER ACTIVITY BRIGHT LITES	90,000	95,000	100,000	100,000	
10041104 RICE ARLINGTON DOME SUBSIDY	200,000				
10041105 PARKS AND REC UTILITIES	3,424,840	3,267,916	3,562,877	2,927,572	(635,305)
10041106 WELLSTONE CENTER SHARED COSTS	304,222	320,164	320,164	320,164	
10041110 PARK SECURITY	152,231	199,309	151,095	156,993	5,898
10041111 PARKS SAFETY	137,977	107,751	116,692	128,117	11,425
10041199 GF PARKS AND REC HISTORY	398,521	211,418	12,768		(12,768)
10041200 COMO CONSERVATORY	572,653	556,830	685,836	702,075	16,239
10041201 COMO CIRCULATOR	1,188	12,970	111,000		(111,000)
10041202 COMO ZOO	1,639,280	1,627,243	1,648,447	1,645,144	(3,303)
10041203 COMO PK ZOO AND CONSER CAMPUS	839,172	868,955	977,644	997,250	19,605
10041300 DESIGN CENTER	188,744	198,922	108,669	158,669	50,000
10041400 PARKS AND REC BLDG MAINT	2,324,735	2,633,691	2,800,642	2,839,764	39,122
10041401 ZOO AND CONSERVATORY HEATING	506,869	526,699	529,922	487,173	(42,749)
10041402 PARKS GROUND MAINTENANCE	2,139,477	2,112,200	1,845,194	1,862,648	17,454
10041403 PARKS PERMITS MANAGEMENT	72,953	134,444	175,978	177,504	1,526
10041404 SMALL SPECIALIZED EQUIP MNCTE	858,186	790,552	924,521	944,040	19,519
10041405 PARKS AND REC MNTCE SUPPORT	886,611	898,517	890,120	895,402	5,282
10041406 REC CTR CUSTODIAL AND MAINT	1,642,756	1,553,281	1,753,418	1,710,507	(42,911)
10041407 TREE MAINTENANCE	234,287	253,255	289,393	36,330	(253,063)
10041408 CITY PARKS TREE MAINTENANCE	208,268	301,262	1,140,318	272,645	(867,673)
10041409 ENVIRONMENTAL PLANNING	102,422	113,746	119,343	116,334	(3,010)
10041411 LIGHT RAIL TRANSIT			35,970	66,522	30,553
10041412 ROW STREET TREE MAINTENANCE				2,868,502	2,868,502
10041413 EAB MANAGEMENT ROW				1,043,671	1,043,671
10041414 ROW GROUND MAINTENANCE				409,573	409,573
10041415 ROW SOLID WASTE REMOVAL				278,676	278,676
10041416 ROW BEAUTIFICATION				84,265	84,265
10041420 HARRIET ISLAND SUBSIDY	301,899	259,750	303,373	337,280	33,908
10041500 RECREATION ADMIN AND SUPPORT	474,840	405,292	545,384	528,509	(16,874)
10041501 SOUTH SERVICE AREA	1,699,854	2,179,144	2,013,405	2,163,907	150,502
10041502 NORTH SERVICE AREA	2,897,367	2,721,630	2,020,646	1,882,933	(137,713)
10041503 CITYWIDE TEAM	550,425	484,893	539,020	602,809	63,789
10041504 SENIOR CITIZEN PROGRAMS	29,773	21,094	28,281		(28,281)
10041505 ADAPTIVE PROGRAMS	208,548	223,464	259,425	263,448	4,023
10041506 MUNI ATHLETIC PROGRAMS	293,893	409,503	517,373	547,112	29,739
10041507 REC CHECK PROGRAM	94,290	93,492	161,883	165,061	3,178
10041509 NORTHWEST RECREATION AREA-GF		564,256	1,501,735	1,609,230	107,495
10041610 SKI	111,754	153,490	203,600	201,648	(1,951)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **CITY GENERAL FUND**

Budget Year: 2018

		2015	2016	2017	2018	Change From	
		Actuals	Actuals	Adopted	Adopted	2017	
							Adopted
Spending by Accounting Unit							
10041615	MIDWAY STADIUM	125,015	183,200	186,415	111,415	(75,000)	
10041620	SEASONAL SWIMNG BEACHES POOLS	1,093,414	1,278,686	855,065	870,019	14,953	
10041625	OXFORD INDOOR SWIMMING POOL	452,243	446,596	613,292	619,396	6,104	
10041700	GREAT RIVER PASSAGE	-	72,473	150,000	167,467	17,466	
Total Spending by Accounting Unit		27,767,385	28,665,732	31,217,286	34,906,856	3,689,570	

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,405,653	1,376,656	1,866,987	2,095,013	228,026
SERVICES	1,797,056	1,205,434	1,374,528	1,335,290	(39,238)
MATERIALS AND SUPPLIES	182,432	245,703	414,247	430,845	16,598
ADDITIONAL EXPENSES		3,031			
CAPITAL OUTLAY		304,055			
OTHER FINANCING USES	87,736	134,241	143,348	158,974	15,626
Total Spending by Major Account	3,472,878	3,269,121	3,799,110	4,020,122	221,012
Spending by Accounting Unit					
20041801 YOUTH JOB CORP	1,207,733	1,216,173	1,287,754	1,268,970	(18,784)
20041810 COMO BUS CIRCULATOR	152,671	108,680	100,000	100,000	
20041815 COMO CAMPUS GRANTS	1,371,099	1,223,175	1,460,000	1,703,428	243,428
20041822 PARKS ENVIRONMENTAL GRANTS	399,287	591,544	332,456	332,456	
20041830 MARDAG FOUNDATION PARKS			20,000	20,000	
20041831 ST PAUL FOUNDATION PARKS			50,000	50,000	
20041832 WALLACE FOUNDATION PARKS	165,050	75,051			
20041833 BIGELOW FOUNDATION PARKS			50,000	50,000	
20041834 YOUTHPRISE PARKS	32,270	12,016	182,140	182,140	
20041840 RECREATION GRANTS	8,818	6,629	40,000	40,000	
20041845 ARTS AND COMMUNITY GARDENING	135,949	35,853	126,761	123,128	(3,633)
20041846 GREAT RIVER PASSAGE DIVISION			150,000	150,000	
Total Spending by Accounting Unit	3,472,878	3,269,121	3,799,110	4,020,122	221,012

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: **PARKS AND RECREATION**
Fund: **CHARITABLE GAMBLING**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	84	32,354	25,000	25,000	
Total Spending by Major Account	84	32,354	25,000	25,000	
Spending by Accounting Unit					
22841100 ATHLETIC FEE ASSISTANCE	84	32,354	25,000	25,000	
Total Spending by Accounting Unit	84	32,354	25,000	25,000	

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	3,149,570	3,376,722	3,515,207		(3,515,207)
SERVICES	1,448,214	1,605,657	1,031,554		(1,031,554)
MATERIALS AND SUPPLIES	325,095	509,768	310,993		(310,993)
ADDITIONAL EXPENSES			892,424		(892,424)
CAPITAL OUTLAY	40,000	12,669	100,000		(100,000)
OTHER FINANCING USES			21,380		(21,380)
Total Spending by Major Account	4,962,879	5,504,816	5,871,558		(5,871,558)
Spending by Accounting Unit					
23041400 STREET TREE MAINTENANCE	2,978,978	3,642,955	2,871,627		(2,871,627)
23041401 EAB MGMT ROW	1,355,046	1,113,080	2,170,284		(2,170,284)
23041402 ROW GROUND MAINTENANCE	119,560	260,812	433,906		(433,906)
23041403 ROW SOLID WASTE REMOVAL	260,396	265,525	295,645		(295,645)
23041404 ROW BEAUTIFICATION	248,899	222,443	100,096		(100,096)
Total Spending by Accounting Unit	4,962,879	5,504,816	5,871,558		(5,871,558)

**CITY OF SAINT PAUL
Spending Plan by Department**

**Department: PARKS AND RECREATION
Fund: PARKS AND REC SPECIAL PROJECTS**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,577,126	1,550,022	1,817,923	1,726,715	(91,208)
SERVICES	1,087,389	1,062,902	901,941	1,052,456	150,515
MATERIALS AND SUPPLIES	576,981	706,407	788,319	791,082	2,763
ADDITIONAL EXPENSES	8,188	8,773			
CAPITAL OUTLAY			115,000	106,000	(9,000)
OTHER FINANCING USES	942,105	1,036,619	976,978	1,006,482	29,504
Total Spending by Major Account	4,191,788	4,364,723	4,600,161	4,682,735	82,574
Spending by Accounting Unit					
26041100 PRIVATE DONATIONS			10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	3,459	1,483	3,702	3,702	
26041110 SPONSORSHIPS	13,991	103,355	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,516,264	1,522,618	1,556,702	1,556,702	
26041199 SF PARKS AND REC HISTORY	71,379	58,277			
26041401 LANDMARK PLAZA			8,531	8,531	1
26041402 SKYGATE SCULPTURE MAINT FUND	83	88			
26041403 PARK AMENITY DONATION FUND	2,871	19,892	45,433	45,433	
26041404 SCHULTZ SCULPTURE MAINT FUND	7,075	1,289	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	60,638	40,528	100,000	100,000	
26041500 RECREATION SERVICE MGMT	945	126		82,572	82,572
26041501 SOUTH SERVICE AREA	1,205,460	1,040,566	742,883	742,883	1
26041502 NORTH SERVICE AREA	649,930	597,298	582,727	582,727	1
26041505 CITYWIDE TEAM	76,431	90,521	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF	4	351,778	533,207	533,207	
26041510 CITYWIDE RECREATION ACTIVITIES	21,948	49,856	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	30,007	30,359	63,745	63,745	
26041520 SENIOR RECREATION PROGRAMS	29,341	23,358	32,325	32,325	
26041530 MUNICIPAL ATHL PROG FACILIT	211,997	198,585	245,827	245,827	
26041531 BASEBALL ATHLETIC ASSOCIATION	11,281	11,194	40,000	40,000	
26041532 FOOTBALL ATHLETIC ASSOCIATION	2,738	2,516	3,000	3,000	
26041533 SOFTBALL ATHLETIC ASSOCIATION	148,416	120,584	147,102	147,102	
26041534 BASKETBALL ATHLETIC ASSOC	12,934	12,935	12,700	12,700	
26041535 HOCKEY ATHLETIC ASSOCIATION	7,831	19,372	23,007	23,007	
26041537 HARDING AREA FOOTBALL	60	40	6,500	6,500	
26041540 R AND A BATTING CAGES	30,979	17,318	68,887	68,887	(1)
26041550 NIGHT MOVES	372				
26041555 TWINS	43,638	42,918	157,852	157,852	
26041605 MIDWAY STADIUM	31,716	7,870			
Total Spending by Accounting Unit	4,191,788	4,364,723	4,600,161	4,682,735	82,574

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **COMO CAMPUS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	3,463,130	3,624,325	3,467,498	3,470,714	3,216
SERVICES	194,075	238,195	299,723	324,997	25,274
MATERIALS AND SUPPLIES	349,248	244,972	490,431	394,150	(96,281)
ADDITIONAL EXPENSES	150	852			
OTHER FINANCING USES	1,931,017	1,959,957	2,083,084	2,127,716	44,632
Total Spending by Major Account	5,937,619	6,068,301	6,340,736	6,317,577	(23,159)
Spending by Accounting Unit					
26141200 COMO CAMPUS CONSERVATION	881	831	6,619	6,619	
26141205 COMO VISITOR AND ED RES CNTR	1,135,532	651,600	566,906	560,965	(5,940)
26141210 COMO CAMPUS SUPPORT	2,741,231	2,192,562	2,450,062	2,386,522	(63,539)
26141215 COMO CONSERVATORY SUPPORT	581,003	730,996	652,163	663,039	10,877
26141220 COMO ZOO SUPPORT	785,440	793,625	826,486	853,802	27,316
26141225 ZOO ANIMAL FUND	13,170	11,319	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	680,361	478,066	434,704	434,248	(457)
26141240 COMO VOLUNTEER SERVICES		149,762	191,334	190,249	(1,085)
26141242 COMO CAMPUS MAINTENANCE		527,173	583,068	592,738	9,669
26141244 COMO RENTALS		269,414	301,442	301,442	
26141246 COMO MARKETING		262,953	297,661	297,661	1
Total Spending by Accounting Unit	5,937,619	6,068,301	6,340,736	6,317,577	(23,159)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKLAND REPLACEMENT**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	3,307	45			
CAPITAL OUTLAY			200,000	200,000	
Total Spending by Major Account	3,307	45	200,000	200,000	
Spending by Accounting Unit					
26241100 PARK LAND REPLACEMENT	1,520	45	200,000	200,000	
26241101 DIST 1 BATTLE CREEK HIGHWOOD	393				
26241102 DIST 2 THE GREATER EAST SIDE	41				
26241103 DIST 3 WEST SIDE CITIZENS ORG	53				
26241104 DIST 4 DAYTONS BLUFF	140				
26241105 DIST 5 PAYNE PHALEN PLNG CNCL	102				
26241106 DIST 6 PLANNING COUNCIL	2				
26241107 DIST 7 PLANNING COUNCIL	2				
26241108 DIST 8 SUMMIT UNIVERSITY	23				
26241109 DIST 9 FORT ROAD W 7TH	186				
26241110 DIST 10 COMO PARK	1				
26241111 DIST 11 HAMLIN MIDWAY	63				
26241112 DIST 12 ST ANTHONY PARK	157				
26241113 DIST 13 LEXINGTON HAMLIN	174				
26241114 DIST 14 MACALESTER GROVELAND	45				
26241115 DIST 15 HIGHLAND PARK	198				
26241116 DIST 16 SUMMIT HILL ASSOC	41				
26241117 DIST 17 CAPITAL RIVER COUNCIL	166				
Total Spending by Accounting Unit	3,307	45	200,000	200,000	

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: **PARKS AND RECREATION**
Fund: **LOWERTOWN BALLPARK**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES		57,700			
ADDITIONAL EXPENSES	561,650	563,107	559,263	560,118	854
DEBT SERVICE			61,340	61,340	
OTHER FINANCING USES	38,110	272,280	110,587	111,508	921
Total Spending by Major Account	599,759	893,087	731,190	732,966	1,775
Spending by Accounting Unit					
26341605 BALLPARK OPERATIONS	599,759	893,087	731,190	732,966	1,775
Total Spending by Accounting Unit	599,759	893,087	731,190	732,966	1,775

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS MEMORIALS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	177	190			
MATERIALS AND SUPPLIES			2,000	2,000	
Total Spending by Major Account	177	190	2,000	2,000	
Spending by Accounting Unit					
56041200 JAPANESE GARDEN	149	159	1,700	1,700	
56041201 HILLER LOIS HOFFMAN MEMORIAL	28	30	300	300	
Total Spending by Accounting Unit	177	190	2,000	2,000	

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS SPECIAL SERVICES**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending for Major Account					
EMPLOYEE EXPENSE SERVICES	1,451,514	1,696,238	1,712,862	1,724,316	11,454
MATERIALS AND SUPPLIES	397,282	645,443	322,092	321,886	(206)
ADDITIONAL EXPENSES	513,087	458,486	484,849	479,854	(4,995)
CAPITAL OUTLAY	7,525	139,736	137,500	137,500	-
DEBT SERVICE	169,687	161,090	14,520	10,958	(3,562)
OTHER FINANCING USES	234,280	4,796,035	573,750	573,750	-
	1,000,912	554,862	759,902	854,087	94,185
Total Spending by Major Account	3,774,287	8,451,889	4,005,475	4,102,351	96,876
Spending by Accounting Unit					
66041199 PARKS SPEC SERVICES HISTORY	(18,965)	2,668	-	-	-
66041410 CITYWIDE SPECIAL EVENTS	500,222	594,059	644,589	729,028	84,439
66041600 PARKS SPECIAL SERVICES ADMIN	473,316	504,000	274,880	278,893	4,013
66041610 GOLF ADMINISTRATION	293,715	259,823	277,424	277,424	(1)
66041611 COMO GOLF COURSE	6,814	12,121	-	-	-
66041612 HIGHLAND 18 GOLF COURSE	1,690,013	1,439,036	1,272,299	1,272,299	(1)
66041613 HIGHLAND 9 GOLF COURSE	373,471	463,089	552,531	560,934	8,403
66041614 PHALEN GOLF COURSE	39,890	44,458	0	-	(0)
66041615 SPECIAL SERVICES GOLF	-	2	-	-	-
66041620 WATERGATE MARINA	39,337	36,012	36,500	36,500	-
66041640 COMO LAKESIDE	101,975	194,893	200,163	200,168	5
66041650 POOL CONCESSIONS	39,224	104,185	173,338	173,356	18
660952005Z 2005 REC FACILITY DEBT SVC	235,275	4,797,544	573,750	573,750	-
Total Spending by Accounting Unit	3,774,287	8,451,889	4,005,475	4,102,351	96,876

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS SUPPLY AND MAINTENANCE**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	2,458,970	3,023,616	3,505,707	3,384,485	(121,222)
SERVICES	769,473	704,715	842,624	789,451	(53,173)
MATERIALS AND SUPPLIES	503,683	519,870	572,697	557,738	(14,959)
PROGRAM EXPENSE	75				
ADDITIONAL EXPENSES	600	1			
CAPITAL OUTLAY	100,494	116,123	278,062	24,045	(254,017)
OTHER FINANCING USES	159,100	99,594	683,466	1,062,345	378,879
Total Spending by Major Account	3,992,394	4,463,918	5,882,556	5,818,064	(64,492)
Spending by Accounting Unit					
76041300 PARKS AND REC INTERNAL PROJ	1,730,999	2,036,603	2,229,600	2,133,652	(95,948)
76041400 COMO SHOP STOREHOUSE	357,939	376,033	417,261	417,261	
76041401 PED PROPERTY MAINTENANCE	506,313	608,077	713,720	732,579	18,859
76041402 PARKS REC SUMMARY ABATEMENT	949,802	938,032	1,643,680	1,643,680	
76041403 CONTRACTED SERVICES	103,194	122,656	124,819	132,855	8,036
76041404 REFUSE HAULING EQUIP REPLACE	143,041	146,399	181,822	186,383	4,561
76041405 FORESTRY SUPPORT	201,105	236,118	571,654	571,654	
Total Spending by Accounting Unit	3,992,394	4,463,918	5,882,556	5,818,064	(64,492)

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description					Change From
		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	2017 Adopted
44155-0	COMMISSIONS PCARD			10,000	10,000	
44190-0	MISCELLANEOUS FEES	1,201	9,679			
44299-0	OTHER SALES	1,352	736			
44335-0	MAILING SERVICES	(1,129)				
44590-0	MISCELLANEOUS SERVICES	20,842	19,487			
48105-0	GOLF FEES	79	351	4,400	4,400	
48110-0	SKI FEES	32,149	42,757	64,866	64,866	
48115-0	SWIM FEES	852,208	860,589	926,377	926,377	
48120-0	PICNIC PERMITS			25,000	25,000	
48125-0	RECREATION FEES	45,925	29,565	198,910	198,910	
48135-0	MUNICIPAL ATHLETICS	14,767	28,601			
48145-0	ACTIVITY FEES	289,870	254,225	71,865	71,865	
48330-0	FACILITY RENTAL	61,310	32,331	125,000	125,000	
48345-0	PARKS TAX EXEMPT RENTAL	45,964	36,101			
48410-0	EXCLUSIVE MARKETING RIGHTS	1,950		35,000	35,000	
48505-0	MERCHANDISE	1,389	1,604	900	900	
48510-0	FOOD SALES	1,267	11,369	55,500	55,500	
48515-0	CONCESSIONS	50,355	44,375			
48520-0	VENDING CONCESSIONS	3,454	6,206	5,500	5,500	
48535-0	JONATHAN PADDLEFORD	44,587	38,815			
48620-0	PARK AND RECREATION SERVICES	84,213	73,005	99,000	99,000	
51125-0	PARKS CONTRACTED SERVICE	3,506				
52610-0	REPAIRS			1,000	1,000	
TOTAL FOR CHARGES FOR SERVICES		1,555,260	1,489,795	1,623,318	1,623,318	
54105-0	CURRENT YEAR					
TOTAL FOR ASSESSMENTS						

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS	25,148	7,471	34,000	34,000	
55525-0	REIMB FROM OUTSIDE AGENCY	4,950	19,838			
55750-0	DAMAGE CLAIM FROM OTHERS	13,965	6,392			
55815-0	REFUNDS OVERPAYMENTS	3,187	10,029			
55845-0	JURY DUTY PAY	120	200			
55905-0	CASH OVER OR SHORT	(21)	(457)			
55915-0	OTHER MISC REVENUE	10	6,335			
TOTAL FOR MISCELLANEOUS REVENUE		47,360	49,807	34,000	34,000	
56225-0	TRANSFER FR SPECIAL REVENUE FU	839,425	925,127	917,938	980,185	62,247
56240-0	TRANSFER FR ENTERPRISE FUND	264,863	264,863	459,375	659,011	199,636
56245-0	TRANSFER FR INTERNAL SERVICE F	114,100	54,594	514,221	565,210	50,989
57610-0	ADVANCE FROM OTHER FUNDS		15,846			
58130-0	GAIN ON SALE CAPITAL ASSETS	9,487	8,969	1,000	1,000	
TOTAL FOR OTHER FINANCING SOURCES		1,227,875	1,269,399	1,892,534	2,205,406	312,872
TOTAL FOR CITY GENERAL FUND		2,830,495	2,809,000	3,549,852	3,862,724	312,872

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43201-0	FEDERAL GRANT OTHER ADMIN		4,241	100,000	100,000	
43401-0	STATE GRANTS	1,557,257	1,182,059	1,693,832	1,907,970	214,138
43905-0	METROPOLITAN COUNCIL	273,171	151,023	150,000	150,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE		1,830,427	1,337,323	1,943,832	2,157,970	214,138
44590-0	MISCELLANEOUS SERVICES	6,264				
48330-0	FACILITY RENTAL			13,000	13,000	
48615-0	PARKS GARDEN SERVICE			15,888	15,888	
48620-0	PARK AND RECREATION SERVICES	13,829	12,578	146,089	146,089	
TOTAL FOR CHARGES FOR SERVICES		20,093	12,578	174,977	174,977	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	176,753	246,293	68,470	168,265	99,795
55520-0	OTHER AGENCY SHARE OF COST	186,453	146,716	736,023	472,101	(263,922)
55550-0	PRIVATE GRANTS	508,150	92,956	302,140	302,140	
TOTAL FOR MISCELLANEOUS REVENUE		871,356	485,965	1,106,633	942,506	(164,127)
56115-0	INTRA FUND IN TRANSFER			146,296	146,296	
56205-0	TRANSFER FROM COMPONENT UNIT			6,000	6,000	
56220-0	TRANSFER FR GENERAL FUND				200,000	200,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	146,296	146,296			
56240-0	TRANSFER FR ENTERPRISE FUND	21,373	21,373	21,373	21,373	
56250-0	TRANSFER FR CDBG	371,000	371,000	400,000	371,000	(29,000)
TOTAL FOR OTHER FINANCING SOURCES		538,669	538,669	573,669	744,669	171,000
TOTAL FOR CITY GRANTS		3,260,545	2,374,536	3,799,111	4,020,122	221,011

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: CHARITABLE GAMBLING

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
40710-0	GAMBLING TAX	13,844	18,894	20,000	20,000	
TOTAL FOR TAXES		13,844	18,894	20,000	20,000	
54505-0	INTEREST INTERNAL POOL	185	542			
54506-0	INTEREST ACCRUED REVENUE	35	50			
54510-0	INCR OR DECR IN FV INVESTMENTS	9	(241)			
TOTAL FOR INVESTMENT EARNINGS		230	350			
59910-0	USE OF FUND EQUITY			5,000	5,000	
TOTAL FOR OTHER FINANCING SOURCES				5,000	5,000	
TOTAL FOR CHARITABLE GAMBLING		14,073	19,244	25,000	25,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
48610-0	FORESTRY SERVICES	12,500	12,500			
TOTAL FOR CHARGES FOR SERVICES		12,500	12,500			
54105-0	CURRENT YEAR	1,815,618	1,807,261	5,671,922		(5,671,922)
54110-0	TAX EXEMPT PROPERTY	137,885	139,632			
54115-0	TAX FORFEITED PROPERTY	7,864	7,174			
54120-0	PREPAID ASSESSMENT	2,716,061	2,971,665			
TOTAL FOR ASSESSMENTS		4,677,428	4,925,732	5,671,922		(5,671,922)
56235-0	TRANSFER FR CAPITAL PROJ FUND	200,000				
56240-0	TRANSFER FR ENTERPRISE FUND			199,636		(199,636)
TOTAL FOR OTHER FINANCING SOURCES		200,000		199,636		(199,636)
TOTAL FOR STREET MAINTENANCE PROGRAM		4,889,928	4,938,232	5,871,558		(5,871,558)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43905-0	METROPOLITAN COUNCIL	1,378,367	1,467,112	1,556,702	1,556,702	
TOTAL FOR INTERGOVERNMENTAL REVENUE		1,378,367	1,467,112	1,556,702	1,556,702	
44155-0	COMMISSIONS PCARD			2,000	2,000	
44190-0	MISCELLANEOUS FEES	500	(114)			
44590-0	MISCELLANEOUS SERVICES	50	4,788			
48115-0	SWIM FEES			43,823	43,823	
48120-0	PICNIC PERMITS			8,531	8,531	
48125-0	RECREATION FEES	608,005	584,504	1,300,713	1,300,713	
48140-0	MUNICIPAL YOUTH ATHLETICS	351,591	294,343			
48145-0	ACTIVITY FEES	718,835	678,532	400,145	400,145	
48320-0	BALLPARK RENTALS	11,956	12,390			
48330-0	FACILITY RENTAL	402,960	351,649	564,669	564,669	
48340-0	RECREATION RENTAL	99,004	95,784			
48345-0	PARKS TAX EXEMPT RENTAL	161,055	251,794			
48420-0	COMMISSIONS ADVERTISING			1,927	1,927	
48505-0	MERCHANDISE	357	133	1,000	1,000	
48510-0	FOOD SALES	65,841	52,976	39,236	39,236	
48515-0	CONCESSIONS			51,266	51,266	
48520-0	VENDING CONCESSIONS	20,234	17,936	81,184	81,184	
48620-0	PARK AND RECREATION SERVICES			184,669	184,669	
TOTAL FOR CHARGES FOR SERVICES		2,440,388	2,344,713	2,679,163	2,679,163	
54505-0	INTEREST INTERNAL POOL	4,716	938			
54506-0	INTEREST ACCRUED REVENUE	(746)	(428)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,964)	62			
TOTAL FOR INVESTMENT EARNINGS		2,006	572			

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS	195,815	162,277	262,594	262,594	
55520-0	OTHER AGENCY SHARE OF COST	3,068	369			
55905-0	CASH OVER OR SHORT	396	651			
TOTAL FOR MISCELLANEOUS REVENUE		199,279	163,298	262,594	262,594	
56225-0	TRANSFER FR SPECIAL REVENUE FU	63,993	29,821			
56235-0	TRANSFER FR CAPITAL PROJ FUND		12,324	100,000	100,000	
56240-0	TRANSFER FR ENTERPRISE FUND				82,572	82,572
59910-0	USE OF FUND EQUITY			3,702	3,702	
59950-0	CONTR TO FUND EQUITY			(2,000)	(2,000)	
TOTAL FOR OTHER FINANCING SOURCES		63,993	42,145	101,702	184,274	82,572
TOTAL FOR PARKS AND REC SPECIAL PROJECTS		4,084,033	4,017,841	4,600,161	4,682,733	82,572

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: COMO CAMPUS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44190-0	MISCELLANEOUS FEES	11,331				
48125-0	RECREATION FEES	46				
48130-0	COMO FEES	63,775	116,365	358,845	358,845	
48145-0	ACTIVITY FEES	266,635	389,026	101,442	101,442	
48330-0	FACILITY RENTAL	271,415	351,026	408,000	408,000	
48340-0	RECREATION RENTAL	38,507	2,523	2,500	2,500	
48345-0	PARKS TAX EXEMPT RENTAL		969			
48410-0	EXCLUSIVE MARKETING RIGHTS	71,169	80,144	100,161	100,161	
48505-0	MERCHANDISE		9,109	8,500	8,500	
48520-0	VENDING CONCESSIONS	22,210	23,394	25,000	25,000	
48525-0	COMO FOOD	444,482	483,455	494,757	494,757	
48530-0	COMO AMUSEMENTS	244,304	240,393	240,000	240,000	
48545-0	ANIMALS	10,082	22,263	14,769	14,769	
TOTAL FOR CHARGES FOR SERVICES		1,443,957	1,718,667	1,753,974	1,753,974	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,565,760	1,551,687	1,727,095	1,727,095	
55520-0	OTHER AGENCY SHARE OF COST	472,407	627,099	517,859	395,336	(122,523)
55845-0	JURY DUTY PAY	40	40			
55905-0	CASH OVER OR SHORT	(25)				
55915-0	OTHER MISC REVENUE	63,956	4,696			
TOTAL FOR MISCELLANEOUS REVENUE		2,102,138	2,183,523	2,244,954	2,122,431	(122,523)
56115-0	INTRA FUND IN TRANSFER	1,824,185	1,853,125	2,000,418	2,033,684	33,266
56225-0	TRANSFER FR SPECIAL REVENUE FU	438,489	438,489	407,489	407,489	
59950-0	CONTR TO FUND EQUITY			(66,098)		66,098
TOTAL FOR OTHER FINANCING SOURCES		2,262,674	2,291,614	2,341,809	2,441,173	99,364
TOTAL FOR COMO CAMPUS		5,808,769	6,193,804	6,340,737	6,317,578	(23,159)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKLAND REPLACEMENT

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43401-0	STATE GRANTS			200,000	200,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE				200,000	200,000	
47510-0	SPACE RENTAL	2,100				
48305-0	LAND RENTAL		2,100			
TOTAL FOR CHARGES FOR SERVICES		2,100	2,100			
54505-0	INTEREST INTERNAL POOL	16,836	1,927			
54506-0	INTEREST ACCRUED REVENUE	238	(2,173)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(2,945)	(1,775)			
TOTAL FOR INVESTMENT EARNINGS		14,129	(2,021)			
55530-0	PARKLAND REPLACEMENT CONTR	234,744	223,790			
TOTAL FOR MISCELLANEOUS REVENUE		234,744	223,790			
TOTAL FOR PARKLAND REPLACEMENT		250,973	223,868	200,000	200,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS MEMORIALS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
54505-0	INTEREST INTERNAL POOL	1,669	1,716	2,000	2,000	
54506-0	INTEREST ACCRUED REVENUE	(35)	14			
54510-0	INCR OR DECR IN FV INVESTMENTS	(366)	(627)			
TOTAL FOR INVESTMENT EARNINGS		1,268	1,103	2,000	2,000	
TOTAL FOR PARKS MEMORIALS		1,268	1,103	2,000	2,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS SPECIAL SERVICES

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43905-0	METROPOLITAN COUNCIL	-	155,000	-	-	-
TOTAL FOR INTERGOVERNMENTAL REVENUE		-	155,000	-	-	-
44299-0	OTHER SALES	-	10,896	-	-	-
44590-0	MISCELLANEOUS SERVICES	57,375	166,840	-	-	-
47510-0	SPACE RENTAL	-	(16,562)	-	-	-
48105-0	GOLF FEES	1,181,187	1,136,399	1,617,830	1,626,233	8,403
48115-0	SWIM FEES	-	-	-	-	-
48120-0	PICNIC PERMITS	258,161	292,235	170,016	170,400	8,403
48125-0	RECREATION FEES	-	-	2,000	2,000	-
48145-0	ACTIVITY FEES	-	-	31,353	88,758	57,405
48310-0	COMMERCIAL SPACE RENT	3,000	-	42,000	42,000	-
48330-0	FACILITY RENTAL	434,966	473,610	147,253	177,916	30,663
48340-0	RECREATION RENTAL	32,282	66,911	-	-	-
48345-0	PARKS TAX EXEMPT RENTAL	107,648	134,211	200,163	200,168	5
48410-0	EXCLUSIVE MARKETING RIGHTS	-	-	20,000	20,000	-
48415-0	WATERGATE MARINA	-	-	5,000	5,000	-
48420-0	COMMISSIONS ADVERTISING	86,732	76,737	129,860	129,860	-
48505-0	MERCHANDISE	45,466	31,861	46,000	46,000	-
48510-0	FOOD SALES	374,191	371,888	332,338	332,356	18
48520-0	VENDING CONCESSIONS	1,066	154	33,015	33,015	-
48535-0	JONATHAN PADDLEFORD	-	-	60,000	60,000	88,091
48605-0	CITYWIDE SPECIAL EVENT SERVICE	1,739	-	120,720	120,720	-
48620-0	PARK AND RECREATION SERVICES	3,513	-	71,000	71,000	-
TOTAL FOR CHARGES FOR SERVICES		2,587,328	2,745,180	3,028,548	3,125,426	192,988
54505-0	INTEREST INTERNAL POOL	9,963	15,218	-	-	-
54510-0	INCR OR DECR IN FV INVESTMENTS	(5,819)	(1,341)	-	-	-
54810-0	OTHER INTEREST EARNED	21,546	1,099	-	-	-
54506-0	INTEREST ACCRUED REVENUE	2,081	(3,459)	-	-	-
TOTAL FOR INVESTMENT EARNINGS		27,771	11,517	-	-	-
55505-0	OUTSIDE CONTRIBUTION DONATIONS	-	3	-	-	-

