

# OUR CITY, OUR BUDGET

INVESTING IN A FUTURE FOR ALL OF US



## 2019 Budget Proposal

City of Saint Paul, Minnesota  
Mayor Melvin Carter





City of Saint Paul  
2019 Proposed Budget

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## Content and Other Publications

### Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

### Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

### Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

### Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Mayor’s proposed budget. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8800. Our Web site is [www.stpaul.gov](http://www.stpaul.gov). Some budget documents are available on this Web site.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Comprehensive Annual Financial Report (CAFR)  
*Contact Chris Eitemiller at 651-266-8547*
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Debt report from 2013 to 2017 and projected from 2018 to 2022  
*Contact Michael Solomon at 651-266-8837*
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report  
*Contact Rhonda Gillquist at 651-266-6631*
- ❖ Public Library Agency  
*Contact Tony Yang at 651-266-7085*
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants  
*Contact Laurie Hansen at 651-204-6215*
- ❖ Regional Water Services  
*Contact Ruth O’Brien at 651-266-6322*
- ❖ RiverCentre  
*Contact Cindy Dupont at 651-265-4916*

## Description of Saint Paul's Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as "strong Mayor-Council". Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor's veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City's legislative program. They serve on boards and commissions of certain intergovernmental agencies.

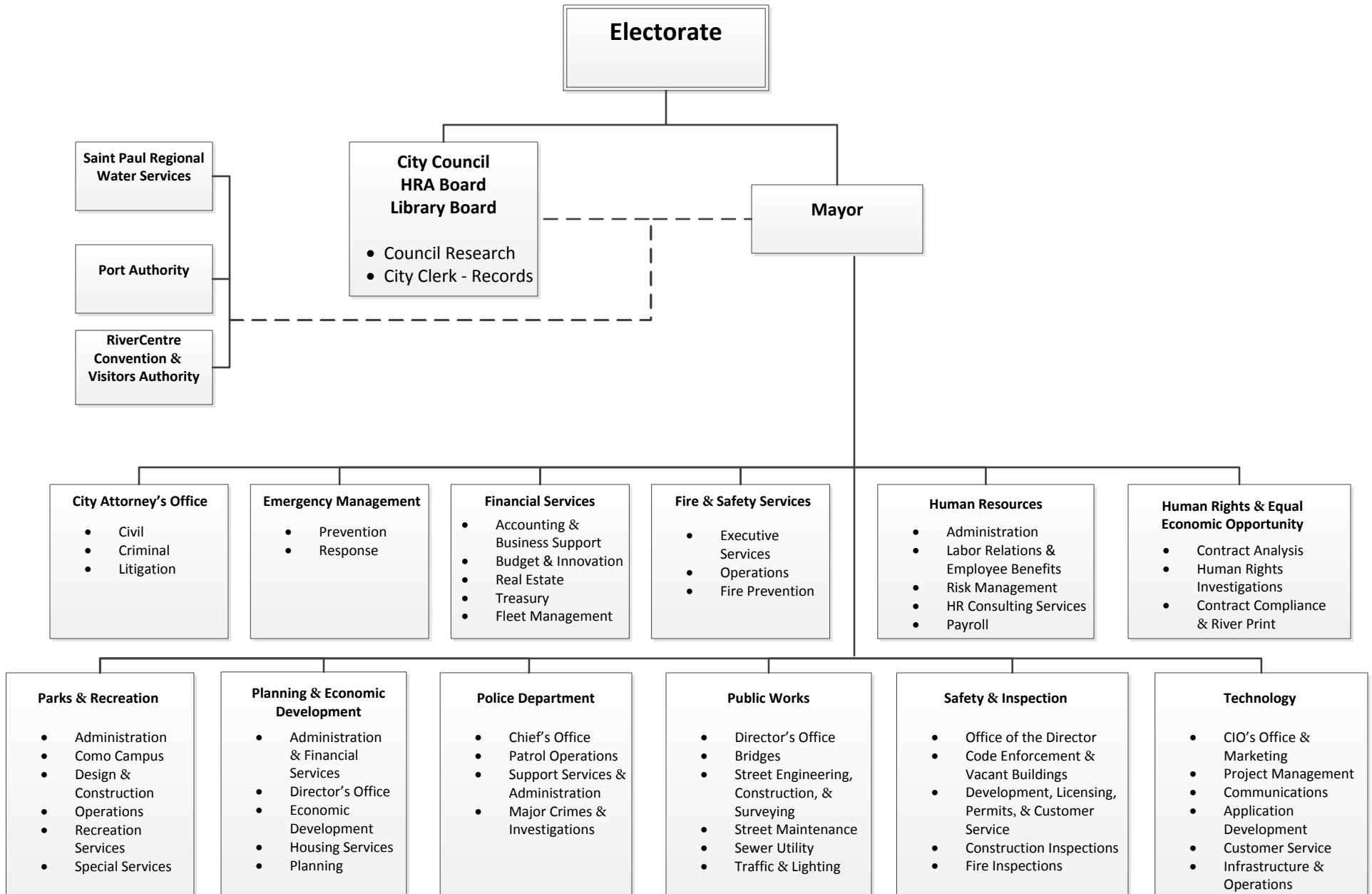
Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director's Name	Term Expires
Mayor	Melvin Carter III	01-01-2022	Chief Equity Officer	Toni Newborn	*
			Chief Innovation Officer	Tarek Tomes	*
			Chief Resilience Officer	Russ Stark	*
Council members:			City Attorney	Lyndsey Olson	*
Ward 1	Dai Thao	01-01-2020	City Clerk	Shari Moore	*
Ward 2	Rebecca Noecker	01-01-2020	Deputy Mayor	Jamie Tincher	*
Ward 3	Chris Tolbert	01-01-2020	Emergency Management	Lucy Angelis	*
Ward 4	Samantha Henningson	01-01-2020	Financial Services	Todd Hurley	*
Ward 5	Amy Brendmoen	01-01-2020	Fire and Safety Services	Butch Inks	2019
Ward 6	Daniel Bostrom	01-01-2020	Human Rights and Equal		
Ward 7	Jane Prince	01-01-2020	Economic Opportunity	Jessica Kingston	*
			Human Resources	Andrea Turner	*
			Parks and Recreation	Michael Hahm	*
			Planning and Econ. Dev	Dr. Bruce Corrie	*
			Police	Todd Axtell	2022
			Public Libraries	Catherine Penkert	*
			Public Works	Kathy Lantry	*
			Safety and Inspection	Ricardo Cervantes	*
			Technology	Sharon Kennedy Vickers	*
			Regional Water Services	Steve Schneider	**

\* Serves at pleasure of the Mayor

\*\* Serves at pleasure of the Board of Water Commissioners

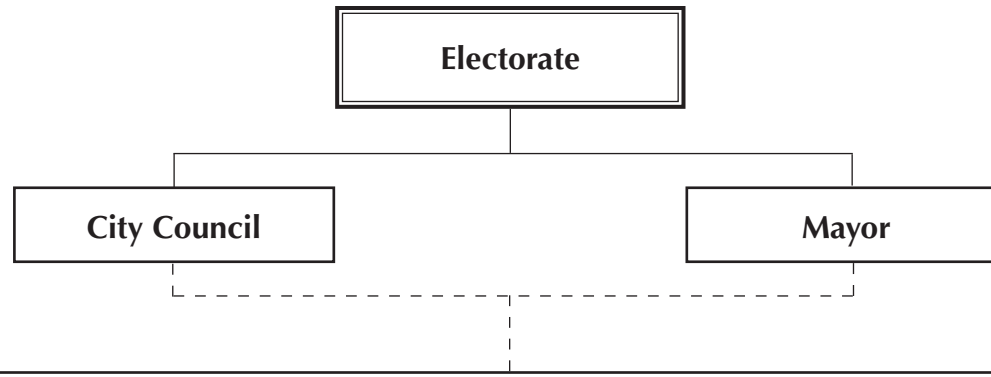
# City of Saint Paul, Minnesota

(Form of Government: “Strong” Mayor, with Seven Councilmembers Elected by Ward)



# City-Appointed Boards and Commissions

6



- Advisory Committee On Aging
- Board of Water Commissioners
- Board of Zoning Appeals
- Business Review Council (BRC)
- Capitol Area Architectural Planning Board
- Capitol Region Watershed District
- City-County Workforce Investment Board
- City of Saint Paul Labor-Management Safety Committee
- Community Action Partnership
- Cultural Capital Investment Program (Cultural STAR Board)
- District Energy Board of Directors
- Food and Nutrition Commission

- Heritage Preservation Commission
- Long-range Capital Improvement Budget (CIB) Committee of Saint Paul
- Mayor's Advisory Committee For People With Disabilities
- Minnesota Landmarks Board
- Mississippi Water Management Organizations
- Neighborhood Sales Tax Revitalization (STAR Program)
- Our Fair Carousel Board
- Police Civilian Review Commission
- Ramsey County/City of Saint Paul Homeless Advisory Board
- Ramsey County League of Local Government

- Saint Paul Civil Service Commission
- Saint Paul Human Rights Commission
- Saint Paul Neighborhood Network (SPNN)
- Saint Paul Parks and Recreation Commission
- Saint Paul Planning Commission
- Saint Paul Port Authority
- Saint Paul Public Housing Agency (PHA)
- St. Paul RiverCentre Convention and Visitors Authority
- Saint Paul-Ramsey County Health Services Advisory Committee
- Thinc.GreenMSP Steering Committee
- Transportation Committee
- Truth in Sale of Housing Board of Evaluators



## Budget Process

The budget process is designed to conform with Minnesota law, the City charter and the legislative code. The process to develop the budget commences in February.

### *January - March*

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

### *April - June*

Forms, instructions, printouts and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

### *July - September*

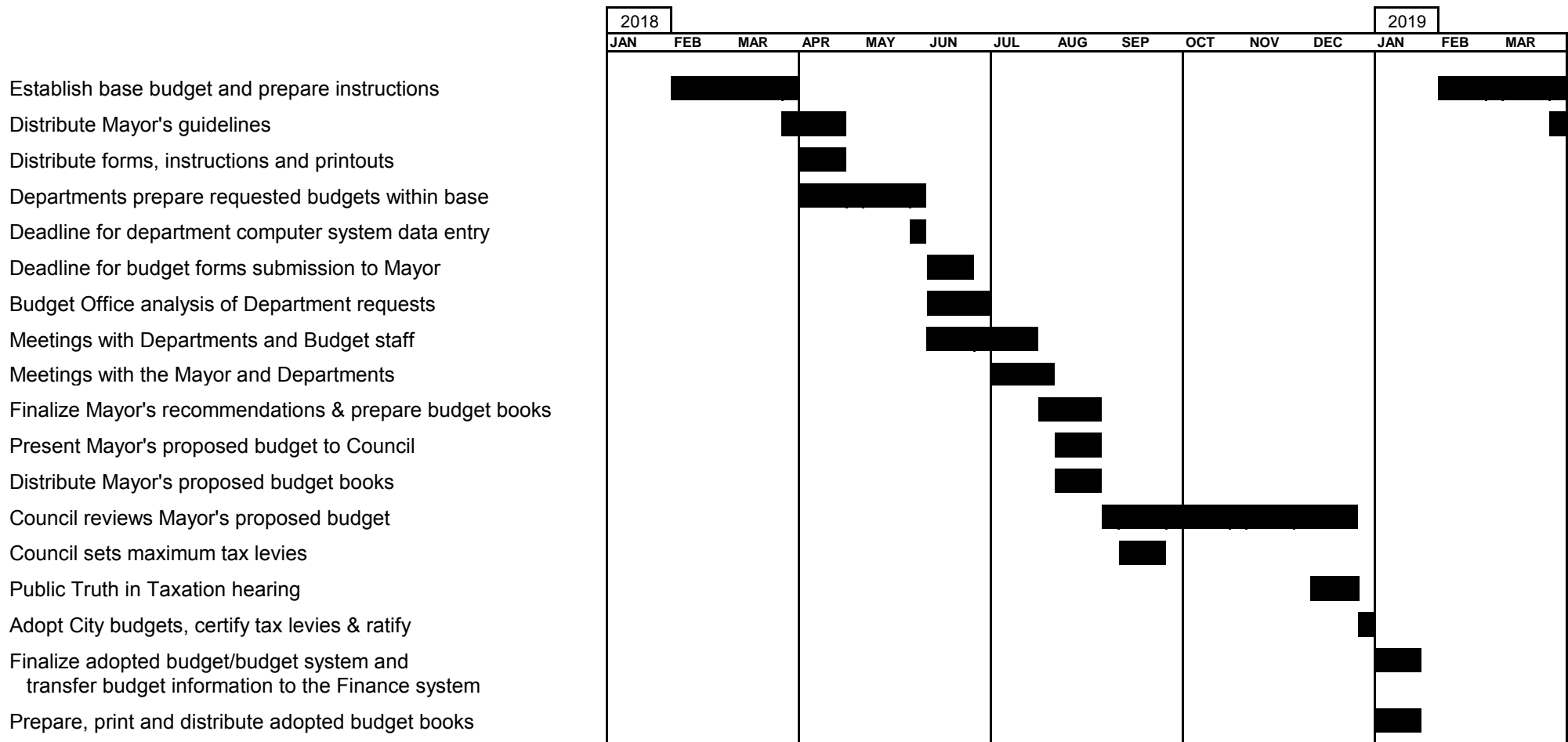
The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

In August, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

### *October - December*

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the budget and property tax public hearings will be held. State law requires the City to hold a meeting to give residents the opportunity to comment on the information in their notices. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

## CITY OF SAINT PAUL BUDGET CYCLE



# **City and Library Agency Composite Summary**

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined  
2018 Adopted vs. 2019 Proposed**

**Property Tax Levy\***

	<u>2018 Adopted</u>	<u>2019 Proposed</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct of City 18 Total</u>	<u>Pct of City 19 Total</u>
City of Saint Paul						
General Fund	107,317,615	121,295,506	13,977,891	13.0%	77.0%	78.0%
General Debt Service	14,009,268	15,233,758	1,224,490	8.7%	10.1%	9.8%
Saint Paul Public Library Agency	17,985,237	18,879,346	894,109	5.0%	12.9%	12.1%
<b>Total (City and Library combined)</b>	<b>139,312,120</b>	<b>155,408,610</b>	<b>16,096,490</b>	<b>11.6%</b>	<b>100.0%</b>	<b>100.0%</b>
Port Authority	1,961,700	2,111,700	150,000	7.6%		
<b>Overall Levy (City, Library &amp; Port)</b>	<b>141,273,820</b>	<b>157,520,310</b>	<b>16,246,490</b>	<b>11.5%</b>		

\* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes.

**Local Government Aid Financing**

	<u>2018 Adopted</u>	<u>2019 Proposed</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 18 Total</u>	<u>Pct. of 19 Total</u>
City of Saint Paul						
General Fund	65,071,602	65,217,748	146,146	0.2%	100.0%	100.0%
General Debt Service	-	-	-	N.A.	0.0%	0.0%
Saint Paul Public Library Agency*	-	-	-	N.A.	0.0%	0.0%
<b>Total (City and Library combined)</b>	<b>65,071,602</b>	<b>65,217,748</b>	<b>146,146</b>	<b>0.2%</b>	<b>100.0%</b>	<b>100.0%</b>

\* As of 2010, no LGA is allocated as a revenue source to the Saint Paul Public Library Agency.



## Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
City General Fund	255,079,262	289,588,858	306,589,576
Library General Fund (a)	17,721,988	18,017,446	18,696,173
General Fund Subtotal:	<u>272,801,250</u>	<u>307,606,304</u>	<u>325,285,749</u>
Less Transfers	<u>(6,446,314)</u>	<u>(8,011,159)</u>	<u>(11,724,937)</u>
<b>Net General Fund Subtotal:</b>	<u>266,354,936</u>	<u>299,595,145</u>	<u>313,560,812</u>
City Special Funds	285,665,691	267,356,347	281,743,703
Library Special Funds (a)	1,410,408	1,420,964	1,356,207
Special Fund Subtotal:	<u>287,076,099</u>	<u>268,777,312</u>	<u>283,099,910</u>
Less Transfers	<u>(59,244,192)</u>	<u>(47,889,938)</u>	<u>(48,066,515)</u>
<b>Net Special Fund Subtotal:</b>	<u>227,831,907</u>	<u>220,887,374</u>	<u>235,033,395</u>
City Debt Service Funds	89,061,713	132,989,766	142,320,452
Less Subsequent Year Debt	<u>0</u>	<u>(13,546,208)</u>	<u>(13,596,624)</u>
Debt Service Subtotal	<u>89,061,713</u>	<u>119,443,558</u>	<u>128,723,828</u>
Less Transfers	<u>(39,555,486)</u>	<u>(71,053,074)</u>	<u>(71,054,330)</u>
<b>Net Debt Service Subtotal:</b>	<u>49,506,227</u>	<u>48,390,484</u>	<u>57,669,498</u>
<b>Net Spending Total:</b>	<u><u>543,693,070</u></u>	<u><u>568,873,002</u></u>	<u><u>606,263,705</u></u>
City Capital Improvements	61,435,000	55,280,000	48,110,000
Capital Improvements Subtotal:	<u>61,435,000</u>	<u>55,280,000</u>	<u>48,110,000</u>

## Composite Summary - Workforce

City of Saint Paul and Saint Paul Public Library Agency Full Time Equivalents (FTEs)			
Department	2017 Adopted Budget	2018 Adopted Budget	2019 Proposed Budget
Attorney	67.70	67.70	71.20
Council	28.50	28.50	28.50
Debt Service Fund	1.95	2.45	2.45
Emergency Management	8.00	8.00	8.60
Financial Services	45.85	67.35	81.35
Fire and Safety Services	483.00	484.00	495.00
General Government Accounts	0.00	0.00	0.00
StP-RC Health	30.60	26.90	25.09
HREEO	29.50	29.00	31.00
Human Resources	39.00	40.00	40.00
Library Agency	175.90	175.40	175.40
Mayor's Office	16.00	15.00	15.00
Parks and Recreation	557.80	563.94	563.28
Planning and Economic Development	75.30	74.35	75.30
Police	769.90	777.90	776.90
Public Works	389.40	368.40	367.40
Safety and Inspection	148.00	149.00	153.00
Office of Technology	75.50	75.50	76.00
Total	<u>2,941.90</u>	<u>2,953.39</u>	<u>2,985.47</u>
Total City and Library General Fund	<u>2,077.05</u>	<u>2,254.24</u>	<u>2,272.25</u>
Total City and Library Special Fund	<u>864.84</u>	<u>699.15</u>	<u>713.21</u>

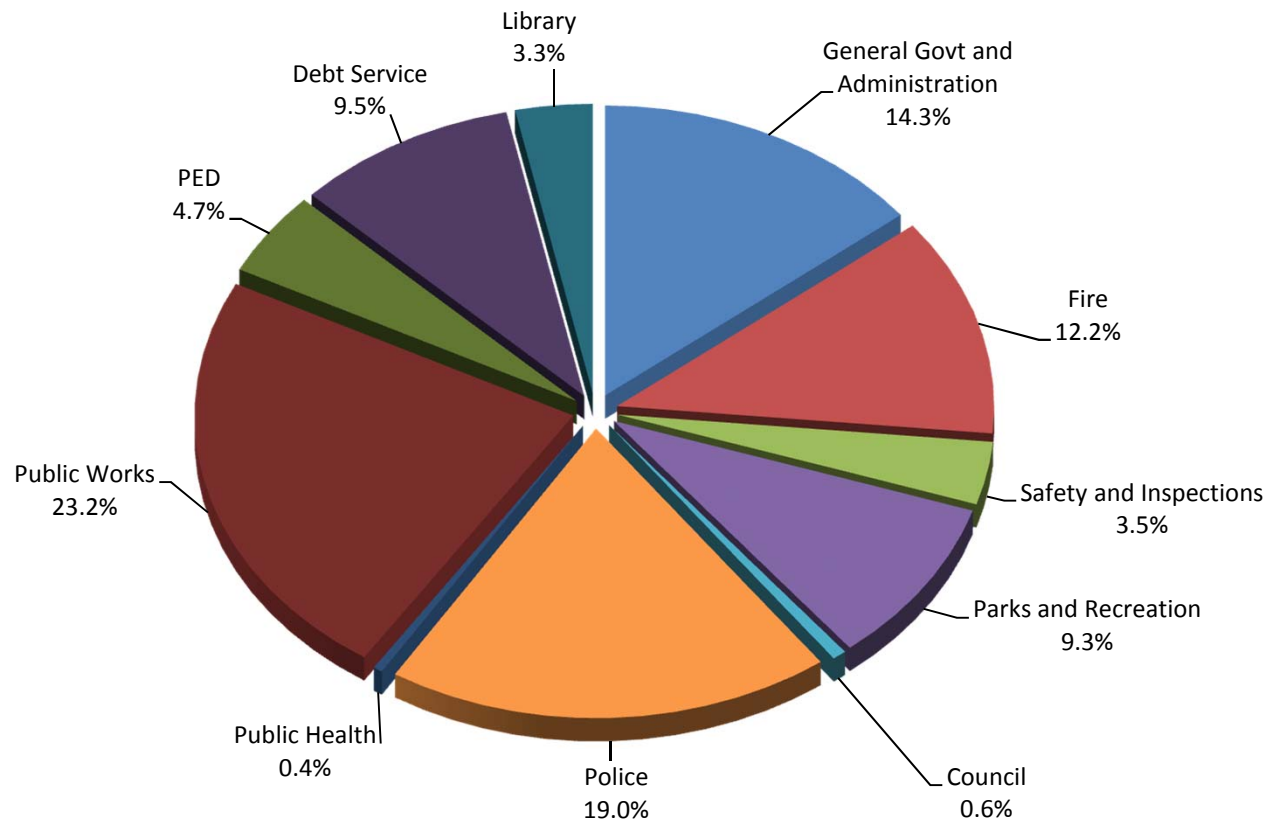
## Composite Spending - By Department

2019 Proposed Budget (By Department and Fund Type)						
Department	General Funds	Special Funds	Total All Budgets	Less Transfers	Less Subsequent Year Debt	Net Total All Budgets
Attorney	9,139,571	1,612,989	10,752,560	(52,323)		10,700,237
Council	3,726,272		3,726,272			3,726,272
Debt Service		142,320,452	142,320,452	(71,054,330)	(13,596,624)	57,669,498
Emergency Management	423,067	1,757,651	2,180,718	(343)		2,180,375
Financial Services	4,326,324	33,988,991	38,315,315	(5,895,378)		32,419,937
Fire and Safety Services	65,967,636	7,816,210	73,783,847	(94,382)		73,689,465
General Government Accounts	10,233,744	4,438,132	14,671,877	(3,291,965)		11,379,912
StP-RC Health		2,694,427	2,694,427			2,694,427
HREEO	3,385,584	1,345,286	4,730,870	(3,527)		4,727,343
Human Resources	4,842,750	4,920,597	9,763,347	(6,060)		9,757,287
Libraries (a)	18,696,173	1,356,207	20,052,380	(61,140)		19,991,240
Mayor's Office	2,012,733	243,016	2,255,749	(130,167)		2,125,582
Parks and Recreation	38,512,977	25,721,160	64,234,137	(7,886,124)		56,348,013
Planning and Economic Development	954,803	54,106,515	55,061,318	(26,408,901)		28,652,417
Police	100,418,617	16,574,470	116,993,087	(1,734,995)		115,258,092
Public Works	29,886,909	124,666,153	154,553,062	(14,183,143)		140,369,919
Safety and Inspection	20,589,164	567,107	21,156,271	(34,007)		21,122,264
Technology	12,169,426	1,291,000	13,460,426	(8,997)		13,451,429
Total	325,285,749	425,420,362	750,706,111	(130,845,782)	(13,596,624)	606,263,705

(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

## Composite Spending - By Department

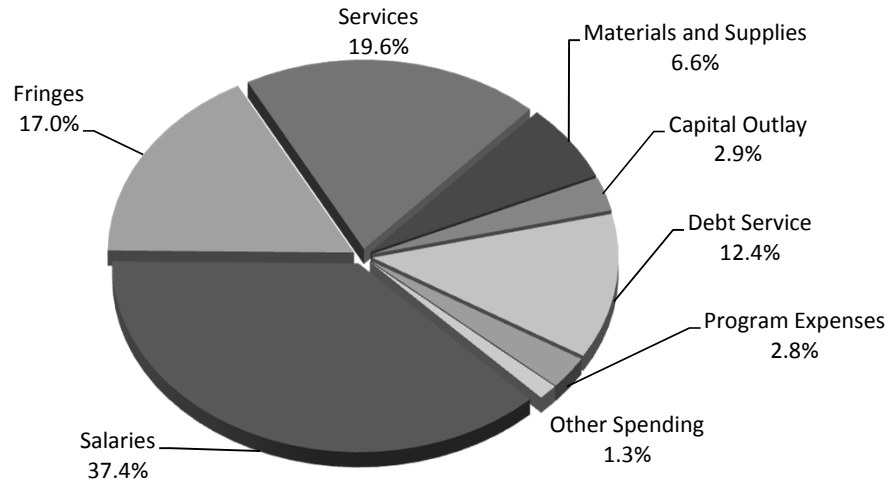
### 2019 Proposed Budget





## Composite Summary - Spending

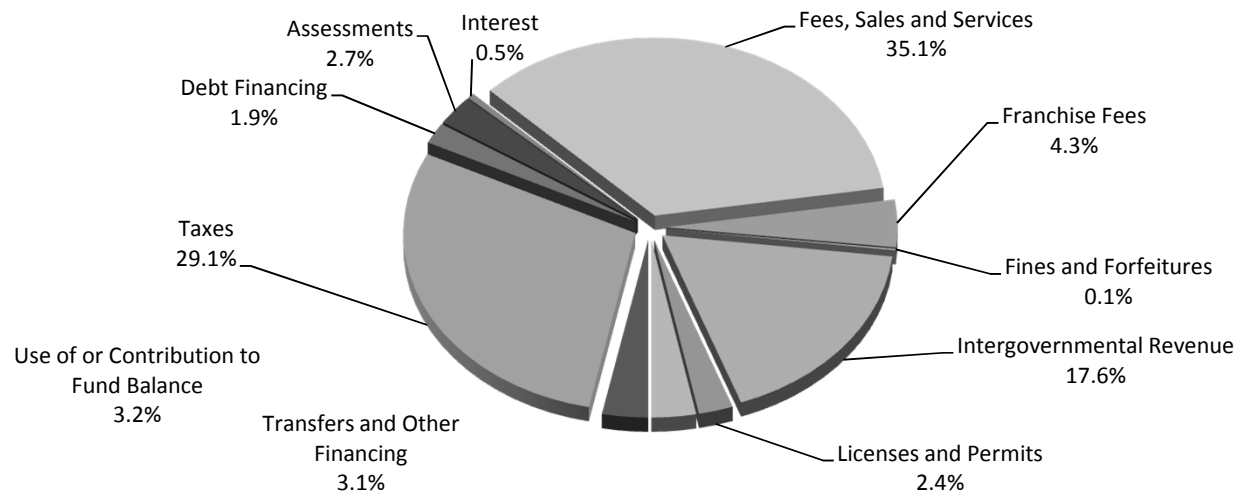
Proposed Spending Summary (2019 Spending by Major Account)					
Object	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Salaries	177,523,467	49,401,631	226,925,098		226,925,098
Fringes	78,794,847	24,280,969	103,075,816		103,075,816
Services	38,466,428	80,335,297	118,801,724		118,801,724
Materials and Supplies	15,559,067	24,383,428	39,942,495		39,942,495
Capital Outlay	664,273	17,104,849	17,769,122		17,769,122
Debt Service	149,979	88,505,847	88,655,826	(13,596,624)	75,059,202
Program Expenses	1,131,571	15,721,127	16,852,698		16,852,698
Other Spending	12,996,117	125,687,214	138,683,331	(130,845,782)	7,837,549
<b>TOTAL</b>	<b>325,285,749</b>	<b>425,420,362</b>	<b>750,706,111</b>	<b>(144,442,406)</b>	<b>606,263,705</b>
<p>* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing &amp; Redevelopment Authority, Rivercentre Convention &amp; Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.</p>					



## Composite Summary - Financing

Proposed Financing Summary (2019 Revenue By Source)					
Source	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Use of or Contribution to Fund Balance		32,875,805	32,875,805	(13,596,624)	19,279,181
Taxes	141,849,819	35,265,940	177,115,759		177,115,759
Assessments	-	16,501,841	16,501,841		16,501,841
Fees, Sales and Services	47,135,218	166,346,375	213,481,593		213,481,593
Franchise Fees	26,046,879	-	26,046,879		26,046,879
Fines and Forfeitures	58,500	600,472	658,972		658,972
Intergovernmental Revenue	83,226,518	23,764,887	106,991,405		106,991,405
Debt Financing		11,742,625	11,742,625		11,742,625
Interest	2,365,034	956,277	3,321,311		3,321,311
Licenses and Permits	12,369,694	2,538,323	14,908,017		14,908,017
Transfers and Other Financing	12,234,087	134,827,817	147,061,904	(128,446,736)	18,615,168
<b>TOTAL</b>	<b>325,285,749</b>	<b>425,420,362</b>	<b>750,706,111</b>	<b>(142,043,360)</b>	<b>608,662,750</b>

\* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.



# **City General Fund**

## General Fund – 2019 Proposed Budget

**Purpose:** The General Fund is the principal financial support for such basic services as the police and fire departments, parks and recreation, and general government operations (e.g., Mayor and City Council, human resources, finance, and other internal services). The major revenue sources for this fund are property taxes, local government aid, franchise fees, and other general revenues. The tables and graphs on the following pages detail the General Fund's proposed 2019 spending and revenue plan.

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### Revenue Highlights

The major revenue sources for this fund are:

- ❖ Property Taxes – 39% (42% including the Library)
- ❖ Local Government Aid – 21% (20% including the Library)
- ❖ Franchise fees – 9%
- ❖ Other revenues, aids, and user fees – 32%

**Local Government Aid (LGA):** Local Government Aid has been generally lower and less predictable since state aid cuts began in 2003. Saint Paul benefitted from a significant restoration of LGA in 2014 of \$10.1 million, followed by small annual increases from 2014 through 2017. The 2018 budget included a \$2.5 million increase in LGA, based on the omnibus tax bill approved by the Governor and Legislature at the end of the 2017 legislative session. The Legislature did not increase the LGA appropriation during the 2018 session. The 2019 proposed budget includes a small formula-driven LGA increase of 0.2% over 2018 levels.

Even after these increases, LGA is still \$11 million less than the amount certified in 2003, and \$55 million less than the 2003 certified amount after adjusting for inflation.

**Property Tax Levy:** Financing for the proposed budget includes an 11.5% increase in the property tax levy. The total 2019 proposed levy is \$157.5 million. 77% of the levy will finance General Fund operations and 12% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the Saint Paul Port Authority.

**City Franchise Fees:** 2019 revenue increases by \$500,000 over the 2018 budget based on recent performance. Franchise fees have experienced steady and consistent results with minimal growth over the past several years.

**Paramedic Fees:** The proposed budget includes a \$500,000 increase in paramedic fee revenue. Paramedic run volumes continue to increase; and while many of Saint Paul's EMS runs are reimbursed at a lower Medicare/Medicaid rate, paramedic collections have still been trending higher than budget in 2018.

### Budget Issues and Challenges

**Current Service Level Adjustments:** Current service level adjustments are indicated throughout this document in the summary sections for each department. Current service level changes include adjustments in spending and revenue that maintain a department's ability to continue the same operations as the previous year. These are largely driven by inflationary pressures on wages and benefits, such as cost of living allowances built into union contracts, and the rising costs of employee health care. In the 2018 session, the legislature approved a 0.75% increase to the employer contribution to public safety pensions. This change resulted in \$710,000 in new costs in the 2019 Police and Fire budgets.



# General Fund – 2019 Proposed Budget

**Rate of Spending Growth:** Saint Paul's General Fund budget as proposed will increase by \$17 million, or 5.9% relative to 2018. More than \$9 million of this growth is related to higher employee wage and benefits costs per negotiated employee group contracts. The budget includes key investments for families and children, enhances Police and Fire responsiveness, and significantly expands street maintenance services.

**Property Tax Base:** Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total, about 60% of the City's local property tax levy (excluding fiscal disparities) falls on residential property. Historically, as the home to many tax-exempt educational, medical, and state government institutions, about 22% of the City's property has been exempted entirely from paying city property taxes.

**State Budget Decisions and LGA:** Local Government Aid (LGA) is a significant revenue source for the City's General Fund, accounting for 21% of General Fund revenues (20% when combined with the Library). While the total share of the City budget dependent on state payments has dropped significantly since 2003, the future of state LGA remains a key variable in the City's ability to provide basic services. Starting in late 2008, the State unallotted or otherwise cut Saint Paul's LGA by more than \$45 million over a four year period. This caused a series of budget challenges, and reductions to important city services. Recent increases in LGA are a good step toward renewing a more balanced and predictable state/local fiscal relationship, which will help make local budget planning and service delivery more predictable for the residents of Saint Paul.

**Cost Pressures:** The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) impact the cost of service delivery. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery as well as ensure the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 79% of all General Fund spending is for personnel costs. The 2019 budget includes a significant amount of cost containment that prudently and responsibly manages costs while preserving service delivery for Saint Paul residents and business owners.

**Maintaining Adequate Financial Reserves:** From 1994 - 2005, the City spent from its General Fund balance to finance a share of the annual operating budget, which decreased the fund balance from its peak of 31% of subsequent year spending in 1998 to just under 15% in 2005. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year LGA cuts in 2008, 2009, 2010 and 2011, the City continues to comply with the adopted fund balance policy – including solving a 2011 mid-year budget deficit of over \$15 million without using fund balance.

The 2019 proposed budget maintains compliance with the City fund balance policy. The budget continues to follow financial management best practices by maintaining structural balance without relying on one-time resources to fund ongoing spending commitments.

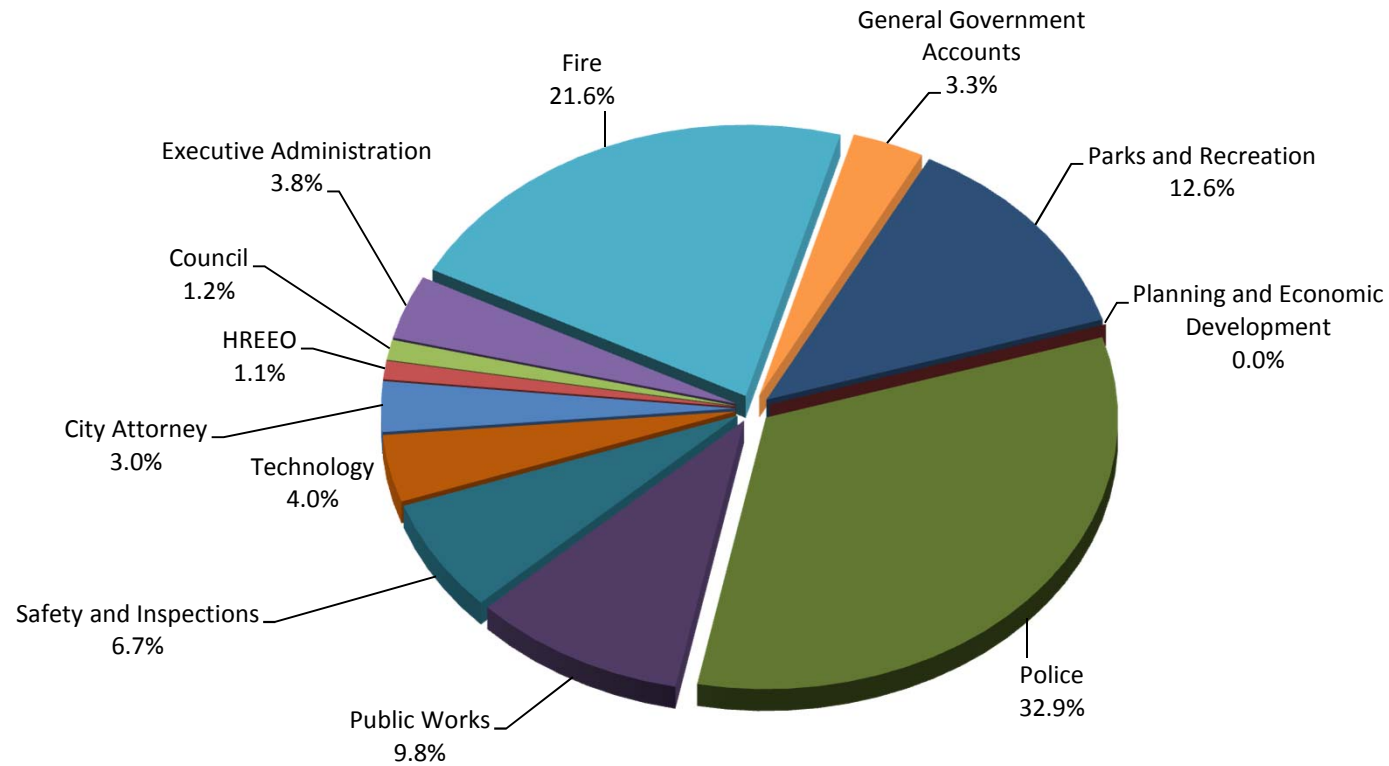
## General Fund Budget

General Fund Spending (By Department)			
Department/Office	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
City Attorney	7,940,272	8,454,991	9,139,571
Council	3,315,185	3,646,472	3,726,272
Emergency Management	458,180	426,386	423,067
Financial Services	3,618,728	3,967,959	4,326,324
Fire and Safety Services	61,394,561	62,074,447	65,967,636
General Government Accounts	15,651,688	11,090,160	10,233,744
HREEO	2,091,296	2,299,632	3,385,584
Human Resources	4,371,076	4,947,808	4,842,750
Mayor's Office	2,004,591	1,963,065	2,012,733
Parks and Recreation	29,783,489	34,906,856	38,512,977
Planning and Economic Development	0	0	954,803
Police	91,732,267	95,260,436	100,418,617
Public Works	2,277,626	29,427,760	29,886,909
Safety and Inspection	18,826,529	19,371,311	20,589,164
Technology	11,613,775	11,751,575	12,169,426
Total	255,079,262	289,588,858	306,589,576

**General Fund Budget**

**2019**

**Proposed Spending by Department**



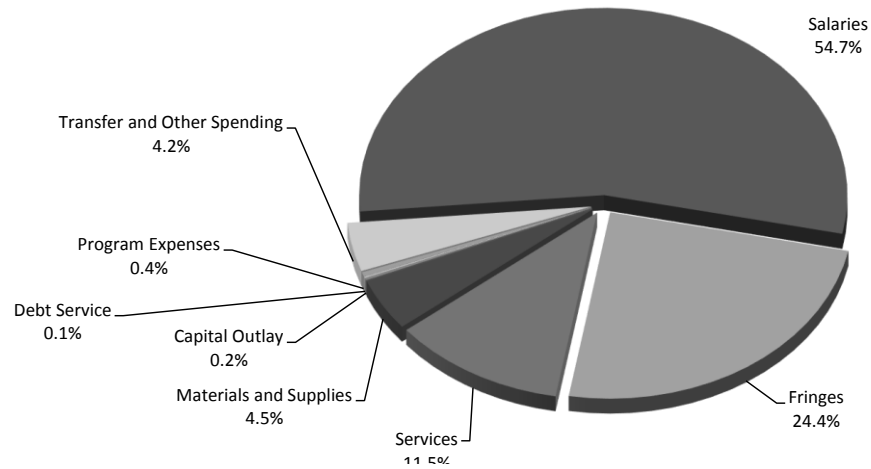
## General Fund Budget

General Fund Spending (By Major Account)			
Object	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
Salaries	144,148,240	160,929,278	167,686,876
Fringes	61,574,651	69,007,649	74,836,636
Services	29,359,103	35,426,958	35,336,270
Materials and Supplies	9,385,254	12,862,299	13,849,494
Capital Outlay	657,907	1,182,273	664,273
Debt Service	49,689	150,689	149,979
Program Expenses	814,119	846,267	1,131,571
Transfer and Other Spending	9,090,300	9,183,447	12,934,477
Total	255,079,262	289,588,860	306,589,576

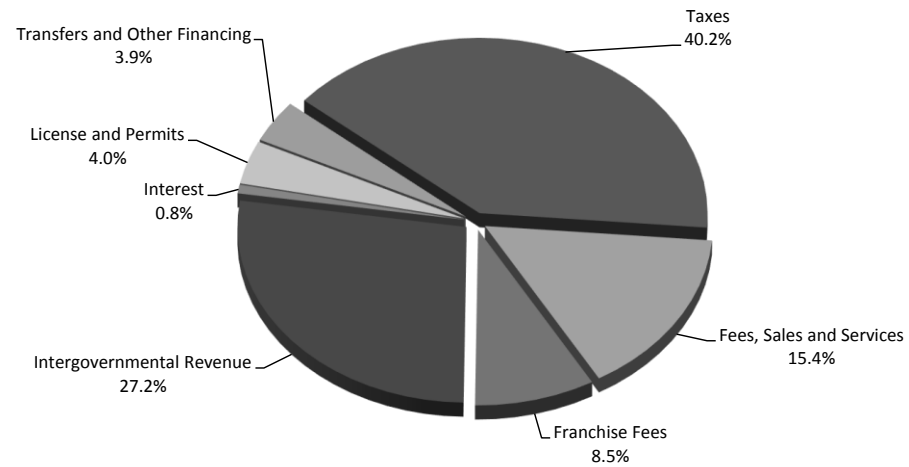
General Fund Financing (Revenue By Source)			
Source	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
Taxes	83,535,529	109,572,063	123,328,646
Fees, Sales and Services	45,223,218	45,319,054	47,135,218
Franchise Fees	26,329,251	25,546,879	26,046,879
Fines and Forfeitures	58,151	73,500	58,500
Intergovernmental Revenue	74,837,972	83,027,238	83,226,518
Assessments	82,142	-	-
Interest	2,416,153	2,365,034	2,365,034
License and Permits	13,300,098	11,840,543	12,369,694
Transfers and Other Financing	12,972,507	11,844,549	12,059,087
Total	258,755,022	289,588,860	306,589,576

## General Fund Budget

### 2019 Proposed Spending By Major Object



### 2019 Proposed Revenue By Source





# **City Special Funds**

## Special Fund Budgets

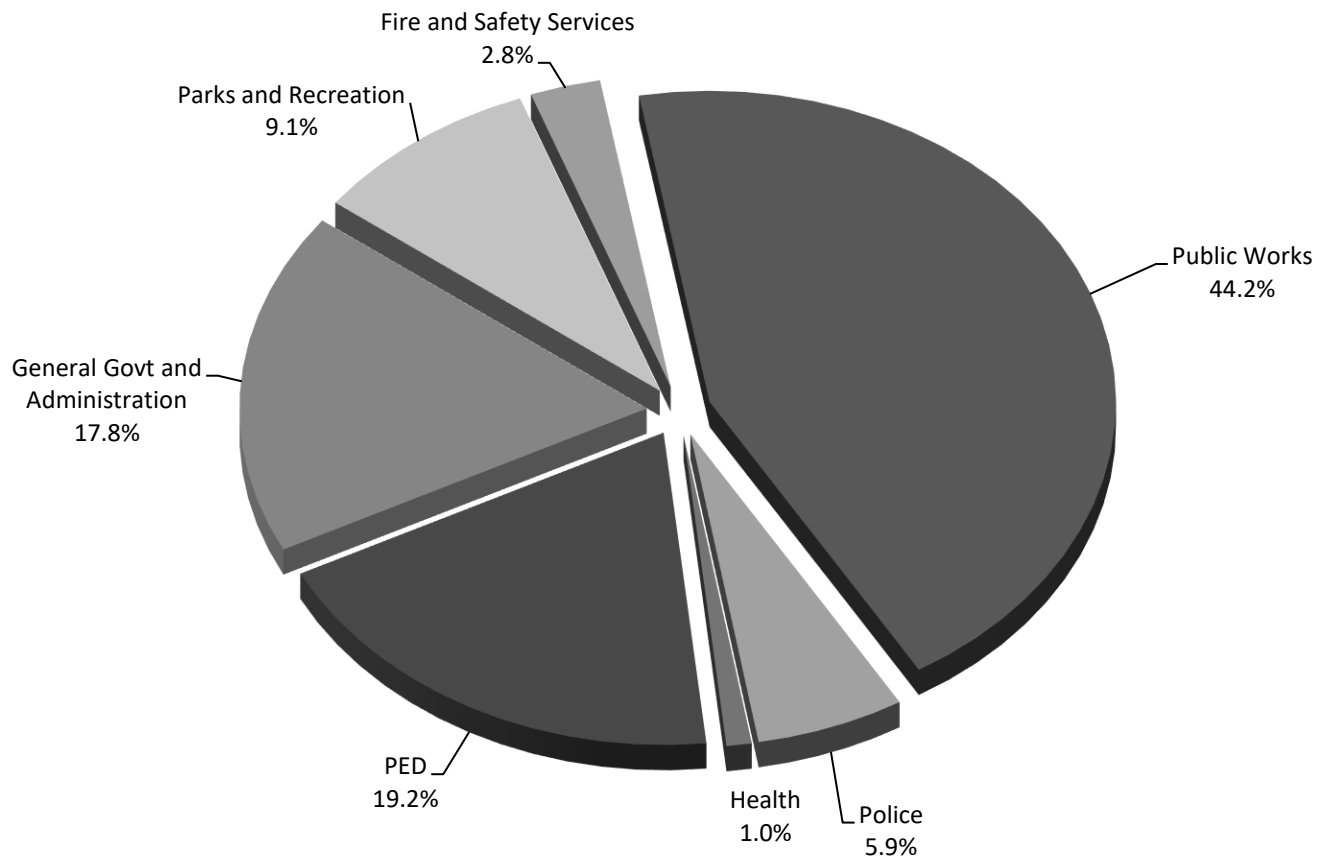
Special Fund Spending (By Department)			
Department	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
City Attorney	1,459,909	1,486,497	1,612,989
Council	0	0	0
Emergency Management	1,268,348	1,732,116	1,757,651
Financial Services	17,759,353	27,223,325	33,988,991
Fire and Safety Services	5,974,743	7,745,712	7,816,210
General Government Accounts	2,874,721	6,196,489	4,438,132
StP-RC Health	2,769,500	2,717,204	2,694,427
HREEO	1,903,938	2,413,884	1,345,286
Human Resources	5,026,131	4,948,670	4,920,597
Mayor's Office	469,618	474,228	243,016
Parks and Recreation	28,151,741	25,900,815	25,721,160
Planning and Economic Development	61,363,000	51,865,198	54,106,515
Police	15,240,243	18,457,380	16,574,470
Public Works	139,779,244	115,354,910	124,666,153
Safety and Inspection	506,909	648,921	567,107
Technology	1,118,291	191,000	1,291,000
Total	285,665,691	267,356,349	281,743,703

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.



## Special Fund Budgets

### 2019 Proposed Spending by Department



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, General Government Accounts, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology.

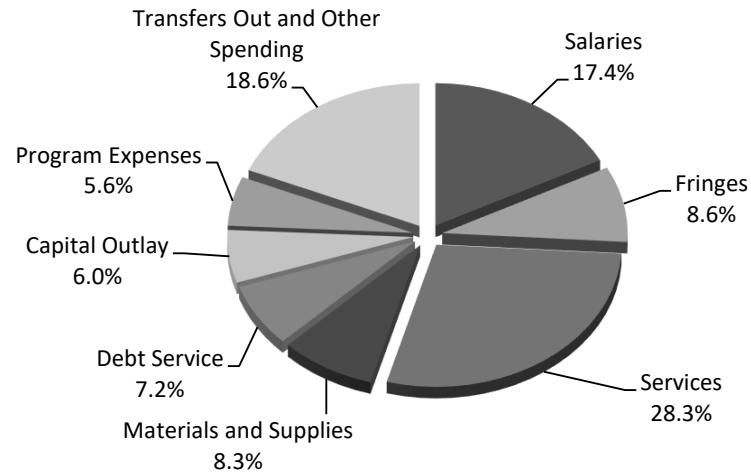
## Special Fund Budgets

Special Fund Spending (By Major Account)			
Object	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
Salaries	52,313,627	47,775,690	49,062,974
Fringes	26,294,118	23,074,650	24,147,476
Services	73,279,965	72,007,702	79,707,974
Materials and Supplies	25,183,140	25,480,740	23,533,713
Debt Service	12,681,865	14,275,460	20,132,705
Capital Outlay	9,084,312	16,629,235	17,104,849
Program Expenses	23,245,900	15,825,651	15,721,127
Transfers Out and Other Spending	<u>63,582,765</u>	<u>52,287,220</u>	<u>52,332,884</u>
Total	285,665,691	267,356,347	281,743,703

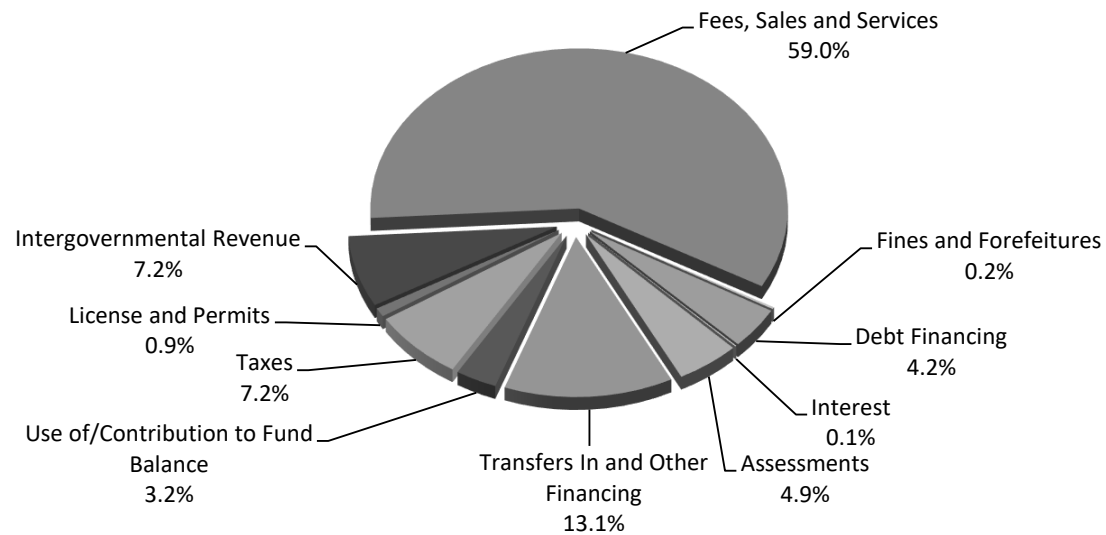
Special Fund Financing (Revenue By Source)			
Source	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
Use of/Contribution to Fund Balance	901,382	4,776,383	9,000,490
Taxes	21,356,975	20,232,772	20,296,457
License and Permits	2,201,627	2,461,233	2,538,323
Intergovernmental Revenue	37,844,738	19,932,469	20,407,107
Fees, Sales and Services	139,929,099	157,727,851	166,128,739
Fines and Forfeitures	801,144	556,122	556,122
Debt Financing	11,311,840	11,653,895	11,742,625
Interest	1,205,486	629,855	358,255
Assessments	22,046,730	14,161,129	13,801,841
Transfers In and Other Financing	<u>51,962,175</u>	<u>35,224,638</u>	<u>36,913,744</u>
Total	289,561,197	267,356,347	281,743,703

## Special Fund Budgets

### 2019 Spending By Major Object



### 2019 Revenue By Source





# **City Debt Service**

## Debt Service Funds

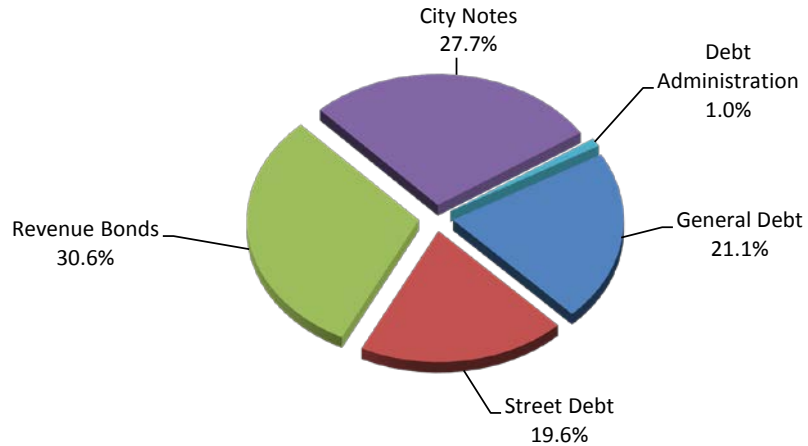
Debt Service Spending (By Major Account)			
Object	2017 Actual	2018 Adopted Budget	2019 Mayor's Proposed
Salaries	157,962	234,346	250,152
Fringes	51,711	74,084	90,662
Services	76,976	238,294	233,996
Materials and Supplies	4,754	18,169	18,169
Additional Expenses	3,487,264	2,300,000	2,300,000
Debt Service	45,727,560	59,071,798	68,373,142
Other Spending Uses	<u>39,555,486</u>	<u>71,053,074</u>	<u>71,054,330</u>
Debt Service Fund Subtotal	89,061,713	132,989,766	142,320,452
Less Intrafund Transfers	<u>(19,810,384)</u>	<u>(54,773,562)</u>	<u>(54,773,562)</u>
Total	69,251,329	78,216,204	87,546,890 <sup>(1)</sup>
Debt Service Financing (Revenue By Source)			
Source	2017 Actual	2018 Adopted Budget	2019 Mayor's Budget
Use of Fund Balance	-	16,595,503	23,574,071 <sup>(2)</sup>
Taxes	13,469,287	13,769,383	14,969,483
Assessments	2,894,430	3,485,000	2,700,000
Fees, Sales and Services	186,352	100,000	100,000
Intergovernmental Revenue	3,188,924	3,157,081	3,146,946
Interest	718,372	973,598	583,589
Miscellaneous Revenue	8,963,942	8,604,488	8,999,185
Other Financing Sources	<u>54,586,133</u>	<u>86,304,714</u>	<u>88,247,179</u>
Debt Service Fund Subtotal	84,007,440	132,989,766	142,320,452
Less Intrafund Transfers	<u>(19,810,384)</u>	<u>(54,773,562)</u>	<u>(54,773,562)</u>
Total	64,197,056	78,216,204	87,546,890

<sup>(1)</sup> Growth in debt service spending in fiscal year 2019 is primarily due to the budgeted prepayment of refunded bonds financed by the sale of refinancing bonds in prior years as well as the issuance of revenue notes related to the City's recycling and solid waste programs.

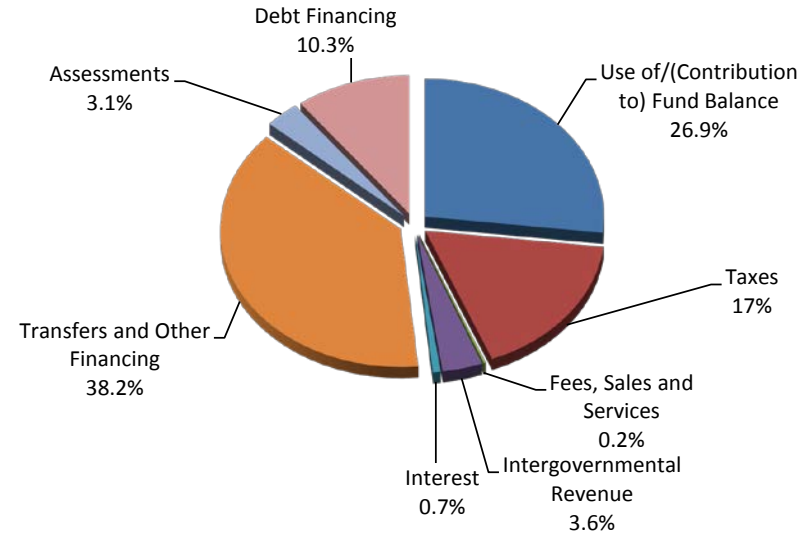
<sup>(2)</sup> The City's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments.

## Debt Service Funds

### 2019 Spending by Major Category



### 2019 Financing by Major Source



The charts above show spending and financing in the debt service fund net of intrafund transfers.

## Allocation of Outstanding Debt by Type

As of May 16, 2018

### General Obligation Debt

General Obligation Tax Levy	\$	131,716,543
General Obligation Levy (Library)		13,730,000
General Obligation Special Assessment		96,750,000
General Obligation Tax Increment		22,700,000
General Obligation Utility Revenue		2,701,949
	<b>\$</b>	<b>267,598,492</b>

### Revenue Debt

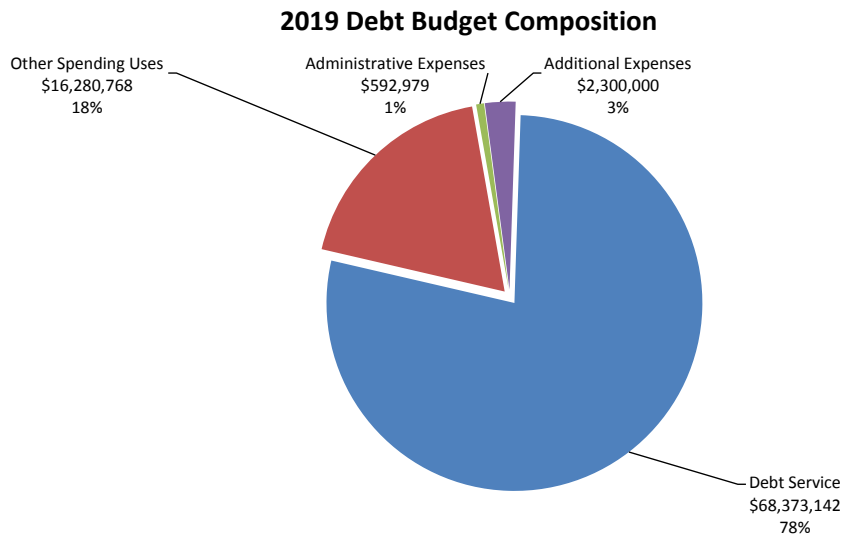
Lease Appropriation	\$	6,365,743
Water Revenue		41,822,000
Sewer Revenue		77,560,000
Sales Tax		94,550,000
Recycling and Solid Waste		1,228,000
	<b>\$</b>	<b>221,525,743</b>

## 2019 Proposed Budget

### Debt Service

#### Department Description:

The Debt Management section of the Office of Financial Services sells debt instruments at the lowest possible cost, manages the City's existing debt, researches and implements alternative financing scenarios for major capital projects to ensure savings, and facilitates all facets of the bond sale and post-sale compliance processes. Staff work with other City personnel to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.



- Total City Debt Budget: \$142,320,452
- Total FTEs: 2.45
- AAA bond rating from Standard & Poor's and Fitch Ratings.
- "Very Strong" financial management rating from Standard & Poor's.
- More than 70% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

#### Department Goals

- Develop and implement financing alternatives for the City.
- Issue city debt instruments to finance projects at the lowest borrowing cost.
- Ensure accurate and timely post-sale debt portfolio management.
- Increase transparency about the City's debt obligations.

