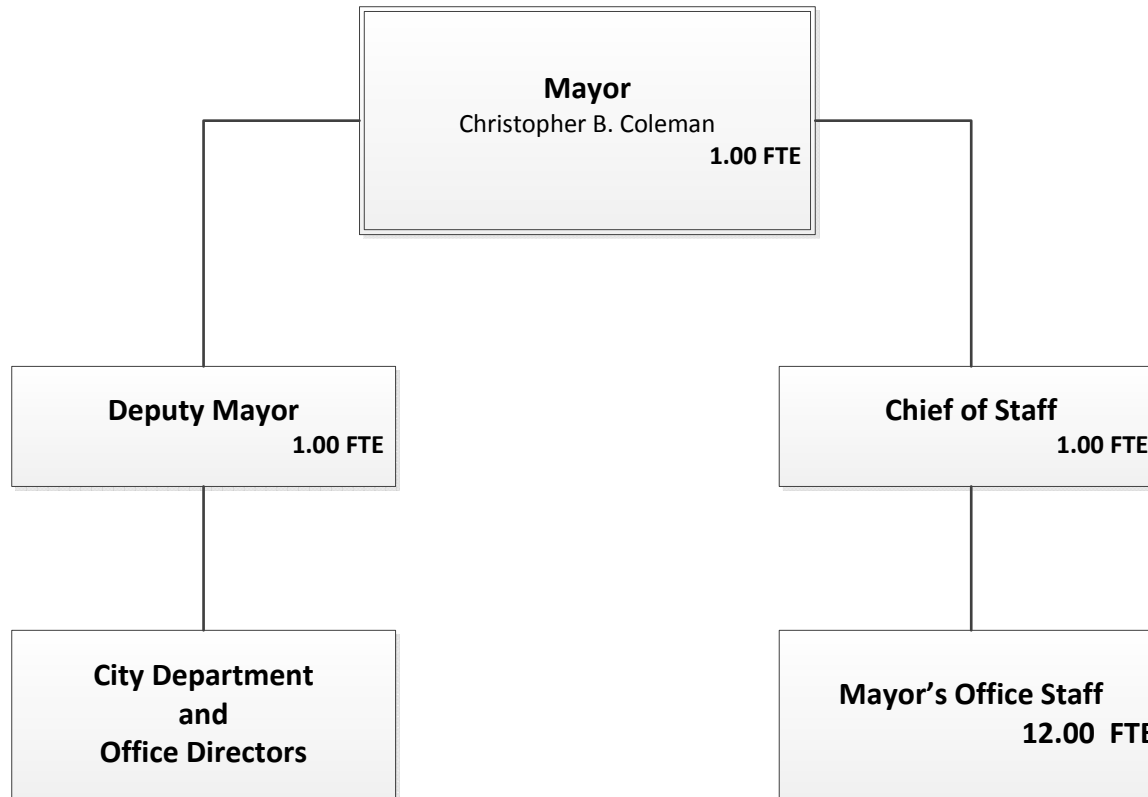


Mayor's Office

Mission: To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul's residents, businesses and visitors.



2018 Adopted Budget

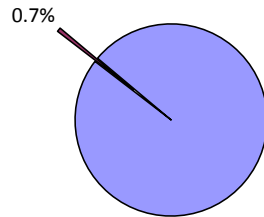
Mayor's Office

Department Description:

The mission of the Mayor’s Office is to make Saint Paul the Most Livable City in America through excellent constituent service, communications and outreach, innovative initiatives, and strong intergovernmental relations. The Mayor’s Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides effective and timely constituent service to all Saint Paul residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

Mayor's Office Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$1,963,065
- Total Special Fund Budget: \$474,229
- Total FTEs: 15.00
- Minnesota's Capital City has a population of more than 300,000
- Saint Paul is Minnesota's second most populous city.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The MN Wild's "Stadium Experience" ranks 2nd out of 122 major league sports teams.
- The City has 52,000+ theater seats, 3 world class museums & vibrant grass roots arts.

Department Goals

- Strengthening and growing the middle class.
- Emphasizing equity in all city operation and policies.
- Ensuring strong, out-of-school time learning opportunities for all.
- Making Saint Paul the most livable, workable city in America.
- Creating responsible, balanced budgets and strong financial footing for the city.

Recent Accomplishments

- Strengthening and growing the middle class through job pipelines such as Right Track, which placed more than 600 young people working in internships this summer alone across more than 100 worksites in a variety of industries. Of those Right Track workers, 93 percent are young people of color.
- Continued focus on equity and strong, out-of-school time learning opportunities for our youth, such as the city’s Community Ambassadors program, which places ambassadors on the street to work with our officers to divert the youth in our city from risky behaviors and connect them with jobs and programming at our libraries and recreation centers.
- Setting a direction for connected, livable, mixed-use neighborhoods that look to the future with clean technologies and high quality design for energy, buildings and infrastructure and are woven into the existing community to support walking, biking and transit, and provide services, jobs and activities that every generation can enjoy.
- Preserving and protecting our natural environment, such as strengthening our efforts around Emerald Ash Borer eradication by removing public trees that are infested or at risk for infestation, and replacing them with new trees to re-grow our City's urban canopy.