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS SPECIAL SERVICES

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55520-0	OTHER AGENCY SHARE OF COST	-	-	50,000	50,000	-
55750-0	DAMAGE CLAIM FROM OTHERS	500	-	-	-	-
55815-0	REFUNDS OVERPAYMENTS	7,045	1,718	-	-	-
55845-0	JURY DUTY PAY	20	-	-	-	-
55905-0	CASH OVER OR SHORT	(29)	(3)	-	-	-
55915-0	OTHER MISC REVENUE	3,733	5,638	-	-	-
TOTAL FOR MISCELLANEOUS REVENUE		11,269	7,356	50,000	50,000	-
56115-0	INTRA FUND IN TRANSFER	701,833	263,421	726,926	726,926	-
56220-0	TRANSFER FR GENERAL FUND	200,000	-	200,000	200,000	-
56225-0	TRANSFER FR SPECIAL REVENUE FU	97,740	90,377	-	-	-
56230-0	TRANSFER FR DEBT SERVICE FUND	-	4,298,550	-	-	-
TOTAL FOR OTHER FINANCING SOURCES		999,573	4,652,348	926,926	926,926	-
TOTAL FOR PARKS SPECIAL SERVICES		3,625,941	7,571,401	4,005,474	4,102,352	192,988

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: PARKS SUPPLY AND MAINTENANCE

Budget Year: 2018

Account	Account Description					Change From
		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	2017 Adopted
44190-0	MISCELLANEOUS FEES	4,575	3,985			
44590-0	MISCELLANEOUS SERVICES	38,745	125,106			
48610-0	FORESTRY SERVICES	265,097	331,867	571,654	571,654	
48620-0	PARK AND RECREATION SERVICES	256,576	291,335			
51115-0	PARKS SPECIAL PROJECT SERVICE	285		2,169,600	2,073,652	(95,948)
51120-0	PARKS SUMMARY ABATEMENT SERVIC	678,967	533,668	1,249,472	1,249,472	
51125-0	PARKS CONTRACTED SERVICE	483,465	469,308	124,819	132,855	8,036
51130-0	PARKS REFUSE HAULING AND EQ RE			136,822	141,383	4,561
51145-0	DESIGN SERVICE	1,880,333	1,958,034			
51255-0	PED PROPERTY MAINTENANCE SERVI	169,728		713,720	732,579	18,859
51290-0	SALE OF FUEL	191,252	181,117	405,717	405,717	
TOTAL FOR CHARGES FOR SERVICES		3,969,022	3,894,420	5,371,804	5,307,312	(64,492)
55505-0	OUTSIDE CONTRIBUTION DONATIONS	100	12,443	60,000	60,000	
55750-0	DAMAGE CLAIM FROM OTHERS	4,307	5			
55830-0	REFUNDS GAS TAX			11,544	11,544	
55845-0	JURY DUTY PAY	20				
55925-0	MISC NON OPER INCOME	7,000	6,000			
TOTAL FOR MISCELLANEOUS REVENUE		11,427	18,448	71,544	71,544	
56115-0	INTRA FUND IN TRANSFER	45,000	45,000	45,000	45,000	
59910-0	USE OF FUND EQUITY			394,208	394,208	
TOTAL FOR OTHER FINANCING SOURCES		45,000	45,000	439,208	439,208	
TOTAL FOR PARKS SUPPLY AND MAINTENANCE		4,025,449	3,957,868	5,882,556	5,818,064	(64,492)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PARKS AND RECREATION
 Fund: LOWERTOWN BALLPARK

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
48320-0	BALLPARK RENTALS	311,650	313,107	309,263	310,118	855
48322-0	BALLPARK LEASE	38,110	76,220	110,587	111,508	921
TOTAL FOR CHARGES FOR SERVICES		349,759	389,327	419,850	421,626	1,776
54810-0	OTHER INTEREST EARNED		8			
TOTAL FOR INVESTMENT EARNINGS			8			
55505-0	OUTSIDE CONTRIBUTION DONATIONS		288,560		92,500	92,500
55545-0	PAYMENT IN LIEU OF TAXES	250,000	250,000	250,000	250,000	
TOTAL FOR MISCELLANEOUS REVENUE		250,000	538,560	250,000	342,500	92,500
56220-0	TRANSFER FR GENERAL FUND		57,700	61,340	61,340	
56235-0	TRANSFER FR CAPITAL PROJ FUND		92,508			
59950-0	CONTR TO FUND EQUITY				(92,500)	(92,500)
TOTAL FOR OTHER FINANCING SOURCES			150,208	61,340	(31,160)	(92,500)
TOTAL FOR LOWERTOWN BALLPARK		599,759	1,078,103	731,190	732,966	1,776
TOTAL FOR PARKS AND RECREATION		28,789,712	28,874,933	34,433,889	29,189,789	(5,244,101)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: CITY GENERAL FUND

Budget Year: 2018

		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account						
CHARGES FOR SERVICES		1,555,260	1,489,795	1,623,318	1,623,318	
ASSESSMENTS						
MISCELLANEOUS REVENUE		47,360	49,807	34,000	34,000	
OTHER FINANCING SOURCES		1,227,875	1,269,399	1,892,534	2,205,406	312,872
Total Financing by Major Account		2,830,495	2,809,000	3,549,852	3,862,724	312,872
Financing by Accounting Unit						
10041100	PARKS AND REC ADMINISTRATION	158,852	171,869	556,857	607,846	50,989
10041102	PARKS AND REC SUPPORT SERVICES	66,447	66,437	191,437	203,684	12,247
10041104	RICE ARLINGTON DOME SUBSIDY	400				
10041105	PARKS AND REC UTILITIES	28,911	44,864			
10041106	WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	
10041110	PARK SECURITY	41,270	41,270	32,261	41,270	9,009
10041111	PARKS SAFETY	80				
10041199	GF PARKS AND REC HISTORY			9,009		(9,009)
10041200	COMO CONSERVATORY	34,000	34,000	34,000	34,000	
10041202	COMO ZOO		1,020			
10041300	DESIGN CENTER	43,840	56,160		50,000	50,000
10041400	PARKS AND REC BLDG MAINT	67,825	77,459	46,000	46,000	
10041401	ZOO AND CONSERVATORY HEATING	75,082	74,182	72,832	72,832	
10041402	PARKS GROUND MAINTENANCE	140,522	125,538	60,538	60,538	
10041403	PARKS PERMITS MANAGEMENT	163,132	172,929	345,590	345,590	
10041404	SMALL SPECIALIZED EQUIP MNCTE	63,796	50,954	31,863	31,863	
10041405	PARKS AND REC MNTCE SUPPORT			20,000	20,000	
10041406	REC CTR CUSTODIAL AND MAINT	35	77			
10041407	TREE MAINTENANCE			12,689	12,689	
10041408	CITY PARKS TREE MAINTENANCE	275,000	275,000	275,000	275,000	
10041409	ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	
10041412	ROW STREET TREE MAINTENANCE					
10041413	EAB MANAGEMENT ROW				199,636	199,636
10041414	ROW GROUND MAINTENANCE					
10041415	ROW SOLID WASTE REMOVAL					
10041416	ROW BEAUTIFICATION					
10041420	HARRIET ISLAND SUBSIDY	181,754	161,689	348,925	348,925	
10041500	RECREATION ADMIN AND SUPPORT	200	60			
10041502	NORTH SERVICE AREA	10		20,000	20,000	
10041503	CITYWIDE TEAM		80			
10041504	SENIOR CITIZEN PROGRAMS		200			
10041506	MUNI ATHLETIC PROGRAMS	112,639	108,641	109,410	109,410	
10041610	SKI	134,266	164,058	172,666	172,666	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **CITY GENERAL FUND**

Budget Year: 2018

		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Accounting Unit						
10041620	SEASONAL SWIMNG BEACHES POOLS	586,287	577,292	597,129	597,129	-
10041625	OXFORD INDOOR SWIMMING POOL	588,250	537,324	545,748	545,748	-
Total Financing by Accounting Unit		2,830,495	2,809,000	3,549,852	3,862,724	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,830,427	1,337,323	1,943,832	2,157,970	214,138
CHARGES FOR SERVICES	20,093	12,578	174,977	174,977	
MISCELLANEOUS REVENUE	871,356	485,965	1,106,633	942,506	(164,127)
OTHER FINANCING SOURCES	538,669	538,669	573,669	744,669	171,000
Total Financing by Major Account	3,260,545	2,374,536	3,799,111	4,020,122	221,011
Financing by Accounting Unit					
20041801 YOUTH JOB CORP	1,266,745	1,146,707	1,287,754	1,268,970	(18,784)
20041810 COMO BUS CIRCULATOR	273,171	86,079	100,000	100,000	
20041815 COMO CAMPUS GRANTS	1,207,670	906,151	1,460,000	1,703,428	243,428
20041822 PARKS ENVIRONMENTAL GRANTS	216,660	320,919	332,456	332,456	
20041830 MARDAG FOUNDATION PARKS			20,000	20,000	
20041831 ST PAUL FOUNDATION PARKS			50,000	50,000	
20041832 WALLACE FOUNDATION PARKS	169,250	(218,306)			
20041833 BIGELOW FOUNDATION PARKS			50,000	50,000	
20041834 YOUTHPRISE PARKS	5,308	10,092	182,140	182,140	
20041840 RECREATION GRANTS	20,000	10,000	40,000	40,000	
20041845 ARTS AND COMMUNITY GARDENING	101,741	112,893	126,761	123,128	(3,633)
20041846 GREAT RIVER PASSAGE DIVISION			150,000	150,000	
Total Financing by Accounting Unit	3,260,545	2,374,536	3,799,111	4,020,122	221,011

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **CHARITABLE GAMBLING**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
TAXES	13,844	18,894	20,000	20,000	
INVESTMENT EARNINGS	230	350			
OTHER FINANCING SOURCES			5,000	5,000	
Total Financing by Major Account	14,073	19,244	25,000	25,000	
Financing by Accounting Unit					
22841100 ATHLETIC FEE ASSISTANCE	14,073	19,244	25,000	25,000	
Total Financing by Accounting Unit	14,073	19,244	25,000	25,000	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	12,500	12,500			
ASSESSMENTS	4,677,428	4,925,732	5,671,922		(5,671,922)
OTHER FINANCING SOURCES	200,000		199,636		(199,636)
Total Financing by Major Account	4,889,928	4,938,232	5,871,558		(5,871,558)
Financing by Accounting Unit					
23041400 STREET TREE MAINTENANCE	2,553,917	2,957,230	2,871,627		(2,871,627)
23041401 EAB MGMT ROW	1,226,599	1,119,629	2,170,284		(2,170,284)
23041402 ROW GROUND MAINTENANCE	493,388	454,936	433,906		(433,906)
23041403 ROW SOLID WASTE REMOVAL	297,736	301,361	295,645		(295,645)
23041404 ROW BEAUTIFICATION	318,287	105,077	100,096		(100,096)
Total Financing by Accounting Unit	4,889,928	4,938,232	5,871,558		(5,871,558)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,378,367	1,467,112	1,556,702	1,556,702	
CHARGES FOR SERVICES	2,440,388	2,344,713	2,679,163	2,679,163	
INVESTMENT EARNINGS	2,006	572			
MISCELLANEOUS REVENUE	199,279	163,298	262,594	262,594	
OTHER FINANCING SOURCES	63,993	42,145	101,702	184,274	82,572
Total Financing by Major Account	4,084,033	4,017,841	4,600,161	4,682,733	82,572
Financing by Accounting Unit					
26041100 PRIVATE DONATIONS			10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	4,101	4,566	3,702	3,702	
26041110 SPONSORSHIPS	45,000	15,000	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,378,367	1,467,112	1,556,702	1,556,702	
26041401 LANDMARK PLAZA			8,531	8,531	
26041402 SKYGATE SCULPTURE MAINT FUND	591	513			
26041403 PARK AMENITY DONATION FUND	6,650	19,513	45,433	45,433	
26041404 SCHULTZ SCULPTURE MAINT FUND	8,325	8,660	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	63,993	29,821	100,000	100,000	
26041500 RECREATION SERVICE MGMT	(67)			82,572	82,572
26041501 SOUTH SERVICE AREA	968,985	1,008,130	742,883	742,883	
26041502 NORTH SERVICE AREA	768,162	334,299	582,727	582,727	
26041505 CITYWIDE TEAM	60,550	13,333	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF		424,456	533,207	533,207	
26041510 CITYWIDE RECREATION ACTIVITIES	88,236	86,906	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	32,268	34,542	63,745	63,745	
26041520 SENIOR RECREATION PROGRAMS	11,236	9,804	32,325	32,325	
26041530 MUNICIPAL ATHL PROG FACILIT	1,018	5,261	245,827	245,827	
26041531 BASEBALL ATHLETIC ASSOCIATION	29,056	19,679	40,000	40,000	
26041532 FOOTBALL ATHLETIC ASSOCIATION	151,931	126,211	3,000	3,000	
26041533 SOFTBALL ATHLETIC ASSOCIATION	233,960	183,324	147,102	147,102	
26041534 BASKETBALL ATHLETIC ASSOC	11,689	11,614	12,700	12,700	
26041535 HOCKEY ATHLETIC ASSOCIATION	43,952	41,919	23,007	23,007	
26041537 HARDING AREA FOOTBALL	3,962	3,515	6,500	6,500	
26041540 R AND A BATTING CAGES	70,111	72,273	68,887	68,887	
26041555 TWINS	90,000	85,000	157,852	157,852	
26041605 MIDWAY STADIUM	11,956	12,390			
Total Financing by Accounting Unit	4,084,033	4,017,841	4,600,161	4,682,733	82,572

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **COMO CAMPUS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,443,957	1,718,667	1,753,974	1,753,974	
MISCELLANEOUS REVENUE	2,102,138	2,183,523	2,244,954	2,122,431	(122,523)
OTHER FINANCING SOURCES	2,262,674	2,291,614	2,341,809	2,441,173	99,364
Total Financing by Major Account	5,808,769	6,193,804	6,340,737	6,317,578	(23,159)
Financing by Accounting Unit					
26141200 COMO CAMPUS CONSERVATION	17,428	17,428	6,619	6,619	
26141205 COMO VISITOR AND ED RES CNTR	958,455	420,052	566,906	560,965	(5,941)
26141210 COMO CAMPUS SUPPORT	2,816,163	2,540,605	2,450,062	2,386,523	(63,539)
26141215 COMO CONSERVATORY SUPPORT	666,510	699,075	652,163	663,039	10,876
26141220 COMO ZOO SUPPORT	724,146	762,706	826,486	853,802	27,316
26141225 ZOO ANIMAL FUND	25,605	37,786	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	600,462	441,454	434,704	434,248	(456)
26141240 COMO VOLUNTEER SERVICES		173,219	191,334	190,249	(1,085)
26141242 COMO CAMPUS MAINTENANCE		578,779	583,068	592,738	9,670
26141244 COMO RENTALS		277,537	301,442	301,442	
26141246 COMO MARKETING		245,164	297,661	297,661	
Total Financing by Accounting Unit	5,808,769	6,193,804	6,340,737	6,317,578	(23,159)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKLAND REPLACEMENT**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE			200,000	200,000	
CHARGES FOR SERVICES	2,100	2,100			
INVESTMENT EARNINGS	14,129	(2,021)			
MISCELLANEOUS REVENUE	234,744	223,790			
Total Financing by Major Account	250,973	223,868	200,000	200,000	
Financing by Accounting Unit					
26241100 PARK LAND REPLACEMENT	7,984	62,737	200,000	200,000	
26241101 DIST 1 BATTLE CREEK HIGHWOOD	2,772	802			
26241102 DIST 2 THE GREATER EAST SIDE	1,369	4,847			
26241103 DIST 3 WEST SIDE CITIZENS ORG	1,958	2,134			
26241104 DIST 4 DAYTONS BLUFF	13,254	(153)			
26241105 DIST 5 PAYNE PHALEN PLNG CNCL	9,695	1,307			
26241106 DIST 6 PLANNING COUNCIL	299	701			
26241107 DIST 7 PLANNING COUNCIL	240	(2)			
26241108 DIST 8 SUMMIT UNIVERSITY	811	9,576			
26241109 DIST 9 FORT ROAD W 7TH	73,260	(302)			
26241110 DIST 10 COMO PARK	255	1,007			
26241111 DIST 11 HAMLIN MIDWAY	1,715	(65)			
26241112 DIST 12 ST ANTHONY PARK	43,158	92,445			
26241113 DIST 13 LEXINGTON HAMLIN	2,415	1,022			
26241114 DIST 14 MACALESTER GROVELAMD	5,614	3,549			
26241115 DIST 15 HIGHLAND PARK	13,541	13,317			
26241116 DIST 16 SUMMIT HILL ASSOC	3,478	3,556			
26241117 DIST 17 CAPITAL RIVER COUNCIL	69,154	27,390			
Total Financing by Accounting Unit	250,973	223,868	200,000	200,000	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **LOWERTOWN BALLPARK**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	349,759	389,327	419,850	421,626	1,776
INVESTMENT EARNINGS		8			
MISCELLANEOUS REVENUE	250,000	538,560	250,000	342,500	92,500
OTHER FINANCING SOURCES		150,208	61,340	(31,160)	(92,500)
Total Financing by Major Account	599,759	1,078,103	731,190	732,966	1,776
Financing by Accounting Unit					
26341605 BALLPARK OPERATIONS	599,759	1,078,103	731,190	732,966	1,776
Total Financing by Accounting Unit	599,759	1,078,103	731,190	732,966	1,776

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS MEMORIALS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INVESTMENT EARNINGS	1,268	1,103	2,000	2,000	
Total Financing by Major Account	1,268	1,103	2,000	2,000	
Financing by Accounting Unit					
56041200 JAPANESE GARDEN	1,065	926	1,700	1,700	
56041201 HILLER LOIS HOFFMAN MEMORIAL	203	177	300	300	
Total Financing by Accounting Unit	1,268	1,103	2,000	2,000	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS SPECIAL SERVICES**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing for Major Account					
INTERGOVERNMENTAL REVENUE	-	155,000	-	-	-
CHARGES FOR SERVICES	2,587,328	2,745,180	3,028,548	3,125,426	96,878
INVESTMENT EARNINGS	27,771	11,517	-	-	-
MISCELLANEOUS REVENUE	11,269	7,356	50,000	50,000	-
OTHER FINANCING SOURCES	999,573	4,652,348	926,926	926,926	-
Total Financing by Major Account	3,625,941	7,571,401	4,005,474	4,102,352	96,878
Financing by Accounting Unit					
66041410 CITYWIDE SPECIAL EVENTS	561,300	686,553	644,589	729,028	84,439
66041600 PARKS SPECIAL SERVICES ADMIN	323,039	390,490	274,880	278,893	4,013
66041610 GOLF ADMINISTRATION	263,746	287,946	277,424	277,424	-
66041612 HIGHLAND 18 GOLF COURSE	1,253,474	1,266,411	1,272,299	1,272,299	-
66041613 HIGHLAND 9 GOLF COURSE	370,055	320,083	552,531	560,934	8,403
66041614 PHALEN GOLF COURSE	500	-	-	-	-
66041620 WATERGATE MARINA	15,114	8,504	36,500	36,500	-
66041640 COMO LAKESIDE	48,672	119,847	200,163	200,168	5
66041650 POOL CONCESSIONS	188,519	171,142	173,338	173,356	18
660952005Z 2005 REC FACILITY DEBT SVC	601,464	4,309,784	573,750	573,750	-
660952005ZR 2005 REC FACILITY DEBT RESERVE	57	283	-	-	-
66041621 CITY HOUSE-RED RIVER KITCHEN	-	10,358	-	-	-
Total Financing by Accounting Unit	3,625,941	7,571,401	4,005,474	4,102,352	96,878

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PARKS AND RECREATION**
Fund: **PARKS SUPPLY AND MAINTENANCE**

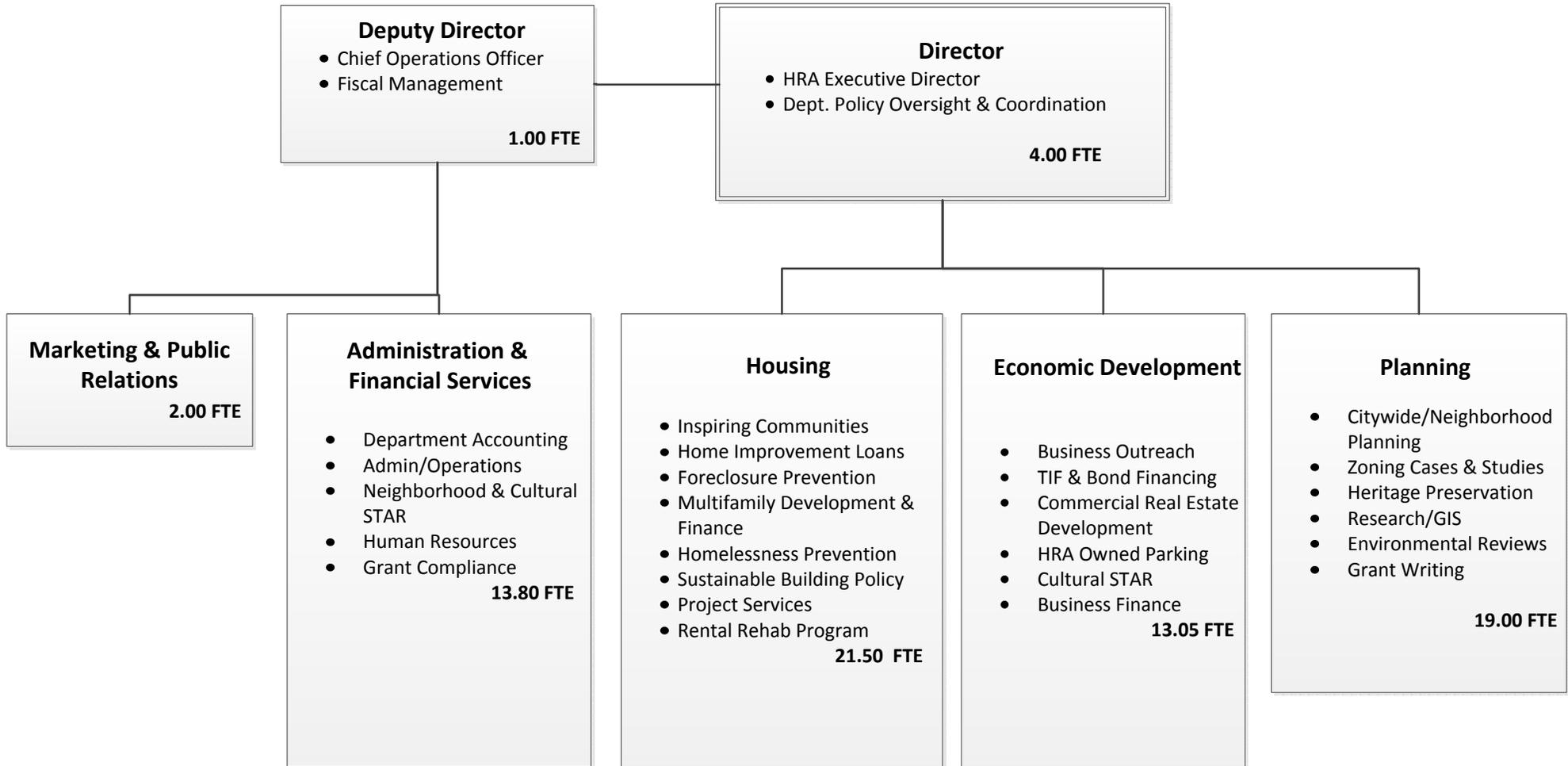
Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	3,969,022	3,894,420	5,371,804	5,307,312	(64,492)
MISCELLANEOUS REVENUE	11,427	18,448	71,544	71,544	
OTHER FINANCING SOURCES	45,000	45,000	439,208	439,208	
Total Financing by Major Account	4,025,449	3,957,868	5,882,556	5,818,064	(64,492)
Financing by Accounting Unit					
76041300 PARKS AND REC INTERNAL PROJ	1,880,618	1,958,034	2,229,600	2,133,652	(95,948)
76041400 COMO SHOP STOREHOUSE	349,636	309,808	417,261	417,261	
76041401 PED PROPERTY MAINTENANCE	531,548	469,308	713,720	732,579	18,859
76041402 PARKS REC SUMMARY ABATEMENT	691,947	538,566	1,643,680	1,643,680	
76041403 CONTRACTED SERVICES	144,252	203,507	124,819	132,855	8,036
76041404 REFUSE HAULING EQUIP REPLACE	144,045	127,930	181,822	186,383	4,561
76041405 FORESTRY SUPPORT	283,404	350,715	571,654	571,654	
Total Financing by Accounting Unit	4,025,449	3,957,868	5,882,556	5,818,064	(64,492)



Planning and Economic Development

Mission: To actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods.



2018 Adopted Budget

Planning and Economic Development

Department Description:

PED's mission is to actively create opportunities and encourage investment for the benefit of Saint Paul residents and business, which preserve, sustain, and grow the city's diverse neighborhoods. We accomplish this by assisting in the production of new housing; the rehabilitation and preservation of existing housing; and strategic commercial and economic development investment. These actions are guided by careful neighborhood planning by professional planning staff, community collaboration, and inclusiveness. PED continues to build upon its past accomplishments, while looking forward to help establish Saint Paul as the Most Livable City in America.

Department Facts

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$51,865,198
- Total FTEs: 74.35
- 2017 operations budget is approximately \$10.52 million.
- Administers \$100 annually in Federal, State, and local resources.
- Manages City and HRA direct investments in housing and economic development.
- Finances affordable housing and business investments.
- Administers a loan portfolio of \$187M.
- Manages and maintains property owned by the HRA.
- Manages 18 parking facilities and a \$21M parking fund.
- Provides planning/zoning/HPC services and staffs four citizen advisory boards.

Department Goals

- Increase vitality, livability and investment in the city.
- Capture market momentum on key redevelopment sites.
- Preserve and increase jobs and tax base.
- Increase and improve housing options for growing the population.
- Expand access to opportunity and housing choice.
- Increase Department effectiveness.

Recent Accomplishments

Economic Development: ED strategy update complete; Palace Theater renovation and Little Mekong Plaza complete; Keg and Case House under construction; launched Center Cities Competitiveness Initiative and Innovation Cabinet; 20 average business visits monthly; STAR invested \$3.84M; increased revenue at HRA ramps; \$157M in conduit revenue bonds issued.

Planning: Comprehensive Plan update underway, engaged over 2,200 people at 67 events; Street Design Manual, Green Line Accessory Dwelling Units Zoning Study, and River Balcony Master Plan completed; Community Plans completed with Districts 1, 6, 13 and 14; progress on West Side Flats Greenway, Snelling-Midway, and Ford Site.

Housing: Sold the Penfield Apartments for \$65.5M, realizing a return of \$8.7M; Hamline station, Cambric, Oxbo, 2700 University, Prior Crossing, Dorothy Day Phase I, and Skyline Tower complete; BrownStone under development; 58 Inspiring Communities homes completed or under way; 33 home improvement loans to low-income owners; completed Regional Analysis of Impediments to Fair Housing providing policy and investment recommendations; Rental Rehab program development underway.

Workforce diversity: Increased proportion people of color on the department staff from 15.4% in 2016 to 19.7% in mid-2017.

2018 Adopted Budget

Planning and Economic Development

Fiscal Summary

	2016 Actuals	2017 Adopted	2018 Adopted	Change	% Change	2017 Adopted FTE	2018 Adopted FTE
Spending							
200: City Grants	3,728,048	-	100,000	100,000	0.0%	-	-
282: City HUD Grants	7,870,574	9,250,000	9,250,000	-	0.0%	-	-
285: City Sales Tax	38,190,639	32,205,040	31,570,033	(635,007)	-2.0%	-	-
780: PED Administration	9,531,445	10,519,123	10,945,165	426,042	4.1%	75.30	74.35
Total	59,320,706	51,974,163	51,865,198	(108,965)	-0.2%	75.30	74.35
Financing							
200: City Grants	3,168,002	-	100,000	100,000	0.0%		
282: City HUD Grants	6,178,736	9,250,000	9,250,000	-	0.0%		
285: City Sales Tax	38,491,358	32,205,040	31,570,033	(635,007)	-2.0%		
780: PED Administration	9,075,866	10,519,123	10,945,165	426,042	4.1%		
Total	56,913,962	51,974,163	51,865,198	(108,965)	-0.2%		

Budget Changes Summary

Through the Housing and Redevelopment Authority, PED will continue supporting city functions in the General Fund such as HRA legislative support, citizen participation initiatives, intergovernmental relations, and staff from other departments working on city-wide projects. PED also supports the Minority Business Development program housed in the Department of Human Rights and Equal Economic Opportunity.

The 2018 adopted budget includes resources for the successful implementation of the City's Comprehensive Plan, as well as funds for membership in East Metro Strong, a transit and economic development advocacy group pursuing transit investment to support business growth in the East Metro. Finally, several adjustments are included in the City Sales Tax Fund, such as revised revenue and spending projections, as well as adjustments of one-time spending increases that were included in the 2017 budget for Neighborhood and Cultural STAR programs. In 2018, the City will contribute \$300,000 of Cultural STAR to the Children's Museum as part of a 6-year funding plan to support the museum's recent renovation.

200: City Grants

Planning and Economic Development

The City Grants fund includes state and federal planning and development grants administered by PED.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		-	-	-
Subtotal:		-	-	-
<u>Adopted Changes</u>				
Emergency Overflow Housing				
<p>The City is partnering with Catholic Charities to establish a new winter emergency overflow housing shelter in Saint Paul. The 2018 adopted budget reflects the City's commitment to raising \$100,000 in contributions for the project.</p>				
Emergency overflow housing contributions		100,000	100,000	-
Subtotal:		100,000	100,000	-
Fund 200 Budget Changes Total		100,000	100,000	-

282: City HUD Grants

Planning and Economic Development

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>No Changes from 2017 Adopted Budget</u>		-	-	-
Subtotal:		-	-	-
Fund 282 Budget Changes Total		-	-	-

285: City Sales Tax**Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

	Change from 2017 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments			
The 2017 budget included the one-time use of sales tax balances which resulted in one-time increases to the Neighborhood and Cultural STAR budgets. Current service level changes for the 2018 budget include reversing these one-time expenses, planned changes in the Cultural STAR contribution to the Ordway Center for Performing Arts and the Minnesota Children's Museum, as well as capturing savings from the 2016 refinancing of economic development bonds.			
Remove one-time funding for Neighborhood and Cultural STAR	(662,278)	(662,278)	-
Completion of Cultural STAR contribution to Ordway	(210,000)	(210,000)	-
Planned increase in Cultural STAR contribution to the Children's Museum from \$50,000 to \$300,000	250,000	250,000	-
Bond refinancing savings	(197,692)	(197,692)	-
Subtotal:	(819,970)	(819,970)	-

Mayor's Proposed Changes**Contingency Budget**

The 2017 adopted budget included several budget items that were placed in a contingency reserve account pending future decisions on the 2017 right-of-way program. The items removed from contingency in the 2018 adopted budget from PED's City Sales Tax Fund are reflected here.

One-time sales tax revenue and balances	-	(1,766,611)	-
Additional funding for Neighborhood STAR program - held in contingency	(300,000)	-	-
Additional funding for Year-round STAR - held in contingency	(400,000)	-	-
8-80 Continuation - held in contingency	(1,066,611)	-	-
Subtotal:	(1,766,611)	(1,766,611)	-

STAR Program

Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs will change in 2018.