#### Recent Accomplishments

- Coordinated rating agency processes resulting in reaffirmation of the City's AAA bond rating.
- Successfully managed City's \$500 million debt portfolio consisting of general obligation and revenue bonds.
- Successfully sold general obligation, sewer and parking revenue bonds totaling roughly \$100 million in 2017, utilizing various financing tools.
- Refinanced more than \$25 million of parking revenue bonds generating an estimated total of \$4 million present value savings.
- Accurately paid existing debt on time and in full and complied with ongoing disclosure and arbitrage requirements in a newly regulated market.
- Maintained investor relations including a roadshow for the City Spring Bond sale at our investor relations website, [www.stpaulbonds.com](http://www.stpaulbonds.com).



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

36

Department: **FINANCIAL SERVICES**  
Fund: **CITY DEBT**

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Proposed	Change From 2018 Adopted
<b><u>Spending by Fund</u></b>					
CITY DEBT	89,046,501	89,061,713	132,989,766	142,320,452	9,330,686
<b>TOTAL SPENDING BY FUND</b>	<b>89,046,501</b>	<b>89,061,713</b>	<b>132,989,766</b>	<b>142,320,452</b>	<b>9,330,686</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	197,370	209,673	308,431	340,814	32,384
SERVICES	189,969	76,976	238,294	233,996	(4,298)
MATERIALS AND SUPPLIES	2,615	4,754	18,169	18,169	-
ADDITIONAL EXPENSES	3,302,892	3,487,264	2,300,000	2,300,000	-
DEBT SERVICE	63,980,518	45,727,560	59,071,798	68,373,142	9,301,344
OTHER FINANCING USES	21,373,137	39,555,486	71,053,074	71,054,330	1,256
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>89,046,501</b>	<b>89,061,713</b>	<b>132,989,766</b>	<b>142,320,452</b>	<b>9,330,686</b>
<b><u>Financing by Major Account</u></b>					
DEBT FUND REVENUES					
TAXES	12,269,480	13,469,287	13,769,383	14,969,483	1,200,100
INTERGOVERNMENTAL REVENUE	3,141,587	3,188,924	3,157,081	3,146,946	(10,135)
FEES SALES AND SERVICES	143,776	186,352	100,000	100,000	-
ASSESSMENTS	4,231,111	2,894,430	3,485,000	2,700,000	-
INVESTMENT EARNINGS	470,505	718,372	973,598	583,589	(390,009)
MISCELLANEOUS REVENUE	8,986,665	8,963,942	8,604,488	8,999,185	394,697
OTHER FINANCING SOURCES	71,722,393	54,586,133	102,900,217	111,821,250	8,921,033
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>100,965,518</b>	<b>84,007,439</b>	<b>132,989,766</b>	<b>142,320,452</b>	<b>10,115,686</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GENERAL DEBT ADMINISTRATION**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		197,370	209,673	308,431	340,814	32,384
SERVICES		167,505	60,082	215,584	219,796	4,212
MATERIALS AND SUPPLIES		2,615	4,754	18,169	18,169	
DEBT SERVICE		4,165	4,674	312,500	312,500	
OTHER FINANCING USES		5,730,534	3,400,304		459	459
<b>Total Spending by Major Account</b>		<b>6,102,189</b>	<b>3,679,487</b>	<b>854,684</b>	<b>891,739</b>	<b>37,055</b>
<b>Spending by Accounting Unit</b>						
30013190	GENERAL DEBT ADMINISTRATION	6,102,189	3,679,487	854,684	891,739	37,055
<b>Total Spending by Accounting Unit</b>		<b>6,102,189</b>	<b>3,679,487</b>	<b>854,684</b>	<b>891,739</b>	<b>37,055</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

38

Department: **FINANCIAL SERVICES**  
Fund: **CIB DEBT SERVICE**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		3,577	390	5,150	5,400	250
DEBT SERVICE		9,737,585	12,060,941	12,339,067	12,837,691	498,625
<b>Total Spending by Major Account</b>		<b>9,741,161</b>	<b>12,061,331</b>	<b>12,344,217</b>	<b>12,843,091</b>	<b>498,875</b>
<b>Spending by Accounting Unit</b>						
300902008A	2008A GO CIB DEBT SERVICE	785,941	787,214	396,978		(396,978)
300902009A	2009A GO CIB DEBT SERVICE	541,546	536,601	536,407	269,507	(266,900)
300902010B	2010B GO CIB DEBT SERVICE	350,704	354,019	356,458	357,638	1,180
300902010E	2010E GO CIB BAB PAYNE MARYLD	555,846	305,625			
300902010F	2010F GO CIB BAB POOLS DEBT	211,991	211,853	514,645	509,421	(5,224)
300902010G	2010G GO CIB RZED PAYNE MARYLD	557,172	803,965	800,002	793,785	(6,217)
300902011A	2011A GO CIB DEBT SERVICE	1,308,538	1,298,183	1,294,838	1,301,569	6,731
300902012A	2012A GO CIB DEBT SERVICE	709,148	711,526	707,400	697,700	(9,700)
300902013B	2013B GO CIB DEBT SERVICE	736,883	729,551	719,650	721,050	1,400
300902013E	2013E GO CIB BALL PARK DEBT	542,026	543,501	544,682	545,372	690
300902014A	2014A GO CIB DEBT SERVICE	1,290,014	1,295,064	1,293,113	1,293,613	500
300902015A	2015A GO CIB DEBT SERVICE	2,023,043	1,941,163	1,177,888	1,172,638	(5,250)
300902016A	2016A GO CIB DEBT SERVICE	128,308	1,206,614	1,209,500	1,216,700	7,200
300902016E	2016E GO VAR PURP DEBT SVC	3	1,154,998	1,339,406	1,160,156	(179,250)
300902017A	2017A GO CIB DEBT SERVICE		181,455	1,260,750	1,219,250	(41,500)
300902018A	2018A GO CIB DEBT SERVICE				1,392,192	1,392,192
30090900	DESIGNATED FOR FUTURE DEBT			192,500	192,500	
<b>Total Spending by Accounting Unit</b>		<b>9,741,161</b>	<b>12,061,331</b>	<b>12,344,217</b>	<b>12,843,091</b>	<b>498,875</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **FINANCIAL SERVICES**  
Fund: **GO SA DEBT SERVICE**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		6,906	2,316	7,550	5,700	(1,850)
DEBT SERVICE		9,557,724	10,158,806	9,888,269	16,990,667	7,102,398
OTHER FINANCING USES			16,312,764			
<b>Total Spending by Major Account</b>		<b>9,564,630</b>	<b>26,473,886</b>	<b>9,895,819</b>	<b>16,996,367</b>	<b>7,100,548</b>
<b>Spending by Accounting Unit</b>						
300912004B	2004B GO SA STREET IMPR DEBT		75,411			
300912008B	2008B GO SA STREET IMPR DEBT	957,281	954,375			
300912009B	2009B GO SA STREET IMPR DEBT	825,213	822,926	782,338	6,690,750	5,908,412
300912011B	2011B GO SA STREET IMPR DEBT	897,747	890,978	886,125	887,225	1,100
300912012B	2012B GO SA STREET IMPR DEBT	698,278	653,937	679,300	671,700	(7,600)
300912013C	2013C GO SA STREET IMPR DEBT	778,816	773,640	768,688	760,863	(7,825)
300912014B	2014B GO SA STREET IMPR DEBT	3,614,135	18,845,625	2,605,063	2,582,063	(23,001)
300912015C	2015C GO SA STREET IMPR DEBT	1,600,577	1,473,043	1,593,922		(1,593,922)
300912016C	2016C GO SA STREET IMPR DEBT	36,996	1,443,290	578,173		(578,173)
300912016F	2016F SA STREET REF DEBT SVC	155,588	493,948	562,600	1,069,600	507,000
300912017D	2017D GO SA STREET IMPR DEBT		46,715	1,022,943	754,023	(268,920)
300912018B	2018B GO SA STREET IMPR DEBT				2,065,425	2,065,425
300912018E	2018E GO SA STREET RECONSTRUCTI				1,170,000	1,170,000
300919000	DESIGNATED FOR FUTURE DEBT			416,667	344,718	(71,949)
<b>Total Spending by Accounting Unit</b>		<b>9,564,630</b>	<b>26,473,886</b>	<b>9,895,819</b>	<b>16,996,367</b>	<b>7,100,548</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: LIBRARY DEBT SERVICE

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
Spending by Major Account						
SERVICES		92	149	200	300	100
DEBT SERVICE		1,908,533	1,864,933	1,804,484	1,756,734	(47,750)
Total Spending by Major Account		1,908,625	1,865,083	1,804,684	1,757,034	(47,650)
Spending by Accounting Unit						
300922010H	2010H GO LIB RZED TAXABLE DEBT	192,296	192,262	192,352	192,452	100
300922014C	2014C GO LIBRARY DEBT	1,716,329	1,672,821	1,612,332	1,564,582	(47,750)
Total Spending by Accounting Unit		1,908,625	1,865,083	1,804,684	1,757,034	(47,650)

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: OTHER GO DEBT SERVICE

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		1,378	3,427	2,300	2,000	(300)
DEBT SERVICE		2,847,062	4,027,983	3,670,125	3,823,814	153,689
OTHER FINANCING USES		513,430				
<b>Total Spending by Major Account</b>		<b>3,361,870</b>	<b>4,031,410</b>	<b>3,672,425</b>	<b>3,825,814</b>	<b>153,389</b>
<b>Spending by Accounting Unit</b>						
300942008C	2008C GO PS DEBT SERVICE	686,606	687,794	183,900		(183,900)
300942008Z	2008 JIMMY LEE LEASE DEBT SVC	513,448				
300942009D	2009D GO PS TAX EXEMPT DEBT	561,173	566,934	562,600	566,963	4,363
300942009E	2009E GO PS TAXABLE DEBT SVC	540,882	540,759	540,944	540,944	
300942011H	2011H PUBLIC SAFETY DEBT SVC	1,059,761	1,071,030	1,094,750	1,086,775	(7,975)
300942017B	2017B GO PS DEBT SERVICE		1,164,893	1,290,231	1,631,132	340,901
<b>Total Spending by Accounting Unit</b>		<b>3,361,870</b>	<b>4,031,410</b>	<b>3,672,425</b>	<b>3,825,814</b>	<b>153,389</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

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**Department: FINANCIAL SERVICES**  
**Fund: REVENUE DEBT SERVICE**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		3,500	9,000			
ADDITIONAL EXPENSES		3,302,892	3,487,264	2,300,000	2,300,000	
DEBT SERVICE		34,890,473	12,534,100	12,706,226	12,902,209	195,983
OTHER FINANCING USES		10,379,173	14,395,102	66,303,074	66,303,871	797
<b>Total Spending by Major Account</b>		<b>48,576,038</b>	<b>30,425,466</b>	<b>81,309,300</b>	<b>81,506,080</b>	<b>196,780</b>
<b>Spending by Accounting Unit</b>						
300952007A	2007A SALES TAX TAX EXEMPT DS	21,943,541				
300952007B	2007B SALES TAX TAXABLE DS	12,370,328				
300952009Z	2009 SALES TAX REV REFUNDNG DS	8,910,788	23,659,227	23,835,738	23,787,560	(48,178)
300952014F	2014F 8 80 TAXABLE DEBT SVC	1,104,375	1,105,675	15,236,486	15,235,631	(855)
300952014G	2014G 8 80 TAX EXEMPT DEBT SVC	1,392,375	1,392,375	14,128,942	14,128,942	
300952014N	2014N REV REF NOTE DEBT SVC	2,696,388	2,695,363	2,700,000	2,700,000	
300952016G	2016G SALES TAX EXEMPT DEBT SV	79,012	229,001	12,736,567	12,841,906	105,339
300952016H	2016H SALES TAXABLE REFUND	79,232	1,343,826	12,671,567	12,812,041	140,474
<b>Total Spending by Accounting Unit</b>		<b>48,576,038</b>	<b>30,425,466</b>	<b>81,309,300</b>	<b>81,506,080</b>	<b>196,780</b>



# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: GO NOTES DEBT SERVICE

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		7,012	1,612	7,500	800	(6,700)
DEBT SERVICE		2,776,000	2,767,550	2,772,415	3,578,490	806,075
<b>Total Spending by Major Account</b>		<b>2,783,012</b>	<b>2,769,161</b>	<b>2,779,915</b>	<b>3,579,290</b>	<b>799,375</b>
<b>Spending by Accounting Unit</b>						
300962008X	2008 GO NOTE DSI IMPR LEASE DS	140,000	153,000	112,403		(112,403)
300962009F	2009F GO COMET NOTE DEBT SVC	1,785,790	1,772,604	1,798,363	1,777,350	(21,013)
300962012D	2012D GO COMET NOTE DEBT SVC	857,222	843,557	869,150	856,250	(12,900)
300962018A	2018A GO CAPITAL NOTES				945,690	945,690
<b>Total Spending by Accounting Unit</b>		<b>2,783,012</b>	<b>2,769,161</b>	<b>2,779,916</b>	<b>3,579,290</b>	<b>799,374</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: REVENUE NOTE DEBT SERVICE

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
DEBT SERVICE		76,220	438,177	437,305	1,339,340	902,035
<b>Total Spending by Major Account</b>		<b>76,220</b>	<b>438,177</b>	<b>437,305</b>	<b>1,339,340</b>	<b>902,035</b>
<b>Spending by Accounting Unit</b>						
300972015N	HAMLINEU BPARK LEASE DEBT	76,220	110,567	110,500	111,328	828
300972017N	-2017N RECYCLING CART REV NOTE		327,611	326,805	327,165	360
300972018N	TRASH CART NOTE				900,847	900,847
<b>Total Spending by Accounting Unit</b>		<b>76,220</b>	<b>438,177</b>	<b>437,305</b>	<b>1,339,340</b>	<b>902,035</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: OTHER DEBT SERVICE

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES				10		(10)
DEBT SERVICE		2,182,756	1,870,396	15,141,407	14,831,698	(309,709)
OTHER FINANCING USES		4,750,000	5,447,316	4,750,000	4,750,000	
<b>Total Spending by Major Account</b>		<b>6,932,756</b>	<b>7,317,712</b>	<b>19,891,417</b>	<b>19,581,698</b>	<b>(309,719)</b>
<b>Spending by Accounting Unit</b>						
300981999Z	1999 ARENA STATE LOAN DEBT SVC	4,750,000	4,750,000	4,750,000	4,750,000	
300982000Z	2000 PEDESTRIAN CONNECTION DS	390,545	392,288	393,682	394,697	1,015
300982013L	2013 PS VEHICLE LEASE DS	314,454				
300982014L	2014 PS VEHICLE LEASE DEBT	781,208	781,559			
300982015L	2015 PS VEHICLE LEASE DS	696,549	696,549	696,527		(696,527)
300989000	DESIGNATED FOR FUTURE BONDS		697,316	505,000	840,377	335,377
300989100	DESIGNATED FOR SUBSEQUENT YEAR			13,546,208	13,596,624	50,416
<b>Total Spending by Accounting Unit</b>		<b>6,932,756</b>	<b>7,317,712</b>	<b>19,891,417</b>	<b>19,581,698</b>	<b>(309,719)</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

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Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY DEBT

Budget Year: 2019

Account	Account Description	2016 Actuals	2017 Actuals	2018 Adopted	2019 Proposed	Change From 2018 Adopted
40005-0	CURRENT PROPERTY TAX	10,767,091	9,453,152	13,729,083	14,929,083	1,200,000
40010-0	FISCAL DISPARITIES	1,385,425	4,096,228			
40201-0	PROP TAX 1ST YEAR DELINQUENT	104,394	(51,947)	40,300	40,400	100
40202-0	PROP TAX 2ND YEAR DELINQUENT	(1,013)	(30,815)			
40203-0	PROP TAX 3RD YEAR DELINQUENT	3,122	(11,341)			
40204-0	PROP TAX 4TH YEAR DELINQUENT	3,656	6,185			
40205-0	PROP TAX 5TH YEAR DELINQUENT	2,036	4,265			
40206-0	PROP TAX 6TH YR AND PRIOR	4,771	9,893			
40405-0	PROPERTY TAX PENALTY					
40410-0	PROPERTY TAX INTEREST		(6,334)			
40605-0	CITY SALES TAX					
40705-0	HOTEL MOTEL TAX					
<b>TOTAL FOR TAXES</b>		<b>12,269,480</b>	<b>13,469,287</b>	<b>13,769,383</b>	<b>14,969,483</b>	<b>1,200,100</b>
43305-0	BUILD AMERICA BOND INT CREDIT	441,587	464,321	457,081	446,946	(10,135)
43401-0	STATE GRANTS	2,700,000	2,700,000	2,700,000	2,700,000	
43805-0	CITY SHARE COUNTY PILOT	-	24,603	-	-	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>3,141,587</b>	<b>3,188,924</b>	<b>3,157,081</b>	<b>3,146,946</b>	<b>(10,135)</b>
44190-0	MISCELLANEOUS FEES		25,000			
51110-0	CITY STRUCTURING FEE	132,360	154,675	100,000	100,000	
51175-0	ADMINISTRATION FEE	11,416	6,677			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>143,776</b>	<b>186,352</b>	<b>100,000</b>	<b>100,000</b>	
54105-0	CURRENT YEAR	1,764,562	1,644,281			
54110-0	TAX EXEMPT PROPERTY	47,065	25,851			
54115-0	TAX FORFEITED PROPERTY	21,081	17,880			
54120-0	PREPAID ASSESSMENTS	2,343,887	1,123,683	3,485,000	2,700,000	(785,000)
54201-0	1ST YEAR DELINQUENT	29,196	39,005			
54202-0	2ND YEAR DELINQUENT	4,692	7,396			
54203-0	3RD YEAR DELINQUENT	2,417	7,733			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY DEBT

Budget Year: 2019

Account	Account Description	2016 Actuals	2017 Actuals	2018 Adopted	2019 Proposed	Change From 2018 Adopted
54204-0	4TH YEAR DELINQUENT	1,720	2,256			
54205-0	5TH YEAR DELINQUENT	476	1,415			
54206-0	6TH YEAR DELINQUENT	1,566	4,058			
54305-0	ASSESSMENT PENALTY	9,740	11,514			
54310-0	ASSESSMENT INTEREST	4,708	9,358			
<b>TOTAL FOR ASSESSMENTS</b>		<b>4,231,111</b>	<b>2,894,430</b>	<b>3,485,000</b>	<b>2,700,000</b>	<b>(785,000)</b>
54505-0	INTEREST INTERNAL POOL	589,497	485,389	973,598	582,789	(390,809)
54506-0	INTEREST ACCRUED REVENUE	(26,422)	20,563		800	800
54510-0	INC OR DEC OF INVESTMENT	(222,225)	22,496			
54810-0	OTHER INTEREST EARNED	129,654	189,924			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>470,505</b>	<b>718,372</b>	<b>973,598</b>	<b>583,589</b>	<b>(390,009)</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	439,482	392,288	-	394,697	394,697
55535-0	WILD PAYMENT IN LIEU OF TAXES	5,020,397	5,061,417	5,104,488	5,104,488	
55540-0	WILD RENT PAYMENT	3,500,000	3,500,000	3,500,000	3,500,000	
55545-0	PAYMENT IN LIEU OF TAXES	1,468				
55815-0	REFUND OVERPAYMENTS	(1,484)	2,074			
55915-0	OTHER MISC REVENUE	26,803	8,164			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>8,986,665</b>	<b>8,963,942</b>	<b>8,604,488</b>	<b>8,999,185</b>	<b>394,697</b>
56110-0	INTRA FUND BOND DRAW			54,773,562	55,018,520	244,958
56115-0	INTRA FUND IN TRANSFER		19,810,384			
56205-0	TRANSFER FROM COMPONENT UNIT			393,672		(393,672)
56220-0	TRANSFER FR GENERAL FUND	678,699	791,543	552,780	840,377	287,597
56225-0	TRANSFER FR SPECIAL REVENUE FUND	24,302,428	24,887,372	22,377,105	24,116,152	1,739,047
56230-0	TRANSFER FR DEBT SERVICE FUND	12,668				
56235-0	TRANSFER FR CAPITAL PROJ FUND	4,157,440	4,232,283	5,207,595	2,639,130	(2,568,465)
56240-0	TRANSFER FR ENTERPRISE FUND	5,798,550	2,250,000	3,000,000	3,000,000	
56245-0	TRANSFER FR INTERNAL SERVICE FUND	2,636,000	2,614,550		2,633,000	2,633,000
57120-0	REFUNDING GO BOND ISSUED	11,960,000				
57215-0	PREMIUM REFUNDING GO BOND ISSU	1,886,608				

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

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**Company:** CITY OF SAINT PAUL  
**Department:** FINANCIAL SERVICES  
**Fund:** CITY DEBT

**Budget Year: 2019**

		2016	2017	2018	2019	Change From
		Actuals	Actuals	Adopted	Proposed	2018 Adopted
Account	Account Description					
59910-0	USE OF FUND EQUITY			3,049,295	9,977,447	6,928,152
59920-0	SUBSEQUENT YR DEBT			13,546,208	13,596,624	50,416
57135-0	REFUNDING REVENUE BOND ISSUED	20,290,000				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>71,722,393</b>	<b>54,586,133</b>	<b>102,900,217</b>	<b>111,821,250</b>	<b>8,921,033</b>
<b>TOTAL FOR CITY DEBT</b>		<b>100,965,518</b>	<b>84,007,440</b>	<b>132,989,766</b>	<b>142,320,452</b>	<b>9,330,686</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY DEBT**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Proposed	Change From 2018 Adopted
<b>Financing for Major Account</b>					
BUDGET ADJUSTMENTS	-	-	16,595,503	23,574,071	6,978,568
TAXES	12,269,480	13,469,287	13,769,383	14,969,483	1,200,100
INTERGOVERNMENTAL REVENUE	3,141,587	3,188,924	3,157,081	3,146,946	(10,135)
FEES SALES AND SERVICES	143,776	186,352	100,000	100,000	
ASSESSMENTS	4,231,111	2,894,430	3,485,000	2,700,000	(785,000)
INTEREST EARNINGS	470,505	718,372	973,598	583,589	(390,009)
MISCELLANEOUS REVENUE	8,986,665	8,963,942	8,604,488	8,999,185	394,697
TRANSFERS IN OTHER FINANCING	71,722,393	54,586,133	86,304,714	88,247,179	1,942,465
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>100,965,518</b>	<b>84,007,439</b>	<b>132,989,766</b>	<b>142,320,452</b>	<b>9,330,686</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: FINANCIAL SERVICES**  
**Fund: CITY DEBT**

**Budget Year: 2019**

		2016	2017	2018	2019	Change From
		Actuals	Actuals	Adopted	Proposed	2018 Adopted
<b>Financing by Accounting Unit</b>						
30013190	GENERAL DEBT ADMINISTRATION	15,211,172	(4,602,819)	854,684	891,739	37,055
300989000	DESIGNATED FOR FUTURE DEBT		1,142,797	505,000	840,377	335,377
300989100	DESIGNATED FOR SUBSEQUENT YEAR			13,546,208	13,596,624	50,416
300902005A	2005 GO CIB DEBT SERVICE	(55)				
300902006A	2006 GO CIB DEBT SERVICE	(39)				
300902007C	2007 GO CIB DEBT SERVICE	(57)				
300902008A	2008 GO CIB DEBT SERVICE	396,218	1,067,217	396,978	-	(396,978)
300902009A	2009 GO CIB DEBT SERVICE	269,684	352,984	536,407	269,507	(266,900)
300902010B	2010 GO CIB DEBT SERVICE	177,554	476,565	356,458	357,638	1,180
300902010E	2010 GO BAB PAYNE MARYLAND	107,479	304,923	-	-	
300902010F	2010F BUILD AMERICA BONDS	275,181	214,572	514,645	509,421	(5,224)
300902010G	2010G RZED PAYNE MARLD REC CT	314,009	802,582	800,002	793,785	(6,217)
300902011A	2011A GO CIB DEBT SERVICE	654,379	1,290,097	1,294,838	1,301,569	6,731
300902012A	2012A GO CIB DEBT SERVICE	355,918	350,902	707,400	697,700	(9,700)
300902013B	2013B GO CIB DEBT SERVICE	66,490	542,020	719,650	721,050	1,400
300902013E	2013E GO CIB BALL PARK DEBT	550	664,212	544,682	545,372	690
300902014A	2014A GO CIB DEBT SERVICE	1,097,237	1,881,217	1,293,113	1,293,613	500
300902015A	2015A GO CIB DEBT SERVICE	191,810	2,012,360	1,177,888	1,172,638	(5,250)
300902016A	2016A GO CIB DEBT SERVICE	201,460	1,202,540	1,209,500	1,216,700	7,200
300902016E	2016E GO VAR PURP DEBT SVC	14,431	1,504,983	1,339,406	1,160,156	(179,250)
300902017A	2017A GO CIB DEBT SERVICE	-	181,679	1,260,750	1,219,250	(41,500)
30090900	DESIGNATED FOR FUTURE DEBT	-	-	192,500	192,500	
300911995C	1995C GO SA STREET IMPR DEBT	5,640	4,659			
300911996A	1996A GO SA STREET IMPR DEBT	30,206	2,145			
300911997B	1997B GO SA STREET IMPR DEBT	38,674	33,949			
300911998D	1998D GO SA STREET IMPR DEBT	57,674	50,985			
300911999C	1999C GO SA STREET IMPR DEBT	80,211	69,638			
300912000B	2000B GO SA STREET IMPR DEBT	73,449	63,019			
300912001B	2001B GO SA STREET IMPR DEBT	98,625	84,149			
300912002B	2002B GO SA STREET IMPR DEBT	31,683	28,204			
300912003B	2003B GO SA STREET IMPR DEBT	105,015	99,486			
300912004B	2004B GO SA STREET IMPR DEBT	74,032	64,544			
300912005B	2005B GO SA STREET IMPR DEBT	47,777	108,636			
300912006B	2006B GO SA STREET IMPR DEBT	166,078	8,011,801			
300912007D	2007D GO SA STREET IMPR DEBT	124,933	8,496,638			
300912008B	2008B GO SA STREET IMPR DEBT	517,043	934,581			
300912009B	2009B GO SA STREET IMPR DEBT	477,189	824,998	782,338	6,690,750	5,908,412
300912010C	2010C GO SA STREET IMPR DEBT	185,044	152,440			

# CITY OF SAINT PAUL

## Financing Plan by Department

**Department:** FINANCIAL SERVICES  
**Fund:** CITY DEBT

**Budget Year: 2019**

		2016	2017	2018	2019	Change From
		Actuals	Actuals	Adopted	Proposed	2018 Adopted
300912011B	2011B GO SA STREET IMPR DEBT	488,750	1,203,725	886,125	887,225	1,100
300912012B	2012B GO SA STREET IMPR DEBT	525,247	1,281,521	679,300	671,700	(7,600)
300912013C	2013C GO SA STREET IMPR DEBT	383,527	1,119,250	768,688	760,863	(7,825)
300912014B	2014B GO SA STREET IMPR DEBT	2,635,193	2,274,567	2,605,063	2,582,063	(23,000)
300912015C	2015C GO SA STREET IMPR DEBT	458,348	1,732,107	1,593,922		(1,593,922)
300912016C	2016C GO SA STRETT IMPR DEBT	1,326,058	501,812	578,173		(578,173)
300912016F	2016F SA STREET REF DEBT SVC	13,846,608	151,681	562,600	1,069,600	507,000
300912017D	2017D GO SA STREET IMPR DEBT		365,214	1,022,943	754,023	(268,920)
300902018A	2018A GO CIB DEBT SERVICE				1,392,192	1,392,192
300912018B	2018B GO SA STREET IMPR DEBT				2,065,425	2,065,425
300912018E	2018E GO SA STREET RECONSTRUCTION DEBT				1,170,000	1,170,000
30091900	DESIGNATED FOR FUTURE DEBT			416,667	344,718	(71,949)
300922010H	2010H GO LIB RZED TAXABLE DEBT	140,742	247,511	192,352	192,452	100
300922014C	2014C GO LIBRARY DEBT SERVICE	257,868	3,046,419	1,612,332	1,564,582	(47,750)
300942008C	2008C GO PS DEBT SERVICE	345,678	684,028	183,900		(183,900)
300942008Z	2008 JIMMY LEE LEASE DEBT SVC	97,228	336			
300942009D	2009D GO PS TAX EXEMPT DEBT	283,325	850,865	562,600	566,963	4,363
300942009E	2009E GO PS TAXABLE DEBT SVC	423,068	726,635	540,944	540,944	
300942011H	2011H PUBLIC SAFETY DEBT SVC	305,858	1,617,020	1,094,750	1,086,775	(7,975)
300942017B	2017B GO PS DEBT SERVICE		1,774,548	1,290,231	1,631,132	340,901
300952007A	2007A SALES TAX TAX EXEMPT DS	1,336,367				
300952007B	2007B SALES TAX TAXABLE DS	4,214,268				
300952009Z	2009 SALES TAX REV REFUNDING DS	13,212,737	25,453,636	23,835,738	23,787,560	(48,178)
300952014F	2014F 8 80 TAXABLE DEBT SVC	2,783,321		15,236,486	15,235,631	(855)
300952014G	2014G 8 80 TAX EXEMPT DEBT SVC	3,510,865		14,128,942	14,128,942	
300952014N	2014N REV REF NOTE DEBT SVC	2,700,011	2,700,200	2,700,000	2,700,000	
300952016G	2016G SALES TAX EXEMPT DEBT SV	10,380,000		12,736,567	12,841,906	105,339
300952016H	2016H SALES TAXABLE REFUND	9,910,000		12,671,567	12,812,041	140,474
300962008X	2008 GO NOTE DSI IMPR LEASE DS	140,000	153,000	112,403		(112,403)
300962009F	2009F GO COMET NOTE DEBT SVC	1,828,425	1,797,287	1,798,363	1,777,350	(21,013)
300962012D	2012D GO COMET NOTE DEBT SVC	850,199	849,775	869,150	856,250	(12,900)
300962018A	2018A GO CAPITAL NOTES				945,690	945,690
300972015N	HAMLIN LEASE DEBT SERIVCE	76,220	110,567	110,500	111,328	828
300972017N	2017N RECYCLING CART REV NOTE	-	327,611	326,805	327,165	360
300972018N	TRASH CART NOTE				900,847	900,847
300981999Z	1999 ARENA STATE LOAN DEBT SVC	4,750,000	4,750,000	4,750,000	4,750,000	-
300982000Z	2000 PEDESTRAIN CONNECTION DS	387,392	391,365	393,682	394,697	1,015
300982013L	2013 PS VEHICLE LEASE DS	319,321				-
300982014L	2014 PS VEHICLE LEASE DS	781,559	781,562			-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: FINANCIAL SERVICES  
Fund: CITY DEBT

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Proposed	Change From 2018 Adopted
300982015L	2015 PS VEHICLE LEASE DS	820,637	696,497	696,527		(696,527)
TOTAL FOR DEPARTMENT		100,965,518	84,007,439	132,989,766	142,320,452	9,330,686

# **Major City General Fund Revenues**

# Property Taxes

Property tax revenues account for about 39% of general revenues. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

## City Spending and Financing Needs

Property taxes are the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

Saint Paul Taxable Market Value	
Payable in 2017	\$20,934,972,700
Payable in 2018	\$22,990,434,100
Payable in 2019 (est.)	\$24,891,153,600

Saint Paul Tax Capacity	
Payable in 2017	\$258,127,364
Payable in 2018	\$284,641,973
Payable in 2019 (est.)	\$307,609,136

## Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

## Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

Minnesota Property Tax Class Rates <i>Payable in 2019</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

# Property Taxes

## 2019 Proposed Budget and Levy

The 2019 proposed City levy is \$157,520,310 which is an increase of 11.5% from 2018. Of the proposed levy, \$155 million will fund city activities. \$121 million will go to the City's general fund, \$15 million for debt service, and \$19 million will fund the Saint Paul Public Library Agency. The City also levies taxes on behalf of the Saint Paul Port Authority, whose proposed 2019 levy is \$2 million.

## Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2018:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2018, a home with a taxable value of \$173,900 had a total property tax bill of \$2,516.

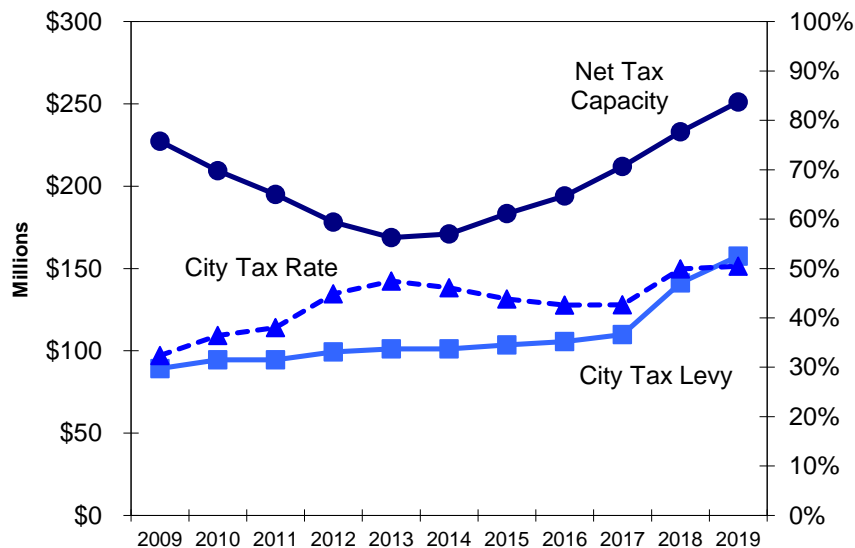
Approximately 30% of the total property tax payment for taxes payable in 2018 pays for City services – \$760 in this example.

For this particular home, the property tax payment of \$760 to the City would include the following amounts for key city services:

- \$209 per year for police services
- \$136 per year for fire and emergency medical services
- \$77 per year to operate and maintain the parks and recreation system
- \$40 per year to operate and buy materials for the Saint Paul Public Libraries
- \$75 per year for capital debt service—the cost of building new park and library facilities, playgrounds, and street construction

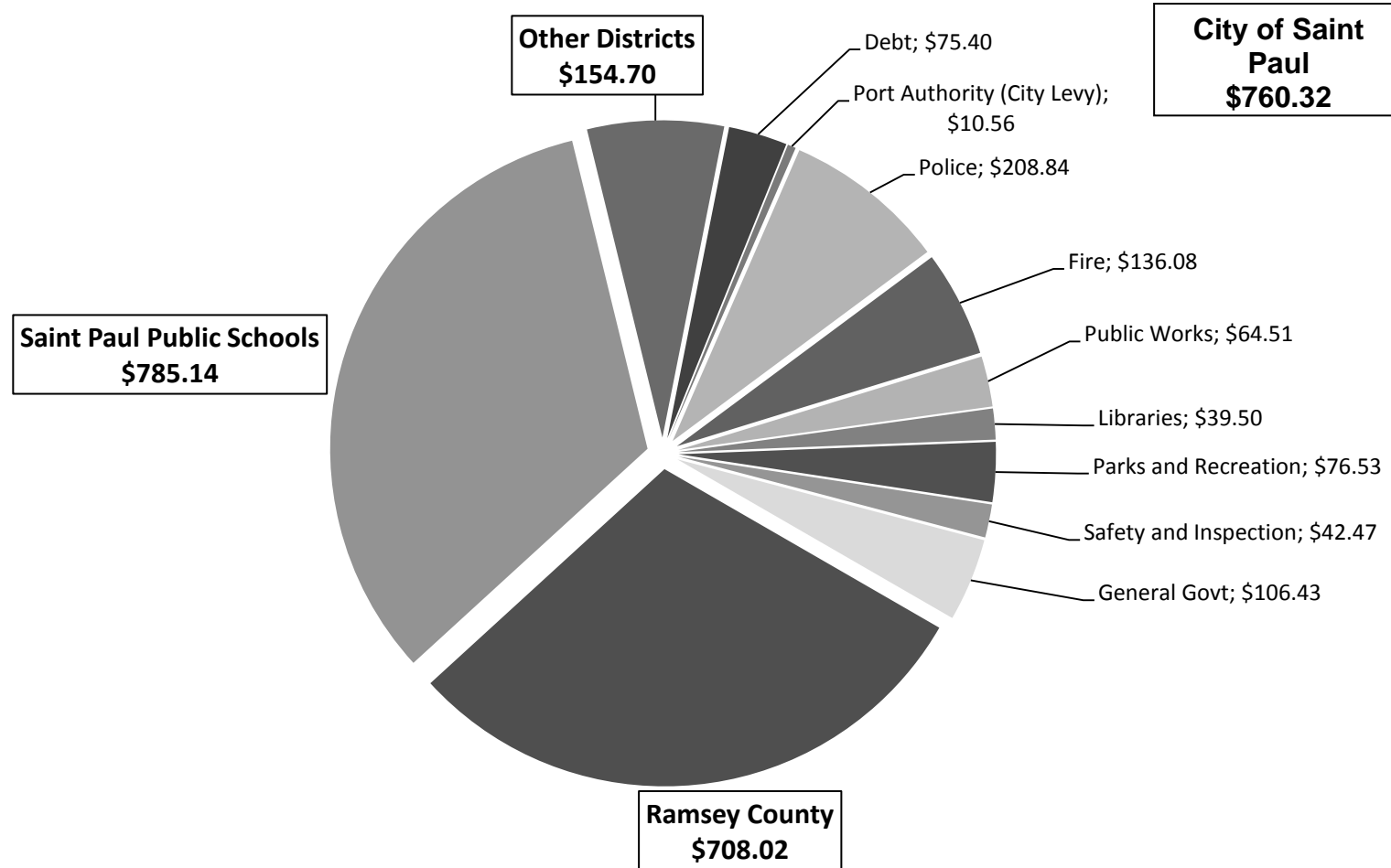
Property taxes cover only a small part of the total cost of services. In total, property taxes support only about 20% of the City's total spending and cover about 42% of the combined City and Library General Fund budgets. In comparison, the City's total proposed 2019 property tax levy for all City purposes—approximately \$157 million—is less than the combined Police and Fire department operating budgets of \$190 million.

**City of Saint Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 2009-2019**



## Estimated 2018 Saint Paul Property Taxes

2018 Final Tax Rates Applied to a Typical Home Valued at \$173,900



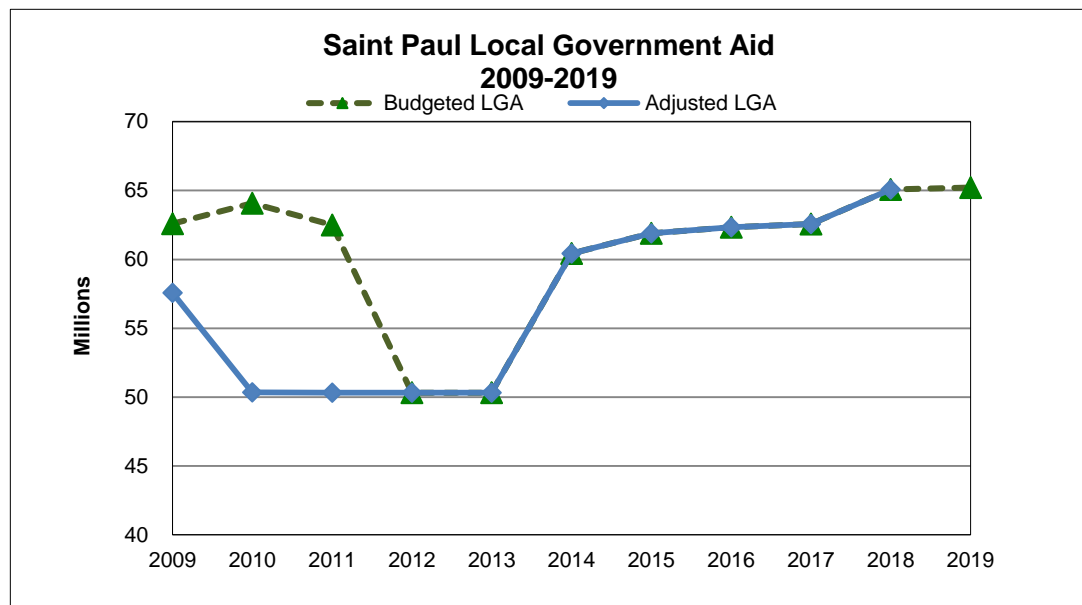


## Local Government Aid (LGA)

Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle”, and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA grew annually indexed to inflation. In 2003, the Governor and legislature approved changes to the funding formula and levels that greatly limited Saint Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and was reduced midyear in 2008, 2009, 2010 and 2011. Actual LGA received by the City remained flat for three consecutive years from 2011 to 2013. After a significant restoration in 2014 of \$10.1 million, LGA grew at or below the rate of inflation through 2017. The 2018 budget included a \$2.5 million increase in LGA, based on the omnibus tax bill approved by the governor and legislature at the end of the 2017 legislative session.

Saint Paul Local Government Aid 2008-2018		
	LGA Funding	Change
<b>2009</b>	62,600,018	
<b>2009*</b>	57,569,445	-8.0%
<b>2010</b>	64,079,116	11.3%
<b>2010**</b>	50,345,488	-21.4%
<b>2011</b>	62,505,032	24.2%
<b>2011*</b>	50,320,488	-19.5%
<b>2012</b>	50,320,488	0.0%
<b>2013</b>	50,320,488	0.0%
<b>2014</b>	60,422,253	20.1%
<b>2015</b>	61,887,988	2.4%
<b>2016</b>	62,337,589	0.7%
<b>2017</b>	62,562,185	0.4%
<b>2018</b>	65,071,602	4.0%
<b>2019</b>	65,217,748	0.2%



\*Adjusted LGA revenues

\*\* In 2010 and 2011, the City's state aid was also reduced by a cut in Market Value Homestead Credit.

## Franchise Fees

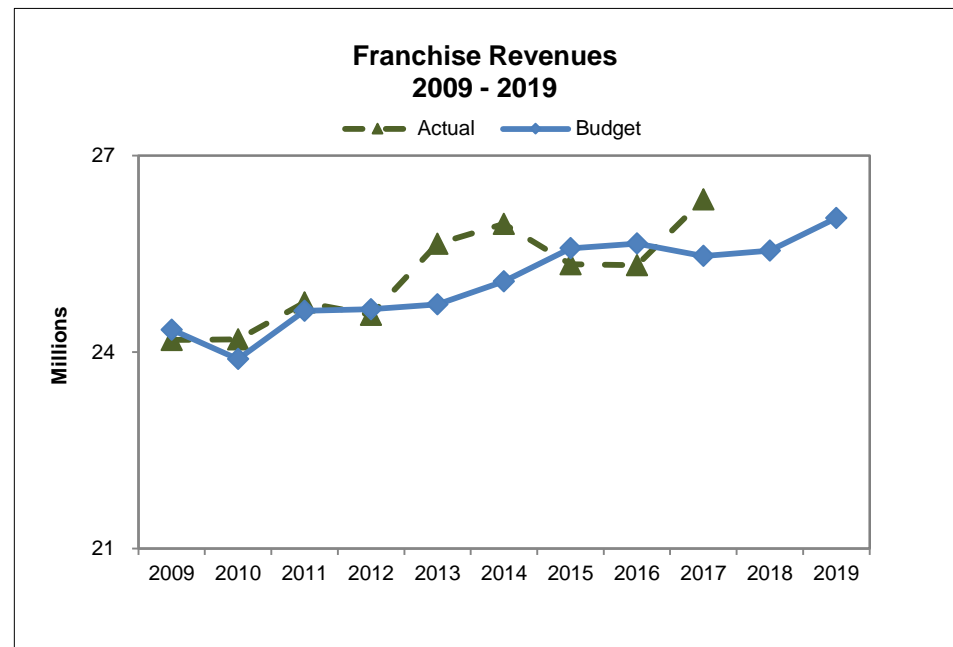
Utilities pay the City of Saint Paul a fee for use of City streets and right-of-ways in delivering services to the residents and businesses of Saint Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

### Saint Paul Franchise Agreements:

- **Xcel Energy** supplies natural gas and electrical service to Saint Paul homes and businesses.
- **Comcast and Century Link** provide cable television to Saint Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown Saint Paul.
- **District Energy** provides heat to much of downtown Saint Paul and electricity to Xcel Energy.

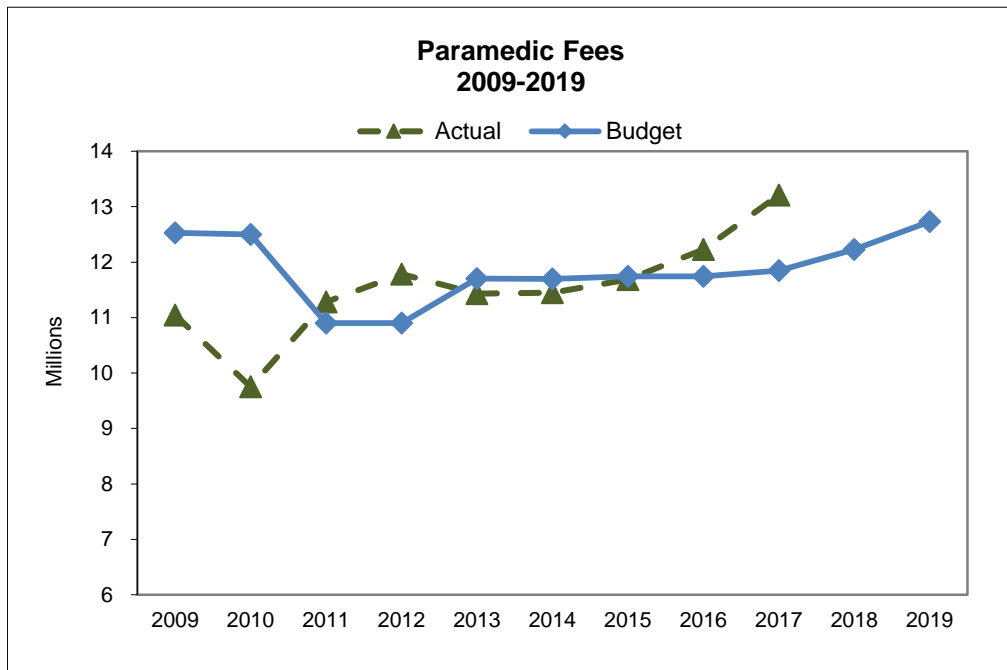
	Budget	Actual
<b>2009</b>	24,342,799	24,184,937
<b>2010</b>	23,893,730	24,195,778
<b>2011</b>	24,629,518	24,758,457
<b>2012</b>	24,654,518	24,568,433
<b>2013</b>	24,729,518	25,654,850
<b>2014</b>	25,079,518	25,957,526
<b>2015</b>	25,584,650	25,341,386
<b>2016</b>	25,656,218	25,324,225
<b>2017</b>	25,466,879	26,329,251
<b>2018 Adopted</b>	25,546,879	N/A
<b>2019 Proposed</b>	26,046,879	N/A



## Paramedic Fees

The Saint Paul Fire Department's paramedics and emergency medical technicians respond to over 36,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

Paramedic fees support the General Fund operations of Fire and Safety Services.



	Budget	Actual
2009	12,530,936	11,045,682
2010	12,498,551	9,750,006
2011	10,900,000	11,284,205
2012	10,900,000	11,782,655
2013	11,700,000	11,428,650
2014	11,694,962	11,449,963
2015	11,744,962	11,686,052
2016	11,744,962	12,226,901
2017	11,844,962	13,209,033
2018 Adopted	12,229,438	N/A
2019 Proposed	12,729,438	N/A

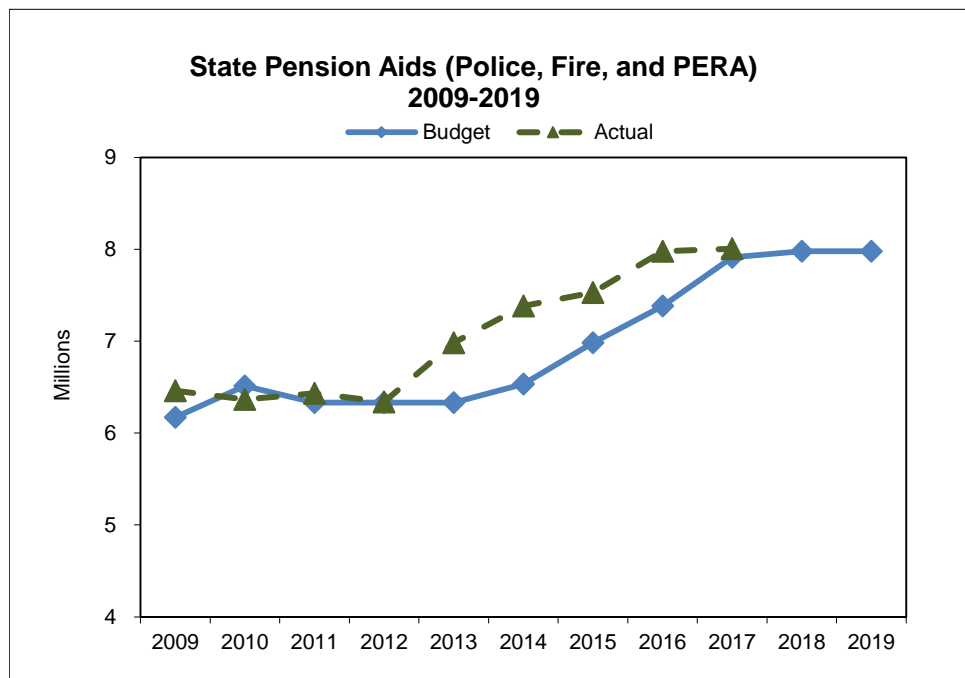
## State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. Saint Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers Saint Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

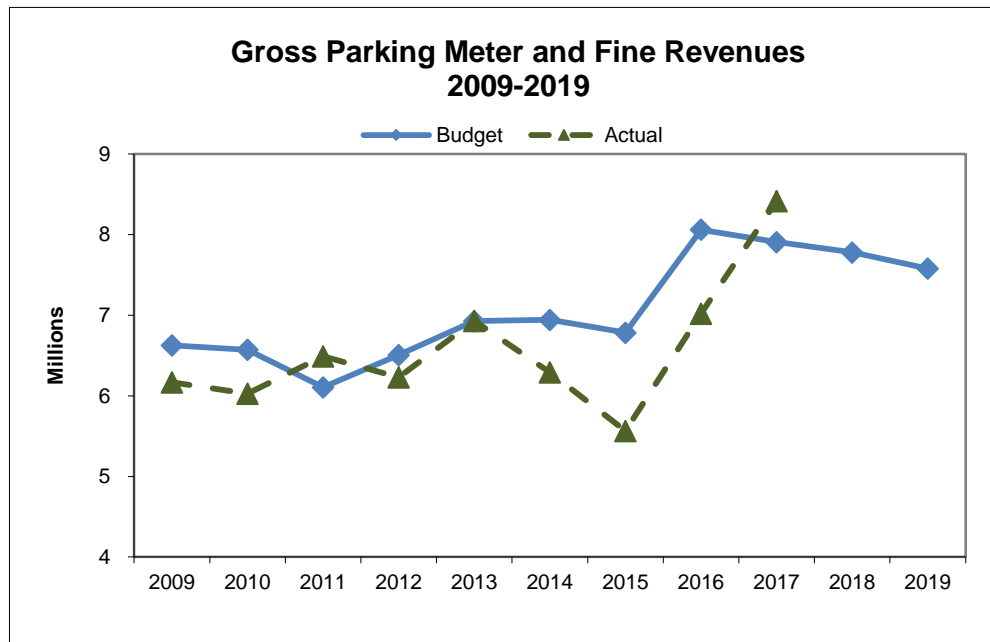
State aid is also given to support PERA, the pension fund that includes non-public safety City employees.



	Budget	Actual
2009	6,172,731	6,459,128
2010	6,512,576	6,364,824
2011	6,333,132	6,433,722
2012	6,333,132	6,338,457
2013	6,333,132	6,982,099
2014	6,533,134	7,382,706
2015	6,982,099	7,527,738
2016	7,382,706	7,978,237
2017	7,912,706	8,005,373
2018 Adopted	7,978,237	N/A
2019 Proposed	7,978,237	N/A

## Parking Meters and Fines

Parking meters and fines include revenues from parking meter collections, fines from parking and traffic enforcement, as well as fees collected through the City's continuance for dismissal program. The City operates over 2,000 metered parking spaces in areas around Saint Paul, and Saint Paul Police enforce both parking rules and the state's traffic laws on Saint Paul streets and highways. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3rd of the revenue to cover costs, and the remainder is transferred to the City. In 2014 the State of Minnesota changed the way Continuance for Dismissals operated causing fewer people to chose using it as an option leading to a reduction in revenue.



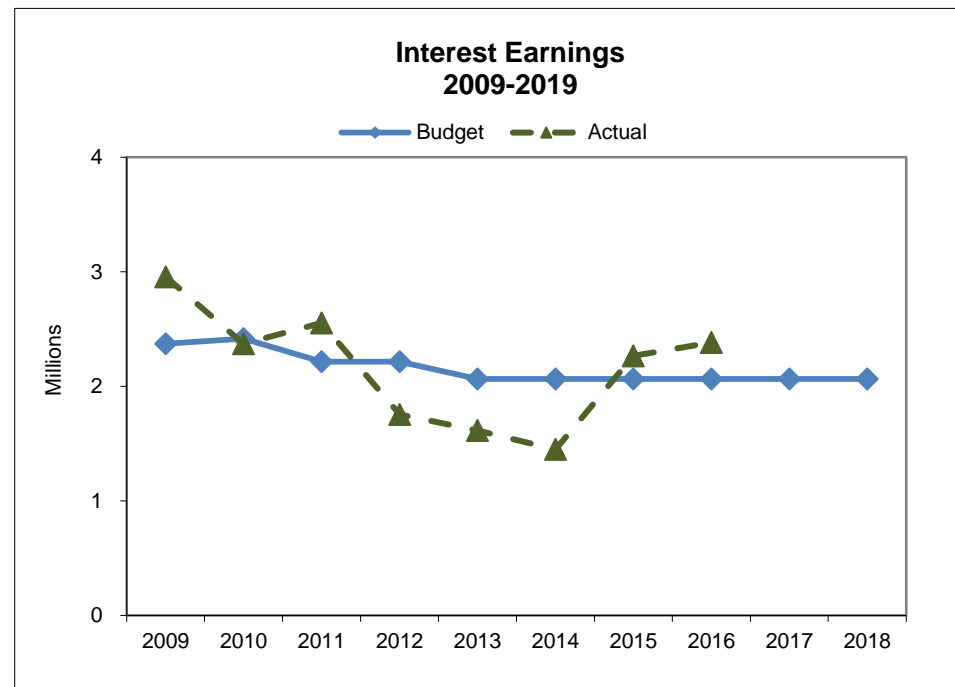
	Budget	Actual
2009	6,625,705	6,169,521
2010	6,570,987	6,026,438
2011	6,106,783	6,488,799
2012	6,505,758	6,228,829
2013	6,926,580	6,928,761
2014	6,943,080	6,293,814
2015	6,783,810	5,565,342
2016	8,061,794	7,019,173
2017	7,907,809	8,418,293
2018 Adopted	7,780,496	N/A
2019 Proposed	7,580,496	N/A

## Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities in which municipal governments may invest.

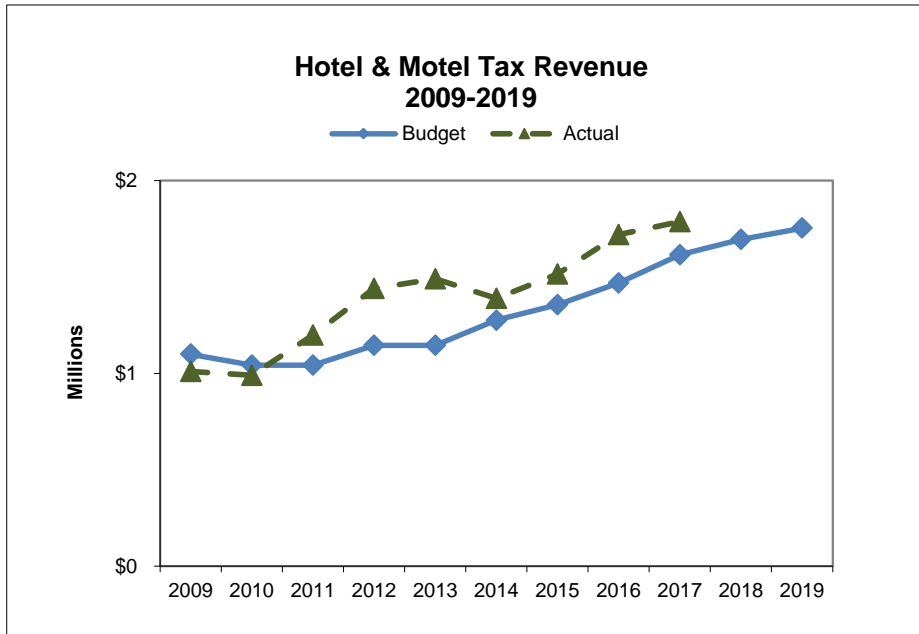
	Budget	Actual
<b>2009</b>	2,646,534	2,924,892
<b>2010</b>	2,371,534	2,955,923
<b>2011</b>	2,415,034	2,370,093
<b>2012</b>	2,215,034	2,552,191
<b>2013</b>	2,215,034	1,752,840
<b>2014</b>	2,065,034	1,614,972
<b>2015</b>	2,065,034	1,448,131
<b>2016</b>	2,065,034	2,264,481
<b>2017</b>	2,065,034	2,383,159
<b>2018 Adopted</b>	2,065,034	N/A
<b>2019 Proposed</b>	2,065,034	N/A



## Hotel & Motel Tax

The City charges a 6% tax on all room charges in Saint Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. The tax rate is set by state law.

The receipts from the hotel and motel tax are divided among the City's General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. In 2019, Hotel & Motel Tax revenue in the General Fund is expected to increase by \$58,000.



	Budget	Actual
2009	1,100,000	1,009,590
2010	1,043,400	990,702
2011	1,043,400	1,199,831
*2012	1,145,900	1,440,985
2013	1,145,900	1,490,362
2014	1,276,250	1,390,077
2015	1,356,400	1,515,120
2016	1,469,010	1,719,686
2017	1,615,800	1,787,319
2018 Adopted	1,695,800	N/A
2019 Proposed	1,754,050	N/A

\* Beginning in 2012, the City of Saint Paul transitioned to a new chart of accounts leading to an impact on the distribution of Hotel & Motel Tax.