2018 Adopted Budget

Mayor's Office

Fiscal Summary

	<u>2016 Actual</u>	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2017 Adopted FTE</u>	<u>2018 Adopted FTE</u>
Spending							
100: General Fund	1,948,737	1,940,790	1,963,065	22,274	1.1%	14.17	14.00
200: City Grants	401,602	534,388	454,229	(80,159)	-15.0%	1.83	1.00
211: General Government Special Projects	-	20,000	20,000	-	0.0%	-	-
Total	2,350,339	2,495,178	2,437,294	(57,885)	-2.3%	16.00	15.00
Financing							
100: General Fund	230,456	222,863	222,863	-	0.0%		
200: City Grants	434,545	534,388	454,229	(80,159)	-15.0%		
211: General Government Special Projects	5,736	20,000	20,000	-	0.0%		
Total	670,738	777,251	697,092	(80,159)	-10.3%		

Budget Changes Summary

Spending changes in the Mayor's Office's 2018 adopted budget are largely due to current service level updates. The grants fund reflects the 2017 completion of an educational grant from the Traveler's Foundation to support the Mayor's educational, youth employment, and out-of-school time initiatives.

100: General Fund**Mayor's Office**

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>			
Current service level adjustments include a small staffing adjustment (0.17 FTE) due to removing a general fund match to the Traveler's Foundation's educational grant ending in 2017.			
Match for expiring grant	(14,600)	-	(0.17)
Other current service level adjustments	36,874	-	-
Subtotal:	<u>22,274</u>	<u>-</u>	<u>(0.17)</u>
Fund 100 Budget Changes Total	<u>22,274</u>	<u>-</u>	<u>(0.17)</u>

200: City Grants**Mayor's Office**

The Mayor's Office City Grants fund includes grants for energy and education initiatives lead by Mayor's Office Staff.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	(33,388)	(33,388)	-
Subtotal:	<u>(33,388)</u>	<u>(33,388)</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>			
Education Grant			
The 2018 adopted budget reflects the completion of the Traveler's Foundation's educational grant to provide support for the Mayor's educational, youth employment, and out-of-school time initiatives.			
Expiring grant	(65,000)	(65,000)	(0.83)
Subtotal:	<u>(65,000)</u>	<u>(65,000)</u>	<u>(0.83)</u>
<u>Adopted Changes</u>			
Grant Balances			
The 2018 adopted budget includes unused multi-year grant balances.			
Grant balances	18,229	18,229	-
Subtotal:	<u>18,229</u>	<u>18,229</u>	<u>-</u>
Fund 200 Budget Changes Total	<u><u>(80,159)</u></u>	<u><u>(80,159)</u></u>	<u><u>(0.83)</u></u>

211: General Government Special Projects**Mayor's Office**

This Special Revenue fund is used for special initiatives.

	Change from 2017 Adopted		
	Spending	Financing	FTE
<u>No Changes from 2017 Adopted Budget</u>	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Fund 211 Budget Changes Total	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **MAYOR**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
<u>Spending by Fund</u>					
CITY GENERAL FUND	1,760,147	1,948,737	1,940,790	1,963,065	22,274
CITY GRANTS	391,402	401,602	534,388	454,229	(80,159)
GENERAL GOVT SPECIAL PROJECTS			20,000	20,000	
TOTAL SPENDING BY FUND	2,151,549	2,350,339	2,495,178	2,437,294	(57,885)
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE	1,987,944	2,090,544	2,249,484	2,208,485	(41,000)
SERVICES	137,435	233,365	218,045	203,562	(14,483)
MATERIALS AND SUPPLIES	26,170	23,930	27,649	25,247	(2,402)
ADDITIONAL EXPENSES		2,500			
TOTAL SPENDING BY MAJOR ACCOUNT	2,151,549	2,350,339	2,495,178	2,437,294	(57,885)
<u>Financing by Major Account</u>					
INTERGOVERNMENTAL REVENUE	336,652	261,262	350,000	286,000	(64,000)
MISCELLANEOUS REVENUE	155,996	193,063	210,838	194,679	(16,159)
OTHER FINANCING SOURCES	227,447	216,413	216,413	216,413	
TOTAL FINANCING BY MAJOR ACCOUNT	720,095	670,738	777,251	697,092	(80,159)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **MAYOR**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,627,143	1,734,096	1,782,198	1,811,499	29,300
SERVICES	108,849	190,970	140,243	135,619	(4,624)
MATERIALS AND SUPPLIES	24,155	23,671	18,349	15,947	(2,402)
Total Spending by Major Account	1,760,147	1,948,737	1,940,790	1,963,065	22,274
Spending by Accounting Unit					
10011100 MAYORS OFFICE	1,760,147	1,948,737	1,940,790	1,963,065	22,274
Total Spending by Accounting Unit	1,760,147	1,948,737	1,940,790	1,963,065	22,274