Neighborhood STAR program	1,084,243	1,084,243	-
Cultural STAR program	(107,669)	(107,669)	-
Subtotal:	976,574	976,574	-

285: City Sales Tax**Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

	Change from 2017 Adopted		
	Spending	Financing	FTE
Library Materials			
The 2018 adopted Cultural STAR budget includes an additional \$125,000 in one-time funding for the Library materials collection.			
Library Materials	125,000	125,000	-
Subtotal:	125,000	125,000	-
Adopted Changes			
STAR Revenue			
Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs were further adjusted during the Council phase of the 2018 budget process. Council allocated portions of the Neighborhood and Cultural STAR programs towards Year-Round STAR, Library materials, and Police vehicles.			
Increase in 2017-2018 sales tax collections	-	600,000	-
Internal STAR transfer for 2016 collections	250,000	250,000	-
Year-Round STAR	400,000	-	-
Neighborhood STAR program	(128,686)	-	-
Library materials	70,000	-	-
Police vehicles	258,686	-	-
Subtotal:	850,000	850,000	-
Fund 285 Budget Changes Total	(635,007)	(635,007)	-

780: PED Administration**Planning and Economic Development**

PED operations are all budgeted in the PED Administration fund.

	Change from 2017 Adopted		
	Spending	Financing	FTE

Current Service Level Adjustments

PED's current service level changes include several small personnel adjustments to reflect current department staffing, resulting in a net reduction of 0.20 FTE.

Current service level adjustments	524,661	524,661	(0.20)
Subtotal:	524,661	524,661	(0.20)

Mayor's Proposed Changes**Community Vitality Fellow**

The 2017 budget included \$120,000 devoted to coordinating and catalyzing community development and place-making in Saint Paul's North End neighborhood. The 2018 adopted budget removes the portion of this fellowship to be completed in 2017 and carries forward the remaining \$26,381 to be used in 2018.

Personnel expenses	(93,619)	(93,619)	(0.75)
Subtotal:	(93,619)	(93,619)	(0.75)

780: PED Administration

Planning and Economic Development

PED operations are all budgeted in the PED Administration fund.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Innovation Cabinet				
<p>The 2018 adopted budget removes one-time resources used to launch Saint Paul's Innovation Cabinet, a public-private effort to grow, retain, and attract innovative companies in Saint Paul.</p>				
	Professional services	(50,000)	(50,000)	-
	Subtotal:	<u>(50,000)</u>	<u>(50,000)</u>	<u>-</u>
East Metro Strong				
<p>The 2018 adopted budget includes funding for the City of Saint Paul's membership in East Metro Strong, a transit and economic development advocacy group pursuing transit investment to support business growth in the East Metro.</p>				
	Membership dues	20,000	20,000	-
	Subtotal:	<u>20,000</u>	<u>20,000</u>	<u>-</u>
Comprehensive Plan Implementation				
<p>The City's updated Comprehensive Plan, which lays out a vision for the City's growth and development to 2040, is due to the Metropolitan Council at the end of 2018. A key to the successful implementation of the plan by City officials, departments, and community members is knowledge of the plan's goals, objectives and policies and how these can be applied to public and private investment decisions. The 2018 adopted budget includes resources to develop engaging materials in various formats to communicate the plan's big ideas to a variety of audiences.</p>				
	Professional services	25,000	25,000	-
	Subtotal:	<u>25,000</u>	<u>25,000</u>	<u>-</u>
Fund 780 Budget Changes Total		<u><u>426,042</u></u>	<u><u>426,042</u></u>	<u><u>(0.95)</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **PLANNING ECONOMIC DEVELOPMENT**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
<u>Spending by Fund</u>					
CITY GRANTS	5,236,531	3,728,048		100,000	100,000
CITY HUD GRANTS	11,999,863	7,870,574	9,250,000	9,250,000	
CITY SALES TAX	27,790,507	38,190,639	32,205,040	31,570,033	(635,007)
PED ADMINISTRATION	8,538,533	9,531,445	10,519,123	10,945,165	426,042
TOTAL SPENDING BY FUND	53,565,434	59,320,706	51,974,163	51,865,198	(108,965)
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	6,752,570	7,768,135	8,550,186	8,984,648	434,463
SERVICES	4,154,222	3,724,649	3,302,070	3,309,914	7,844
MATERIALS AND SUPPLIES	55,671	44,301	81,625	85,175	3,550
PROGRAM EXPENSE	16,838,539	12,060,998	12,114,622	13,486,347	1,371,725
ADDITIONAL EXPENSES		13,855	1,931,611	165,000	(1,766,611)
CAPITAL OUTLAY	18,215	16,170	2,006,115	30,000	(1,976,115)
DEBT SERVICE		9,360,000			
OTHER FINANCING USES	25,746,218	26,332,598	23,987,935	25,804,114	1,816,179
TOTAL SPENDING BY MAJOR ACCOUNT	53,565,434	59,320,706	51,974,163	51,865,198	(108,965)
<u>Financing by Major Account</u>					
TAXES	18,022,671	18,823,311	17,750,000	18,000,000	250,000
INTERGOVERNMENTAL REVENUE	16,036,636	7,965,048	8,450,000	8,450,000	
CHARGES FOR SERVICES	10,326,293	10,355,913	7,877,642	9,981,507	2,103,865
INVESTMENT EARNINGS	391,521	377,961	190,910	204,455	13,545
MISCELLANEOUS REVENUE	342,214	172,563	300,000	900,000	600,000
OTHER FINANCING SOURCES	9,451,623	19,219,166	17,405,611	14,329,236	(3,076,375)
TOTAL FINANCING BY MAJOR ACCOUNT	54,570,958	56,913,962	51,974,163	51,865,198	(108,965)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY GRANTS**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	68,421	196,783			
MATERIALS AND SUPPLIES	984				
PROGRAM EXPENSE	5,167,126	3,527,410		100,000	100,000
ADDITIONAL EXPENSES		3,855			
Total Spending by Major Account	5,236,531	3,728,048		100,000	100,000
Spending by Accounting Unit					
20051860 PED PLANNING GRANTS	6,135	232,331		100,000	100,000
20051870 PED DEVELOPMENT GRANTS	5,167,126	3,311,153			
20051890 PED ADVANCE GRANTS	63,270	184,564			
Total Spending by Accounting Unit	5,236,531	3,728,048		100,000	100,000

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY HUD GRANTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	2,077,447	1,564,763	1,620,000	1,620,000	
PROGRAM EXPENSE	9,224,236	5,437,357	7,465,000	7,465,000	
ADDITIONAL EXPENSES			165,000	165,000	
OTHER FINANCING USES	698,180	868,455			
Total Spending by Major Account	11,999,863	7,870,574	9,250,000	9,250,000	
Spending by Accounting Unit					
28251810 EMERGENCY SOLUTIONS GRANT	496,468	580,557	600,000	600,000	
28251820 COMMUNITY DEVELOP BLOCK GRANT	6,484,234	6,489,736	6,850,000	6,850,000	
28251830 NEIGHBORHOOD STABLIZATION PROG	444,737	538,587			
28251840 HOME PROGRAM	4,574,424	261,694	1,800,000	1,800,000	
Total Spending by Accounting Unit	11,999,863	7,870,574	9,250,000	9,250,000	

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY SALES TAX**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	480,082	459,698	15,000	15,000	
PROGRAM EXPENSE	2,447,177	3,096,232	4,649,622	5,921,347	1,271,725
ADDITIONAL EXPENSES			1,766,611		(1,766,611)
CAPITAL OUTLAY			1,976,115		(1,976,115)
DEBT SERVICE		9,360,000			
OTHER FINANCING USES	24,863,249	25,274,709	23,797,692	25,633,686	1,835,994
Total Spending by Major Account	27,790,507	38,190,639	32,205,040	31,570,033	(635,007)
Spending by Accounting Unit					
28551100 CITY SALES TAX REVENUE	17,482,067	18,867,199	17,750,000	18,000,000	250,000
28551200 NEIGHBORHOOD STAR PROGRAM	5,885,083	4,951,285	9,027,369	8,381,528	(645,841)
28551220 CITY CAPITAL FUNDING	2,450,000	1,525,000	1,976,115	1,783,686	(192,429)
28551230 HRA DESIGNATED PROJECTS	20,717	17,993			
28551240 HOUSING TRUST	101,408	660,248			
28551300 CULTURAL STAR PROGRAM	1,807,391	1,762,928	1,951,556	1,904,819	(46,737)
28551400 PAY GO ECON DEVELOPMENT	43,840	10,405,986	1,500,000	1,500,000	
Total Spending by Accounting Unit	27,790,507	38,190,639	32,205,040	31,570,033	(635,007)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **PED ADMINISTRATION**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	6,752,570	7,768,135	8,550,186	8,984,648	434,463
SERVICES	1,528,272	1,503,404	1,667,070	1,674,914	7,844
MATERIALS AND SUPPLIES	54,688	44,301	81,625	85,175	3,550
ADDITIONAL EXPENSES		10,000			
CAPITAL OUTLAY	18,215	16,170	30,000	30,000	
OTHER FINANCING USES	184,789	189,435	190,243	170,428	(19,815)
Total Spending by Major Account	8,538,533	9,531,445	10,519,123	10,945,165	426,042
Spending by Accounting Unit					
78051100 PED OPERATIONS	8,538,533	9,531,445	10,519,123	10,945,165	426,042
Total Spending by Accounting Unit	8,538,533	9,531,445	10,519,123	10,945,165	426,042

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PLANNING ECONOMIC DEVELOPMENT
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43001-0	FEDERAL DIRECT GRANTS	1,548	91,198			
43401-0	STATE GRANTS	847,315	548,414			
43905-0	METROPOLITAN COUNCIL	4,009,294	2,362,646			
TOTAL FOR INTERGOVERNMENTAL REVENUE		4,858,157	3,002,258			
54505-0	INTEREST INTERNAL POOL	2,515	3,293			
54506-0	INTEREST ACCRUED REVENUE	512	(65)			
54510-0	INCR OR DECR IN FV INVESTMENTS	286	(1,339)			
TOTAL FOR INVESTMENT EARNINGS		3,313	1,889			
55505-0	OUTSIDE CONTRIBUTION DONATIONS		163,855		100,000	100,000
55550-0	PRIVATE GRANTS	277,400				
TOTAL FOR MISCELLANEOUS REVENUE		277,400	163,855		100,000	100,000
TOTAL FOR CITY GRANTS		5,138,869	3,168,002		100,000	100,000

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PLANNING ECONOMIC DEVELOPMENT
 Fund: CITY HUD GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43001-0	FEDERAL DIRECT GRANTS	10,906,665	4,917,792	8,450,000	8,450,000	
43101-0	FEDERAL GRANT STATE ADMIN	271,815	44,998			
TOTAL FOR INTERGOVERNMENTAL REVENUE		11,178,479	4,962,790	8,450,000	8,450,000	
50205-0	REPAYMENT OF LOAN	493,871	807,266			
50235-0	LAND HELD FOR RESALE PED	1,040,872	251,254			
TOTAL FOR CHARGES FOR SERVICES		1,534,743	1,058,520			
54620-0	INTEREST ON LOAN	89,538	102,277			
TOTAL FOR INVESTMENT EARNINGS		89,538	102,277			
55105-0	PROGRAM INCOME	64,242	7,645	300,000	800,000	500,000
55915-0	OTHER MISC REVENUE	552	368			
TOTAL FOR MISCELLANEOUS REVENUE		64,794	8,013	300,000	800,000	500,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	135,170	47,136			
56250-0	TRANSFER FR CDBG			500,000		(500,000)
TOTAL FOR OTHER FINANCING SOURCES		135,170	47,136	500,000		(500,000)
TOTAL FOR CITY HUD GRANTS		13,002,723	6,178,736	9,250,000	9,250,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PLANNING ECONOMIC DEVELOPMENT
 Fund: CITY SALES TAX

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
40605-0	CITY SALES TAX	18,022,671	18,823,311	17,750,000	18,000,000	250,000
TOTAL FOR TAXES		18,022,671	18,823,311	17,750,000	18,000,000	250,000
50205-0	REPAYMENT OF LOAN	343,572	349,001		341,219	341,219
TOTAL FOR CHARGES FOR SERVICES		343,572	349,001		341,219	341,219
54505-0	INTEREST INTERNAL POOL	200,292	229,534	80,000	80,000	
54506-0	INTEREST ACCRUED REVENUE	(936)	11,120			
54510-0	INCR OR DECR IN FV INVESTMENTS	(37,086)	(97,158)			
54620-0	INTEREST ON LOAN	133,762	128,562		123,015	123,015
54705-0	INTEREST ON ADVANCE HISTORY			110,910	1,440	(109,470)
54820-0	LATE FEE	2,639	1,736			
TOTAL FOR INVESTMENT EARNINGS		298,671	273,795	190,910	204,455	13,545
55105-0	PROGRAM INCOME		635			
TOTAL FOR MISCELLANEOUS REVENUE			635			
56225-0	TRANSFER FR SPECIAL REVENUE FU		37,095			
56230-0	TRANSFER FR DEBT SERVICE FUND	9,286,453	9,575,170	11,950,000	12,150,000	200,000
56235-0	TRANSFER FR CAPITAL PROJ FUND		9,360,000			
56240-0	TRANSFER FR ENTERPRISE FUND	30,000	72,351			
57605-0	REPAYMENT OF ADVANCE			285,241	1,048	(284,193)
59910-0	USE OF FUND EQUITY			2,028,889	873,311	(1,155,578)
TOTAL FOR OTHER FINANCING SOURCES		9,316,453	19,044,616	14,264,130	13,024,359	(1,239,771)
TOTAL FOR CITY SALES TAX		27,981,366	38,491,358	32,205,040	31,570,033	(635,007)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PLANNING ECONOMIC DEVELOPMENT
 Fund: PED ADMINISTRATION

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44190-0	MISCELLANEOUS FEES	1,200	1,500	52,000	1,500	(50,500)
44225-0	MAPS PUBLICATION REPORT HISTOR	514	4	515		(515)
44230-0	SALE OF MAP				100	100
46115-0	ZONING FEES AND LETTERS	67,023	47,993	67,000	60,000	(7,000)
50115-0	LOAN ORIGINATION FEE	61,633	69,704	61,600	70,000	8,400
50120-0	REAL ESTATE CLOSING FEE	34,940		35,000		(35,000)
50125-0	APPLICATION FEE	168,311	84,699	168,300	138,775	(29,525)
51175-0	ADMINISTRATION FEE	8,114,358	8,744,492	7,493,227	9,369,913	1,876,686
TOTAL FOR CHARGES FOR SERVICES		8,447,979	8,948,392	7,877,642	9,640,288	1,762,646
55845-0	JURY DUTY PAY	20	60			
TOTAL FOR MISCELLANEOUS REVENUE		20	60			
56225-0	TRANSFER FR SPECIAL REVENUE FU		127,414	2,641,481	1,304,877	(1,336,604)
TOTAL FOR OTHER FINANCING SOURCES			127,414	2,641,481	1,304,877	(1,336,604)
TOTAL FOR PED ADMINISTRATION		8,447,999	9,075,866	10,519,123	10,945,165	426,042
TOTAL FOR PLANNING ECONOMIC DEVELOPMENT		54,570,958	56,913,962	51,974,163	51,865,198	(108,965)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	4,858,157	3,002,258			
INVESTMENT EARNINGS	3,313	1,889			
MISCELLANEOUS REVENUE	277,400	163,855		100,000	100,000
Total Financing by Major Account	5,138,869	3,168,002		100,000	100,000
Financing by Accounting Unit					
20051860 PED PLANNING GRANTS	1,548	175,808		100,000	100,000
20051870 PED DEVELOPMENT GRANTS	4,856,609	2,846,450			
20051890 PED ADVANCE GRANTS	280,713	145,744			
Total Financing by Accounting Unit	5,138,869	3,168,002		100,000	100,000

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY HUD GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	11,178,479	4,962,790	8,450,000	8,450,000	
CHARGES FOR SERVICES	1,534,743	1,058,520			
INVESTMENT EARNINGS	89,538	102,277			
MISCELLANEOUS REVENUE	64,794	8,013	300,000	800,000	500,000
OTHER FINANCING SOURCES	135,170	47,136	500,000		(500,000)
Total Financing by Major Account	13,002,723	6,178,736	9,250,000	9,250,000	
Financing by Accounting Unit					
28251810 EMERGENCY SOLUTIONS GRANT	496,468	553,464	600,000	600,000	
28251820 COMMUNITY DEVELOP BLOCK GRANT	6,513,177	5,144,132	6,850,000	6,850,000	
28251830 NEIGHBORHOOD STABLIZATION PROG	1,418,865	187,966			
28251840 HOME PROGRAM	4,574,213	293,175	1,800,000	1,800,000	
Total Financing by Accounting Unit	13,002,723	6,178,736	9,250,000	9,250,000	

CITY OF SAINT PAUL
Financing Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY SALES TAX

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
TAXES	18,022,671	18,823,311	17,750,000	18,000,000	250,000
CHARGES FOR SERVICES	343,572	349,001		341,219	341,219
INVESTMENT EARNINGS	298,671	273,795	190,910	204,455	13,545
MISCELLANEOUS REVENUE		635			
OTHER FINANCING SOURCES	9,316,453	19,044,616	14,264,130	13,024,359	(1,239,771)
Total Financing by Major Account	27,981,366	38,491,358	32,205,040	31,570,033	(635,007)
Financing by Accounting Unit					
28551100 CITY SALES TAX REVENUE	18,022,671	18,823,311	17,750,000	18,000,000	250,000
28551200 NEIGHBORHOOD STAR PROGRAM	7,142,184	6,886,740	9,027,369	8,381,528	(645,841)
28551220 CITY CAPITAL FUNDING			1,976,115	1,783,686	(192,429)
28551240 HOUSING TRUST		635			
28551300 CULTURAL STAR PROGRAM	1,816,511	1,920,672	1,951,556	1,904,819	(46,737)
28551400 PAY GO ECON DEVELOPMENT	1,000,000	10,860,000	1,500,000	1,500,000	
Total Financing by Accounting Unit	27,981,366	38,491,358	32,205,040	31,570,033	(635,007)

**CITY OF SAINT PAUL
Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **PED ADMINISTRATION**

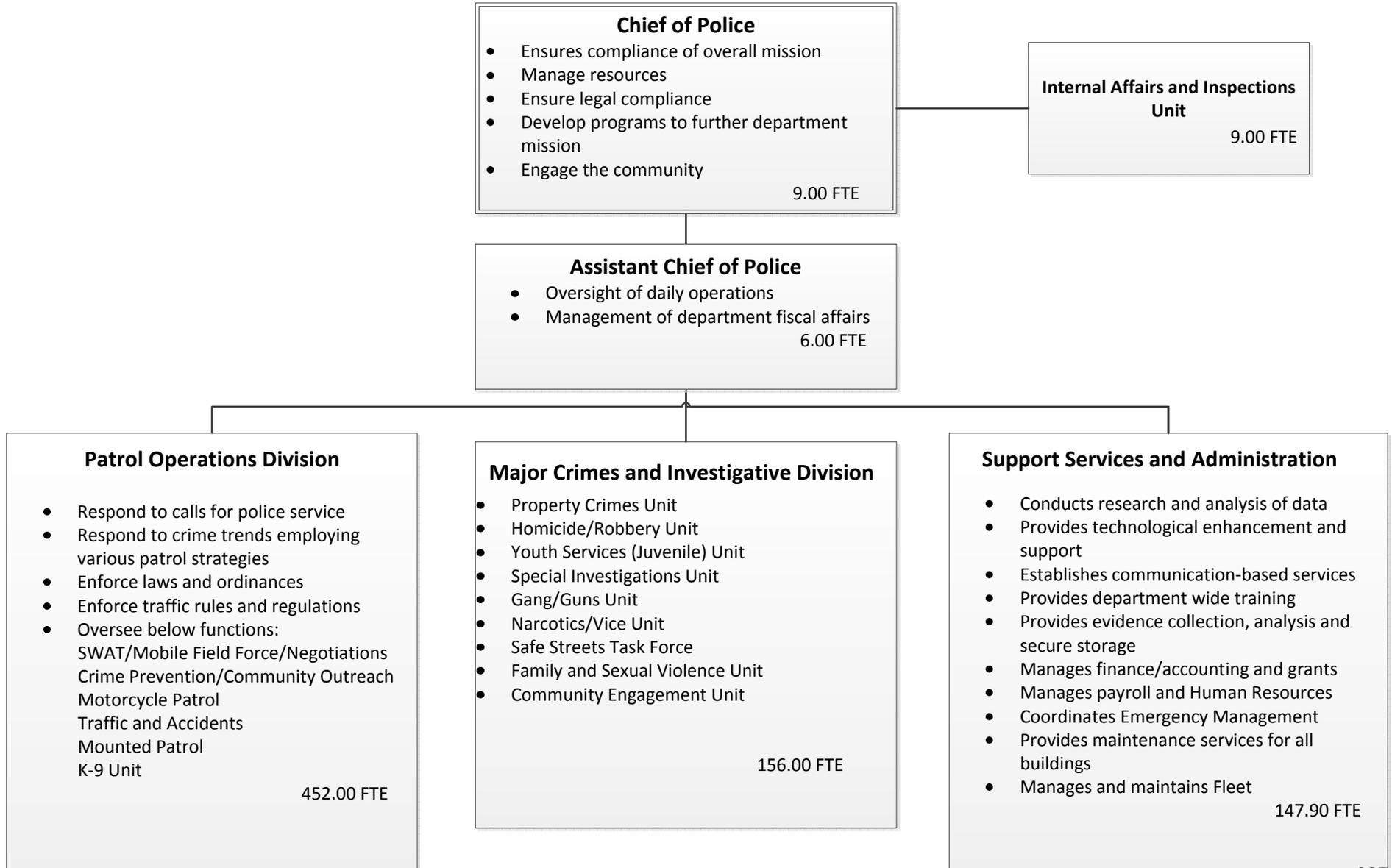
Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	8,447,979	8,948,392	7,877,642	9,640,288	1,762,646
MISCELLANEOUS REVENUE	20	60			
OTHER FINANCING SOURCES		127,414	2,641,481	1,304,877	(1,336,604)
Total Financing by Major Account	8,447,999	9,075,866	10,519,123	10,945,165	426,042
Financing by Accounting Unit					
78051100 PED OPERATIONS	8,447,999	9,075,866	10,519,123	10,945,165	426,042
Total Financing by Accounting Unit	8,447,999	9,075,866	10,519,123	10,945,165	426,042



Saint Paul Police

Mission: *The Saint Paul Police Department is committed to providing Trusted Service with Respect. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve. We strive to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism. We are focused on strengthening partnerships to address the causes and outcomes of crimes in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide.*



(Total 777.90 FTE)

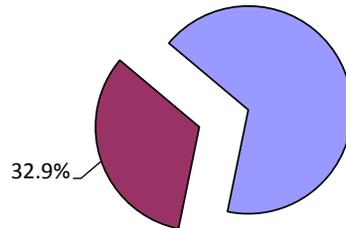
**2018 Adopted Budget
Saint Paul Police Department**

Department Description:

The Saint Paul Police Department promotes safe and healthy neighborhoods through strong, professional partnerships with those we serve in our diverse community.

We are focused on being an outstanding police agency providing trusted service with respect in all we do. We seek to become an outstanding agency and community partner through, engaging with our employees and the diverse communities that we serve. We are committed to quality training, high professional standards, accountability and achievement.

Police's Portion of General Fund Spending



Department Goals

- Reduce gun violence.
- Increase trust through engagement with the community we serve.
- Diversify the police departments work force to reflect our community

Department Facts

- Total General Fund Budget: \$95,260,436
- Total Special Fund Budget: \$18,457,380
- Total FTEs: 777.90
- 2016 arrests: 8,694 (adult only).
- 2016 911 calls for service: 70,730 an increase of 29% from 2012.
- 2016 total Part 1 offenses: 11,890.
- 2018 adopted budget includes 626 sworn officers.
- With a population of 302,398 the number of full-time sworn officers per 1,000 inhabitants based on 626 sworn officers is 2.07. The national average is 2.5

Recent Accomplishments -2016

- Domestic violence citizen calls have decreased for the 8th year in a row, from 11,703 in 2009 to 4,060 in 2016. A reduction of 7,643 victims since the implementation of the BluePrint project. The “Blueprint for Safety” continues to be an integral part of the department’s strategy.
- Creation of the Community Engagement Unit to focus efforts on building trust and transparency with our community. Plans in 2017 and 2018 to finalize the hiring of Community Engagement Specialists who will provide training and outreach to all of our community members.
- Building upon our diversity hiring goals, the 2106 academy class was 55% people of color.
- Part 1 crime was down (-1.8%) from 2015. 2015 was 12,105 and 2016 was 11,890.
- In an effort to address gun violence 5 officers and 2 sergeants were added to the gang and gun unit.

2018 Adopted Budget

Police Department

Fiscal Summary

	2016 Actual	2017 Adopted	2018 Adopted	Change	% Change	2017 Adopted FTE	2018 Adopted FTE
Spending							
100: General Fund	90,046,117	91,009,317	95,260,436	4,251,119	4.7%	700.15	708.06
200: Grants	2,197,484	3,052,537	3,775,984	723,447	23.7%	4.65	6.74
225: Police Special Projects	9,803,929	11,975,347	11,926,977	(48,370)	-0.4%	49.70	47.70
623: Impound Lot	2,840,134	2,783,953	2,754,419	(29,534)	-1.1%	15.40	15.40
Total	104,887,664	108,821,154	113,717,816	4,896,662	4.5%	769.90	777.90
Financing							
100: General Fund	1,562,201	2,173,043	2,173,043	-	0.0%		
200: Grants	2,135,840	3,052,537	3,775,984	723,447	23.7%		
225: Police Special Projects	9,874,579	11,975,347	11,926,977	(48,370)	-0.4%		
623: Impound Lot	1,925,445	2,783,953	2,754,419	(29,534)	-1.1%		
Total	15,498,065	19,984,880	20,630,423	645,543	3.2%		

Budget Changes Summary

Several changes related to sworn staffing are included in the 2018 Police Department budget: first, Police will add 5 sworn officers through the federal COPS grant to create a Mental Health Liaison Officer in each of the patrol districts, including downtown; second, new state resources will be used to hire 3 sworn officers dedicated to training; and third, the school district reduced its contract for School Resource Officers (SROs) from 9 to 7. Those changes combined result in a net increase of 6 sworn officers, from 620 to 626. The 2018 Police General Fund budget also incorporates \$750,000 to cover annual licensing, maintenance and staffing costs for body-worn cameras. Finally, the budget includes planned reductions that are the result of the continued shift of Emergency Communication Center positions from City payroll to Ramsey County.

100: General Fund**Police Department**

Change from 2017 Adopted		
Spending	Financing	FTE

Current Service Level Adjustments

Current service level adjustments in the General Fund are largely related to 2017 wage contracts. The 2017 Police contract included a 3.0% increase in Police pay beginning in July of 2017. Due to the late start of that contracted increase, the 2018 proposed budget is the first budget to incorporate a full year of these higher pay rates. Other changes in the 2018 proposed budget include staff shifts between the General Fund and the Grant Fund.

Auto Theft Grant - staff shift to Grant Fund	(75,349)		(0.50)
Blaze Grant - staff shift to Grant Fund	(121,173)		(1.00)
COPS Grant - staff shift from Grant Fund	136,293		1.71
Other current service level adjustments	3,421,758		
Subtotal:	3,361,529	-	0.21

Mayor's Proposed Changes**Body-Worn Cameras**

In 2017, the Police Department expanded its body-worn camera pilot, purchasing 556 cameras. Annual license and maintenance costs, along with new staffing to review and process collected video, are included in the 2018 proposed budget.

Body-worn cameras	750,000	-	5.00
Subtotal:	750,000	-	5.00

Sworn Staff Increase

A new COPS grant is being used to fund approximately half of the cost of 5 new police officers in 2018, increasing the sworn complement. The amount below represents the General Fund's share of these additional officers.

New COPS Grant sworn officers	228,508	-	2.70
Subtotal:	228,508	-	2.70

100: General Fund**Police Department****School Resource Officers**

The Saint Paul School District will reduce its contract for School Resource Officers (SROs) from 9 to 7 beginning in 2018. The 2018 Police budget shifts the cost of these two officers to the General Fund. The General Fund impact of this change is reflected here. The result of this change is a decrease of two sworn officers.

Shift SROs to General Fund	228,052	-	2.00
Eliminate vacant police officer positions	(217,075)	-	(2.00)
Subtotal:	10,977	-	-

Contingency Budget

The 2017 adopted budget included several items that were placed into a contingency reserve account pending final decisions on the 2017 Right-of-Way program. Some of these items were funded on a one-time basis and are therefore eliminated for the 2018 budget. Ongoing operating costs for new Police facilities, and a Community Outreach FTE, which were both held in contingency for 2017, have been restored in the 2018 proposed budget.

New facility operating costs - shifted from contingency	200,000	-	-
Community Outreach staffing - shifted from contingency	76,119	-	-
Contingency	(376,014)	-	-
Subtotal:	(99,895)	-	-

Fund 100 Budget Changes Total

4,251,119	-	7.91
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200: Grants**Police Department**

The Police department uses extensive grant funding to assist with technology needs as well as to increase resources in areas of rapidly evolving need. Examples include Internet Crimes Against Children, Port Security, squad car cameras, and various Homeland Security grants.

	<u>Change from 2017 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		-	-
In 2017, the Police Department used federal grant revenue to partially fund a body-worn cameras pilot. Current service level adjustments for the 2018 proposed budget included removing that one-time expenditure.			
Body-worn camera pilot - federal grant	(410,000)	(410,000)	-
Other current service level adjustments	16,441	16,441	-
Subtotal:	<u>(393,559)</u>	<u>(393,559)</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>			
<u>Sworn Staff Increase</u>			
A new COPS grant is being used to fund approximately half of the cost of 5 new police officers in 2018, increasing the sworn complement. The amount below represents the Grant Fund's share of these additional officers.			
New COPS Grant sworn officers	188,303	188,303	2.30
Subtotal:	<u>188,303</u>	<u>188,303</u>	<u>2.30</u>
<u>Grants</u>			
Several grants are experiencing planned reductions or expiring, which results in an overall decrease in this fund. Changes also include planned shifts of sworn staff between the General Fund and the Grants Fund.			
Auto Theft Grant - staff shift from General Fund	75,349	75,349	0.50
Blaze Grant - staff shift from General Fund	121,173	121,173	1.00
COPS Grant - staff shift to General Fund	(136,293)	(136,293)	(1.71)
Port Security Grant	(316,000)	(316,000)	-
2014 JAG Program	(185,920)	(185,920)	-
State and Community Highway Safety Grant	(160,000)	(160,000)	-
Subtotal:	<u>(601,691)</u>	<u>(601,691)</u>	<u>(0.21)</u>

Adopted Changes

Grant Updates

Budgets for several Police grants were updated during the Council phase of the 2018 budget process, based on new grant awards and unspent balances from existing grants.

Private / Foundation grants update	100,000	100,000	-	
Bremer / SPPD Foundation grants update	341,105	341,105	-	
St. Paul Police Foundation update	149,765	149,765	-	
Sex trafficking grant update	28,377	28,377	-	
MN DEED grant update	36,765	36,765	-	
MN DNR grant update	2,000	2,000	-	
Serve Minnesota grant update	219,863	219,863	-	
State and Community Highway grant update	171,793	171,793	-	
Byrne / JAG body cam grant update	220,000	220,000	-	
Criminal and Juvenile Mental Health grant update	70,726	70,726	-	
Police Port Security grant update	100,000	100,000	-	
Homeland Security grant update	90,000	90,000	-	
	Subtotal:	1,530,394	1,530,394	-
Fund 200 Budget Changes Total	723,447	723,447	2.09	

225: Police Special Projects

Police Department

Police budgets in the Special Projects Fund include training, the Emergency Communication Center, Wild security services, and the School Resource Officer program.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	507,735	507,735	-
Subtotal:	507,735	507,735	-

Mayor's Proposed Changes

School Resource Officers

The Saint Paul School District will reduce its contract for School Resource Officers (SROs) from 9 to 7 beginning in 2018. The 2018 Police budget shifts the cost of two officers from the Special Projects Fund to the General Fund, resulting in a decrease of FTEs in the Special Projects Fund and a decrease of two sworn officers.

Shift SROs to General Fund	(228,052)	(228,052)	(2.00)
Subtotal:	(228,052)	(228,052)	(2.00)

Emergency Communications Center

The joint-venture between the City and Ramsey County for the Emergency Communications Center (ECC) allowed City employees to remain on the City payroll. When City staff leave employment, their replacements become Ramsey County employees resulting in a reduction in the City's staffing totals. The net effect for the 2018 proposed budget is a 3.0 FTE reduction to the City. This adjustment has no impact on service levels.