# **Department Summaries**



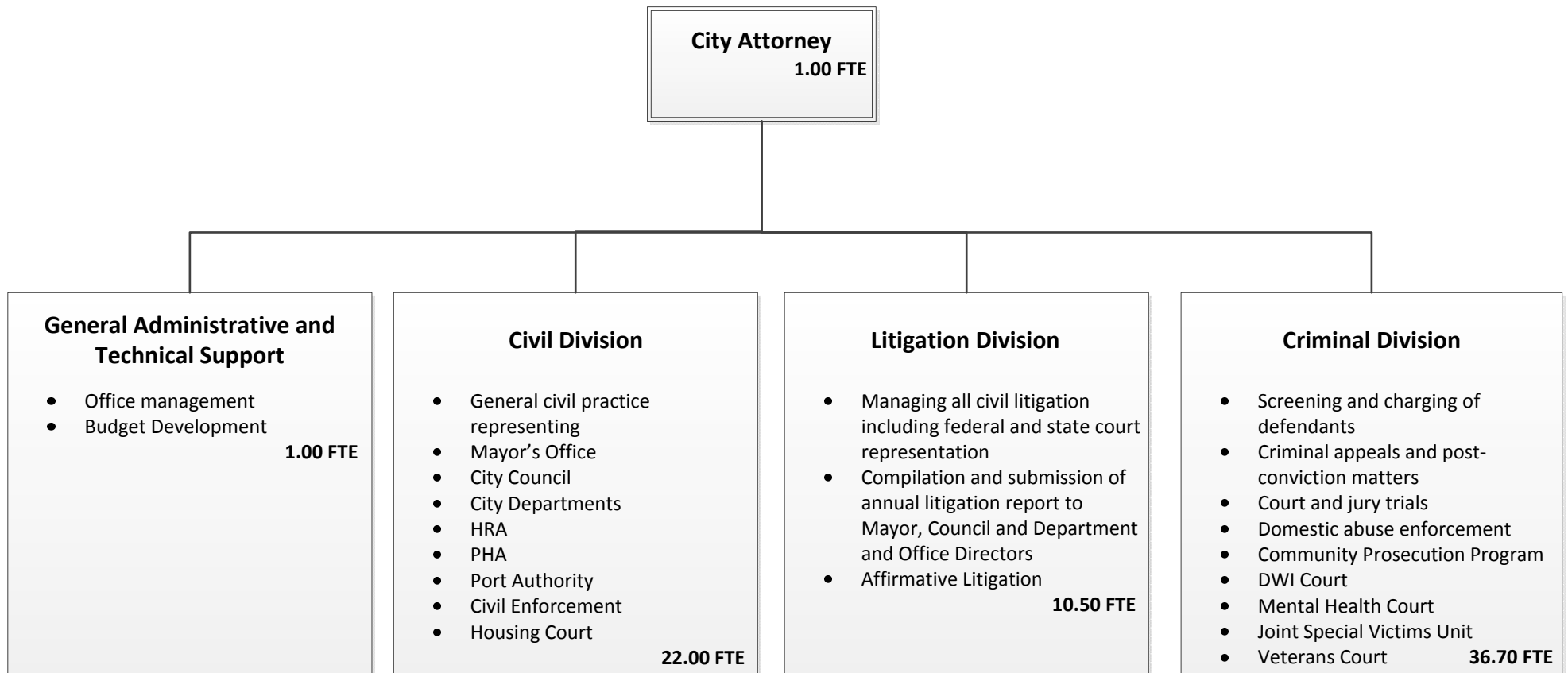
# City Attorney's Office

**Mission:** The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism, and collegiality.

**Integrity** means that we are loyal to the interests of the city and the laws under which it functions.

**Professionalism** means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.

**Collegiality** means working together, and with the elected and appointed officials to the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.



Total (71.20 FTE)

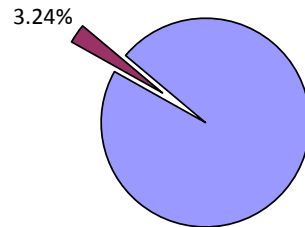
## 2019 Proposed Budget City Attorney's Office

### Department Description:

We seek justice through law, balancing accountability and equity, and building prosperity while protecting the interests of the entire Saint Paul community.

- \* Respect: We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.
- \* Service to Community: We work to benefit the community by connecting and engaging with each other and all of Saint Paul.
- \* Integrity: We act with courage and conviction, speaking truth; being accountable and faithful to the rule of law and professional ethics.
- \* Excellence: We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, producing better results for the city.

### **City Attorney's Portion of General Fund Spending**



### Department Goals

- Innovative Legal Solutions
- Inclusion
- Sustainable Legal Process
- Access to Justice

### Department Facts

- Total General Fund Budget: \$ 9,139,571
- Total Special Fund Budget: \$ 1,612,989
- Total FTEs: 71.20
- The criminal division handles over 13,000 misdemeanor and gross misdemeanor cases per year.
- Legal settlements and judgments paid in 2017 total \$2,579,082.
- The civil litigation division defends the City against approximately 75 civil lawsuits each year.
- In 2017, the Civil Litigation Division resolved 63 civil lawsuits initiated against the City. Of those lawsuits, 65% were resolved by obtaining favorable judgments or dismissals without any payments by the City.

### Recent Accomplishments

- Served vulnerable victims in designated high lethality domestic cases via the Joint Special Victims Unit.
- With two new victim witness coordinators, designed and implemented a more comprehensive approach to serving crime victims.
- Leadership in addressing racial disparities in the criminal justice system.
- Successfully offered alternatives to conviction for qualifying low-risk offenders via the Saint Paul Diversion Calendar.
- Members of the Mental Health Court, DWI Court, and Veterans Treatment Court staffing teams and the Treatment Courts Steering/Planning Committee.
- Launched Community Justice Unit with a focus on racial equity, criminal justice reform and advancing diversion programming.
- Negotiated and drafted a variety of contracts, drafted ordinances and resolutions, and provided extensive legal advice related to the Soccer Stadium and Snelling/Midway redevelopment, as well as Coordinated Trash Collection, Ford Zoning and Ford Site Zoning and Public Realm Master Plan.
- Provided legal advice regarding Earned Sick and Safe Time, PCIARC, the Wabasha Slope failure, and advised SPPD in redrafting of Use-of-Force policy.

## 2019 Proposed Budget

### City Attorney's Office

#### Fiscal Summary

	2017 Actual	2018 Adopted	2019 Proposed	Change	% Change	2018 Adopted FTE	2019 Proposed FTE
<b>Spending</b>							
100: General Fund	7,940,272	8,454,991	9,139,571	684,580	8.1%	58.15	61.15
200: City Grants	111,821	139,767	144,100	4,333	3.1%	1.70	1.70
710: Central Service Fund	1,348,088	1,346,730	1,468,889	122,159	9.1%	7.85	8.35
<b>Total</b>	<b>9,400,181</b>	<b>9,941,488</b>	<b>10,752,560</b>	<b>811,072</b>	<b>8.2%</b>	<b>67.70</b>	<b>71.20</b>
<b>Financing</b>							
100: General Fund	719,856	138,282	127,924	(10,358)	-7.5%		
200: City Grants	68,107	139,767	144,100	4,333	3.1%		
710: Central Service Fund	1,278,386	1,346,730	1,468,889	122,159	9.1%		
<b>Total</b>	<b>2,066,349</b>	<b>1,624,779</b>	<b>1,740,913</b>	<b>116,134</b>	<b>7.1%</b>		

#### Budget Changes Summary

Spending changes in the City Attorney's Office (CAO) 2019 proposed budget are due to current service level updates and the addition of three FTEs to support the work of the CAO. The 2019 budget continues to fund the Victim Witness Advocate added in 2016, in order for the CAO to continue ensuring that victims' rights are fulfilled throughout the criminal justice process and honor its commitment to extensive victim engagement under the terms of the Saint Paul Blueprint for Safety. The 2019 budget will allow the CAO to continue crucial activities such as the Joint Prosecution Unit, Community Prosecution Program, and Domestic Violence Blueprint, as well as general criminal, civil, and civil litigation activities. The 2019 budget also includes resources for legal support for immigrant and refugee communities.

**100: General Fund****City Attorney's Office**

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of internal transfers to reflect recent revenue.				
Current service level adjustments		368,193	(10,358)	-
	Subtotal:	<u>368,193</u>	<u>(10,358)</u>	<u>-</u>
<b>Criminal Justice Unit</b>				
The 2019 proposed budget adds an associate attorney to the Criminal Justice Unit to support the unit's work on engagement, equity in criminal case charging, and criminal justice reform.				
Associate Attorney		88,379	-	1.00
	Subtotal:	<u>88,379</u>	<u>-</u>	<u>1.00</u>
<b>Civil Division Attorney</b>				
Funds have been added to the 2019 budget for an associate attorney to support the growing needs of the Civil Division of the CAO.				
Associate Attorney		88,379	-	1.00
	Subtotal:	<u>88,379</u>	<u>-</u>	<u>1.00</u>
<b>Legal Support for Immigrants</b>				
The 2019 proposed budget includes funding for one attorney focused on providing outreach, advocacy, and services to immigrant and refugee communities in Saint Paul.				
Attorney		139,629	-	1.00
	Subtotal:	<u>139,629</u>	<u>-</u>	<u>1.00</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>684,580</u></u>	<u><u>(10,358)</u></u>	<u><u>3.00</u></u>

**200: City Grants****City Attorney's Office**

The City Attorney's Office began receiving a grant from the Minnesota Department of Public Safety Office of Justice Program (OJP) in 2016 to provide support for direct services to crime victims.

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>		4,333	4,333	-
	Subtotal:	<u>4,333</u>	<u>4,333</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>4,333</u></u>	<u><u>4,333</u></u>	<u><u>-</u></u>

**710: Central Service Fund****City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of internal transfers to reflect recent revenue.				
Current service level adjustments		63,792	63,792	-
	Subtotal:	<u>63,792</u>	<u>63,792</u>	<u>-</u>
<b>HRA Attorney</b>				
The 2019 proposed budget includes an additional 0.5 FTE to support the work of the Housing Redevelopment Agency (HRA). This position is funded by a transfer from the HRA.				
Attorney		58,367	58,367	0.50
	Subtotal:	<u>58,367</u>	<u>58,367</u>	<u>0.50</u>
<b>Fund 710 Budget Changes Total</b>		<u><u>122,159</u></u>	<u><u>122,159</u></u>	<u><u>0.50</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

76

Department: CITY ATTORNEY

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<hr/>					
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	7,791,421	7,940,272	8,454,991	9,139,571	684,580
CITY GRANTS		111,821	139,767	144,100	4,334
CENTRAL SERVICE FUND	1,350,676	1,348,088	1,346,730	1,468,889	122,159
<b>TOTAL SPENDING BY FUND</b>	<b>9,142,098</b>	<b>9,400,181</b>	<b>9,941,488</b>	<b>10,752,560</b>	<b>811,072</b>
<hr/>					
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	8,549,936	8,951,622	9,320,876	10,119,833	798,956
SERVICES	469,405	333,974	510,014	518,188	8,175
MATERIALS AND SUPPLIES	73,813	69,867	65,616	62,216	(3,400)
ADDITIONAL EXPENSES		38			
OTHER FINANCING USES	48,944	44,680	44,982	52,323	7,341
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>9,142,098</b>	<b>9,400,181</b>	<b>9,941,488</b>	<b>10,752,560</b>	<b>811,072</b>
<hr/>					
<b><u>Financing by Major Account</u></b>					
INTERGOVERNMENTAL REVENUE	42,250	107,562	186,767	186,767	
CHARGES FOR SERVICES	2,065,685	1,889,047	1,368,030	1,505,189	137,159
MISCELLANEOUS REVENUE	20,040	60			
OTHER FINANCING SOURCES	73,944	69,680	69,982	48,957	(21,025)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>2,201,919</b>	<b>2,066,349</b>	<b>1,624,779</b>	<b>1,740,913</b>	<b>116,134</b>
<hr/>					

## CITY OF SAINT PAUL

### Spending Plan by Department

**Department: CITY ATTORNEY**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		7,330,985	7,657,230	7,990,602	8,668,462	677,860
SERVICES		403,074	238,371	422,393	425,793	3,400
MATERIALS AND SUPPLIES		57,362	44,633	41,996	38,596	(3,400)
ADDITIONAL EXPENSES			38			
OTHER FINANCING USES					6,720	6,720
<b>Total Spending by Major Account</b>		<b>7,791,421</b>	<b>7,940,272</b>	<b>8,454,991</b>	<b>9,139,571</b>	<b>684,580</b>
<b>Spending by Accounting Unit</b>						
10012100	CITY ATTORNEY GENERAL OPS	7,791,421	7,940,272	8,454,991	9,139,571	684,580
<b>Total Spending by Accounting Unit</b>		<b>7,791,421</b>	<b>7,940,272</b>	<b>8,454,991</b>	<b>9,139,571</b>	<b>684,580</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: CITY ATTORNEY  
Fund: CITY GRANTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE			78,553	138,611	142,944	4,334
SERVICES			29,354	1,156	1,156	
MATERIALS AND SUPPLIES			3,914			
Total Spending by Major Account			111,821	139,767	144,100	4,334
Spending by Accounting Unit						
20012800 CRIME VICTIM SERVICES INITIATIVE			111,821	139,767	144,100	4,334
Total Spending by Accounting Unit			111,821	139,767	144,100	4,334

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: CITY ATTORNEY  
Fund: CENTRAL SERVICE FUND

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,218,950	1,215,840	1,191,663	1,308,427	116,763
SERVICES	66,331	66,249	86,465	91,239	4,775
MATERIALS AND SUPPLIES	16,451	21,319	23,620	23,620	
OTHER FINANCING USES	48,944	44,680	44,982	45,603	621
<b>Total Spending by Major Account</b>	<b>1,350,676</b>	<b>1,348,088</b>	<b>1,346,730</b>	<b>1,468,889</b>	<b>122,159</b>
<b>Spending by Accounting Unit</b>					
71012200 CITY ATTY OUTSIDE SERVICES	1,350,676	1,348,088	1,346,730	1,468,889	122,159
<b>Total Spending by Accounting Unit</b>	<b>1,350,676</b>	<b>1,348,088</b>	<b>1,346,730</b>	<b>1,468,889</b>	<b>122,159</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY ATTORNEY  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43632-0	PRECOURT DIVERSION	42,250	39,455	47,000	47,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>42,250</b>	<b>39,455</b>	<b>47,000</b>	<b>47,000</b>	
44105-0	CONTINUANCE FOR DISMISSAL	759,713	596,396			
44215-0	COPIES	1,611	2,046	1,300	1,300	
44590-0	MISCELLANEOUS SERVICES	400	800			
45510-0	REIMBURSEMENT INVESTIGATION			20,000	20,000	
51175-0	ADMINISTRATION FEE	14,906	11,419		15,000	15,000
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>776,629</b>	<b>610,661</b>	<b>21,300</b>	<b>36,300</b>	<b>15,000</b>
55515-0	COUNTY SHARE OF COST					
55550-0	PRIVATE GRANTS	20,000				
55845-0	JURY DUTY PAY	40	60			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>20,040</b>	<b>60</b>			
56235-0	TRANSFER FR CAPITAL PROJ FUND	25,000		25,000		(25,000)
56245-0	TRANSFER FR INTERNAL SERVICE F	48,944	69,680	44,982	44,624	(358)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>73,944</b>	<b>69,680</b>	<b>69,982</b>	<b>44,624</b>	<b>(25,358)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>912,863</b>	<b>719,856</b>	<b>138,282</b>	<b>127,924</b>	<b>(10,358)</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY ATTORNEY  
 Fund: CITY GRANTS

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
43101-0	FEDERAL GRANT STATE ADMIN		68,107	104,364	104,364
43401-0	STATE GRANTS			35,403	35,403
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>68,107</b>	<b>139,767</b>	<b>139,767</b>
59910-0	USE OF FUND EQUITY				4,333
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>4,333</b>
<b>TOTAL FOR CITY GRANTS</b>			<b>68,107</b>	<b>139,767</b>	<b>144,100</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY ATTORNEY  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
51235-0	SERVICES TO PUBLIC HOUSING	570,377	581,433	624,498	647,638	23,140
51240-0	SERVICES TO HRA	352,994	331,692	343,529	431,744	88,215
51245-0	LEGAL SERVICES	365,685	365,262	378,703	389,507	10,804
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,289,056</b>	<b>1,278,386</b>	<b>1,346,730</b>	<b>1,468,889</b>	<b>122,159</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>1,289,056</b>	<b>1,278,386</b>	<b>1,346,730</b>	<b>1,468,889</b>	<b>122,159</b>
<b>TOTAL FOR CITY ATTORNEY</b>		<b>2,201,919</b>	<b>2,066,349</b>	<b>1,624,779</b>	<b>1,740,913</b>	<b>116,134</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GENERAL FUND

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	42,250	39,455	47,000	47,000	
CHARGES FOR SERVICES	776,629	610,661	21,300	36,300	15,000
MISCELLANEOUS REVENUE	20,040	60			
OTHER FINANCING SOURCES	73,944	69,680	69,982	44,624	(25,358)
<b>Total Financing by Major Account</b>	<b>912,863</b>	<b>719,856</b>	<b>138,282</b>	<b>127,924</b>	<b>(10,358)</b>
<b>Financing by Accounting Unit</b>					
10012100 CITY ATTORNEY GENERAL OPS	912,863	719,856	138,282	127,924	(10,358)
<b>Total Financing by Accounting Unit</b>	<b>912,863</b>	<b>719,856</b>	<b>138,282</b>	<b>127,924</b>	<b>(10,358)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: CITY ATTORNEY  
Fund: CITY GRANTS

Budget Year: 2019

Change From  
2018  
Adopted

2016  
Actuals

2017  
Actuals

2018  
Adopted

2019  
Mayor's  
Proposed

**Financing by Major Account**

INTERGOVERNMENTAL REVENUE  
OTHER FINANCING SOURCES

68,107

139,767

139,767

4,333

4,333

**Total Financing by Major Account**

68,107

139,767

144,100

4,333

**Financing by Accounting Unit**

20012800 CRIME VICTIM SERVICES INITIATIVE

68,107

139,767

144,100

4,333

**Total Financing by Accounting Unit**

68,107

139,767

144,100

4,333

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: CITY ATTORNEY  
Fund: CENTRAL SERVICE FUND

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,289,056	1,278,386	1,346,730	1,468,889	122,159
<b>Total Financing by Major Account</b>	<b>1,289,056</b>	<b>1,278,386</b>	<b>1,346,730</b>	<b>1,468,889</b>	<b>122,159</b>
<b>Financing by Accounting Unit</b>					
71012200 CITY ATTY OUTSIDE SERVICES	1,289,056	1,278,386	1,346,730	1,468,889	122,159
<b>Total Financing by Accounting Unit</b>	<b>1,289,056</b>	<b>1,278,386</b>	<b>1,346,730</b>	<b>1,468,889</b>	<b>122,159</b>



# City Council

**Mission:** The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.



(Total 28.50 FTE)

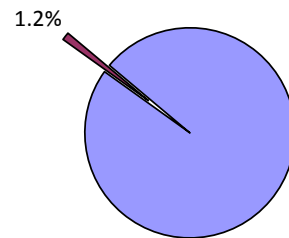
## 2019 Proposed Budget City Council

### **Department Description:**

The City Council makes legislative, policy, budget, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Library Board, and the Board of Health.

The City Clerk is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

### **City Council's Portion of General Fund Spending**



### **Department Facts**

- Total General Fund Budget: \$3,726,272
- Total Special Fund Budget: \$0
- Total FTEs: 28.50
- There are seven part-time Councilmembers representing the seven wards of the City.
- Councilmembers are elected by wards to serve four-year terms.
- The current term ends on December 31st, 2019.

### **Recent Accomplishments**

- Considered over 2,100 legislative items annually as part of the weekly City Council meetings.
- Contracted with over 30 local non-profits to provide services to residents.
- Legislative hearing officers conducted hearings on more than 1,000 matters, including assessments, license applications, and nuisance issues.
- The Community Engagement Coordinator provides strategic planning and project management support to city staff on community engagement activities and serves as the city's technical assistance liaison to the 17 district council organizations funded through the City's Community Engagement program.



## 2019 Proposed Budget

### City Council

#### Fiscal Summary

	<u>2017 Actual</u>	<u>2018 Adopted</u>	<u>2019 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2018 Adopted FTE</u>	<u>2019 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	3,315,185	3,646,472	3,726,272	79,800	2.2%	28.50	28.50
<b>Total</b>	<b>3,315,185</b>	<b>3,646,472</b>	<b>3,726,272</b>	<b>79,800</b>	<b>2.2%</b>	<b>28.50</b>	<b>28.50</b>
<b>Financing</b>							
100: General Fund	379,758	368,095	368,095	-	0.0%		
<b>Total</b>	<b>379,758</b>	<b>368,095</b>	<b>368,095</b>	<b>-</b>	<b>0.0%</b>		

#### Budget Changes Summary

The Saint Paul City Council operations budget will continue to support the work of the City's Legislative body in 2019. The increase in the 2019 proposed budget is due to the inflationary pressures on current services provided.

**100: General Fund****City Council**

		<u>Change from 2018 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		79,800	-	-
	Subtotal:	<u>79,800</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>79,800</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: CITY COUNCIL

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	3,226,770	3,315,185	3,646,472	3,726,272	79,799
GENERAL GOVT SPECIAL PROJECTS	364				
<b>TOTAL SPENDING BY FUND</b>	<b>3,227,134</b>	<b>3,315,185</b>	<b>3,646,472</b>	<b>3,726,272</b>	<b>79,799</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	3,030,931	3,130,145	3,399,351	3,479,151	79,799
SERVICES	117,427	136,727	158,141	160,712	2,571
MATERIALS AND SUPPLIES	78,776	48,313	88,280	85,709	(2,571)
ADDITIONAL EXPENSES			700	700	
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>3,227,134</b>	<b>3,315,185</b>	<b>3,646,472</b>	<b>3,726,272</b>	<b>79,799</b>
<b><u>Financing by Major Account</u></b>					
LICENSE AND PERMIT	400	1,640			
CHARGES FOR SERVICES	98,516	110,563	100,540	100,540	
MISCELLANEOUS REVENUE	11,285				
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>377,756</b>	<b>379,758</b>	<b>368,095</b>	<b>368,095</b>	

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: CITY COUNCIL  
Fund: CITY GENERAL FUND

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,030,931	3,130,145	3,399,351	3,479,151	79,799
SERVICES	117,063	136,727	158,141	160,712	2,571
MATERIALS AND SUPPLIES	78,776	48,313	88,280	85,709	(2,571)
ADDITIONAL EXPENSES			700	700	
<b>Total Spending by Major Account</b>	<b>3,226,770</b>	<b>3,315,185</b>	<b>3,646,472</b>	<b>3,726,272</b>	<b>79,799</b>
<b>Spending by Accounting Unit</b>					
10010100 CITY COUNCIL LEGISLATIVE	3,058,467	3,134,543	3,435,790	3,523,413	87,623
10010105 RECORDS MANAGEMENT	168,303	180,642	210,683	202,859	(7,824)
<b>Total Spending by Accounting Unit</b>	<b>3,226,770</b>	<b>3,315,185</b>	<b>3,646,472</b>	<b>3,726,272</b>	<b>79,799</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: CITY COUNCIL  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		364				
<b>Total Spending by Major Account</b>		<b>364</b>				
<b>Spending by Accounting Unit</b>						
21110225	COUNCIL SPECIAL PROJECTS	364				
<b>Total Spending by Accounting Unit</b>		<b>364</b>				

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY COUNCIL  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
42610-0	VACATION STREET AND ALLEY	400	1,640			
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>400</b>	<b>1,640</b>			
44120-0	REGULATORY FEES	29,976	30,456	93,540	93,540	
44125-0	DISTRICT ENERGY REG FEE	32,678	35,578			
44130-0	DISTRICT COOLING REG FEE	32,334	35,578			
44190-0	MISCELLANEOUS FEES	(4,648)	21			
50125-0	APPLICATION FEE	8,175	8,930	7,000	7,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>98,516</b>	<b>110,563</b>	<b>100,540</b>	<b>100,540</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,842				
55845-0	JURY DUTY PAY	50				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>1,892</b>				
56225-0	TRANSFER FR SPECIAL REVENUE FU	267,555	267,555	267,555	267,555	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>267,555</b>	<b>267,555</b>	<b>267,555</b>	<b>267,555</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>368,363</b>	<b>379,758</b>	<b>368,095</b>	<b>368,095</b>	



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL

Department: CITY COUNCIL

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	9,393				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>9,393</b>				
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>9,393</b>				
<b>TOTAL FOR CITY COUNCIL</b>		<b>377,756</b>	<b>379,758</b>	<b>368,095</b>	<b>368,095</b>	

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**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
LICENSE AND PERMIT		400	1,640			
CHARGES FOR SERVICES		98,516	110,563	100,540	100,540	
MISCELLANEOUS REVENUE		1,892				
OTHER FINANCING SOURCES		267,555	267,555	267,555	267,555	
<b>Total Financing by Major Account</b>		<b>368,363</b>	<b>379,758</b>	<b>368,095</b>	<b>368,095</b>	
<b>Financing by Accounting Unit</b>						
10010100	CITY COUNCIL LEGISLATIVE	368,363	379,758	368,095	368,095	
<b>Total Financing by Accounting Unit</b>		<b>368,363</b>	<b>379,758</b>	<b>368,095</b>	<b>368,095</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: CITY COUNCIL  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

Change From  
2018  
Adopted

2016  
Actuals

2017  
Actuals

2018  
Adopted

2019  
Mayor's  
Proposed

**Financing by Major Account**

MISCELLANEOUS REVENUE

9,393

**Total Financing by Major Account**

**9,393**

**Financing by Accounting Unit**

21110225 COUNCIL SPECIAL PROJECTS

9,393

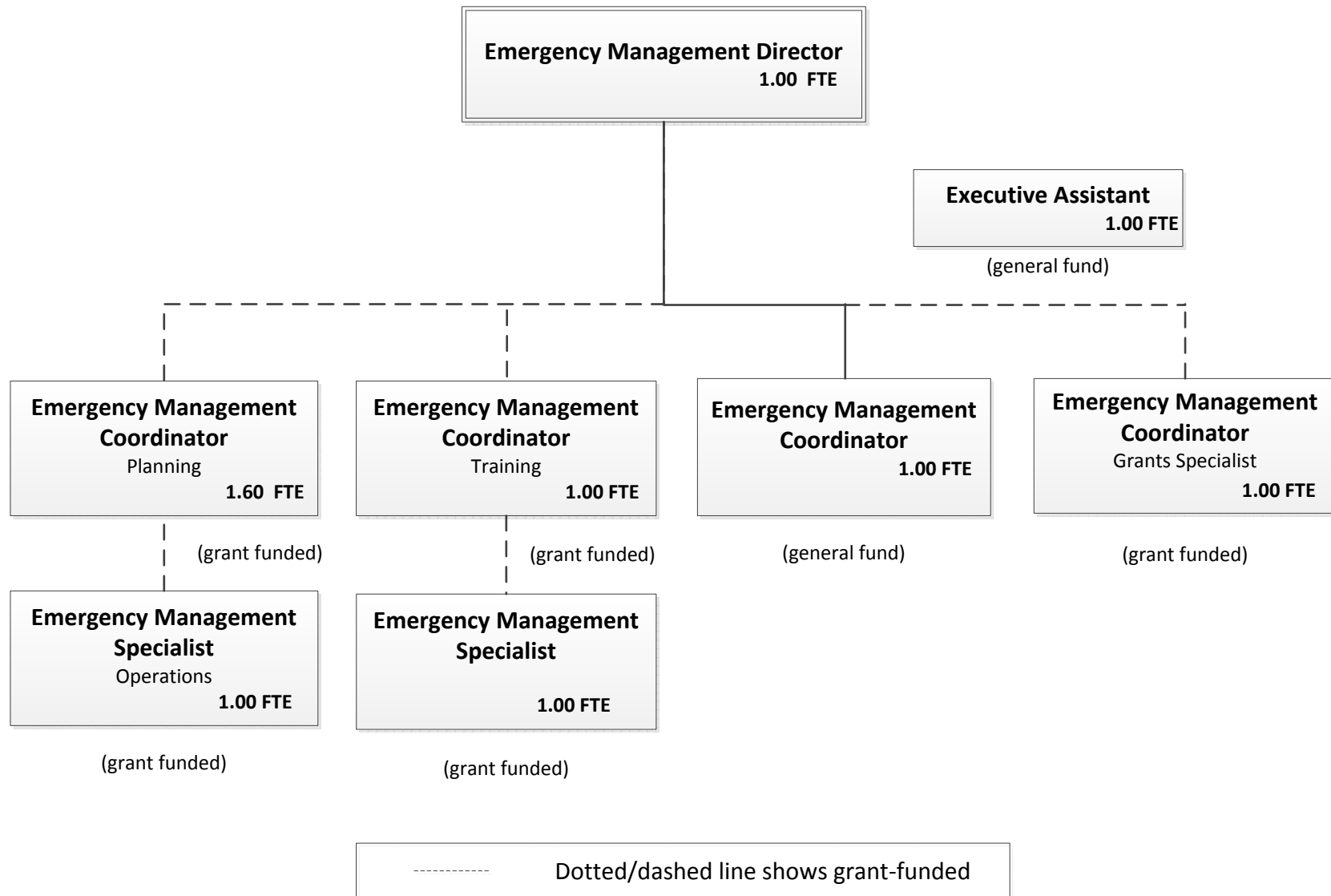
**Total Financing by Accounting Unit**

**9,393**



# Emergency Management Organization

**Mission:** To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response and recovery actions.



(Total 8.60 FTE)

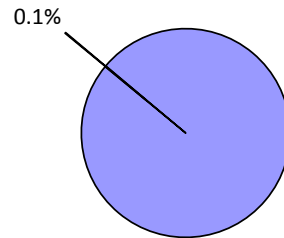
## 2019 Proposed Budget

### Emergency Management

#### **Department Description:**

Emergency Management is charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters. The Department helps create a safe community through building resilience and preparedness for emergencies. Emergency Management is responsible for all emergency functions to prevent, protect against, mitigate, prepare for, respond to, and recover from consequences and damage resulting from natural, technological, man-made and terrorism-related emergencies and disasters. Emergency Management is charged with developing plans, procedures, training and exercises for preparing city forces to respond and protect the community. Emergency Management also provides the system, plan, and protocols for multi-agency coordination during large-scale events and incidents. The department provides critical services to other city departments through creation of plans, obtaining and managing grants, and providing equipment. The department also maintains and operates the city Emergency Operations Center, as well as all plans required by the state and federal laws.

#### **Emergency Management's Portion of General Fund Spending**



#### **Department Facts**

- Total General Fund Budget:           \$           423,067
- Total Special Fund Budget:           \$           1,757,651
- Total FTEs:                               8.60
- The department continues to manage the extensive requirements for Emergency Management. The federal grant programs are administered by the Department of Emergency Management in order to support building and sustaining capabilities within the City of Saint Paul and the Twin Cities region.
- The department manages 47 specific planning requirements from the State of MN. The city Emergency Operations Plan must address over 100 specific items included in state and federal laws, rules and regulations.
- The department General Fund budget contributes to resources, training, and staff salaries for building capabilities and preparedness throughout the city. Additionally, the budgeted funds are combined with significant Federal and State grant funds to enable Emergency Management functions to be properly staffed, supported and maintained.

#### **Department Goals**

- Goal 1 - Implement a world class "Community Emergency Management Program."
- Goal 2 - Perform effective grants management and financial administration.
- Goal 3 - Maintain and improve emergency management facilities and infrastructure.
- Goal 4 - Maintain and improve levels of target capabilities performance.
- Goal 5 - Achieve and maintain emergency management accreditation program (EMAP) compliance.

#### **Recent Accomplishments**

- Conducted self-assessment and peer-review assessment of city Emergency Management Program, resulting in Fully Accredited status by the Emergency Management Accreditation Program (EMAP). Saint Paul is one of 13 local Emergency Management organizations in the country to be awarded this achievement and only local program in the 6-state FEMA Region for the Upper Midwest.
- Complete re-write of Emergency Operations Plan, addressing 74 required items. Collaborated in creating 13 City Department Continuity of Operations Plans, and a City-wide Continuity of Government Plan.
- Multi-agency coordination for numerous incidents and planned events including Super Bowl VII, Winter Carnival, Red Bull Crashed Ice, Cinco de Mayo, Wabasha landslide and others.
- Training and Exercises:
  - Conducted City-wide senior officials workshop.
  - Conducted Multi-Agency Tabletop exercise dealing with Rail Emergencies and Hazardous Materials Response involving 155 stakeholders representing 38 city, county, state, federal and private agencies.

## 2019 Proposed Budget

### Office of Emergency Management

#### Fiscal Summary

	<u>2017 Actual</u>	<u>2018 Adopted</u>	<u>2019 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2018 Adopted FTE</u>	<u>2019 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	458,180	426,386	423,067	(3,319)	-0.8%	3.00	3.00
200: City Grants	1,268,348	1,732,117	1,757,651	25,534	1.5%	5.00	5.60
<b>Total</b>	<b>1,726,528</b>	<b>2,158,503</b>	<b>2,180,718</b>	<b>22,215</b>	<b>1.0%</b>	<b>8.00</b>	<b>8.60</b>
<b>Financing</b>							
100: General Fund	-	-	-	-	0.0%		
200: City Grants	1,039,180	1,732,117	1,757,651	25,534	1.5%		
<b>Total</b>	<b>1,039,180</b>	<b>1,732,117</b>	<b>1,757,651</b>	<b>25,534</b>	<b>1.5%</b>		

#### Budget Changes Summary

The 2019 Emergency Management budget maintains critical staffing levels, and operating and maintenance costs for both the emergency siren system and the emergency operations center (EOC).

**100: General Fund****Office of Emergency Management**

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of line item budgets to track with recent spending trends.				
Current service level adjustments		(3,319)	-	-
	Subtotal:	<u>(3,319)</u>	<u>-</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>(3,319)</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

**200: City Grants****Office of Emergency Management**

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Grant Changes</b>				
This department receives several grants. Homeland Security, Urban Area Security Initiatives (UASI), Emergency Management Performance Grant (EMPG) and Metropolitan Medical Response System (MMRS) are among those that typically recur, greatly enhancing the city's preparedness capabilities. These totals reflect the net changes in grant spending and revenue.				
Net grant adjustments		25,534	25,534	0.60
	Subtotal:	<u>25,534</u>	<u>25,534</u>	<u>0.60</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>25,534</u></u>	<u><u>25,534</u></u>	<u><u>0.60</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: **EMERGENCY MANAGEMENT**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<hr/>					
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	418,277	458,180	426,386	423,067	(3,319)
CITY GRANTS	1,059,171	1,268,348	1,732,116	1,757,651	25,535
<b>TOTAL SPENDING BY FUND</b>	<b>1,477,448</b>	<b>1,726,528</b>	<b>2,158,502</b>	<b>2,180,718</b>	<b>22,215</b>
<hr/>					
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	802,914	950,012	954,396	1,041,257	86,861
SERVICES	303,358	158,998	528,854	481,660	(47,194)
MATERIALS AND SUPPLIES	220,739	360,616	589,247	582,458	(6,790)
CAPITAL OUTLAY	150,437	256,901	86,005	75,000	(11,005)
OTHER FINANCING USES				343	343
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>1,477,448</b>	<b>1,726,528</b>	<b>2,158,502</b>	<b>2,180,718</b>	<b>22,215</b>
<hr/>					
<b><u>Financing by Major Account</u></b>					
INTERGOVERNMENTAL REVENUE	895,431	1,039,180	1,555,593	1,638,368	82,775
OTHER FINANCING SOURCES			176,523	119,282	(57,241)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>895,431</b>	<b>1,039,180</b>	<b>1,732,117</b>	<b>1,757,650</b>	<b>25,533</b>
<hr/>					

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	368,241	410,421	378,955	375,293	(3,662)
SERVICES	18,936	23,046	31,927	31,927	
MATERIALS AND SUPPLIES	31,100	24,713	15,504	15,504	
OTHER FINANCING USES				343	343
<b>Total Spending by Major Account</b>	<b>418,277</b>	<b>458,180</b>	<b>426,386</b>	<b>423,067</b>	<b>(3,319)</b>
<b>Spending by Accounting Unit</b>					
10021100 EMERGENCY MANAGEMENT	418,277	458,180	426,386	423,067	(3,319)
<b>Total Spending by Accounting Unit</b>	<b>418,277</b>	<b>458,180</b>	<b>426,386</b>	<b>423,067</b>	<b>(3,319)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: EMERGENCY MANAGEMENT**  
**Fund: CITY GRANTS**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		434,673	539,592	575,441	665,964	90,523
SERVICES		284,423	135,952	496,927	449,733	(47,194)
MATERIALS AND SUPPLIES		189,638	335,903	573,743	566,954	(6,790)
CAPITAL OUTLAY		150,437	256,901	86,005	75,000	(11,005)
<b>Total Spending by Major Account</b>		<b>1,059,171</b>	<b>1,268,348</b>	<b>1,732,116</b>	<b>1,757,651</b>	<b>25,535</b>
<b>Spending by Accounting Unit</b>						
20021820	URBAN AREA SECURITY INITIATIVE	901,153	1,043,262	1,445,174	1,485,459	40,285
20021825	METRO MEDICAL RESPONSE SYSTEM	128,018	81,209	171,572	119,282	(52,290)
20021835	EMERGENCY MGMT PERFORMANCE	30,000	29,772			
20021840	HOMELAND SECURITY			5		(5)
20021845	EMER MGMT PORT SECURITY		58,070	86,274	68,484	(17,790)
20021850	PRE DISASTER MITIGATION GRANT		8,991	29,092	84,425	55,334
20021890	HMEP GRANT		47,045			
<b>Total Spending by Accounting Unit</b>		<b>1,059,171</b>	<b>1,268,348</b>	<b>1,732,116</b>	<b>1,757,651</b>	<b>25,535</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: EMERGENCY MANAGEMENT  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43001-0	FEDERAL DIRECT GRANTS		58,070	86,274	68,484	(17,790)
43101-0	FEDERAL GRANT STATE ADMIN	895,431	981,110	1,469,320	1,569,884	100,564
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>895,431</b>	<b>1,039,180</b>	<b>1,555,593</b>	<b>1,638,368</b>	<b>82,775</b>
59910-0	USE OF FUND EQUITY			176,523	119,282	(57,241)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>176,523</b>	<b>119,282</b>	<b>(57,241)</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>895,431</b>	<b>1,039,180</b>	<b>1,732,117</b>	<b>1,757,650</b>	<b>25,533</b>
<b>TOTAL FOR EMERGENCY MANAGEMENT</b>		<b>895,431</b>	<b>1,039,180</b>	<b>1,732,117</b>	<b>1,757,650</b>	<b>25,533</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GRANTS**

Budget Year: **2019**

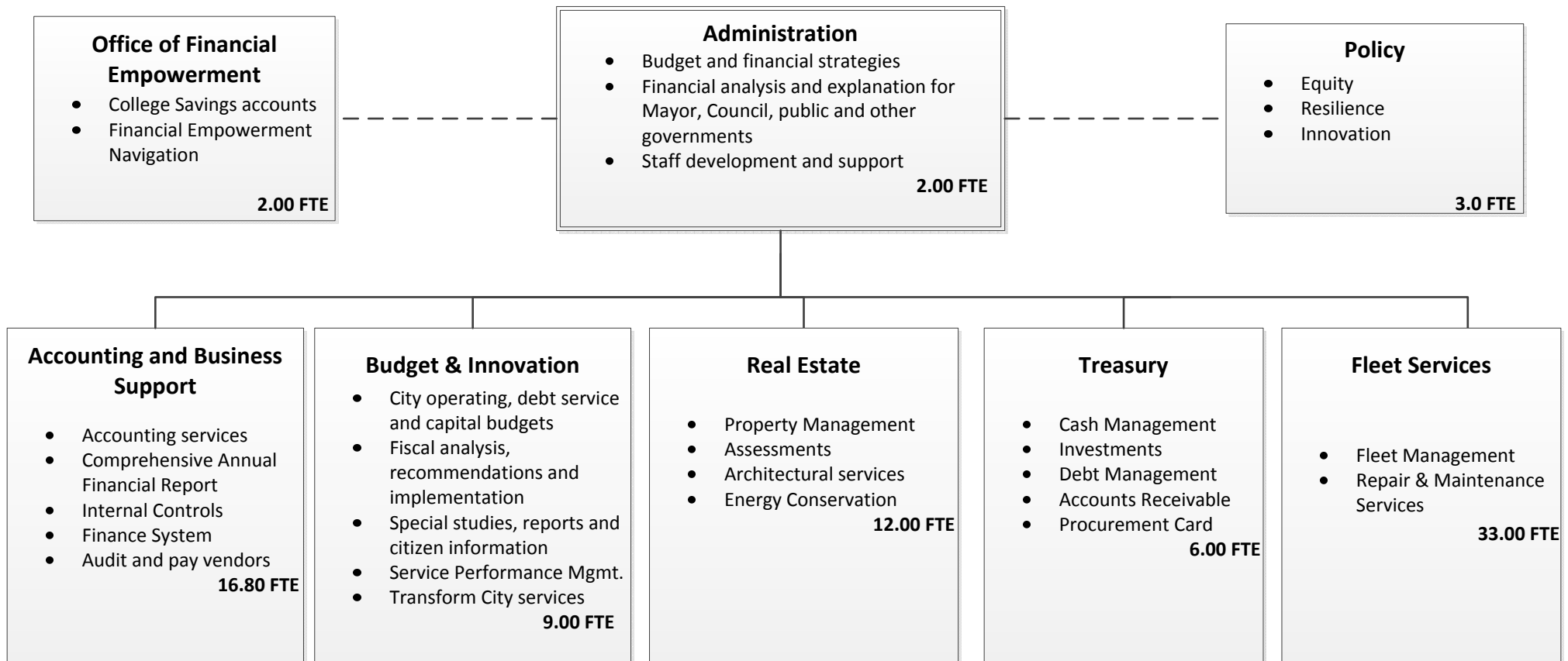
		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		895,431	1,039,180	1,555,593	1,638,368	82,775
OTHER FINANCING SOURCES				176,523	119,282	(57,241)
<b>Total Financing by Major Account</b>		<b>895,431</b>	<b>1,039,180</b>	<b>1,732,117</b>	<b>1,757,650</b>	<b>25,533</b>
<b>Financing by Accounting Unit</b>						
20021820	URBAN AREA SECURITY INITIATIVE	865,431	921,328	1,445,174	1,485,459	40,285
20021825	METRO MEDICAL RESPONSE SYSTEM			171,572	119,282	(52,290)
20021835	EMERGENCY MGMT PERFORMANCE	30,000	12,737			
20021840	HOMELAND SECURITY			5		(5)
20021845	EMER MGMT PORT SECURITY		58,070	86,274	68,484	(17,790)
20021850	PRE DISASTER MITIGATION GRANT			29,092	84,425	55,333
20021890	HMEP GRANT		47,045			
<b>Total Financing by Accounting Unit</b>		<b>895,431</b>	<b>1,039,180</b>	<b>1,732,117</b>	<b>1,757,650</b>	<b>25,533</b>





# Financial Services

**Mission:** Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.



**(Total 83.8 FTE)**

2.45 FTE included in this total are budgeted in Debt Service

## 2019 Proposed Budget

### Office of Financial Services

#### Department Description:

The Office of Financial Services (OFS) plays a vital role in supporting city operations.

**Budget and Innovation** prepares, implements and monitors annual operating, debt service and capital budgets; provides fiscal analysis and projections for the Mayor and City Council; champions new ideas to improve results for Saint Paul by providing coaching, management consulting, and guidance via innovation strategies, tools, and initiatives.

**Accounting and Business Support** ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; provides business support related to the implementation, administration and maintenance of the City's financial management system.

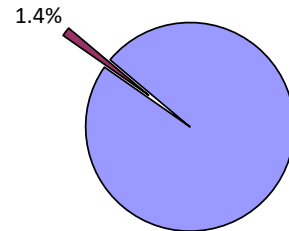
**Treasury** manages the City's cash resources and invests funds to earn a market rate of return; manages the City's debt portfolio to ensure competitive interest rates and timely repayment; and administers the City's accounts receivable and procurement card functions.

**Real Estate Management Services** provides property acquisition and disposal services, property management, facility design, space planning, and construction management; facilitates energy conservation efforts; and processes assessment approvals, billings, and collections.

**Fleet Management** maintains the physical health of city vehicles through provision of repair and maintenance services.

**Office of Financial Empowerment** provides financial navigation tools to Saint Paul residents and coordinates the College Savings Accounts program.

#### **Financial Services' Portion of General Fund Spending**



#### Department Facts

- Total General Fund Budget: \$4,326,324
- Total Special Fund Budget: \$33,988,991
- Total FTEs: 81.35
- Saint Paul's operating, capital and debt service budgets total over \$625 million.
- Saint Paul is one of 389 municipalities nationally with a AAA bond rating from S&P.
- OFS manages over \$300 million of cash balances and \$500 million debt portfolio.
- OFS processes over \$420 million of annual payments to vendors.
- OFS annually processes \$30m+ in assessment and service charges against 83,000 parcels of land.

#### Department Goals

- Provide effective and efficient citywide business support
- Ensure City budgets are well managed and forward-looking
- City's debt is well-managed
- Provide transparent and accessible information to the public and potential investors
- Provide excellent customer service to Mayor's Office and other City departments
- Effectively manage citywide assets
- Create an OFS workforce that reflects the diversity of Saint Paul's population

#### Recent Accomplishments

- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for excellence in reporting for the 40th consecutive year.
- Maintained the city's AAA bond rating from Standard and Poor's and Fitch Ratings.
- Led re-design of the City's capital improvement budgeting process, to focus on equity and inclusion, strategic investments, and fiscal responsibility.
- Initiated redesign of City Fleet Services for Mayor's Office; Fleet Manager hired to centralize city fleet services over time.
- Prepared a facility condition database for all city buildings, and trained staff in its use and upkeep. This will enhance the City's ability to prioritize maintenance needs.
- The budget team led seven "Budget Game" sessions throughout the city to bring understanding of the budget process and identify residents' budget priorities.

## 2019 Proposed Budget

### Office of Financial Services

#### Fiscal Summary

	2017 Actual	2018 Adopted	2019 Proposed	Change	% Change	2018 Adopted FTE	2019 Proposed FTE
<b>Spending</b>							
100: General Fund	3,618,728	3,967,959	4,326,324	358,365	9.0%	27.80	29.80
200: City Grants	2,404	5,936	-	(5,936)	-100.0%		
211: General Govt Special Projects	2,236,872	2,020,850	2,084,350	63,500	3.1%	-	-
215: Assessments	6,825,241	5,705,655	6,380,430	674,775	11.8%	1.00	1.00
700: Internal Borrowing	1,331,785	1,578,444	5,859,582	4,281,138	271.2%	-	-
710: Central Service Internal	7,339,193	7,751,642	8,130,139	378,497	4.9%	16.55	18.55
731: Fleet Services	23,859	10,160,795	11,534,490	1,373,695	13.5%	22.00	32.00
<b>Total</b>	<b>21,378,082</b>	<b>31,191,281</b>	<b>38,315,315</b>	<b>5,750,339</b>	<b>18.4%</b>	<b>67.35</b>	<b>81.35</b>
<b>Financing</b>							
100: General Fund	442,654	422,201	422,201	-	0.0%		
200: City Grants	74,600	5,936	-	(5,936)	100.0%		
211: General Govt Special Projects	2,236,872	2,020,850	2,084,350	63,500	3.1%		
215: Assessments	7,073,501	5,705,655	6,380,430	674,775	11.8%		
700: Internal Borrowing	960,686	1,578,444	5,859,582	4,281,138	271.2%		
710: Central Service Internal	6,926,994	7,751,642	8,130,139	378,497	4.9%		
731: Fleet Services	-	10,160,795	11,534,490	1,373,695	13.5%		
<b>Total</b>	<b>17,715,307</b>	<b>27,645,523</b>	<b>22,876,702</b>	<b>5,391,974</b>	<b>19.5%</b>		

#### Budget Changes Summary

The 2019 proposed budget includes funding for an Office of Financial Empowerment to provide financial navigation tools for Saint Paul residents. Other changes include budgeting for three citywide chief officer positions (Equity, Innovation, and Resilience), positions that will be funded by all City departments. The 2019 proposed budget also includes funding for an internal loan program that will finance energy efficiency improvements in city owned buildings. The OFS Fleet budget also reflects the transfer of fleet and specialized equipment staff from the Parks Department to OFS.

**100: General Fund****Office of Financial Services**

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>		25,365	-	-
	Subtotal:	<u>25,365</u>	<u>-</u>	<u>-</u>
<b>Office of Financial Empowerment</b>				
The 2019 proposed budget funds the creation of an Office of Financial Empowerment (OFE). The OFE will provide financial navigation tools to Saint Paul residents and will facilitate the design and implementation of a future College Savings Account program in the City by utilizing the feedback of the Mayor's College Savings Account Task Force.				
OFE staff		233,000	-	2.00
OFE non salary expenses		100,000	-	-
	Subtotal:	<u>333,000</u>	<u>-</u>	<u>2.00</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>358,365</u></u>	<u><u>-</u></u>	<u><u>2.00</u></u>

**200: City Grants****Office of Financial Services**

Budgets for grants administered by OFS are included in the City Grants Fund

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Funding from the Knight Foundation grant for Innovation initiatives ended in 2018.				
Current service level adjustments		(5,936)	(5,936)	-
	Subtotal:	<u>(5,936)</u>	<u>(5,936)</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>(5,936)</u></u>	<u><u>(5,936)</u></u>	<u><u>-</u></u>

211: General Govt Special Projects

Office of Financial Services

OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul in the General Govt Special Projects Fund.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments				
The 2019 proposed budget includes an increase in estimated hotel/motel tax collections.				
Hotel/Motel tax		63,500	63,500	-
Subtotal:		63,500	63,500	-
Fund 211 Budget Changes Total		63,500	63,500	-

215: Assessments

Office of Financial Services

The Assessment fund serves as a repository for summary nuisance abatement, certificates of occupancy, and street construction assessments. Property owners are assessed for improvements that benefit their property.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments				
		674,775	674,775	-
Subtotal:		674,775	674,775	-
Fund 215 Budget Changes Total		674,775	674,775	-

**700: Internal Borrowing****Office of Financial Services**

Budgets for projects funded through internal borrowing.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		(718,862)	(718,862)	-
	Subtotal:	(718,862)	(718,862)	-
<b>Green Energy Loans</b>				
In 2019, OFS will administer a new Green Energy Loans program. The loans will finance energy efficiency improvements in City owned buildings, to be repaid through energy savings.				
Green Energy Loans		5,000,000	5,000,000	-
	Subtotal:	5,000,000	5,000,000	-
<b>Fund 700 Budget Changes Total</b>		4,281,138	4,281,138	-

**710: Central Service Internal****Office of Financial Services**

Budget for OFS's Real Estate division, and portions of the Treasury section are housed in the Central Services Internal Fund.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include the removal of a vacant administrative position.				
Staffing adjustment		(99,495)	(99,495)	(1.00)
Other current service level changes		(42,700)	(42,700)	
	Subtotal:	(142,195)	(142,195)	(1.00)
<b>Chief Officers</b>				
The 2019 budget provides funding for three citywide policy advisory positions designed to foster a culture of innovation, equity, and resilience in city operations and service delivery. These are citywide positions, and all department budgets contribute to their funding.				
Equity, Innovation, and Resilience chief officers		520,692	520,692	3.00
	Subtotal:	520,692	520,692	3.00
<b>Fund 710 Budget Changes Total</b>		378,497	378,497	2.00

**731: Fleet Services****Office of Financial Services**

Budget for Fleet Services.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include updates in rental rates to fund capital replacement.				
Fleet rate increase for capital replacement		350,000	350,000	-
Other current service level changes		(9,341)	-	-
Subtotal:		<u>340,659</u>	<u>350,000</u>	<u>-</u>
<b>Bridge Inspection Vehicle</b>				
The Fleet division will issue a capital lease to reimburse the 2018 purchase of a bridge inspection vehicle for Public Works. The annual debt service for the vehicle will be paid for through a transfer from the Public Works Bridge Division.				
Lease proceeds		-	587,795	-
Contribution to fund balance		-	(587,795)	-
Debt service		84,877	-	-
Transfer from Public Works Bridge Division		-	84,877	-
Subtotal:		<u>84,877</u>	<u>84,877</u>	<u>-</u>
<b>Fleet Services</b>				
In 2018, City fleet services were consolidated and budgeted in OFS. In 2019, the second phase of this reorganization will shift 10.0 FTEs of fleet and specialized equipment staff currently budgeted in the Parks Department to OFS.				
Fleet services staff		948,159	938,818	10.00
Subtotal:		<u>948,159</u>	<u>938,818</u>	<u>10.00</u>
<b>Fund 731 Budget Changes Total</b>		<u><u>1,373,695</u></u>	<u><u>1,373,695</u></u>	<u><u>10.00</u></u>





# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: **FINANCIAL SERVICES**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	3,470,788	3,618,728	3,967,959	4,326,324	358,365
CITY GRANTS		2,404	5,936		(5,936)
GENERAL GOVT SPECIAL PROJECTS	2,183,983	2,236,872	2,020,850	2,084,350	63,500
ASSESSMENT FINANCING	8,384,621	6,825,241	5,705,655	6,380,430	674,775
INTERNAL BORROWING	291,577	1,331,785	1,578,444	5,859,582	4,281,138
CENTRAL SERVICE FUND	7,902,921	7,339,193	7,751,642	8,130,140	378,498
FLEET SERVICES		23,859	10,160,795	11,534,490	1,373,695
<b>TOTAL SPENDING BY FUND</b>	<b>22,233,890</b>	<b>21,378,081</b>	<b>31,191,281</b>	<b>38,315,315</b>	<b>7,124,034</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	4,931,072	4,691,339	7,514,736	9,301,403	1,786,667
SERVICES	3,910,430	3,931,886	6,651,983	7,209,195	557,212
MATERIALS AND SUPPLIES	341,536	361,388	3,236,495	3,254,739	18,244
PROGRAM EXPENSE	9,981	5,500	535,000	998,132	463,132
ADDITIONAL EXPENSES	2,184,023	2,236,832	2,020,850	2,084,350	63,500
CAPITAL OUTLAY	614,384	580,061	2,087,976	2,335,580	247,604
DEBT SERVICE	719,514	1,759,397	3,025,788	7,236,538	4,210,750
OTHER FINANCING USES	9,522,949	7,811,679	6,118,453	5,895,378	(223,075)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>22,233,890</b>	<b>21,378,081</b>	<b>31,191,281</b>	<b>38,315,315</b>	<b>7,124,034</b>
<b>Financing by Major Account</b>					
TAXES	2,338,807	2,391,872	2,175,850	2,239,350	63,500
LICENSE AND PERMIT	12,900	8,100	15,000	15,000	
INTERGOVERNMENTAL REVENUE			15,000	15,000	
CHARGES FOR SERVICES	7,544,916	7,059,412	14,509,276	15,426,557	917,281
ASSESSMENTS	7,777,241	6,990,135	7,325,000	6,820,000	(505,000)
INVESTMENT EARNINGS	376,056	366,153	523,400	254,752	(268,648)
MISCELLANEOUS REVENUE	(24,720)	111,293	2,500	2,500	
OTHER FINANCING SOURCES	948,005	788,343	3,079,497	9,638,033	6,558,536
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>18,973,206</b>	<b>17,715,308</b>	<b>27,645,523</b>	<b>34,411,192</b>	<b>6,765,669</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,961,164	2,974,594	3,391,681	3,646,860	255,179
SERVICES	485,033	620,302	513,361	563,361	50,000
MATERIALS AND SUPPLIES	24,550	23,872	62,917	112,917	50,000
ADDITIONAL EXPENSES	40	(40)			
OTHER FINANCING USES				3,186	3,186
<b>Total Spending by Major Account</b>	<b>3,470,788</b>	<b>3,618,728</b>	<b>3,967,959</b>	<b>4,326,324</b>	<b>358,365</b>
<b>Spending by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	2,478,459	2,562,741	2,649,191	2,849,609	200,418
10013110 ERP OPERATIONS	965,951	857,047	1,038,767	863,715	(175,053)
10013120 INTEREST POOL		175,368	200,000	200,000	
10013200 FINANCIAL EMPOWERMENT				333,000	333,000
10013205 GOVT RESPONSIVENESS PROGRAM			35,000	35,000	
10013210 PROMOTE ST PAUL CITY FUNDING	26,378	23,571	45,000	45,000	
<b>Total Spending by Accounting Unit</b>	<b>3,470,788</b>	<b>3,618,728</b>	<b>3,967,959</b>	<b>4,326,324</b>	<b>358,365</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: FINANCIAL SERVICES  
Fund: CITY GRANTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
Spending by Major Account						
SERVICES			2,404	5,936		(5,936)
Total Spending by Major Account			2,404	5,936		(5,936)
Spending by Accounting Unit						
20013800 INNOVATION INITIATIVES			2,404	5,936		(5,936)
Total Spending by Accounting Unit			2,404	5,936		(5,936)

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
ADDITIONAL EXPENSES		2,183,983	2,236,872	2,020,850	2,084,350	63,500
<b>Total Spending by Major Account</b>		<b>2,183,983</b>	<b>2,236,872</b>	<b>2,020,850</b>	<b>2,084,350</b>	<b>63,500</b>
<b>Spending by Accounting Unit</b>						
21113215 VISIT SAINT PAUL CITY FUNDING		2,183,983	2,236,872	2,020,850	2,084,350	63,500
<b>Total Spending by Accounting Unit</b>		<b>2,183,983</b>	<b>2,236,872</b>	<b>2,020,850</b>	<b>2,084,350</b>	<b>63,500</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: ASSESSMENT FINANCING

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		124,464	130,008	131,896	136,999	5,103
SERVICES		1,560,733	1,685,629	1,706,369	2,147,959	441,590
MATERIALS AND SUPPLIES				3,500	3,500	
PROGRAM EXPENSE				525,000	988,132	463,132
OTHER FINANCING USES		6,699,424	5,009,604	3,338,890	3,103,840	(235,050)
<b>Total Spending by Major Account</b>		<b>8,384,621</b>	<b>6,825,241</b>	<b>5,705,655</b>	<b>6,380,430</b>	<b>674,775</b>
<b>Spending by Accounting Unit</b>						
21513300	LOCAL IMPROVEMENT ASMTS	8,384,621	6,825,241	5,705,655	6,380,430	674,775
<b>Total Spending by Accounting Unit</b>		<b>8,384,621</b>	<b>6,825,241</b>	<b>5,705,655</b>	<b>6,380,430</b>	<b>674,775</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: INTERNAL BORROWING

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		127	204		625	625
DEBT SERVICE		128,925	1,169,056	1,415,919	5,696,432	4,280,513
OTHER FINANCING USES		162,525	162,525	162,525	162,525	
<b>Total Spending by Major Account</b>		<b>291,577</b>	<b>1,331,785</b>	<b>1,578,444</b>	<b>5,859,582</b>	<b>4,281,138</b>
<b>Spending by Accounting Unit</b>						
70013701	WEST MIDWAY TIF LOAN	250,000	250,000	250,000	250,000	
70013704	LOWERTOWN BALLPARK LOAN			138,000	233,540	95,540
70013705	FRIENDS OF SPPL LOAN			354,812		(354,812)
70013706	ENERGY INITIATIVE LOANS	41,577	204	145,269	8,910	(136,359)
70013707	POLICE RMS LOAN			300,000		(300,000)
70013708	RECYCLING CART LOAN			390,363		(390,363)
70013709	OTC PHONES		1,081,581		252,052	252,052
70013710	SNELLING MIDWAY REMEDIATION				115,080	115,080
70013712	GREEN ENERGY LOANS				5,000,000	5,000,000
<b>Total Spending by Accounting Unit</b>		<b>291,577</b>	<b>1,331,785</b>	<b>1,578,444</b>	<b>5,859,582</b>	<b>4,281,138</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: CENTRAL SERVICE FUND