CITY OF SAINT PAUL
Spending Plan by Department

Department: **MAYOR**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	360,801	356,448	467,286	396,986	(70,300)
SERVICES	28,586	42,395	63,302	53,443	(9,859)
MATERIALS AND SUPPLIES	2,015	259	3,800	3,800	
ADDITIONAL EXPENSES		2,500			
Total Spending by Major Account	391,402	401,602	534,388	454,229	(80,159)
Spending by Accounting Unit					
20011800 EDUCATION INITIATIVE	391,402	373,548	534,388	436,000	(98,388)
20011810 ENERGY INITIATIVES		16,563			
20011811 MAYOR'S INITIATIVES		11,491		18,229	18,229
Total Spending by Accounting Unit	391,402	401,602	534,388	454,229	(80,159)

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: **MAYOR**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Spending by Major Account					
SERVICES			14,500	14,500	
MATERIALS AND SUPPLIES			5,500	5,500	
Total Spending by Major Account			20,000	20,000	
Spending by Accounting Unit					
21111200 MAYORS SPECIAL EVENTS			20,000	20,000	
Total Spending by Accounting Unit			20,000	20,000	



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: CITY GENERAL FUND

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS		13,963	6,450	6,450	
55915-0	OTHER MISC REVENUE		80			
TOTAL FOR MISCELLANEOUS REVENUE			14,043	6,450	6,450	
56225-0	TRANSFER FR SPECIAL REVENUE FU	15,000	15,000	141,413	141,413	
56240-0	TRANSFER FR ENTERPRISE FUND	20,496	20,496	75,000	75,000	
56245-0	TRANSFER FR INTERNAL SERVICE F	180,917	180,917			
TOTAL FOR OTHER FINANCING SOURCES		216,413	216,413	216,413	216,413	
TOTAL FOR CITY GENERAL FUND		216,413	230,456	222,863	222,863	

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: CITY GRANTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
43001-0	FEDERAL DIRECT GRANTS	340,346	262,862	350,000	286,000	(64,000)
43401-0	STATE GRANTS	16,000				
43910-0	SP PUBLIC SCHOOLS	(7,898)				
43999-0	OTHER GRANT HISTORY	(11,796)	(1,600)			
TOTAL FOR INTERGOVERNMENTAL REVENUE		336,652	261,262	350,000	286,000	(64,000)
55505-0	OUTSIDE CONTRIBUTION DONATIONS	70,996	161,792	119,388	150,000	30,612
55550-0	PRIVATE GRANTS	85,000	11,491	65,000	18,229	(46,771)
TOTAL FOR MISCELLANEOUS REVENUE		155,996	173,283	184,388	168,229	(16,159)
56225-0	TRANSFER FR SPECIAL REVENUE FU					
56245-0	TRANSFER FR INTERNAL SERVICE F	11,034				
TOTAL FOR OTHER FINANCING SOURCES		11,034				
TOTAL FOR CITY GRANTS		503,682	434,545	534,388	454,229	(80,159)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL

Department: MAYOR

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2018

Account	Account Description	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS			20,000	20,000	
55915-0	OTHER MISC REVENUE		5,736			
TOTAL FOR MISCELLANEOUS REVENUE			5,736	20,000	20,000	
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS			5,736	20,000	20,000	
TOTAL FOR MAYOR		720,095	670,738	777,251	697,092	(80,159)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **MAYOR**
Fund: **CITY GENERAL FUND**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE		14,043	6,450	6,450	
OTHER FINANCING SOURCES	216,413	216,413	216,413	216,413	
Total Financing by Major Account	216,413	230,456	222,863	222,863	
Financing by Accounting Unit					
10011100 MAYORS OFFICE	216,413	230,456	222,863	222,863	
Total Financing by Accounting Unit	216,413	230,456	222,863	222,863	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **MAYOR**
Fund: **CITY GRANTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	336,652	261,262	350,000	286,000	(64,000)
MISCELLANEOUS REVENUE	155,996	173,283	184,388	168,229	(16,159)
OTHER FINANCING SOURCES	11,034				
Total Financing by Major Account	503,682	434,545	534,388	454,229	(80,159)
Financing by Accounting Unit					
20011800 EDUCATION INITIATIVE	476,648	413,054	534,388	436,000	(98,388)
20011810 ENERGY INITIATIVES	27,034	10,000			
20011811 MAYOR'S INITIATIVES		11,491		18,229	18,229
Total Financing by Accounting Unit	503,682	434,545	534,388	454,229	(80,159)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **MAYOR**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2018**

	2015 Actuals	2016 Actuals	2017 Adopted	2018 Adopted	Change From 2017 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE		5,736	20,000	20,000	
Total Financing by Major Account		5,736	20,000	20,000	
Financing by Accounting Unit					
21111200 MAYORS SPECIAL EVENTS		5,736	20,000	20,000	
Total Financing by Accounting Unit		5,736	20,000	20,000	