ECC staff - planned shift to Ramsey County	(186,033)	(186,033)	(3.00)
Subtotal:	(186,033)	(186,033)	(3.00)

225: Police Special Projects

Police Department

Change from 2017 Adopted

Spending Financing FTE

State Training Funding

During the 2017 legislative session, the State increased an allocation of training resources to cities throughout Minnesota. Saint Paul Police will use this new funding to train officers in: mental health crisis response, implicit bias, and conflict management. The Police Department will dedicate three training officers to this initiative.

State training resources	384,000	384,000	3.00
Subtotal:	384,000	384,000	3.00

Police Vehicles

The 2017 adopted budget included a one-time increase for police vehicle replacement. This expenditure is removed for the 2018 proposed budget.

Police fleet	(836,020)	(836,020)	-
Subtotal:	(836,020)	(836,020)	-

Adopted Changes

Police Vehicles

The City Council allocated one-time resources to supplement the Police Department's annual budget for vehicle replacement.

One-time resources for Police fleet	310,000	310,000	-
Subtotal:	310,000	310,000	-

Fund 225 Budget Changes Total

	(48,370)	(48,370)	(2.00)
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623: Impound Lot

Police Department

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		(29,534)	(29,534)	-
Subtotal:		(29,534)	(29,534)	-
Fund 623 Budget Changes Total		(29,534)	(29,534)	-

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: POLICE

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	85,810,017	90,046,117	91,009,317	95,260,436	4,251,119
CITY GRANTS	1,612,159	2,197,484	3,052,537	3,775,984	723,447
POLICE SPECIAL PROJECTS	11,001,412	9,803,929	11,975,347	11,926,977	(48,370)
IMPOUND LOT	2,504,469	2,840,134	2,783,953	2,754,419	(29,534)
TOTAL SPENDING BY FUND	100,928,056	104,887,664	108,821,153	113,717,816	4,896,663
Spending by Major Account					
EMPLOYEE EXPENSE	84,968,184	89,159,670	89,175,783	93,651,402	4,475,619
SERVICES	9,781,159	9,239,489	10,528,808	11,129,074	600,266
MATERIALS AND SUPPLIES	3,606,882	4,101,438	4,567,689	4,997,717	430,028
ADDITIONAL EXPENSES	151,520	151,005	889,419	180,162	(709,257)
CAPITAL OUTLAY	1,409,056	1,138,476	2,015,384	2,114,960	99,576
DEBT SERVICE	4,058	20,012			
OTHER FINANCING USES	1,007,197	1,077,574	1,644,070	1,644,501	431
TOTAL SPENDING BY MAJOR ACCOUNT	100,928,056	104,887,664	108,821,153	113,717,816	4,896,663
Financing by Major Account					
LICENSE AND PERMIT	228,437	234,358	520,268	502,836	(17,432)
INTERGOVERNMENTAL REVENUE	1,562,621	2,185,776	2,785,110	3,212,543	427,433
CHARGES FOR SERVICES	8,705,338	9,940,071	10,027,613	9,735,011	(292,602)
FINE AND FORFEITURE	293,185	260,908	599,122	562,622	(36,500)
INVESTMENT EARNINGS	21,831	1,048	16,000	16,000	
MISCELLANEOUS REVENUE	740,444	903,669	1,357,358	2,163,733	806,375
OTHER FINANCING SOURCES	1,705,426	1,972,234	4,679,406	4,437,681	(241,725)
TOTAL FINANCING BY MAJOR ACCOUNT	13,257,282	15,498,064	19,984,878	20,630,426	645,549

CITY OF SAINT PAUL
Spending Plan by Department

Department: **POLICE**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	75,037,609	79,533,687	80,022,345	84,010,150	3,987,805
SERVICES	7,515,220	7,473,196	7,077,240	7,730,570	653,330
MATERIALS AND SUPPLIES	2,399,897	2,246,261	2,565,642	2,551,712	(13,930)
ADDITIONAL EXPENSES	77,191	57,805	476,104	100,000	(376,104)
CAPITAL OUTLAY	113,923	23,317			
DEBT SERVICE	1,247	9,061			
OTHER FINANCING USES	664,931	702,790	867,986	868,004	18
Total Spending by Major Account	85,810,017	90,046,117	91,009,317	95,260,436	4,251,119
Spending by Accounting Unit					
10023100 OFFICE OF THE CHIEF	2,809,648	2,705,669	3,238,423	3,773,442	535,019
10023200 PATROL OPERATIONS	48,277,817	50,226,291	51,747,607	53,097,358	1,349,750
10023300 MAJOR CRIMES AND INVESTIGATION	15,569,697	17,272,710	16,362,961	19,127,018	2,764,057
10023400 SUPPORT SERVICES AND ADMIN	19,152,856	19,841,446	19,660,326	19,262,618	(397,707)
Total Spending by Accounting Unit	85,810,017	90,046,117	91,009,317	95,260,436	4,251,119

**CITY OF SAINT PAUL
Spending Plan by Department**

**Department: POLICE
Fund: CITY GRANTS**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	990,705	1,059,460	1,376,521	1,708,897	332,376
SERVICES	388,965	187,767	703,202	778,968	75,766
MATERIALS AND SUPPLIES	151,101	486,903	560,452	899,069	338,617
ADDITIONAL EXPENSES	74,329	92,630	149,162	80,162	(69,000)
CAPITAL OUTLAY	7,059	370,725	263,200	308,888	45,688
Total Spending by Major Account	1,612,159	2,197,484	3,052,537	3,775,984	723,447
Spending by Accounting Unit					
20023800 WOMENS FOUNDATION	5,454	(758)			
20023801 INITIAL TEACHNG ALPHABET FNDDT	93,849	51,876			
20023802 PD PRIVATE FOUNDATION GRANTS	20,447	21,056	100,000	324,925	224,925
20023807 BREMER ST PAUL POLICE FOUNDATI			341,105	566,105	225,000
20023808 100 CLUB VIA POLICE FOUNDATION			835	835	
20023809 ST PAUL POLICE FOUNDATION	100,843	118,556	144,486	374,577	230,092
20023810 MN DEPARTMENT OF COMMERCE	220,078	277,314	194,170	288,758	94,588
20023811 MN CRIME PREVENTION PROGRAM	83,835	(401)			
20023812 SEX TRAFFICKING INVEST STATE		41,012	90,720	28,377	(62,343)
20023813 MN DEED				36,765	36,765
20023815 MN DEPT OF NATURAL RESOURCES				7,000	7,000
20023830 SERVCS FOR TRAFFICKING VICTIMS	1,887				
20023831 JUVENILE ACCNTABLY BLCK GRNTS	5,929				
20023832 COVERDELL FORENSIC SCIENCES		5,626			
20023833 SERVE MINNESOTA				219,863	219,863
20023840 ST PAUL INTERVENTION - BLAZE				121,173	121,173
20023841 PUB SFTY PTNRSP AND COMM POLNG	197,188	260,239	381,886	426,387	44,501
20023842 JUVENILE MENTORING PROGRAM	8,425				
20023844 EDWARD BYRNE MEM JAG PROG OTHF	107,955	139,436			
20023862 STATE AND COMMUNITY HWY SAFETY	272,757	232,857	160,000	171,794	11,793
20023871 BYRNE JAG PROGRAM 2011	553	(553)			
20023872 BYRNE JAG PROGRAM 2012	198,038				
20023873 BYRNE JAG PROGRAM 2013	6,352	194,356			
20023874 BYRNE JAG PROGRAM 2014	64,349	15,492	185,920		(185,920)
20023875 BYRNE JAG PROGRAM 2015		64,640	177,190	178,475	1,285
20023876 BODY WORN CAMERA BYRNE			410,000		(410,000)
20023877 BYRNE JAG PROGRAM 2016			225,225	445,225	220,000
20023878 CRIMINAL AND JUVENILE MENTAL H				70,726	70,726
20023893 POLICE PORT SECURITY GRANT	198,806	601,633	641,000	425,000	(216,000)
20023894 HOMELAND SECURITY GRANT PROGR	25,414	175,104		90,000	90,000
Total Spending by Accounting Unit	1,612,159	2,197,484	3,052,537	3,775,984	723,447

CITY OF SAINT PAUL
Spending Plan by Department

Department: **POLICE**
Fund: **POLICE SPECIAL PROJECTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	7,427,816	6,806,070	6,375,365	6,567,202	191,837
SERVICES	950,117	539,043	1,556,807	1,421,112	(135,696)
MATERIALS AND SUPPLIES	995,273	1,333,510	1,367,095	1,472,436	105,341
ADDITIONAL EXPENSES		571	264,153		(264,153)
CAPITAL OUTLAY	1,285,852	741,985	1,747,244	1,801,132	53,888
DEBT SERVICE	2,811	10,951			
OTHER FINANCING USES	339,542	371,799	664,682	665,095	413
Total Spending by Major Account	11,001,412	9,803,929	11,975,347	11,926,977	(48,370)
Spending by Accounting Unit					
22523110 CHIEFS TRAINING ACTIVITY	619,459	397,862	483,276	850,935	367,659
22523111 INTERGOVERNMENTAL TRANSFERS	430,542	455,456	358,867	484,726	125,859
22523116 POLICE MEMORIALS				11,000	11,000
22523130 SPECIAL INVESTIGATIONS	338,925	333,325	400,788	200,788	(200,000)
22523131 TC SAFE ST VIOL GANG TASK FORC	12,328	1,272	1,500	1,500	
22523132 VCET FORFEITURES	4,384	25,758	28,000	95,000	67,000
22523133 FEDERAL FORFEITURES	208,454	238,419	528,205	628,205	100,000
22523210 POLICE OFFICERS CLOTHING	564,147	667,159	653,287	653,287	
22523211 NAO RESERVE OFFICERS CLOTHING				8,452	8,452
22523220 SPECIAL POLICE ASSIGNMENTS	228,718	583,924	407,979	558,079	150,100
22523221 RIVER CENTER SECURITY SERVICES	570,822	512,321	501,006	501,123	117
22523310 SCHOOL RESOURCE OFFICER PROG	1,105,455	1,031,541	1,034,112	810,557	(223,555)
22523311 AUTOMATED PAWN SYSTEM	292,401	264,485	433,077	436,270	3,192
22523410 FALSE ALARMS	256,944	258,071	546,890	529,458	(17,433)
22523411 POLICE PARKING LOT	38,443	29,432	79,089	63,847	(15,243)
22523412 COMMUNICATION SERVICES				26,000	26,000
22523413 RMS WIRELESS SERVICES	367,107	6,493	180,387	175,166	(5,221)
22523414 POLICE VEHICLE LEASE PURCHASES	1,166,510	694,737	1,576,397	1,366,132	(210,265)
22523415 USE OF UNCLAIMED PROP	132,423	159,609	300,000	300,000	
22523420 AMBASSADOR PROGRAM		150,000	200,000	150,000	(50,000)
22523430 EMERGENCY COM CENTER CONSOLID	4,657,737	3,987,235	3,673,557	3,487,525	(186,033)
22523431 ENHANCED 911 SYSTEM	4,939	1,292	582,928	582,928	
22523899 POLICE INACTIVE GRANTS	1,673	5,538	6,000	6,000	
Total Spending by Accounting Unit	11,001,412	9,803,929	11,975,347	11,926,977	(48,370)

CITY OF SAINT PAUL
Spending Plan by Department

Department: POLICE
Fund: IMPOUND LOT

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,512,055	1,760,452	1,401,552	1,365,153	(36,399)
SERVICES	926,856	1,039,483	1,191,559	1,198,424	6,865
MATERIALS AND SUPPLIES	60,611	34,764	74,500	74,500	
CAPITAL OUTLAY	2,223	2,449	4,940	4,940	
OTHER FINANCING USES	2,724	2,985	111,402	111,402	
Total Spending by Major Account	2,504,469	2,840,134	2,783,953	2,754,419	(29,534)
Spending by Accounting Unit					
62323405 VEHICLE IMPOUND LOT	2,504,469	2,840,134	2,783,953	2,754,419	(29,534)
Total Spending by Accounting Unit	2,504,469	2,840,134	2,783,953	2,754,419	(29,534)

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43820-0	OTHER COUNTY REVENUE			125,000	125,000	
TOTAL FOR INTERGOVERNMENTAL REVENUE				125,000	125,000	
44190-0	MISCELLANEOUS FEES	5,574	2,904			
44205-0	ACCIDENT REPORTS	9,728	6,155	8,000	8,000	
44220-0	INFORMATION DISCLOSURE REPORTS	8	437	400	400	
44225-0	MAPS PUBLICATION REPORT HISTOR	11,472	9,831	12,000	12,000	
44299-0	OTHER SALES			5,000		(5,000)
44510-0	PHOTOGRAPHIC	1,983	1,463	2,000	2,000	
44590-0	MISCELLANEOUS SERVICES	210,122	47,878			
45515-0	BOMB SQUAD SERVICES	14,364	29,971	9,000	9,000	
45520-0	POLICE CONTRACT SERVICE	50,775	262,843	437,826	437,826	
45530-0	POLICE TASK FORCES	270,764	51,248			
45550-0	COMMUNITY SERVICE PERMIT FEES	84,997	39,107	40,000	40,000	
45580-0	POLICE ACOP A COMMUNITY OUTREA	579,300	499,404	538,456	538,456	
45590-0	POLICE PAGER RENTAL	41,590				
45595-0	RADIO MAINTENANCE	130,744	102,419	145,500	145,500	
46105-0	PLAN REVIEW	(635)				
TOTAL FOR CHARGES FOR SERVICES		1,410,784	1,053,659	1,198,182	1,193,182	(5,000)
53305-0	FORFEITURES	16,350	15,184	10,000	6,500	(3,500)
TOTAL FOR FINE AND FORFEITURE		16,350	15,184	10,000	6,500	(3,500)
55505-0	OUTSIDE CONTRIBUTION DONATIONS		1,000			
55750-0	DAMAGE CLAIM FROM OTHERS	27,637	77,822	30,000	30,500	500
55820-0	REFUNDS RETURN OF PURCHASE	1,508	5,245			
55845-0	JURY DUTY PAY	317	88	100	100	
55850-0	SUBPOENA WITNESS	695	802	700	700	
55915-0	OTHER MISC REVENUE	85,105	85,258	80,500	80,500	
TOTAL FOR MISCELLANEOUS REVENUE		115,263	170,215	111,300	111,800	500

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
56225-0	TRANSFER FR SPECIAL REVENUE FU	247,579	297,579	580,144	580,144	
56240-0	TRANSFER FR ENTERPRISE FUND			108,417	108,417	
58101-0	SALE OF CAPITAL ASSET		1,214			
58130-0	GAIN ON SALE CAPITAL ASSETS	29,645	24,350	40,000	48,000	8,000
TOTAL FOR OTHER FINANCING SOURCES		277,224	323,143	728,561	736,561	8,000
TOTAL FOR CITY GENERAL FUND		1,819,621	1,562,201	2,173,043	2,173,043	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43001-0	FEDERAL DIRECT GRANTS	641,278	1,126,172	1,989,338	1,513,930	(475,408)
43101-0	FEDERAL GRANT STATE ADMIN	44,076	201,649	25,883	337,746	311,864
43201-0	FEDERAL GRANT OTHER ADMIN	371,744	234,506	160,000	292,967	132,967
43401-0	STATE GRANTS	303,018	294,099	284,890	358,900	74,010
43501-0	STATE GRANT OTHER ADMIN	(401)	139,251			
TOTAL FOR INTERGOVERNMENTAL REVENUE		1,359,715	1,995,678	2,460,111	2,503,543	43,432
54505-0	INTEREST INTERNAL POOL	11,353	(1,762)	6,000	6,000	
54506-0	INTEREST ACCRUED REVENUE	(549)	(2,771)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(4,945)	(1,221)			
TOTAL FOR INVESTMENT EARNINGS		5,860	(5,754)	6,000	6,000	
55105-0	PROGRAM INCOME	6,273				
55550-0	PRIVATE GRANTS	244,919	145,916	585,591	1,265,607	680,016
TOTAL FOR MISCELLANEOUS REVENUE		251,192	145,916	585,591	1,265,607	680,016
59910-0	USE OF FUND EQUITY			835	835	
TOTAL FOR OTHER FINANCING SOURCES				835	835	
TOTAL FOR CITY GRANTS		1,616,767	2,135,840	3,052,537	3,775,985	723,448

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
42560-0	POLICE ALARM PERMIT	228,437	234,358	520,268	502,836	(17,432)
TOTAL FOR LICENSE AND PERMIT		228,437	234,358	520,268	502,836	(17,432)
43640-0	POLICE FIRE TRAINING	202,906	190,098	200,000	584,000	384,000
TOTAL FOR INTERGOVERNMENTAL REVENUE		202,906	190,098	200,000	584,000	384,000
44299-0	OTHER SALES	25,600				
44505-0	ADMINISTRATION OUTSIDE				642	642
44530-0	WIRELESS SERVICE					
44590-0	MISCELLANEOUS SERVICES	4,175,204	6,099,687	3,856,833	3,671,461	(185,372)
45415-0	POLICE PARKING	39,160	40,905	45,000	45,000	
45505-0	PAWN SHOP	229,133	152,890	300,548	300,548	
45520-0	POLICE CONTRACT SERVICE	854,696	424,346	1,593,097	1,519,759	(73,338)
45530-0	POLICE TASK FORCES	91,971	299,590	250,000	250,000	
45575-0	FINGERPRINT ANALYSIS	3,285	3,300			
45585-0	POLICE RAMSEY COUNTY CAD SUPPO	292,875				
45590-0	POLICE PAGER RENTAL	199				
TOTAL FOR CHARGES FOR SERVICES		5,712,123	7,020,719	6,045,478	5,787,410	(258,068)
53110-0	POLICE ALARM FINE	5,360	6,947	26,622	26,622	
53305-0	FORFEITURES	3,200		1,500	1,500	
53310-0	FEDERAL FORFEITURES	152,552	87,096	300,000	300,000	
53315-0	LOCAL FORFEITURES	115,724	91,930	261,000	228,000	(33,000)
TOTAL FOR FINE AND FORFEITURE		276,835	185,972	589,122	556,122	(33,000)
54505-0	INTEREST INTERNAL POOL	21,910	10,634	10,000	10,000	
54506-0	INTEREST ACCRUED REVENUE	(788)	(1,876)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(5,413)	(3,307)			
54810-0	OTHER INTEREST EARNED	262	1,352			
TOTAL FOR INVESTMENT EARNINGS		15,971	6,803	10,000	10,000	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS		150			
55520-0	OTHER AGENCY SHARE OF COST			358,867	484,726	125,859
55915-0	OTHER MISC REVENUE	39,847		1,600	1,600	
55935-0	POLICE UNCLAIMED MONEY	334,142	587,387	300,000	300,000	
TOTAL FOR MISCELLANEOUS REVENUE		373,989	587,537	660,467	786,326	125,859
56115-0	INTRA FUND IN TRANSFER	18,738	995	11,313	11,313	
56220-0	TRANSFER FR GENERAL FUND	653,343	691,852	1,465,266	858,940	(606,326)
56225-0	TRANSFER FR SPECIAL REVENUE FU	13,020	34,250	7,500	266,186	258,686
56235-0	TRANSFER FR CAPITAL PROJ FUND				51,314	51,314
56240-0	TRANSFER FR ENTERPRISE FUND	2,724	177,985	1,990	1,990	
56245-0	TRANSFER FR INTERNAL SERVICE F					
57115-0	GO BOND ISSUED		700,397			
57210-0	PREMIUM GO BOND ISSUED		43,612			
57505-0	CAPITAL LEASE	740,377		804,316	740,377	(63,939)
59910-0	USE OF FUND EQUITY			1,659,625	1,770,165	110,540
TOTAL FOR OTHER FINANCING SOURCES		1,428,202	1,649,091	3,950,010	3,700,285	(249,725)
TOTAL FOR POLICE SPECIAL PROJECTS		8,238,464	9,874,579	11,975,345	11,926,979	(48,366)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: POLICE
 Fund: IMPOUND LOT

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44505-0	ADMINISTRATION OUTSIDE	364,367	434,960	746,000	746,000	
45305-0	TOWING	341,428	418,904	820,745	791,211	(29,534)
45310-0	STORAGE	237,986	264,089	310,000	310,000	
45320-0	IMPOUNDED CAR SALES	546,228	682,391	774,208	839,208	65,000
45325-0	IMPOUNDED CARS SALVAGE	64,401	31,205	90,000	25,000	(65,000)
45330-0	IMPOUND LOT RECYCLING	1,601	7,466	10,000	10,000	
45335-0	IMPOUND LOT BILL OF SALE	3,165	4,375	3,000	3,000	
45340-0	BID CARD SALES	7,085	9,095	10,000	10,000	
45345-0	IMPOUND LOT GENERAL SALES	16,168	13,207	20,000	20,000	
TOTAL FOR CHARGES FOR SERVICES		1,582,430	1,865,693	2,783,953	2,754,419	(29,534)
53125-0	SNOW EMERGENCY PARKING FINE		59,752			
TOTAL FOR FINE AND FORFEITURE			59,752			
TOTAL FOR IMPOUND LOT		1,582,430	1,925,445	2,783,953	2,754,419	(29,534)
TOTAL FOR POLICE		13,257,282	15,498,064	19,984,878	20,630,426	645,549

CITY OF SAINT PAUL
Financing Plan by Department

Department: POLICE
Fund: CITY GENERAL FUND

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE			125,000	125,000	
CHARGES FOR SERVICES	1,410,784	1,053,659	1,198,182	1,193,182	(5,000)
FINE AND FORFEITURE	16,350	15,184	10,000	6,500	(3,500)
MISCELLANEOUS REVENUE	115,263	170,215	111,300	111,800	500
OTHER FINANCING SOURCES	277,224	323,143	728,561	736,561	8,000
Total Financing by Major Account	1,819,621	1,562,201	2,173,043	2,173,043	
Financing by Accounting Unit					
10023100 OFFICE OF THE CHIEF	282,403	160,782	495,982	495,982	
10023200 PATROL OPERATIONS	886,718	786,443	963,082	923,082	(40,000)
10023300 MAJOR CRIMES AND INVESTIGATION	298,354	246,652	251,579	291,579	40,000
10023400 SUPPORT SERVICES AND ADMIN	352,146	368,323	462,400	462,400	
Total Financing by Accounting Unit	1,819,621	1,562,201	2,173,043	2,173,043	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **POLICE**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,359,715	1,995,678	2,460,111	2,503,543	43,433
INVESTMENT EARNINGS	5,860	(5,754)	6,000	6,000	
MISCELLANEOUS REVENUE	251,192	145,916	585,591	1,265,607	680,016
OTHER FINANCING SOURCES			835	835	
Total Financing by Major Account	1,616,767	2,135,840	3,052,537	3,775,985	723,449
Financing by Accounting Unit					
20023800 WOMENS FOUNDATION	4,696				
20023801 INITIAL TEACHNG ALPHABET FNDTN	93,805	51,919			
20023802 PD PRIVATE FOUNDATION GRANTS	21,187	23,501	100,000	324,925	224,925
20023807 BREMER ST PAUL POLICE FOUNDATI			341,105	566,105	225,000
20023808 100 CLUB VIA POLICE FOUNDATION			835	835	
20023809 ST PAUL POLICE FOUNDATION	125,231	70,496	144,486	374,577	230,091
20023810 MN DEPARTMENT OF COMMERCE	219,525	265,587	194,170	288,758	94,588
20023811 MN CRIME PREVENTION PROGRAM	83,092				
20023812 SEX TRAFFICKING INVEST STATE		28,512	90,720	28,377	(62,343)
20023813 MN DEED				36,765	36,765
20023815 MN DEPT OF NATURAL RESOURCES				7,000	7,000
20023831 JUVENILE ACCNTABLY BLCK GRNTS	5,929				
20023832 COVERDELL FORENSIC SCIENCES		5,626			
20023833 SERVE MINNESOTA				219,863	219,863
20023840 ST PAUL INTERVENTION - BLAZE				121,173	121,173
20023841 PUB SFTY PTNRSP AND COMM POLNG	197,190	260,239	381,886	426,387	44,501
20023842 JUVENILE MENTORING PROGRAM	8,425				
20023844 EDWARD BYRNE MEM JAG PROG OTHF	110,589	139,251			
20023862 STATE AND COMMUNITY HWY SAFETY	270,341	235,277	160,000	171,794	11,794
20023871 BYRNE JAG PROGRAM 2011	3,849	(995)			
20023872 BYRNE JAG PROGRAM 2012	179,008	2,132			
20023873 BYRNE JAG PROGRAM 2013	12,134	178,030			
20023874 BYRNE JAG PROGRAM 2014	68,788	15,004	185,920		(185,920)
20023875 BYRNE JAG PROGRAM 2015		64,540	177,190	178,475	1,285
20023876 BODY WORN CAMERA BYRNE			410,000		(410,000)
20023877 BYRNE JAG PROGRAM 2016			225,225	445,225	220,000
20023878 CRIMINAL AND JUVENILE MENTAL H				70,726	70,726
20023893 POLICE PORT SECURITY GRANT	198,364	602,075	641,000	425,000	(216,000)
20023894 HOMELAND SECURITY GRANT PROGRM	14,614	194,645		90,000	90,000
Total Financing by Accounting Unit	1,616,767	2,135,840	3,052,537	3,775,985	723,449

CITY OF SAINT PAUL
Financing Plan by Department

Department: **POLICE**
Fund: **POLICE SPECIAL PROJECTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
LICENSE AND PERMIT	228,437	234,358	520,268	502,836	(17,432)
INTERGOVERNMENTAL REVENUE	202,906	190,098	200,000	584,000	384,000
CHARGES FOR SERVICES	5,712,123	7,020,719	6,045,478	5,787,410	(258,068)
FINE AND FORFEITURE	276,835	185,972	589,122	556,122	(33,000)
INVESTMENT EARNINGS	15,971	6,803	10,000	10,000	
MISCELLANEOUS REVENUE	373,989	587,537	660,467	786,326	125,859
OTHER FINANCING SOURCES	1,428,202	1,649,091	3,950,010	3,700,285	(249,725)
Total Financing by Major Account	8,238,464	9,874,579	11,975,345	11,926,979	(48,366)
Financing by Accounting Unit					
22523110 CHIEFS TRAINING ACTIVITY	409,596	380,399	483,276	850,936	367,660
22523111 INTERGOVERNMENTAL TRANSFERS	424,231	459,383	358,867	484,726	125,859
22523116 POLICE MEMORIALS		150		11,000	11,000
22523130 SPECIAL INVESTIGATIONS	131,974	117,685	400,788	200,788	(200,000)
22523131 TC SAFE ST VIOL GANG TASK FORC	370		1,500	1,500	
22523132 VCET FORFEITURES	(400)	(540)	28,000	95,000	67,000
22523133 FEDERAL FORFEITURES	159,860	94,066	528,205	628,205	100,000
22523210 POLICE OFFICERS CLOTHING	567,305	588,332	653,287	653,287	
22523211 NAO RESERVE OFFICERS CLOTHING				8,452	8,452
22523220 SPECIAL POLICE ASSIGNMENTS	223,493	459,008	407,979	558,079	150,100
22523221 RIVER CENTER SECURITY SERVICES	576,703	355,221	501,006	501,123	117
22523310 SCHOOL RESOURCE OFFICER PROG	954,094	524,346	1,034,112	810,557	(223,555)
22523311 AUTOMATED PAWN SYSTEM	230,978	152,890	433,077	436,270	3,193
22523410 FALSE ALARMS	241,297	248,805	546,890	529,458	(17,432)
22523411 POLICE PARKING LOT	64,760	40,905	79,089	63,847	(15,242)
22523412 COMMUNICATION SERVICES				26,000	26,000
22523413 RMS WIRELESS SERVICES	394,061		180,387	175,166	(5,221)
22523414 POLICE VEHICLE LEASE PURCHASES	740,639	745,360	1,576,397	1,366,132	(210,265)
22523415 USE OF UNCLAIMED PROP	373,989	587,387	300,000	300,000	
22523420 AMBASSADOR PROGRAM		150,000	200,000	150,000	(50,000)
22523430 EMERGENCY COM CENTER CONSOLID	2,736,123	4,961,675	3,673,557	3,487,525	(186,032)
22523431 ENHANCED 911 SYSTEM	8,401	7,516	582,928	582,928	
22523899 POLICE INACTIVE GRANTS	992	1,990	6,000	6,000	
Total Financing by Accounting Unit	8,238,464	9,874,579	11,975,345	11,926,979	(48,366)

CITY OF SAINT PAUL
Financing Plan by Department

Department: POLICE
Fund: IMPOUND LOT

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,582,430	1,865,693	2,783,953	2,754,419	(29,534)
FINE AND FORFEITURE		59,752			
Total Financing by Major Account	1,582,430	1,925,445	2,783,953	2,754,419	(29,534)
Financing by Accounting Unit					
62323405 VEHICLE IMPOUND LOT	1,582,430	1,925,445	2,783,953	2,754,419	(29,534)
Total Financing by Accounting Unit	1,582,430	1,925,445	2,783,953	2,754,419	(29,534)



Saint Paul-Ramsey County Public Health

***Mission:** To improve, protect, and promote the health, the environment, and the well being of people in the community.*

City employees work in the Administration, Environmental Health, Clinical Services and WIC sections.



(Total 293.75 FTE)
County= 266.85 City= 26.90

2018 Adopted Budget

Public Health

Department Description:

The Mission of the Saint Paul - Ramsey County Department of Public Health is to improve, protect, and promote the health, environment, and well-being of people in our community. In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The City of Saint Paul does not levy for public health services.

Department Facts

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$2,717,202
- Total FTEs (City): 26.90

Department Goals

- Assure an adequate public health infrastructure.
- Promote healthy communities and healthy behaviors.
- Prevent the spread of infectious diseases.
- Protect against environmental hazards.
- Prepare for and respond to disasters.
- Assure the quality and accessibility of health services.

Recent Accomplishments

- 63,211 birth and death certificates provided.
- 28,856 low income mothers, infants, and children were provided with nutrition counseling and monthly vouchers for nutritious foods.
- 13,540 clinical service visits provided.
- 4,662 immunizations provided at public health clinics to prevent infectious diseases.
- 9,313 laboratory tests performed.

2018 Adopted Budget

Public Health

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
250: Public Health	2,914,508	3,010,400	2,717,202	(293,198)	-9.7%	30.60	26.90
Total	2,914,508	3,010,400	2,717,202	(293,198)	-9.7%	30.60	26.90
Financing							
250: Public Health	3,371,090	3,010,400	2,717,202	(293,198)	-9.7%		
Total	3,371,090	3,010,400	2,717,202	(293,198)	-9.7%		

Budget Changes Summary

In 1997, the City's public health department merged with Ramsey County's through a joint powers agreement. The administration of public health services now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County, and the County is responsible for the portion of the property tax levy that covers these expenses. The 2018 adopted budget decreases by \$293,198 compared to the 2017 adopted budget.

250: Public Health

The Public Health fund includes salary and fringe benefit costs for the City's remaining Public Health employees. These costs are entirely reimbursed by Ramsey County.