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		1,845,444	1,586,737	1,791,400	2,300,822	509,422
SERVICES		1,864,537	1,616,826	2,147,572	2,109,608	(37,964)
MATERIALS AND SUPPLIES		316,986	320,178	382,596	350,840	(31,756)
PROGRAM EXPENSE		9,981	5,500	10,000	10,000	
CAPITAL OUTLAY		614,384	580,061	113,036	113,036	
DEBT SERVICE		590,589	590,341	690,000	625,000	(65,000)
OTHER FINANCING USES		2,661,000	2,639,550	2,617,038	2,620,833	3,795
<b>Total Spending by Major Account</b>		<b>7,902,921</b>	<b>7,339,193</b>	<b>7,751,642</b>	<b>8,130,140</b>	<b>378,498</b>
<b>Spending by Accounting Unit</b>						
71013205	ERP MAINTENANCE	3,246,146	3,172,347	3,489,564	3,489,564	
71013305	TREASURY FISCAL SERVICE	707,866	688,069	772,363	792,584	20,221
71013405	DESIGN GROUP	342,291	312,053	344,886	333,711	(11,176)
71013410	CITY HALL ANNEX	2,294,776	2,049,070	1,984,023	1,853,267	(130,756)
71013415	RE ADMIN AND SERVICE FEES	1,152,558	968,941	1,011,295	982,307	(28,988)
71013420	ENERGY INITIATIVES COORDINATOR	141,291	152,047	149,511	158,016	8,505
71013425	ENERGY INITIATIVE PROJECTS	17,993	(3,335)			
71013430	CHIEF OFFICERS				520,692	520,692
<b>Total Spending by Accounting Unit</b>		<b>7,902,921</b>	<b>7,339,193</b>	<b>7,751,642</b>	<b>8,130,140</b>	<b>378,498</b>



# CITY OF SAINT PAUL

## Spending Plan by Department

**Department: FINANCIAL SERVICES**  
**Fund: FLEET SERVICES**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE				2,199,759	3,216,722	1,016,963
SERVICES			6,521	2,278,745	2,387,642	108,897
MATERIALS AND SUPPLIES			17,338	2,787,482	2,787,482	
CAPITAL OUTLAY				1,974,940	2,222,544	247,604
DEBT SERVICE				919,869	915,106	(4,763)
OTHER FINANCING USES					4,994	4,994
<b>Total Spending by Major Account</b>			<b>23,859</b>	<b>10,160,795</b>	<b>11,534,490</b>	<b>1,373,695</b>
<b>Spending by Accounting Unit</b>						
73113700	FLEET SERVICES		23,859	10,160,795	11,534,490	1,373,695
<b>Total Spending by Accounting Unit</b>			<b>23,859</b>	<b>10,160,795</b>	<b>11,534,490</b>	<b>1,373,695</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY GENERAL FUND

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				2019 Mayor's Proposed
40705-0	HOTEL MOTEL TAX	155,000	155,000	155,000	155,000
<b>TOTAL FOR TAXES</b>		<b>155,000</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>
43401-0	STATE GRANTS			15,000	15,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>				<b>15,000</b>	<b>15,000</b>
44155-0	COMMISSIONS PCARD	41,492	87,089	28,751	28,751
44190-0	MISCELLANEOUS FEES	157			
44515-0	GARNISHMENT	510	465	700	700
51250-0	INVESTMENT SERVICE			2,750	2,750
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>42,159</b>	<b>87,554</b>	<b>32,201</b>	<b>32,201</b>
54505-0	INTEREST INTERNAL POOL		240,136	200,000	200,000
54810-0	OTHER INTEREST EARNED	192,667	(40,136)		
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>192,667</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	650		20,000	20,000
55845-0	JURY DUTY PAY		100		
55915-0	OTHER MISC REVENUE	1			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>651</b>	<b>100</b>	<b>20,000</b>	<b>20,000</b>
56250-0	TRANSFER FR CDBG				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>390,477</b>	<b>442,654</b>	<b>422,201</b>	<b>422,201</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
55550-0	PRIVATE GRANTS		74,600			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>74,600</b>			
59910-0	USE OF FUND EQUITY			5,936		(5,936)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>5,936</b>		<b>(5,936)</b>
<b>TOTAL FOR CITY GRANTS</b>			<b>74,600</b>	<b>5,936</b>		<b>(5,936)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
40705-0	HOTEL MOTEL TAX	2,183,807	2,236,872	2,020,850	2,084,350	63,500
<b>TOTAL FOR TAXES</b>		<b>2,183,807</b>	<b>2,236,872</b>	<b>2,020,850</b>	<b>2,084,350</b>	<b>63,500</b>
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>2,183,807</b>	<b>2,236,872</b>	<b>2,020,850</b>	<b>2,084,350</b>	<b>63,500</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: ASSESSMENT FINANCING

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
54105-0	CURRENT YEAR	3,152,500	3,439,144	3,200,000	3,100,000	(100,000)
54110-0	TAX EXEMPT PROPERTY	119,558	18,624	100,000	50,000	(50,000)
54115-0	TAX FORFEITED PROPERTY	386,618	207,541	350,000	300,000	(50,000)
54120-0	PREPAID ASSESSMENT	3,724,637	2,924,793	3,300,000	3,000,000	(300,000)
54201-0	1ST YEAR DELINQUENT	189,719	171,853	175,000	175,000	
54202-0	2ND YEAR DELINQUENT	31,272	55,578	40,000	40,000	
54203-0	3RD YEAR DELINQUENT	23,304	18,223	25,000	20,000	(5,000)
54204-0	4TH YEAR DELINQUENT	14,792	13,659	15,000	15,000	
54205-0	5TH YEAR DELINQUENT	24,132	7,208	15,000	15,000	
54206-0	6TH YEAR AND PRIOR	9,037	16,239	5,000	5,000	
54305-0	ASSESSMENT PENALTY	51,428	62,978	50,000	50,000	
54310-0	ASSESSMENT INTEREST	50,246	54,296	50,000	50,000	
<b>TOTAL FOR ASSESSMENTS</b>		<b>7,777,241</b>	<b>6,990,135</b>	<b>7,325,000</b>	<b>6,820,000</b>	<b>(505,000)</b>
55815-0	REFUNDS OVERPAYMENTS	(25,650)	(13,329)	(25,000)	(25,000)	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>(25,650)</b>	<b>(13,329)</b>	<b>(25,000)</b>	<b>(25,000)</b>	
56235-0	TRANSFER FR CAPITAL PROJ FUND		96,695			
59950-0	CONTR TO FUND EQUITY			(1,594,345)	(414,570)	1,179,775
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>96,695</b>	<b>(1,594,345)</b>	<b>(414,570)</b>	<b>1,179,775</b>
<b>TOTAL FOR ASSESSMENT FINANCING</b>		<b>7,751,591</b>	<b>7,073,501</b>	<b>5,705,655</b>	<b>6,380,430</b>	<b>674,775</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: INTERNAL BORROWING

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
50205-0	REPAYMENT OF LOAN	250,000	250,000		250,000	250,000
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>250,000</b>	<b>250,000</b>		<b>250,000</b>	<b>250,000</b>
54505-0	INTEREST INTERNAL POOL	(54,187)	(39,494)			
54506-0	INTEREST ACCRUED REVENUE	3,088	(5,924)			
54510-0	INCR OR DECR IN FV INVESTMENTS	17,697	(447)			
54620-0	INTEREST ON LOAN	159,318	159,318			
54710-0	INTEREST ON ADVANCE	57,473	52,700	150,974	54,752	(96,222)
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>183,389</b>	<b>166,153</b>	<b>150,974</b>	<b>54,752</b>	<b>(96,222)</b>
57605-0	REPAYMENT OF ADVANCE	805,488	544,533	1,156,720	554,830	(601,890)
57610-0	ADVANCE FROM OTHER FUNDS			270,750		(270,750)
59910-0	USE OF FUND EQUITY				5,000,000	5,000,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>805,488</b>	<b>544,533</b>	<b>1,427,470</b>	<b>5,554,830</b>	<b>4,127,360</b>
<b>TOTAL FOR INTERNAL BORROWING</b>		<b>1,238,877</b>	<b>960,686</b>	<b>1,578,444</b>	<b>5,859,582</b>	<b>4,281,138</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
42610-0	VACATION STREET AND ALLEY	12,900	8,100	15,000	15,000
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>12,900</b>	<b>8,100</b>	<b>15,000</b>	<b>15,000</b>
44115-0	VACATION OF REAL ESTATE		4,115		
44140-0	RETURNED PAYMENT FEE	600	480		
44190-0	MISCELLANEOUS FEES	587	105		
44505-0	ADMINISTRATION OUTSIDE		1,298		
47510-0	SPACE RENTAL	1,940,956	1,937,794	1,937,801	1,937,801
48315-0	BUILDING RENTALS	81,396	83,024	84,684	1,694
51140-0	REAL ESTATE SERVICE	8,500	6,500	66,613	(16,676)
51145-0	DESIGN SERVICE	222,351	175,058	250,000	250,000
51170-0	TECHNOLOGY SERVICES	3,242,568	3,110,071	3,230,404	3,230,404
51175-0	ADMINISTRATION FEE	1,183,899	967,055	1,024,568	(23,487)
51250-0	INVESTMENT SERVICE	571,900	436,357	294,250	355,750
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>7,252,757</b>	<b>6,721,857</b>	<b>6,888,320</b>	<b>317,281</b>
54505-0	INTEREST INTERNAL POOL			172,426	(172,426)
<b>TOTAL FOR INVESTMENT EARNINGS</b>				<b>172,426</b>	<b>(172,426)</b>
55525-0	REIMB FROM OUTSIDE AGENCY	279	49,922		
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>279</b>	<b>49,922</b>		
56220-0	TRANSFER FR GENERAL FUND	56,288	57,156	64,580	396,629
56225-0	TRANSFER FR SPECIAL REVENUE FU	6,540	11,675	344,091	132,108
56230-0	TRANSFER FR DEBT SERVICE FUND				459
56240-0	TRANSFER FR ENTERPRISE FUND	5,205			
56245-0	TRANSFER FR INTERNAL SERVICE F	74,484	78,284		
59910-0	USE OF FUND EQUITY			305,687	(163,103)
59950-0	CONTR TO FUND EQUITY			(38,462)	(132,450)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>142,517</b>	<b>147,115</b>	<b>675,895</b>	<b>233,643</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>7,408,453</b>	<b>6,926,994</b>	<b>7,751,642</b>	<b>378,497</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: FLEET SERVICES

Budget Year: 2019

					Change From
		2016	2017	2018	2018
Account	Account Description	Actuals	Actuals	Adopted	Adopted
				Mayor's	
				Proposed	
44420-0	SALE OF SCRAP SCRAP METAL			7,500	7,500
51285-0	VEHICLE MAINTENANCE CHARGES			1,122,465	1,122,465
51305-0	EQUIPMENT RENTAL			6,458,790	6,808,790
					350,000
TOTAL FOR CHARGES FOR SERVICES				7,588,755	7,938,755
					350,000
55750-0	DAMAGE CLAIM FROM OTHERS			7,500	7,500
TOTAL FOR MISCELLANEOUS REVENUE				7,500	7,500
56220-0	TRANSFER FR GENERAL FUND			2,210,991	2,990,669
56225-0	TRANSFER FR SPECIAL REVENUE FU			338,549	582,566
57505-0	CAPITAL LEASE				587,795
58130-0	GAIN ON SALE CAPITAL ASSETS			15,000	15,000
59950-0	CONTR TO FUND EQUITY				(587,795)
					(587,795)
TOTAL FOR OTHER FINANCING SOURCES				2,564,540	3,588,235
					1,023,695
TOTAL FOR FLEET SERVICES				10,160,795	11,534,490
					1,373,695
TOTAL FOR FINANCIAL SERVICES		18,973,206	17,715,308	27,645,523	34,411,192
					6,765,669

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **FINANCIAL SERVICES**  
Fund: **CITY GENERAL FUND**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
TAXES	155,000	155,000	155,000	155,000	
INTERGOVERNMENTAL REVENUE			15,000	15,000	
CHARGES FOR SERVICES	42,159	87,554	32,201	32,201	
INVESTMENT EARNINGS	192,667	200,000	200,000	200,000	
MISCELLANEOUS REVENUE	651	100	20,000	20,000	
OTHER FINANCING SOURCES					
<b>Total Financing by Major Account</b>	<b>390,477</b>	<b>442,654</b>	<b>422,201</b>	<b>422,201</b>	
<b>Financing by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	42,810	87,654	32,201	32,201	
10013120 INTEREST POOL	192,667	200,000	200,000	200,000	
10013205 GOVT RESPONSIVENESS PROGRAM			35,000	35,000	
10013210 PROMOTE ST PAUL CITY FUNDING	155,000	155,000	155,000	155,000	
<b>Total Financing by Accounting Unit</b>	<b>390,477</b>	<b>442,654</b>	<b>422,201</b>	<b>422,201</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **FINANCIAL SERVICES**  
Fund: **CITY GRANTS**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
MISCELLANEOUS REVENUE			74,600			
OTHER FINANCING SOURCES				5,936		(5,936)
<b>Total Financing by Major Account</b>			<b>74,600</b>	<b>5,936</b>		<b>(5,936)</b>
<b>Financing by Accounting Unit</b>						
20013800 INNOVATION INITIATIVES			74,600	5,936		(5,936)
<b>Total Financing by Accounting Unit</b>			<b>74,600</b>	<b>5,936</b>		<b>(5,936)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FINANCIAL SERVICES  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
TAXES	2,183,807	2,236,872	2,020,850	2,084,350	63,500
<b>Total Financing by Major Account</b>	<b>2,183,807</b>	<b>2,236,872</b>	<b>2,020,850</b>	<b>2,084,350</b>	<b>63,500</b>
<b>Financing by Accounting Unit</b>					
21113215 VISIT SAINT PAUL CITY FUNDING	2,183,807	2,236,872	2,020,850	2,084,350	63,500
<b>Total Financing by Accounting Unit</b>	<b>2,183,807</b>	<b>2,236,872</b>	<b>2,020,850</b>	<b>2,084,350</b>	<b>63,500</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: FINANCIAL SERVICES**  
**Fund: ASSESSMENT FINANCING**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
ASSESSMENTS		7,777,241	6,990,135	7,325,000	6,820,000	(505,000)
MISCELLANEOUS REVENUE		(25,650)	(13,329)	(25,000)	(25,000)	
OTHER FINANCING SOURCES			96,695	(1,594,345)	(414,570)	1,179,775
<b>Total Financing by Major Account</b>		<b>7,751,591</b>	<b>7,073,501</b>	<b>5,705,655</b>	<b>6,380,430</b>	<b>674,775</b>
<b>Financing by Accounting Unit</b>						
21513300	LOCAL IMPROVEMENT ASMTS	7,623,408	6,955,615	5,705,655	6,380,430	674,775
21513310	DISEASED TREE ASSESSMENTS	20,393	16,344			
21513315	DOWNTOWN FACADE PROGRAM	74,980	69,759			
21513320	FIRE PROTECTION SYSTEMS	32,811	31,783			
<b>Total Financing by Accounting Unit</b>		<b>7,751,591</b>	<b>7,073,501</b>	<b>5,705,655</b>	<b>6,380,430</b>	<b>674,775</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **FINANCIAL SERVICES**  
Fund: **INTERNAL BORROWING**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	250,000	250,000		250,000	250,000
INVESTMENT EARNINGS	183,389	166,153	150,974	54,752	(96,222)
OTHER FINANCING SOURCES	805,488	544,533	1,427,470	5,554,830	4,127,360
<b>Total Financing by Major Account</b>	<b>1,238,877</b>	<b>960,686</b>	<b>1,578,444</b>	<b>5,859,582</b>	<b>4,281,138</b>
<b>Financing by Accounting Unit</b>					
70013701 WEST MIDWAY TIF LOAN	409,318	409,318	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN	180,827	193,193	138,000	233,540	95,540
70013705 FRIENDS OF SPPL LOAN	481,917	201,147	354,812		(354,812)
70013706 ENERGY INITIATIVE LOANS	166,815	157,029	145,269	8,910	(136,359)
70013707 POLICE RMS LOAN			300,000		(300,000)
70013708 RECYCLING CART LOAN			390,363		(390,363)
70013709 OTC PHONES				252,052	252,052
70013710 SNELLING MIDWAY REMEDIATION				115,080	115,080
70013712 GREEN ENERGY LOANS				5,000,000	5,000,000
<b>Total Financing by Accounting Unit</b>	<b>1,238,877</b>	<b>960,686</b>	<b>1,578,444</b>	<b>5,859,582</b>	<b>4,281,138</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: FINANCIAL SERVICES**  
**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	12,900	8,100	15,000	15,000	
CHARGES FOR SERVICES	7,252,757	6,721,857	6,888,320	7,205,601	317,281
INVESTMENT EARNINGS			172,426		(172,426)
MISCELLANEOUS REVENUE	279	49,922			
OTHER FINANCING SOURCES	142,517	147,115	675,895	909,538	233,643
<b>Total Financing by Major Account</b>	<b>7,408,453</b>	<b>6,926,994</b>	<b>7,751,642</b>	<b>8,130,139</b>	<b>378,497</b>
<b>Financing by Accounting Unit</b>					
71013205 ERP MAINTENANCE	3,242,568	3,110,071	3,489,564	3,489,564	
71013305 TREASURY FISCAL SERVICE	572,500	436,837	772,363	792,584	20,221
71013405 DESIGN GROUP	222,351	175,058	250,000	250,000	
71013410 CITY HALL ANNEX	2,023,218	2,070,845	1,984,023	1,853,266	(130,757)
71013415 RE ADMIN AND SERVICE FEES	1,205,299	987,068	1,106,181	1,066,018	(40,163)
71013420 ENERGY INITIATIVES COORDINATOR	142,517	147,115	149,511	158,015	8,504
71013430 CHIEF OFFICERS				520,692	520,692
<b>Total Financing by Accounting Unit</b>	<b>7,408,453</b>	<b>6,926,994</b>	<b>7,751,642</b>	<b>8,130,139</b>	<b>378,497</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FINANCIAL SERVICES  
Fund: FLEET SERVICES

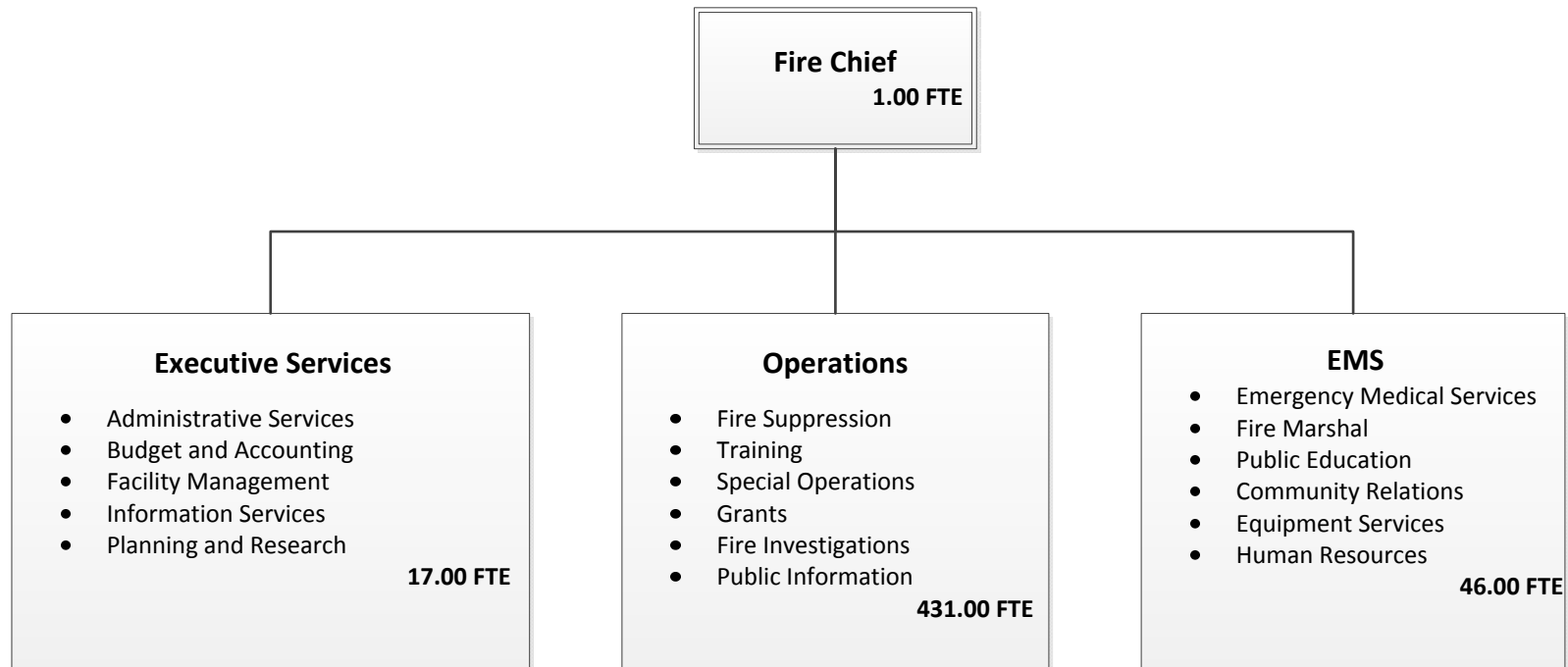
Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES			7,588,755	7,938,755	350,000
MISCELLANEOUS REVENUE			7,500	7,500	
OTHER FINANCING SOURCES			2,564,540	3,588,235	1,023,695
<b>Total Financing by Major Account</b>			<b>10,160,795</b>	<b>11,534,490</b>	<b>1,373,695</b>
<b>Financing by Accounting Unit</b>					
73113700 FLEET SERVICES			10,160,795	11,534,490	1,373,695
<b>Total Financing by Accounting Unit</b>			<b>10,160,795</b>	<b>11,534,490</b>	<b>1,373,695</b>



# Fire Department

**Mission:** *The dedicated professionals of the Saint Paul Fire Department will seize every opportunity to provide compassionate, prompt, state-of-the-art services to ensure the safety and well-being of our community.*



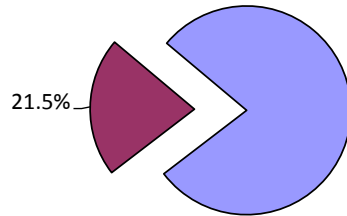
## 2019 Proposed Budget Saint Paul Fire Department

### Department Description:

The Saint Paul Fire Department provides compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community. The Fire Chief oversees the three divisions of the department: Operations, EMS, and Executive Services.

- **Operations:** manages fire suppression, hazardous materials response, special operations, training, public information, and grants.
- **EMS:** manages all emergency medical services, community relations, public education, human resources, and equipment services.
- **Executive Services:** manages all administrative services, including budget and accounting, information services, and facility management.

### **Fire's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$65,967,636
- Total Special Fund Budget: \$7,816,210
- Total FTEs: 495.00
- 2017 total emergency responses: 46,660 (Fire 10,543 and EMS 36,117).
- 2017 department average response time: Fire 5 min 19 sec EMS 4 min 59 sec
- 2017 total dollar loss (due to fire) \$8,190,628
- 2017 total dollar loss (due to arson) \$2,788,775
- 2017 total property amount saved in excess of \$520,078,294
- 7 arson arrests in 2017.
- 895 structure fires in 2017.

### Department Goals

- Provide all hazards response to fire, rescue, EMS, and hazardous materials incidents.
- Prevent fires - especially home fires - through public education and outreach efforts.
- Close service gaps through infrastructure improvements and deployment changes.
- Identify and eliminate racial inequities in services, policies, and workforce composition.

### Recent Accomplishments

- Achieved supermedic "in service" rate of greater than 95%; fire unit rate of 100%.
- Implemented county-wide fire & EMS protocols for civil unrest responses and closest unit dispatching to life-threatening emergencies.
- Responded to a variety of civil unrest and short-notice, multi-agency incidents.
- Held a Firefighter Entrance Test and had 1,013 applicants apply.
- Implemented a Health and Wellness program for firefighters.
- Placed two new medic units in service at Station 7 and Station 20 bringing the advanced life support (ALS) units in the department to 15.
- Hired 19 new firefighters, 12 of which were paramedics and three were from the Fire Medic Cadet program.
- Developed an Equity Change Team and an Innovation Team.
- Started researching a sauna study to investigate the health benefits for firefighters.
- Upgraded the department's heart monitors/defibrillators to Physio Control LifePak 15.

## 2019 Proposed Budget

### Fire Department

#### Fiscal Summary

	<b>2017 Actual</b>	<b>2018 Adopted</b>	<b>2019 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2018 Adopted FTE</b>	<b>2019 Proposed FTE</b>
<b>Spending</b>							
100: General Fund	61,394,561	62,074,447	65,967,636	3,893,189	6.3%	467.00	478.00
200: City Grants	521,273	215,056	-	(215,056)	-100.0%	-	-
222: Fire Responsive Services	1,890,354	3,445,681	3,663,944	218,263	6.3%	1.00	1.00
722: Equipment Service Fire & Police	3,563,116	4,084,975	4,152,266	67,291	1.6%	16.00	16.00
<b>Total</b>	<b>67,369,304</b>	<b>69,820,159</b>	<b>73,783,847</b>	<b>3,963,687</b>	<b>5.7%</b>	<b>484.00</b>	<b>495.00</b>
<b>Financing</b>							
100: General Fund	15,707,956	14,311,973	15,203,316	891,343	6.2%		
200: City Grants	456,294	215,056	-	(215,056)	-100.0%		
222: Fire Responsive Services	1,841,024	3,445,681	3,663,944	218,263	6.3%		
722: Equipment Service Fire & Police	3,352,810	4,084,975	4,152,266	67,291	1.6%		
<b>Total</b>	<b>21,358,084</b>	<b>22,057,685</b>	<b>23,019,526</b>	<b>961,841</b>	<b>4.4%</b>		

#### Budget Changes Summary

The Fire Department's proposed General Fund budget invests in an expansion of the Basic Life Support (BLS) Unit, a non-emergency transport team. Additional changes include additional funding for overtime of active personnel on military leave, additional funding for medical supplies, funding for firefighter training, and a study to improve firefighter occupational health outcomes. The proposed budget also updates revenues from BLS unit and paramedic transport fees.

Special fund changes for 2019 include an increase in the vehicle replacement budget.

**100: General Fund****Fire Department**

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include changes to grant funded spending and revenue, increase in Fire Premium Pay, and other inflationary increases.				
Grant adjustments		(108,657)	(108,657)	-
Increase in employer contribution to Fire pensions		290,799		
Fire premium pay - contract increase		500,000	-	-
Other current service level adjustments		2,317,442	30,000	-
	Subtotal:	<u>2,999,584</u>	<u>(78,657)</u>	<u>-</u>
<b>Staffing adjustment</b>				
The 2019 proposed budget eliminates a vacant administrative position.				
Staffing adjustment		(95,912)	-	(1.00)
	Subtotal:	<u>(95,912)</u>	<u>-</u>	<u>(1.00)</u>
<b>Planned reduction</b>				
The 2018 adopted budget included a one-time increase to Fire's medical safety equipment. The 2019 proposed budget removes this one-time budget item.				
Medical equipment and supplies		(30,000)	(30,000)	-
	Subtotal:	<u>(30,000)</u>	<u>(30,000)</u>	<u>-</u>
<b>Funding for Basic Life Support (BLS) Operations</b>				
The 2019 proposed budget provides funding for an expansion of the Basic Life Support (BLS) Unit, a non-emergency transport team. The BLS unit will be able to relieve fire suppression assets and provide assistance for people with lower medical priority calls. The BLS unit will build on the Fire Department's EMS Academy creating new professional training and career development opportunities. BLS Unit transports are expected to generate new revenue for the City.				
BLS Unit staffing		522,549	-	12.00
BLS transport revenue		-	500,000	-
	Subtotal:	<u>522,549</u>	<u>500,000</u>	<u>12.00</u>

**100: General Fund****Fire Department**

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Overtime for Military Leave</b>				
The 2019 proposed budget includes additional funding to cover overtime costs as Fire Department personnel who are active service members take military leave.				
Military leave overtime		229,968	-	-
Subtotal:		<u>229,968</u>	<u>-</u>	<u>-</u>
<b>EMS Supplies</b>				
The 2019 proposed budget includes additional funding for EMS supplies.				
EMS supplies		150,000	-	-
Subtotal:		<u>150,000</u>	<u>-</u>	<u>-</u>
<b>Fire Training Division</b>				
The 2019 proposed budget includes funding for the use of alternative training facilities as Fire's current burn building is no longer adequate.				
Training		87,000	-	-
Subtotal:		<u>87,000</u>	<u>-</u>	<u>-</u>
<b>Firefighter Occupational Health</b>				
The 2019 proposed budget includes one-time funding for a study to improve firefighter occupational health outcomes.				
Firefighter occupational health study		30,000	-	-
Subtotal:		<u>30,000</u>	<u>-</u>	<u>-</u>
<b>Paramedic Fee Revenue</b>				
Paramedic fee revenues are expected to perform better than estimated in the 2018 adopted budget.				
Paramedic fee revenue		-	500,000	
Subtotal:		<u>-</u>	<u>500,000</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>3,893,189</u></u>	<u><u>891,343</u></u>	<u><u>11.00</u></u>

**200: City Grants****Fire Department**

The Fire Department began receiving the multi-year Staffing For Adequate Fire and Emergency Response (SAFER) in 2009. The department also receives other grants from the Department of Homeland Security, used to assist firefighters with specialized equipment.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include changes to grant funded spending and revenue.				
Grant adjustments				
		(215,056)	(215,056)	-
	Subtotal:	<u>(215,056)</u>	<u>(215,056)</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>				
		<u>(215,056)</u>	<u>(215,056)</u>	<u>-</u>

**222: Fire Responsive Services****Fire Department**

The Fire Special Revenue budgets fund the EMS Academy, BLS Transports, firefighting equipment, training, and public safety vehicles.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
		3,263	3,263	-
	Subtotal:	<u>3,263</u>	<u>3,263</u>	<u>-</u>
<b>Planned Reduction</b>				
The 2018 adopted budget included a one-time investment in self-contained breathing apparatus (SCBA) bottles. The 2019 proposed budget removes this one-time budget item.				
Safety supplies				
		(185,000)	(185,000)	-
	Subtotal:	<u>(185,000)</u>	<u>(185,000)</u>	<u>-</u>
<b>Fleet Vehicle Replacement</b>				
The 2019 proposed budget includes an increase in Fire's vehicle replacement program, increasing the budget from \$1.3 million to \$1.7 million.				
Fire fleet				
		400,000	400,000	-
	Subtotal:	<u>400,000</u>	<u>400,000</u>	<u>-</u>
<b>Fund 222 Budget Changes Total</b>				
		<u>218,263</u>	<u>218,263</u>	<u>-</u>



**722: Equipment Service Fire & Police****Fire Department**

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Operations of the Public Safety Garage, which provides maintenance for both Police and Fire, are budgeted in this fund.

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		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		67,291	67,291	-
	Subtotal:	<u>67,291</u>	<u>67,291</u>	<u>-</u>
Fund 722 Budget Changes Total		<u><u>67,291</u></u>	<u><u>67,291</u></u>	<u><u>-</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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**Department: FIRE AND SAFETY SERVICES**

**Budget Year: 2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<hr/>					
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	59,442,481	61,394,561	62,074,447	65,967,636	3,893,190
CITY GRANTS	1,604,068	521,273	215,056		(215,056)
FIRE RESPONSIVE SERVICES	6,317,267	1,890,354	3,445,681	3,663,944	218,263
EQUIPMENT SERVICE FIRE POLICE	3,549,236	3,563,116	4,084,975	4,152,266	67,291
<b>TOTAL SPENDING BY FUND</b>	<b>70,913,051</b>	<b>67,369,304</b>	<b>69,820,159</b>	<b>73,783,847</b>	<b>3,963,687</b>
<hr/>					
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	55,995,651	57,818,153	58,669,386	62,541,477	3,872,091
SERVICES	3,610,198	3,378,831	3,627,796	3,311,252	(316,544)
MATERIALS AND SUPPLIES	4,912,513	4,114,476	4,980,494	4,924,983	(55,511)
ADDITIONAL EXPENSES	2,289,253	1,207,123	1,108,000	1,108,000	
CAPITAL OUTLAY	4,056,983	815,233	1,403,753	1,803,753	400,000
DEBT SERVICE	19,225	5,459			
OTHER FINANCING USES	29,228	30,030	30,731	94,382	63,651
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>70,913,051</b>	<b>67,369,304</b>	<b>69,820,159</b>	<b>73,783,847</b>	<b>3,963,687</b>
<hr/>					
<b><u>Financing by Major Account</u></b>					
LICENSE AND PERMIT	125,825	15,005	180,000	180,000	
INTERGOVERNMENTAL REVENUE	5,936,550	2,682,318	2,369,622	2,166,000	(203,622)
CHARGES FOR SERVICES	16,672,302	18,055,001	17,546,606	18,619,586	1,072,980
INVESTMENT EARNINGS	1,644	575			
MISCELLANEOUS REVENUE	585,302	605,185	214,579	94,488	(120,091)
OTHER FINANCING SOURCES	1,388,286		1,746,878	1,959,452	212,574
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>24,709,909</b>	<b>21,358,084</b>	<b>22,057,685</b>	<b>23,019,526</b>	<b>961,841</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		54,014,630	56,049,225	56,626,664	60,521,154	3,894,491
SERVICES		2,828,287	2,871,358	2,990,654	2,796,959	(193,695)
MATERIALS AND SUPPLIES		2,515,818	2,367,429	2,355,814	2,493,664	137,850
ADDITIONAL EXPENSES		20,116	46,466	25,000	25,000	
CAPITAL OUTLAY		54,008	50,196	66,197	66,197	
OTHER FINANCING USES		9,623	9,887	10,118	64,662	54,544
<b>Total Spending by Major Account</b>		<b>59,442,481</b>	<b>61,394,561</b>	<b>62,074,447</b>	<b>65,967,636</b>	<b>3,893,190</b>
<b>Spending by Accounting Unit</b>						
10022100	FIRE ADMINISTRATION	1,208,927	1,318,761	1,868,281	1,554,985	(313,296)
10022105	FIRE EXECUTIVE SERVICES	54,274	72,816	104,059	104,059	
10022110	FIRE HEALTH AND SAFETY	283,048	100,526	217,297	247,297	30,000
10022115	FIRE STATION MAINTENANCE	1,334,714	1,221,570	1,294,388	1,340,809	46,421
10022120	FIREFIGHTER CLOTHING	265,152	315,562	286,680	286,680	
10022200	FIRE PLANS AND TRAINING	706,603	700,878	735,261	856,278	121,017
10022205	EMERGENCY MEDICAL SERVICE FIRE	1,848,619	2,067,640	2,163,548	2,319,478	155,930
10022210	FIRE FIGHTING AND PARAMEDICS	53,256,878	55,057,181	54,885,411	58,163,568	3,278,157
10022215	HAZARDOUS MATERIALS RESPONSE	75,524	128,695	92,047	93,586	1,539
10022220	BLS				522,549	522,549
10022300	FIRE PREVENTION	408,742	410,931	427,474	478,348	50,874
<b>Total Spending by Accounting Unit</b>		<b>59,442,481</b>	<b>61,394,561</b>	<b>62,074,447</b>	<b>65,967,636</b>	<b>3,893,190</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: FIRE AND SAFETY SERVICES  
Fund: CITY GRANTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		94,953	114,383	93,225		(93,225)
SERVICES		297,381	70,980	118,831		(118,831)
MATERIALS AND SUPPLIES		644,130	21,447	3,000		(3,000)
CAPITAL OUTLAY		567,605	314,464			
<b>Total Spending by Major Account</b>		<b>1,604,068</b>	<b>521,273</b>	<b>215,056</b>		<b>(215,056)</b>
<b>Spending by Accounting Unit</b>						
20022800	ASSISTANCE TO FIREFIGHTER	1,490,023	425,096	203,622		(203,622)
20022890	HOMELAND SECURITY FIRE	9,357	10,118			
20022900	FIRE DEPARTMENT PRIVATE GRANTS	104,687	86,059	11,434		(11,434)
<b>Total Spending by Accounting Unit</b>		<b>1,604,068</b>	<b>521,273</b>	<b>215,056</b>		<b>(215,056)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FIRE AND SAFETY SERVICES  
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	398,287	151,904	383,428	389,117	5,689
SERVICES	203,424	125,917	287,584	283,880	(3,704)
MATERIALS AND SUPPLIES	25,927	32,918	391,669	206,669	(185,000)
ADDITIONAL EXPENSES	2,269,137	1,160,657	1,083,000	1,083,000	
CAPITAL OUTLAY	3,401,265	418,958	1,300,000	1,700,000	400,000
DEBT SERVICE	19,225				
OTHER FINANCING USES				1,278	1,278
<b>Total Spending by Major Account</b>	<b>6,317,267</b>	<b>1,890,354</b>	<b>3,445,681</b>	<b>3,663,944</b>	<b>218,263</b>
<b>Spending by Accounting Unit</b>					
22222130 FIRE BADGE AND EMBLEM	2,000	2,000	2,000	2,000	
22222135 FIRE PRIVATE DONATIONS		5,000			
22222140 FIRE TRAINING			23,200	23,200	
22222145 EMS ACADEMY	214,340	61,466	201,705	201,705	
22222150 BLS TRANSPORTS	382,111	223,569	433,414	439,103	5,689
22222155 FIRE FIGHTING EQUIPMENT	3,445,377	438,469	1,682,362	1,894,936	212,574
22222160 PARAMEDIC FEDERAL REIMBURSE	2,268,985	1,160,657	1,083,000	1,083,000	
22222305 FIRE RISK WATCH	4,454	(807)	20,000	20,000	
<b>Total Spending by Accounting Unit</b>	<b>6,317,267</b>	<b>1,890,354</b>	<b>3,445,681</b>	<b>3,663,944</b>	<b>218,263</b>

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**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		1,487,781	1,502,641	1,566,069	1,631,205	65,136
SERVICES		281,106	310,576	230,726	230,413	(314)
MATERIALS AND SUPPLIES		1,726,638	1,692,682	2,230,011	2,224,650	(5,361)
CAPITAL OUTLAY		34,105	31,614	37,556	37,556	
DEBT SERVICE			5,459			
OTHER FINANCING USES		19,605	20,143	20,613	28,442	7,829
<b>Total Spending by Major Account</b>		<b>3,549,236</b>	<b>3,563,116</b>	<b>4,084,975</b>	<b>4,152,266</b>	<b>67,291</b>
<b>Spending by Accounting Unit</b>						
72222160	FIRE POLICE VEHICLE MAINT	3,549,236	3,563,116	4,084,975	4,152,266	67,291
<b>Total Spending by Accounting Unit</b>		<b>3,549,236</b>	<b>3,563,116</b>	<b>4,084,975</b>	<b>4,152,266</b>	<b>67,291</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43401-0	STATE GRANTS	2,268,985	1,160,657	1,083,000	1,083,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>2,268,985</b>	<b>1,160,657</b>	<b>1,083,000</b>	<b>1,083,000</b>	
44220-0	INFORMATION DISCLOSURE REPORTS	1,354	892	4,000	4,000	
44590-0	MISCELLANEOUS SERVICES	220,808	159,318			
45105-0	PARAMEDIC SERVICE	12,226,901	13,209,033	12,229,438	12,729,438	500,000
45107-0	BLS TRANSPORTS				500,000	500,000
45120-0	PARAMEDIC STANDBY	119,142	127,348	50,000	50,000	
45125-0	FIRE FALSE ALARM FEE	17,050	12,100	97,244	97,244	
45130-0	FIRE WATCH STANDBY	12,819	14,324	6,532	6,532	
45135-0	FIRE PROTECTION SERVICES	502,727	388,103	586,102	586,102	
45140-0	HAZARDOUS MATERIALS RESPONSE	160,403	140,291	135,000	135,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>13,261,204</b>	<b>14,051,409</b>	<b>13,108,316</b>	<b>14,108,316</b>	<b>1,000,000</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	398,292	484,517	108,657		(108,657)
55525-0	REIMB FROM OUTSIDE AGENCY		9,000			
55750-0	DAMAGE CLAIM FROM OTHERS	30,696	1,524	4,000	4,000	
55815-0	REFUNDS OVERPAYMENTS	280				
55845-0	JURY DUTY PAY	240	260			
55915-0	OTHER MISC REVENUE		590			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>429,508</b>	<b>495,891</b>	<b>112,657</b>	<b>4,000</b>	<b>(108,657)</b>
58101-0	SALE OF CAPITAL ASSET			8,000	8,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>8,000</b>	<b>8,000</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>15,959,698</b>	<b>15,707,956</b>	<b>14,311,973</b>	<b>15,203,316</b>	<b>891,343</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43001-0	FEDERAL DIRECT GRANTS	1,389,223	350,887	203,622		(203,622)
43101-0	FEDERAL GRANT STATE ADMIN	9,357	10,118			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,398,580</b>	<b>361,005</b>	<b>203,622</b>		<b>(203,622)</b>
55550-0	PRIVATE GRANTS	98,758	95,290	11,434		(11,434)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>98,758</b>	<b>95,290</b>	<b>11,434</b>		<b>(11,434)</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>1,497,339</b>	<b>456,294</b>	<b>215,056</b>		<b>(215,056)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43310-0	PARAMEDIC FED SUBSIDY	2,268,985	1,160,657	1,083,000	1,083,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>2,268,985</b>	<b>1,160,657</b>	<b>1,083,000</b>	<b>1,083,000</b>	
45107-0	BLS TRANSPORTS	382,508	658,881	508,115	513,804	5,689
45115-0	FIRE TRAINING CENTER USE	6,110	6,016	23,200	23,200	
45405-0	SALE OF SPECIAL BADGES	1,515	890	2,000	2,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>390,133</b>	<b>665,787</b>	<b>533,315</b>	<b>539,004</b>	<b>5,689</b>
54810-0	OTHER INTEREST EARNED	1,644	575			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>1,644</b>	<b>575</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	845	6,540	20,000	20,000	
55520-0	OTHER AGENCY SHARE OF COST	25,082	16,196			
55525-0	REIMB FROM OUTSIDE AGENCY	22,000				
55550-0	PRIVATE GRANTS			70,488	70,488	
55750-0	DAMAGE CLAIM FROM OTHERS	8,888	(8,888)			
55915-0	OTHER MISC REVENUE	210	156			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>57,025</b>	<b>14,005</b>	<b>90,488</b>	<b>90,488</b>	
56220-0	TRANSFER FR GENERAL FUND				200,000	200,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	56,516		56,516	56,516	
57115-0	GO BOND ISSUED	1,229,603			200,000	200,000
57210-0	PREMIUM GO BOND ISSUED	76,564				
57505-0	CAPITAL LEASE			1,485,000	1,300,000	(185,000)
59910-0	USE OF FUND EQUITY			197,362	194,936	(2,426)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,362,683</b>		<b>1,738,878</b>	<b>1,951,452</b>	<b>212,574</b>
<b>TOTAL FOR FIRE RESPONSIVE SERVICES</b>		<b>4,080,471</b>	<b>1,841,024</b>	<b>3,445,681</b>	<b>3,663,944</b>	<b>218,263</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
42250-0	TAXICAB INSPECTION	125,825	15,005	180,000	180,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>125,825</b>	<b>15,005</b>	<b>180,000</b>	<b>180,000</b>	
44410-0	RECYCLED ITEMS PURCHASING	446	1,157			
44590-0	MISCELLANEOUS SERVICES	505				
51285-0	VEHICLE MAINTENANCE CHARGES	2,139,948	2,334,756	1,916,510	1,983,801	67,291
51290-0	SALE OF FUEL	880,066	1,001,893	1,988,465	1,988,465	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,020,964</b>	<b>3,337,805</b>	<b>3,904,975</b>	<b>3,972,266</b>	<b>67,291</b>
55845-0	JURY DUTY PAY	10				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>10</b>				
57610-0	ADVANCE FROM OTHER FUNDS	25,603				
58101-0	SALE OF CAPITAL ASSET		(1,346)			
58130-0	GAIN ON SALE CAPITAL ASSETS		1,346			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>25,603</b>				
<b>TOTAL FOR EQUIPMENT SERVICE FIRE POLICE</b>		<b>3,172,402</b>	<b>3,352,810</b>	<b>4,084,975</b>	<b>4,152,266</b>	<b>67,291</b>
<b>TOTAL FOR FIRE AND SAFETY SERVICES</b>		<b>24,709,909</b>	<b>21,358,084</b>	<b>22,057,685</b>	<b>23,019,526</b>	<b>961,841</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: FIRE AND SAFETY SERVICES**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	2,268,985	1,160,657	1,083,000	1,083,000	
CHARGES FOR SERVICES	13,261,204	14,051,409	13,108,316	14,108,316	1,000,000
MISCELLANEOUS REVENUE	429,508	495,891	112,657	4,000	(108,657)
OTHER FINANCING SOURCES			8,000	8,000	
<b>Total Financing by Major Account</b>	<b>15,959,698</b>	<b>15,707,956</b>	<b>14,311,973</b>	<b>15,203,316</b>	<b>891,343</b>
<b>Financing by Accounting Unit</b>					
10022100 FIRE ADMINISTRATION	18,404	13,597	101,244	101,244	
10022115 FIRE STATION MAINTENANCE	7,718	4,056			
10022200 FIRE PLANS AND TRAINING	16,020	9,000			
10022205 EMERGENCY MEDICAL SERVICE FIRE	14,496,599	14,369,690	13,312,438	13,812,438	500,000
10022210 FIRE FIGHTING AND PARAMEDICS	1,254,343	1,165,844	756,759	648,102	(108,657)
10022215 HAZARDOUS MATERIALS RESPONSE	153,245	127,292	135,000	135,000	
10022220 BLS				500,000	500,000
10022300 FIRE PREVENTION	13,369	18,476	6,532	6,532	
<b>Total Financing by Accounting Unit</b>	<b>15,959,698</b>	<b>15,707,956</b>	<b>14,311,973</b>	<b>15,203,316</b>	<b>891,343</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GRANTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		1,398,580	361,005	203,622		(203,622)
MISCELLANEOUS REVENUE		98,758	95,290	11,434		(11,434)
<b>Total Financing by Major Account</b>		<b>1,497,339</b>	<b>456,294</b>	<b>215,056</b>		<b>(215,056)</b>
<b>Financing by Accounting Unit</b>						
20022800	ASSISTANCE TO FIREFIGHTER	1,389,223	350,887	203,622		(203,622)
20022890	HOMELAND SECURITY FIRE	9,357	10,118			
20022900	FIRE DEPARTMENT PRIVATE GRANTS	98,758	95,290	11,434		(11,434)
<b>Total Financing by Accounting Unit</b>		<b>1,497,339</b>	<b>456,294</b>	<b>215,056</b>		<b>(215,056)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: FIRE AND SAFETY SERVICES**  
**Fund: FIRE RESPONSIVE SERVICES**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		2,268,985	1,160,657	1,083,000	1,083,000	
CHARGES FOR SERVICES		390,133	665,787	533,315	539,004	5,689
INVESTMENT EARNINGS		1,644	575			
MISCELLANEOUS REVENUE		57,025	14,005	90,488	90,488	
OTHER FINANCING SOURCES		1,362,683		1,738,878	1,951,452	212,574
<b>Total Financing by Major Account</b>		<b>4,080,471</b>	<b>1,841,024</b>	<b>3,445,681</b>	<b>3,663,944</b>	<b>218,263</b>
<b>Financing by Accounting Unit</b>						
22222130	FIRE BADGE AND EMBLEM	1,515	890	2,000	2,000	
22222135	FIRE PRIVATE DONATIONS	695	5,520			
22222140	FIRE TRAINING	6,110	6,016	23,200	23,200	
22222145	EMS ACADEMY	56,516		201,705	201,705	
22222150	BLS TRANSPORTS	382,508	658,881	433,414	439,103	5,689
22222155	FIRE FIGHTING EQUIPMENT	1,363,991	8,040	1,682,362	1,894,936	212,574
22222160	PARAMEDIC FEDERAL REIMBURSE	2,268,985	1,160,657	1,083,000	1,083,000	
22222305	FIRE RISK WATCH	150	1,020	20,000	20,000	
<b>Total Financing by Accounting Unit</b>		<b>4,080,471</b>	<b>1,841,024</b>	<b>3,445,681</b>	<b>3,663,944</b>	<b>218,263</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	125,825	15,005	180,000	180,000	
CHARGES FOR SERVICES	3,020,964	3,337,805	3,904,975	3,972,266	67,291
MISCELLANEOUS REVENUE	10				
OTHER FINANCING SOURCES	25,603				
<b>Total Financing by Major Account</b>	<b>3,172,402</b>	<b>3,352,810</b>	<b>4,084,975</b>	<b>4,152,266</b>	<b>67,291</b>
<b>Financing by Accounting Unit</b>					
72222160 FIRE POLICE VEHICLE MAINT	3,172,402	3,352,810	4,084,975	4,152,266	67,291
<b>Total Financing by Accounting Unit</b>	<b>3,172,402</b>	<b>3,352,810</b>	<b>4,084,975</b>	<b>4,152,266</b>	<b>67,291</b>



# General Government Accounts

***Mission:*** *To budget for services provided on a city-wide basis and not directly associated with an opening department or office.*

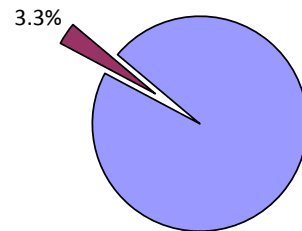
## 2019 Proposed Budget

### General Government Accounts

#### Department Description:

General Government Accounts represent spending activities that exist across the City, but are not necessarily assignable to a specific department. Functions include the City's share of employee benefits; citywide tort liability costs; city elections; outside legal services; the civic organization partnership program; district councils; support for financial forms and reports used by all city departments; the citywide financial audit; maintenance and upkeep of City Hall; costs of the Charter Commission and Capital Improvement Budget Committee; and resources for citywide innovation and technology investment.

#### General Government Accounts' Portion of General Fund Spending



#### Department Facts

- Total General Fund Budget: \$10,233,744
- Total Special Fund Budget: \$4,438,132
- Total FTEs: -
- Annually receive an "unqualified" opinion on the city financial audit.
- Support 17 citizen participation districts.
- The city occupies 33.3% of the City Hall - Courthouse facility.

#### Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe benefit budgets fully account for the cost of employee benefits.

#### Recent Accomplishments

- Managed workers' compensation costs within allocated budgets.
- Working with the City's labor union representatives, city staff have continued to actively manage employee benefit costs.
- Allocations for citywide technology needs provided a financial foundation for investments such as the City's enterprise resource management system and other innovative technology and process improvement projects.

**2019 Proposed Budget**  
**General Government Accounts**

**Fiscal Summary**

	<b>2017 Actual</b>	<b>2018 Adopted</b>	<b>2019 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2018 Adopted FTE</b>	<b>2019 Proposed FTE</b>
<b>Spending</b>							
100: General Fund	15,651,688	11,090,160	10,233,744	(856,416)	-7.7%	-	-
200: City Grants	91,347	-	-	-	-	-	-
211: General Govt Special Projects	84,448	415,000	1,526,825	1,111,825	267.9%	-	-
710: Central Service Fund	2,698,926	5,781,489	2,911,307	(2,870,182)	-49.6%	-	-
<b>Total</b>	<b>18,526,409</b>	<b>17,286,649</b>	<b>14,671,876</b>	<b>(2,614,773)</b>	<b>-15.1%</b>	<b>-</b>	<b>-</b>
<b>Financing</b>							
Citywide General Revenues*	205,101,641	228,032,069	242,368,993	14,336,924	6.3%		
100: General Fund	890,745	893,539	893,539	-	0.0%		
200: City Grants	-	-	-	-	-		
211: General Govt Special Projects	367,000	415,000	1,526,825	1,111,825	267.9%		
710: Central Service Fund	3,422,077	5,781,489	2,911,307	(2,870,182)	-49.6%		
<b>Total</b>	<b>4,679,822</b>	<b>7,090,028</b>	<b>5,331,671</b>	<b>(1,758,357)</b>	<b>-24.8%</b>		

\*More information on citywide revenues can be found in the "Major General Fund Revenues" section.

**Budget Changes Summary**

The General Government Accounts budget includes General Fund support for the public safety fleet replacement program. The General Government budget also includes assessment costs for tax exempt properties, which are paid for by the City.

The proposed budget includes several changes to major general revenues, which are recorded in General Government Accounts. Changes to property taxes, Local Government Aid (LGA), franchise fees, and hotel/motel taxes are all proposed for 2019. See the "Major General Fund Revenues" section for more detail.

The special fund budget makes several investments in the City's technology infrastructure, including: a network firewall replacement, technology investments in various City departments, and continued maintenance of the City's wide area network and local area network.

**100: General Fund****General Government Accounts**

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments in the General Government Accounts include an inflationary increase to the public safety fleet budget and a decrease to City paid assessments for tax exempt properties.				
	City paid assessments for tax exempt properties	(1,488,854)	-	-
	Additional current service level adjustments	370,438	-	-
	<b>Subtotal:</b>	<b>(1,118,416)</b>	<b>-</b>	<b>-</b>
<b>Planned Reductions</b>				
The 2018 adopted budget included one-time funding for a study of the operations of the Police Department, and to support updates to the City's Sustainable Building Policy by the Planning and Economic Development Department. The 2019 proposed budget removes these one-time expenses.				
	Police study	(128,000)	-	-
	Sustainable building policy update	(10,000)	-	-
	<b>Subtotal:</b>	<b>(138,000)</b>	<b>-</b>	<b>-</b>
<b>Public Safety Fleet</b>				
The 2019 proposed budget includes a one-time increase in general fund support for the public safety fleet replacement program.				
	Public safety fleet	400,000	-	-
	<b>Subtotal:</b>	<b>400,000</b>	<b>-</b>	<b>-</b>
<b>Fund 100 Budget Changes Total</b>		<b>(856,416)</b>	<b>-</b>	<b>-</b>

211: General Govt Special Projects

General Government Accounts

Spending and revenue associated with citywide benefits administration are budgeted in the Special Projects Fund.

		Change from 2018 Adopted		
Current Service Level Adjustments		(49,500)	(49,500)	-
	Subtotal:	(49,500)	(49,500)	-
Health Insurance Rebate				
The 2019 proposed budget includes the one-time use of funding from a rebate issued to the City from a former health insurance provider.				
Insurance rebate		1,161,325	1,161,325	-
	Subtotal:	1,161,325	1,161,325	-
Fund 211 Budget Changes Total		1,111,825	1,111,825	-

**710: Central Service Fund****General Government Accounts**

Spending and revenue associated with citywide technology and innovations projects are budgeted in the Central Service Fund.

Change from 2018 Adopted		
<u>Spending</u>	<u>Financing</u>	<u>FTE</u>

**Current Service Level Adjustments**

Current service level adjustments in the General Government Accounts special fund include the removal of one-time expenses for city technology and innovation projects funded in 2018.

Current service level adjustments	(4,021,056)	(4,021,056)	-
Subtotal:	<u>(4,021,056)</u>	<u>(4,021,056)</u>	<u>-</u>

**Citywide Technology and Innovation**

The General Government Accounts special fund includes budget authority for several citywide technology projects, including the ongoing costs of maintaining the recently replaced wide area network (WAN) and local area network (LAN). Several new technology projects are also funded in the 2019 budget, including: continued investment in an electronic plan review system in the Department of Safety and Inspections, a network firewall replacement, a study of alley snow-plowing, and a mobile media lab at the new Frogtown Community Center.