	<u>Change from 2017 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>			
Personnel shifts to Ramsey County Public Health	(293,198)	(293,198)	(3.70)
Subtotal:	(293,198)	(293,198)	(3.70)

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: PUBLIC HEALTH

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
PUBLIC HEALTH	3,123,230	2,914,508	3,010,400	2,717,202	(293,197)
TOTAL SPENDING BY FUND	3,123,230	2,914,508	3,010,400	2,717,202	(293,197)
Spending by Major Account					
EMPLOYEE EXPENSE	3,117,164	2,908,398	2,999,106	2,705,908	(293,197)
SERVICES	5,816	5,860	11,294	11,294	
MATERIALS AND SUPPLIES	250	250			
TOTAL SPENDING BY MAJOR ACCOUNT	3,123,230	2,914,508	3,010,400	2,717,202	(293,197)
Financing by Major Account					
CHARGES FOR SERVICES	2,694,654	3,371,090	3,010,399	2,717,202	(293,197)
TOTAL FINANCING BY MAJOR ACCOUNT	2,694,654	3,371,090	3,010,399	2,717,202	(293,197)

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC HEALTH
Fund: PUBLIC HEALTH

Budget Year: 2018

		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		3,117,164	2,908,398	2,999,106	2,705,908	(293,197)
SERVICES		5,816	5,860	11,294	11,294	
MATERIALS AND SUPPLIES		250	250			
Total Spending by Major Account		3,123,230	2,914,508	3,010,400	2,717,202	(293,197)
Spending by Accounting Unit						
25040200	PUBLIC HEALTH SUPPORT SERVICES	906,142	898,966	952,601	622,776	(329,825)
25040201	PUBLIC HEALTH COMMUNICATIONS				124,167	124,167
25040202	PUBLIC HEALTH MAINTENANCE				163,221	163,221
25040205	HEALTH LABORATORY	236,467	242,456	246,953	257,779	10,826
25040210	HEALTH LAB SPECIAL	107,354	108,455	114,098	116,144	2,045
25040215	BIRTH AND DEATH RECORDS	183,205	177,536	199,925	138,243	(61,682)
25040220	COMMUNICABLE DISEASE CONTROL	423,018	356,357	398,006	320,906	(77,100)
25040225	FAMILIES IN CRISIS	59,077	903	952	875	(77)
25040230	FAMILY PLANNING	174,745	183,156	155,379	25,630	(129,749)
25040235	WIC SUPPLEMENTAL FOOD	810,905	714,386	704,826	707,126	2,300
25040240	LEAD BASED PAINT HAZZARD	222,318	232,292	237,659	240,335	2,677
Total Spending by Accounting Unit		3,123,230	2,914,508	3,010,400	2,717,202	(293,197)



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC HEALTH
 Fund: PUBLIC HEALTH

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
48005-0	PUBLIC HEALTH SERVICES	2,694,654	3,371,090	3,010,399	2,717,202	(293,197)
TOTAL FOR CHARGES FOR SERVICES		2,694,654	3,371,090	3,010,399	2,717,202	(293,197)
TOTAL FOR PUBLIC HEALTH		2,694,654	3,371,090	3,010,399	2,717,202	(293,197)
TOTAL FOR PUBLIC HEALTH		2,694,654	3,371,090	3,010,399	2,717,202	(293,197)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC HEALTH
Fund: PUBLIC HEALTH

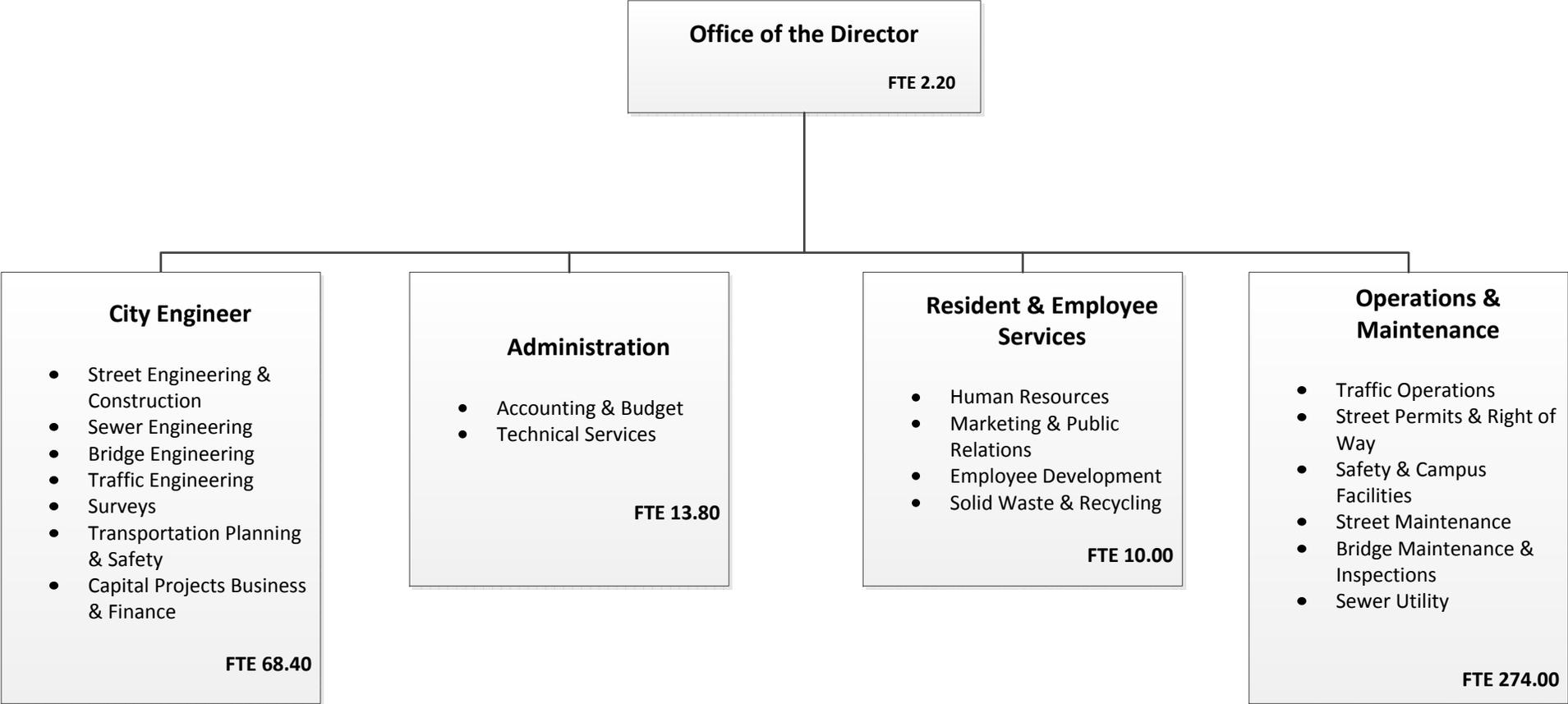
Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	2,694,654	3,371,090	3,010,399	2,717,202	(293,197)
Total Financing by Major Account	2,694,654	3,371,090	3,010,399	2,717,202	(293,197)
Financing by Accounting Unit					
25040200 PUBLIC HEALTH SUPPORT SERVICES	779,406	989,144	952,601	622,776	(329,825)
25040201 PUBLIC HEALTH COMMUNICATIONS				124,167	124,167
25040202 PUBLIC HEALTH MAINTENANCE				163,221	163,221
25040205 HEALTH LABORATORY	211,809	267,608	246,953	257,779	10,826
25040210 HEALTH LAB SPECIAL	93,762	120,027	114,098	116,144	2,046
25040215 BIRTH AND DEATH RECORDS	175,110	194,841	199,925	138,243	(61,682)
25040220 COMMUNICABLE DISEASE CONTROL	415,361	406,163	398,006	320,906	(77,100)
25040225 FAMILIES IN CRISIS	55,485	3,592	952	875	(77)
25040230 FAMILY PLANNING	168,743	199,508	155,379	25,630	(129,749)
25040235 WIC SUPPLEMENTAL FOOD	745,766	789,237	704,826	707,126	2,300
25040240 LEAD BASED PAINT HAZZARD	49,214	400,970	237,659	240,335	2,676
Total Financing by Accounting Unit	2,694,654	3,371,090	3,010,399	2,717,202	(293,197)



Public Works

Mission: To build, maintain and improve our infrastructure and services to ensure a safe and liveable Capital City.



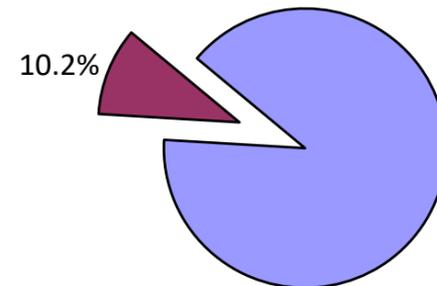
2018 Adopted Budget

Public Works

Department Description:

Public Works provides essential services to the people of Saint Paul in a prompt, courteous, safe, efficient, and cost effective manner. Through its dedicated employees, Public Works designs, builds, maintains and operates public infrastructure in a manner that respects the environment and preserves these assets for future generations. This infrastructure includes: Streets, Bridges, Sidewalks, Alleys, Sewers, Traffic Signals, Public Lighting, Pavement Marking, Signs, Parking Meters, Surveys and Recycling/Solid Waste.

Public Works' Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$29,427,760
- Total Special Fund Budget: \$115,354,909
- Total FTEs: 368.40
- 865 miles of streets.
- 806 miles of sanitary sewer; 450 miles of storm sewer.
- 1,015 miles of sidewalk.
- 63 city-owned bridges.
- 33,290 street light poles; 398 signalized intersections.
- 518 fleet rental units (vehicles and other equipment).

Department Goals

- Customer Focused.
- Codify Processes.
- Use Data to Drive Decisions.
- Innovate.
- Create a Culture of Respect.

Recent Accomplishments

- Implemented new citywide recycling program providing service to 78,200 households.
- Developed department metrics to measure our progress and ensure accountability.
- Completed Phase One of the Capital City Bikeway.
- Successfully implemented changes in downtown parking meter hours including event rate structure.
- Prepared and conducted an extensive test of LED street lighting options and gathered resident input.
- Successfully integrated our Computerized Maintenance Management System (CMMS) with the City payroll system for accuracy and accountability.
- Completed 90% + to goal on paving, and rebuilding specifically sited critical roadways across the city.
- Collaborated with departments across the City to create and implement Fleet Management Initiative to improve our fleet operations – for cost and effectiveness.

2018 Adopted Budget

Public Works

Fiscal Summary

	2016 Actual	2017 Adopted	2018 Adopted	Change	% Change	2017 Adopted FTE	2018 Adopted FTE
Spending							
100: General Fund	2,210,716	3,193,025	29,427,760	26,234,735	821.6%	15.49	138.79
200: City Grants	2,163,263	50,000	-	(50,000)	-100.0%	0.46	-
230: Street Maintenance Program	41,569,261	41,125,101	18,349,426	(22,775,675)	-55.4%	187.39	62.95
231: Street Lighting District	205,992	389,106	389,879	773	0.2%	-	-
241: Recycling and Solid Waste	7,196,803	7,037,914	7,341,534	303,620	4.3%	2.00	4.50
640: Sewer	69,527,676	64,532,998	67,912,416	3,379,418	5.2%	66.41	66.51
730: Administration	2,965,454	3,322,014	3,410,233	88,219	2.7%	22.70	22.70
731: Fleet Services	8,011,910	9,243,087	-	(9,243,087)	-100.0%	22.00	-
732: Engineering Fund	8,942,602	10,131,300	10,366,161	234,861	2.3%	65.95	65.95
733: Asphalt Plant	2,390,769	4,276,319	4,297,581	21,262	0.5%	4.30	4.30
734: Traffic Warehouse	3,503,086	3,259,485	3,287,679	28,194	0.9%	2.70	2.70
Total	148,687,532	146,560,349	144,782,669	(1,777,680)	-1.2%	389.40	368.40
Financing							
100: General Fund	5,624,218	6,189,084	17,769,469	11,580,385	187.1%		
200: City Grants	3,014,444	50,000	-	-			
230: Street Maintenance Program	41,446,063	41,125,101	18,349,426	(22,775,675)	-55.4%		
231: Street Lighting District	394,273	389,106	389,879	773	0.2%		
241: Recycling and Solid Waste	6,405,838	7,037,914	7,341,534	303,620	4.3%		
640: Sewer	71,533,602	64,532,998	67,912,416	3,379,418	5.2%		
730: Administration	3,014,465	3,322,014	3,410,233	88,219	2.7%		
731: Fleet Services	9,921,945	9,243,087	-	(9,243,087)	-100.0%		
732: Engineering Fund	8,957,435	10,131,300	10,366,161	234,861	2.3%		
733: Asphalt Plant	2,732,796	4,276,319	4,297,581	21,262	0.5%		
734: Traffic Warehouse	3,960,049	3,259,485	3,287,679	28,194	0.9%		
Total	157,005,128	149,556,408	133,124,378	(16,382,030)	-11.0%		

Budget Changes Summary

The 2018 adopted General Fund budget for Public Works includes parking meter maintenance, engineering, inspection, and other planning functions within the department.

The 2018 adopted budget also moves several services that were previously funded through fees in the City's Right-of-Way Maintenance program to the Public Works General Fund budget. These services include snow plowing, pothole patching, traffic signs, and pavement markings. Services such as street lighting, sweeping, and street repair programs will continue to be fee based and budgeted in Fund 230 as part of the City's new Street Maintenance Program. The 2018 adopted budget also adds one time funding for parking meter replacement and pay station upgrades.

Several notable special fund changes are also included. The Recycling fund includes the addition of Organized Trash Collection, and the Sewer Utility includes a volume rate increase of 3.5%, as well as an increase to the base fee to help support capital maintenance and the long-term health of the fund.

100: General Fund

Public Works

	Change from 2017 Adopted		
	Spending	Financing	FTE

Current Service Level Adjustments

Current service level expenditures reflect increased program expenses outside of the street maintenance services newly funded in the General Fund in 2018. Current service level revenue adjustments include elimination of car sharing service revenue and a reduction in assessment transfers from the Sewer Utility, offset by a small increase in parking meter revenue.

Current service level adjustments	433	7,394	-
Subtotal:	433	7,394	-

Mayor's Proposed Changes

New Street Maintenance Program

The City of Saint Paul has restructured how street maintenance is funded. Starting in 2017, the new Street Maintenance Program replaced the Right-of-Way Maintenance program. As part of this change, the General Fund will now support street services such as snow plowing, pothole patching, traffic signs and signals, and pavement markings. The 2018 costs of these services, along with associated state aids and other revenues, are reflected here.

New General Fund street program	26,310,533	11,400,991	122.84
Subtotal:	26,310,533	11,400,991	122.84

Eliminate AVL and Meter Replacement Contingency

The 2017 adopted budget included several budget items that were placed into a contingency reserve account pending decisions on the 2017 Right-of-Way program. These items included contingent funding for Automated Vehicle Locator (AVL) system upgrades and parking meter replacement. These items and the associated funding are removed from the Public Works General Fund Budget in 2018.

AVL Contingency	(200,000)	-	-
Meter replacement contingency	(621,000)	(621,000)	-
Subtotal:	(821,000)	(621,000)	-

Pedestrian Safety Coordinator

In 2017, Public Works received a grant to partially fund the cost of a pedestrian planner. The funding for this position was split between the General Fund and the City Grants Fund. The one time grant funding is removed from the City Grants Fund in the 2018 budget, moving the full cost of the position to the General Fund.

Pedestrian coordinator	51,769	-	0.46
Subtotal:	51,769	-	0.46

	Change from 2017 Adopted		
	Spending	Financing	FTE
Adopted Changes			
Revised Parking Meter Revenue Projections			
The 2018 adopted budget updates projections for parking meter revenue in St. Paul.			
Parking meter revenue	-	100,000	-
Subtotal:	-	100,000	-
Parking Meter and Pay Station Upgrades			
The 2018 adopted budget includes one time funding to replace coin-only parking meters at the State Capitol, and to upgrade the software at parking meter pay stations in downtown St. Paul. Funding for ongoing maintenance and credit card fees is also included. These costs are paid for with a transfer from the HRA Parking Fund.			
Parking meters and pay station upgrades	643,000	643,000	-
Ongoing meter maintenance	50,000	50,000	-
Subtotal:	693,000	693,000	-
Fund 100 Budget Changes Total	26,234,735	11,580,385	123.30

200: City Grants**Public Works**

Revenues and expenditures associated with grants awarded to the Public Works department.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
In 2017, Public Works received a grant to partially fund the cost of a pedestrian planner. The one time grant funding is removed from the 2018 budget, and the position becomes fully funded out of the General Fund.			
One time grant funding	(50,000)	(50,000)	(0.46)
Subtotal:	<u>(50,000)</u>	<u>(50,000)</u>	<u>-</u>
Fund 200 Budget Changes Total	<u>(50,000)</u>	<u>(50,000)</u>	<u>-</u>

230: Street Maintenance Program**Public Works**

Fee based street services are budgeted in the Street Maintenance Program Fund (formerly the Right of Way Fund). Services provided by this fund include: sidewalk repairs, streetlight maintenance, street sweeping, and street repair.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
In addition to the street maintenance program spending, this fund also includes the residential parking permit program and Gopher State One Call and GIS services. Adjustments to these programs to maintain current services levels are reflected here.			
Current service level adjustments	71,505	11,258	
Subtotal:	71,505	11,258	-
<u>Mayor's Proposed Changes</u>			
New Street Maintenance Program			
The City of Saint Paul has restructured how street maintenance is funded. Starting in 2017, the new Street Maintenance Program replaced the Right-of-Way Maintenance program. As part of this change, the General Fund will now support street services such as snow plowing, pothole patching, traffic signs and signals, and pavement markings. Services such as street sweeping, street lighting, and street repair will continue to be fee based. The impacts of these changes on the Street Maintenance Program special fund (formerly named the Right of Way Maintenance fund) are shown below.			
New fee-based street program spending and financing	(22,647,180)	(22,786,933)	(124.44)
Subtotal:	(22,647,180)	(22,786,933)	(124.44)
Bridge Maintenance Contingency			
The 2017 adopted budget included \$200,000 to address bridge maintenance projects. Funding for these projects were placed into a contingency reserve account pending decisions on the 2017 Right-of-Way program. These items and the associated funding are removed from the Public Works budget in 2018.			
Bridge maintenance	(200,000)	-	-
Subtotal:	(200,000)	-	-
Fund 230 Budget Changes Total	(22,775,675)	(22,775,675)	(124.44)

231: Street Lighting District

Public Works

Costs associated with installing above standard lighting upon request by neighborhoods. Costs for this service are 100% assessed to the benefitting properties.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	773	773	-
Subtotal:	773	773	-
Fund 231 Budget Changes Total	773	773	-

241: Recycling and Solid Waste

Public Works

The Public Works Recycling fund includes the budget for the Eureka recycling contract and the City's new Organized Trash Collection program.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
Current service level adjustments include updates to customer counts, the City's recycling contract, and other program costs. One time planning funds for organized trash and the associated financing is also removed.			
Remove one time organized trash planning funding	(470,000)	(470,000)	-
Other current service level adjustments	22,900	22,900	-
Subtotal:	(447,100)	(447,100)	-

Mayor's Proposed Changes

Coordinated Trash Collection

In 2018, the City will launch a coordinated trash collection program. Program start up costs are reflected in the 2018 budget, funded though the use of reserves. Following the initial start up phase, the program will be fee supported.

Coordinated trash collection start up costs	864,626	864,626	3.00
Subtotal:	864,626	864,626	3.00

Adopted Changes

Updates to Coordinated Trash Collection

Additional changes to the Coordinated Trash Program were made during the Council phase of the 2018 budget process. Program costs and implementation timelines are refined, and the financing source is updated to reflect administrative fee revenue instead of a use of fund balance as originally planned for the first year of the program.

Coordinated trash collection start up costs	(113,906)	(113,906)	(0.50)
Subtotal:	(113,906)	(113,906)	(0.50)

Fund 241 Budget Changes Total	303,620	303,620	2.50
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The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

	Change from 2017 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments			
Current service level adjustments include employee contracts and debt service costs. Also included is an increase in the fees charged by the Metropolitan Council Environmental Services (MCES) to the utility, as well as a reallocation of 0.1 FTEs from the General Fund to the Sewer Fund.			
Debt service costs	1,004,348	-	-
MCES charges	1,000,000	-	-
Reallocation of 0.1 FTE	19,340	-	0.10
Other current service level changes	350,930	(15,293)	-
Subtotal:	2,374,618	(15,293.00)	0.10

Mayor's Proposed Changes

Infrastructure Investment

The Sewer Fund has a multi-year sewer construction and repair program that maintains the long-term health of the City's sewer fund. The program is funded through bond proceeds and the use of current assets. The capital construction program includes reconstructing sewer lines and lining of pipes.

Infrastructure construction and repair	589,303	-	-
Subtotal:	589,303	-	-

Private Sewer Connection Repair Program

Due to increasing demand, the 2018 budget includes additional spending for Public Works' private sewer connection repair program. Loans provided through this program are paid back over time via assessments.

Private sewer connection repair program	200,000	200,000	-
Subtotal:	200,000	200,000	-

Sewer Rates

The Sewer Utility is a one billion dollar asset that requires regular investment to ensure the City's sewer infrastructure is properly maintained. The adopted budget includes a volume rate increase of 3.5% for both sanitary and storm water sewer fees. In addition to the volume rate, the budget includes an increase in the base fee to help fund the permanent fixed costs of maintaining the sewer network.

Rate increase (3.5%)	-	1,852,524	-
Base fee	-	1,126,690	-
Subtotal:	-	2,979,214	-

640: Sewer

Public Works

The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

	Change from 2017 Adopted		
	Spending	Financing	FTE
Adopted Changes			
Updated Sewer Rate Revenue			
This change aligns expected storm sewer rate revenue with the rate resolution approved by the City Council. Spending is reduced by a like amount to maintain balance in the fund.			
Updated rate revenue estimate	(184,503)	(184,503)	-
Subtotal:	(184,503)	(184,503)	-
Updated Private Sewer Connection Repair Program			
The Private Sewer Connection Repair Program continues to see increased demand for services. This update reflects updated demand estimates for this program in 2018.			
Private sewer connection repair program	400,000	400,000	-
Subtotal:	400,000	400,000	-
Fund 640 Budget Changes Total	3,379,418	3,379,418	0.10

730: Administration**Public Works**

The Administration fund includes the budgets for administrative functions of Public Works, including the director's office, public relations, technology, and accounting.

	Change from 2017 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments			
Current service level adjustments include inflationary spending pressures in the Public Works administrative budget. Spending increases are offset through increases to the management fee charged to all other Public Works related funds and through a use of fund balance.			
Management fee revenue	-	88,219	-
Other current service level adjustments	88,219	-	-
Subtotal:	88,219	88,219	-
Fund 730 Budget Changes Total	88,219	88,219	-

731: Fleet Services**Public Works**

Public Works' fleet and equipment services costs were previously budgeted in the Equipment Services Internal fund, now the Fleet Services Fund.

	Change from 2017 Adopted		
	Spending	Financing	FTE
Mayor's Proposed Changes			
Consolidation of Fleet Services			
In 2017, a fleet management study was completed to evaluate future equipment needs and financing mechanisms. As a result of this study, City fleet services will be consolidated and budgeted in the Office of Financial Services. Both spending and revenue associated with the municipal garage and fleet management are moved from the Public Works and Parks Departments to the Office of Financial Services in the 2018 adopted budget.			
Fleet consolidation	(9,243,087)	(9,243,087)	(22.00)
Subtotal:	(9,243,087)	(9,243,087)	(22.00)
Fund 731 Budget Changes Total	(9,243,087)	(9,243,087)	(22.00)

732: Engineering Fund**Public Works**

The Engineering Fund includes budgets for engineering staff responsible for planning, design and construction management of major capital projects.

	Change from 2017 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments			
	234,861	234,861	
Subtotal:	234,861	234,861	-
Fund 732 Budget Changes Total	234,861	234,861	-

733: Asphalt Plant**Public Works**

Budget associated with running the City's Asphalt Plant.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
Current Service level adjustments include removing one-time spending and financing for plant improvements, as well as other current service level adjustments.			
One-time asphalt plant improvements	(615,000)	(615,000)	-
Other current service level adjustments	36,262	36,262	-
Subtotal:	(578,738)	(578,738)	-
<u>Adopted Changes</u>			
Carryforward Asphalt Plant Improvements			
One-time funding was approved in 2017 to complete improvements at the City's Asphalt Plant. Those improvements were not fully completed in 2017. As a result, the funding for these improvements is carried forward into 2018 so that the approved project can be completed.			
Asphalt plant improvement	600,000	600,000	-
Subtotal:	600,000	600,000	-
Fund 733 Budget Changes Total	21,262	21,262	-

734: Traffic Warehouse**Public Works**

Budget for maintaining and storing Public Works Traffic equipment and vehicles.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
	28,194	28,194	-
Subtotal:	28,194	28,194	-
Fund 734 Budget Changes Total	28,194	28,194	-



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: PUBLIC WORKS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
<u>Spending by Fund</u>					
CITY GENERAL FUND	2,407,533	2,210,716	3,193,025	29,427,760	26,234,735
CITY GRANTS	108,886	2,163,263	50,000		(50,000)
RIGHT OF WAY MAINTENANCE	39,003,888	41,569,261	41,125,101	18,349,426	(22,775,675)
STREET LIGHTING DISTRICTS	215,851	205,992	389,106	389,879	773
RECYCLING AND SOLID WASTE	5,935,511	7,196,803	7,037,914	7,341,534	303,620
SEWER UTILITY	56,667,259	69,527,676	64,532,998	67,912,416	3,379,417
PUBLIC WORKS ADMINISTRATION	2,663,093	2,965,454	3,322,015	3,410,233	88,218
PUBLIC WORKS EQUIPMENT SERVICE	6,798,444	8,011,910	9,243,087		(9,243,087)
PW ENGINEERING SERVICES	7,927,948	8,942,602	10,131,300	10,366,161	234,861
ASPHALT PLANT	2,691,395	2,390,769	4,276,319	4,297,581	21,263
TRAFFIC WAREHOUSE	3,239,696	3,503,086	3,259,485	3,287,679	28,194
TOTAL SPENDING BY FUND	127,659,506	148,687,532	146,560,350	144,782,670	(1,777,680)
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	32,886,896	35,536,574	39,413,964	38,902,164	(511,801)
SERVICES	53,695,274	55,452,726	56,650,307	56,645,597	(4,710)
MATERIALS AND SUPPLIES	15,637,361	19,194,144	17,104,882	15,067,800	(2,037,082)
PROGRAM EXPENSE	957,166	1,989,269	700,000	1,300,000	600,000
ADDITIONAL EXPENSES	83,174	58,605	3,056,600	106,600	(2,950,000)
CAPITAL OUTLAY	8,758,247	10,371,450	11,692,300	11,045,732	(646,568)
DEBT SERVICE	3,187,912	9,980,580	10,706,388	9,902,705	(803,683)
OTHER FINANCING USES	12,453,476	16,104,184	7,235,909	11,812,073	4,576,164
TOTAL SPENDING BY MAJOR ACCOUNT	127,659,506	148,687,532	146,560,350	144,782,671	(1,777,680)
<u>Financing by Major Account</u>					
TAXES	27,391				
LICENSE AND PERMIT	1,836,537	1,930,353	1,636,960	1,763,397	126,437
INTERGOVERNMENTAL REVENUE	6,824,603	8,101,518	6,954,531	7,059,531	105,000
CHARGES FOR SERVICES	84,027,123	88,627,759	95,215,368	102,727,286	7,511,918
ASSESSMENTS	31,073,711	32,296,613	33,209,795	6,836,129	(26,373,666)
INVESTMENT EARNINGS	285,732	111,831	84,000	84,000	
MISCELLANEOUS REVENUE	321,703	1,380,790	442,500	814,600	372,100
OTHER FINANCING SOURCES	10,389,933	24,556,265	12,013,254	13,839,432	1,826,178
TOTAL FINANCING BY MAJOR ACCOUNT	134,786,733	157,005,129	149,556,408	133,124,375	(16,432,033)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PUBLIC WORKS**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,472,605	1,422,841	1,635,564	14,468,091	12,832,527
SERVICES	622,375	729,497	698,314	5,938,137	5,239,823
MATERIALS AND SUPPLIES	71,546	57,129	36,147	3,297,819	3,261,672
ADDITIONAL EXPENSES	967	1,249	823,000	91,364	(731,636)
CAPITAL OUTLAY	240,040			1,040,801	1,040,801
DEBT SERVICE				83,752	83,752
OTHER FINANCING USES				4,507,796	4,507,796
Total Spending by Major Account	2,407,533	2,210,716	3,193,025	29,427,760	26,234,735
Spending by Accounting Unit					
10031100 OFFICE OF DIRECTOR PW	832				
10031101 MAPS RECORDS AND PERMITS	155,158	155,158	155,158	155,158	
10031200 TRANSPORTATION PLANNING	111,233	120,417	322,068	383,205	61,137
10031201 STREET ENGINEERING	179,462	158,074	245,263	46,763	(198,500)
10031202 TRAFFIC ENGINEERING	543,869	506,288	518,368	515,679	(2,689)
10031203 BRIDGE ENGINEERING	100,313	92,215	95,263	101,476	6,213
10031204 CONSTRUCTION INSPECTION	101,695	71,854	98,384	105,144	6,760
10031205 SURVEY SECTION	200,514	200,820	191,540	195,778	4,238
10031300 PARKING METER REPAIR AND MAINT	1,014,457	905,890	1,566,981	1,651,496	84,516
10031301 TRAFFIC SIGNS & MARKINGS				1,899,499	1,899,499
10031302 TRAFFIC SIGNALS				2,851,961	2,851,961
10031308 TRAFFIC BUILDING				165,952	165,952
10031500 RIGHT OF WAY MANAGEMENT				9,705,472	9,705,472
10031510 BRIDGE MAINTENANCE				1,758,933	1,758,933
10031530 WINTER STREET MAINTENANCE				4,282,491	4,282,491
10031540 SUMMER STREET MAINTENANCE				5,608,755	5,608,755
Total Spending by Accounting Unit	2,407,533	2,210,716	3,193,025	29,427,760	26,234,735

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: **PUBLIC WORKS**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	18,855	9,569	50,000		(50,000)
SERVICES	90,031	20,138			
MATERIALS AND SUPPLIES		2,133,555			
Total Spending by Major Account	108,886	2,163,263	50,000		(50,000)
Spending by Accounting Unit					
20031800 RECYCLING GRANTS	108,886	2,163,263			
20031801 PUBLIC WORKS GRANTS			50,000		(50,000)
Total Spending by Accounting Unit	108,886	2,163,263	50,000		(50,000)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PUBLIC WORKS**
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	16,535,869	17,292,293	18,821,402	6,861,927	(11,959,475)
SERVICES	12,016,338	12,084,557	10,219,707	3,870,157	(6,349,551)
MATERIALS AND SUPPLIES	7,511,854	9,048,951	6,984,331	4,642,274	(2,342,057)
ADDITIONAL EXPENSES	63,888	55,620	2,222,464	4,100	(2,218,364)
CAPITAL OUTLAY	284,126	422,340	415,000		(415,000)
DEBT SERVICE	95,010	17,078	100,121		(100,121)
OTHER FINANCING USES	2,496,803	2,648,423	2,362,076	2,970,969	608,893
Total Spending by Major Account	39,003,888	41,569,261	41,125,101	18,349,426	(22,775,675)
Spending by Accounting Unit					
23031300 TRAFFIC BUILDING MAINT	165,248	217,018	194,389		(194,389)
23031301 SIGNS AND MARKINGS MAINT	1,665,601	2,047,047	2,133,041		(2,133,041)
23031302 TRAFFIC SIGNAL MAINTENANCE	3,470,943	3,112,437	3,116,038		(3,116,038)
23031303 STREET LIGHTING MAINTENANCE	5,640,918	5,855,338	5,901,107	6,109,407	208,300
23031304 BUS SHELTER ADMIN	9,192				
23031305 RESIDENTIAL PKNG PRMT PROGRAM	80,934	131,836	86,754	147,521	60,767
23031306 GSOC AND GIS	290,993	332,266	354,095	364,832	10,738
23031307 ROW PERMITS AND INSPECTION	1,404,460	1,434,367	1,736,982	1,818,121	81,139
23031500 STREET MAINT ADMINISTRATION	4,556,033	4,410,647	4,756,090		(4,756,090)
23031501 STREET MAINT EQUIPMENT	835,397	1,073,224	1,322,118		(1,322,118)
23031502 STREET MAINT FIELD OPERATIONS	887,994	1,233,121	1,837,586		(1,837,586)
23031510 BRIDGE MAINTENANCE	1,640,213	1,779,165	2,092,873		(2,092,873)
23031520 DOWNTOWN STREETS CLASS IA	1,163,081	1,190,437	1,007,597		(1,007,597)
23031521 DOWNTOWN STREETS CLASS IB	169,467	160,988	167,319		(167,319)
23031522 OUTLYING COM AND ARTRL CLSS II	8,930,480	10,092,725	7,514,387		(7,514,387)
23031523 RESIDENTIAL STREETS CLASS III	6,561,743	7,219,366	7,692,339		(7,692,339)
23031524 OILED & PAVED ALLEYS CLASS IV	1,435,974	1,201,426	1,170,008		(1,170,008)
23031525 UNIMPROVED STREETS CLASS V	19,934	9,945	14,393	1	(14,393)
23031526 UNIMPROVED ALLEYS CLASS VI	75,284	67,909	27,984		(27,984)
23031550 SIDEWALK MAINTENANCE				1,001,452	1,001,452
23031551 BRUSHING AND SEAL COATING				2,804,578	2,804,578
23031552 MILL AND OVERLAY				2,464,290	2,464,290
23031553 SWEEPING				3,639,224	3,639,224
Total Spending by Accounting Unit	39,003,888	41,569,261	41,125,101	18,349,426	(22,775,675)

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: PUBLIC WORKS
Fund: STREET LIGHTING DISTRICTS

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	94,200	92,802	174,106	174,879	773
MATERIALS AND SUPPLIES	121,651	113,189	215,000	215,000	
Total Spending by Major Account	215,851	205,992	389,106	389,879	773
Spending by Accounting Unit					
23131300 STREET LIGHTING DISTRICTS	215,851	205,992	389,106	389,879	773
Total Spending by Accounting Unit	215,851	205,992	389,106	389,879	773

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PUBLIC WORKS**
Fund: **RECYCLING AND SOLID WASTE**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	95,978	139,042	182,744	421,745	239,001
SERVICES	5,543,269	5,455,581	6,155,217	6,170,692	15,475
MATERIALS AND SUPPLIES	11,738	23,823	34,590	83,292	48,702
CAPITAL OUTLAY					
OTHER FINANCING USES	284,526	1,578,356	665,363	665,805	442
Total Spending by Major Account	5,935,511	7,196,803	7,037,914	7,341,534	303,620
Spending by Accounting Unit					
24131400 RECYCLING	5,935,511	7,196,803	7,037,914	6,590,814	(447,100)
24131410 ORGANIZED TRASH COLLECTION				750,720	750,720
Total Spending by Accounting Unit	5,935,511	7,196,803	7,037,914	7,341,534	303,620

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PUBLIC WORKS**
Fund: **SEWER UTILITY**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending for Major Account					
EMPLOYEE EXPENSE	5,270,891	5,147,373	6,669,002	6,901,938	232,936
SERVICES	30,918,383	32,698,164	34,487,497	36,774,730	2,287,233
MATERIALS AND SUPPLIES	350,210	458,813	599,706	599,406	(300)
PROGRAM EXPENSE	957,166	1,989,269	700,000	1,300,000	600,000
ADDITIONAL EXPENSES	18,320	528	8,311	8,311	
CAPITAL OUTLAY	7,194,003	8,444,928	8,494,720	9,103,671	608,951
DEBT SERVICE	3,039,804	9,187,548	9,651,531	9,818,953	167,422
OTHER FINANCING USES	8,918,482	11,601,054	3,922,231	3,405,406	(516,825)
Total Spending by Major Account	56,667,259	69,527,676	64,532,998	67,912,416	3,379,417

Spending by Accounting Unit

64031700	MAJOR SEWER SERVICE OBLIGATION	19,715,589	28,116,431	32,482,474	33,020,531	538,057
64031701	SEWER MAINTENANCE	10,834,690	6,372,796	7,447,443	7,720,393	272,950
64031702	SEWER SYSTEM MANAGEMENT	1,711,726	1,583,809	1,836,928	1,778,585	(58,343)
64031703	REGIONAL ISSUES MANDATES MGMT	184,010	305,809	402,801	453,512	50,711
64031704	SEWER INFRASTRUCTURE MGMT	352,849	220,485	324,267	420,984	96,718
64031705	STORM SEWER SYSTEM CHARGE	169,245	161,033	180,624	1,431,882	1,251,258
64031706	INFLOW AND INFILTRATION	317,886	311,659	330,440	330,440	
64031710	STORMWATER DISCHARGE MANAGEMT	844,874	825,680	1,095,096	1,042,992	(52,104)
64031711	GOPHER STATE -ONE CALL	20,678	22,278	41,801	42,160	359
64031712	PRIVATE SEWER CONNECT REPAIR P	986,653	2,008,910	800,000	1,400,000	600,000
64031713	SEWER INSPECTION PROGRAM	1,508,188	1,720,783	1,535,739	1,536,754	1,014
64031900	MAJOR SEWER REPAIR CONSTRUCTION	2,807,127	4,687,420	2,400,000	(0)	(2,400,000)
64031910	STORM WATER QUALITY IMPROVE	152,371	38,452	850,000	0	
64031920	SEWER TUNNEL REHABILITATION	3,646,854	4,095,083	4,000,000	(0)	
64031930	SEWER REHABILITATION	4,979,690	433,007	2,500,000	(0)	
64031950	SEWER CAPITAL MAIN				10,174,448	
640652013	2013 REV BOND PROCEEDS			3,000		(3,000)
640652014	2014 REV BOND PROCEEDS	3,144,817	3,142			
640652015	2015 REV BOND PROCEEDS	2,596,868	4,494,300			
640952006	2006 REV BOND RESERVE		186,101			
640952006	2006C REV BOND DEBT SERVICE	132,573	617,748	626,275		(626,275)
640952008	2008 REV BOND DEBT SERVICE	726,811	1,747,011	1,801,048		(1,801,048)
640952008	2008 REV BOND RESERVE		1,278,681			

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PUBLIC WORKS**
Fund: **SEWER UTILITY**

Budget Year: **2018**

		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
640952009	2009 SEWER REV DEBT SERVICE	262,706	658,288	675,975		(675,975)
640952009	2009 REV BOND RESERVE		535,218			
640952009	2009 REV REFUND DEBT SERVICE	36,649	323,347	327,450	613,600	286,150
640952010	2010 REV BOND DEBT SERVICE	249,521	620,751	633,275	634,275	1,000
640952011	2011 REV BOND DEBT SERVICE	280,936	667,854	664,864	662,789	(2,075)
640952012	2012 REV BOND DEBT SERVICE	246,313	628,494	630,269	632,319	2,050
640952013	2013 REV BOND DEBT SERVICE	276,768	912,235	948,806	943,557	(5,249)
640952014	2014 REV BOND DEBT SERVICE	328,142	606,320	608,925	394,125	(214,800)
640952015	2015 REV BOND DEBT SERVICE	133,027	591,879	596,961	596,962	1
640952016	2016 REV BOND DEBT SERVICE		173,104	538,538	539,788	1,250
940959100	SEWER SUBSEQUENT YR DEBT SVC	19,697		250,000	320,000	70,000
640652016	2016 REV BOND PROCEEDS		4,357,239			
640652016	2016 REV BOND PROCEEDS		186,547			
640952016	2016 REV BOND DEBT SERVICE		35,782		2,667,825	2,667,825
640952017	2017C REV BOND DEBT SERVICE				554,494	554,494
Total Spending by Accounting Unit		56,667,259	69,527,676	64,532,998	67,912,416	554,969

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PUBLIC WORKS**
Fund: **FLEET SERVICES**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,585,428	2,166,313	2,135,003		(2,135,003)
SERVICES	1,232,377	1,143,914	1,337,460		(1,337,460)
MATERIALS AND SUPPLIES	2,427,128	2,469,924	2,927,482		(2,927,482)
ADDITIONAL EXPENSES		156			
CAPITAL OUTLAY	1,000,413	1,457,463	1,888,406		(1,888,406)
DEBT SERVICE	53,098	775,954	954,736		(954,736)
OTHER FINANCING USES	500,000	(1,814)			
Total Spending by Major Account	6,798,444	8,011,910	9,243,087		(9,243,087)
Spending by Accounting Unit					
73131600 PW EQUIP SERVICES SECTION	6,261,171	7,046,023	7,354,681		(7,354,681)
73131601 PW MOTOR VEHICLE BUDGET	537,274	965,887	1,888,406		(1,888,406)
Total Spending by Accounting Unit	6,798,444	8,011,910	9,243,087		(9,243,087)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **PUBLIC WORKS**
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	5,532,662	6,450,321	6,895,619	7,094,597	198,978
SERVICES	2,147,468	2,293,349	2,549,007	2,629,855	80,848
MATERIALS AND SUPPLIES	191,933	136,502	360,161	294,622	(65,539)
ADDITIONAL EXPENSES		1,053	1,825	1,825	
CAPITAL OUTLAY	17,924	20,624	279,174	301,260	22,086
OTHER FINANCING USES	37,962	40,753	45,514	44,002	(1,512)
Total Spending by Major Account	7,927,948	8,942,602	10,131,300	10,366,161	234,861
Spending by Accounting Unit					
73231200 PW MUN ENGINEERING ADMIN	537,320	460,450			
73231204 TRANSPORTATION PLANNING PROJ	545,830	544,839	615,590	627,059	11,469
73231205 PW PROJECT PLAN AND PROGRAM	299,392	358,809	502,966	519,252	16,286
73231206 PW TECHNICAL SERVICES	979,126	1,181,455	1,097,930	1,099,227	1,297
73231207 PW MAPS AND RECORDS	253,943	313,127	343,430	329,456	(13,973)
73231209 PW SIDEWALK ENGINEERING			225,268	231,254	5,987
73231210 STREET DESIGN PROJECTS	1,138,434	1,452,584	1,367,545	1,399,820	32,275
73231211 TRAFFIC AND LIGHTING ENG PROJ	891,865	1,051,372	920,337	952,693	32,356
73231212 SEWER DESIGN PROJECTS	557,978	783,135	939,767	955,504	15,738
73231213 BRIDGE DESIGN PROJECTS	513,060	604,286	822,284	891,015	68,731
73231214 CONSTRUCTION PROJECTS	984,864	968,191	1,489,472	1,505,310	15,838
73231215 SURVEY SECTION PROJECTS	1,226,137	1,224,354	1,806,712	1,855,570	48,858
Total Spending by Accounting Unit	7,927,948	8,942,602	10,131,300	10,366,161	234,861

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS
Fund: ASPHALT PLANT

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	260,158	445,335	411,520	435,394	23,874
SERVICES	215,814	161,052	184,161	210,533	26,372
MATERIALS AND SUPPLIES	2,198,472	1,770,570	3,065,638	3,051,654	(13,984)
CAPITAL OUTLAY	16,951	13,813	615,000	600,000	(15,000)
Total Spending by Major Account	2,691,395	2,390,769	4,276,319	4,297,581	21,263
Spending by Accounting Unit					
73331500 ASPHALT PAVING PLANT	2,691,395	2,390,769	4,276,319	4,297,581	21,263
Total Spending by Accounting Unit	2,691,395	2,390,769	4,276,319	4,297,581	21,263

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS
Fund: TRAFFIC WAREHOUSE

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	176,511	210,104	223,842	241,537	17,695
SERVICES	335,717	329,230	286,406	297,685	11,278
MATERIALS AND SUPPLIES	2,727,468	2,957,890	2,748,237	2,747,458	(779)
ADDITIONAL EXPENSES			1,000	1,000	
CAPITAL OUTLAY		5,861			
Total Spending by Major Account	3,239,696	3,503,086	3,259,485	3,287,679	28,194
Spending by Accounting Unit					
73431200 TRAFFIC WAREHOUSE	3,239,696	3,503,086	3,259,485	3,287,679	28,194
Total Spending by Accounting Unit	3,239,696	3,503,086	3,259,485	3,287,679	28,194



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	Change From	
					2018 Adopted	2017 Adopted
43650-0	MUNI STATE AID MAINTENANCE				3,348,403	3,348,403
43655-0	TRUNK HIGHWAY FUNDS				872,885	872,885
43810-0	COUNTY ROAD AID				1,697,720	1,697,720
TOTAL FOR INTERGOVERNMENTAL REVENUE					5,919,008	5,919,008
44190-0	MISCELLANEOUS FEES	24,081	8,840			
44590-0	MISCELLANEOUS SERVICES	7,210	10,275			
47105-0	PARKING METER CARDS	8,774	4,075			
47110-0	DISABILITY METER PARKING PERMIT	433	270			
47115-0	PARKING METER COLLECTION	2,372,819	3,865,431	4,316,646	4,466,646	150,000
47120-0	LOST METER HOODING REVENUE	170,249	253,899	180,000	180,000	
47125-0	LABOR CHARGES METER HOODING	18,158	32,790	30,000	30,000	
47135-0	CAR SHARE PARKING	27,313	36,054	27,313		(27,313)
47520-0	STREET REPAIR				1,868,000	1,868,000
47530-0	TRAFFIC SIGNS MARKING MAINT				733,819	733,819
47535-0	TRAFFIC SIGNAL MAINTENANCE				880,680	880,680
48315-0	BUILDING RENTALS				17,591	17,591
48325-0	REACH ALL RENTAL				20,000	20,000
TOTAL FOR CHARGES FOR SERVICES		2,629,036	4,211,634	4,553,959	8,196,736	3,642,777
54105-0	CURRENT YEAR					
54310-0	ASSESSMENT INTEREST					
TOTAL FOR ASSESSMENTS						
55750-0	DAMAGE CLAIM FROM OTHERS	(163)			80,000	80,000
TOTAL FOR MISCELLANEOUS REVENUE		(163)			80,000	80,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	501,191	473,076	478,972	2,049,255	1,570,283
56240-0	TRANSFER FR ENTERPRISE FUND	1,621,918	939,508	1,156,153	1,524,470	368,317
TOTAL FOR OTHER FINANCING SOURCES		2,123,109	1,412,584	1,635,125	3,573,725	1,938,600
TOTAL FOR CITY GENERAL FUND		4,751,982	5,624,218	6,189,084	17,769,469	11,580,385

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43401-0	STATE GRANTS	10,500				
43701-0	COUNTY GRANT	89,993	1,211,088			
TOTAL FOR INTERGOVERNMENTAL REVENUE		100,493	1,211,088			
55550-0	PRIVATE GRANTS		500,000	50,000		(50,000)
TOTAL FOR MISCELLANEOUS REVENUE			500,000	50,000		(50,000)
56225-0	TRANSFER FR SPECIAL REVENUE FU	9,526	1,303,356			
TOTAL FOR OTHER FINANCING SOURCES		9,526	1,303,356			
TOTAL FOR CITY GRANTS		110,019	3,014,444	50,000		(50,000)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
40880-0	BUS SHELTER FRANCHISE FEE	27,391				
TOTAL FOR TAXES		27,391				
42620-0	USE OF STREET TEMPORARY	1,682,375	1,806,216	1,500,000	1,626,463	126,463
42625-0	USE OF STREET PERMANENT	275	225	500	500	
42630-0	USE OF STREET VARIOUS LOCATION	13,246	11,432	11,000	11,000	
42640-0	NEWSRACK PERMIT	17,683	3,402	20,000	20,000	
TOTAL FOR LICENSE AND PERMIT		1,713,579	1,821,275	1,531,500	1,657,963	126,463
43401-0	STATE GRANTS		7,899			
43650-0	MUNI STATE AID MAINTENANCE	2,878,711	3,599,625	3,433,186	189,783	(3,243,403)
43655-0	TRUNK HIGHWAY FUNDS	959,046	510,366	943,660	70,775	(872,885)
43810-0	COUNTY ROAD AID	2,028,968	1,893,032	1,777,289	79,569	(1,697,720)
TOTAL FOR INTERGOVERNMENTAL REVENUE		5,866,725	6,010,922	6,154,135	340,127	(5,814,008)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44190-0	MISCELLANEOUS FEES	150	(150)			
44299-0	OTHER SALES	80	1,364			
44420-0	SALE OF SCRAP SCRAP METAL	990	407			
44435-0	SALE OF OTHER NONCAPITAL ITEMS	1,009	2,860			
44590-0	MISCELLANEOUS SERVICES	576,215	255,640			
47130-0	RESIDENTIAL PARKING PERMIT	98,674	137,294	147,000	147,521	521
47135-0	CAR SHARE PARKING	87,875	41,188	41,188		(41,188)
47505-0	BARRICADE RENTAL	12,070	15,206			
47520-0	STREET REPAIR	1,229,658	1,434,748	1,868,000	3,991,986	2,123,986
47525-0	STREET CLEANING	1,781	3,059		2,933,823	2,933,823
47530-0	TRAFFIC SIGNS MARKING MAINT	285,050	148,526	651,747		(651,747)
47535-0	TRAFFIC SIGNAL MAINTENANCE	1,041,067	900,750	865,680		(865,680)
47540-0	STREET LIGHTING MAINTENANCE	1,631,881	1,071,644	1,234,323	5,125,495	3,891,172
47555-0	UTILITY COST RECOVERY			1,247,177		(1,247,177)
47560-0	BRIDGE INSPECTIONS		22,311			
48305-0	LAND RENTAL	501	6,280			
48315-0	BUILDING RENTALS			17,591		(17,591)
48325-0	REACH ALL RENTAL	9,260		20,000		(20,000)
48535-0	JONATHAN PADDLEFORD	31,150				
51180-0	PMT FOR XCEL USE OF STREET	155,158	155,158	155,158	155,158	
51190-0	GSOC GIS SERVICES			354,095	364,832	10,737
51225-0	TRAFFIC WAREHOUSE SERVICES	2,033				
51285-0	VEHICLE MAINTENANCE CHARGES	(138)				
51290-0	SALE OF FUEL	(21)				
52545-0	ANTENNA SITE RENTAL FEE	11,283	17,979	20,000	20,000	
TOTAL FOR CHARGES FOR SERVICES		5,175,726	4,214,263	6,621,959	12,738,815	6,116,856

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2018

Account	Account Description					Change From
		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	2017 Adopted
54105-0	CURRENT YEAR	9,072,703	8,895,206	26,158,535		(26,158,535)
54110-0	TAX EXEMPT PROPERTY	825,395	848,729			
54115-0	TAX FORFEITED PROPERTY	44,530	40,620			
54120-0	PREPAID ASSESSMENT	14,577,231	15,799,748			
54201-0	1ST YEAR DELINQUENT	341,369	306,000			
54202-0	2ND YEAR DELINQUENT	80,619	55,849			
54203-0	3RD YEAR DELINQUENT	40,364	24,705			
54204-0	4TH YEAR DELINQUENT	19,357	16,620			
54205-0	5TH YEAR DELINQUENT	12,524	10,286			
54206-0	6TH YEAR AND PRIOR	(18,515)	14,899			
54305-0	ASSESSMENT PENALTY	103,589	102,354			
54310-0	ASSESSMENT INTEREST	69,947	53,203	478,972	209,475	(269,497)
TOTAL FOR ASSESSMENTS		25,169,112	26,168,220	26,637,507	209,475	(26,428,032)
54505-0	INTEREST INTERNAL POOL	9,196	(88,638)			
54506-0	INTEREST ACCRUED REVENUE	5,187	2,872			
54510-0	INCR OR DECR IN FV INVESTMENTS	14,506	1,512			
TOTAL FOR INVESTMENT EARNINGS		28,889	(84,254)			
55526-0	REBATES		14,850			
55750-0	DAMAGE CLAIM FROM OTHERS	102,031	388,137	180,000	100,000	(80,000)
55845-0	JURY DUTY PAY	60	50			
55905-0	CASH OVER OR SHORT	(4)	7			
55915-0	OTHER MISC REVENUE		40			
TOTAL FOR MISCELLANEOUS REVENUE		102,087	403,084	180,000	100,000	(80,000)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
56220-0	TRANSFER FR GENERAL FUND				3,303,045	3,303,045
56230-0	TRANSFER FR DEBT SERVICE FUND	350,000	1,431,984			
56240-0	TRANSFER FR ENTERPRISE FUND	1,247,177	1,327,177			
56245-0	TRANSFER FR INTERNAL SERVICE F	500,000	140,000			
58101-0	SALE OF CAPITAL ASSET	(8,000)	13,391			
TOTAL FOR OTHER FINANCING SOURCES		2,089,177	2,912,552		3,303,045	3,303,045
TOTAL FOR STREET MAINTENANCE PROGRAM		40,172,686	41,446,063	41,125,101	18,349,425	(22,775,676)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: STREET LIGHTING DISTRICTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
54105-0	CURRENT YEAR	362,078	394,273	389,106	389,879	773
54120-0	PREPAID ASSESSMENT	107				
54206-0	6TH YEAR AND PRIOR	(4,665)				
TOTAL FOR ASSESSMENTS		357,521	394,273	389,106	389,879	773
TOTAL FOR STREET LIGHTING DISTRICTS		357,521	394,273	389,106	389,879	773

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: RECYCLING AND SOLID WASTE

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43701-0	COUNTY GRANT	767,674	727,685	727,685	727,685	
43999-0	OTHER GRANT HISTORY					
TOTAL FOR INTERGOVERNMENTAL REVENUE		767,674	727,685	727,685	727,685	
44120-0	REGULATORY FEES				1,923,720	1,923,720
TOTAL FOR CHARGES FOR SERVICES					1,923,720	1,923,720
54105-0	CURRENT YEAR	5,358,728	5,548,017	5,943,029	6,011,915	68,886
54115-0	TAX FORFEITED PROPERTY	5,434	4,335			
54201-0	1ST YEAR DELINQUENT	68,265	63,822			
54202-0	2ND YEAR DELINQUENT	11,157	11,106			
54203-0	3RD YEAR DELINQUENT	4,160	4,708			
54204-0	4TH YEAR DELINQUENT	2,775	2,735			
54205-0	5TH YEAR DELINQUENT	2,244	1,503			
54206-0	6TH YEAR AND PRIOR	3,104	3,147			
54305-0	ASSESSMENT PENALTY	21,297	28,799			
54310-0	ASSESSMENT INTEREST	10,437	9,981			
TOTAL FOR ASSESSMENTS		5,487,601	5,678,153	5,943,029	6,011,915	68,886
55526-0	REBATES				429,600	429,600
TOTAL FOR MISCELLANEOUS REVENUE					429,600	429,600
59910-0	USE OF FUND EQUITY			367,200		(367,200)
59950-0	CONTR TO FUND EQUITY				(1,751,386)	(1,751,386)
TOTAL FOR OTHER FINANCING SOURCES				367,200	(1,751,386)	(2,118,586)
TOTAL FOR RECYCLING AND SOLID WASTE		6,255,275	6,405,838	7,037,914	7,341,534	303,620

CITY OF SAINT PAUL
Financing by Company and Department

COMPANY: CITY OF SAINT PAUL
DEPARTMENT: PUBLIC WORKS
FUND: SEWER UTILITY

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
42570-0	SEWER HOUSE CONNECTIONS	86,937	88,477	90,000	90,000	
TOTAL FOR LICENSE AND PERMIT		86,937	88,477	90,000	90,000	
43810-0	COUNTY ROAD AID	73,641	73,159	72,711	72,711	
43905-0	METROPOLITAN COUNCIL	16,070	78,663			
TOTAL FOR INTERGOVERNMENTAL REVENUE		89,711	151,823	72,711	72,711	
44190-0	MISCELLANEOUS FEES	6,179				
44235-0	SALE OF PUBLICATION	23		1,000	1,000	
44420-0	SALE OF SCRAP METAL	3,391	3,006	5,000	5,000	
44435-0	SALE OF OTHER NONCAPITAL ITEMS	-	298			
44590-0	MISCELLANEOUS SERVICES	71,568	7,706			
48305-0	LAND RENTAL	2,360	2,015	2,500	2,500	
51265-0	SEWER MAINTENANCE		62	50,000	50,000	
52105-0	STORM SEWER SYSTEM CHARGE	13,983,461	14,840,614	15,283,167	15,633,575	350,408
52110-0	SEWER CONNECTION REPAIR CHARGE	934,341	1,208,893	800,000	1,400,000	600,000
52115-0	SANITARY SEWER BILL	36,842,300	38,042,498	37,646,087	38,963,700	1,317,613
52125-0	SEWER SERVICE BASE FEE			2,253,380	3,380,070	1,126,690
TOTAL FOR CHARGES FOR SERVICES		51,843,624	54,105,092	56,041,134	59,435,845	3,394,711
54305-0	ASSESSMENT PENALTY	35,344	35,279	50,000	50,000	
54310-0	ASSESSMENT INTEREST	24,134	20,687	190,153	174,860	(15,293)
TOTAL FOR ASSESSMENTS		59,478	55,966	240,153	224,860	(15,293)
54505-0	INTEREST INTERNAL POOL	186,551	282,398			
54506-0	INTEREST ACCRUED REVENUE	17,999	(21,880)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,932)	(164,513)			
54810-0	OTHER INTEREST EARNED	53,998	98,315	84,000	84,000	
TOTAL FOR INVESTMENT EARNINGS		256,616	194,319	84,000	84,000	

CITY OF SAINT PAUL
Financing by Company and Department

COMPANY: CITY OF SAINT PAUL
DEPARTMENT: PUBLIC WORKS
FUND: SEWER UTILITY

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55750-0	DAMAGE CLAIM FROM OTHERS	43,400		5,000	5,000	
55815-0	REFUNDS OVERPAYMENTS		299			
55845-0	JURY DUTY PAY		20			
55915-0	OTHER MISC REV	100	643			
TOTAL FOR MISCELLANEOUS REVENUE		43,500	962	5,000	5,000	
56110-0	INTRA FUND IN BOND DRAW	5,583,521	8,738,953			
56235-0	TRANSFER FR CAPITAL PROJ FUND		34,911			
57130-0	REVENUE BOND ISSUED	8,700,000	7,715,000	8,000,000	8,000,000	
57225-0	PREMIUM REVENUE BOND ISSUED	64,271	447,800			
57710-0	BOND PROCEED CLOSE OUT	(8,764,271)				
58101-0	SALE OF CAPITAL ASSET		(19,000)			
58130-0	GAIN ON SALE CAPITAL ASSETS		19,300			
TOTAL FOR OTHER FINANCING SOURCES		5,583,521	16,936,963	8,000,000	8,000,000	
TOTAL FOR SEWER UTILITY		57,963,387	71,533,602	64,532,998	67,912,416	3,379,418

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: PUBLIC WORKS

Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From
						2017 Adopted
44190-0	MISCELLANEOUS FEES		15			
44590-0	MISCELLANEOUS SERVICES	20,062				
51175-0	ADMINISTRATION FEE	2,863,738	3,014,450	3,351,703	3,296,185	(55,518)
TOTAL FOR CHARGES FOR SERVICES		2,883,800	3,014,465	3,351,703	3,296,185	(55,518)
59910-0	USE OF FUND EQUITY				114,048	114,048
59950-0	CONTR TO FUND EQUITY			(29,689)		29,689
TOTAL FOR OTHER FINANCING SOURCES				(29,689)	114,048	143,737
TOTAL FOR PUBLIC WORKS ADMINISTRATION		2,883,800	3,014,465	3,322,014	3,410,233	88,219

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: FLEET SERVICES

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44190-0	MISCELLANEOUS FEES	706	992			
44415-0	SALE OF SCRAP USED OIL	531				
44420-0	SALE OF SCRAP SCRAP METAL	4,172	2,935	7,500		(7,500)
44435-0	SALE OF OTHER NONCAPITAL ITEMS	575	3,971			
44590-0	MISCELLANEOUS SERVICES	74,834				
51285-0	VEHICLE MAINTENANCE CHARGES	458,172	599,640	1,122,465		(1,122,465)
51290-0	SALE OF FUEL	332,060	214,408			
51305-0	EQUIPMENT RENTAL	6,630,341	7,073,905	6,680,004		(6,680,004)
TOTAL FOR CHARGES FOR SERVICES		7,501,390	7,895,850	7,809,969		(7,809,969)
54810-0	OTHER INTEREST EARNED	227	1,766			
TOTAL FOR INVESTMENT EARNINGS		227	1,766			
55750-0	DAMAGE CLAIM FROM OTHERS	7,790	31,087	7,500		(7,500)
55820-0	REFUNDS RETURN OF PURCHASE	1,809				
55835-0	REFUND FOR PRIOR YEAR OVERPAYM		1,948			
55915-0	OTHER MISC REVENUE		483			
TOTAL FOR MISCELLANEOUS REVENUE		9,599	33,518	7,500		(7,500)
56225-0	TRANSFER FR SPECIAL REVENUE FU	551,271	736,963	937,118		(937,118)
57115-0	GO BOND ISSUED		1,155,000			
57210-0	PREMIUM GO BOND ISSUED		54,340			
57505-0	CAPITAL LEASE	1,210,000				
57740-0	CAPITAL LEASE CLOSE OUT	(1,210,000)				
58130-0	GAIN ON SALE CAPITAL ASSETS	33,328	44,507	15,000		(15,000)
59910-0	USE OF FUND EQUITY			473,500		(473,500)
TOTAL FOR OTHER FINANCING SOURCES		584,599	1,990,810	1,425,618		(1,425,618)
TOTAL FOR FLEET SERVICES		8,095,816	9,921,945	9,243,087		(9,243,087)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: PW ENGINEERING SERVICES

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
42605-0	CEMENT SIDEWALK	13,437	15,814	9,460	9,434	(26)
42620-0	USE OF STREET TEMPORARY	22,584	4,787	6,000	6,000	
TOTAL FOR LICENSE AND PERMIT		36,021	20,601	15,460	15,434	(26)
44230-0	SALE OF MAP	91	265	2,100	2,100	
44590-0	MISCELLANEOUS SERVICES	(2,123,971)	1,466,464			
51145-0	DESIGN SERVICE	3,888,361	3,120,454	4,319,446	4,877,082	557,636
51185-0	PW TECHNICAL SERVICES	1,235,012	1,255,502	1,232,960	1,211,296	(21,664)
51205-0	TRAFFIC & LIGHTING ENGINEERING	601,479	84,749	326,000	872,985	546,985
51215-0	PW CONSTRUCTION SERVICES	2,160,599	1,825,834	1,857,166	2,310,855	453,689
51220-0	SURVEY SERVICES	2,015,870	1,172,937	2,378,168	1,076,407	(1,301,761)
51230-0	ENGINEERING SERVICES	32,296	10,590			
TOTAL FOR CHARGES FOR SERVICES		7,809,736	8,936,794	10,115,840	10,350,725	234,885
55845-0	JURY DUTY PAY		40			
TOTAL FOR MISCELLANEOUS REVENUE			40			
58101-0	SALE OF CAPITAL ASSET		(4,000)			
58130-0	GAIN ON SALE CAPITAL ASSETS		4,000			
TOTAL FOR OTHER FINANCING SOURCES						
TOTAL FOR PW ENGINEERING SERVICES		7,845,757	8,957,435	10,131,300	10,366,159	234,859

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: ASPHALT PLANT

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44415-0	SALE OF SCRAP USED OIL	14				
44420-0	SALE OF SCRAP SCRAP METAL	173				
44590-0	MISCELLANEOUS SERVICES		100			
47305-0	ASPHALT SALES	2,295,080	2,715,336	3,633,550	3,672,192	38,642
47310-0	SALE OF RAW MATERIALS	663,777	17,268	27,769	25,389	(2,380)
TOTAL FOR CHARGES FOR SERVICES		2,959,044	2,732,704	3,661,319	3,697,581	36,262
55905-0	CASH OVER OR SHORT		8			
55915-0	OTHER MISC REVENUE	12	84			
TOTAL FOR MISCELLANEOUS REVENUE		12	92			
59910-0	USE OF FUND EQUITY			615,000	600,000	(15,000)
TOTAL FOR OTHER FINANCING SOURCES				615,000	600,000	(15,000)
TOTAL FOR ASPHALT PLANT		2,959,056	2,732,796	4,276,319	4,297,581	21,262

City of Saint Paul
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: PUBLIC WORKS
 Fund: TRAFFIC WAREHOUSE

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
44240-0	SALE OF SIGN	26,999	24,445			
44299-0	OTHER SALES	817				
44420-0	SALE OF SCRAP SCRAP METAL	49,987	30,043	45,000	45,000	
44435-0	SALE OF OTHER NONCAPITAL ITEMS					
44590-0	MISCELLANEOUS SERVICES	71,566	24,966			
51225-0	TRAFFIC WAREHOUSE SERVICES	3,075,396	3,437,502	3,014,485	3,042,679	28,194
TOTAL FOR CHARGES FOR SERVICES		3,224,766	3,516,956	3,059,485	3,087,679	28,194
55526-0	REBATES	34,868	47,400			
55750-0	DAMAGE CLAIM FROM OTHERS	131,105	395,693	200,000	200,000	
55905-0	CASH OVER OR SHORT	(5)				
55915-0	OTHER MISC REV	700				
TOTAL FOR MISCELLANEOUS REVENUE		166,668	443,093	200,000	200,000	
TOTAL FOR TRAFFIC WAREHOUSE		3,391,434	3,960,049	3,259,485	3,287,679	28,194
TOTAL FOR PUBLIC WORKS		134,786,733	157,005,129	149,556,408	133,124,375	(16,432,033)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE				5,919,008	5,919,008
CHARGES FOR SERVICES	2,629,036	4,211,634	4,553,959	8,196,736	3,642,777
ASSESSMENTS					
MISCELLANEOUS REVENUE	(163)			80,000	80,000
OTHER FINANCING SOURCES	2,123,109	1,412,584	1,635,125	3,573,725	1,938,600
Total Financing by Major Account	4,751,982	5,624,218	6,189,084	17,769,469	11,580,385
Financing by Accounting Unit					
10031100 OFFICE OF DIRECTOR PW	705,109	667,584	669,125	174,860	(494,265)
10031300 PARKING METER REPAIR AND MAINT	4,046,873	4,956,634	5,519,959	5,714,646	194,687
10031301 TRAFFIC SIGNS & MARKINGS				1,658,612	1,658,612
10031302 TRAFFIC SIGNALS				2,866,014	2,866,014
10031308 TRAFFIC BUILDING					
10031500 RIGHT OF WAY MANAGEMENT				3,022,448	3,022,448
10031510 BRIDGE MAINTENANCE				370,127	370,127
10031530 WINTER STREET MAINTENANCE				1,020,381	1,020,381
10031540 SUMMER STREET MAINTENANCE				2,942,381	2,942,381
Total Financing by Accounting Unit	4,751,982	5,624,218	6,189,084	17,769,469	11,580,385