New citywide technology and innovation projects	1,150,874	1,150,874	-
Subtotal:	<u>1,150,874</u>	<u>1,150,874</u>	<u>-</u>

**Fund 710 Budget Changes Total**

<u>(2,870,182)</u>	<u>(2,870,182)</u>	<u>-</u>
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# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: **GENERAL GOVERNMENT**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	9,806,473	15,651,688	11,090,160	10,233,744	(856,416)
CITY GRANTS	83,414	91,347			
GENERAL GOVT SPECIAL PROJECTS		84,448	415,000	1,526,825	1,111,825
CENTRAL SERVICE FUND	2,057,697	2,698,926	5,781,489	2,911,307	(2,870,182)
<b>TOTAL SPENDING BY FUND</b>	<b>11,947,584</b>	<b>18,526,409</b>	<b>17,286,649</b>	<b>14,671,876</b>	<b>(2,614,773)</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	260,922	293,439	223,097	268,367	45,270
SERVICES	8,383,691	8,087,481	8,861,510	7,568,445	(1,293,065)
MATERIALS AND SUPPLIES	62,965	434,511	1,698,942	841,092	(857,850)
PROGRAM EXPENSE	829,827	814,119	846,267	846,267	
ADDITIONAL EXPENSES	713,229	2,789,075	989,467	989,467	
CAPITAL OUTLAY	475,760	474,609	605,804	70,644	(535,160)
DEBT SERVICE	590,813	588,567	795,629	795,629	
OTHER FINANCING USES	630,377	5,044,608	3,265,933	3,291,965	26,032
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>11,947,584</b>	<b>18,526,409</b>	<b>17,286,649</b>	<b>14,671,876</b>	<b>(2,614,773)</b>
<b>Financing by Major Account</b>					
TAXES	100,194,700	107,062,936	132,440,370	146,676,953	14,236,583
LICENSE AND PERMIT	3,063,844	3,063,844	3,063,844	3,063,844	
INTERGOVERNMENTAL REVENUE	72,761,071	73,637,861	75,838,230	75,884,376	46,146
CHARGES FOR SERVICES	16,729,507	17,040,952	17,316,086	17,376,305	60,219
INVESTMENT EARNINGS	1,258,928	2,216,153	2,165,034	2,165,034	
MISCELLANEOUS REVENUE	861,074	297,063	221,006	221,006	
OTHER FINANCING SOURCES	956,491	6,462,654	4,077,527	2,313,146	(1,764,381)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>195,825,616</b>	<b>209,781,463</b>	<b>235,122,097</b>	<b>247,700,664</b>	<b>12,578,567</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	260,922	143,493	223,097	268,367	45,270
SERVICES	7,368,492	6,854,552	8,226,510	6,804,824	(1,421,686)
MATERIALS AND SUPPLIES	3,626	5,841	24,442	24,442	
PROGRAM EXPENSE	829,827	814,119	846,267	846,267	
ADDITIONAL EXPENSES	713,229	2,789,075	989,467	989,467	
OTHER FINANCING USES	630,377	5,044,608	780,377	1,300,377	520,000
<b>Total Spending by Major Account</b>	<b>9,806,473</b>	<b>15,651,688</b>	<b>11,090,160</b>	<b>10,233,744</b>	<b>(856,416)</b>
<b>Spending by Accounting Unit</b>					
10017100 GF GENERAL REVENUES	243,461				
10017200 CHARTER COMMISSION			9,972	10,012	40
10017205 COUNCIL PUBLICATIONS	45,683	47,419	75,000	75,000	
10017210 ELECTIONS	746,394	753,639	769,533	800,000	30,467
10017220 CIVIC ORGRANIZATION PROGRAM	122,770	182,249	187,467	187,467	
10017310 MUNICIPAL MEMBERSHIPS	136,551	122,015	137,485	137,485	
10017400 OUTSIDE COUNSEL		12,192	230,000	230,000	
10017405 TORT LIABILITY	588,585	2,606,826	719,500	719,500	
10017500 CONTINGENT RESERVE		4,410,314	80,000	80,000	
10017505 CIB COMMITTEE PER DIEM	5,025	8,284	13,034	13,034	
10017510 FINANCIAL FORMS PRINTING	3,209	7,126	50,927	50,927	
10017515 STATE AUDITOR FEES	261,972	238,582	242,784	242,784	
10017520 EMPL PARKING OFFCL BUSINESS	167,350	176,487	167,273	185,000	17,727
10017525 PUBLIC IMPROVEMENT AID	90,000	60,000	60,000	60,000	
10017530 PUBLIC SAFETY FLEET SUPPORT	540,377	640,377	710,377	1,240,377	530,000
10017535 INNOVATIONS AND TECHNOLOGY	2,574,697	2,611,992	2,924,401	2,883,375	(41,026)
10017540 CITIZEN PART DIST COUNCILS	757,361	17,579			
10017541 DISTRICT COUNCIL COMMUNITY ENGA		714,435	743,427	743,427	
10017542 DISTRICT COUNCIL INNOVATION FUND		58,076	102,840	102,840	
10017545 NEIGHBORHOOD CRIME PREVENTION	72,466	24,029			
10017550 EXEMPT PROPERTY ASSESSMENTS	1,501,995	1,421,189	2,209,355	770,501	(1,438,854)
10017555 CHCH BLDG MAINT CITY SHARE	1,251,601	1,284,689	1,379,920	1,379,920	
10017560 ENVIRONMENTAL CLEANUP	21,565	1,688	48,000	48,000	
10017600 EMPLOYEE INSURANCE	522,149	204,001	200,000	200,000	
10017605 RETIREE INSURANCE	138,765	17,173			
10017620 SEVERANCE PAY CONTRIBUTION		7,517			
10017640 WORKERS COMP-SMALL OFFICES	14,497	23,811	14,605	59,835	45,230
10017645 TORT CLAIMS			2,500	2,500	
10017650 SURETY BOND PREMIUMS			11,760	11,760	
<b>Total Spending by Accounting Unit</b>	<b>9,806,473</b>	<b>15,651,688</b>	<b>11,090,160</b>	<b>10,233,744</b>	<b>(856,416)</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: GENERAL GOVERNMENT  
Fund: CITY GRANTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
Spending by Major Account						
SERVICES		83,414	91,347			
Total Spending by Major Account		83,414	91,347			
Spending by Accounting Unit						
20017800	CITY WIDE EMERGENCY EVENTS	83,414	91,347			
Total Spending by Accounting Unit		83,414	91,347			

CITY OF SAINT PAUL  
Spending Plan by Department

Department: GENERAL GOVERNMENT  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE			34,948			
SERVICES			49,500			
OTHER FINANCING USES				415,000	1,526,825	1,111,825
<b>Total Spending by Major Account</b>			<b>84,448</b>	<b>415,000</b>	<b>1,526,825</b>	<b>1,111,825</b>
<b>Spending by Accounting Unit</b>						
21117100	BENEFITS ADMINISTRATION		84,448	415,000	1,526,825	1,111,825
<b>Total Spending by Accounting Unit</b>			<b>84,448</b>	<b>415,000</b>	<b>1,526,825</b>	<b>1,111,825</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: GENERAL GOVERNMENT  
Fund: CENTRAL SERVICE FUND

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE			114,997			
SERVICES		931,785	1,092,082	635,000	763,621	128,621
MATERIALS AND SUPPLIES		59,339	428,671	1,674,500	816,650	(857,850)
CAPITAL OUTLAY		475,760	474,609	605,804	70,644	(535,160)
DEBT SERVICE		590,813	588,567	795,629	795,629	
OTHER FINANCING USES				2,070,556	464,763	(1,605,793)
<b>Total Spending by Major Account</b>		<b>2,057,697</b>	<b>2,698,926</b>	<b>5,781,489</b>	<b>2,911,307</b>	<b>(2,870,182)</b>
<b>Spending by Accounting Unit</b>						
71017505	INNOVATIONS TECHNOLOGY	991,124	1,361,093	4,280,056	1,945,034	(2,335,022)
71017510	TECHNOLOGY CAPITAL LEASE	1,066,573	1,337,833	1,401,433	866,273	(535,160)
71017515	CITY PHONE SERVICE			100,000	100,000	
<b>Total Spending by Accounting Unit</b>		<b>2,057,697</b>	<b>2,698,926</b>	<b>5,781,489</b>	<b>2,911,307</b>	<b>(2,870,182)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
40005-0	CURRENT PROPERTY TAX	56,875,127	62,520,224	105,171,263	118,869,596	13,698,333
40010-0	FISCAL DISPARITIES	16,119,313	16,560,610			
40110-0	CURRENT EXCESS TAX INCREMENT	1,814,932	1,608,029	1,750,000	1,750,000	
40201-0	PROP TAX 1ST YEAR DELINQUENT	869,101	830,825	300,000	300,000	
40202-0	PROP TAX 2ND YR DELINQUENT	(87,546)	(100,236)			
40203-0	PROP TAX 3RD YR DELINQUENT	(21,303)	(31,273)			
40204-0	PROP TAX 4TH YEAR DELINQUENT	36,292	35,172			
40205-0	PROP TAX 5TH YEAR DELINQUENT	19,347	24,959			
40206-0	PROP TAX 6TH YR AND PRIOR	42,335	48,064			
40310-0	DELINQUENT EXCESS TAX INCREMEN	(8,251)	(50,755)			
40410-0	PROPERTY TAX INTEREST	135,445	142,511			
40610-0	RELEASED CITY SALES TAX			500,000	500,000	
40705-0	HOTEL MOTEL TAX	1,719,686	1,787,319	1,695,800	1,754,050	58,250
40720-0	CONTAMINATION TAX	4,898	5,079			
40805-0	XCEL ENERGY ELECTRIC	13,903,435	14,174,732	20,925,311	21,328,311	403,000
40810-0	XCEL ENERGY GAS	6,844,907	7,455,968			
40820-0	DISTRICT ENERGY	1,333,595	1,414,214	1,500,000	1,586,000	86,000
40850-0	DISTRICT COOLING	427,561	438,468	407,665	407,665	
40860-0	ENERGY PARK	165,827	199,025	190,331	181,331	(9,000)
<b>TOTAL FOR TAXES</b>		<b>100,194,700</b>	<b>107,062,936</b>	<b>132,440,370</b>	<b>146,676,953</b>	<b>14,236,583</b>
42105-0	BUSINESS LICENSE	1,365,000	1,365,000	1,365,000	1,365,000	
42505-0	BUILDING PERMIT	1,698,844	1,698,844	1,698,844	1,698,844	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>3,063,844</b>	<b>3,063,844</b>	<b>3,063,844</b>	<b>3,063,844</b>	



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43605-0	LOCAL GOVERNMENT AID	62,026,893	62,561,686	65,071,602	65,217,748	146,146
43610-0	PERA PENSION AID	517,512	517,512	517,512	517,512	
43612-0	POLICE PENSION AMORTIZATN AID	4,955,772	5,011,087	4,955,772	4,955,772	
43613-0	FIRE INS PREMIUM SURCHARGE	2,504,953	2,476,774	2,504,953	2,504,953	
43615-0	POLICE FIRE DISABILITY BENEFIT	272,310	270,007	272,541	272,541	
43620-0	MARKET VALUE HOMESTEAD CREDIT	5,397				
43625-0	CITY SHARE STATE HWY RENT			1,000	1,000	
43630-0	CITY SHARE STATE COURT FINES	2,071,296	2,706,398	2,503,850	2,403,850	(100,000)
43635-0	CITY SHARE MN DOT FINES	170,456	10,503	11,000	11,000	
43805-0	CITY SHARE COUNTY PILOT	71,463	83,894			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>72,596,050</b>	<b>73,637,861</b>	<b>75,838,230</b>	<b>75,884,376</b>	<b>46,146</b>
44105-0	CONTINUANCE FOR DISMISSAL			600,000	500,000	(100,000)
44120-0	REGULATORY FEES		20			
44165-0	EMPLOYEE PARKING			85,000	85,000	
44190-0	MISCELLANEOUS FEES	77,111	82,845			
44299-0	OTHER SALES	29,244	(29,244)			
44590-0	MISCELLANEOUS SERVICES	2,100	1,875			
47555-0	UTILITY COST RECOVERY	5,000,000	5,000,000	5,935,567	5,935,567	
50305-0	PARKING REVENUES	299,162	311,769			
51250-0	INVESTMENT SERVICE	102,814				
51275-0	INDIRECT COST RECOVERY	8,876,195	9,033,191	7,840,022	8,049,741	209,719
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>14,386,625</b>	<b>14,400,456</b>	<b>14,460,589</b>	<b>14,570,308</b>	<b>109,719</b>
54505-0	INTEREST INTERNAL POOL	2,264,481	2,383,159	2,165,034	2,165,034	
54506-0	INTEREST ACCRUED REVENUE	60,250	365,428			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,149,442)	(532,434)			
54710-0	INTEREST ON ADVANCE	83,639				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>1,258,928</b>	<b>2,216,153</b>	<b>2,165,034</b>	<b>2,165,034</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	750,000				
55525-0	REIMB FROM OUTSIDE AGENCY	8,168	8,332			
55545-0	PAYMENT IN LIEU OF TAXES	76,539	139,167	125,000	125,000	
55755-0	SPECIAL COMP REIMBURSEMENT					
55815-0	REFUNDS OVERPAYMENTS	6,692				
55835-0	REFUND FOR PRIOR YEAR OVERPAYM	1,185				
55905-0	CASH OVER OR SHORT	(2,752)	82,565			
55915-0	OTHER MISC REVENUE	21,242				
55920-0	FORFEITED TAX SALE			96,006	96,006	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>861,074</b>	<b>230,063</b>	<b>221,006</b>	<b>221,006</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU	593,486	518,486	74,010	18,486	(55,524)
56230-0	TRANSFER FR DEBT SERVICE FUND		500,000			
56235-0	TRANSFER FR CAPITAL PROJ FUND			500,000	500,000	
56240-0	TRANSFER FR ENTERPRISE FUND	15,000				
56245-0	TRANSFER FR INTERNAL SERVICE F	162,525	2,153,462	162,525	162,525	
57605-0	REPAYMENT OF ADVANCE	185,480				
58101-0	SALE OF CAPITAL ASSET		2,209,125			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>956,491</b>	<b>5,381,073</b>	<b>736,535</b>	<b>681,011</b>	<b>(55,524)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>193,317,713</b>	<b>205,992,386</b>	<b>228,925,608</b>	<b>243,262,532</b>	<b>14,336,924</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43101-0	FEDERAL GRANT STATE ADMIN	125,565				
43401-0	STATE GRANTS	39,456				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>165,021</b>				
<b>TOTAL FOR CITY GRANTS</b>		<b>165,021</b>				

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
51175-0	ADMINISTRATION FEE		300,000	415,000	365,500	(49,500)
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>300,000</b>	<b>415,000</b>	<b>365,500</b>	<b>(49,500)</b>
55526-0	REBATES		67,000			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>67,000</b>			
59910-0	USE OF FUND EQUITY				1,161,325	1,161,325
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>1,161,325</b>	<b>1,161,325</b>
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>			<b>367,000</b>	<b>415,000</b>	<b>1,526,825</b>	<b>1,111,825</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
51170-0	TECHNOLOGY SERVICES	2,342,882	2,340,496	2,440,497	2,440,497	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,342,882</b>	<b>2,340,496</b>	<b>2,440,497</b>	<b>2,440,497</b>	
56220-0	TRANSFER FR GENERAL FUND					
56240-0	TRANSFER FR ENTERPRISE FUND				311,650	311,650
57610-0	ADVANCE FROM OTHER FUNDS		1,081,581			
59910-0	USE OF FUND EQUITY			3,340,992	159,160	(3,181,832)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>1,081,581</b>	<b>3,340,992</b>	<b>470,810</b>	<b>(2,870,182)</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>2,342,882</b>	<b>3,422,077</b>	<b>5,781,489</b>	<b>2,911,307</b>	<b>(2,870,182)</b>
<b>TOTAL FOR GENERAL GOVERNMENT</b>		<b>195,825,616</b>	<b>209,781,463</b>	<b>235,122,097</b>	<b>247,700,664</b>	<b>12,578,567</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

192

**Department: GENERAL GOVERNMENT**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
TAXES		100,194,700	107,062,936	132,440,370	146,676,953	14,236,583
LICENSE AND PERMIT		3,063,844	3,063,844	3,063,844	3,063,844	
INTERGOVERNMENTAL REVENUE		72,596,050	73,637,861	75,838,230	75,884,376	46,146
CHARGES FOR SERVICES		14,386,625	14,400,456	14,460,589	14,570,308	109,719
INVESTMENT EARNINGS		1,258,928	2,216,153	2,165,034	2,165,034	
MISCELLANEOUS REVENUE		861,074	230,063	221,006	221,006	
OTHER FINANCING SOURCES		956,491	5,381,073	736,535	681,011	(55,524)
<b>Total Financing by Major Account</b>		<b>193,317,713</b>	<b>205,992,386</b>	<b>228,925,608</b>	<b>243,262,532</b>	<b>14,336,924</b>
<b>Financing by Accounting Unit</b>						
10017100	GF GENERAL REVENUES	192,422,373	205,101,641	228,032,069	242,368,993	14,336,924
10017520	EMPL PARKING OFFCL BUSINESS	79,155	84,740	85,000	85,000	
10017540	CITIZEN PART DIST COUNCILS	18,486	18,486			
10017541	DISTRICT COUNCIL COMMUNITY ENGA			18,486	18,486	
10017550	EXEMPT PROPERTY ASSESSMENTS	6,692				
10017600	EMPLOYEE INSURANCE	1,185				
10017605	RETIREE INSURANCE	272,310	270,007	272,541	272,541	
10017615	FICA PERA HRA PENSION	517,512	517,512	517,512	517,512	
<b>Total Financing by Accounting Unit</b>		<b>193,317,713</b>	<b>205,992,386</b>	<b>228,925,608</b>	<b>243,262,532</b>	<b>14,336,924</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GRANTS**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		165,021				
<b>Total Financing by Major Account</b>		<b>165,021</b>				
<b>Financing by Accounting Unit</b>						
20017800 CITY WIDE EMERGENCY EVENTS		165,021				
<b>Total Financing by Accounting Unit</b>		<b>165,021</b>				

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

194

Department: **GENERAL GOVERNMENT**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES			300,000	415,000	365,500	(49,500)
MISCELLANEOUS REVENUE			67,000			
OTHER FINANCING SOURCES					1,161,325	1,161,325
<b>Total Financing by Major Account</b>			<b>367,000</b>	<b>415,000</b>	<b>1,526,825</b>	<b>1,111,825</b>
<b>Financing by Accounting Unit</b>						
21117100	BENEFITS ADMINISTRATION		367,000	415,000	1,526,825	1,111,825
<b>Total Financing by Accounting Unit</b>			<b>367,000</b>	<b>415,000</b>	<b>1,526,825</b>	<b>1,111,825</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **GENERAL GOVERNMENT**  
Fund: **CENTRAL SERVICE FUND**

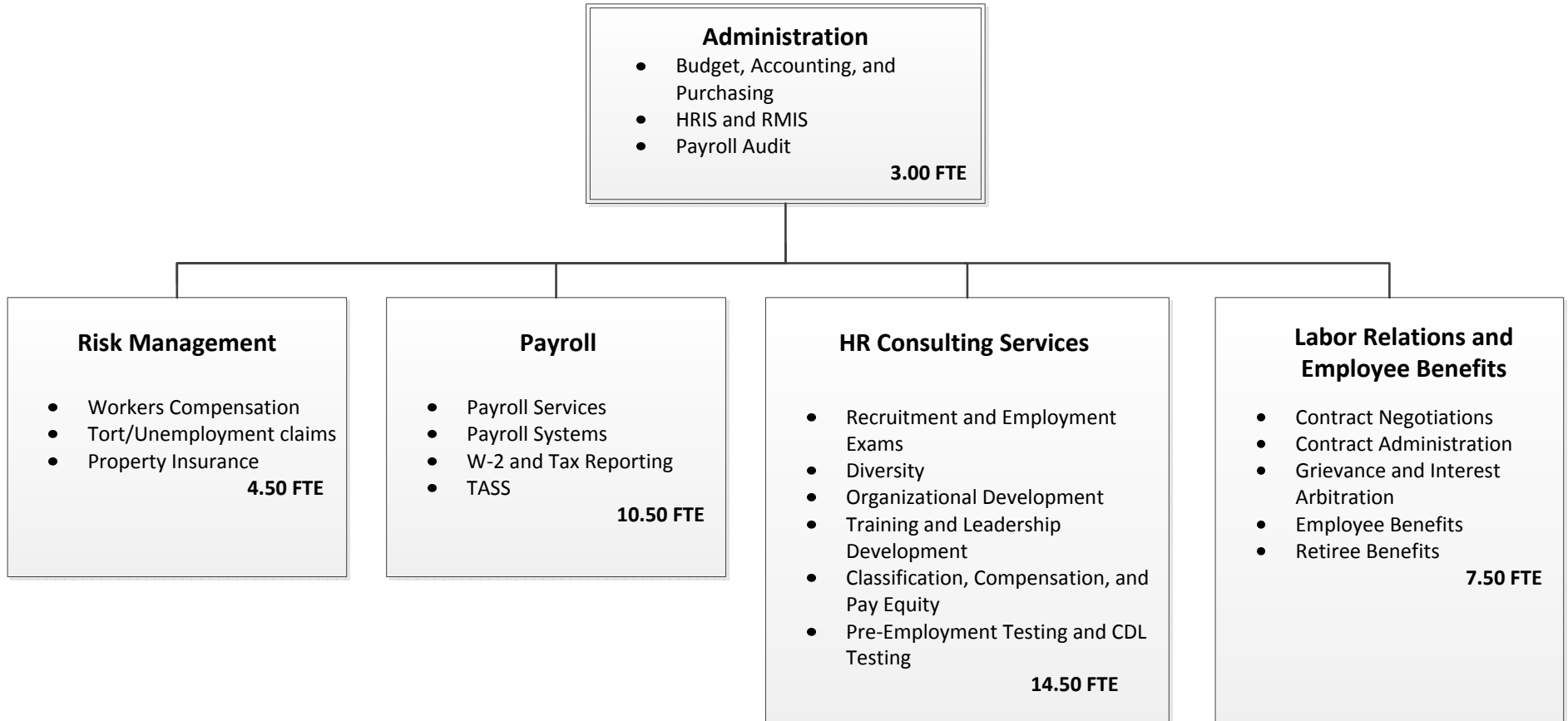
Budget Year: **2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,342,882	2,340,496	2,440,497	2,440,497	
OTHER FINANCING SOURCES		1,081,581	3,340,992	470,810	(2,870,182)
<b>Total Financing by Major Account</b>	<b>2,342,882</b>	<b>3,422,077</b>	<b>5,781,489</b>	<b>2,911,307</b>	<b>(2,870,182)</b>
<b>Financing by Accounting Unit</b>					
71017505 INNOVATIONS TECHNOLOGY	1,476,609	1,474,223	4,280,056	1,945,034	(2,335,022)
71017510 TECHNOLOGY CAPITAL LEASE	866,273	1,947,854	1,401,433	866,273	(535,160)
71017515 CITY PHONE SERVICE			100,000	100,000	
<b>Total Financing by Accounting Unit</b>	<b>2,342,882</b>	<b>3,422,077</b>	<b>5,781,489</b>	<b>2,911,307</b>	<b>(2,870,182)</b>



# Human Resources

**Mission:** Be a strategic leader and partner, promoting organizational and individual effectiveness.



(Total 40.00 FTE)

## 2019 Proposed Budget Office of Human Resources

### Department Description:

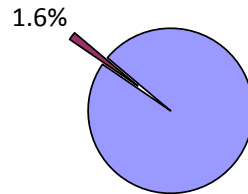
**Mission Statement:** To attract, develop, and retain an inclusive, high performing, and respectful workforce through integrated and strategic systems, policies, and procedures.

Human Resources plays a vital role in providing strategic organizational service and support to all City departments and Saint Paul Regional Water Services. HR's major functions include: **Consulting Services** - recruit qualified and diverse candidates; administer and conduct the Civil Service employment testing process; administer the City's classification and compensation system including job study and analysis; determine appropriate compensation based on comparable worth; and advocacy work in Civil Service Commission hearings;

**Employee Benefits** - administer employee and retiree benefits; ensure compliance with the Affordable Care Act and other benefit legislation; **Labor Relations** - negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues; **Payroll** - administer the City's payroll and payroll deduction system for all City employees; ensure accurate and timely payroll processing including withholding and deductions; ensure that necessary employee information is maintained and submitted in accordance with regulatory standards; **Risk**

**Management** - provide assistance to all City and Saint Paul Regional Water Services risk management programs; measure, analyze and report risks; administer the workers' compensation, property insurance, unemployment insurance, safety, and tort liability programs.

### Human Resource's Portion of General Fund Spending



### Department Facts

- Total General Fund Budget: \$4,842,750
- Total Special Fund Budget: \$4,920,597
- Total FTEs: 40.00

#### 2017 Workload Metrics

- Job Postings: 208
- Applicants Processed: 10,205
- Workers compensation claims opened: 578
- Tort claims opened: 225
- W-2s processed: 4,997

### Department Goals

- Build an equitable and inclusive workforce.
- Provide excellent customer service to City departments and potential employees.
- Utilize technology effectively and efficiently to achieve department objectives.

### Recent Accomplishments

- Completed the health insurance RFP and rate negotiations for 2018-2020 resulting in minimal increases for 2018.
- Brought benefits administration in-house.
- Implemented a new Performance Evaluation system.
- Revised the Workplace Conduct Policy.
- Conducted strategic planning with each department for targeted diversity recruitment.
- Implemented new exit interview and employee resource network programs.
- Administered high profile employment exams for Police Chief, Police Officer, Sergeant, Fire Captain, Firefighter, Fire Equipment Officer, and Fire District Chief.

## 2019 Proposed Budget

### Office of Human Resources

#### Fiscal Summary

	2017 Actual	2018 Adopted	2019 Proposed	Change	% Change	2018 Adopted FTE	2019 Proposed FTE
<b>Spending</b>							
100: General Fund	4,371,076	4,947,808	4,842,750	(105,058)	-2.1%	40.00	40.00
710: Central Service Fund	5,026,131	4,948,670	4,920,597	(28,073)	-0.6%	-	-
<b>Total</b>	<b>9,397,207</b>	<b>9,896,478</b>	<b>9,763,347</b>	<b>(133,131)</b>	<b>-1.3%</b>	<b>40.00</b>	<b>40.00</b>
<b>Financing</b>							
100: General Fund	751,216	474,100	366,100	(108,000)	-22.8%		
710: Central Service Fund	4,079,342	4,948,670	4,920,597	(28,073)	-0.6%		
<b>Total</b>	<b>4,830,558</b>	<b>5,422,770</b>	<b>5,286,697</b>	<b>(136,073)</b>	<b>-2.5%</b>		

#### Budget Changes Summary

The 2019 proposed budget for Human Resources includes current service level adjustments and the removal of one-time funding for the 2018 administration of a firefighter exam. The budget also includes an investment in a labor relations data management system, with one-time funding from the Citywide Technology Fund and ongoing resources from the Human Resources General Fund. In addition, the proposed budget provides for the promotion of an existing employee to Human Resources Information Systems Analyst to further department goals of improving data analysis and management.

**100: General Fund****Office of Human Resources****Change from 2018 Adopted**SpendingFinancingFTE**Current Service Level Adjustments**

Current service level adjustments for the 2019 proposed budget reflect inflationary increases due to salary and benefits costs, and adjustments of line item budgets to track with recent spending.

Current service level adjustments

113,256

(50,000)

-

Subtotal:

113,256

(50,000)

-

**Firefighter Exam**

The 2018 budget included one-time funding for the administration of a firefighter exam. These funds have been removed in the 2019 proposed budget.

Firefighter exam

(248,314)

(58,000)

-

Subtotal:

(248,314)

(58,000)

-

**Data Management**

The 2019 proposed budget includes funding to expand and improve the use of data in Human Resources operations. Operating expenses for a new labor relations data management system are funded from the Human Resources General Fund, with one-time startup funding provided by the Citywide Tech Fund. Additionally, the 2019 budget provides for the promotion of an existing employee to HRIS analyst focusing on data analysis and management.

Data management software

10,000

-

-

HRIS Analyst

20,000

-

-

Subtotal:

30,000

-

-

**Fund 100 Budget Changes Total**

(105,058)

(108,000)

-

710: Central Service Fund

Office of Human Resources

Budget for workers' compensation, property insurance, FSA reserves, and tort claims.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments		2,343	2,343	-
Subtotal:		2,343	2,343	-
Saint Paul Regional Water Services Reimbursement				-
Past workers' compensation reimbursements owed to SPRWS were erroneously deposited into the City's retention fund. This was corrected in the 2018 budget and has been removed for 2019.				
Water workers' compensation		(30,416)	(30,416)	
Subtotal:		(30,416)	(30,416)	-
Fund 710 Budget Changes Total		(28,073)	(28,073)	-





# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

204

Department: **HUMAN RESOURCES**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	4,201,613	4,371,076	4,947,808	4,842,750	(105,058)
CENTRAL SERVICE FUND	3,668,052	5,026,131	4,948,670	4,920,597	(28,073)
<b>TOTAL SPENDING BY FUND</b>	<b>7,869,665</b>	<b>9,397,207</b>	<b>9,896,478</b>	<b>9,763,347</b>	<b>(133,131)</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	6,527,794	6,206,112	7,578,469	7,601,194	22,725
SERVICES	1,152,145	1,115,185	1,922,164	1,792,264	(129,900)
MATERIALS AND SUPPLIES	189,692	40,345	57,929	56,329	(1,600)
ADDITIONAL EXPENSES	34	44,628	337,916	307,500	(30,416)
OTHER FINANCING USES		1,990,937		6,060	6,060
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>7,869,665</b>	<b>9,397,207</b>	<b>9,896,478</b>	<b>9,763,347</b>	<b>(133,131)</b>
<b><u>Financing by Major Account</u></b>					
CHARGES FOR SERVICES	2,712,974	2,590,924	4,117,254	4,061,597	(55,657)
MISCELLANEOUS REVENUE	1,423,353	2,239,634	849,600	849,600	
OTHER FINANCING SOURCES			455,916	375,500	(80,416)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>4,136,326</b>	<b>4,830,558</b>	<b>5,422,770</b>	<b>5,286,697</b>	<b>(136,073)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: HUMAN RESOURCES**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		3,748,201	3,994,707	4,289,469	4,312,194	22,725
SERVICES		410,152	336,068	600,410	469,910	(130,500)
MATERIALS AND SUPPLIES		43,226	40,345	57,929	56,329	(1,600)
ADDITIONAL EXPENSES		34	(45)			
OTHER FINANCING USES					4,317	4,317
<b>Total Spending by Major Account</b>		<b>4,201,613</b>	<b>4,371,076</b>	<b>4,947,808</b>	<b>4,842,750</b>	<b>(105,058)</b>
<b>Spending by Accounting Unit</b>						
10014100	HUMAN RESOURCES	4,201,613	4,371,076	4,947,808	4,842,750	(105,058)
<b>Total Spending by Accounting Unit</b>		<b>4,201,613</b>	<b>4,371,076</b>	<b>4,947,808</b>	<b>4,842,750</b>	<b>(105,058)</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: HUMAN RESOURCES  
Fund: CENTRAL SERVICE FUND

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		2,779,593	2,211,404	3,289,000	3,289,000	
SERVICES		741,993	779,117	1,321,754	1,322,354	600
MATERIALS AND SUPPLIES		146,466				
ADDITIONAL EXPENSES			44,673	337,916	307,500	(30,416)
OTHER FINANCING USES			1,990,937		1,743	1,743
<b>Total Spending by Major Account</b>		<b>3,668,052</b>	<b>5,026,131</b>	<b>4,948,670</b>	<b>4,920,597</b>	<b>(28,073)</b>
<b>Spending by Accounting Unit</b>						
71014200	WORKERS COMPENSATION	2,847,674	4,279,090	3,190,670	3,162,597	(28,073)
71014210	TORT CLAIMS			10,000	10,000	
71014220	PROPERTY INSURANCE	820,378	747,040	1,500,000	1,500,000	
71014230	FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
<b>Total Spending by Accounting Unit</b>		<b>3,668,052</b>	<b>5,026,131</b>	<b>4,948,670</b>	<b>4,920,597</b>	<b>(28,073)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RESOURCES  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
44215-0	COPIES	586	352			
44590-0	MISCELLANEOUS SERVICES	24,000				
50125-0	APPLICATION FEE			58,000		(58,000)
51270-0	CONSULTING SERVICES	639,168	747,052			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>663,754</b>	<b>747,404</b>	<b>58,000</b>		<b>(58,000)</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS			600	600	
55525-0	REIMB FROM OUTSIDE AGENCY	422	3,752			
55845-0	JURY DUTY PAY	40	60			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>462</b>	<b>3,812</b>	<b>600</b>	<b>600</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU			415,500	365,500	(50,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>415,500</b>	<b>365,500</b>	<b>(50,000)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>664,216</b>	<b>751,216</b>	<b>474,100</b>	<b>366,100</b>	<b>(108,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RESOURCES  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
51175-0	ADMINISTRATION FEE	2,049,220	1,843,520	4,059,254	4,061,597	2,343
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,049,220</b>	<b>1,843,520</b>	<b>4,059,254</b>	<b>4,061,597</b>	<b>2,343</b>
55705-0	WCRA REIMBURSEMENT	727,163	244,689	350,000	350,000	
55750-0	DAMAGE CLAIM FROM OTHERS					
55755-0	SPECIAL COMP REIMBURSEMENT	694,846	1,990,937	250,000	250,000	
55910-0	FLEX PLAN CREDITS			248,000	248,000	
55915-0	OTHER MISC REVENUE	881	196	1,000	1,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>1,422,891</b>	<b>2,235,822</b>	<b>849,000</b>	<b>849,000</b>	
59910-0	USE OF FUND EQUITY			40,416	10,000	(30,416)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>40,416</b>	<b>10,000</b>	<b>(30,416)</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>3,472,111</b>	<b>4,079,342</b>	<b>4,948,670</b>	<b>4,920,597</b>	<b>(28,073)</b>
<b>TOTAL FOR HUMAN RESOURCES</b>		<b>4,136,326</b>	<b>4,830,558</b>	<b>5,422,770</b>	<b>5,286,697</b>	<b>(136,073)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

210

Department: **HUMAN RESOURCES**  
Fund: **CITY GENERAL FUND**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		663,754	747,404	58,000		(58,000)
MISCELLANEOUS REVENUE		462	3,812	600	600	
OTHER FINANCING SOURCES				415,500	365,500	(50,000)
<b>Total Financing by Major Account</b>		<b>664,216</b>	<b>751,216</b>	<b>474,100</b>	<b>366,100</b>	<b>(108,000)</b>
<b>Financing by Accounting Unit</b>						
10014100	HUMAN RESOURCES	664,216	751,216	474,100	366,100	(108,000)
<b>Total Financing by Accounting Unit</b>		<b>664,216</b>	<b>751,216</b>	<b>474,100</b>	<b>366,100</b>	<b>(108,000)</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: HUMAN RESOURCES  
Fund: CENTRAL SERVICE FUND

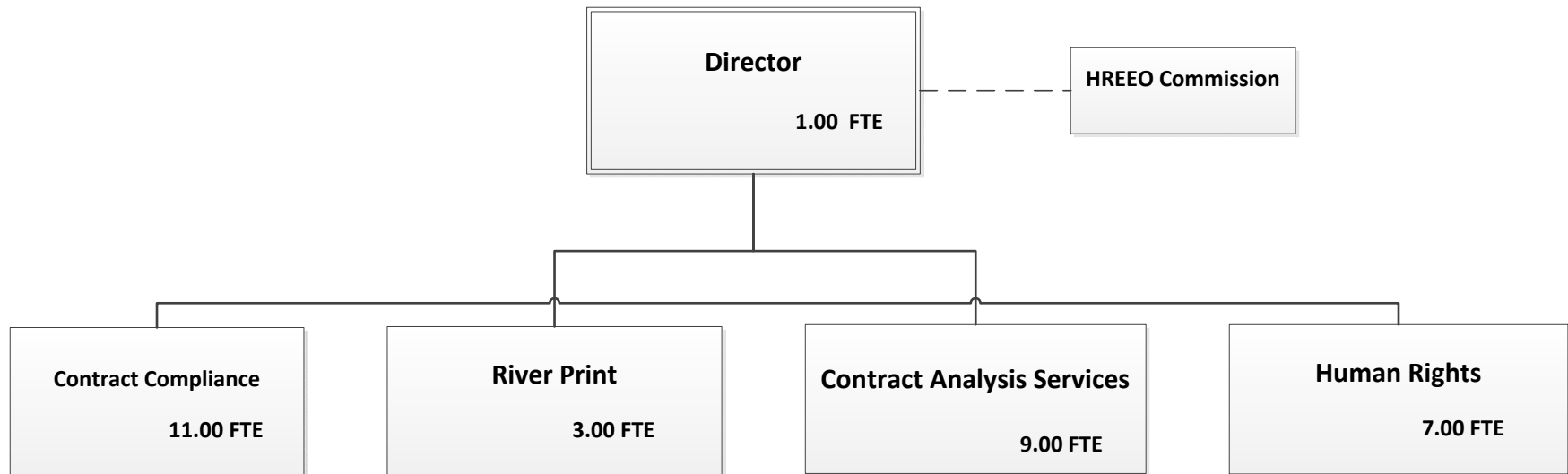
Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,049,220	1,843,520	4,059,254	4,061,597	2,343
MISCELLANEOUS REVENUE	1,422,891	2,235,822	849,000	849,000	
OTHER FINANCING SOURCES			40,416	10,000	(30,416)
<b>Total Financing by Major Account</b>	<b>3,472,111</b>	<b>4,079,342</b>	<b>4,948,670</b>	<b>4,920,597</b>	<b>(28,073)</b>
<b>Financing by Accounting Unit</b>					
71014200 WORKERS COMPENSATION	2,812,912	3,550,836	3,190,670	3,162,597	(28,073)
71014210 TORT CLAIMS		196	10,000	10,000	
71014220 PROPERTY INSURANCE	659,199	528,311	1,500,000	1,500,000	
71014230 FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
<b>Total Financing by Accounting Unit</b>	<b>3,472,111</b>	<b>4,079,342</b>	<b>4,948,670</b>	<b>4,920,597</b>	<b>(28,073)</b>



# Human Rights and Equal Economic Opportunity

***Mission:*** The HREEO Department is committed to increased accountability, better communication, and smarter use of resources.



(Total 31.00 FTE)

## 2019 Proposed Budget

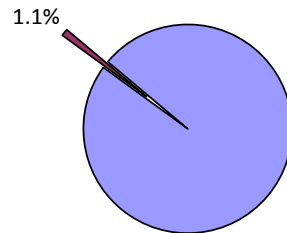
### Department of Human Rights and Equal Economic Opportunity

#### **Department Description:**

The Department of Human Rights and Equal Economic Opportunity (HREEO) champions justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses. HREEO's major functions include:

- Procurement (Contract & Analysis Services)
- Contract Compliance & Business Development
- Racial Equity
- River Print (Print/Copy/Design Services)
- Human Rights

#### **HREEO's Portion of General Fund Spending**



#### **Department Facts**

- Total General Fund Budget: \$3,385,584
- Total Special Fund Budget: \$1,345,286
- Total FTEs: 31.00
- The Procurement division processed and managed over 120 solicitation events, 770 contracts, 5,500 purchase orders, and \$250 million in contract dollars.
- Human Rights investigators opened 79 new cases and collected \$34,000 in settlements for individuals filing complaints. The majority (63%) of cases were related to allegations of employment discrimination.
- CERT database has 525 certified vendors, making it the most extensive vendor database in the region for small, women and minority-owned businesses.
- Over \$1.6 billion in construction projects were monitored for minority and female workforce inclusion and prevailing wage requirements.
- In addition to the hundreds of inquiries about the Earned Sick and Safe Time ordinance, 37 formal complaints were received.

#### **Department Goals**

- Champion justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses.
- Be a thought leader to cultivate anti-discriminatory practices through creative partnerships and effective community engagement.
- Analyze the current marketplace for underutilization of small, women and minority-owned business enterprises in accordance with the Vendor Outreach Program.

#### **Recent Accomplishments**

- HREEO's Procurement and Contract Compliance divisions hosted the third annual Procurement Fair specifically to present vendor opportunities and engage businesses, especially small, women and minority-owned businesses (SWMBE's) about upcoming opportunities to do business with the city.
- River Print printed and distributed more than 5,500 calendars to city and county employees.
- The Vendor Outreach Program continues to promote business inclusion. In 2017 more than \$25 million was awarded to small businesses including more than \$4 million to women-owned businesses and \$8 million to minority-owned businesses.
- The goal of training all city employees in Foundations of Racial Equity was achieved. HREEO led the initiative ensuring 3,087 employees were trained.
- The Police Civilian Internal Affairs Review Commission (PCIARC) was moved to HREEO in 2017. The commission reviewed 29 cases including 54 officers and 63 total allegations.

## 2019 Proposed Budget

### Department of Human Rights and Equal Economic Opportunity

#### Fiscal Summary

	<u>2017 Actual</u>	<u>2018 Adopted</u>	<u>2019 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2018 Adopted FTE</u>	<u>2019 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	2,091,296	2,299,632	3,385,584	1,085,952	47.2%	21.13	26.72
211: General Govt Special Projects	827,201	1,219,385	175,862	(1,043,523)	-85.6%	4.87	1.28
610: River Print	1,076,736	1,194,499	1,169,424	(25,075)	-2.1%	3.00	3.00
<b>Total</b>	<b>3,995,233</b>	<b>4,713,516</b>	<b>4,730,870</b>	<b>17,354</b>	<b>0.4%</b>	<b>29.00</b>	<b>31.00</b>
<b>Financing</b>							
100: General Fund	299,770	310,148	195,000	(115,148)	-37.1%		
211: General Govt Special Projects	1,181,464	1,219,385	175,862	(1,043,523)	-85.6%		
610: River Print	719,827	1,194,499	1,169,424	(25,075)	-2.1%		
<b>Total</b>	<b>2,201,061</b>	<b>2,724,032</b>	<b>1,540,286</b>	<b>(1,183,746)</b>	<b>-43.5%</b>		

#### Budget Changes Summary

The Department of Human Rights and Equal Economic Opportunity continues to work to better position itself to achieve its goals of developing a diverse workforce, strengthening contract compliance efforts, and enhancing human rights outreach and impact services to the community. The 2019 proposed budget includes resources to support the implementation of an anticipated minimum wage increase. Other changes in the General Fund reflect the shifting of the Minority Business Development and Retention program from a special revenue fund and the creation of one position to coordinate multilingual engagement and ADA compliance. Special fund changes reflect the removal of one-time HUD capacity-building funds. The 2019 River Print budget removes one-time 2018 funding for new billing software.

**100: General Fund****Department of Human Rights and Equal Economic Opportunity**

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include a reallocation of personnel to better align staffing with department operations. There is a corresponding change in FTEs in Fund 211. These adjustments also reflect the elimination of a transfer from a special fund, creating a more stable revenue source for procurement services.				
Current service level adjustments		69,769	(115,148)	(0.16)
Subtotal:		69,769	(115,148)	(0.16)
<b>ADA/MEC Coordinator</b>				
In order to better serve all Saint Paul residents, the 2019 proposed budget includes the addition of one employee to coordinate Multilingual Engagement and Communication (MEC) and compliance with the American with Disabilities Act (ADA).				
ADA/MEC Coordinator		84,894	-	1.00
Subtotal:		84,894	-	1.00
<b>Minimum Wage Implementation</b>				
In anticipation of an ordinance change that would raise the minimum wage in the City of Saint Paul, the 2019 budget includes both one-time and ongoing support funding. These resources include the addition of one employee to coordinate minimum wage implementation and enforcement, as well as funding for outreach.				
Minimum Wage Coordinator		84,894	-	1.00
One-time outreach initiative		20,000	-	-
Ongoing support costs		10,346	-	-
Subtotal:		115,240	-	1.00
<b>Minority Business Development and Retention Program</b>				
In previous budgets, the Minority Business Development and Retention (MBDR) program was housed in Fund 211. In order to provide a more stable revenue source, this program and its associated FTEs have been shifted to the General Fund. There is a corresponding change in Fund 211.				
MBDR program shift		816,049	-	3.75
Subtotal:		816,049	-	3.75
<b>Fund 100 Budget Changes Total</b>		<b>1,085,952</b>	<b>(115,148)</b>	<b>5.59</b>

**211: General Govt Special Projects****Department of Human Rights and Equal Economic Opportunity**

This fund includes housing complaint investigations and equal employment opportunity investigations.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include a reallocation of personnel to better align staffing with department operations. There is a corresponding change in FTEs in Fund 100.				
Current service level adjustments		2,526	2,526	0.16
Subtotal:		<u>2,526</u>	<u>2,526</u>	<u>0.16</u>
<b>HUD Workshare Grant</b>				
The 2018 budget included one-time grant funds from HUD that were initially intended, but not received, for capacity building in 2013 and 2014. These funds have been removed for the 2019 proposed budget.				
HUD capacity building funds		(230,000)	(230,000)	-
Subtotal:		<u>(230,000)</u>	<u>(230,000)</u>	<u>-</u>
<b>Minority Business Development and Retention Program</b>				
In previous budgets, the Minority Business Development and Retention (MBDR) program was housed in Fund 211. In order to provide a more stable revenue source, this program and its associated FTEs have been shifted to the General Fund. There is a corresponding change in the General Fund.				
MBDR program shift		(816,049)	(816,049)	(3.75)
Subtotal:		<u>(816,049)</u>	<u>(816,049)</u>	<u>(3.75)</u>
<b>Fund 211 Budget Changes Total</b>		<u><u>(1,043,523)</u></u>	<u><u>(1,043,523)</u></u>	<u><u>(3.59)</u></u>

**610: River Print****Department of Human Rights and Equal Economic Opportunity**

River Print is an enterprise fund that is responsible for all printing, mailing, and graphics for the City and County.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		(75)	(75)	-
Subtotal:		<u>(75)</u>	<u>(75)</u>	<u>-</u>
<b>Billing system</b>				
The 2018 budget included one-time funding for new billing software for River Print. This is removed in the 2019 proposed budget.				
Billing software		(25,000)	(25,000)	-
Subtotal:		<u>(25,000)</u>	<u>(25,000)</u>	<u>-</u>
<b>Fund 610 Budget Changes Total</b>		<u><u>(25,075)</u></u>	<u><u>(25,075)</u></u>	<u><u>-</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: HUMAN RIGHTS EQUAL ECON OPP

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	2,495,055	2,091,296	2,299,632	3,385,584	1,085,952
GENERAL GOVT SPECIAL PROJECTS	1,017,952	827,201	1,219,386	175,862	(1,043,523)
RIVER PRINT	1,187,728	1,076,736	1,194,499	1,169,424	(25,075)
<b>TOTAL SPENDING BY FUND</b>	<b>4,700,736</b>	<b>3,995,234</b>	<b>4,713,517</b>	<b>4,730,870</b>	<b>17,353</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	2,548,034	2,708,465	2,962,524	3,241,700	279,175
SERVICES	1,091,286	912,042	848,956	824,862	(24,094)
MATERIALS AND SUPPLIES	358,755	299,562	397,732	375,477	(22,255)
PROGRAM EXPENSE	308,291	88,829	504,304	285,304	(219,000)
ADDITIONAL EXPENSES	37,853	(13,664)			
OTHER FINANCING USES	356,516			3,527	3,527
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>4,700,736</b>	<b>3,995,234</b>	<b>4,713,517</b>	<b>4,730,870</b>	<b>17,353</b>
<b><u>Financing by Major Account</u></b>					
INTERGOVERNMENTAL REVENUE	90,925	294,550	71,748	71,275	(473)
CHARGES FOR SERVICES	1,625,615	968,904	1,460,939	1,481,695	20,756
MISCELLANEOUS REVENUE	22,561	2,919			
OTHER FINANCING SOURCES	1,384,048	934,688	1,191,345	(12,684)	(1,204,029)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>3,123,149</b>	<b>2,201,061</b>	<b>2,724,032</b>	<b>1,540,286</b>	<b>(1,183,746)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GENERAL FUND

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		1,766,811	1,932,378	2,160,244	2,857,226	696,982
SERVICES		410,162	139,320	124,605	158,347	33,742
MATERIALS AND SUPPLIES		17,432	19,599	14,783	82,537	67,754
PROGRAM EXPENSE					285,304	285,304
ADDITIONAL EXPENSES		650				
OTHER FINANCING USES		300,000			2,170	2,170
<b>Total Spending by Major Account</b>		<b>2,495,055</b>	<b>2,091,296</b>	<b>2,299,632</b>	<b>3,385,584</b>	<b>1,085,952</b>
<b>Spending by Accounting Unit</b>						
10015100	HREEO ADMINISTRATION	120,932	127,341	128,991	134,716	5,725
10015200	CONTRACT COMPLIANCE	888,307	428,653	539,952	738,908	198,956
10015300	PROCUREMENT CAS	942,123	840,483	866,064	904,313	38,250
10015400	HUMAN RIGHTS	512,465	662,841	623,807	652,589	28,783
10015500	HREEO SPECIAL PROJECTS	31,228	31,978	30,000	30,000	
10015600	PCIARC			110,819	109,008	(1,811)
10015700	MINORITY BUSINESS DEVELOPMENT				816,049	816,049
<b>Total Spending by Accounting Unit</b>		<b>2,495,055</b>	<b>2,091,296</b>	<b>2,299,632</b>	<b>3,385,584</b>	<b>1,085,952</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		520,444	500,746	552,575	134,283	(418,292)
SERVICES		78,307	179,526	81,875	25,255	(56,621)
MATERIALS AND SUPPLIES		54,395	55,650	80,631	15,581	(65,050)
PROGRAM EXPENSE		308,291	88,829	504,304		(504,304)
ADDITIONAL EXPENSES			2,450			
OTHER FINANCING USES		56,516			743	743
<b>Total Spending by Major Account</b>		<b>1,017,952</b>	<b>827,201</b>	<b>1,219,386</b>	<b>175,862</b>	<b>(1,043,523)</b>
<b>Spending by Accounting Unit</b>						
21115210	PED MINORITY BUSINESS DEVEL	864,438	557,423	833,806		(833,807)
21115220	CERT PROGRAM	87,311	186,915	83,831	104,587	20,756
21115405	EQUAL EMPLOYMENT OPPORTUNITY	33,347	33,462	33,748	31,985	(1,763)
21115410	HUD WORKSHARE AGREEMENT	32,857	49,401	268,000	39,290	(228,710)
<b>Total Spending by Accounting Unit</b>		<b>1,017,952</b>	<b>827,201</b>	<b>1,219,386</b>	<b>175,862</b>	<b>(1,043,523)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department:** HUMAN RIGHTS EQUAL ECON OPP  
**Fund:** RIVER PRINT

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	260,779	275,341	249,705	250,190	485
SERVICES	602,817	593,197	642,476	641,261	(1,215)
MATERIALS AND SUPPLIES	286,928	224,312	302,318	277,359	(24,959)
ADDITIONAL EXPENSES	37,203	(16,114)			
OTHER FINANCING USES				614	614
<b>Total Spending by Major Account</b>	<b>1,187,728</b>	<b>1,076,736</b>	<b>1,194,499</b>	<b>1,169,424</b>	<b>(25,075)</b>
<b>Spending by Accounting Unit</b>					
61015310 PRINT CENTRAL	1,187,728	1,076,736	1,194,499	1,169,424	(25,075)
<b>Total Spending by Accounting Unit</b>	<b>1,187,728</b>	<b>1,076,736</b>	<b>1,194,499</b>	<b>1,169,424</b>	<b>(25,075)</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
44120-0	REGULATORY FEES	20,850	17,974	24,000	24,000	
44150-0	PURCHASING FEES	10,429	1,705	3,200	3,200	
44215-0	COPIES	65	225			
44590-0	MISCELLANEOUS SERVICES	(6,835)	6,835			
51175-0	ADMINISTRATION FEE	110,549	151,201	167,800	167,800	
51210-0	CONTRACTING SERVICES	10,650	6,656			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>145,708</b>	<b>184,597</b>	<b>195,000</b>	<b>195,000</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	500				
55915-0	OTHER MISC REVENUE		26			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>500</b>	<b>26</b>			
56235-0	TRANSFER FR CAPITAL PROJ FUND		93,243	115,148		(115,148)
56240-0	TRANSFER FR ENTERPRISE FUND	300,000	21,905			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>300,000</b>	<b>115,148</b>	<b>115,148</b>		<b>(115,148)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>446,208</b>	<b>299,770</b>	<b>310,148</b>	<b>195,000</b>	<b>(115,148)</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43001-0	FEDERAL DIRECT GRANTS			33,748	31,985	(1,763)
43101-0	FEDERAL GRANT STATE ADMIN	90,925	294,550	38,000	39,290	1,290
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>90,925</b>	<b>294,550</b>	<b>71,748</b>	<b>71,275</b>	<b>(473)</b>
44215-0	COPIES		75			
44590-0	MISCELLANEOUS SERVICES	62,900				
51210-0	CONTRACTING SERVICES	81,015	64,405	83,831	104,587	20,756
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>143,915</b>	<b>64,480</b>	<b>83,831</b>	<b>104,587</b>	<b>20,756</b>
55805-0	REFUNDS HISTORY		719			
55815-0	REFUNDS OVERPAYMENTS	21,376				
55901-0	MISCELLANEOUS REVENUE		2,174			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>21,376</b>	<b>2,894</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU			833,806		(833,806)
56240-0	TRANSFER FR ENTERPRISE FUND	1,084,048	819,540			
59910-0	USE OF FUND EQUITY			230,000		(230,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,084,048</b>	<b>819,540</b>	<b>1,063,806</b>		<b>(1,063,806)</b>
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>1,340,264</b>	<b>1,181,464</b>	<b>1,219,385</b>	<b>175,862</b>	<b>(1,043,523)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: RIVER PRINT

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
44245-0	PURCHASING SALES			129,685	129,685
44305-0	PAPER SALES RIVERPRINT	23,439	(5,229)	45,000	45,000
44310-0	COPY SERVICE RIVERPRINT	4,559	745	761,021	761,021
44315-0	PRINTING RIVERPRINT	194,009	277,575		
44320-0	GRAPHICS RIVERPRINT	(1,411)	1,411	17,973	17,973
44325-0	ENVELOPE SALES RIVERPRINT	(3,476)	3,044	102,709	102,709
44330-0	LABOR CHARGE RIVERPRINT	1,106,479	283,241		
44335-0	MAILING SERVICES		148,284	125,720	125,720
44340-0	POSTAGE RIVERPRINT	12,393	11,068		
52610-0	REPAIRS		(310)		
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,335,992</b>	<b>719,827</b>	<b>1,182,108</b>	<b>1,182,108</b>
55526-0	REBATES	685			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>685</b>			
59910-0	USE OF FUND EQUITY			12,391	(12,391)
59950-0	CONTR TO FUND EQUITY				(12,684)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>12,391</b>	<b>(25,075)</b>
<b>TOTAL FOR RIVER PRINT</b>		<b>1,336,677</b>	<b>719,827</b>	<b>1,194,499</b>	<b>(25,075)</b>
<b>TOTAL FOR HUMAN RIGHTS EQUAL ECON OPP</b>		<b>3,123,149</b>	<b>2,201,061</b>	<b>2,724,032</b>	<b>(1,183,746)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GENERAL FUND

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	145,708	184,597	195,000	195,000	
MISCELLANEOUS REVENUE	500	26			
OTHER FINANCING SOURCES	300,000	115,148	115,148		(115,148)
<b>Total Financing by Major Account</b>	<b>446,208</b>	<b>299,770</b>	<b>310,148</b>	<b>195,000</b>	<b>(115,148)</b>
<b>Financing by Accounting Unit</b>					
10015100 HREEO ADMINISTRATION	300	75			
10015200 CONTRACT COMPLIANCE	300,000				
10015300 PROCUREMENT CAS	125,293	281,745	286,148	171,000	(115,148)
10015400 HUMAN RIGHTS	20,615	17,950	24,000	24,000	
<b>Total Financing by Accounting Unit</b>	<b>446,208</b>	<b>299,770</b>	<b>310,148</b>	<b>195,000</b>	<b>(115,148)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: HUMAN RIGHTS EQUAL ECON OPP**  
**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		90,925	294,550	71,748	71,275	(473)
CHARGES FOR SERVICES		143,915	64,480	83,831	104,587	20,756
MISCELLANEOUS REVENUE		21,376	2,894			
OTHER FINANCING SOURCES		1,084,048	819,540	1,063,806		(1,063,806)
<b>Total Financing by Major Account</b>		<b>1,340,264</b>	<b>1,181,464</b>	<b>1,219,385</b>	<b>175,862</b>	<b>(1,043,523)</b>
<b>Financing by Accounting Unit</b>						
21115210	PED MINORITY BUSINESS DEVEL	804,229	819,840	833,806		(833,806)
21115220	CERT PROGRAM	382,210	66,579	83,831	104,587	20,756
21115405	EQUAL EMPLOYMENT OPPORTUNITY	62,900	75	33,748	31,985	(1,763)
21115410	HUD WORKSHARE AGREEMENT	90,925	294,969	268,000	39,290	(228,710)
<b>Total Financing by Accounting Unit</b>		<b>1,340,264</b>	<b>1,181,464</b>	<b>1,219,385</b>	<b>175,862</b>	<b>(1,043,523)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: RIVER PRINT

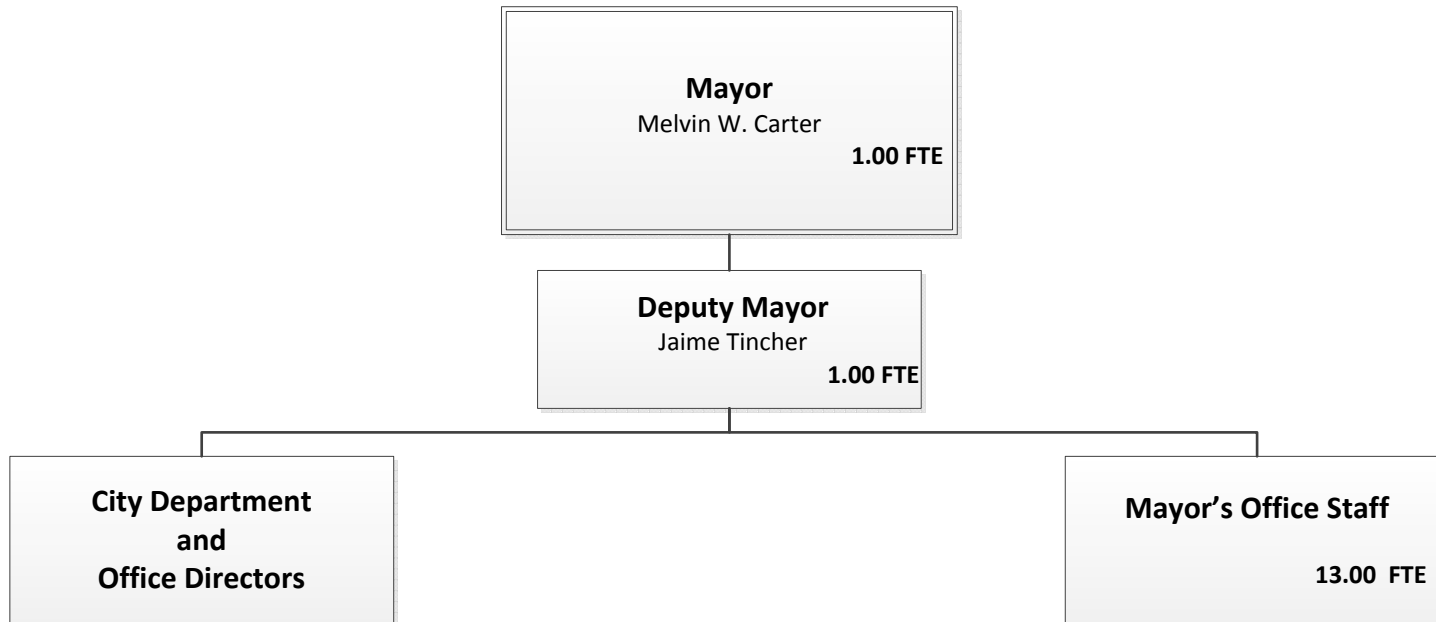
Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,335,992	719,827	1,182,108	1,182,108	
MISCELLANEOUS REVENUE	685				
OTHER FINANCING SOURCES			12,391	(12,684)	(25,075)
<b>Total Financing by Major Account</b>	<b>1,336,677</b>	<b>719,827</b>	<b>1,194,499</b>	<b>1,169,424</b>	<b>(25,075)</b>
<b>Financing by Accounting Unit</b>					
61015310 PRINT CENTRAL	1,336,677	719,827	1,194,499	1,169,424	(25,075)
<b>Total Financing by Accounting Unit</b>	<b>1,336,677</b>	<b>719,827</b>	<b>1,194,499</b>	<b>1,169,424</b>	<b>(25,075)</b>



# Mayor's Office

***Mission:*** To direct the operation of the city and assure that city government helps create a Saint Paul that works for all of us.



## 2019 Proposed Budget

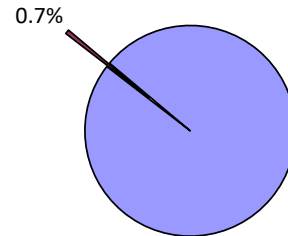
### Mayor's Office

#### Department Description:

The mission of the Mayor's Office is to build a Saint Paul that works for all of us through the pillars of lifelong learning, economic justice, and community-first public safety. The Mayor's Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides effective and timely constituent service to all Saint Paul residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

#### Mayor's Office Portion of General Fund Spending



#### Department Facts

- Total General Fund Budget: \$2,012,733
- Total Special Fund Budget: \$243,016
- Total FTEs: 15.00
- Minnesota's Capital City has a population of more than 300,000
- Saint Paul is home to a diverse group of residents who speak over 125 languages & dialects.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The City has 52,000+ theater seats, 3 world class museums & vibrant grass roots arts.

#### Department Goals

- Building a Saint Paul for all.
- Emphasizing equity in all city operations and policies.
- Embedding the values of equity, innovation and resilience.
- Creating responsible, balanced budgets that showcase the values of the administration, and provide strong financial footing for the City.

#### Recent Accomplishments

- Hiring a staff that is representative of the Saint Paul community at large, both in the Mayor's Office and directors in city departments.
- Creating three Chief officer positions, including the Chief Resilience Officer, Chief Equity Officer and Chief Innovation Officer to apply those principals on a citywide basis.
- Creating the Community-First Public Safety position, responsible for resource identification (grants and other opportunities) as well as strategic planning and implementation and evaluation of public safety strategies.
- Creating a State of Our City, as well as Our City, Our Budget processes, involving more city residents and businesses in both events and showing the importance of a values-based budget.