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	100,493	1,211,088			
MISCELLANEOUS REVENUE		500,000	50,000		(50,000)
OTHER FINANCING SOURCES	9,526	1,303,356			
Total Financing by Major Account	110,019	3,014,444	50,000		(50,000)
Financing by Accounting Unit					
20031800 RECYCLING GRANTS	110,019	3,014,444			
20031801 PUBLIC WORKS GRANTS			50,000		(50,000)
Total Financing by Accounting Unit	110,019	3,014,444	50,000		(50,000)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
TAXES	27,391				
LICENSE AND PERMIT	1,713,579	1,821,275	1,531,500	1,657,963	126,463
INTERGOVERNMENTAL REVENUE	5,866,725	6,010,922	6,154,135	340,127	(5,814,008)
CHARGES FOR SERVICES	5,175,726	4,214,263	6,621,959	12,738,815	6,116,856
ASSESSMENTS	25,169,112	26,168,220	26,637,507	209,475	(26,428,032)
INVESTMENT EARNINGS	28,889	(84,254)			
MISCELLANEOUS REVENUE	102,087	403,084	180,000	100,000	(80,000)
OTHER FINANCING SOURCES	2,089,177	2,912,552		3,303,045	3,303,045
Total Financing by Major Account	40,172,686	41,446,063	41,125,101	18,349,425	(22,775,676)
Financing by Accounting Unit					
23031300 TRAFFIC BUILDING MAINT	187,326	204,193	194,389		(194,389)
23031301 SIGNS AND MARKINGS MAINT	1,535,832	1,775,609	2,190,154		(2,190,154)
23031302 TRAFFIC SIGNAL MAINTENANCE	3,288,676	3,311,729	3,116,038		(3,116,038)
23031303 STREET LIGHTING MAINTENANCE	6,112,649	6,046,925	5,815,197	6,109,407	294,210
23031304 BUS SHELTER ADMIN	27,391				
23031305 RESIDENTIAL PKNG PRMT PROGRAM	98,820	137,191	147,000	147,521	521
23031306 GSOC AND GIS			354,095	364,832	10,737
23031307 ROW PERMITS AND INSPECTION	1,882,612	1,990,308	1,705,533	1,818,121	112,588
23031500 STREET MAINT ADMINISTRATION	23,511,537	23,709,329	24,440,205		(24,440,205)
23031501 STREET MAINT EQUIPMENT	(8,000)	12,177			
23031502 STREET MAINT FIELD OPERATIONS	182,335	970			
23031510 BRIDGE MAINTENANCE	50,345	28,441	30,000		(30,000)
23031520 DOWNTOWN STREETS CLASS IA	180,170	144,771	135,000		(135,000)
23031521 DOWNTOWN STREETS CLASS IB	27,250	4,381	28,000		(28,000)
23031522 OUTLYING COM AND ARTRL CLSS II	1,213,583	2,277,390	1,300,000		(1,300,000)
23031523 RESIDENTIAL STREETS CLASS III	1,869,540	1,801,925	1,649,490		(1,649,490)
23031524 OILED & PAVED ALLEYS CLASS IV	12,661	725	20,000		(20,000)
23031526 UNIMPROVED ALLEYS CLASS VI	(43)				
23031550 SIDEWALK MAINTENANCE				1,001,452	1,001,452
23031551 BRUSHING AND SEAL COATING				2,804,578	2,804,578
23031552 MILL AND OVERLAY				2,464,290	2,464,290
23031553 SWEEPING				3,639,224	3,639,224
Total Financing by Accounting Unit	40,172,686	41,446,063	41,125,101	18,349,425	(22,775,676)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **STREET LIGHTING DISTRICTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
ASSESSMENTS	357,521	394,273	389,106	389,879	773
Total Financing by Major Account	357,521	394,273	389,106	389,879	773
Financing by Accounting Unit					
23131300 STREET LIGHTING DISTRICTS	357,521	394,273	389,106	389,879	773
Total Financing by Accounting Unit	357,521	394,273	389,106	389,879	773

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **RECYCLING AND SOLID WASTE**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	767,674	727,685	727,685	727,685	
CHARGES FOR SERVICES				1,923,720	1,923,720
ASSESSMENTS	5,487,601	5,678,153	5,943,029	6,011,915	68,886
MISCELLANEOUS REVENUE				429,600	429,600
OTHER FINANCING SOURCES			367,200	(1,751,386)	(2,118,586)
Total Financing by Major Account	6,255,275	6,405,838	7,037,914	7,341,534	303,620
Financing by Accounting Unit					
24131400 RECYCLING	6,255,275	6,405,838	7,037,914	6,590,814	(447,100)
24131410 ORGANIZED TRASH COLLECTION				750,720	750,720
Total Financing by Accounting Unit	6,255,275	6,405,838	7,037,914	7,341,534	303,620

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **SEWER UTILITY**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing for Major Account					
LICENSE AND PERMIT	86,937	88,477	90,000	90,000	
INTERGOVERNMENTAL REVENUE	89,711	151,823	72,711	72,711	
CHARGES FOR SERVICES	51,843,624	54,105,092	56,041,134	59,435,845	3,394,711
ASSESSMENTS	59,478	55,966	240,153	224,860	(15,293)
INVESTMENT EARNINGS	256,616	194,319	84,000	84,000	
MISCELLANEOUS REVENUE	43,500	962	5,000	5,000	
OTHER FINANCING SOURCES	5,583,521	16,936,963	8,000,000	8,000,000	-
Total Financing by Major Account	57,963,387	71,533,602	64,532,998	67,912,416	3,379,418

Financing by Accounting Unit

64031700	MAJOR SEWER SERVICE OBLIGATION	48,750,149	53,088,682	63,512,787	66,292,205	2,779,418
64031701	SEWER MAINTENANCE	171,347	85,750	135,211	135,211	
64031702	SEWER SYSTEM MANAGEMENT	23	-	1,000	1,000	
64031710	STORMWATER DISCHARGE MANAGEMT	21,254	-			
64031712	PRIVATE SEWER CONNECT REPAIR P	950,411	1,208,893	800,000	1,400,000	600,000
64031900	MAJOR SEWER REPAIR CONSTRUCTION	794,806	3,386,637			
64031910	STORM WATER QUALITY IMPROVEMENTS	-	18,703			
64031920	SEWER TUNNEL REHABILITATION	3,269,679	3,210,360			
64031930	SEWER REHABILITATION	1,519,036	2,158,163			
640652014	2014 REV BOND PROCEEDS	(17,045)	22,705			
640652015	2015 REV BOND PROCEEDS	127,110	83,321			
640952006	2006 REV BOND DEBT SERVICE	66,894	5,771			
640952006	2006 REV BOND RESERVE	6,971	6,470	10,000	10,000	
640952008	2008 REV BOND DEBT SERVICE	776,344	10,407			
640952008	2008 REV BOND RESERVE	19,972	17,571	25,000	25,000	
640952009	2009 REV BOND DEBT SERVICE	292,330	4,302			

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **SEWER UTILITY**

Budget Year: **2018**

		2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
640952009	2009 REV BOND RESERVE	7,661	13,812	10,000	10,000	
640952009I	2009 REV BOND DEBT SERVICE	27,452	4,275			
640952009I	2009 REV REFUND RESERVE	3,116	(2,011)	5,000	5,000	
640952010	2010 REV BOND DEBT SERVICE	276,686	4,126			
640952010	2010 REV BOND RESERVE	5,117	(2,723)	10,000	10,000	
640952011	2011 REV BOND DEBT SERVICE	284,915	3,665			
640952011	2011 REV BOND RESERVE	711	(8,848)	7,500	7,500	
640952012	2012 REV BOND DEBT SERVICE	271,922	3,829			
640952012	2012 REV BOND RESERVE	7,071	(6,231)	7,500	7,500	
640952013	2013 REV BOND DEBT SERVICE	140,871	8,771			
640952013	2013 REV BOND RESERVE	6,152	(11,528)	7,500	7,500	
640952014	2014 REV BON DEBT SERVICE	182,075	(2,464)			
640952014	2014 REV BOND RESERVE	635	(9,219)	1,000	1,000	
640952015	2015 REV BOND DEBT SERVICE	(616)	(2,829)			
640952015	2015 REV BOND DEBT SERVICE	337	(8,979)	500	500	
640652016	2016 REV BOND PROCEEDS		2,022			
640652016	2016 REV BOND PROCEEDS		7,704,754			
640652016	2016 REV BOND PROCEEDS		285			
640952016	2016 REV BOND RESERVE		534,482			
640952016	2016 REV BOND DEBT SERVICE		678			
Total Financing by Accounting Unit		57,963,387	71,533,602	64,532,998	67,912,416	3,379,418

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **FLEET SERVICES**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	7,501,390	7,895,850	7,809,969		(7,809,969)
INVESTMENT EARNINGS	227	1,766			
MISCELLANEOUS REVENUE	9,599	33,518	7,500		(7,500)
OTHER FINANCING SOURCES	584,599	1,990,810	1,425,618		(1,425,618)
Total Financing by Major Account	8,095,816	9,921,945	9,243,087		(9,243,087)
Financing by Accounting Unit					
73131600 PW EQUIP SERVICES SECTION	5,266,873	7,147,713	7,828,181		(7,828,181)
73131601 PW MOTOR VEHICLE BUDGET	2,828,942	2,774,231	1,414,906		(1,414,906)
Total Financing by Accounting Unit	8,095,816	9,921,945	9,243,087		(9,243,087)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **PW ENGINEERING SERVICES**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
LICENSE AND PERMIT	36,021	20,601	15,460	15,434	(26)
CHARGES FOR SERVICES	7,809,736	8,936,794	10,115,840	10,350,725	234,885
MISCELLANEOUS REVENUE		40			
OTHER FINANCING SOURCES					
Total Financing by Major Account	7,845,757	8,957,435	10,131,300	10,366,159	234,859
Financing by Accounting Unit					
73231200 PW MUN ENGINEERING ADMIN	(2,127,821)	1,462,614			
73231204 TRANSPORTATION PLANNING PROJ	32,296	10,630			
73231206 PW TECHNICAL SERVICES	999,733	1,007,317	816,949	811,277	(5,672)
73231207 PW MAPS AND RECORDS	242,420	255,620	260,666	245,017	(15,649)
73231209 PW SIDEWALK ENGINEERING			324,160	421,784	97,624
73231210 STREET DESIGN PROJECTS	3,100,754	1,685,130	2,680,496	2,692,626	12,130
73231211 TRAFFIC AND LIGHTING ENG PROJ	601,479	84,749	326,000	872,985	546,985
73231212 SEWER DESIGN PROJECTS	597,147	825,032	1,235,000	1,084,450	(150,550)
73231213 BRIDGE DESIGN PROJECTS	203,897	626,106	89,250	687,656	598,406
73231214 CONSTRUCTION PROJECTS	2,179,983	1,827,301	1,860,166	2,313,855	453,689
73231215 SURVEY SECTION PROJECTS	2,015,870	1,172,937	2,538,613	1,236,509	(1,302,104)
Total Financing by Accounting Unit	7,845,757	8,957,435	10,131,300	10,366,159	234,859

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **ASPHALT PLANT**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	2,959,044	2,732,704	3,661,319	3,697,581	36,262
MISCELLANEOUS REVENUE	12	92			
OTHER FINANCING SOURCES			615,000	600,000	(15,000)
Total Financing by Major Account	2,959,056	2,732,796	4,276,319	4,297,581	21,262
Financing by Accounting Unit					
73331500 ASPHALT PAVING PLANT	2,959,056	2,732,796	4,276,319	4,297,581	21,262
Total Financing by Accounting Unit	2,959,056	2,732,796	4,276,319	4,297,581	21,262

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PUBLIC WORKS**
Fund: **TRAFFIC WAREHOUSE**

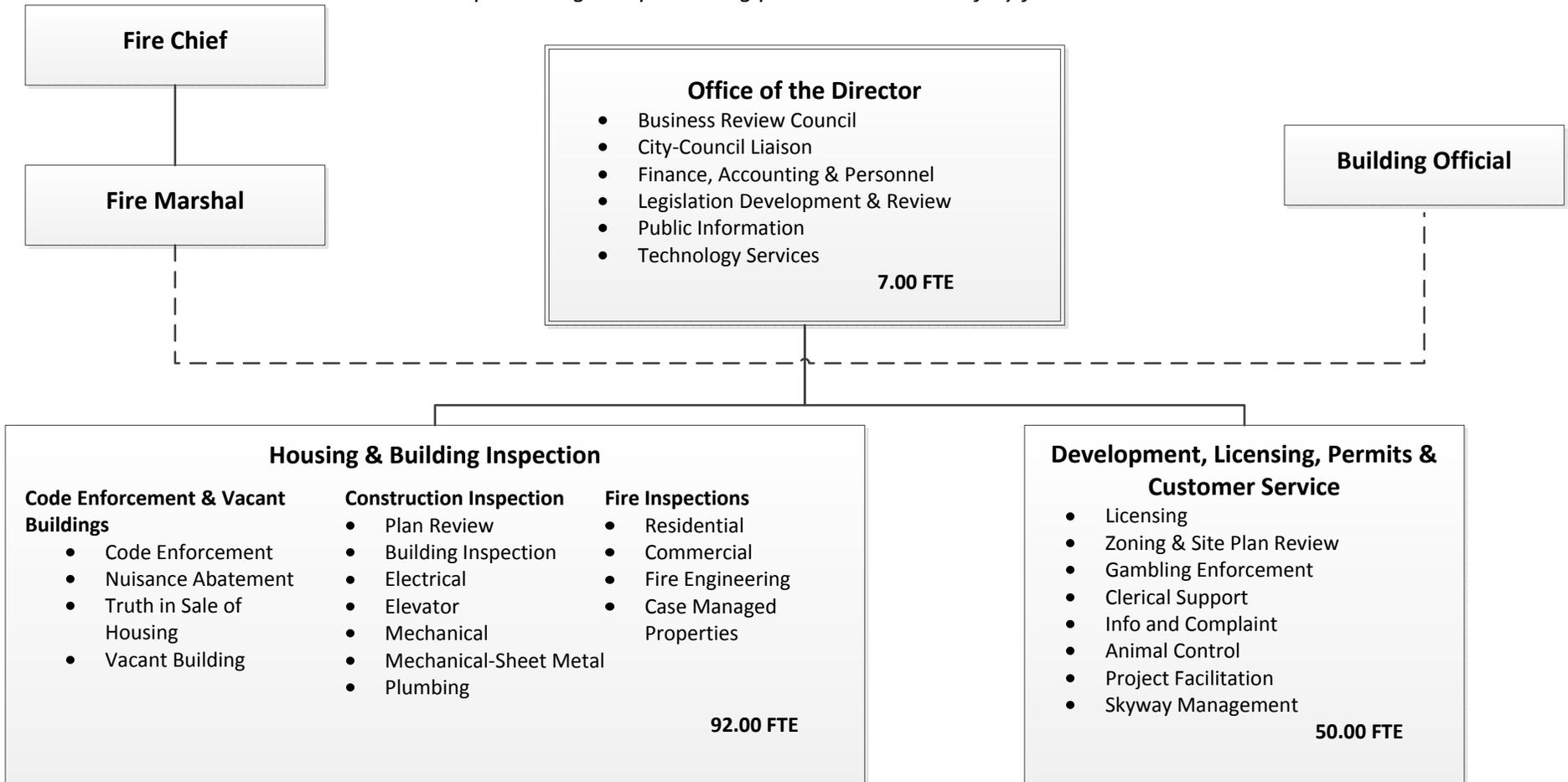
Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	3,224,766	3,516,956	3,059,485	3,087,679	28,194
MISCELLANEOUS REVENUE	166,668	443,093	200,000	200,000	
Total Financing by Major Account	3,391,434	3,960,049	3,259,485	3,287,679	28,194
Financing by Accounting Unit					
73431200 TRAFFIC WAREHOUSE	3,391,434	3,960,049	3,259,485	3,287,679	28,194
Total Financing by Accounting Unit	3,391,434	3,960,049	3,259,485	3,287,679	28,194



Safety and Inspections

Mission: To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all.



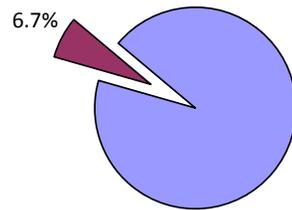
(Total 149.00 FTE)

**2018 Adopted Budget
Department of Safety and Inspections**

Department Description:

The Department of Safety and Inspections (DSI) is a proactive, multi-disciplinary agency that builds and maintains a livable Saint Paul community through strong leadership, creative partnerships, teamwork, and effective regulatory strategies. DSI’s responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Fire Inspections, 5) Information and Complaint, 6) Business Licensing, 7) Construction Plan Review, 8) Site Plan Review, 9) Project Facilitation for new businesses and expansions, 10) Vacant Buildings, and 11) Zoning.

Safety & Inspections’ Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$19,371,311
- Total Special Fund Budget: \$648,922
- Total FTEs: 149.00

In 2016 DSI (% increase/decrease over 2015 values) :

- Administered 30,198 construction permits (2% ↑), total valuation \$657,775,831 (12%↓)
- Conducted 64,522 construction inspections (6% ↑)
- Issued 4,222 business licenses (3% ↑)
- Conducted 20,005 Fire C of O inspections (24% ↑), issued 5,525 certificates (28% ↑)
- Conducted 38,728 code (7% ↑) and 19,720 vacant building inspections (0% change)
- Responded to 4,607 animal related complaints (7% ↓)
- Managed 83,266 calls to our Information & Complaint line in 2016 (8% ↑)

Department Goals

- Ensure safety in our built environment.
- Prevent life and property loss.
- Promote safe neighborhoods.
- Continue to integrate and streamline workflow throughout the City.
- Make it easy to open or expand a business in Saint Paul.
- Improve citizen education and communication.

Recent Accomplishments

- Provided extensive development review services to assist in repurposing and rehabilitating some of the most iconic buildings in Saint Paul
- Used new performance measures to dramatically improve department services
- Improved department technology, including an upgrade and expansion to the online customer service payment portal and developed DSI’s first ‘app’
- Inspected all tobacco retailers to reduce sales of tobacco products to youth
- Facilitated in the selection of Saint Paul for the Living Cities’ City Accelerator program to identify and construct high performing storm water management systems for large projects (West Side Flats, Soccer Stadium, Ford Site)
- Implemented the Landlord 101 training for new rental property owners in Saint Paul
- Completed Racial Equity Impact Assessment for Fire Safety division, resulting in numerous programmatic improvements
- Increased full-time people of color employed by the department by more than 5% in one year through a new recruitment strategy

2018 Adopted Budget

Department of Safety and Inspections

Fiscal Summary

	2016 Actual	2017 Adopted	2018 Adopted	Change	% Change	2017 Adopted FTE	2018 Adopted FTE
Spending							
100: General Fund	18,088,352	19,134,293	19,371,311	237,018	1.2%	147.12	147.62
215: Assessment Financing	361,116	472,798	375,000	(97,798)	-20.7%	-	-
228: Charitable Gambling	105,865	266,933	273,922	6,989	2.6%	0.88	1.38
Total	18,555,333	19,874,024	20,020,233	146,209	0.7%	148.00	149.00
Financing							
100: General Fund	16,390,374	17,900,497	17,371,141	(529,356)	-3.0%		
215: Assessment Financing	226,266	472,798	375,000	(97,798)	-20.7%		
228: Charitable Gambling	170,941	266,933	273,922	6,989	2.6%		
Total	16,787,580	18,640,228	18,020,063	(620,165)	-3.3%		

Budget Changes Summary

A majority of the changes in the 2018 adopted budget for the Department of Safety and Inspections (DSI) is due to current service level adjustments and the addition of a DSI Inspector II. The additional DSI Inspector II will help provide customer service in the areas of short term rental regulation and charitable gambling enforcement. The 2018 budget also includes resources for a new electronic plan review system in the Citywide Technology fund.

100: General Fund

Department of Safety and Inspections

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		199,374	-	-
	Subtotal:	<u>199,374</u>	<u>-</u>	<u>-</u>

Mayor's Proposed Changes

Short Term Rentals

The 2018 adopted budget includes an additional DSI Inspector II (0.5 FTE) to keep up with the growing need for enforcement of short term rentals in Saint Paul. The costs associated with this new position are offset by the expected revenue from short term rental license fees.

DSI Inspector II		37,644	37,644	0.50
	Subtotal:	<u>37,644</u>	<u>37,644</u>	<u>0.50</u>

Street Maintenance Service Program

In the past Public Works used to transfer 167,000 from the Right-of-Way Maintenance Assessment to the department of Safety and Inspections for the service of Right of Way Enforcement. Starting in 2017, the new Street Maintenance Service Program replaces the Right-of-Way Maintenance Assessment. As part of this change, the General Fund will now support Right of Way Enforcement provided by DSI. The shift of Right of Way Enforcement from the Street Maintenance Program Fund (formerly the Right-of-Way Maintenance Fund) to the General Fund is reflected here.

Revenue Adjustment		-	(167,000)	-
	Subtotal:	<u>-</u>	<u>(167,000)</u>	<u>-</u>

100: General Fund**Department of Safety and Inspections**

		Change from 2017 Adopted		
		Spending	Financing	FTE
Assessment Revenue				
The 2018 adopted budget includes an adjustment to assessment revenues to reflect declining collections.				
	Assessment revenue	-	(300,000)	-
	Subtotal:	-	(300,000)	-
Adopted Charges				
DSI Revenues				
The 2018 adopted budget includes volume-based adjustments to several DSI revenues to reflect collections in recent years.				
	Vacant building assessment revenue	-	(100,000)	-
	Assessment revenue	-	(100,000)	-
	Building license revenue	-	(50,000)	-
	Building permit revenue	-	100,000	-
	Plan review revenue	-	50,000	-
	Subtotal:	-	(100,000)	-
Fund 100 Budget Changes Total		237,018	(529,356)	0.50

215: Assessment Financing**Department of Safety and Inspections**

The Assessment fund includes revenues and expenditures for vacant building demolitions.

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		-	-	-
	Subtotal:	-	-	-
<u>Mayor's Proposed Changes</u>				
2018 CDBG Funding				
The 2018 adopted budget includes a reduction in CDBG funding for vacant building demolitions.				
	CDBG funding	(25,000)	(25,000)	-
	Subtotal:	(25,000)	(25,000)	-
Planned Reduction				
The 2017 budget included a one-time use of CDBG balance for vacant building demolitions. The 2018 adopted budget removes this one-time budget item.				
	One-time CDBG balances	(72,798)	(72,798)	-
	Subtotal:	(72,798)	(72,798)	-
Fund 215 Budget Changes Total		(97,798)	(97,798)	-

228: Charitable Gambling

The Charitable Gambling fund includes DSI's gambling enforcement activities and revenues.

		Change from 2017 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		8,816	8,816	-
	Subtotal:	<u>8,816</u>	<u>8,816</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Charitable Gambling				
The 2018 adopted budget includes resources for an additional DSI Inspector II (0.5 FTE) for charitable gambling enforcement. The costs associated with this new position are offset by the expected revenue from a 0.5% increase in the charitable gambling tax.				
	DSI Inspector II	37,644	37,644	0.50
	Subtotal:	<u>37,644</u>	<u>37,644</u>	<u>0.50</u>
Planned Reduction				
The 2017 budget included one -time funding for a licensing software implementation project. The 2018 adopted budget removes this one-time item.				
	One-time software funding.	(121,471)	(121,471)	-
	Subtotal:	<u>(121,471)</u>	<u>(121,471)</u>	<u>-</u>
<u>Adopted Changes</u>				
Technology Enhancements				
The 2017 budget included one-time resources to help fund the replacement of DSI's licensing data system. The 2018 budget carries forward unspent funds to finish the implementation of this project.				
	Technology upgrades	82,000	82,000	-
	Subtotal:	<u>82,000</u>	<u>82,000</u>	<u>-</u>
Fund 228 Budget Changes Total		<u>6,989</u>	<u>6,989</u>	<u>0.50</u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **SAFETY AND INSPECTION**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Fund					
CITY GENERAL FUND	17,160,525	18,088,352	19,134,293	19,371,311	237,019
ASSESSMENT FINANCING	181,571	361,116	472,798	375,000	(97,799)
CHARITABLE GAMBLING	127,260	105,865	266,933	273,922	6,989
TOTAL SPENDING BY FUND	17,469,355	18,555,333	19,874,024	20,020,233	146,209
Spending by Major Account					
EMPLOYEE EXPENSE	14,456,612	15,161,132	15,947,628	16,244,744	297,116
SERVICES	2,651,969	3,017,340	3,450,652	3,319,744	(130,909)
MATERIALS AND SUPPLIES	191,950	174,444	258,744	258,744	
ADDITIONAL EXPENSES			1,500	1,500	
CAPITAL OUTLAY	19,306	44,817	45,000	45,000	
DEBT SERVICE	19	99			
OTHER FINANCING USES	149,500	157,500	170,499	150,501	(19,998)
TOTAL SPENDING BY MAJOR ACCOUNT	17,469,355	18,555,333	19,874,024	20,020,233	146,209
Financing by Major Account					
TAXES	156,503	167,646	145,515	191,922	46,407
LICENSE AND PERMIT	9,487,597	7,527,005	8,689,055	8,776,699	87,644
CHARGES FOR SERVICES	5,862,106	5,709,788	5,966,722	5,916,722	(50,000)
FINE AND FORFEITURE	76,336	94,067	67,000	67,000	
ASSESSMENTS	236,376	239,022			
INVESTMENT EARNINGS	3,222	3,294			
MISCELLANEOUS REVENUE	2,522	2,475			
OTHER FINANCING SOURCES	3,079,683	3,044,282	3,771,936	3,067,720	(704,216)
TOTAL FINANCING BY MAJOR ACCOUNT	18,904,346	16,787,580	18,640,228	18,020,063	(620,165)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **SAFETY AND INSPECTION**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	14,356,540	15,078,150	15,864,271	16,121,287	257,017
SERVICES	2,454,793	2,645,020	2,814,653	2,814,653	
MATERIALS AND SUPPLIES	191,950	174,444	250,204	250,204	
ADDITIONAL EXPENSES			1,500	1,500	
CAPITAL OUTLAY	19,306	44,817	45,000	45,000	
DEBT SERVICE	19	99			
OTHER FINANCING USES	137,918	145,822	158,665	138,667	(19,998)
Total Spending by Major Account	17,160,525	18,088,352	19,134,293	19,371,311	237,019
Spending by Accounting Unit					
10024100 DSI ADMINISTRATION	1,010,845	956,450	993,024	1,030,309	37,285
10024200 PROPERTY CODE ENFORCEMENT	1,278,194	1,283,213	1,314,232	1,689,990	375,757
10024205 VACANT BLDG CODE ENFORCEMENT	940,032	818,292	1,111,180	782,022	(329,158)
10024210 SUMMARY NUISANCE ABATEMENT	1,107,065	1,153,631	1,200,000	1,263,745	63,745
10024215 TRUTH IN SALE OF HOUSING	58,087	94,418	136,668	7,492	(129,176)
10024220 PERFORMANCE DEPOSIT PROJECTS	19	15			
10024300 CONSTRUCTION SVCS AND PERMITS	5,676,682	5,971,341	6,552,868	6,560,963	8,094
10024400 FIRE CERTIFICATE OF OCCUPANCY	2,597,249	2,743,148	2,856,985	2,813,302	(43,683)
10024500 BUSINESS AND TRADE LICENSE	2,713,013	1,713,326	1,258,836	1,456,994	198,158
10024505 ZONING	909,028	1,066,652	1,020,902	1,021,377	475
10024510 ANIMAL AND PEST CONTROL	870,310	1,011,458	1,017,943	1,036,556	18,613
10024515 ENVIRONMENTAL HEALTH					
10024520 INFORMATION & COMPLAINT		279,809	404,085	429,430	25,345
10024525 DSI CLERICAL SUPPORT		996,600	1,267,570	1,279,131	11,562
Total Spending by Accounting Unit	17,160,525	18,088,352	19,134,293	19,371,311	237,019

CITY OF SAINT PAUL
Spending Plan by Department

Department: SAFETY AND INSPECTION
Fund: ASSESSMENT FINANCING

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,981	1,452	8,335	8,724	388
SERVICES	179,590	359,664	464,463	366,276	(98,187)
Total Spending by Major Account	181,571	361,116	472,798	375,000	(97,799)
Spending by Accounting Unit					
21524250 NUISANCE BUILDINGS ABATEMENT	181,571	361,116	472,798	375,000	(97,799)
Total Spending by Accounting Unit	181,571	361,116	472,798	375,000	(97,799)

CITY OF SAINT PAUL
Spending Plan by Department

Department: SAFETY AND INSPECTION
Fund: CHARITABLE GAMBLING

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	98,092	81,530	75,022	114,733	39,711
SERVICES	17,586	12,656	171,537	138,815	(32,722)
MATERIALS AND SUPPLIES			8,540	8,540	
OTHER FINANCING USES	11,582	11,678	11,834	11,834	
Total Spending by Major Account	127,260	105,865	266,933	273,922	6,989
Spending by Accounting Unit					
22824550 GAMBLING ENFORCEMENT	127,260	105,865	266,933	273,922	6,989
Total Spending by Accounting Unit	127,260	105,865	266,933	273,922	6,989



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: SAFETY AND INSPECTION
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
42105-0	BUSINESS LICENSE	507,476	807,109	1,004,199	991,843	(12,356)
42205-0	TRADE OCCUPATION LICENSE	257,334	257,613	240,000	240,000	
42210-0	TRUTH IN HOUSING EVALUATOR	4,600	9,578	4,500	4,500	
42220-0	ANIMAL LICENSE	111,956	104,978	112,200	112,200	
42505-0	BUILDING PERMIT	8,606,232	6,347,727	7,328,156	7,428,156	100,000
TOTAL FOR LICENSE AND PERMIT		9,487,597	7,527,005	8,689,055	8,776,699	87,644
44225-0	MAPS PUBLICATION REPORT HISTOR	448	366			
44505-0	ADMINISTRATION OUTSIDE	25,838	24,560	25,000	25,000	
44590-0	MISCELLANEOUS SERVICES	2,896	901			
45110-0	FIRE SAFETY SERVICES RMS	300,901	278,916	250,000	250,000	
45130-0	FIRE WATCH STANDBY	11,270	16,476	10,000	10,000	
46105-0	PLAN REVIEW	2,597,641	1,830,388	2,325,600	2,375,600	50,000
46110-0	VACANT BUILDING REGISTRATION	602,945	709,436	729,134	629,134	(100,000)
46115-0	ZONING FEES AND LETTERS	100,282	102,901	53,550	53,550	
46120-0	DSI SAC ADMINISTRATION	38,865	21,263	25,000	25,000	
46125-0	TRUTH IN SALE OF HOUSING	158,048	167,313	150,000	150,000	
46130-0	ZONING SITE PLAN	139,486	189,092	245,769	245,769	
46135-0	CERTIFICATE OF COMPETENCY	231,976	248,346	220,000	220,000	
46140-0	EXAMINATION FEES	30,305	25,653	30,000	30,000	
46145-0	CODE COMPLIANCE INSPECTION	203,038	205,205	251,800	251,800	
46150-0	EXCESSIVE CONSUMPTION	25,440	29,760	23,000	23,000	
46155-0	RCTFL ANNUAL FEE	19,245	18,375			
46205-0	CERT OF OCC COMMERCIAL	450,010	577,084	594,865	594,865	
46210-0	CERT OF OCC PROVISIONAL	184,490	155,413	249,421	82,421	(167,000)
46215-0	CERT OF OCC RESID 1 AND 2 UNIT	493,401	688,912	534,162	701,162	167,000
46220-0	CERT OF OCC RESID 3 OR MORE	245,581	419,428	249,421	249,421	
TOTAL FOR CHARGES FOR SERVICES		5,862,106	5,709,788	5,966,722	5,916,722	(50,000)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: SAFETY AND INSPECTION
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
53105-0	PENALTY AND FINE	66,336	44,067	67,000	67,000	
53305-0	FORFEITURES	10,000	50,000			
TOTAL FOR FINE AND FORFEITURE		76,336	94,067	67,000	67,000	
54115-0	TAX FORFEITED PROPERTY	236,376	239,022			
TOTAL FOR ASSESSMENTS		236,376	239,022			
55520-0	OTHER AGENCY SHARE OF COST	752	1,472			
55845-0	JURY DUTY PAY	25	276			
55850-0	SUBPOENA WITNESS	210	25			
55905-0	CASH OVER OR SHORT	301	(30)			
55915-0	OTHER MISC REVENUE	1,234	732			
TOTAL FOR MISCELLANEOUS REVENUE		2,522	2,475			
56225-0	TRANSFER FR SPECIAL REVENUE FU	272,525	272,525	262,525	95,525	(167,000)
56240-0	TRANSFER FR ENTERPRISE FUND	207,131	210,050	210,050	210,050	
56305-0	TRANSFER ABATEMENT ASMTS	883,567	712,756	1,296,500	896,500	(400,000)
56310-0	TRANSFER EXCESSIVE CONSUMP ASMTS	142,783	111,210	135,000	135,000	
56315-0	TRANSFER VEHICLE TOWING ASMTS	30,810		45,000	45,000	
56320-0	TRANSFER TRASH HAULING ASMTS	59,410	33,030	128,000	128,000	
56325-0	TRANSFER GRAFFITI ASMTS	12,549	17,175	23,000	23,000	
56330-0	TRANSFER BOARD UP ASMTS	127,505	520,854	205,000	205,000	
56335-0	TRANSFER DEMOLITION ASMT		72,753			
56340-0	TRANSFER CERT OF OCCUPANCY ASMTS	267,249	270,355	123,424	123,424	
56345-0	TRANSFER VACANT BUILDINGS ASMTS	917,141	597,048	749,221	749,221	
58101-0	SALE OF CAPITAL ASSET	1,009	261			
TOTAL FOR OTHER FINANCING SOURCES		2,921,678	2,818,017	3,177,720	2,610,720	(567,000)
TOTAL FOR CITY GENERAL FUND		18,586,615	16,390,374	17,900,497	17,371,141	(529,356)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: SAFETY AND INSPECTION
 Fund: ASSESSMENT FINANCING

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
56250-0	TRANSFER FR CDBG	158,005	226,266	472,798	375,000	(97,798)
TOTAL FOR OTHER FINANCING SOURCES		158,005	226,266	472,798	375,000	(97,798)
TOTAL FOR ASSESSMENT FINANCING		158,005	226,266	472,798	375,000	(97,798)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: SAFETY AND INSPECTION
 Fund: CHARITABLE GAMBLING

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
40710-0	GAMBLING TAX	156,503	167,646	145,515	191,922	46,407
TOTAL FOR TAXES		156,503	167,646	145,515	191,922	46,407
54505-0	INTEREST INTERNAL POOL	4,575	5,052			
54506-0	INTEREST ACCRUED REVENUE	(201)	184			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,151)	(1,942)			
TOTAL FOR INVESTMENT EARNINGS		3,222	3,294			
59910-0	USE OF FUND EQUITY			121,418	82,000	(39,418)
TOTAL FOR OTHER FINANCING SOURCES				121,418	82,000	(39,418)
TOTAL FOR CHARITABLE GAMBLING		159,725	170,941	266,933	273,922	6,989
TOTAL FOR SAFETY AND INSPECTION		18,904,346	16,787,580	18,640,228	18,020,063	(620,165)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **SAFETY AND INSPECTION**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
LICENSE AND PERMIT	9,487,597	7,527,005	8,689,055	8,776,699	87,644
CHARGES FOR SERVICES	5,862,106	5,709,788	5,966,722	5,916,722	(50,000)
FINE AND FORFEITURE	76,336	94,067	67,000	67,000	
ASSESSMENTS	236,376	239,022			
MISCELLANEOUS REVENUE	2,522	2,475			
OTHER FINANCING SOURCES	2,921,678	2,818,017	3,177,720	2,610,720	(567,000)
Total Financing by Major Account	18,586,615	16,390,374	17,900,497	17,371,141	(529,356)
Financing by Accounting Unit					
10024100 DSI ADMINISTRATION	2,323,829	2,679,288	2,825,670	120,525	(2,705,145)
10024200 PROPERTY CODE ENFORCEMENT	202,440	246,760	190,000	23,000	(167,000)
10024205 VACANT BLDG CODE ENFORCEMENT	1,288,025	929,032	980,934	880,934	(100,000)
10024210 SUMMARY NUISANCE ABATEMENT				2,305,145	2,305,145
10024215 TRUTH IN SALE OF HOUSING	162,648	176,891	154,500	154,500	
10024300 CONSTRUCTION SVCS AND PERMITS	11,457,938	8,453,278	9,913,756	10,063,756	150,000
10024400 FIRE CERTIFICATE OF OCCUPANCY	1,915,344	2,137,131	1,887,869	1,887,869	
10024500 BUSINESS AND TRADE LICENSE	841,266	1,136,106	1,326,199	1,313,843	(12,356)
10024505 ZONING	242,464	364,761	369,519	369,519	
10024510 ANIMAL AND PEST CONTROL	134,256	267,128	252,050	252,050	
10024515 ENVIRONMENTAL HEALTH	18,404				
Total Financing by Accounting Unit	18,586,615	16,390,374	17,900,497	17,371,141	(529,356)

CITY OF SAINT PAUL
Financing Plan by Department

Department: SAFETY AND INSPECTION
Fund: ASSESSMENT FINANCING

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
OTHER FINANCING SOURCES	158,005	226,266	472,798	375,000	(97,798)
Total Financing by Major Account	158,005	226,266	472,798	375,000	(97,798)
Financing by Accounting Unit					
21524250 NUISANCE BUILDINGS ABATEMENT	158,005	226,266	472,798	375,000	(97,798)
Total Financing by Accounting Unit	158,005	226,266	472,798	375,000	(97,798)

CITY OF SAINT PAUL
Financing Plan by Department

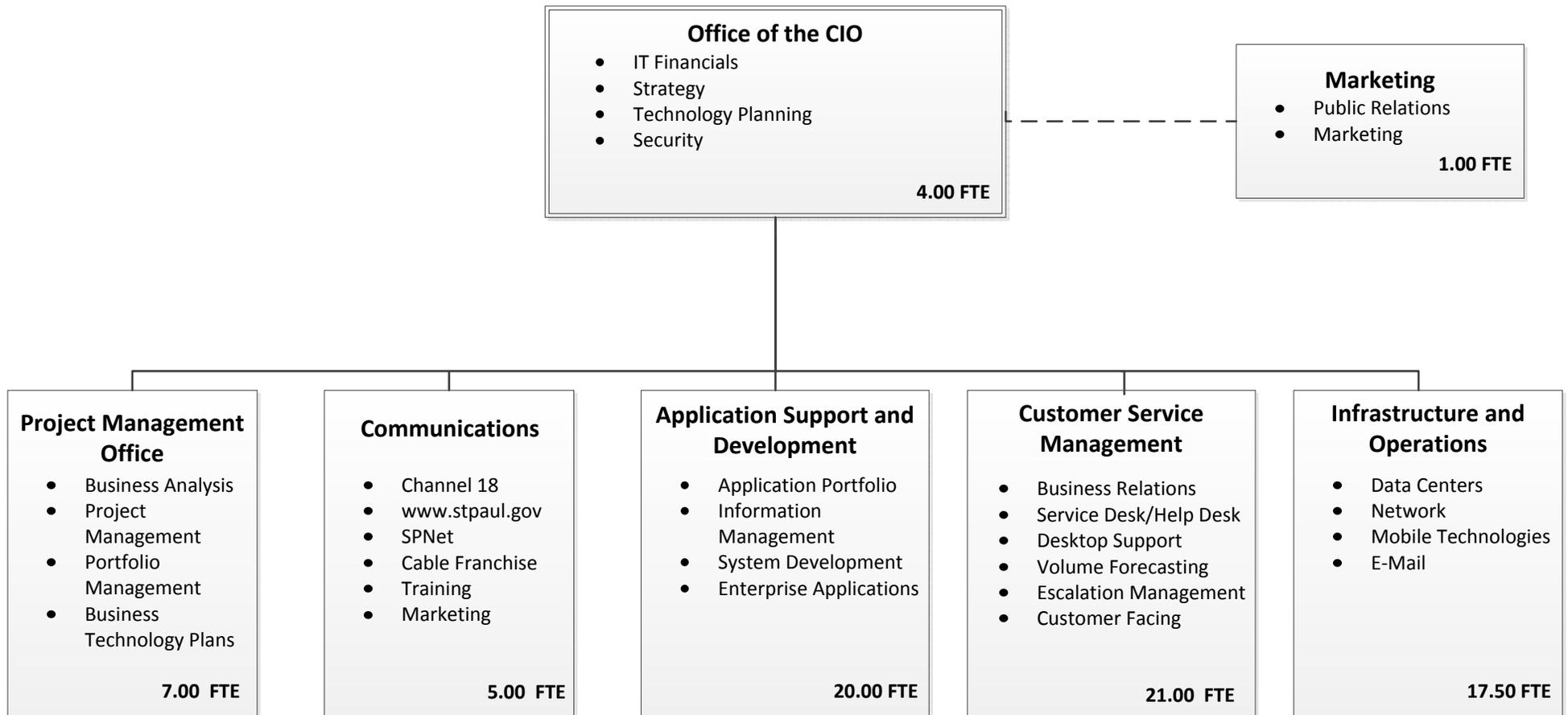
Department: SAFETY AND INSPECTION
Fund: CHARITABLE GAMBLING

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
TAXES	156,503	167,646	145,515	191,922	46,407
INVESTMENT EARNINGS	3,222	3,294			
OTHER FINANCING SOURCES			121,418	82,000	(39,418)
Total Financing by Major Account	159,725	170,941	266,933	273,922	6,989
Financing by Accounting Unit					
22824550 GAMBLING ENFORCEMENT	159,725	170,941	266,933	273,922	6,989
Total Financing by Accounting Unit	159,725	170,941	266,933	273,922	6,989

Office of Technology and Communications

***Mission:** To provide high quality, secure, cost effective information technology that supports the business needs of the City, fosters innovation, and enhances the lives of the residents of Saint Paul, the most livable city in America.*



(Total 75.50 FTE)

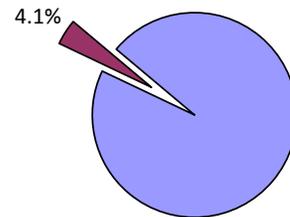
2018 Adopted Budget Office of Technology and Communications

Department Description:

We support the business needs of the City of Saint Paul, foster government innovation, and enhance the lives of the residents of the most livable city in America by delivering high quality, secure, and cost-effective information technology solutions.

- **Office of the CIO:** Tasked with coordination and strategic planning for all sections of the department. The Office of the CIO also includes the city's first Information Security Office function.
- **Project Management Office (PMO):** Accountable for managing citywide projects and maintaining the project portfolio.
- **Infrastructure & Operations:** Responsible for the maintenance and security of servers, data centers, mobile technologies and networks in the enterprise.
- **Application Support & Development:** Committed to supporting all software needs through application development, database administration, and information analysis.
- **Communications:** Oversees and administers the cable TV franchise on behalf of the City. Responsible for recording and distributing the Channel 18 network, PSAs, Council meetings, and Ramsey County Commissioner meetings.

Technology & Communication's Portion of General Fund Spending



Department Goals

- Enable the business of government.
- Deliver excellent customer service.
- Be an employer of choice.
- Operate efficiently.

Department Facts

- Total General Fund Budget: \$11,751,575
- Total Special Fund Budget: \$191,000
- Total FTEs: 75.50
- Manage and support over 3,600 PCs supporting more than 3,500 staff in the City.
- Support over 250 software applications.
- www.stpaul.gov logged 5,493,267 page views in 2016. 54.7% were new visitors.
- Received 29,201 service requests with significant reduction in time to resolve.
- 260,000 views of City Videos in 2016 (196,000 in 2015).
- Supported and managed local and wide area network for more than 100 locations.

Recent Accomplishments

- **DSI:** Launched a new online Truth in Sale of Housing Application (TISH).
- **Security:** Deployed a Security and Event Management (SIEM) capability that monitors millions of events.
- **Human Resources:** Created an Employee Self Service capability.
- **Fire:** Developed a new solution to manage EMS Academy applicants.
- **SPPD:** Added Traffic Stop Data to the Open Information Portal.
- **Libraries:** Provided support to enable all Saint Paul students to receive Library cards.
- **SPPD:** Completed evaluation and live trials of Body Camera solutions.
- **Saint Paul:** Launched Open Budget Portal for Saint Paul (information.stpaul.gov).
- **Saint Paul:** Deployed over 450 wireless access points across Saint Paul Public Buildings.
- **SPPD:** Implemented a new Property and Evidence Management Solution.
- **Mayor's Office:** Implemented an application to Manage Boards and Commissions.
- **Public Works:** Implemented new GIS Mapping capability.
- **HREEO:** Implemented Vendor Compliance capability.

2018 Adopted Budget

Office of Technology and Communications

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
100: General Fund	11,618,447	11,567,277	11,751,575	184,298	1.6%	75.50	75.50
211: General Government Special Projects	180,274	191,000	191,000	-	0.0%	-	-
Total	11,798,721	11,758,277	11,942,575	184,298	1.6%	75.50	75.50
Financing							
100: General Fund	3,564,440	3,597,125	3,239,212	(357,913)	-9.9%		
211: General Government Special Projects	410,850	191,000	191,000	-	0.0%		
Total	3,975,290	3,788,125	3,430,212	(357,913)	-9.4%		

Budget Changes Summary

The Office of Technology and Communications (OTC) will continue its work on delivering high quality, secure, and cost-effective information technology solutions in 2018. Through this work, OTC will provide the City with better access to information, allowing leaders to make data-driven policy decisions. Changes in the 2018 budget are largely due to current service level and revenue adjustments.

100: General Fund**Office of Technology and Communications**

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include a reduction in revenue previously provided by the Police department for technology support of the CAD system. Ramsey County now manages the CAD function, so OTC no longer provides support services.				
Current service level adjustments		184,298	(209,770)	-
	Subtotal:	<u>184,298</u>	<u>(209,770)</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Franchise Fee Revenue				
Based on updated estimates, the 2018 budget includes an increase in cable franchise fee revenue.				
Franchise fee revenue			50,000	
	Subtotal:	<u>-</u>	<u>50,000</u>	<u>-</u>
Revenue Adjustments				
OTC recovers some costs for providing specialized technology services to other departments, including AMANDA support, and the PC lease program. The 2018 budget incorporates decreases to those revenues to reflect recent trends and department plans for 2018.				
Internal service revenues		-	(198,143)	-
	Subtotal:	<u>-</u>	<u>(198,143)</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>184,298</u></u>	<u><u>(357,913)</u></u>	<u><u>-</u></u>

211: General Government Special Projects

Office of Technology and Communications

This budget reflects OTC's cable equipment replacement and Public, Education and Government (PEG) grants.

		<u>Change from 2017 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>No Changes from 2017 Adopted Budget</u>		-	-	-
Subtotal:		<u>-</u>	<u>-</u>	<u>-</u>
Fund 211 Budget Changes Total		<u>-</u>	<u>-</u>	<u>-</u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **TECHNOLOGY AND COMMUNICATIONS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
<u>Spending by Fund</u>					
CITY GENERAL FUND	10,584,883	11,618,447	11,567,277	11,751,575	184,297
GENERAL GOVT SPECIAL PROJECTS	10,831	180,274	191,000	191,000	
TOTAL SPENDING BY FUND	10,595,714	11,798,721	11,758,277	11,942,575	184,297
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	7,221,479	7,613,831	8,331,255	8,515,553	184,297
SERVICES	3,143,891	3,613,232	2,940,766	2,925,938	(14,828)
MATERIALS AND SUPPLIES	193,580	431,293	465,056	479,884	14,828
ADDITIONAL EXPENSES			200	200	
CAPITAL OUTLAY		140,365	21,000	21,000	
OTHER FINANCING USES	36,763				
TOTAL SPENDING BY MAJOR ACCOUNT	10,595,714	11,798,721	11,758,277	11,942,575	184,297
<u>Financing by Major Account</u>					
TAXES	2,548,060	2,648,900	2,473,572	2,523,572	50,000
CHARGES FOR SERVICES	647,536	486,440	774,026	413,150	(360,876)
MISCELLANEOUS REVENUE	79,593	567,235	115,500	115,500	
OTHER FINANCING SOURCES	242,206	272,714	425,027	377,990	(47,037)
TOTAL FINANCING BY MAJOR ACCOUNT	3,517,395	3,975,290	3,788,125	3,430,212	(357,913)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	7,221,479	7,613,831	8,331,255	8,515,553	184,297
SERVICES	3,141,881	3,596,748	2,823,766	2,808,938	(14,828)
MATERIALS AND SUPPLIES	184,760	407,867	412,056	426,884	14,828
ADDITIONAL EXPENSES			200	200	
OTHER FINANCING USES	36,763				
Total Spending by Major Account	10,584,883	11,618,447	11,567,277	11,751,575	184,297
Spending by Accounting Unit					
10016100 APPLICATION DEVELOPMENT & SUPPC	399,267	274,887	344,978	344,285	(693)
10016200 COMMUNICATIONS SECTION	546,547	152,343	124,273	126,582	2,309
10016205 INSTITUTIONAL NETWORK	12,082				
10016300 TECHNOLOGY ADMINISTRATION	6,745,305	8,257,985	8,588,342	8,769,583	181,241
10016305 INFRASTRUCTURE AND OPERATIONS	2,587,174	2,585,468	2,168,201	2,168,201	
10016310 TECHNOLOGY LEASES	(184)				
10016320 TECHNOLOGY SERVICES NON CITY	213,309	210,186	209,965	209,974	10
10016400 MARKETING	81,383	137,577	131,518	132,949	1,431
Total Spending by Accounting Unit	10,584,883	11,618,447	11,567,277	11,751,575	184,297

CITY OF SAINT PAUL
Spending Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: 2018

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES	2,011	16,484	117,000	117,000	
MATERIALS AND SUPPLIES	8,820	23,426	53,000	53,000	
CAPITAL OUTLAY		140,365	21,000	21,000	
Total Spending by Major Account	10,831	180,274	191,000	191,000	
Spending by Accounting Unit					
21116210 COUNCIL CHAMBER TECHNOLOGY	181	146,053	69,000	69,000	
21116215 PEG GRANTS	10,650	34,222	122,000	122,000	
Total Spending by Accounting Unit	10,831	180,274	191,000	191,000	

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: TECHNOLOGY AND COMMUNICATIONS
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
40870-0	CABLE TV	2,548,060	2,648,900	2,473,572	2,523,572	50,000
TOTAL FOR TAXES		2,548,060	2,648,900	2,473,572	2,523,572	50,000
44190-0	MISCELLANEOUS FEES	50,985	(10,985)			
44520-0	INSTITUTIONAL NETWORK USER FEE			32,500	32,500	
44525-0	CABLE TV SERVICES	7,758	4,432	12,500	12,500	
44590-0	MISCELLANEOUS SERVICES	53,175				
51170-0	TECHNOLOGY SERVICES	17,467	20,258	209,770		(209,770)
51172-0	PC REPLACEMENT DEPT SHARE	518,152	472,735	519,256	368,150	(151,106)
TOTAL FOR CHARGES FOR SERVICES		647,536	486,440	774,026	413,150	(360,876)
55505-0	OUTSIDE CONTRIBUTION DONATIONS	10,000		12,000	12,000	
55515-0	COUNTY SHARE OF COST	9,600	500			
55525-0	REIMB FROM OUTSIDE AGENCY	25,000				
55815-0	REFUNDS OVERPAYMENTS	463	32			
55840-0	E RATE REFUNDS		155,854			
55845-0	JURY DUTY PAY	30				
TOTAL FOR MISCELLANEOUS REVENUE		45,093	156,386	12,000	12,000	
56225-0	TRANSFER FR SPECIAL REVENUE FU	35,996	40,910	153,492	165,581	12,089
56245-0	TRANSFER FR INTERNAL SERVICE F	206,210	231,804	184,035	124,909	(59,126)
TOTAL FOR OTHER FINANCING SOURCES		242,206	272,714	337,527	290,490	(47,037)
TOTAL FOR CITY GENERAL FUND		3,482,895	3,564,440	3,597,125	3,239,212	(357,913)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: TECHNOLOGY AND COMMUNICATIONS
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55515-0	COUNTY SHARE OF COST	34,500		34,500	34,500	
55550-0	PRIVATE GRANTS		410,850	69,000	69,000	
TOTAL FOR MISCELLANEOUS REVENUE		34,500	410,850	103,500	103,500	
59910-0	USE OF FUND EQUITY			87,500	87,500	
TOTAL FOR OTHER FINANCING SOURCES				87,500	87,500	
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS		34,500	410,850	191,000	191,000	
TOTAL FOR TECHNOLOGY AND COMMUNICATIONS		3,517,395	3,975,290	3,788,125	3,430,212	(357,913)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
TAXES	2,548,060	2,648,900	2,473,572	2,523,572	50,000
CHARGES FOR SERVICES	647,536	486,440	774,026	413,150	(360,876)
MISCELLANEOUS REVENUE	45,093	156,386	12,000	12,000	
OTHER FINANCING SOURCES	242,206	272,714	337,527	290,490	(47,037)
Total Financing by Major Account	3,482,895	3,564,440	3,597,125	3,239,212	(357,913)
Financing by Accounting Unit					
10016100 APPLICATION DEVELOPMENT & SUPPC	30				
10016200 COMMUNICATIONS SECTION	2,641,403	2,798,702	2,498,072	2,548,072	50,000
10016205 INSTITUTIONAL NETWORK	24,300		32,500	32,500	
10016300 TECHNOLOGY ADMINISTRATION	210,753	204,654	234,100	171,106	(62,994)
10016305 INFRASTRUCTURE AND OPERATIONS	596,410	561,085	622,683	487,534	(135,149)
10016320 TECHNOLOGY SERVICES NON CITY			209,770		(209,770)
10016400 MARKETING	10,000				
Total Financing by Accounting Unit	3,482,895	3,564,440	3,597,125	3,239,212	(357,913)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE	34,500	410,850	103,500	103,500	
OTHER FINANCING SOURCES			87,500	87,500	
Total Financing by Major Account	34,500	410,850	191,000	191,000	
Financing by Accounting Unit					
21116210 COUNCIL CHAMBER TECHNOLOGY	34,500	34,500	69,000	69,000	
21116215 PEG GRANTS		376,350	122,000	122,000	
Total Financing by Accounting Unit	34,500	410,850	191,000	191,000	



Appendix



City of Saint Paul

Signature Copy

Resolution: RES 17-1988

City Hall and Court
House
15 West Kellogg
Boulevard
Phone: 651-266-8560

File Number: RES 17-1988

Approved by the Mayor

Chris Coleman

Date 12/15/2017

File Number: RES 17-1988

Approving the 2018 City Tax Levy.

WHEREAS, the Mayor, pursuant to the City Charter has proposed and recommended the 2018 budgets for the City of Saint Paul; and

WHEREAS, the proposed 2018 General and General Debt Service budgets have been reviewed and approved or adjusted by the City Council; and

WHEREAS, the City is required under Laws of Minnesota 2002, Chapter 390, Sec. 37, to levy a tax at the Library Board's request, which the Library Board has made; and

WHEREAS, the property tax levy needed to finance those budgets have been determined; and

WHEREAS, the Port Authority of the City of Saint Paul requested a property tax levy to finance economic development budgets under laws of Minnesota, Chapters 469.053 subd 4, and 6;

NOW THEREFORE BE IT RESOLVED, that the City Council in anticipation of adopting the General Fund, General Debt Service, and Library Agency budgets for the fiscal year 2018, and in accordance with section 10.04 of the City Charter, does hereby levy taxes on all taxable property within the Saint Paul corporate limits, to be collected totaling the amount set forth in the attached analysis; and

BE IT FURTHER RESOLVED, that the City Council requests the City Clerk to forward this resolution to the Ramsey County Department of Property Records and Revenue in accordance with the applicable provisions of the City Charter and other laws; and

BE IT FINALLY RESOLVED, that the City Council requests the Office of Financial Services to complete and forward any state forms required identifying these adopted levies and corresponding special levies.

At a meeting of the City Council on 12/13/2017, this Resolution was Passed.

Yea: 7 Councilmember Bostrom, City Council President Brendmoen,
Councilmember Thao, Councilmember Tolbert, Councilmember Stark,
Councilmember Noecker, and Councilmember Prince

Nay: 0

Vote Attested by 
Council Secretary Trudy Moloney

Date 12/13/2017



City of Saint Paul

Signature Copy

Resolution: RES 17-1974

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

File Number: RES 17-1974

Adopting the 2018 Budget.

WHEREAS, the Mayor has proposed budgets for the City of Saint Paul for the fiscal year beginning January 1, 2018, in accordance with the Saint Paul City Charter and Chapter 56 of the Administrative Code; and

WHEREAS, the City Council, after publication of the notice in the newspaper on December 4, 2017, participated in a public hearing on December 6, 2017, on the Mayor's Proposed 2018 budgets and property tax levy, as required by the City Charter and applicable state and federal laws; and

WHEREAS, the Council has revised the Mayor's proposed budgets as indicated in Attachment A; now therefore be it

RESOLVED, that in accordance with the procedures and requirements set forth in the City Charter and other laws applicable thereto, the Council of the City of Saint Paul does hereby adopt the 2018 budgets as proposed by the Mayor with such monetary changes, additions and deletions as are hereby adopted and which, along with total budgets, are set forth in Attachment A; and be it

FURTHER RESOLVED, that the expenditures in dollars as may be made by the offices, departments, bureaus, and agencies of city government during the fiscal year 2018 shall be, and are hereby approved, and adoption of these budgets shall constitute appropriations of the money amounts as set at the department budget total in the General Fund budget, the project total in the Capital Improvements Budget, and the fund budget total in all other cases; and be it

FURTHER RESOLVED, that the estimated financing set forth in the 2018 adopted budgets is hereby approved; and be it

FURTHER RESOLVED, that the Five Year Capital Program for 2018-2022 is hereby approved; and be it

FURTHER RESOLVED, that the adoption of the 2018 budget for the Community Development Block Grant Fund is a multi-year budget based on estimates for a grant which has a fiscal period that differs from the City's budget year (January 1 through December 31); the authority to implement this adopted multi-year budget commences only at the beginning of the grant period, and shall extend beyond December 31, 2018, through the end of the grant period and; during the year when the grant is accepted by the City Council, the budget will be amended to match the actual grant amount for the entire multi-year period; and be it

FURTHER RESOLVED, that the City Clerk is directed to publish the 2018 budget summary pursuant to Minnesota Statutes section 471.0905 in the format prescribed by the Office of the State Auditor; and be it

FINALLY RESOLVED, that the Director of Financial Services is hereby authorized to prepare the

File Number: RES 17-1974

final 2018 budgets in accordance with the actions taken herein and to equalize, balance or set the final department revenue sources and department appropriations as necessary.

At a meeting of the City Council on 12/13/2017, this Resolution was Passed.

Yea: 7 Councilmember Bostrom, City Council President Brendmoen, Councilmember Thao, Councilmember Tolbert, Councilmember Stark, Councilmember Noecker, and Councilmember Prince

Nay: 0

Vote Attested by Council Secretary Trudy Moloney

Date 12/13/2017

Approved by the Mayor Chris Coleman

Date 12/15/2017

2018 Budget Balancing Status
General Fund
Resolution Attachment

RES 17-1974

	Spending	Financing
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2018 Budget Balancing Status
Special Funds

RES 17-1974

	Spending	Financing
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2018 Budget Balancing Status
Debt

RES 17-1974

	Spending	Financing
1 Mayor's Proposed Budget...		
2 Debt Service Funds	132,662,961	132,662,961
3 Mayor's Budget Total	132,662,961	132,662,961
4 Gap: Excess / (Shortfall)	0	
5		
6 Technical Changes to the Mayor's Budget...		
7		
8 Technical Changes to Adjust for Updates and Omissions:		
9		
10 Debt	Budget Neutral	
11 Debt	326,805	326,805
12		
13		
14		
15 Revised Revenue or Budget Estimates:		
16		
17		
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21		
22 Budget After Technical Changes	132,989,766	132,989,766
23		
24 Gap: Excess / (Shortfall)	0	
25		
26 Program Changes Proposed by the Mayor...		
27		
28		
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31		
32 Budget After Policy Changes	132,989,766	132,989,766
33		
34 Gap: Excess / (Shortfall)	0	
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36 Council Changes to the Proposed Budget		
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42 Budget After Policy Changes	132,989,766	132,989,766
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44 Gap: Excess / (Shortfall)	0	
45		
46		

2018 Budget Balancing Status
Capital Improvement Budget

RES 17-1974

	Spending	Financing
138 Mayor's Proposed Budget...		
139 Capital Improvement Budget	55,128,000	55,128,000
140 Mayor's Budget Total	55,128,000	55,128,000
141 Gap: Excess / (Shortfall)	0	
142		
143 Technical Changes to the Mayor's Budget...		
144		
145 Technical Changes to Adjust for Updates and Omissions:		
146		
147 Multiple Departments	Budget Neutral	
148 Public Works	(200,000)	
149		
150		
151 Revised Revenue or Budget Estimates:		
152		
153 Public Works	101,000	101,000
154		
155 Budget After Technical Changes	55,029,000	55,229,000
156		
157 Gap: Excess / (Shortfall)	200,000	
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161 Program Changes Proposed by the Mayor...		
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168 Budget After Policy Changes	55,029,000	55,229,000
169		
170		
171 Gap: Excess / (Shortfall)	200,000	
172		
173 Council Changes to the Proposed Budget		
174		
175 PED	(150,000)	(150,000)
176 PED	150,000	150,000
177 OFS	51,314	51,314
178 Public Works	100,000	
179 Public Works	100,000	
180		
181		
182		
183		
184 Budget After Policy Changes	55,280,314	55,280,314
185		
186 Gap: Excess / (Shortfall)	0	
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Glossary

Account Code. A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personnel services, materials, supplies, and equipment are major account codes.

Accounting Unit (AU): An accounting unit is a subunit of a fund. Each fund contains one or more accounting units, a specific and distinguishable budgetary unit of work or service. Accounting units are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

Accounting Unit Number: An eight (8)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

Allocation: A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

Appropriation: An expenditure authorized by the city council for a specified amount and time.

Assessed Valuation: The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

Bond: A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

Budget Document: The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

Capital Allocation: Assignment of available capital (dollars) to specific uses.

Capital Expenditure: Actual spending of capital (dollars) for capital improvement projects.

Capital Improvement: The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

Capital Improvement Budget (CIB): A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

Capital Outlay: Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

Capital Projects Fund: A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

CIB: Acronym for capital improvement budget.

COMET: Acronym for City Operations Modernization and Enterprise Transformation, Saint Paul's technology improvement project. See *ERP*.

Debt Service Fund: A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

Division: An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

Encumbrances: Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

Enterprise Fund: A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

ERP: Acronym for Enterprise Resource Planning, a document and information management system.

ETI: Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

Expenditures: Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) .

Expenses. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See *Expenditures*.

FMS or FM-80: Reference to the City of Saint Paul's financial management computer system. This system is planned to be retired in 2013 and replaced with the City's new ERP system.

FORCE: Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

Fiduciary Fund: A fund established to account for resources held for the benefit of parties outside the government.

Glossary – Continued

Financing Plan: Identifies sources of revenues that support the spending plan.

Full Time Equivalent (FTE): A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

Fund: Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements.

Fund Balance: An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

Fund Manager: Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See *Performance Plan*, *Spending Plan*, and *Financing Plan*.

Fund Number: A three-digit number which uniquely identifies the fund. For example, the General Fund is fund number 100, the city grants fund is 200, and the parks and recreation special projects is 260. There is no significance to the sequence of numbers. See *Activity Number*.

Fund Type: A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see *Fund*.

GIS: Acronym for geographic based information systems.

General Fund: The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Saint Paul.

Governmental Funds: All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See *Fiduciary Funds* and *Proprietary Funds*.

Internal Service Fund: A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

LGA: Acronym for local government aid. See *State Aids*.

MSA: Acronym for municipal state aids. See *State Aids*.

Operating Budget: The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Transfer In/Out: Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

PED: Acronym for the planning and economic development department.

Permanent Fund: A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

Proprietary Funds: Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

Recoverable Expenditure: An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

Retained Earnings: An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

Special Assessment: Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

Glossary – Continued

Special Revenue Fund: A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

Spending Plan: Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

STAR: Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

State Aids: The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

Local Government Aid (LGA): Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

Municipal State Aids (MSA). This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

Tax Increment District: A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.