## 2019 Proposed Budget

### Mayor's Office

#### Fiscal Summary

	<u>2017 Actual</u>	<u>2018 Adopted</u>	<u>2019 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2018 Adopted FTE</u>	<u>2019 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	2,004,591	1,963,065	2,012,733	49,668	2.5%	14.00	14.00
200: City Grants	469,618	454,229	243,016	(211,213)	-46.5%	1.00	1.00
211: General Government Special Projects	-	20,000	-	(20,000)	-100.0%	-	-
<b>Total</b>	<b>2,474,209</b>	<b>2,437,294</b>	<b>2,255,749</b>	<b>(181,545)</b>	<b>-7.4%</b>	<b>15.00</b>	<b>15.00</b>
<b>Financing</b>							
100: General Fund	219,996	222,863	77,441	(145,422)	-65.3%		
200: City Grants	468,356	454,229	243,016	(211,213)	-46.5%		
211: General Government Special Projects	-	20,000	-	(20,000)	-100.0%		
<b>Total</b>	<b>688,352</b>	<b>697,092</b>	<b>320,457</b>	<b>(376,635)</b>	<b>-54.0%</b>		

#### Budget Changes Summary

The Mayor's Office will continue it's work on building a city that works for all of us in 2019. The 2019 proposed budget for the Mayor's Office reflects changes to the Saint Paul VISTA Program grant award, eliminating a transfer for an expired initiative, and other current service level adjustments.

**100: General Fund****Mayor's Office**

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include eliminating a department transfer that supported a past citywide initiative.				
Current service level adjustments		49,668	-	-
Eliminate transfer		-	(145,422)	-
	Subtotal:	<u>49,668</u>	<u>(145,422)</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>49,668</u></u>	<u><u>(145,422)</u></u>	<u><u>-</u></u>

**200: City Grants****Mayor's Office**

The Mayor's Office City Grants fund includes grants for energy and education initiatives led by Mayor's Office Staff.

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Saint Paul VISTA Program</b>				
The 2019 proposed budget reflects changes in the 2018-19 Saint Paul VISTA Program grant from the Corporation for National and Community Service (CNCS) and cost-sharing with participating VISTA Sites. The grant from CNCS will provide up to 12 AmeriCorps VISTA members to the Saint Paul VISTA Program.				
Grant adjustments		(211,213)	(211,213)	-
	Subtotal:	<u>(211,213)</u>	<u>(211,213)</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>(211,213)</u></u>	<u><u>(211,213)</u></u>	<u><u>-</u></u>

211: General Government Special Projects

Mayor's Office

This Special Revenue fund is used for special initiatives.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Changes from 2018 Adopted Budget				
	Remove expired budget	(20,000)	(20,000)	-
	Subtotal:	(20,000)	(20,000)	-
Fund 211 Budget Changes Total		(20,000)	(20,000)	-



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: MAYOR

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	1,948,737	2,004,591	1,963,065	2,012,733	49,668
CITY GRANTS	401,602	469,618	454,229	243,016	(211,213)
GENERAL GOVT SPECIAL PROJECTS			20,000		(20,000)
<b>TOTAL SPENDING BY FUND</b>	<b>2,350,339</b>	<b>2,474,209</b>	<b>2,437,294</b>	<b>2,255,749</b>	<b>(181,545)</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,090,544	2,196,973	2,208,485	1,967,682	(240,803)
SERVICES	233,365	258,060	203,562	138,153	(65,409)
MATERIALS AND SUPPLIES	23,930	18,727	25,247	19,747	(5,500)
ADDITIONAL EXPENSES	2,500	450			
OTHER FINANCING USES				130,167	130,167
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>2,350,339</b>	<b>2,474,209</b>	<b>2,437,294</b>	<b>2,255,749</b>	<b>(181,545)</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	261,262	254,137	286,000	172,000	(114,000)
MISCELLANEOUS REVENUE	193,063	217,803	194,679	77,466	(117,213)
OTHER FINANCING SOURCES	216,413	216,413	216,413	70,991	(145,422)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>670,738</b>	<b>688,353</b>	<b>697,092</b>	<b>320,457</b>	<b>(376,635)</b>

## CITY OF SAINT PAUL

### Spending Plan by Department

**Department: MAYOR**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,734,096	1,835,230	1,811,499	1,737,726	(73,773)
SERVICES	190,970	150,696	135,619	128,893	(6,726)
MATERIALS AND SUPPLIES	23,671	18,214	15,947	15,947	
ADDITIONAL EXPENSES		450			
OTHER FINANCING USES				130,167	130,167
<b>Total Spending by Major Account</b>	<b>1,948,737</b>	<b>2,004,591</b>	<b>1,963,065</b>	<b>2,012,733</b>	<b>49,668</b>
<b>Spending by Accounting Unit</b>					
10011100 MAYORS OFFICE	1,948,737	2,004,591	1,963,065	2,012,733	49,668
<b>Total Spending by Accounting Unit</b>	<b>1,948,737</b>	<b>2,004,591</b>	<b>1,963,065</b>	<b>2,012,733</b>	<b>49,668</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: MAYOR**  
**Fund: CITY GRANTS**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		356,448	361,742	396,986	229,956	(167,030)
SERVICES		42,395	107,363	53,443	9,260	(44,183)
MATERIALS AND SUPPLIES		259	512	3,800	3,800	
ADDITIONAL EXPENSES		2,500				
<b>Total Spending by Major Account</b>		<b>401,602</b>	<b>469,618</b>	<b>454,229</b>	<b>243,016</b>	<b>(211,213)</b>
<b>Spending by Accounting Unit</b>						
20011800	EDUCATION INITIATIVE	373,548	376,397	436,000	243,016	(192,984)
20011810	ENERGY INITIATIVES	16,563	57,441			
20011811	MAYOR'S INITIATIVES	11,491	35,781	18,229		(18,229)
<b>Total Spending by Accounting Unit</b>		<b>401,602</b>	<b>469,618</b>	<b>454,229</b>	<b>243,016</b>	<b>(211,213)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **MAYOR**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES				14,500		(14,500)
MATERIALS AND SUPPLIES				5,500		(5,500)
<b>Total Spending by Major Account</b>				<b>20,000</b>		<b>(20,000)</b>
<b>Spending by Accounting Unit</b>						
21111200	MAYORS SPECIAL EVENTS			20,000		(20,000)
<b>Total Spending by Accounting Unit</b>				<b>20,000</b>		<b>(20,000)</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: MAYOR  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	13,963	3,583	6,450	6,450	
55915-0	OTHER MISC REVENUE	80				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>14,043</b>	<b>3,583</b>	<b>6,450</b>	<b>6,450</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU	15,000	15,000	141,413	70,991	(70,422)
56240-0	TRANSFER FR ENTERPRISE FUND	20,496	20,496	75,000		(75,000)
56245-0	TRANSFER FR INTERNAL SERVICE F	180,917	180,917			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>216,413</b>	<b>216,413</b>	<b>216,413</b>	<b>70,991</b>	<b>(145,422)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>230,456</b>	<b>219,996</b>	<b>222,863</b>	<b>77,441</b>	<b>(145,422)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: MAYOR  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43001-0	FEDERAL DIRECT GRANTS	262,862	232,231	286,000	172,000	(114,000)
43401-0	STATE GRANTS		21,906			
43910-0	SP PUBLIC SCHOOLS					
43999-0	OTHER GRANT HISTORY	(1,600)				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>261,262</b>	<b>254,137</b>	<b>286,000</b>	<b>172,000</b>	<b>(114,000)</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	161,792	65,711	150,000	71,016	(78,984)
55550-0	PRIVATE GRANTS	11,491	148,509	18,229		(18,229)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>173,283</b>	<b>214,220</b>	<b>168,229</b>	<b>71,016</b>	<b>(97,213)</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>434,545</b>	<b>468,356</b>	<b>454,229</b>	<b>243,016</b>	<b>(211,213)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL

Department: MAYOR

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
55505-0	OUTSIDE CONTRIBUTION DONATIONS			20,000		(20,000)
55915-0	OTHER MISC REVENUE	5,736				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>5,736</b>		<b>20,000</b>		<b>(20,000)</b>
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>5,736</b>		<b>20,000</b>		<b>(20,000)</b>
<b>TOTAL FOR MAYOR</b>		<b>670,738</b>	<b>688,353</b>	<b>697,092</b>	<b>320,457</b>	<b>(376,635)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: MAYOR  
Fund: CITY GENERAL FUND

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	14,043	3,583	6,450	6,450	
OTHER FINANCING SOURCES	216,413	216,413	216,413	70,991	(145,422)
<b>Total Financing by Major Account</b>	<b>230,456</b>	<b>219,996</b>	<b>222,863</b>	<b>77,441</b>	<b>(145,422)</b>
<b>Financing by Accounting Unit</b>					
10011100 MAYORS OFFICE	230,456	219,996	222,863	77,441	(145,422)
<b>Total Financing by Accounting Unit</b>	<b>230,456</b>	<b>219,996</b>	<b>222,863</b>	<b>77,441</b>	<b>(145,422)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **MAYOR**  
Fund: **CITY GRANTS**

**Budget Year: 2019**

**Change From  
2018  
Adopted**

**2016  
Actuals**

**2017  
Actuals**

**2018  
Adopted**

**2019  
Mayor's  
Proposed**

**Financing by Major Account**

INTERGOVERNMENTAL REVENUE

261,262

254,137

286,000

172,000

(114,000)

MISCELLANEOUS REVENUE

173,283

214,220

168,229

71,016

(97,213)

**Total Financing by Major Account**

**434,545**

**468,356**

**454,229**

**243,016**

**(211,213)**

**Financing by Accounting Unit**

20011800 EDUCATION INITIATIVE

413,054

297,941

436,000

243,016

(192,984)

20011810 ENERGY INITIATIVES

10,000

121,906

20011811 MAYOR'S INITIATIVES

11,491

48,509

18,229

(18,229)

**Total Financing by Accounting Unit**

**434,545**

**468,356**

**454,229**

**243,016**

**(211,213)**



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: MAYOR

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

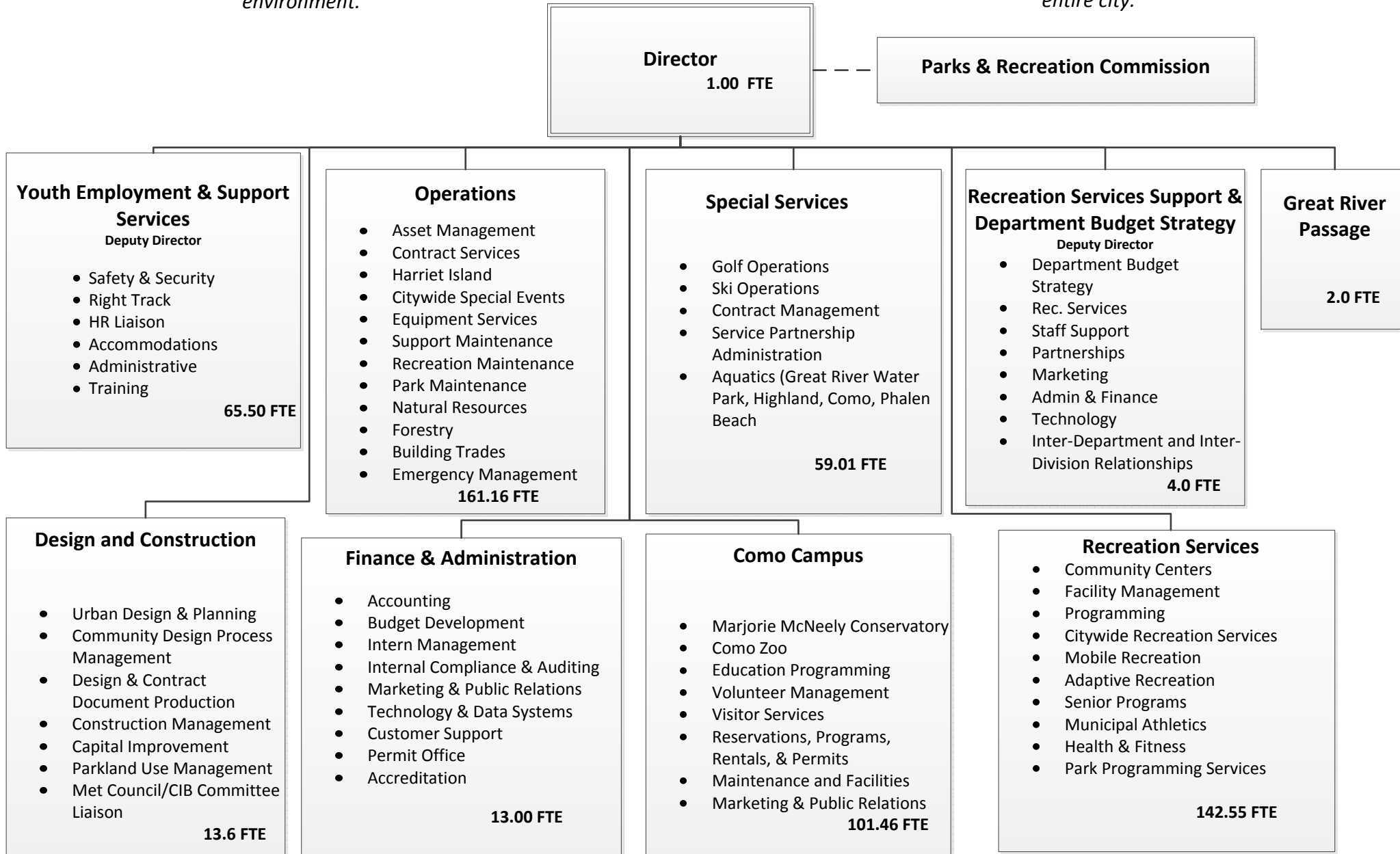
		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
MISCELLANEOUS REVENUE		5,736		20,000		(20,000)
<b>Total Financing by Major Account</b>		<b>5,736</b>		<b>20,000</b>		<b>(20,000)</b>
<b>Financing by Accounting Unit</b>						
21111200 MAYORS SPECIAL EVENTS		5,736		20,000		(20,000)
<b>Total Financing by Accounting Unit</b>		<b>5,736</b>		<b>20,000</b>		<b>(20,000)</b>



# Parks and Recreation

**Mission:** To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.

**Vision:** Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by: Responding creatively to change, innovating with every decision, and connecting the entire city.



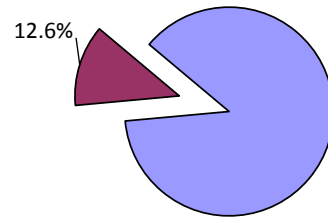
## 2019 Proposed Budget

### Parks and Recreation

#### Department Description:

An award-winning, nationally accredited organization, Saint Paul Parks and Recreation provides a wealth of facilities, amenities, and activities for participants of all ages and abilities. Among these include: recreation centers that serve 2.5 million visitors a year, the world-renowned Como Park Zoo & Conservatory, CHS Field, several golf courses and aquatic venues, and hundreds of parks and athletic fields, courts, and rinks, as well as hundreds of miles of trails and parkways. Saint Paul Parks and Recreation is also the proud home of Right Track, a youth employment initiative changing the face of Saint Paul, and the primary force behind the Great River Passage Master Plan, a citywide initiative created to make Saint Paul more urban, more natural, and more connected.

#### **Parks and Recreation's Portion of General Fund Spending**



#### Department Facts

- Total General Fund Budget: \$38,512,977
- Total Special Fund Budget: \$25,721,160
- Total FTEs: 563.28
- Nationally accredited Parks and Recreation agency and AZA accredited Zoo.
- Named #2 Park System in America by the Trust for Public Land.
- Host more than 14 million visitors annually at parks and facilities.
- More than 20,000 youth participate in classes, camps and sports each year.
- Offer more than 3,600 classes and activities annually.
- Volunteers contribute more than 100,000 hours each year.
- Issue more than 1,500 picnic and park-use permits each year.
- Partner with more than 115 different non-city agencies.
- Co-hosted the international City Parks Alliance Conference in 2017

#### Department Goals

- Promote active lifestyles.
- Create and maintain vibrant places.
- Create, maintain and protect a vital environment.

#### Recent Accomplishments

- Added programming opportunities at Eastview Rec. through a partnership with Saint Paul Urban Tennis
- Added more than 150 free classes at recreation centers in ACP50 neighborhoods reaching over 2,000 participants.
- Launched new inclusive programs including Sensory Friendly mornings, Senior Strolls and Sign Language Days at Como Park Zoo and Conservatory.
- Installed multi-language 'We Belong Together' signs at 41 facilities to promote an inclusive and welcoming environment.
- Began construction on the new \$10M Frogtown Community Center.
- Began construction at Rice Park.
- Installed Kato courts at Marydale Park and Duluth and Case Recreation Center.
- Began construction of Phalen China Garden Hmong Heritage Wall and Xiang Jiang Pavilion.
- Reached final stages of community engagement and design of new Midway Peace Park.
- Added a splash pad at Phalen Regional Park and began installation of new play feature at Great River Water Park.
- Began construction on Como Harbor, a new \$20M Seal and Sea Lion habitat at Como Park Zoo and Conservatory.

## 2019 Proposed Budget

### Parks and Recreation

#### Fiscal Summary

	2017 Actual	2018 Adopted	2019 Proposed	Change	% Change	2018 Adopted FTE	2019 Proposed FTE
<b>Spending</b>							
100: General Fund	29,783,488	34,906,856	38,512,977	3,606,121	10.3%	351.19	354.25
200: City Grants	3,876,472	4,020,122	3,680,987	(339,135)	-8.4%	62.90	63.20
228: Charitable Gambling	-	25,000	25,000	-	0.0%	-	-
230: Street Maintenance Program	5,531,999	-	-	-	-	-	-
260: Parks and Rec Special Projects	4,319,855	4,682,735	4,667,845	(14,890)	-0.3%	28.14	28.14
261: Como Campus	5,891,376	6,317,577	6,324,412	6,835	0.1%	59.02	59.37
262: Parkland Replacement	1,355	200,000	200,000	-	0.0%	-	-
263: Lowertown Ballpark	949,226	732,966	934,221	201,255	27.5%	-	-
560: Parks Memorials	103	2,000	2,000	-	0.0%	-	-
660: Parks Special Services	3,424,387	4,102,351	4,136,793	34,442	0.8%	27.09	25.42
760: Parks Supply and Maintenance	4,156,969	5,818,064	5,749,902	(68,162)	-1.2%	35.60	32.90
<b>Total</b>	<b>57,935,230</b>	<b>60,807,671</b>	<b>64,234,137</b>	<b>3,426,466</b>	<b>5.6%</b>	<b>563.94</b>	<b>563.28</b>
<b>Financing</b>							
100: General Fund	2,873,763	3,862,724	5,011,130	1,148,406	29.7%		
200: City Grants	4,536,037	4,020,122	3,680,987	(339,135)	-8.4%		
228: Charitable Gambling	13,750	25,000	25,000	-	0.0%		
230: Street Maintenance Program	5,741,871	-	-	-	-		
260: Parks and Rec Special Projects	3,916,008	4,682,735	4,667,845	(14,890)	-0.3%		
261: Como Campus	6,088,331	6,317,577	6,324,412	6,835	0.1%		
262: Parkland Replacement	362,479	200,000	200,000	-	0.0%		
263: Lowertown Ballpark	1,042,387	732,966	934,221	201,255	27.5%		
560: Parks Memorials	1,558	2,000	2,000	-	0.0%		
660: Parks Special Services	3,140,062	4,102,351	4,136,793	34,442	0.8%		
760: Parks Supply and Maintenance	4,022,172	5,818,064	5,749,902	(68,162)	-1.2%		
<b>Total</b>	<b>31,738,418</b>	<b>29,763,539</b>	<b>30,732,290</b>	<b>968,751</b>	<b>3.3%</b>		

## Budget Changes Summary

The 2019 proposed budget for Parks and Recreation includes several new investments in youth recreation programming, including resources to: re-establish programming at Highwood Hills Recreation Center, increase the number of open facility hours, and provide dedicated transportation for youth to programs and events. There is also funding for the anticipated 2019 opening of the Frogtown Community Center and the new Seal and Sea Lion habitat at Como Park Zoo and Conservatory. Additionally, the 2019 proposed budget includes resources for free recreation programming and preschool services, as well as a dedicated Youth Program Quality Assessment Specialist to evaluate and identify ways to continuously improve youth programming. Also included is one-time funding to address the Emerald Ash Borer infestation in city boulevard and park trees.

### 100: General Fund

### Parks and Recreation

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		1,504,431	(102,372)	(1.58)
Subtotal:		<u>1,504,431</u>	<u>(102,372)</u>	<u>(1.58)</u>
<b>EAB</b>				
The 2019 proposed budget includes one-time resources dedicated to the removal and treatment of trees affected by Emerald Ash Borer on city boulevards and in city parks and golf courses.				
Forestry services		1,196,778	1,196,778	-
Subtotal:		<u>1,196,778</u>	<u>1,196,778</u>	<u>-</u>
<b>Fleet Services</b>				
In 2018, City fleet services were consolidated and budgeted in the Office of Financial Services (OFS). In 2019, the second phase of this reorganization will shift 10.0 FTEs of fleet and specialized equipment staff currently budgeted in Parks and Recreation to OFS. The General Fund portion of this shift is reflected here.				
Fleet services staff		-	-	(6.00)
Subtotal:		<u>-</u>	<u>-</u>	<u>(6.00)</u>
<b>Frogtown Community Center</b>				
The new Frogtown Community Center will open in 2019 and replace the existing Scheffer Recreation Center. The 2019 proposed budget includes funding for this new building with expanded square footage and programming for all ages, abilities, and backgrounds.				
Building operations and utilities		119,222	-	0.39
Recreation programming		155,640	-	3.10
Mobile media lab		9,000	-	-
Subtotal:		<u>283,862</u>	<u>-</u>	<u>3.49</u>

		Change from 2018 Adopted		
		Spending	Financing	FTE
<b>Seal and Sea Lion Habitat</b>				
The new seal and sea lion habitat will open at Como Park Zoo and Conservatory in late 2019. The new space will allow for one habitat year-round, instead of the current set up which requires several locations and winter closure. The 2019 proposed budget includes partial-year funding for this new exhibit.				
Utilities		13,745	-	-
Programming		10,204	-	0.16
	Subtotal:	23,949	-	0.16
<b>Recreation Center Hours</b>				
The 2019 proposed budget includes funding to re-establish programming at Highwood Hills Recreation Center, as well as resources for additional 500 total open hours per year at other Saint Paul recreation centers. The sites and number of hours will be based on community driven program needs with priority being shaped by the Recreation Services Community Engagement Plan.				
Programming at Highwood Hills		200,000	-	2.83
Open facility hours		50,000	-	0.86
	Subtotal:	250,000	-	3.69
<b>Youth Recreation Programming</b>				
The 2019 proposed budget includes resources to offer free recreation classes for youth in Saint Paul, and to expand the Recreation for Preschoolers (RPS) program to additional sites. This will nearly triple the investment in the Equity Matters initiative to expand programming in areas of poverty where 50% or more residents are people of color (ACP50).				
Recreation services		200,000	-	2.30
	Subtotal:	200,000	-	2.30

100: General Fund		Parks and Recreation		
		Change from 2018 Adopted		
		Spending	Financing	FTE
Youth Program Quality Assessment				
In 2019, the Parks Department will add a Youth Program Quality Assessment (YPQA) Specialist that will be dedicated to ensuring programs are meeting the needs of participants, and identifying ways to continuously improve the quality of youth programming system-wide.				
YPQA Specialist		81,102	-	1.00
	Subtotal:	81,102	-	1.00
Youth Transportation				
The 2019 proposed budget includes one-time and ongoing funding to provide dedicated transportation services for youth to attend programs and events at Parks facilities.				
Vehicles		54,000	54,000	-
Operations		12,000	-	-
	Subtotal:	66,000	54,000	-
Fund 100 Budget Changes Total		3,606,121	1,148,406	3.06



**200: City Grants**

**Parks and Recreation**

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include the Right Track Program, Como Circulator, regional park maintenance, and arts and gardening grants.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		3,005	3,005	0.30
	Subtotal:	<u>3,005</u>	<u>3,005</u>	<u>0.30</u>
Grants				
The 2019 proposed budget includes several adjustments to reflect grants that are no longer active.				
Bigelow Foundation grant		(50,000)	(50,000)	-
St. Paul Foundation grant		(50,000)	(50,000)	-
Mardag Foundation grant		(20,000)	(20,000)	-
Youthprise grant		(182,140)	(182,140)	-
Recreation grants		(40,000)	(40,000)	-
	Subtotal:	<u>(342,140)</u>	<u>(342,140)</u>	<u>-</u>
Fund 200 Budget Changes Total		<u><u>(339,135)</u></u>	<u><u>(339,135)</u></u>	<u><u>0.30</u></u>

**228: Charitable Gambling****Parks and Recreation**

This fund tracks proceeds received and expenses incurred to provide fee assistance support to youth programs.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2018 Adopted Budget		-	-	-
	Subtotal:	-	-	-
Fund 228 Budget Changes Total		-	-	-

**260: Parks and Rec Special Projects****Parks and Recreation**

The Parks and Recreation Special Projects Fund includes fee supported recreation programs.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		(14,890)	(14,890)	-
	Subtotal:	(14,890)	(14,890)	-
Fund 260 Budget Changes Total		(14,890)	(14,890)	-

261: Como Campus

Parks and Recreation

This fund includes operating costs for Como Zoo and Conservatory.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments				
Current service level adjustments include staffing adjustments made to more accurately reflect current payroll, as well as shifting 0.1 FTE of fleet and specialized equipment staff to the Office of Financial Services.				
Current service level adjustments		6,835	6,835	0.45
Fleet services staff		-	-	(0.10)
Subtotal:		6,835	6,835	0.35
Fund 261 Budget Changes Total		6,835	6,835	0.35

262: Parkland Replacement

Parks and Recreation

This fund accounts for Parkland Easement revenues from outside agencies and the tracking of land purchases.

		Change from 2018 Adopted		
		Spending	Financing	FTE
No Changes from 2018 Adopted Budget				
Subtotal:		-	-	-
Fund 262 Budget Changes Total		-	-	-

**263: Lowertown Ballpark****Parks and Recreation**

This fund accounts for the City's operating and maintenance obligations related to the new baseball stadium in Lowertown.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include a change that reflects current trends in revenue sharing with the ballpark operator.				
Current service level adjustments		1,255	1,255	-
Revenue adjustment		200,000	200,000	-
	Subtotal:	<u>201,255</u>	<u>201,255</u>	<u>-</u>
<b>Fund 263 Budget Changes Total</b>		<u>201,255</u>	<u>201,255</u>	<u>-</u>

**560: Parks Memorials****Parks and Recreation**

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>No Changes from 2018 Adopted Budget</b>				
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund 560 Budget Changes Total</b>		<u>-</u>	<u>-</u>	<u>-</u>

**660: Parks Special Services**

**Parks and Recreation**

Operating budgets for the City's golf courses still under City management, winter ski program, concessions, and citywide special events reside in the Parks Special Services Fund.

		Change from 2018 Adopted		
		Spending	Financing	FTE
<b>Current Service Level Adjustments</b>				
Current service level adjustments include staffing adjustments made to more accurately reflect current payroll, as well as shifting 1.0 FTE of fleet and specialized equipment staff to the Office of Financial Services. These shifts result in a net decrease in personnel expenses.				
Current service level adjustments		34,442	34,442	(0.67)
Fleet services staff		-	-	(1.00)
	Subtotal:	34,442	34,442	(1.67)
<b>Fund 660 Budget Changes Total</b>		34,442	34,442	(1.67)

760: Parks Supply and Maintenance

Parks and Recreation

This fund is responsible for summary nuisance abatement (including, sidewalk snow removal, grass mowing, and trash hauling) when property owners fail to comply with city codes. Costs for grounds maintenance on HRA owned property, Forestry support, landscape design for capital projects and the Parks fleet and equipment storeroom are also budgeted in this fund.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments				
Current service level adjustments include staffing adjustments made to more accurately reflect current payroll, as well as shifting 1.7 FTE of fleet and specialized equipment staff to the Office of Financial Services. These shifts result in a net decrease in personnel expenses.				
Current service level adjustments		(68,162)	(68,162)	(1.00)
Fleet services staff		-	-	(1.70)
	Subtotal:	(68,162)	(68,162)	(2.70)
Fund 760 Budget Changes Total		(68,162)	(68,162)	(2.70)

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: PARKS AND RECREATON

Budget Year: 2018

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	28,665,732	29,783,489	34,906,856	38,512,977	3,606,122
CITY GRANTS	3,269,121	3,876,472	4,020,122	3,680,987	(339,135)
CHARITABLE GAMBLING	32,354	-	25,000	25,000	-
RIGHT OF WAY MAINTENANCE	5,504,816	5,531,999	-	-	-
PARKS AND REC SPECIAL PROJECTS	4,364,723	4,319,855	4,682,735	4,667,845	(14,890)
COMO CAMPUS	6,068,301	5,891,376	6,317,577	6,324,412	6,834
PARKLAND REPLACEMENT	45	1,355	200,000	200,000	-
LOWERTOWN BALLPARK	893,087	949,226	732,966	934,221	201,256
PARKS MEMORIALS	190	103	2,000	2,000	-
PARKS SPECIAL SERVICES	8,451,889	3,424,387	4,102,351	4,136,793	34,442
PARKS SUPPLY AND MAINTENANCE	4,463,918	4,156,969	5,818,064	5,749,902	(68,162)
<b>TOTAL SPENDING BY FUND</b>	<b>61,714,174</b>	<b>57,935,230</b>	<b>60,807,671</b>	<b>64,234,137</b>	<b>3,426,467</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	35,353,786	35,982,468	38,951,527	40,298,065	1,346,538
SERVICES	9,563,974	9,054,996	6,780,120	7,468,298	688,178
MATERIALS AND SUPPLIES	6,315,978	6,530,135	6,313,737	6,820,573	506,836
ADDITIONAL EXPENSES	750,752	724,780	759,618	760,070	452
CAPITAL OUTLAY	715,532	1,282,246	371,278	360,320	(10,958)
DEBT SERVICE	4,854,825	40,609	702,027	640,687	(61,340)
OTHER FINANCING USES	4,159,326	4,319,995	6,929,364	7,886,124	956,760
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>61,714,174</b>	<b>57,935,229</b>	<b>60,807,671</b>	<b>64,234,137</b>	<b>3,426,467</b>
<b>Financing by Major Account</b>					
TAXES	18,894	13,625	20,000	20,000	-
INTERGOVERNMENTAL REVENUE	2,959,436	4,097,456	3,914,672	3,914,816	144
CHARGES FOR SERVICES	12,609,279	12,470,490	15,085,796	15,020,615	(65,181)
ASSESSMENTS	4,925,732	1,849,866	(0)	-	0
INVESTMENT EARNINGS	11,529	12,524	2,000	2,000	-
MISCELLANEOUS REVENUE	3,670,746	6,000,412	3,825,575	3,683,435	(142,140)
OTHER FINANCING SOURCES	8,989,383	7,294,035	6,915,496	8,091,424	1,175,928
FINE AND FORFEITURE	-	10	-	-	-
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>33,185,000</b>	<b>31,738,418</b>	<b>29,763,539</b>	<b>30,732,290</b>	<b>968,751</b>



# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **CITY GENERAL FUND**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted	
<b>Spending by Major Account</b>							
EMPLOYEE EXPENSE		20,706,207	21,347,188	26,550,284	27,800,265	1,249,982	
SERVICES		4,011,341	4,097,221	2,931,040	3,747,965	816,925	
MATERIALS AND SUPPLIES		3,630,772	3,919,368	3,658,068	4,562,541	904,473	
ADDITIONAL EXPENSES		35,253	17,771	62,000	62,000		
CAPITAL OUTLAY		121,595	245,155	30,275	30,275		
DEBT SERVICE		58,791	40,609	66,937	66,937		
OTHER FINANCING USES		101,773	116,176	1,608,252	2,242,994	634,742	
<b>Total Spending by Major Account</b>		<b>28,665,732</b>	<b>29,783,489</b>	<b>34,906,856</b>	<b>38,512,977</b>	<b>3,606,122</b>	
<b>Spending by Accounting Unit</b>							
10041100	PARKS AND REC ADMINISTRATION	2,096,603	2,161,309	2,788,827	2,947,666	158,839	
10041101	PARK COMMISSION	3,910	5,062	5,043	5,043		
10041102	PARKS AND REC SUPPORT SERVICES	284,130	353,018	813,211	622,363	(190,848)	
10041103	WINTER ACTIVITY BRIGHT LITES	95,000	95,000	100,000	100,000		
10041105	PARKS AND REC UTILITIES	3,267,916	3,202,784	2,927,572	3,075,360	147,788	
10041106	WELLSTONE CENTER SHARED COSTS	320,164	320,164	320,164	320,164		
10041110	PARK SECURITY	199,309	118,908	156,993	178,992	21,999	
10041111	PARKS SAFETY	107,751	116,556	128,117	129,184	1,068	
10041199	GF PARKS AND REC HISTORY	211,418	98,207				
10041200	COMO CONSERVATORY	556,830	684,605	702,075	740,501	38,426	
10041201	COMO CIRCULATOR	12,970	13,178				
10041202	COMO ZOO	1,627,243	1,696,910	1,645,144	1,773,149	128,005	
10041203	COMO PK ZOO AND CONSER CAMPUS	868,955	756,501	997,250	1,045,174	47,925	
10041300	DESIGN CENTER	198,922	138,669	158,669	158,669		
10041301	DESIGN				100,000	100,000	
10041400	PARKS AND REC BLDG MAINT	2,633,691	2,779,085	2,839,764	3,059,011	219,247	
10041401	ZOO AND CONSERVATORY HEATING	526,699	500,931	487,173	534,090	46,917	
10041402	PARKS GROUND MAINTENANCE	2,112,200	1,843,400	1,862,648	2,286,372	423,724	
10041403	PARKS PERMITS MANAGEMENT	134,444	153,345	177,504	42,672	(134,832)	
10041404	SMALL SPECIALIZED EQUIP MNCTE	790,552	1,037,135	944,040	1,011,891	67,851	
10041405	PARKS AND REC MNTCE SUPPORT	898,517	871,732	895,402	1,151,964	256,562	
10041406	REC CTR CUSTODIAL AND MAINT	1,553,281	1,627,675	1,710,507	1,901,894	191,386	
10041407	TREE MAINTENANCE	253,255	278,308	36,330	36,648	318	
10041408	CITY PARKS TREE MAINTENANCE	301,262	418,418	272,645	746,820	474,175	
10041409	ENVIRONMENTAL PLANNING	113,746	115,236	116,334	118,701	2,367	
10041411	LIGHT RAIL TRANSIT		32,029	66,522	136,682	70,159	
10041412	ROW STREET TREE MAINTENANCE		3,172	2,868,502	2,824,409	(44,094)	
10041413	EAB MANAGEMENT ROW		1,126	1,043,671	2,015,730	972,059	
10041414	ROW GROUND MAINTENANCE			409,573		(409,573)	
10041415	ROW SOLID WASTE REMOVAL			278,676		(278,676)	
10041416	ROW BEAUTIFICATION		21	84,265	98,160	13,894	
10041420	HARRIET ISLAND SUBSIDY	259,750	293,491	337,280	324,649	(12,631)	
10041500	RECREATION ADMIN AND SUPPORT	405,292	445,299	528,509	802,531	274,022	
10041501	SOUTH SERVICE AREA	2,179,144	2,405,831	2,163,907	2,322,573	158,666	
10041502	NORTH SERVICE AREA	2,721,630	2,242,262	1,882,933	2,260,844	377,911	
10041503	CITYWIDE TEAM	484,893	607,791	602,809	670,748	67,939	
10041504	SENIOR CITIZEN PROGRAMS	21,094	987				
10041505	ADAPTIVE PROGRAMS	223,464	245,579	263,448	276,112	12,664	
10041506	MUNI ATHLETIC PROGRAMS	409,503	473,489	547,112	543,103	(4,009)	
10041507	REC CHECK PROGRAM	93,492	83,414	165,061	174,529	9,468	
10041509	NORTHWEST RECREATION AREA-GF	564,256	1,145,290	1,609,230	1,902,800	293,570	
10041610	SKI	153,490	183,767	201,648	218,016	16,368	267

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Change From</b>
		<b>Actuals</b>	<b>Actuals</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2018</b>
					<b>Proposed</b>	<b>Adopted</b>
<b>Spending by Accounting Unit</b>						
10041615	MIDWAY STADIUM	183,200	210,897	111,415	104,977	(6,438)
10041620	SEASONAL SWIMNG BEACHES POOLS	1,278,686	1,167,189	870,019	924,688	54,669
10041625	OXFORD INDOOR SWIMMING POOL	446,596	681,511	619,396	669,325	49,929
10041700	GREAT RIVER PASSAGE	72,473	174,206	167,467	156,773	(10,693)
<b>Total Spending by Accounting Unit</b>		<b>28,665,732</b>	<b>29,783,489</b>	<b>34,906,856</b>	<b>38,512,977</b>	<b>3,606,122</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **CITY GRANTS**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		1,376,656	1,745,140	2,095,013	2,152,646	57,633
SERVICES		1,205,434	1,069,588	1,335,290	1,283,375	(51,915)
MATERIALS AND SUPPLIES		245,703	248,252	430,845	141,604	(289,241)
ADDITIONAL EXPENSES		3,031	3,500			
CAPITAL OUTLAY		304,055	663,735			
OTHER FINANCING USES		134,241	146,257	158,974	103,362	(55,612)
<b>Total Spending by Major Account</b>		<b>3,269,121</b>	<b>3,876,472</b>	<b>4,020,122</b>	<b>3,680,987</b>	<b>(339,135)</b>
<b>Spending by Accounting Unit</b>						
20041801	YOUTH JOB CORP	1,216,173	1,200,308	1,268,970	1,268,970	
20041810	COMO BUS CIRCULATOR	108,680	156,664	100,000	100,000	
20041815	COMO CAMPUS GRANTS	1,223,175	1,755,439	1,703,428	1,703,428	
20041822	PARKS ENVIRONMENTAL GRANTS	591,544	398,157	332,456	335,462	3,006
20041830	MARDAG FOUNDATION PARKS			20,000		(20,000)
20041831	ST PAUL FOUNDATION PARKS			50,000		(50,000)
20041832	WALLACE FOUNDATION PARKS	75,051				
20041833	BIGELOW FOUNDATION PARKS			50,000		(50,000)
20041834	YOUTHPRISE PARKS	12,016	12,616	182,140		(182,140)
20041840	RECREATION GRANTS	6,629		40,000		(40,000)
20041845	ARTS AND COMMUNITY GARDENING	35,853	121,681	123,128	123,128	(1)
20041846	GREAT RIVER PASSAGE DIVISION		231,607	150,000	150,000	
<b>Total Spending by Accounting Unit</b>		<b>3,269,121</b>	<b>3,876,472</b>	<b>4,020,122</b>	<b>3,680,987</b>	<b>(339,135)</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: PARKS AND RECREATION  
Fund: CHARITABLE GAMBLING

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
Spending by Major Account						
SERVICES		32,354		25,000	25,000	
Total Spending by Major Account		32,354		25,000	25,000	
Spending by Accounting Unit						
22841100	ATHLETIC FEE ASSISTANCE	32,354		25,000	25,000	
Total Spending by Accounting Unit		32,354		25,000	25,000	

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: STREET MAINTENANCE PROGRAM**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		3,376,722	3,635,104			
SERVICES		1,605,657	1,369,350			
MATERIALS AND SUPPLIES		509,768	432,395			
CAPITAL OUTLAY		12,669	95,150			
<b>Total Spending by Major Account</b>		<b>5,504,816</b>	<b>5,531,999</b>			
<b>Spending by Accounting Unit</b>						
23041400	STREET TREE MAINTENANCE	3,642,955	3,559,360			
23041401	EAB MGMT ROW	1,113,080	1,079,996			
23041402	ROW GROUND MAINTENANCE	260,812	441,050			
23041403	ROW SOLID WASTE REMOVAL	265,525	272,578			
23041404	ROW BEAUTIFICATION	222,443	179,014			
<b>Total Spending by Accounting Unit</b>		<b>5,504,816</b>	<b>5,531,999</b>			

# CITY OF SAINT PAUL

## Spending Plan by Department

272

**Department: PARKS AND RECREATION**  
**Fund: PARKS AND REC SPECIAL PROJECTS**

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,550,022	1,600,350	1,726,715	1,794,808	68,094
SERVICES	1,062,902	1,069,143	1,052,456	982,326	(70,130)
MATERIALS AND SUPPLIES	706,407	682,122	791,082	771,615	(19,467)
ADDITIONAL EXPENSES	8,773	4,168			
CAPITAL OUTLAY			106,000	106,000	
OTHER FINANCING USES	1,036,619	964,072	1,006,482	1,013,095	6,613
<b>Total Spending by Major Account</b>	<b>4,364,723</b>	<b>4,319,855</b>	<b>4,682,735</b>	<b>4,667,845</b>	<b>(14,890)</b>
<b>Spending by Accounting Unit</b>					
26041100 PRIVATE DONATIONS			10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	1,483	1,219	3,702	3,702	
26041110 SPONSORSHIPS	103,355	44,468	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,522,618	1,477,379	1,556,702	1,556,846	143
26041199 SF PARKS AND REC HISTORY	58,277	53,660			
26041401 LANDMARK PLAZA			8,531		(8,531)
26041402 SKYGATE SCULPTURE MAINT FUND	88	5			
26041403 PARK AMENITY DONATION FUND	19,892	1,806	45,433	45,433	
26041404 SCHULTZ SCULPTURE MAINT FUND	1,289	9,050	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	40,528	27,112	100,000	100,000	
26041500 RECREATION SERVICE MGMT	126	41	82,572	82,572	
26041501 SOUTH SERVICE AREA	1,040,566	1,110,780	742,883	742,883	
26041502 NORTH SERVICE AREA	597,298	480,918	582,727	582,727	(1)
26041505 CITYWIDE TEAM	90,521	94,614	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF	351,778	534,300	533,207	533,207	
26041510 CITYWIDE RECREATION ACTIVITIES	49,856	63,259	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	30,359	29,578	63,745	63,745	
26041520 SENIOR RECREATION PROGRAMS	23,358	30,766	32,325	32,325	
26041530 MUNICIPAL ATHL PROG FACILIT	198,585	178,048	245,827	471,636	225,808
26041531 BASEBALL ATHLETIC ASSOCIATION	11,194	(113)	40,000		(40,000)
26041532 FOOTBALL ATHLETIC ASSOCIATION	2,516		3,000		(3,000)
26041533 SOFTBALL ATHLETIC ASSOCIATION	120,584	113,029	147,102		(147,102)
26041534 BASKETBALL ATHLETIC ASSOC	12,935	11,820	12,700		(12,700)
26041535 HOCKEY ATHLETIC ASSOCIATION	19,372	9,462	23,007		(23,007)
26041537 HARDING AREA FOOTBALL	40		6,500		(6,500)
26041540 R AND A BATTING CAGES	17,318	10,212	68,887	68,887	
26041555 TWINS	42,918	31,136	157,852	157,852	
26041605 MIDWAY STADIUM	7,870	7,304			
<b>Total Spending by Accounting Unit</b>	<b>4,364,723</b>	<b>4,319,855</b>	<b>4,682,735</b>	<b>4,667,845</b>	<b>(14,890)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **COMO CAMPUS**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,624,325	3,270,653	3,470,714	3,530,447	59,732
SERVICES	238,195	210,014	324,997	302,179	(22,818)
MATERIALS AND SUPPLIES	244,972	333,298	394,150	351,334	(42,816)
ADDITIONAL EXPENSES	852	30			
OTHER FINANCING USES	1,959,957	2,077,381	2,127,716	2,140,452	12,736
<b>Total Spending by Major Account</b>	<b>6,068,301</b>	<b>5,891,376</b>	<b>6,317,577</b>	<b>6,324,412</b>	<b>6,834</b>
<b>Spending by Accounting Unit</b>					
26141200 COMO CAMPUS CONSERVATION	831		6,619	6,619	
26141205 COMO VISITOR AND ED RES CNTR	651,600	603,646	560,965	560,965	
26141210 COMO CAMPUS SUPPORT	2,192,562	2,171,944	2,386,522	2,399,615	13,093
26141215 COMO CONSERVATORY SUPPORT	730,996	582,946	663,039	663,039	
26141220 COMO ZOO SUPPORT	793,625	833,594	853,802	853,802	
26141225 ZOO ANIMAL FUND	11,319	20,888	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	478,066	380,608	434,248	434,248	
26141240 COMO VOLUNTEER SERVICES	149,762	173,946	190,249	183,991	(6,258)
26141242 COMO CAMPUS MAINTENANCE	527,173	539,497	592,738	592,738	
26141244 COMO RENTALS	269,414	296,121	301,442	301,442	
26141246 COMO MARKETING	262,953	288,187	297,661	297,661	
<b>Total Spending by Accounting Unit</b>	<b>6,068,301</b>	<b>5,891,376</b>	<b>6,317,577</b>	<b>6,324,412</b>	<b>6,834</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PARKS AND RECREATION**  
Fund: **PARKLAND REPLACEMENT**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		45	1,355			
CAPITAL OUTLAY				200,000	200,000	
<b>Total Spending by Major Account</b>		<b>45</b>	<b>1,355</b>	<b>200,000</b>	<b>200,000</b>	
<b>Spending by Accounting Unit</b>						
26241100	PARK LAND REPLACEMENT	45	320	200,000	200,000	
26241101	DIST 1 BATTLE CREEK HIGHWOOD		146			
26241102	DIST 2 THE GREATER EAST SIDE		9			
26241103	DIST 3 WEST SIDE CITIZENS ORG		32			
26241104	DIST 4 DAYTONS BLUFF		87			
26241105	DIST 5 PAYNE PHALEN PLNG CNCL		50			
26241108	DIST 8 SUMMIT UNIVERSITY		23			
26241109	DIST 9 FORT ROAD W 7TH		152			
26241110	DIST 10 COMO PARK		2			
26241111	DIST 11 HAMLINE MIDWAY		37			
26241112	DIST 12 ST ANTHONY PARK		179			
26241113	DIST 13 LEXINGTON HAMLINE		93			
26241114	DIST 14 MACALESTER GROVELAMD		29			
26241115	DIST 15 HIGHLAND PARK		42			
26241116	DIST 16 SUMMIT HILL ASSOC		27			
26241117	DIST 17 CAPITAL RIVER COUNCIL		127			
<b>Total Spending by Accounting Unit</b>		<b>45</b>	<b>1,355</b>	<b>200,000</b>	<b>200,000</b>	



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: LOWERTOWN BALLPARK**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		57,700	61,340		61,340	61,340
ADDITIONAL EXPENSES		563,107	559,263	560,118	560,570	452
DEBT SERVICE				61,340		(61,340)
OTHER FINANCING USES		272,280	328,623	111,508	312,311	200,803
<b>Total Spending by Major Account</b>		<b>893,087</b>	<b>949,226</b>	<b>732,966</b>	<b>934,221</b>	<b>201,256</b>
<b>Spending by Accounting Unit</b>						
26341605	BALLPARK OPERATIONS	893,087	949,226	732,966	934,221	201,256
<b>Total Spending by Accounting Unit</b>		<b>893,087</b>	<b>949,226</b>	<b>732,966</b>	<b>934,221</b>	<b>201,256</b>

CITY OF SAINT PAUL  
Spending Plan by Department

276

Department: PARKS AND RECREATION  
Fund: PARKS MEMORIALS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
Spending by Major Account						
SERVICES		190	103			
MATERIALS AND SUPPLIES				2,000	2,000	
Total Spending by Major Account		190	103	2,000	2,000	
Spending by Accounting Unit						
56041200	JAPANESE GARDEN	159	87	1,700	1,700	
56041201	HILLER LOIS HOFFMAN MEMORIAL	30	17	300	300	
Total Spending by Accounting Unit		190	103	2,000	2,000	

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS SPECIAL SERVICES**

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	1,696,238	1,615,246	1,724,316	1,683,744	(40,572)
SERVICES	645,443	478,871	321,886	306,361	(15,525)
MATERIALS AND SUPPLIES	458,486	453,741	479,854	478,596	(1,258)
ADDITIONAL EXPENSES	139,736	140,048	137,500	137,500	-
CAPITAL OUTLAY	161,090	155,279	10,958	-	(10,958)
DEBT SERVICE	4,796,035	-	573,750	573,750	-
OTHER FINANCING USES	554,862	581,203	854,087	956,842	102,755
<b>Total Spending by Major Account</b>	<b>8,451,889</b>	<b>3,424,387</b>	<b>4,102,351</b>	<b>4,136,793</b>	<b>34,442</b>
<b>Spending by Accounting Unit</b>					
66041199 PARKS SPEC SERVICES HISTORY	2,668	3,268	-	-	-
66041410 CITYWIDE SPECIAL EVENTS	594,059	614,360	729,028	729,028	(0)
66041600 PARKS SPECIAL SERVICES ADMIN	504,000	321,039	278,893	288,245	9,352
66041610 GOLF ADMINISTRATION	259,823	294,327	277,424	302,513	25,090
66041611 COMO GOLF COURSE	12,121	(24,249)	-	-	-
66041612 HIGHLAND 18 GOLF COURSE	1,439,036	1,675,795	1,272,299	1,272,299	0
66041613 HIGHLAND 9 GOLF COURSE	463,089	202,539	560,934	560,934	0
66041614 PHALEN GOLF COURSE	44,458	42,910	-	-	-
66041615 SPECIAL SERVICES GOLF	2	64	-	-	-
66041620 WATERGATE MARINA	36,012	36,398	36,500	36,500	-
66041621 CITY HOUSE - RED RIVER KITCHEN	-	6,020	-	-	-
66041640 COMO LAKESIDE	194,893	165,138	200,168	200,168	-
66041650 POOL CONCESSIONS	104,185	86,779	173,356	173,356	(0)
660952005Z 2005 REC FACILITY DEBT SVC	4,797,544	-	573,750	573,750	-
<b>Total Spending by Accounting Unit</b>	<b>8,451,889</b>	<b>3,424,387</b>	<b>4,102,351</b>	<b>4,136,793</b>	<b>34,442</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: PARKS AND RECREATION**  
**Fund: PARKS SUPPLY AND MAINTENANCE**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		3,023,616	2,768,788	3,384,485	3,336,154	(48,330)
SERVICES		704,715	698,012	789,451	759,752	(29,699)
MATERIALS AND SUPPLIES		519,870	460,959	557,738	512,883	(44,855)
ADDITIONAL EXPENSES		1				
CAPITAL OUTLAY		116,123	122,927	24,045	24,045	
OTHER FINANCING USES		99,594	106,283	1,062,345	1,117,068	54,723
<b>Total Spending by Major Account</b>		<b>4,463,918</b>	<b>4,156,969</b>	<b>5,818,064</b>	<b>5,749,902</b>	<b>(68,162)</b>
<b>Spending by Accounting Unit</b>						
76041300	PARKS AND REC INTERNAL PROJ	2,036,603	1,929,694	2,133,652	2,144,116	10,464
76041400	COMO SHOP STOREHOUSE	376,033	368,976	417,261	417,261	
76041401	PED PROPERTY MAINTENANCE	608,077	580,393	732,579	706,554	(26,025)
76041402	PARKS REC SUMMARY ABATEMENT	938,032	936,523	1,643,680	1,580,205	(63,475)
76041403	CONTRACTED SERVICES	122,656	30,086	132,855	132,855	
76041404	REFUSE HAULING EQUIP REPLACE	146,399	130,098	186,383	197,258	10,875
76041405	FORESTRY SUPPORT	236,118	181,198	571,654	571,654	
<b>Total Spending by Accounting Unit</b>		<b>4,463,918</b>	<b>4,156,969</b>	<b>5,818,064</b>	<b>5,749,902</b>	<b>(68,162)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GENERAL FUND

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
44155-0	COMMISSIONS PCARD			10,000	10,000
44160-0	ELEC CHARGING STATIONS		1,628		
44190-0	MISCELLANEOUS FEES	9,679	6,202		
44299-0	OTHER SALES	736	351		
44590-0	MISCELLANEOUS SERVICES	19,487	25,775		
48105-0	GOLF FEES	351		4,400	4,400
48110-0	SKI FEES	42,757	24,504	64,866	69,866
48115-0	SWIM FEES	860,589	795,219	926,377	926,377
48120-0	PICNIC PERMITS			25,000	25,000
48125-0	RECREATION FEES	29,565	12,305	198,910	198,910
48135-0	MUNICIPAL ATHLETICS	28,601	31,720		
48145-0	ACTIVITY FEES	254,225	231,529	71,865	71,865
48330-0	FACILITY RENTAL	32,331	74,865	125,000	125,000
48345-0	PARKS TAX EXEMPT RENTAL	36,101	11,283		
48410-0	EXCLUSIVE MARKETING RIGHTS			35,000	35,000
48505-0	MERCHANDISE	1,604	1,667	900	900
48510-0	FOOD SALES	11,369	20,513	55,500	55,500
48515-0	CONCESSIONS	44,375	61,552		
48520-0	VENDING CONCESSIONS	6,206	997	5,500	5,500
48535-0	JONATHAN PADDLEFORD	38,815	36,891		
48620-0	PARK AND RECREATION SERVICES	73,005	73,798	99,000	99,000
52610-0	REPAIRS			1,000	1,000
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,489,795</b>	<b>1,410,798</b>	<b>1,623,318</b>	<b>1,628,318</b>
53105-0	PENALTY AND FINE		10		
<b>TOTAL FOR FINE AND FORFEITURE</b>			<b>10</b>		
54105-0	CURRENT YEAR				
<b>TOTAL FOR ASSESSMENTS</b>					

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	7,471	19,489	34,000	34,000	
55525-0	REIMB FROM OUTSIDE AGENCY	19,838	(12,807)			
55750-0	DAMAGE CLAIM FROM OTHERS	6,392	6,224			
55815-0	REFUNDS OVERPAYMENTS	10,029	2,353			
55845-0	JURY DUTY PAY	200	60			
55905-0	CASH OVER OR SHORT	(457)	(148)			
55915-0	OTHER MISC REVENUE	6,335	11,689			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>49,807</b>	<b>26,859</b>	<b>34,000</b>	<b>34,000</b>	
56205-0	TRANSFER FROM COMPONENT UNIT				500,000	500,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	925,127	928,074	980,185	980,185	
56240-0	TRANSFER FR ENTERPRISE FUND	264,863	421,216	659,011	659,011	
56245-0	TRANSFER FR INTERNAL SERVICE F	54,594	61,283	565,210	1,208,613	643,403
57610-0	ADVANCE FROM OTHER FUNDS	15,846				
58130-0	GAIN ON SALE CAPITAL ASSETS	8,969	25,522	1,000	1,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,269,399</b>	<b>1,436,095</b>	<b>2,205,406</b>	<b>3,348,809</b>	<b>1,143,403</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>2,809,000</b>	<b>2,873,762</b>	<b>3,862,724</b>	<b>5,011,127</b>	<b>1,148,403</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43001-0	FEDERAL DIRECT GRANTS		40,797			
43201-0	FEDERAL GRANT OTHER ADMIN	4,241		100,000	100,000	
43401-0	STATE GRANTS	1,182,059	2,346,352	1,907,970	1,907,970	
43905-0	METROPOLITAN COUNCIL	151,023	318,957	150,000	150,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,337,323</b>	<b>2,706,106</b>	<b>2,157,970</b>	<b>2,157,970</b>	
48330-0	FACILITY RENTAL			13,000	16,006	3,006
48615-0	PARKS GARDEN SERVICE			15,888	15,888	
48620-0	PARK AND RECREATION SERVICES	12,578	11,103	146,089	146,089	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>12,578</b>	<b>11,103</b>	<b>174,977</b>	<b>177,983</b>	<b>3,006</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	246,293	644,579	168,265	153,265	(15,000)
55520-0	OTHER AGENCY SHARE OF COST	146,716	313,509	472,101	447,101	(25,000)
55550-0	PRIVATE GRANTS	92,956	295,508	302,140		(302,140)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>485,965</b>	<b>1,253,595</b>	<b>942,506</b>	<b>600,366</b>	<b>(342,140)</b>
56115-0	INTRA FUND IN TRANSFER			146,296	146,296	
56205-0	TRANSFER FROM COMPONENT UNIT			6,000	6,000	
56220-0	TRANSFER FR GENERAL FUND		26,563	200,000		(200,000)
56225-0	TRANSFER FR SPECIAL REVENUE FU	146,296	146,296			
56240-0	TRANSFER FR ENTERPRISE FUND	21,373	21,373	21,373	21,373	
56245-0	TRANSFER FR INTERNAL SERVICE F				200,000	200,000
56250-0	TRANSFER FR CDBG	371,000	371,000	371,000	371,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>538,669</b>	<b>565,232</b>	<b>744,669</b>	<b>744,669</b>	
<b>TOTAL FOR CITY GRANTS</b>		<b>2,374,536</b>	<b>4,536,037</b>	<b>4,020,122</b>	<b>3,680,988</b>	<b>(339,134)</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CHARITABLE GAMBLING

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
40710-0	GAMBLING TAX	18,894	13,625	20,000	20,000
<b>TOTAL FOR TAXES</b>		<b>18,894</b>	<b>13,625</b>	<b>20,000</b>	<b>20,000</b>
54505-0	INTEREST INTERNAL POOL	542			
54506-0	INTEREST ACCRUED REVENUE	50	(92)		
54510-0	INCR OR DECR IN FV INVESTMENTS	(241)	217		
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>350</b>	<b>125</b>		
59910-0	USE OF FUND EQUITY			5,000	5,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>5,000</b>	<b>5,000</b>
<b>TOTAL FOR CHARITABLE GAMBLING</b>		<b>19,244</b>	<b>13,750</b>	<b>25,000</b>	<b>25,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
48610-0	FORESTRY SERVICES	12,500	7,500			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>12,500</b>	<b>7,500</b>			
54105-0	CURRENT YEAR	1,807,261	1,688,196			
54110-0	TAX EXEMPT PROPERTY	139,632	166,453			
54115-0	TAX FORFEITED PROPERTY	7,174				
54120-0	PREPAID ASSESSMENT	2,971,665	(4,783)			
<b>TOTAL FOR ASSESSMENTS</b>		<b>4,925,732</b>	<b>1,849,866</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS		1,500,000			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>1,500,000</b>			
56220-0	TRANSFER FR GENERAL FUND		1,741,994			
56225-0	TRANSFER FR SPECIAL REVENUE FU		110,711			
56240-0	TRANSFER FR ENTERPRISE FUND		386,299			
58101-0	SALE OF CAPITAL ASSET		145,501			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>2,384,505</b>			
<b>TOTAL FOR STREET MAINTENANCE PROGRAM</b>		<b>4,938,232</b>	<b>5,741,871</b>			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43905-0	METROPOLITAN COUNCIL	1,467,112	1,375,015	1,556,702	1,556,846	144
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,467,112</b>	<b>1,375,015</b>	<b>1,556,702</b>	<b>1,556,846</b>	<b>144</b>
44155-0	COMMISSIONS PCARD			2,000		(2,000)
44190-0	MISCELLANEOUS FEES	(114)	(3,179)			
44590-0	MISCELLANEOUS SERVICES	4,788	105			
48115-0	SWIM FEES			43,823	37,323	(6,500)
48120-0	PICNIC PERMITS			8,531		(8,531)
48125-0	RECREATION FEES	584,504	595,773	1,300,713	1,357,420	56,707
48140-0	MUNICIPAL YOUTH ATHLETICS	294,343	279,241			
48145-0	ACTIVITY FEES	678,532	622,818	400,145	400,145	
48320-0	BALLPARK RENTALS	12,390				
48330-0	FACILITY RENTAL	351,649	432,644	564,669	564,669	
48340-0	RECREATION RENTAL	95,784	93,805			
48345-0	PARKS TAX EXEMPT RENTAL	251,794	253,871			
48420-0	COMMISSIONS ADVERTISING			1,927	1,927	
48505-0	MERCHANDISE	133	32	1,000	1,000	
48510-0	FOOD SALES	52,976	37,243	39,236	39,236	
48515-0	CONCESSIONS			51,266	51,266	
48520-0	VENDING CONCESSIONS	17,936	27,788	81,184	81,184	
48620-0	PARK AND RECREATION SERVICES			184,669	129,962	(54,707)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,344,713</b>	<b>2,340,141</b>	<b>2,679,163</b>	<b>2,664,132</b>	<b>(15,031)</b>
54505-0	INTEREST INTERNAL POOL	938	(4)			
54506-0	INTEREST ACCRUED REVENUE	(428)	84			
54510-0	INCR OR DECR IN FV INVESTMENTS	62	(213)			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>572</b>	<b>(133)</b>			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL

Department: PARKS AND RECREATION

Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	162,277	159,629	262,594	262,594	
55520-0	OTHER AGENCY SHARE OF COST	369	1,393			
55815-0	REFUNDS OVERPAYMENTS		541			
55905-0	CASH OVER OR SHORT	651	592			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>163,298</b>	<b>162,155</b>	<b>262,594</b>	<b>262,594</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU	29,821	38,831			
56235-0	TRANSFER FR CAPITAL PROJ FUND	12,324		100,000	100,000	
56240-0	TRANSFER FR ENTERPRISE FUND			82,572	82,572	
59910-0	USE OF FUND EQUITY			3,702	3,702	
59950-0	CONTR TO FUND EQUITY			(2,000)	(2,000)	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>42,145</b>	<b>38,831</b>	<b>184,274</b>	<b>184,274</b>	
<b>TOTAL FOR PARKS AND REC SPECIAL PROJECTS</b>		<b>4,017,841</b>	<b>3,916,008</b>	<b>4,682,733</b>	<b>4,667,846</b>	<b>(14,887)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: COMO CAMPUS

Budget Year: 2019

Account	Account Description					Change From
		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	2018 Adopted
44190-0	MISCELLANEOUS FEES		162			
48130-0	COMO FEES	116,365	133,216	358,845	358,845	
48145-0	ACTIVITY FEES	389,026	301,971	101,442	101,442	
48330-0	FACILITY RENTAL	351,026	282,301	408,000	408,000	
48340-0	RECREATION RENTAL	2,523	2,211	2,500	2,500	
48345-0	PARKS TAX EXEMPT RENTAL	969	800			
48410-0	EXCLUSIVE MARKETING RIGHTS	80,144	75,738	100,161	100,161	
48505-0	MERCHANDISE	9,109	9,905	8,500	8,500	
48520-0	VENDING CONCESSIONS	23,394	25,860	25,000	25,000	
48525-0	COMO FOOD	483,455	468,717	494,757	494,757	
48530-0	COMO AMUSEMENTS	240,393	234,239	240,000	240,000	
48545-0	ANIMALS	22,263	8,592	14,769	14,769	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,718,667</b>	<b>1,543,712</b>	<b>1,753,974</b>	<b>1,753,974</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,551,687	1,717,009	1,727,095	1,727,095	
55520-0	OTHER AGENCY SHARE OF COST	627,099	406,890	395,336	395,336	
55750-0	DAMAGE CLAIM FROM OTHERS		2,893			
55845-0	JURY DUTY PAY	40	80			
55915-0	OTHER MISC REVENUE	4,696	8,710			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>2,183,523</b>	<b>2,135,581</b>	<b>2,122,431</b>	<b>2,122,431</b>	
56115-0	INTRA FUND IN TRANSFER	1,853,125	1,970,549	2,033,684	2,040,518	6,834
56225-0	TRANSFER FR SPECIAL REVENUE FU	438,489	438,489	407,489	407,489	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>2,291,614</b>	<b>2,409,038</b>	<b>2,441,173</b>	<b>2,448,007</b>	<b>6,834</b>
<b>TOTAL FOR COMO CAMPUS</b>		<b>6,193,804</b>	<b>6,088,331</b>	<b>6,317,578</b>	<b>6,324,412</b>	<b>6,834</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKLAND REPLACEMENT

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
43401-0	STATE GRANTS			200,000	200,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>				<b>200,000</b>	<b>200,000</b>
47510-0	SPACE RENTAL		2,100		
48305-0	LAND RENTAL	2,100			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,100</b>	<b>2,100</b>		
54505-0	INTEREST INTERNAL POOL	1,927	12,243		
54506-0	INTEREST ACCRUED REVENUE	(2,173)	2,964		
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,775)	(4,543)		
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(2,021)</b>	<b>10,664</b>		
55530-0	PARKLAND REPLACEMENT CONTR	223,790	349,715		
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>223,790</b>	<b>349,715</b>		
<b>TOTAL FOR PARKLAND REPLACEMENT</b>		<b>223,868</b>	<b>362,479</b>	<b>200,000</b>	<b>200,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS MEMORIALS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
54505-0	INTEREST INTERNAL POOL	1,716	1,459	2,000	2,000	
54506-0	INTEREST ACCRUED REVENUE	14	118			
54510-0	INCR OR DECR IN FV INVESTMENTS	(627)	(18)			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>1,103</b>	<b>1,558</b>	<b>2,000</b>	<b>2,000</b>	
<b>TOTAL FOR PARKS MEMORIALS</b>		<b>1,103</b>	<b>1,558</b>	<b>2,000</b>	<b>2,000</b>	

# CITY OF SAINT PAUL

## Financing by Company and Department

**Company:** CITY OF SAINT PAUL  
**Department:** PARKS AND RECREATION  
**Fund:** PARKS SPECIAL SERVICES

**Budget Year: 2019**

Account	Account Description	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
44299-0	OTHER SALES	10,896	8,644	-	-	-
44590-0	MISCELLANEOUS SERVICES	166,840	143,283	-	-	-
47510-0	SPACE RENTAL	(16,562)	-	-	-	-
48105-0	GOLF FEES	1,136,399	1,154,495	1,626,233	1,626,233	-
48115-0	SWIM FEES	-	-	-	-	-
48120-0	PICNIC PERMITS	292,235	313,756	170,400	170,400	-
48125-0	RECREATION FEES	-	-	2,000	2,000	-
48145-0	ACTIVITY FEES	-	-	88,758	88,758	-
48305-0	LAND RENTAL	-	5,000	-	-	-
48310-0	COMMERCIAL SPACE RENT	-	-	42,000	42,000	-
48330-0	FACILITY RENTAL	473,610	513,597	177,916	177,916	-
48340-0	RECREATION RENTAL	66,911	25,385	-	-	-
48345-0	PARKS TAX EXEMPT RENTAL	134,211	164,217	200,168	200,168	-
48410-0	EXCLUSIVE MARKETING RIGHTS	-	-	20,000	20,000	-
48415-0	WATERGATE MARINA	-	-	5,000	5,000	-
48420-0	COMMISSIONS ADVERTISING	76,737	73,173	129,860	129,860	-
48505-0	MERCHANDISE	31,861	40,281	46,000	46,000	-
48510-0	FOOD SALES	371,888	344,144	332,356	332,356	-
48520-0	VENDING CONCESSIONS	154	144	33,015	41,765	8,750
48535-0	JONATHAN PADDLEFORD	-	-	60,000	60,000	-
48605-0	CITYWIDE SPECIAL EVENT SERVICE	-	-	120,720	120,720	-
48620-0	PARK AND RECREATION SERVICES	-	551	71,000	71,000	-
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,745,180</b>	<b>2,786,670</b>	<b>3,125,426</b>	<b>3,134,176</b>	<b>8,750</b>
43905-0	METROPOLITAN COUNCIL	155,000	-	-	-	-
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>155,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
54505-0	INTEREST INTERNAL POOL	15,218	-	-	-	-
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,341)	(29)	-	-	-
54810-0	OTHER INTEREST EARNED	1,099	(341)	-	-	-
54506-0	INTEREST ACCRUED REVENUE	(3,459)	18	-	-	-
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>11,517</b>	<b>(352)</b>	<b>-</b>	<b>-</b>	<b>-</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

**Company:** CITY OF SAINT PAUL  
**Department:** PARKS AND RECREATION  
**Fund:** PARKS SPECIAL SERVICES

**Budget Year: 2019**

<b>Account</b>	<b>Account Description</b>	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	3	27	-	-	-
55520-0	OTHER AGENCY SHARE OF COST	-	-	50,000	50,000	-
55815-0	REFUNDS OVERPAYMENTS	1,718	-	-	-	-
55845-0	JURY DUTY PAY	-	80	-	-	-
55905-0	CASH OVER OR SHORT	(3)	(358)	-	-	-
55915-0	OTHER MISC REVENUE	5,638	-	-	-	-
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>7,356</b>	<b>(251)</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
56115-0	INTRA FUND IN TRANSFER	263,421	263,614	726,926	752,617	25,691
56220-0	TRANSFER FR GENERAL FUND	-	-	200,000	200,000	-
56225-0	TRANSFER FR SPECIAL REVENUE FU	90,377	90,380	-	-	-
56230-0	TRANSFER FR DEBT SERVICE FUND	4,298,550	-	-	-	-
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>4,652,348</b>	<b>353,994</b>	<b>926,926</b>	<b>952,617</b>	<b>25,691</b>
<b>TOTAL FOR PARKS SPECIAL SERVICES</b>		<b>7,571,401</b>	<b>3,140,062</b>	<b>4,102,352</b>	<b>4,136,793</b>	<b>34,441</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS SUPPLY AND MAINTENANCE

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43401-0	STATE GRANTS		16,336			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>16,336</b>			
44190-0	MISCELLANEOUS FEES	3,985	4,447			
44590-0	MISCELLANEOUS SERVICES	125,106	92,199			
48610-0	FORESTRY SERVICES	331,867	523,497	571,654	571,654	
48620-0	PARK AND RECREATION SERVICES	291,335	277,762			
51115-0	PARKS SPECIAL PROJECT SERVICE			2,073,652	2,084,116	10,464
51120-0	PARKS SUMMARY ABATEMENT SERVIC	533,668	600,674	1,249,472	1,185,997	(63,475)
51125-0	PARKS CONTRACTED SERVICE	469,308	375,689	132,855	132,855	
51130-0	PARKS REFUSE HAULING AND EQ RE			141,383	152,258	10,875
51145-0	DESIGN SERVICE	1,958,034	1,886,831			
51255-0	PED PROPERTY MAINTENANCE SERVI			732,579	706,554	(26,025)
51290-0	SALE OF FUEL	181,117	187,536	405,717	405,717	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,894,420</b>	<b>3,948,635</b>	<b>5,307,312</b>	<b>5,239,151</b>	<b>(68,161)</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	12,443	6,304	60,000	60,000	
55750-0	DAMAGE CLAIM FROM OTHERS	5				
55815-0	REFUNDS OVERPAYMENTS		28			
55830-0	REFUNDS GAS TAX			11,544	11,544	
55915-0	OTHER MISC REVENUE		370			
55925-0	MISC NON OPER INCOME	6,000	5,500			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>18,448</b>	<b>12,202</b>	<b>71,544</b>	<b>71,544</b>	
56115-0	INTRA FUND IN TRANSFER	45,000	45,000	45,000	45,000	
56225-0	TRANSFER FR SPECIAL REVENUE FU					
59910-0	USE OF FUND EQUITY			394,208	394,208	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>45,000</b>	<b>45,000</b>	<b>439,208</b>	<b>439,208</b>	
<b>TOTAL FOR PARKS SUPPLY AND MAINTENANCE</b>		<b>3,957,868</b>	<b>4,022,172</b>	<b>5,818,064</b>	<b>5,749,903</b>	<b>(68,161)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: LOWERTOWN BALLPARK

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
48320-0	BALLPARK RENTALS	313,107	309,263	310,117	310,570	453
48322-0	BALLPARK LEASE	76,220	110,567	111,508	112,311	803
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>389,327</b>	<b>419,830</b>	<b>421,625</b>	<b>422,881</b>	<b>1,256</b>
54810-0	OTHER INTEREST EARNED	8	662			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>8</b>	<b>662</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	288,560	310,556	92,500	292,500	200,000
55545-0	PAYMENT IN LIEU OF TAXES	250,000	250,000	250,000	250,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>538,560</b>	<b>560,556</b>	<b>342,500</b>	<b>542,500</b>	<b>200,000</b>
56220-0	TRANSFER FR GENERAL FUND	57,700	61,340	61,340	61,340	
56235-0	TRANSFER FR CAPITAL PROJ FUND	92,508				
59950-0	CONTR TO FUND EQUITY			(92,500)	(92,500)	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>150,208</b>	<b>61,340</b>	<b>(31,160)</b>	<b>(31,160)</b>	
<b>TOTAL FOR LOWERTOWN BALLPARK</b>		<b>1,078,103</b>	<b>1,042,387</b>	<b>732,966</b>	<b>934,221</b>	<b>201,256</b>
<b>TOTAL FOR PARKS AND RECREATION</b>		<b>33,185,000</b>	<b>31,738,418</b>	<b>29,763,539</b>	<b>30,732,290</b>	<b>968,751</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		1,489,795	1,410,798	1,623,318	1,628,318	5,000
FINE AND FORFEITURE			10			
ASSESSMENTS						
MISCELLANEOUS REVENUE		49,807	26,859	34,000	34,000	
OTHER FINANCING SOURCES		1,269,399	1,436,095	2,205,406	3,348,809	1,143,403
<b>Total Financing by Major Account</b>		<b>2,809,000</b>	<b>2,873,762</b>	<b>3,862,724</b>	<b>5,011,127</b>	<b>1,148,403</b>
<b>Financing by Accounting Unit</b>						
10041100	PARKS AND REC ADMINISTRATION	171,869	179,994	607,846	521,703	(86,143)
10041102	PARKS AND REC SUPPORT SERVICES	66,437	199,437	203,684	203,684	
10041105	PARKS AND REC UTILITIES	44,864	(23,639)			
10041106	WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	
10041110	PARK SECURITY	41,270	32,586	41,270	41,270	
10041199	GF PARKS AND REC HISTORY		9,009			
10041200	COMO CONSERVATORY	34,000	34,000	34,000	34,000	
10041202	COMO ZOO	1,020	(1,000)			
10041300	DESIGN CENTER	56,160	50,000	50,000	50,000	
10041400	PARKS AND REC BLDG MAINT	77,459	59,624	46,000	46,000	
10041401	ZOO AND CONSERVATORY HEATING	74,182	78,585	72,832	72,832	
10041402	PARKS GROUND MAINTENANCE	125,538	126,727	60,538	60,538	
10041403	PARKS PERMITS MANAGEMENT	172,929	172,616	345,590	345,590	
10041404	SMALL SPECIALIZED EQUIP MNCTE	50,954	67,893	31,863	31,863	
10041405	PARKS AND REC MNTCE SUPPORT			20,000	20,000	
10041406	REC CTR CUSTODIAL AND MAINT	77	35			
10041407	TREE MAINTENANCE		6,689	12,689	12,689	
10041408	CITY PARKS TREE MAINTENANCE	275,000	275,000	275,000	275,000	
10041409	ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	
10041412	ROW STREET TREE MAINTENANCE					
10041413	EAB MANAGEMENT ROW			199,636	1,375,182	1,175,546
10041414	ROW GROUND MAINTENANCE					
10041415	ROW SOLID WASTE REMOVAL					
10041416	ROW BEAUTIFICATION					
10041420	HARRIET ISLAND SUBSIDY	161,689	191,118	348,925	348,925	
10041500	RECREATION ADMIN AND SUPPORT	60	10			
10041502	NORTH SERVICE AREA			20,000	20,000	
10041503	CITYWIDE TEAM	80			54,000	54,000
10041504	SENIOR CITIZEN PROGRAMS	200				
10041506	MUNI ATHLETIC PROGRAMS	108,641	107,644	109,410	109,410	
10041610	SKI	164,058	135,592	172,666	177,666	5,000
10041620	SEASONAL SWIMNG BEACHES POOLS	577,292	503,790	597,129	597,129	
10041625	OXFORD INDOOR SWIMMING POOL	537,324	600,154	545,748	545,748	

## CITY OF SAINT PAUL

### Financing Plan by Department

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Accounting Unit</b>					
Total Financing by Accounting Unit	2,809,000	2,873,762	3,862,724	5,011,127	1,148,403

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

296

Department: **PARKS AND RECREATION**  
Fund: **CITY GRANTS**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		1,337,323	2,706,106	2,157,970	2,157,970	
CHARGES FOR SERVICES		12,578	11,103	174,977	177,983	3,006
MISCELLANEOUS REVENUE		485,965	1,253,595	942,506	600,366	(342,140)
OTHER FINANCING SOURCES		538,669	565,232	744,669	744,669	
<b>Total Financing by Major Account</b>		<b>2,374,536</b>	<b>4,536,037</b>	<b>4,020,122</b>	<b>3,680,988</b>	<b>(339,134)</b>
<b>Financing by Accounting Unit</b>						
20041801 YOUTH JOB CORP		1,146,707	1,167,387	1,268,970	1,268,970	
20041810 COMO BUS CIRCULATOR		86,079	118,162	100,000	100,000	
20041815 COMO CAMPUS GRANTS		906,151	2,471,476	1,703,428	1,703,428	
20041822 PARKS ENVIRONMENTAL GRANTS		320,919	542,373	332,456	335,462	3,006
20041830 MARDAG FOUNDATION PARKS				20,000		(20,000)
20041831 ST PAUL FOUNDATION PARKS				50,000		(50,000)
20041832 WALLACE FOUNDATION PARKS		(218,306)				
20041833 BIGELOW FOUNDATION PARKS				50,000		(50,000)
20041834 YOUTHPRISE PARKS		10,092	1,000	182,140		(182,140)
20041840 RECREATION GRANTS		10,000		40,000		(40,000)
20041845 ARTS AND COMMUNITY GARDENING		112,893	104,842	123,128	123,128	
20041846 GREAT RIVER PASSAGE DIVISION			130,797	150,000	150,000	
<b>Total Financing by Accounting Unit</b>		<b>2,374,536</b>	<b>4,536,037</b>	<b>4,020,122</b>	<b>3,680,988</b>	<b>(339,134)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **CHARITABLE GAMBLING**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
TAXES	18,894	13,625	20,000	20,000	
INVESTMENT EARNINGS	350	125			
OTHER FINANCING SOURCES			5,000	5,000	
<b>Total Financing by Major Account</b>	<b>19,244</b>	<b>13,750</b>	<b>25,000</b>	<b>25,000</b>	
<b>Financing by Accounting Unit</b>					
22841100 ATHLETIC FEE ASSISTANCE	19,244	13,750	25,000	25,000	
<b>Total Financing by Accounting Unit</b>	<b>19,244</b>	<b>13,750</b>	<b>25,000</b>	<b>25,000</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

298

Department: **PARKS AND RECREATION**  
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		12,500	7,500			
ASSESSMENTS		4,925,732	1,849,866			
MISCELLANEOUS REVENUE			1,500,000			
OTHER FINANCING SOURCES			2,384,505			
<b>Total Financing by Major Account</b>		<b>4,938,232</b>	<b>5,741,871</b>			
<b>Financing by Accounting Unit</b>						
23041400	STREET TREE MAINTENANCE	2,957,230	3,270,383			
23041401	EAB MGMT ROW	1,119,629	1,289,813			
23041402	ROW GROUND MAINTENANCE	454,936	620,736			
23041403	ROW SOLID WASTE REMOVAL	301,361	415,787			
23041404	ROW BEAUTIFICATION	105,077	145,152			
<b>Total Financing by Accounting Unit</b>		<b>4,938,232</b>	<b>5,741,871</b>			



# CITY OF SAINT PAUL

## Financing Plan by Department

**Department: PARKS AND RECREATION**  
**Fund: PARKS AND REC SPECIAL PROJECTS**

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,467,112	1,375,015	1,556,702	1,556,846	144
CHARGES FOR SERVICES	2,344,713	2,340,141	2,679,163	2,664,132	(15,031)
INVESTMENT EARNINGS	572	(133)			
MISCELLANEOUS REVENUE	163,298	162,155	262,594	262,594	
OTHER FINANCING SOURCES	42,145	38,831	184,274	184,274	
<b>Total Financing by Major Account</b>	<b>4,017,841</b>	<b>3,916,008</b>	<b>4,682,733</b>	<b>4,667,846</b>	<b>(14,887)</b>
<b>Financing by Accounting Unit</b>					
26041100 PRIVATE DONATIONS			10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	4,566	938	3,702	3,702	
26041110 SPONSORSHIPS	15,000	30,000	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,467,112	1,375,015	1,556,702	1,556,846	144
26041401 LANDMARK PLAZA			8,531		(8,531)
26041402 SKYGATE SCULPTURE MAINT FUND	513	237			
26041403 PARK AMENITY DONATION FUND	19,513	14,820	45,433	45,433	
26041404 SCHULTZ SCULPTURE MAINT FUND	8,660	8,157	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	29,821	18,831	100,000	100,000	
26041500 RECREATION SERVICE MGMT			82,572	82,572	
26041501 SOUTH SERVICE AREA	1,008,130	1,041,812	742,883	742,883	
26041502 NORTH SERVICE AREA	334,299	294,519	582,727	582,727	
26041505 CITYWIDE TEAM	13,333	6,534	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF	424,456	503,264	533,207	533,207	
26041510 CITYWIDE RECREATION ACTIVITIES	86,906	83,093	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	34,542	31,272	63,745	63,745	
26041520 SENIOR RECREATION PROGRAMS	9,804	1,189	32,325	32,325	
26041530 MUNICIPAL ATHL PROG FACILIT	5,261	(3,214)	245,827	471,636	225,809
26041531 BASEBALL ATHLETIC ASSOCIATION	19,679	25,748	40,000		(40,000)
26041532 FOOTBALL ATHLETIC ASSOCIATION	126,211	118,467	3,000		(3,000)
26041533 SOFTBALL ATHLETIC ASSOCIATION	183,324	182,753	147,102		(147,102)
26041534 BASKETBALL ATHLETIC ASSOC	11,614	8,946	12,700		(12,700)
26041535 HOCKEY ATHLETIC ASSOCIATION	41,919	15,303	23,007		(23,007)
26041537 HARDING AREA FOOTBALL	3,515		6,500		(6,500)
26041540 R AND A BATTING CAGES	72,273	68,326	68,887	68,887	
26041555 TWINS	85,000	90,000	157,852	157,852	
26041605 MIDWAY STADIUM	12,390				
<b>Total Financing by Accounting Unit</b>	<b>4,017,841</b>	<b>3,916,008</b>	<b>4,682,733</b>	<b>4,667,846</b>	<b>(14,887)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

300

Department: **PARKS AND RECREATION**  
Fund: **COMO CAMPUS**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		1,718,667	1,543,712	1,753,974	1,753,974	
MISCELLANEOUS REVENUE		2,183,523	2,135,581	2,122,431	2,122,431	
OTHER FINANCING SOURCES		2,291,614	2,409,038	2,441,173	2,448,007	6,834
<b>Total Financing by Major Account</b>		<b>6,193,804</b>	<b>6,088,331</b>	<b>6,317,578</b>	<b>6,324,412</b>	<b>6,834</b>
<b>Financing by Accounting Unit</b>						
26141200	COMO CAMPUS CONSERVATION	17,428	6,619	6,619	6,619	
26141205	COMO VISITOR AND ED RES CNTR	420,052	536,461	560,965	560,965	
26141210	COMO CAMPUS SUPPORT	2,540,605	2,431,336	2,386,523	2,399,615	13,092
26141215	COMO CONSERVATORY SUPPORT	699,075	658,468	663,039	663,039	
26141220	COMO ZOO SUPPORT	762,706	771,190	853,802	853,802	
26141225	ZOO ANIMAL FUND	37,786	24,115	30,292	30,292	
26141230	ZOO CONSERVATORY EDUC PROG	441,454	397,674	434,248	434,248	
26141240	COMO VOLUNTEER SERVICES	173,219	189,496	190,249	183,991	(6,258)
26141242	COMO CAMPUS MAINTENANCE	578,779	650,392	592,738	592,738	
26141244	COMO RENTALS	277,537	272,918	301,442	301,442	
26141246	COMO MARKETING	245,164	149,663	297,661	297,661	
<b>Total Financing by Accounting Unit</b>		<b>6,193,804</b>	<b>6,088,331</b>	<b>6,317,578</b>	<b>6,324,412</b>	<b>6,834</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **PARKLAND REPLACEMENT**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE			200,000	200,000	
CHARGES FOR SERVICES	2,100	2,100			
INVESTMENT EARNINGS	(2,021)	10,664			
MISCELLANEOUS REVENUE	223,790	349,715			
<b>Total Financing by Major Account</b>	<b>223,868</b>	<b>362,479</b>	<b>200,000</b>	<b>200,000</b>	
<b>Financing by Accounting Unit</b>					
26241100 PARK LAND REPLACEMENT	62,737	110,562	200,000	200,000	
26241101 DIST 1 BATTLE CREEK HIGHWOOD	802	(11,072)			
26241102 DIST 2 THE GREATER EAST SIDE	4,847	2,305			
26241103 DIST 3 WEST SIDE CITIZENS ORG	2,134	367			
26241104 DIST 4 DAYTONS BLUFF	(153)	1,932			
26241105 DIST 5 PAYNE PHALEN PLNG CNCL	1,307	3,949			
26241106 DIST 6 PLANNING COUNCIL	701	2,280			
26241107 DIST 7 PLANNING COUNCIL	(2)	(251)			
26241108 DIST 8 SUMMIT UNIVERSITY	9,576	1,462			
26241109 DIST 9 FORT ROAD W 7TH	(302)	100,674			
26241110 DIST 10 COMO PARK	1,007	235			
26241111 DIST 11 HAMLINE MIDWAY	(65)	1,618			
26241112 DIST 12 ST ANTHONY PARK	92,445	39,340			
26241113 DIST 13 LEXINGTON HAMLINE	1,022	2,261			
26241114 DIST 14 MACALESTER GROVELAMD	3,549	17,875			
26241115 DIST 15 HIGHLAND PARK	13,317	5,282			
26241116 DIST 16 SUMMIT HILL ASSOC	3,556	4,780			
26241117 DIST 17 CAPITAL RIVER COUNCIL	27,390	78,878			
<b>Total Financing by Accounting Unit</b>	<b>223,868</b>	<b>362,479</b>	<b>200,000</b>	<b>200,000</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

302

Department: **PARKS AND RECREATION**  
Fund: **PARKS MEMORIALS**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
INVESTMENT EARNINGS		1,103	1,558	2,000	2,000	
<b>Total Financing by Major Account</b>		<b>1,103</b>	<b>1,558</b>	<b>2,000</b>	<b>2,000</b>	
<b>Financing by Accounting Unit</b>						
56041200	JAPANESE GARDEN	926	1,309	1,700	1,700	
56041201	HILLER LOIS HOFFMAN MEMORIAL	177	249	300	300	
<b>Total Financing by Accounting Unit</b>		<b>1,103</b>	<b>1,558</b>	<b>2,000</b>	<b>2,000</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS SPECIAL SERVICES**

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing for Major Account</b>						
CHARGES FOR SERVICES		2,745,180	2,786,670	3,125,426	3,134,176	8,750
INVESTMENT EARNINGS		11,517	(352)	-	-	-
MISCELLANEOUS REVENUE		7,356	(251)	50,000	50,000	-
OTHER FINANCING SOURCES		4,652,348	353,994	926,926	952,617	25,691
<b>Total Financing by Major Account</b>		<b>7,416,401</b>	<b>3,140,062</b>	<b>4,102,352</b>	<b>4,136,793</b>	<b>34,441</b>
<b>Financing by Accounting Unit</b>						
66041410	CITYWIDE SPECIAL EVENTS	686,553	650,301	729,028	729,028	-
66041600	PARKS SPECIAL SERVICES ADMIN	390,490	264,197	278,893	288,245	9,352
66041610	GOLF ADMINISTRATION	287,946	232,267	277,424	302,513	25,089
66041612	HIGHLAND 18 GOLF COURSE	1,266,411	1,328,383	1,272,299	1,272,299	-
66041613	HIGHLAND 9 GOLF COURSE	320,083	336,206	560,934	560,934	-
66041620	WATERGATE MARINA	8,504	57,632	36,500	36,500	-
60041621	CITY HOUSE-RED RIVER KITCHEN	10,358	44,931	-	-	-
66041640	COMO LAKESIDE	119,847	85,784	200,168	200,168	-
66041650	POOL CONCESSIONS	171,142	140,714	173,356	173,356	-
660952005Z	2005 REC FACILITY DEBT SVC	4,309,784	(11)	573,750	573,750	-
660952005ZR	2005 REC FACILITY DEBT RESERVE	283	(341)	-	-	-
<b>Total Financing by Accounting Unit</b>		<b>7,571,401</b>	<b>3,140,062</b>	<b>4,102,352</b>	<b>4,136,793</b>	<b>34,441</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

304

**Department: PARKS AND RECREATION**  
**Fund: PARKS SUPPLY AND MAINTENANCE**

**Budget Year: 2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		16,336			
CHARGES FOR SERVICES	3,894,420	3,948,635	5,307,312	5,239,151	(68,161)
MISCELLANEOUS REVENUE	18,448	12,202	71,544	71,544	
OTHER FINANCING SOURCES	45,000	45,000	439,208	439,208	
<b>Total Financing by Major Account</b>	<b>3,957,868</b>	<b>4,022,172</b>	<b>5,818,064</b>	<b>5,749,903</b>	<b>(68,161)</b>
<b>Financing by Accounting Unit</b>					
76041300 PARKS AND REC INTERNAL PROJ	1,958,034	1,886,831	2,133,652	2,144,116	10,464
76041400 COMO SHOP STOREHOUSE	309,808	284,181	417,261	417,261	
76041401 PED PROPERTY MAINTENANCE	469,308	375,689	732,579	706,554	(26,025)
76041402 PARKS REC SUMMARY ABATEMENT	538,566	606,702	1,643,680	1,580,205	(63,475)
76041403 CONTRACTED SERVICES	203,507	196,004	132,855	132,855	
76041404 REFUSE HAULING EQUIP REPLACE	127,930	119,908	186,383	197,258	10,875
76041405 FORESTRY SUPPORT	350,715	552,857	571,654	571,654	
<b>Total Financing by Accounting Unit</b>	<b>3,957,868</b>	<b>4,022,172</b>	<b>5,818,064</b>	<b>5,749,903</b>	<b>(68,161)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **LOWERTOWN BALLPARK**

Budget Year: **2019**

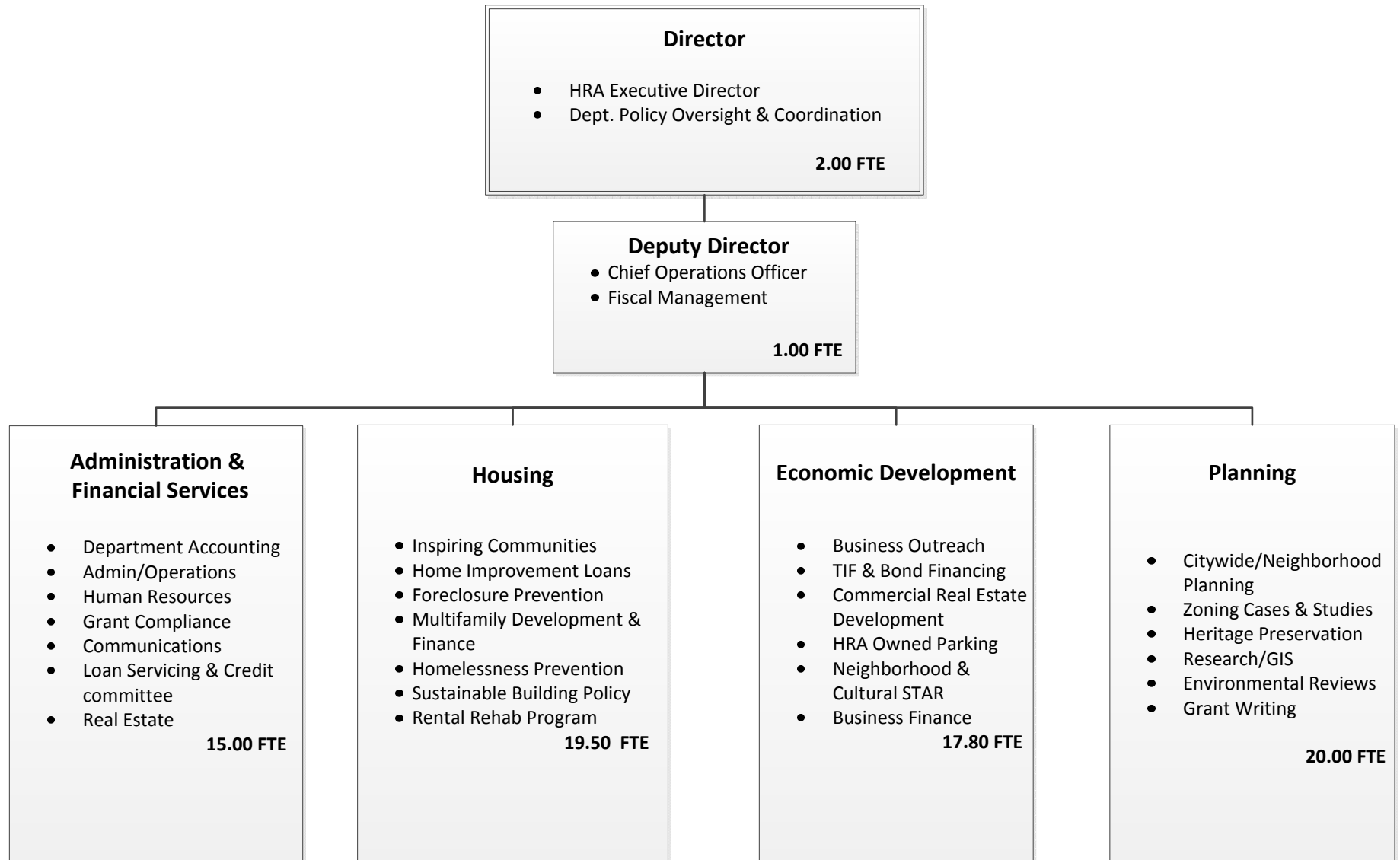
	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	389,327	419,830	421,625	422,881	1,256
INVESTMENT EARNINGS	8	662			
MISCELLANEOUS REVENUE	538,560	560,556	342,500	542,500	200,000
OTHER FINANCING SOURCES	150,208	61,340	(31,160)	(31,160)	
<b>Total Financing by Major Account</b>	<b>1,078,103</b>	<b>1,042,387</b>	<b>732,966</b>	<b>934,221</b>	<b>201,256</b>
<b>Financing by Accounting Unit</b>					
26341605 BALLPARK OPERATIONS	1,078,103	1,042,387	732,966	934,221	201,256
<b>Total Financing by Accounting Unit</b>	<b>1,078,103</b>	<b>1,042,387</b>	<b>732,966</b>	<b>934,221</b>	<b>201,256</b>





# Planning and Economic Development

**Mission:** To actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods.

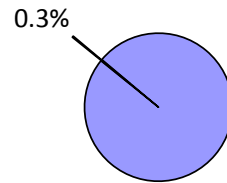


## 2019 Proposed Budget Planning and Economic Development

### **Department Description:**

PED's mission is to build community wealth - through business, jobs, housing, planning, financial and cultural assets.

### **PED's Portion of General Fund Spending**



### **Department Facts**

- Total General Fund Budget: \$954,803
- Total Special Fund Budget: \$54,106,515
- Total FTEs: 75.30
- 2018 operations budget is approximately \$10.945 million.
- Administers \$100M annually in Federal, State, and local resources.
- Manages City and HRA direct investments in housing and economic development.
- Finances affordable housing and business investments.
- Administers a loan portfolio of \$181M.
- Manages and maintains property owned by the HRA.
- Manages 17 parking facilities and a \$23M parking fund.
- Provides planning/zoning/HPC services, and staffs four citizen advisory boards.

### **Department Goals**

- Increase vitality, livability and investment in the City.
- Capture market momentum on key redevelopment sites.
- Preserve and increase jobs and tax base.
- Increase and improve housing options for growing the population.
- Expand access to opportunity and housing choice; addressing racial disparities in employment and housing.
- Increase Department effectiveness.

### **Recent Accomplishments**

**Economic Development:** Full Stack technology initiative launched and Farm to Fork Techstars recruited to downtown; The 428, Rondo Plaza and Karibu complete; Keg and Case House and Snelling-Midway development under construction; 50 average business visits monthly; STAR invested \$4.285M; Job Opportunity Fund launched; sustained strong revenue at HRA ramps; \$536M in conduit revenue bonds issued.

**Planning:** Comprehensive Plan update underway, engaged over 2,200 people at 67 events; Accessory Dwelling Units Zoning recommendations completed; Community Plans completed with Districts 12 and 13; West Marshall Zoning Study and Ford Spur study; Census 2020 preparation; progress on West Side Flats Greenway, Snelling-Midway, and Ford Site; major project review: O-Gara's, Saint Clair and Snelling, Marshall and Western.

**Housing:** BrownStone complete; Selby-Milton-Vic and Pioneer Press redevelopment under construction; financing secured to retain affordability of Como by the Lake; 58 Inspiring Communities homes completed or under way; 33 home improvement loans to low-income owners; Rental Rehab program launched.

**Workforce diversity:** Increased proportion people of color on the department staff from 15.4% in 2016 to 26.9% in July 2018.

## 2019 Proposed Budget

### Planning and Economic Development

#### Fiscal Summary

	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2018 Adopted FTE</b>	<b>2019 Proposed FTE</b>
<b>Spending</b>							
100: City General Fund	-	-	954,803	954,803	-	-	7.80
200: City Grants	11,450,230	100,000	-	(100,000)	-100.0%	-	-
282: City HUD Grants	9,215,239	9,250,000	11,900,705	2,650,705	28.7%	-	-
285: City Sales Tax	30,624,372	31,570,033	31,808,002	237,969	0.8%	-	-
780: PED Administration	10,073,159	10,945,165	10,397,808	(547,357)	-5.0%	74.35	67.50
<b>Total</b>	<b>61,363,000</b>	<b>51,865,198</b>	<b>55,061,318</b>	<b>3,196,120</b>	<b>6.2%</b>	<b>74.35</b>	<b>75.30</b>
<b>Financing</b>							
100: City General Fund	-	-	-	-	0.0%		
200: City Grants	11,383,937	100,000	-	(100,000)	0.0%		
282: City HUD Grants	10,058,563	9,250,000	11,900,705	2,650,705	28.7%		
285: City Sales Tax	33,925,420	31,570,033	31,808,002	237,969	0.8%		
780: PED Administration	9,808,403	10,945,165	10,397,808	(547,357)	-5.0%		
<b>Total</b>	<b>65,176,323</b>	<b>51,865,198</b>	<b>54,106,515</b>	<b>2,241,317</b>	<b>4.3%</b>		

#### Budget Changes Summary

The 2019 proposed budget for Planning and Economic Development (PED) includes a shift in PED Administration expenses from the PED Administration Fund, which is supported by the Housing and Redevelopment Authority (HRA), to the City's General Fund. This change will help ensure the long-term sustainability of the PED Administration Fund, and also allow HRA resources that are currently funding ongoing PED operations to be repurposed to support Saint Paul's affordable housing initiative. The proposed budget also includes adjustments to the Sales Tax Revitalization (STAR) program. These changes include eliminating one-time sources used in 2018, and directing new and existing STAR program resources towards seven cultural destinations in Saint Paul to grow local businesses, build infrastructure, and promote these cultural destinations to visitors in Saint Paul. The proposed budget also includes updating federal grant allocations and other current service level adjustments.

**City General Fund****Planning and Economic Development****Change from 2018 Adopted****Spending****Financing****FTE****PED Administration**

The 2019 proposed budget shifts a portion of PED's administration expenses from the PED Administration Fund to the City's General Fund. This change is proposed in order to ensure the long-term sustainability of the PED Administration Fund and also allow resources from the Housing and Redevelopment Authority (HRA) that are currently supporting ongoing administration expenses to be redirected towards investments in affordable housing.

Administration expenses

872,317

-

6.80

Subtotal:

872,317

-

6.80

**Building Benchmarking**

Commercial and multi-family buildings contribute 35% of the total greenhouse gas emissions in Saint Paul and benchmarking is the first step to reducing emissions. The 2019 proposed budget includes funding for an FTE to support City and private buildings to track and report their energy and water use data.

Staffing

82,486

-

1.00

Subtotal:

82,486

-

1.00

**Fund 100 Budget Changes Total**

954,803

-

7.80

**200: City Grants****Planning and Economic Development**

The City Grants fund includes state and federal planning and development grants administered by PED.

**Change from 2018 Adopted****Spending****Financing****FTE****Emergency Overflow Housing**

In 2018, the City partnered with Catholic Charities to establish a new winter emergency overflow housing shelter in Saint Paul. The 2019 proposed budget removes anticipated funding from outside contributors for this project. The City will continue to contribute to the emergency shelter through the HRA.

Emergency overflow housing contributions

(100,000)

(100,000)

-

Subtotal:

(100,000)

(100,000)

-

**Fund 200 Budget Changes Total**

(100,000)

(100,000)

-

**282: City HUD Grants****Planning and Economic Development**

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Federal Grants</b>				
The 2019 proposed budget reflects current federal grant allocations from the U.S. Department of Housing and Urban Development.				
Community Development Block Grant (CDBG)		496,184	496,184	-
Emergency Solutions Grant		(33,479)	(33,479)	-
HOME Program Grant		438,000	438,000	-
	Subtotal:	<u>900,705</u>	<u>900,705</u>	<u>-</u>
<b>Invest Saint Paul Bond Proceeds</b>				
The 2019 proposed budget includes the one-time use of proceeds from the 2007 Invest Saint Paul (ISP) bond issuance.				
Repayment of advance		1,750,000	1,750,000	-
	Subtotal:	<u>1,750,000</u>	<u>1,750,000</u>	<u>-</u>
<b>Fund 282 Budget Changes Total</b>		<u><u>2,650,705</u></u>	<u><u>2,650,705</u></u>	<u><u>-</u></u>

**285: City Sales Tax****Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
The 2018 budget included the one-time use of sales tax balances which resulted in one-time increases to the Neighborhood and Cultural STAR budgets. Current service level changes for the 2019 budget include reversing these one-time expenses, as well as an adjustment in the payment for the 2016 economic development bonds.				
Remove one-time funding for Neighborhood and Cultural STAR		(873,311)	(873,311)	-
2016 economic development bonds debt service		200,000	200,000	-
	Subtotal:	(673,311)	(673,311)	-
<b>STAR Program</b>				
Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs will change in 2019. The 2019 proposed budget also plans to refocus \$1.5 million of the Neighborhood STAR Program to seven cultural destinations throughout Saint Paul to grow local businesses and build cultural district infrastructure.				
Neighborhood STAR program		(200,000)	(200,000)	-
Cultural STAR program		11,128	11,128	-
	Subtotal:	(188,872)	(188,872)	-
<b>Promoting Cultural Destinations</b>				
The 2019 proposed budget includes Cultural STAR funds dedicated to marketing and promoting Saint Paul's cultural destinations at events that occur throughout the year in downtown.				
Marketing and promotions for cultural destinations		100,000	100,000	-
	Subtotal:	100,000	100,000	-

**285: City Sales Tax****Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Housing</b>				
The 2019 proposed budget provides dedicated STAR funding for affordable housing preservation, production, and protection.				
Housing program		1,000,152	1,000,152	-
	Subtotal:	<u>1,000,152</u>	<u>1,000,152</u>	<u>-</u>
<b>Fund 285 Budget Changes Total</b>		<u>237,969</u>	<u>237,969</u>	<u>-</u>

**780: PED Administration****Planning and Economic Development**

PED operations are budgeted in the PED Administration fund.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
<p>PED's current service level changes include personnel adjustments to reflect current department staffing, resulting in a net reduction of 0.05 FTE. It also includes eliminating a transfer to the City's General Fund for an expired citywide initiative.</p>				
Current service level adjustments		535,308	535,308	(0.05)
Eliminate transfer		(145,422)	(145,422)	-
	Subtotal:	<u>389,886</u>	<u>389,886</u>	<u>(0.05)</u>
<b>PED Administration</b>				
<p>The 2019 proposed budget shifts a portion of PED's administration expenses from the PED Administration Fund to the City's General Fund. This change is proposed in order to ensure the long-term sustainability of the PED Administration Fund and also allow resources from the Housing and Redevelopment Authority (HRA) that are currently supporting ongoing administration expenses to be redirected towards investments in affordable housing.</p>				
Administration expenses		(937,243)	(937,243)	(6.80)
	Subtotal:	<u>(937,243)</u>	<u>(937,243)</u>	<u>(6.80)</u>
<b>Fund 780 Budget Changes Total</b>		<u><u>(547,357)</u></u>	<u><u>(547,357)</u></u>	<u><u>(6.85)</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

316

Department: **PLANNING ECONOMIC DEVELOPMENT**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND				954,803	954,803
CITY GRANTS	3,728,048	11,450,230	100,000		(100,000)
CITY HUD GRANTS	7,870,574	9,215,239	9,250,000	11,900,705	2,650,705
CITY SALES TAX	38,190,639	30,624,372	31,570,033	31,808,002	237,969
PED ADMINISTRATION	9,531,445	10,073,159	10,945,165	10,397,808	(547,357)
<b>TOTAL SPENDING BY FUND</b>	<b>59,320,706</b>	<b>61,363,000</b>	<b>51,865,198</b>	<b>55,061,318</b>	<b>3,196,120</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	7,768,135	8,171,785	8,984,648	9,512,230	527,582
SERVICES	3,724,649	3,647,244	3,309,914	3,847,941	538,027
MATERIALS AND SUPPLIES	44,301	31,246	85,175	89,250	4,075
PROGRAM EXPENSE	12,060,998	21,656,021	13,486,347	13,422,995	(63,352)
ADDITIONAL EXPENSES	13,855		165,000		(165,000)
CAPITAL OUTLAY	16,170	16,170	30,000	30,000	
DEBT SERVICE	9,360,000			1,750,000	1,750,000
OTHER FINANCING USES	26,332,598	27,840,533	25,804,114	26,408,901	604,787
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>59,320,706</b>	<b>61,363,000</b>	<b>51,865,198</b>	<b>55,061,318</b>	<b>3,196,120</b>
<b><u>Financing by Major Account</u></b>					
TAXES	18,823,311	18,911,280	18,000,000	18,000,000	
INTERGOVERNMENTAL REVENUE	7,965,048	19,142,527	8,450,000	9,326,855	876,855
CHARGES FOR SERVICES	10,355,913	11,875,527	10,033,007	10,614,679	581,672
INVESTMENT EARNINGS	377,961	722,015	204,455	205,503	1,048
MISCELLANEOUS REVENUE	172,563	117,410	900,000	823,850	(76,150)
OTHER FINANCING SOURCES	19,219,166	14,407,564	14,277,736	15,135,628	857,892
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>56,913,962</b>	<b>65,176,323</b>	<b>51,865,198</b>	<b>54,106,515</b>	<b>2,241,317</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2019**

			2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>							
EMPLOYEE EXPENSE						925,303	925,303
SERVICES						29,500	29,500
<b>Total Spending by Major Account</b>						<b>954,803</b>	<b>954,803</b>
<b>Spending by Accounting Unit</b>							
10051100	PED ADMINISTRATION					954,803	954,803
<b>Total Spending by Accounting Unit</b>						<b>954,803</b>	<b>954,803</b>

CITY OF SAINT PAUL  
Spending Plan by Department

318

Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: CITY GRANTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		196,783	154,165			
PROGRAM EXPENSE		3,527,410	11,296,065	100,000		(100,000)
ADDITIONAL EXPENSES		3,855				
<b>Total Spending by Major Account</b>		<b>3,728,048</b>	<b>11,450,230</b>	<b>100,000</b>		<b>(100,000)</b>
<b>Spending by Accounting Unit</b>						
20051860	PED PLANNING GRANTS	232,331	203,694	100,000		(100,000)
20051870	PED DEVELOPMENT GRANTS	3,311,153	11,105,805			
20051890	PED ADVANCE GRANTS	184,564	140,731			
<b>Total Spending by Accounting Unit</b>		<b>3,728,048</b>	<b>11,450,230</b>	<b>100,000</b>		<b>(100,000)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY HUD GRANTS**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
SERVICES	1,564,763	1,384,411	1,620,000	1,705,560	85,560
PROGRAM EXPENSE	5,437,357	6,966,963	7,465,000	8,445,145	980,145
ADDITIONAL EXPENSES			165,000		(165,000)
DEBT SERVICE				1,750,000	1,750,000
OTHER FINANCING USES	868,455	863,864			
<b>Total Spending by Major Account</b>	<b>7,870,574</b>	<b>9,215,239</b>	<b>9,250,000</b>	<b>11,900,705</b>	<b>2,650,705</b>
<b>Spending by Accounting Unit</b>					
28251810 EMERGENCY SOLUTIONS GRANT	580,557	538,817	600,000	566,521	(33,479)
28251820 COMMUNITY DEVELOP BLOCK GRANT	6,489,736	8,131,468	6,850,000	7,346,184	496,184
28251830 NEIGHBORHOOD STABLIZATION PROG	538,587	258,299		1,750,000	1,750,000
28251840 HOME PROGRAM	261,694	286,655	1,800,000	2,238,000	438,000
<b>Total Spending by Accounting Unit</b>	<b>7,870,574</b>	<b>9,215,239</b>	<b>9,250,000</b>	<b>11,900,705</b>	<b>2,650,705</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: CITY SALES TAX

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		459,698	446,875	15,000	455,000	440,000
PROGRAM EXPENSE		3,096,232	3,392,993	5,921,347	4,977,850	(943,497)
CAPITAL OUTLAY						
DEBT SERVICE		9,360,000				
OTHER FINANCING USES		25,274,709	26,784,504	25,633,686	26,375,152	741,466
<b>Total Spending by Major Account</b>		<b>38,190,639</b>	<b>30,624,372</b>	<b>31,570,033</b>	<b>31,808,002</b>	<b>237,969</b>
<b>Spending by Accounting Unit</b>						
28551100	CITY SALES TAX REVENUE	18,867,199	18,808,915	18,000,000	18,000,000	
28551200	NEIGHBORHOOD STAR PROGRAM	4,951,285	7,212,786	8,381,528	7,869,234	(512,294)
28551220	CITY CAPITAL FUNDING	1,525,000	1,787,682	1,783,686	1,525,000	(258,686)
28551230	HRA DESIGNATED PROJECTS	17,993				
28551240	HOUSING TRUST	660,248	591,008			
28551300	CULTURAL STAR PROGRAM	1,762,928	1,407,984	1,904,819	1,913,616	8,797
28551400	PAY GO ECON DEVELOPMENT	10,405,986	815,997	1,500,000	2,500,152	1,000,152
<b>Total Spending by Accounting Unit</b>		<b>38,190,639</b>	<b>30,624,372</b>	<b>31,570,033</b>	<b>31,808,002</b>	<b>237,969</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **PED ADMINISTRATION**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,768,135	8,171,785	8,984,648	8,586,928	(397,721)
SERVICES	1,503,404	1,661,792	1,674,914	1,657,881	(17,033)
MATERIALS AND SUPPLIES	44,301	31,246	85,175	89,250	4,075
ADDITIONAL EXPENSES	10,000				
CAPITAL OUTLAY	16,170	16,170	30,000	30,000	
OTHER FINANCING USES	189,435	192,165	170,428	33,749	(136,679)
<b>Total Spending by Major Account</b>	<b>9,531,445</b>	<b>10,073,159</b>	<b>10,945,165</b>	<b>10,397,808</b>	<b>(547,357)</b>
<b>Spending by Accounting Unit</b>					
78051100 PED OPERATIONS	9,531,445	10,073,159	10,945,165	10,397,808	(547,357)
<b>Total Spending by Accounting Unit</b>	<b>9,531,445</b>	<b>10,073,159</b>	<b>10,945,165</b>	<b>10,397,808</b>	<b>(547,357)</b>





# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43001-0	FEDERAL DIRECT GRANTS	91,198	110,299			
43101-0	FEDERAL GRANT STATE ADMIN		27,397			
43401-0	STATE GRANTS	548,414	7,758,305			
43905-0	METROPOLITAN COUNCIL	2,362,646	3,435,341			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>3,002,258</b>	<b>11,331,342</b>			
54505-0	INTEREST INTERNAL POOL	3,293	2,191			
54506-0	INTEREST ACCRUED REVENUE	(65)	(100)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,339)	504			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>1,889</b>	<b>2,596</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	163,855	50,000	100,000		(100,000)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>163,855</b>	<b>50,000</b>	<b>100,000</b>		<b>(100,000)</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>3,168,002</b>	<b>11,383,937</b>	<b>100,000</b>		<b>(100,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY HUD GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43001-0	FEDERAL DIRECT GRANTS	4,917,792	7,811,185	8,450,000	9,326,855	876,855
43101-0	FEDERAL GRANT STATE ADMIN	44,998				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>4,962,790</b>	<b>7,811,185</b>	<b>8,450,000</b>	<b>9,326,855</b>	<b>876,855</b>
50205-0	REPAYMENT OF LOAN	807,266	1,691,792			
50235-0	LAND HELD FOR RESALE PED	251,254	53			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,058,520</b>	<b>1,691,846</b>			
54620-0	INTEREST ON LOAN	102,277	410,587			
54820-0	LATE FEE		38			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>102,277</b>	<b>410,625</b>			
55105-0	PROGRAM INCOME	7,645	66,292	800,000	823,850	23,850
55915-0	OTHER MISC REVENUE	368				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>8,013</b>	<b>66,292</b>	<b>800,000</b>	<b>823,850</b>	<b>23,850</b>
56225-0	TRANSFER FR SPECIAL REVENUE FU	47,136	78,615			
56250-0	TRANSFER FR CDBG					
59910-0	USE OF FUND EQUITY				1,750,000	1,750,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>47,136</b>	<b>78,615</b>		<b>1,750,000</b>	<b>1,750,000</b>
<b>TOTAL FOR CITY HUD GRANTS</b>		<b>6,178,736</b>	<b>10,058,563</b>	<b>9,250,000</b>	<b>11,900,705</b>	<b>2,650,705</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY SALES TAX

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
40605-0	CITY SALES TAX	18,823,311	18,911,280	18,000,000	18,000,000	
<b>TOTAL FOR TAXES</b>		<b>18,823,311</b>	<b>18,911,280</b>	<b>18,000,000</b>	<b>18,000,000</b>	
50205-0	REPAYMENT OF LOAN	349,001	773,353	341,219	341,219	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>349,001</b>	<b>773,353</b>	<b>341,219</b>	<b>341,219</b>	
54505-0	INTEREST INTERNAL POOL	229,534	149,161	80,000	80,000	
54506-0	INTEREST ACCRUED REVENUE	11,120	6,539			
54510-0	INCR OR DECR IN FV INVESTMENTS	(97,158)	17,075			
54620-0	INTEREST ON LOAN	128,562	133,940	123,015	125,503	2,488
54705-0	INTEREST ON ADVANCE HISTORY			1,440		(1,440)
54820-0	LATE FEE	1,736	2,080			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>273,795</b>	<b>308,795</b>	<b>204,455</b>	<b>205,503</b>	<b>1,048</b>
55105-0	PROGRAM INCOME	635	1,004			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>635</b>	<b>1,004</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	37,095				
56230-0	TRANSFER FR DEBT SERVICE FUND	9,575,170	13,895,102	12,150,000	12,150,000	
56235-0	TRANSFER FR CAPITAL PROJ FUND	9,360,000	12,376			
56240-0	TRANSFER FR ENTERPRISE FUND	72,351	23,510			
57605-0	REPAYMENT OF ADVANCE			1,048		(1,048)
59910-0	USE OF FUND EQUITY			873,311	1,111,280	237,969
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>19,044,616</b>	<b>13,930,988</b>	<b>13,024,359</b>	<b>13,261,280</b>	<b>236,921</b>
<b>TOTAL FOR CITY SALES TAX</b>		<b>38,491,358</b>	<b>33,925,420</b>	<b>31,570,033</b>	<b>31,808,002</b>	<b>237,969</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: PED ADMINISTRATION

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
44190-0	MISCELLANEOUS FEES	1,500		1,500		(1,500)
44225-0	MAPS PUBLICATION REPORT HISTOR	4	396			
44230-0	SALE OF MAP			100	400	300
46115-0	ZONING FEES AND LETTERS	47,993	76,834	60,000	86,000	26,000
50115-0	LOAN ORIGINATION FEE	69,704	133,839	70,000	150,000	80,000
50120-0	REAL ESTATE CLOSING FEE		1			
50125-0	APPLICATION FEE	84,699	160,399	138,775	170,000	31,225
51175-0	ADMINISTRATION FEE	8,744,492	9,038,859	9,421,413	9,867,060	445,647
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>8,948,392</b>	<b>9,410,329</b>	<b>9,691,788</b>	<b>10,273,460</b>	<b>581,672</b>
55845-0	JURY DUTY PAY	60	114			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>60</b>	<b>114</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	127,414	227,960	1,253,377	124,348	(1,129,029)
56240-0	TRANSFER FR ENTERPRISE FUND		170,000			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>127,414</b>	<b>397,960</b>	<b>1,253,377</b>	<b>124,348</b>	<b>(1,129,029)</b>
<b>TOTAL FOR PED ADMINISTRATION</b>		<b>9,075,866</b>	<b>9,808,403</b>	<b>10,945,165</b>	<b>10,397,808</b>	<b>(547,357)</b>
<b>TOTAL FOR PLANNING ECONOMIC DEVELOPMENT</b>		<b>56,913,962</b>	<b>65,176,323</b>	<b>51,865,198</b>	<b>54,106,515</b>	<b>2,241,317</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

328

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY GRANTS**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		3,002,258	11,331,342			
INVESTMENT EARNINGS		1,889	2,596			
MISCELLANEOUS REVENUE		163,855	50,000	100,000		(100,000)
<b>Total Financing by Major Account</b>		<b>3,168,002</b>	<b>11,383,937</b>	<b>100,000</b>		<b>(100,000)</b>
<b>Financing by Accounting Unit</b>						
20051860	PED PLANNING GRANTS	175,808	119,536	100,000		(100,000)
20051870	PED DEVELOPMENT GRANTS	2,846,450	11,211,806			
20051890	PED ADVANCE GRANTS	145,744	52,596			
<b>Total Financing by Accounting Unit</b>		<b>3,168,002</b>	<b>11,383,937</b>	<b>100,000</b>		<b>(100,000)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PLANNING ECONOMIC DEVELOPMENT**  
**Fund: CITY HUD GRANTS**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		4,962,790	7,811,185	8,450,000	9,326,855	876,855
CHARGES FOR SERVICES		1,058,520	1,691,846			
INVESTMENT EARNINGS		102,277	410,625			
MISCELLANEOUS REVENUE		8,013	66,292	800,000	823,850	23,850
OTHER FINANCING SOURCES		47,136	78,615		1,750,000	1,750,000
<b>Total Financing by Major Account</b>		<b>6,178,736</b>	<b>10,058,563</b>	<b>9,250,000</b>	<b>11,900,705</b>	<b>2,650,705</b>
<b>Financing by Accounting Unit</b>						
28251810	EMERGENCY SOLUTIONS GRANT	553,464	538,817	600,000	566,521	(33,479)
28251820	COMMUNITY DEVELOP BLOCK GRANT	5,144,132	9,180,154	6,850,000	7,346,184	496,184
28251830	NEIGHBORHOOD STABLIZATION PROG	187,966	75,200		1,750,000	1,750,000
28251840	HOME PROGRAM	293,175	264,392	1,800,000	2,238,000	438,000
<b>Total Financing by Accounting Unit</b>		<b>6,178,736</b>	<b>10,058,563</b>	<b>9,250,000</b>	<b>11,900,705</b>	<b>2,650,705</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

330

**Department: PLANNING ECONOMIC DEVELOPMENT**  
**Fund: CITY SALES TAX**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
TAXES		18,823,311	18,911,280	18,000,000	18,000,000	
CHARGES FOR SERVICES		349,001	773,353	341,219	341,219	
INVESTMENT EARNINGS		273,795	308,795	204,455	205,503	1,048
MISCELLANEOUS REVENUE		635	1,004			
OTHER FINANCING SOURCES		19,044,616	13,930,988	13,024,359	13,261,280	236,921
<b>Total Financing by Major Account</b>		<b>38,491,358</b>	<b>33,925,420</b>	<b>31,570,033</b>	<b>31,808,002</b>	<b>237,969</b>
<b>Financing by Accounting Unit</b>						
28551100	CITY SALES TAX REVENUE	18,823,311	18,911,280	18,000,000	18,000,000	
28551200	NEIGHBORHOOD STAR PROGRAM	6,886,740	11,012,137	8,381,528	7,869,234	(512,294)
28551220	CITY CAPITAL FUNDING			1,783,686	1,525,000	(258,686)
28551240	HOUSING TRUST	635				
28551300	CULTURAL STAR PROGRAM	1,920,672	2,497,003	1,904,819	1,913,616	8,797
28551400	PAY GO ECON DEVELOPMENT	10,860,000	1,505,000	1,500,000	2,500,152	1,000,152
<b>Total Financing by Accounting Unit</b>		<b>38,491,358</b>	<b>33,925,420</b>	<b>31,570,033</b>	<b>31,808,002</b>	<b>237,969</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **PED ADMINISTRATION**

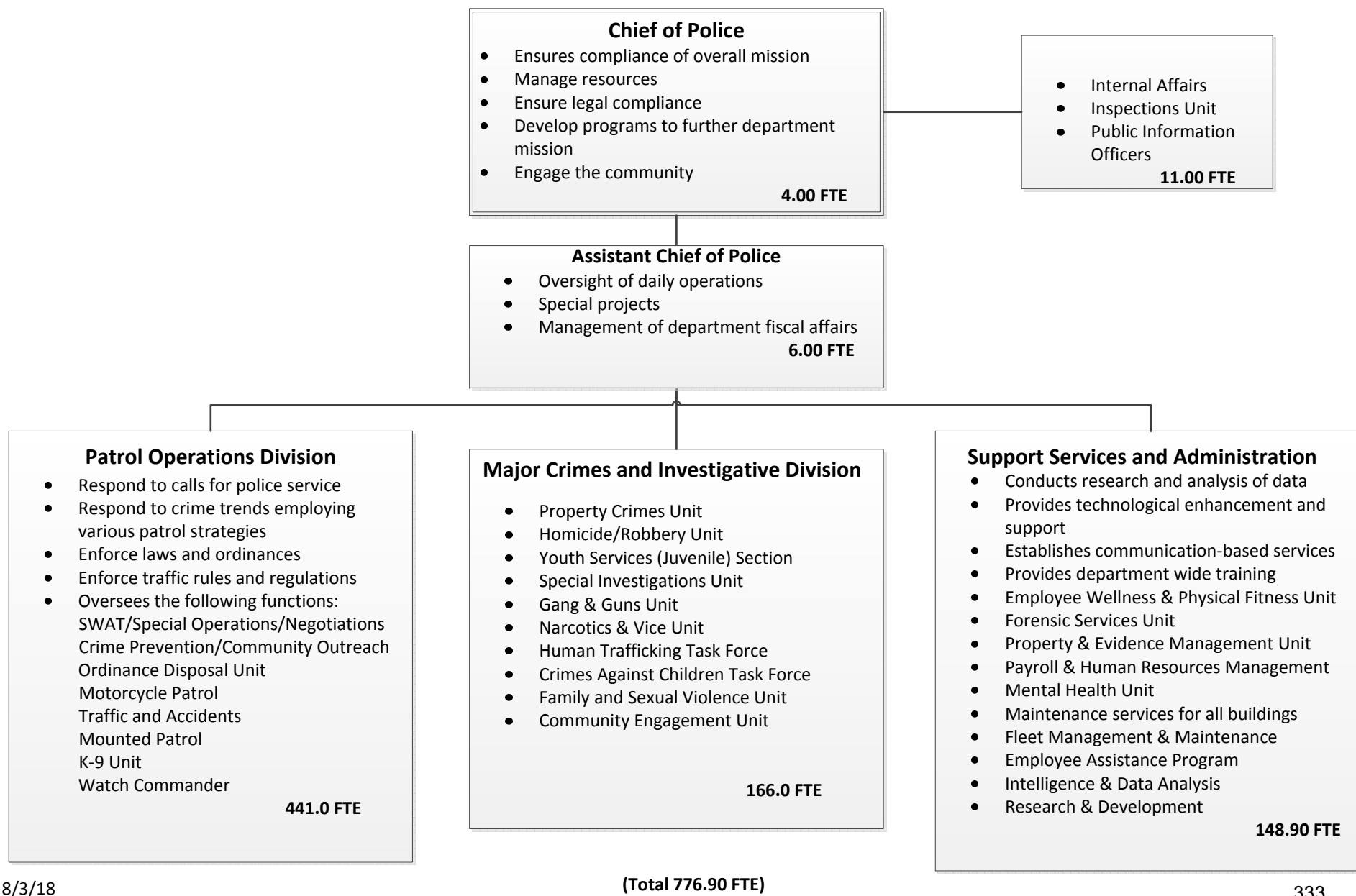
Budget Year: **2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	8,948,392	9,410,329	9,691,788	10,273,460	581,672
MISCELLANEOUS REVENUE	60	114			
OTHER FINANCING SOURCES	127,414	397,960	1,253,377	124,348	(1,129,029)
<b>Total Financing by Major Account</b>	<b>9,075,866</b>	<b>9,808,403</b>	<b>10,945,165</b>	<b>10,397,808</b>	<b>(547,357)</b>
<b>Financing by Accounting Unit</b>					
78051100 PED OPERATIONS	9,075,866	9,808,403	10,945,165	10,397,808	(547,357)
<b>Total Financing by Accounting Unit</b>	<b>9,075,866</b>	<b>9,808,403</b>	<b>10,945,165</b>	<b>10,397,808</b>	<b>(547,357)</b>



# Saint Paul Police Department

**Mission:** The Saint Paul Police Department is committed to providing Trusted Service with Respect. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve. We strive to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism. We are focused on strengthening partnerships to address the causes and outcomes of crimes in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide.



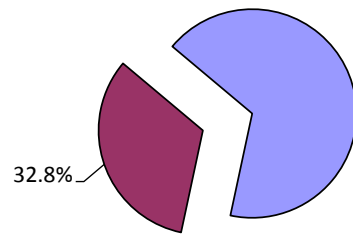
## 2019 Proposed Budget Saint Paul Police Department

### Department Description:

The Saint Paul Police Department promotes safe and healthy neighborhoods through strong, professional partnerships with those we serve in our diverse community.

We are focused on being an outstanding police agency providing trusted service with respect in all we do. We seek to become an outstanding agency and community partner through, engaging with our employees and the diverse communities that we serve. We are committed to quality training, high professional standards, accountability and achievement.

### **Police's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$100,418,617
- Total Special Fund Budget: \$16,574,470
- Total FTEs: 776.90
- 2017 arrests: 7,284, down from 8,694 in 2016 (adult only).
- 2017 911 calls for service: 71,593 an increase of 33.7% from 2013.
- 2017 total Part 1 offenses: 13,074, an increase of 10% from 2016.
- 2018 budget includes 626 sworn officers.
- With a population of 309,180 the number of full-time sworn officers per 1,000 inhabitants based on 626 sworn officers is 2.02. The national average is 2.4

### Department Goals

- Reduce gun violence.
- Increase trust through engagement with the community we serve.
- Diversify the police departments work force to reflect our community

### Recent Accomplishments

- The Community Engagement Unit focused efforts on building trust and transparency within our community. Plans in 2017 and 2018 to finalize the hiring of Community Engagement Specialists who will provide training and outreach to all of our community members.
- Building upon our diversity hiring goals, the 2017 academy class was 52% people of color.
- Firearm Discharges increased from 1,069 in 2016 to 1,370 in 2017, an increase of 28.2%. This is also up from 83% from the 746 firearms discharges in 2013. We continue to focus on strategies and partnerships to combat this quality of life and public safety issue.
- Community engagement event officer participation increased from 924 in 2016 to 2,087 in 2017.
- Domestic violence reduction remains a key strategy within the Department. This call type increased from 4,059 in 2016 to 4,307 in 2017, the first increase since the implementation of the "Blueprint for Safety" in 2010. However, this total remains 62% lower than the pre Blueprint era of 11,613.
- In an effort to address gun violence 5 officers and 2 sergeants were added to the gang and gun unit.

## 2019 Proposed Budget

### Police Department

#### Fiscal Summary

	2017 Actual	2018 Adopted	2019 Proposed	Change	% Change	2018 Adopted FTE	2019 Proposed FTE
<b>Spending</b>							
100: General Fund	91,732,267	95,260,436	100,418,617	5,158,181	5.4%	708.06	709.95
200: Grants	2,729,258	3,775,984	1,917,297	(1,858,687)	-49.2%	6.74	4.85
225: Police Special Projects	10,191,107	11,926,977	11,907,652	(19,325)	-0.2%	47.70	46.70
623: Impound Lot	2,319,878	2,754,419	2,749,520	(4,899)	-0.2%	15.40	15.40
<b>Total</b>	<b>106,972,510</b>	<b>113,717,816</b>	<b>116,993,087</b>	<b>3,275,271</b>	<b>2.9%</b>	<b>777.90</b>	<b>776.90</b>
<b>Financing</b>							
100: General Fund	1,706,720	2,173,043	2,465,892	292,849	13.5%		
200: Grants	2,770,185	3,775,984	1,917,297	(1,858,687)	-49.2%		
225: Police Special Projects	9,429,776	11,926,977	11,907,652	(19,325)	-0.2%		
623: Impound Lot	1,746,275	2,754,419	2,749,520	(4,899)	-0.2%		
<b>Total</b>	<b>15,652,956</b>	<b>20,630,423</b>	<b>19,040,362</b>	<b>(1,590,061)</b>	<b>-7.7%</b>		

#### Budget Changes Summary

Several promotions of sworn police officers are included in the 2019 proposed Police Department budget. A dedicated Commander for the Sex Crimes Unit and a Commander for the Downtown beat will both be created within the 2019 budget. Four Sergeant Investigator positions will also be established to address the property crime investigative workload. Funding for contracts with community mental health providers will allow the SPPD to enhance their ability to respond to people in crisis. Finally, the 2019 budget replaces one-time funding from 2018 to provide adequate resources for the police vehicle replacement program.

**100: General Fund****Police Department**

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments in the General Fund are largely related to Police wage and benefit contracts. The 2018 and 2019 Police contracts both include a 3.25% increase in Police pay. Due to the late start of the 2018 contracted increase, the 2019 proposed budget is the first budget to incorporate a full year of these higher pay rates. Other changes in the 2019 proposed budget include staff shifts between the General Fund and the Grant Fund, and an increase in the employer contribution to police pensions.				
COPS Grant - staff shift from Grant Fund		136,186		1.30
Sex Trafficking Grant - staff shift from Grant Fund		33,341		0.59
Increase in employer contribution to Police pensions		419,995		
Other current service level adjustments		3,956,494	16,174	
Subtotal:		<u>4,546,016</u>	<u>16,174</u>	<u>1.89</u>
<b>Mental Health Contract</b>				
Resources for the SPPD Mental Health Unit to partner with community mental health providers are included in the 2019 budget.				
Community mental health providers contract		500,000		
Subtotal:		<u>500,000</u>	<u>-</u>	<u>-</u>
<b>Commander and Investigator Promotions</b>				
The 2019 proposed budget includes several promotions to expand the Police Department's command structure and bolster investigative resources. Through these promotions, Police will create a Commander for the Sex Crimes Unit, a Commander for the Downtown Beat, and four new Investigators who will focus on solving property crimes.				
Sex Crimes Unit Commander promotion		25,124		
Downtown Commander promotion		25,124		
4 Investigator promotions		61,916		
Subtotal:		<u>112,164</u>	<u>-</u>	<u>-</u>

**100: General Fund**

**Police Department**

**Change from 2018 Adopted**

**Service Fees to Outside Entities**

The Police Department allows off-duty officers to provide security to private businesses in Saint Paul. Officers often use city-owned vehicles while performing this work. Beginning in 2019, private businesses who request a squad car as part of their security contract will be charged a \$15 per use squad car fee. The Police Department will also increase the fees charged to outside jurisdictions for vehicle technology installations.

Squad cars for off-duty use  
Communication technician charge

265,875  
10,800

Subtotal:

-  
276,675

-

**Fund 100 Budget Changes Total**

5,158,180  
292,849  
1.89

**200: Grants****Police Department**

The Police department uses extensive grant funding to assist with technology needs as well as to increase resources in areas of rapidly evolving need. Examples include Internet Crimes Against Children, Port Security, squad car cameras, and various Homeland Security grants.

		<b>Change from 2018 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>		28,900	28,900	-
	Subtotal:	<u>28,900</u>	<u>28,900</u>	<u>-</u>
<b>Grants</b>				
Several grants are experiencing planned reductions or expiring, which results in an overall decrease in this fund. Changes also include planned shifts of sworn staff between the General Fund and the Grants Fund.				
	COPS Grant - staff shift to General Fund	(136,186)	(136,186)	(1.30)
	Sex Trafficking Grant - staff shift to General Fund	(33,341)	(33,341)	(0.59)
	JAG program	(383,475)	(383,475)	
	Bremer - SPPD Foundation	(347,145)	(347,145)	
	Private foundation grants	(303,557)	(303,557)	
	Serve Minnesota	(219,863)	(219,863)	
	Other grant changes	(464,020)	(464,020)	
	Subtotal:	<u>(1,887,587)</u>	<u>(1,887,587)</u>	<u>(1.89)</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>(1,858,687)</u></u>	<u><u>(1,858,687)</u></u>	<u><u>(1.89)</u></u>



**225: Police Special Projects****Police Department**

Police budgets in the Special Projects Fund include training, the Emergency Communication Center, Wild security services, and the School Resource Officer program.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
Current service level adjustments in the Special Projects Fund include an increase in law enforcement supplies funded through federal forfeitures.				
Law enforcement supplies		200,000	200,000	
Other current service level adjustments		30,679	30,679	
	Subtotal:	<u>230,679</u>	<u>230,679</u>	<u>-</u>
<b>Police Vehicles</b>				
The 2018 budgeted included a one-time increase to the Police vehicle replacement program. This expenditure and associated revenue is removed in the 2019 proposed budget. The budget includes new resources for a \$1.3M vehicle replacement program in 2019				
Remove one-time fleet funding		(525,755)	(525,755)	
2019 fleet program increase		559,623	559,623	
	Subtotal:	<u>33,868</u>	<u>33,868</u>	<u>-</u>
<b>Emergency Communications Center</b>				
The joint-venture between the City and Ramsey County for the Emergency Communications Center (ECC) allowed City employees to remain on the City payroll. When City staff leave employment, their replacements become Ramsey County employees resulting in a reduction in the City's staffing totals. The net effect for the 2019 proposed budget is a 1.0 FTE reduction to the City. This adjustment has no impact on service levels.				
ECC staff - planned shift to Ramsey County		(283,872)	(283,872)	(1.00)
	Subtotal:	<u>(283,872)</u>	<u>(283,872)</u>	<u>(1.00)</u>
<b>Fund 225 Budget Changes Total</b>		<u>(19,325)</u>	<u>(19,325)</u>	<u>(1.00)</u>

623: Impound Lot

Police Department

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments		(4,899)	(4,899)	-
	Subtotal:	(4,899)	(4,899)	-
Fund 623 Budget Changes Total		(4,899)	(4,899)	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

342

Department: **POLICE**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	90,046,117	91,732,267	95,260,436	100,418,617	5,158,181
CITY GRANTS	2,197,484	2,729,258	3,775,984	1,917,297	(1,858,687)
POLICE SPECIAL PROJECTS	9,803,929	10,191,107	11,926,977	11,907,652	(19,325)
IMPOUND LOT	2,840,134	2,319,878	2,754,419	2,749,520	(4,899)
<b>TOTAL SPENDING BY FUND</b>	<b>104,887,664</b>	<b>106,972,510</b>	<b>113,717,816</b>	<b>116,993,087</b>	<b>3,275,270</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	89,159,670	90,249,009	93,651,402	97,584,719	3,933,316
SERVICES	9,239,489	9,873,640	11,129,074	10,914,293	(214,781)
MATERIALS AND SUPPLIES	4,101,438	4,066,216	4,997,717	4,615,918	(381,799)
ADDITIONAL EXPENSES	151,005	51,000	180,162	178,162	(2,000)
CAPITAL OUTLAY	1,138,476	1,581,439	2,114,960	1,965,000	(149,960)
DEBT SERVICE	20,012	9,061			
OTHER FINANCING USES	1,077,574	1,142,144	1,644,501	1,734,995	90,494
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>104,887,664</b>	<b>106,972,510</b>	<b>113,717,816</b>	<b>116,993,087</b>	<b>3,275,270</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	234,358	267,902	502,836	514,235	11,399
INTERGOVERNMENTAL REVENUE	2,185,776	2,772,185	3,212,543	2,036,894	(1,175,649)
CHARGES FOR SERVICES	9,940,071	10,323,927	9,735,011	10,151,641	416,630
FINE AND FORFEITURE	260,908	805,884	562,622	562,622	
INVESTMENT EARNINGS	1,048	17,123	16,000	12,000	(4,000)
MISCELLANEOUS REVENUE	903,669	372,590	2,163,733	1,514,430	(649,303)
OTHER FINANCING SOURCES	1,972,234	1,093,346	4,437,681	4,248,539	(189,142)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>15,498,064</b>	<b>15,652,956</b>	<b>20,630,426</b>	<b>19,040,361</b>	<b>(1,590,065)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **POLICE**  
Fund: **CITY GENERAL FUND**

Budget Year: **2019**

		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Change From</b>
		<b>Actuals</b>	<b>Actuals</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2018</b>
					<b>Proposed</b>	<b>Adopted</b>
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		79,533,687	80,807,538	84,010,150	88,649,272	4,639,122
SERVICES		7,473,196	7,531,476	7,730,570	8,165,572	435,002
MATERIALS AND SUPPLIES		2,246,261	2,164,801	2,551,712	2,551,712	
ADDITIONAL EXPENSES		57,805	38,552	100,000	100,000	
CAPITAL OUTLAY		23,317	312,483			
DEBT SERVICE		9,061	9,061			
OTHER FINANCING USES		702,790	868,355	868,004	952,061	84,057
<b>Total Spending by Major Account</b>		<b>90,046,117</b>	<b>91,732,267</b>	<b>95,260,436</b>	<b>100,418,617</b>	<b>5,158,181</b>
<b>Spending by Accounting Unit</b>						
10023100	OFFICE OF THE CHIEF	2,705,669	2,956,355	3,773,442	4,078,988	305,546
10023200	PATROL OPERATIONS	50,226,291	50,541,670	53,097,358	57,300,838	4,203,481
10023300	MAJOR CRIMES AND INVESTIGATION	17,272,710	18,648,288	19,127,018	19,146,961	19,943
10023400	SUPPORT SERVICES AND ADMIN	19,841,446	19,585,953	19,262,618	19,891,829	629,211
<b>Total Spending by Accounting Unit</b>		<b>90,046,117</b>	<b>91,732,267</b>	<b>95,260,436</b>	<b>100,418,617</b>	<b>5,158,181</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

344

Department: **POLICE**  
Fund: **CITY GRANTS**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,059,460	1,435,387	1,708,897	818,950	(889,947)
SERVICES	187,767	412,613	778,968	469,350	(309,618)
MATERIALS AND SUPPLIES	486,903	780,218	899,069	320,835	(578,234)
ADDITIONAL EXPENSES	92,630	12,448	80,162	78,162	(2,000)
CAPITAL OUTLAY	370,725	88,591	308,888	230,000	(78,888)
<b>Total Spending by Major Account</b>	<b>2,197,484</b>	<b>2,729,258</b>	<b>3,775,984</b>	<b>1,917,297</b>	<b>(1,858,687)</b>
<b>Spending by Accounting Unit</b>					
20023800 WOMENS FOUNDATION	(758)				
20023801 INITIAL TEACHNG ALPHABET FNDTN	51,876				
20023802 PD PRIVATE FOUNDATION GRANTS	21,056	2,494	324,925	21,368	(303,557)
20023807 BREMER ST PAUL POLICE FOUNDATI		100,689	566,105	218,960	(347,145)
20023808 100 CLUB VIA POLICE FOUNDATION			835	835	
20023809 ST PAUL POLICE FOUNDATION	118,556	78,915	374,577	346,240	(28,337)
20023810 MN DEPARTMENT OF COMMERCE	277,314	261,466	288,758	191,687	(97,070)
20023811 MN CRIME PREVENTION PROGRAM	(401)				
20023812 SEX TRAFFICKING INVEST STATE	41,012	99,788	28,377		(28,377)
20023813 MN DEED		118,514	36,765		(36,765)
20023814 RAMSEY COUNTY MN DEPT PUB SFTY		120,572			
20023815 MN DEPT OF NATURAL RESOURCES		2,006	7,000		(7,000)
20023832 COVERDELL FORENSIC SCIENCES	5,626	6,378			
20023833 SERVE MINNESOTA		75,885	219,863		(219,863)
20023840 ST PAUL INTERVENTION - BLAZE		104,846	121,173	99,026	(22,146)
20023841 PUB SFTY PTNRSP AND COMM POLNG	260,239	386,548	426,387	373,956	(52,431)
20023844 EDWARD BYRNE MEM JAG PROG OTHF	139,436	2,449			
20023862 STATE AND COMMUNITY HWY SAFETY	232,857	242,972	171,794		(171,794)
20023871 BYRNE JAG PROGRAM 2011	(553)				
20023873 BYRNE JAG PROGRAM 2013	194,356				
20023874 BYRNE JAG PROGRAM 2014	15,492	192,239			
20023875 BYRNE JAG PROGRAM 2015	64,640	7,131	178,475		(178,475)
20023876 BODY WORN CAMERA BYRNE		562,840			
20023877 BYRNE JAG PROGRAM 2016		5,466	445,225	240,225	(205,000)
20023878 CRIMINAL AND JUVENILE MENTAL H		1,954	70,726		(70,726)
20023893 POLICE PORT SECURITY GRANT	601,633	223,719	425,000	425,000	
20023894 HOMELAND SECURITY GRANT PROGR	175,104	132,387	90,000		(90,000)
<b>Total Spending by Accounting Unit</b>	<b>2,197,484</b>	<b>2,729,258</b>	<b>3,775,984</b>	<b>1,917,297</b>	<b>(1,858,687)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **POLICE**  
Fund: **POLICE SPECIAL PROJECTS**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		6,806,070	6,640,482	6,567,202	6,705,480	138,278
SERVICES		539,043	1,006,669	1,421,112	1,096,731	(324,381)
MATERIALS AND SUPPLIES		1,333,510	1,092,307	1,472,436	1,700,871	228,435
ADDITIONAL EXPENSES		571				
CAPITAL OUTLAY		741,985	1,179,851	1,801,132	1,735,000	(66,132)
DEBT SERVICE		10,951				
OTHER FINANCING USES		371,799	271,799	665,095	669,571	4,476
<b>Total Spending by Major Account</b>		<b>9,803,929</b>	<b>10,191,107</b>	<b>11,926,977</b>	<b>11,907,652</b>	<b>(19,325)</b>
<b>Spending by Accounting Unit</b>						
22523110	CHIEFS TRAINING ACTIVITY	397,862	446,963	850,935	877,471	26,536
22523111	INTERGOVERNMENTAL TRANSFERS	455,456	478,598	484,726	444,462	(40,264)
22523116	POLICE MEMORIALS		1,564	11,000	10,000	(1,000)
22523130	SPECIAL INVESTIGATIONS	333,325	333,495	200,788	200,788	
22523131	TC SAFE ST VIOL GANG TASK FORC	1,272		1,500	1,500	
22523132	VCET FORFEITURES	25,758	32,917	95,000	95,000	
22523133	FEDERAL FORFEITURES	238,419	27,531	628,205	828,205	200,000
22523210	POLICE OFFICERS CLOTHING	667,159	741,981	653,287	653,287	
22523211	NAO RESERVE OFFICERS CLOTHING			8,452	8,452	
22523220	SPECIAL POLICE ASSIGNMENTS	583,924	666,186	558,079	618,605	60,526
22523221	RIVER CENTER SECURITY SERVICES	512,321	651,424	501,123	522,600	21,477
22523310	SCHOOL RESOURCE OFFICER PROG	1,031,541	829,397	810,557	862,985	52,428
22523311	AUTOMATED PAWN SYSTEM	264,485	256,197	436,270	408,690	(27,579)
22523410	FALSE ALARMS	258,071	136,733	529,458	540,857	11,399
22523411	POLICE PARKING LOT	29,432	30,283	63,847	65,881	2,034
22523412	COMMUNICATION SERVICES			26,000	26,435	435
22523413	RMS WIRELESS SERVICES	6,493	11,195	175,166	162,139	(13,027)
22523414	POLICE VEHICLE LEASE PURCHASES	694,737	1,159,851	1,366,132	1,300,000	(66,132)
22523415	USE OF UNCLAIMED PROP	159,609	64,866	300,000	300,000	
22523420	AMBASSADOR PROGRAM	150,000	189,900	150,000	150,000	
22523430	EMERGENCY COM CENTER CONSOLID	3,987,235	3,833,883	3,487,525	3,525,239	37,715
22523431	ENHANCED 911 SYSTEM	1,292	291,812	582,928	299,056	(283,872)
22523899	POLICE INACTIVE GRANTS	5,538	6,334	6,000	6,000	
<b>Total Spending by Accounting Unit</b>		<b>9,803,929</b>	<b>10,191,107</b>	<b>11,926,977</b>	<b>11,907,652</b>	<b>(19,325)</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: POLICE  
Fund: IMPOUND LOT

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		1,760,452	1,365,602	1,365,153	1,411,017	45,864
SERVICES		1,039,483	922,881	1,198,424	1,182,640	(15,784)
MATERIALS AND SUPPLIES		34,764	28,891	74,500	42,500	(32,000)
CAPITAL OUTLAY		2,449	515	4,940		(4,940)
OTHER FINANCING USES		2,985	1,990	111,402	113,363	1,961
<b>Total Spending by Major Account</b>		<b>2,840,134</b>	<b>2,319,878</b>	<b>2,754,419</b>	<b>2,749,520</b>	<b>(4,899)</b>
<b>Spending by Accounting Unit</b>						
62323405	VEHICLE IMPOUND LOT	2,840,134	2,319,878	2,754,419	2,749,520	(4,899)
<b>Total Spending by Accounting Unit</b>		<b>2,840,134</b>	<b>2,319,878</b>	<b>2,754,419</b>	<b>2,749,520</b>	<b>(4,899)</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GENERAL FUND

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
43820-0	OTHER COUNTY REVENUE			125,000	125,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>				<b>125,000</b>	<b>125,000</b>
44190-0	MISCELLANEOUS FEES	2,904	(20,980)		
44205-0	ACCIDENT REPORTS	6,155	3,891	8,000	8,000
44220-0	INFORMATION DISCLOSURE REPORTS	437	574	400	400
44225-0	MAPS PUBLICATION REPORT HISTOR	9,831	9,996	12,000	12,000
44510-0	PHOTOGRAPHIC	1,463	1,415	2,000	2,000
44590-0	MISCELLANEOUS SERVICES	47,878	34,878		265,875
45515-0	BOMB SQUAD SERVICES	29,971	34,625	9,000	9,000
45520-0	POLICE CONTRACT SERVICE	262,843	256,411	437,826	(53,826)
45530-0	POLICE TASK FORCES	51,248			
45550-0	COMMUNITY SERVICE PERMIT FEES	39,107	97,292	40,000	40,000
45580-0	POLICE ACOP A COMMUNITY OUTREA	499,404	740,190	538,456	538,456
45595-0	RADIO MAINTENANCE	102,419	128,367	145,500	156,300
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,053,659</b>	<b>1,286,658</b>	<b>1,193,182</b>	<b>1,416,031</b>
53305-0	FORFEITURES	15,184	4,740	6,500	6,500
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>15,184</b>	<b>4,740</b>	<b>6,500</b>	<b>6,500</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,000			
55750-0	DAMAGE CLAIM FROM OTHERS	77,822	81,711	30,500	30,500
55820-0	REFUNDS RETURN OF PURCHASE	5,245	4,261		
55845-0	JURY DUTY PAY	88	280	100	100
55850-0	SUBPOENA WITNESS	802	190	700	700
55901-0	MISCELLANEOUS REVENUE		2,215		
55915-0	OTHER MISC REVENUE	85,258	93,163	80,500	150,500
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>170,215</b>	<b>181,821</b>	<b>111,800</b>	<b>181,800</b>
					<b>70,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
56225-0	TRANSFER FR SPECIAL REVENUE FU	297,579	197,579	580,144	580,144	
56240-0	TRANSFER FR ENTERPRISE FUND			108,417	108,417	
58101-0	SALE OF CAPITAL ASSET	1,214				
58130-0	GAIN ON SALE CAPITAL ASSETS	24,350	35,923	48,000	48,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>323,143</b>	<b>233,502</b>	<b>736,561</b>	<b>736,561</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>1,562,201</b>	<b>1,706,720</b>	<b>2,173,043</b>	<b>2,465,892</b>	<b>292,849</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43001-0	FEDERAL DIRECT GRANTS	1,126,172	1,410,600	1,513,930	1,037,181	(476,749)
43101-0	FEDERAL GRANT STATE ADMIN	201,649	338,538	337,746		(337,746)
43201-0	FEDERAL GRANT OTHER ADMIN	234,506	211,946	292,967	99,026	(193,941)
43401-0	STATE GRANTS	294,099	493,722	358,900	191,687	(167,213)
43501-0	STATE GRANT OTHER ADMIN	139,251	120,900			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,995,678</b>	<b>2,575,706</b>	<b>2,503,543</b>	<b>1,327,894</b>	<b>(1,175,649)</b>
54505-0	INTEREST INTERNAL POOL	(1,762)	4,149	6,000	2,000	(4,000)
54506-0	INTEREST ACCRUED REVENUE	(2,771)	605			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,221)	(1,044)			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(5,754)</b>	<b>3,710</b>	<b>6,000</b>	<b>2,000</b>	<b>(4,000)</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS				346,240	346,240
55550-0	PRIVATE GRANTS	145,916	190,769	1,265,607	240,328	(1,025,279)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>145,916</b>	<b>190,769</b>	<b>1,265,607</b>	<b>586,568</b>	<b>(679,039)</b>
59910-0	USE OF FUND EQUITY			835	835	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>835</b>	<b>835</b>	
<b>TOTAL FOR CITY GRANTS</b>		<b>2,135,840</b>	<b>2,770,185</b>	<b>3,775,985</b>	<b>1,917,297</b>	<b>(1,858,688)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
42560-0	POLICE ALARM PERMIT	234,358	267,902	502,836	514,235	11,399
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>234,358</b>	<b>267,902</b>	<b>502,836</b>	<b>514,235</b>	<b>11,399</b>
43640-0	POLICE FIRE TRAINING	190,098	196,479	584,000	584,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>190,098</b>	<b>196,479</b>	<b>584,000</b>	<b>584,000</b>	
44505-0	ADMINISTRATION OUTSIDE			642	642	
44530-0	WIRELESS SERVICE					
44590-0	MISCELLANEOUS SERVICES	6,099,687	4,957,570	3,671,461	3,735,710	64,249
45415-0	POLICE PARKING	40,905	42,106	45,000	45,000	
45505-0	PAWN SHOP	152,890	172,175	300,548	300,548	
45520-0	POLICE CONTRACT SERVICE	424,346	1,624,929	1,519,759	1,593,664	73,905
45530-0	POLICE TASK FORCES	299,590	510,200	250,000	310,526	60,526
45575-0	FINGERPRINT ANALYSIS	3,300	3,390			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>7,020,719</b>	<b>7,310,370</b>	<b>5,787,410</b>	<b>5,986,090</b>	<b>198,680</b>
53110-0	POLICE ALARM FINE	6,947	13,398	26,622	26,622	
53305-0	FORFEITURES			1,500	1,500	
53310-0	FEDERAL FORFEITURES	87,096	462,896	300,000	300,000	
53315-0	LOCAL FORFEITURES	91,930	305,474	228,000	228,000	
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>185,972</b>	<b>781,768</b>	<b>556,122</b>	<b>556,122</b>	
54505-0	INTEREST INTERNAL POOL	10,634	13,376	10,000	10,000	
54506-0	INTEREST ACCRUED REVENUE	(1,876)	1,527			
54510-0	INCR OR DECR IN FV INVESTMENTS	(3,307)	(1,818)			
54810-0	OTHER INTEREST EARNED	1,352	327			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>6,803</b>	<b>13,413</b>	<b>10,000</b>	<b>10,000</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	150				
55520-0	OTHER AGENCY SHARE OF COST			484,726	444,462	(40,264)
55915-0	OTHER MISC REVENUE			1,600	1,600	
55935-0	POLICE UNCLAIMED MONEY	587,387		300,000	300,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>587,537</b>		<b>786,326</b>	<b>746,062</b>	<b>(40,264)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
56115-0	INTRA FUND IN TRANSFER	995	995	11,313	11,313	
56220-0	TRANSFER FR GENERAL FUND	691,852	856,859	858,940	1,058,940	200,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	34,250		266,186	7,500	(258,686)
56235-0	TRANSFER FR CAPITAL PROJ FUND			51,314		(51,314)
56240-0	TRANSFER FR ENTERPRISE FUND	177,985	1,990	1,990	1,990	
57115-0	GO BOND ISSUED	700,397				
57210-0	PREMIUM GO BOND ISSUED	43,612				
57505-0	CAPITAL LEASE			740,377	1,100,000	359,623
59910-0	USE OF FUND EQUITY			1,770,165	1,331,400	(438,765)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,649,091</b>	<b>859,844</b>	<b>3,700,285</b>	<b>3,511,143</b>	<b>(189,142)</b>
<b>TOTAL FOR POLICE SPECIAL PROJECTS</b>		<b>9,874,579</b>	<b>9,429,776</b>	<b>11,926,979</b>	<b>11,907,652</b>	<b>(19,327)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: IMPOUND LOT

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
44505-0	ADMINISTRATION OUTSIDE	434,960	344,700	746,000	686,000	(60,000)
45305-0	TOWING	418,904	238,070	791,211	734,312	(56,899)
45310-0	STORAGE	264,089	245,869	310,000	310,000	
45320-0	IMPOUNDED CAR SALES	682,391	831,963	839,208	939,208	100,000
45325-0	IMPOUNDED CARS SALVAGE	31,205	34,886	25,000	35,000	10,000
45330-0	IMPOUND LOT RECYCLING	7,466	6,270	10,000	10,000	
45335-0	IMPOUND LOT BILL OF SALE	4,375	4,135	3,000	5,000	2,000
45340-0	BID CARD SALES	9,095	9,706	10,000	10,000	
45345-0	IMPOUND LOT GENERAL SALES	13,207	11,301	20,000	20,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,865,693</b>	<b>1,726,899</b>	<b>2,754,419</b>	<b>2,749,520</b>	<b>(4,899)</b>
53125-0	SNOW EMERGENCY PARKING FINE	59,752	19,376			
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>59,752</b>	<b>19,376</b>			
<b>TOTAL FOR IMPOUND LOT</b>		<b>1,925,445</b>	<b>1,746,275</b>	<b>2,754,419</b>	<b>2,749,520</b>	<b>(4,899)</b>
<b>TOTAL FOR POLICE</b>		<b>15,498,064</b>	<b>15,652,956</b>	<b>20,630,426</b>	<b>19,040,361</b>	<b>(1,590,065)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: POLICE**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE				125,000	125,000	
CHARGES FOR SERVICES		1,053,659	1,286,658	1,193,182	1,416,031	222,849
FINE AND FORFEITURE		15,184	4,740	6,500	6,500	
MISCELLANEOUS REVENUE		170,215	181,821	111,800	181,800	70,000
OTHER FINANCING SOURCES		323,143	233,502	736,561	736,561	
<b>Total Financing by Major Account</b>		<b>1,562,201</b>	<b>1,706,720</b>	<b>2,173,043</b>	<b>2,465,892</b>	<b>292,849</b>
<b>Financing by Accounting Unit</b>						
10023100	OFFICE OF THE CHIEF	160,782	8,003	495,982	495,982	
10023200	PATROL OPERATIONS	786,443	996,254	923,082	869,256	(53,826)
10023300	MAJOR CRIMES AND INVESTIGATION	246,652	319,428	291,579	291,579	
10023400	SUPPORT SERVICES AND ADMIN	368,323	383,035	462,400	809,075	346,675
<b>Total Financing by Accounting Unit</b>		<b>1,562,201</b>	<b>1,706,720</b>	<b>2,173,043</b>	<b>2,465,892</b>	<b>292,849</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **POLICE**  
Fund: **CITY GRANTS**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		1,995,678	2,575,706	2,503,543	1,327,894	(1,175,649)
INVESTMENT EARNINGS		(5,754)	3,710	6,000	2,000	(4,000)
MISCELLANEOUS REVENUE		145,916	190,769	1,265,607	586,568	(679,039)
OTHER FINANCING SOURCES				835	835	
<b>Total Financing by Major Account</b>		<b>2,135,840</b>	<b>2,770,185</b>	<b>3,775,985</b>	<b>1,917,297</b>	<b>(1,858,688)</b>
<b>Financing by Accounting Unit</b>						
20023801	INITIAL TEACHNG ALPHABET FNDTN	51,919				
20023802	PD PRIVATE FOUNDATION GRANTS	23,501	10,499	324,925	21,368	(303,557)
20023807	BREMER ST PAUL POLICE FOUNDATI		100,689	566,105	218,960	(347,145)
20023808	100 CLUB VIA POLICE FOUNDATION			835	835	
20023809	ST PAUL POLICE FOUNDATION	70,496	79,581	374,577	346,240	(28,337)
20023810	MN DEPARTMENT OF COMMERCE	265,587	276,243	288,758	191,687	(97,071)
20023812	SEX TRAFFICKING INVEST STATE	28,512	99,788	28,377		(28,377)
20023813	MN DEED		115,711	36,765		(36,765)
20023814	RAMSEY COUNTY MN DEPT PUB SFTY		120,900			
20023815	MN DEPT OF NATURAL RESOURCES		1,980	7,000		(7,000)
20023832	COVERDELL FORENSIC SCIENCES	5,626	6,378			
20023833	SERVE MINNESOTA		75,885	219,863		(219,863)
20023840	ST PAUL INTERVENTION - BLAZE		99,864	121,173	99,026	(22,147)
20023841	PUB SFTY PTNRSP AND COMM POLNG	260,239	386,548	426,387	373,956	(52,431)
20023844	EDWARD BYRNE MEM JAG PROG OTHF	139,251				
20023862	STATE AND COMMUNITY HWY SAFETY	235,277	242,972	171,794		(171,794)
20023871	BYRNE JAG PROGRAM 2011	(995)				
20023872	BYRNE JAG PROGRAM 2012	2,132				
20023873	BYRNE JAG PROGRAM 2013	178,030				
20023874	BYRNE JAG PROGRAM 2014	15,004	188,478			
20023875	BYRNE JAG PROGRAM 2015	64,540	8,580	178,475		(178,475)
20023876	BODY WORN CAMERA BYRNE		600,000			
20023877	BYRNE JAG PROGRAM 2016		5,470	445,225	240,225	(205,000)
20023878	CRIMINAL AND JUVENILE MENTAL H		1,954	70,726		(70,726)
20023893	POLICE PORT SECURITY GRANT	602,075	223,719	425,000	425,000	
20023894	HOMELAND SECURITY GRANT PROGR	194,645	124,945	90,000		(90,000)
<b>Total Financing by Accounting Unit</b>		<b>2,135,840</b>	<b>2,770,185</b>	<b>3,775,985</b>	<b>1,917,297</b>	<b>(1,858,688)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: POLICE**  
**Fund: POLICE SPECIAL PROJECTS**

**Budget Year: 2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	234,358	267,902	502,836	514,235	11,399
INTERGOVERNMENTAL REVENUE	190,098	196,479	584,000	584,000	
CHARGES FOR SERVICES	7,020,719	7,310,370	5,787,410	5,986,090	198,680
FINE AND FORFEITURE	185,972	781,768	556,122	556,122	
INVESTMENT EARNINGS	6,803	13,413	10,000	10,000	
MISCELLANEOUS REVENUE	587,537		786,326	746,062	(40,264)
OTHER FINANCING SOURCES	1,649,091	859,844	3,700,285	3,511,143	(189,142)
<b>Total Financing by Major Account</b>	<b>9,874,579</b>	<b>9,429,776</b>	<b>11,926,979</b>	<b>11,907,652</b>	<b>(19,327)</b>
<b>Financing by Accounting Unit</b>					
22523110 CHIEFS TRAINING ACTIVITY	380,399	448,120	850,936	877,471	26,535
22523111 INTERGOVERNMENTAL TRANSFERS	459,383	596,144	484,726	444,462	(40,264)
22523116 POLICE MEMORIALS	150		11,000	10,000	(1,000)
22523130 SPECIAL INVESTIGATIONS	117,685	57,606	200,788	200,788	
22523131 TC SAFE ST VIOL GANG TASK FORC		6,135	1,500	1,500	
22523132 VCET FORFEITURES	(540)	239,192	95,000	95,000	
22523133 FEDERAL FORFEITURES	94,066	476,807	628,205	828,205	200,000
22523210 POLICE OFFICERS CLOTHING	588,332	602,344	653,287	653,287	
22523211 NAO RESERVE OFFICERS CLOTHING			8,452	8,452	
22523220 SPECIAL POLICE ASSIGNMENTS	459,008	737,206	558,079	618,605	60,526
22523221 RIVER CENTER SECURITY SERVICES	355,221	812,890	501,123	522,600	21,477
22523310 SCHOOL RESOURCE OFFICER PROG	524,346	984,499	810,557	862,985	52,428
22523311 AUTOMATED PAWN SYSTEM	152,890	172,175	436,270	408,690	(27,580)
22523410 FALSE ALARMS	248,805	288,800	529,458	540,857	11,399
22523411 POLICE PARKING LOT	40,905	42,106	63,847	65,881	2,034
22523412 COMMUNICATION SERVICES			26,000	26,435	435
22523413 RMS WIRELESS SERVICES			175,166	162,139	(13,027)
22523414 POLICE VEHICLE LEASE PURCHASES	745,360	327	1,366,132	1,300,000	(66,132)
22523415 USE OF UNCLAIMED PROP	587,387		300,000	300,000	
22523420 AMBASSADOR PROGRAM	150,000	150,000	150,000	150,000	
22523430 EMERGENCY COM CENTER CONSOLID	4,961,675	3,811,223	3,487,525	3,525,239	37,714
22523431 ENHANCED 911 SYSTEM	7,516	1,716	582,928	299,056	(283,872)
22523899 POLICE INACTIVE GRANTS	1,990	2,486	6,000	6,000	
<b>Total Financing by Accounting Unit</b>	<b>9,874,579</b>	<b>9,429,776</b>	<b>11,926,979</b>	<b>11,907,652</b>	<b>(19,327)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: POLICE  
Fund: IMPOUND LOT

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,865,693	1,726,899	2,754,419	2,749,520	(4,899)
FINE AND FORFEITURE	59,752	19,376			
<b>Total Financing by Major Account</b>	<b>1,925,445</b>	<b>1,746,275</b>	<b>2,754,419</b>	<b>2,749,520</b>	<b>(4,899)</b>
<b>Financing by Accounting Unit</b>					
62323405 VEHICLE IMPOUND LOT	1,925,445	1,746,275	2,754,419	2,749,520	(4,899)
<b>Total Financing by Accounting Unit</b>	<b>1,925,445</b>	<b>1,746,275</b>	<b>2,754,419</b>	<b>2,749,520</b>	<b>(4,899)</b>



# Saint Paul-Ramsey County Public Health

**Mission:** To improve, protect, and promote the health, the environment, and the well being of people in the community.

City employees work in the Administration, Environmental Health, Clinical Services, Health Protection, and WIC sections.

## Administration and Support Services

- Budget and Accounting
- Birth and Death Records
- Employee Health
- Planning and Performance Management
- House Calls

Co: 27.15 FTE

Ci: 12.29 FTE

## Correctional Health

- RC Correctional Facility
- Juvenile Services Center
- Boy's Totem Town
- Adult Detention Center

Co: 29.70 FTE

Ci: 0.00 FTE

## Environmental Health

- Solid and Hazardous Waste
- Food Beverage and Lodging
- Yard Waste Program
- Resource Recovery Project

Co: 46.80 FTE

Ci: 3.00 FTE

## Health Protection

- CHS Plan
- Policy Development
- Health Status Data
- Evaluation and Outcome Development
- Public Health Emergency Preparedness

Co: 6.00 FTE

Ci: 1.00 FTE

## Healthy Communities

- Adolescent Health
- Community Violence Prevention
- Injury Prevention
- Child and Teen Check-up Outreach

Co: 31.60 FTE

Ci: 0.00 FTE

## Family Health

- Home Visiting Services
- Adolescent Parent Program
- Childhood Lead Poisoning Prevention

Co: 62.00 FTE

Ci: 0.00 FTE

## Clinical Services

- Immunizations
- Refugee/Immigrant Health
- Tuberculosis Control
- Family Planning
- STI/HIV Services

Co: 36.95 FTE

Ci: 2.40 FTE

## WIC

### (Women, Infants and Children)

- WIC grant services

Co: 38.35 FTE

Ci: 6.40

(Total 303.64 FTE)

County = 278.55 City = 25.09

## 2019 Proposed Budget

### Public Health

#### **Department Description:**

The Mission of the Saint Paul - Ramsey County Department of Public Health is to improve, protect, and promote the health, environment, and well-being of people in our community. In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The City of Saint Paul does not levy for public health services.

#### **Department Facts**

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$2,694,427
- Total FTEs (City): 25.09

#### **Department Goals**

- Assure an adequate public health infrastructure.
- Promote healthy communities and healthy behaviors.
- Prevent the spread of infectious diseases.
- Protect against environmental hazards.
- Prepare for and respond to disasters.
- Assure the quality and accessibility of health services.

#### **Recent Accomplishments**

- 60,899 birth and death certificates provided.
- 27,500 low income mothers, infants, and children were provided with nutrition counseling and monthly vouchers for nutritious foods.
- 13,532 clinical service visits provided.
- 4,026 immunizations provided at public health clinics to prevent infectious diseases.
- 12,941 laboratory tests performed.

## 2019 Proposed Budget

### Public Health

#### Fiscal Summary

	<u>2017 Actual</u>	<u>2018 Adopted</u>	<u>2019 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2018 Adopted FTE</u>	<u>2019 Proposed FTE</u>
<b>Spending</b>							
250: Public Health	2,769,500	2,717,202	2,694,427	(22,775)	-0.8%	26.90	25.09
<b>Total</b>	<b>2,769,500</b>	<b>2,717,202</b>	<b>2,694,427</b>	<b>(22,775)</b>	<b>-0.8%</b>	<b>26.90</b>	<b>25.09</b>
<b>Financing</b>							
250: Public Health	2,787,145	2,717,202	2,694,427	(22,775)	-0.8%		
<b>Total</b>	<b>2,787,145</b>	<b>2,717,202</b>	<b>2,694,427</b>	<b>(22,775)</b>	<b>-0.8%</b>		

#### Budget Changes Summary

In 1997, the City's public health department merged with Ramsey County's through a joint powers agreement. The administration of public health services now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the property tax levy that covers these expenses. The 2019 proposed budget decreases by \$22,775 compared to the 2018 adopted budget.

**250: Public Health**

The Public Health fund includes salary and fringe benefit costs for the City's remaining Public Health employees. These costs are entirely reimbursed by Ramsey County.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments				
Personnel shifts to Ramsey County Public Health		(22,775)	(22,775)	(1.81)
Subtotal:		<u>(22,775)</u>	<u>(22,775)</u>	<u>(1.81)</u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: PUBLIC HEALTH

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b><u>Spending by Fund</u></b>					
PUBLIC HEALTH	2,914,508	2,769,500	2,717,202	2,694,427	(22,776)
<b>TOTAL SPENDING BY FUND</b>	<b>2,914,508</b>	<b>2,769,500</b>	<b>2,717,202</b>	<b>2,694,427</b>	<b>(22,776)</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	2,908,398	2,765,454	2,705,908	2,683,132	(22,776)
SERVICES	5,860	3,796	11,294	11,294	
MATERIALS AND SUPPLIES	250	250			
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>2,914,508</b>	<b>2,769,500</b>	<b>2,717,202</b>	<b>2,694,427</b>	<b>(22,776)</b>
<b><u>Financing by Major Account</u></b>					
CHARGES FOR SERVICES	3,371,090	2,787,145	2,717,202	2,694,426	(22,776)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>3,371,090</b>	<b>2,787,145</b>	<b>2,717,202</b>	<b>2,694,426</b>	<b>(22,776)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: PUBLIC HEALTH  
Fund: PUBLIC HEALTH

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		2,908,398	2,765,454	2,705,908	2,683,132	(22,776)
SERVICES		5,860	3,796	11,294	11,294	
MATERIALS AND SUPPLIES		250	250			
<b>Total Spending by Major Account</b>		<b>2,914,508</b>	<b>2,769,500</b>	<b>2,717,202</b>	<b>2,694,427</b>	<b>(22,776)</b>
<b>Spending by Accounting Unit</b>						
25040200	PUBLIC HEALTH SUPPORT SERVICES	898,966	583,376	622,776	590,431	(32,345)
25040201	PUBLIC HEALTH COMMUNICATIONS		100,157	124,167	107,708	(16,459)
25040202	PUBLIC HEALTH MAINTENANCE		173,201	163,221	174,269	11,048
25040205	HEALTH LABORATORY	242,456	256,268	257,779	299,288	41,509
25040210	HEALTH LAB SPECIAL	108,455	108,584	116,144	121,651	5,507
25040215	BIRTH AND DEATH RECORDS	177,536	131,291	138,243	138,196	(47)
25040220	COMMUNICABLE DISEASE CONTROL	356,357	354,740	320,906	273,993	(46,913)
25040225	FAMILIES IN CRISIS	903		875	875	
25040230	FAMILY PLANNING	183,156	131,901	25,630	74,522	48,892
25040235	WIC SUPPLEMENTAL FOOD	714,386	694,322	707,126	661,718	(45,407)
25040240	LEAD BASED PAINT HAZZARD	232,292	235,660	240,335	251,775	11,440
<b>Total Spending by Accounting Unit</b>		<b>2,914,508</b>	<b>2,769,500</b>	<b>2,717,202</b>	<b>2,694,427</b>	<b>(22,776)</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC HEALTH  
 Fund: PUBLIC HEALTH

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
48005-0	PUBLIC HEALTH SERVICES	3,371,090	2,787,145	2,717,202	2,694,426	(22,776)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,371,090</b>	<b>2,787,145</b>	<b>2,717,202</b>	<b>2,694,426</b>	<b>(22,776)</b>
<b>TOTAL FOR PUBLIC HEALTH</b>		<b>3,371,090</b>	<b>2,787,145</b>	<b>2,717,202</b>	<b>2,694,426</b>	<b>(22,776)</b>
<b>TOTAL FOR PUBLIC HEALTH</b>		<b>3,371,090</b>	<b>2,787,145</b>	<b>2,717,202</b>	<b>2,694,426</b>	<b>(22,776)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC HEALTH  
Fund: PUBLIC HEALTH

Budget Year: 2019

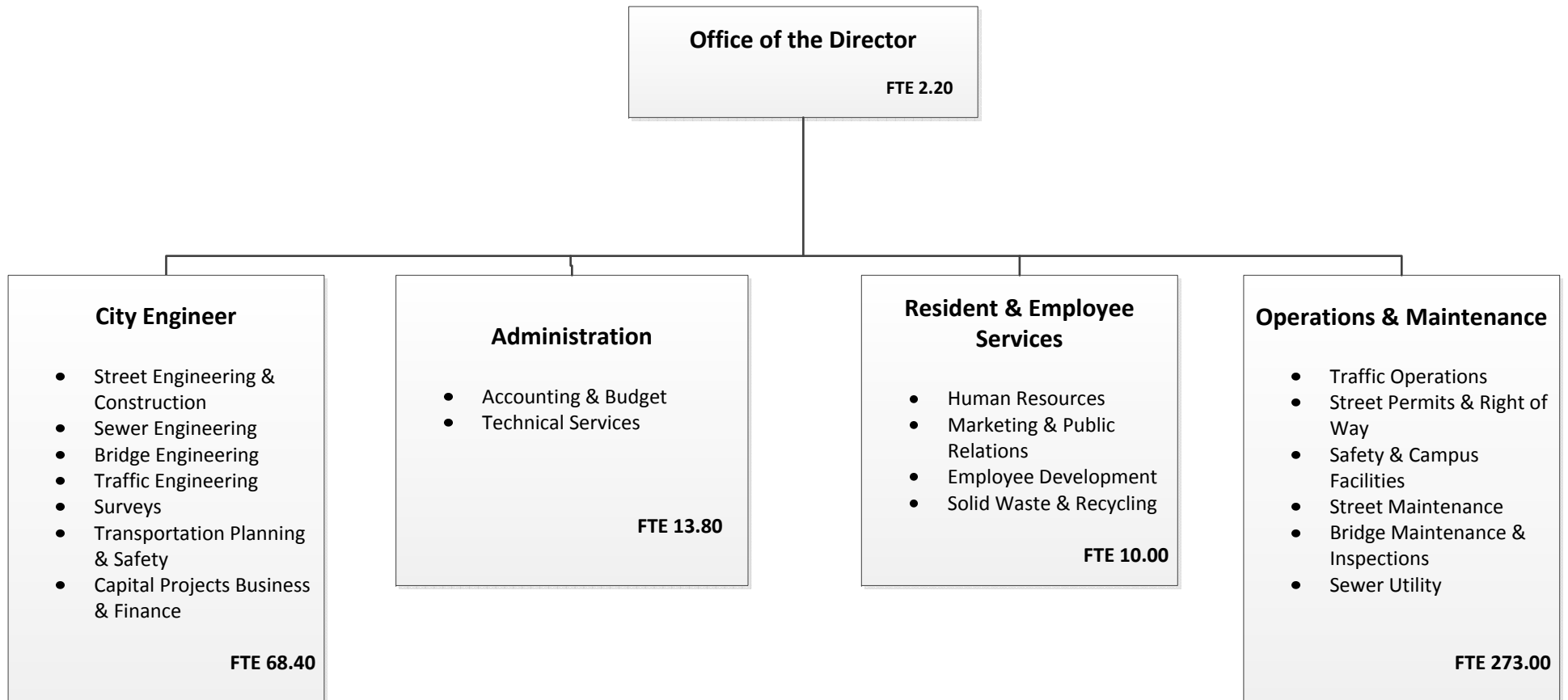
		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		3,371,090	2,787,145	2,717,202	2,694,426	(22,776)
<b>Total Financing by Major Account</b>		<b>3,371,090</b>	<b>2,787,145</b>	<b>2,717,202</b>	<b>2,694,426</b>	<b>(22,776)</b>
<b>Financing by Accounting Unit</b>						
25040200	PUBLIC HEALTH SUPPORT SERVICES	989,144	652,173	622,776	590,431	(32,345)
25040201	PUBLIC HEALTH COMMUNICATIONS		85,953	124,167	107,708	(16,459)
25040202	PUBLIC HEALTH MAINTENANCE		101,286	163,221	174,269	11,048
25040205	HEALTH LABORATORY	267,608	218,087	257,779	299,288	41,509
25040210	HEALTH LAB SPECIAL	120,027	180,039	116,144	121,651	5,507
25040215	BIRTH AND DEATH RECORDS	194,841	130,380	138,243	138,196	(47)
25040220	COMMUNICABLE DISEASE CONTROL	406,163	346,750	320,906	273,993	(46,913)
25040225	FAMILIES IN CRISIS	3,592		875	875	
25040230	FAMILY PLANNING	199,508	134,253	25,630	74,522	48,892
25040235	WIC SUPPLEMENTAL FOOD	789,237	702,400	707,126	661,718	(45,408)
25040240	LEAD BASED PAINT HAZZARD	400,970	235,826	240,335	251,775	11,440
<b>Total Financing by Accounting Unit</b>		<b>3,371,090</b>	<b>2,787,145</b>	<b>2,717,202</b>	<b>2,694,426</b>	<b>(22,776)</b>





# Public Works

**Mission:** To build, maintain and improve our infrastructure and services to ensure a safe and liveable Capital City.



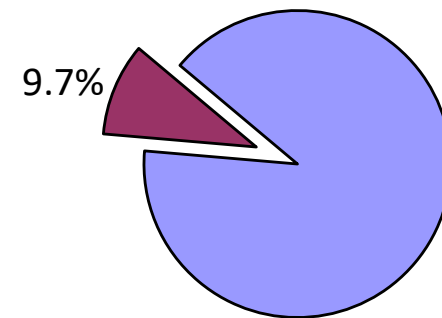
## 2019 Proposed Budget

### Public Works

#### **Department Description:**

Public Works provides essential services to the people of Saint Paul in a prompt, courteous, safe, efficient, and cost effective manner. Through its dedicated employees, Public Works designs, builds, maintains and operates public infrastructure in a manner that respects the environment and preserves these assets for future generations. This infrastructure includes: streets, bridges, sidewalks, alleys, sewers, traffic signals, public lighting, pavement marking, signs, parking meters, surveys and recycling/solid waste.

#### **Public Works' Portion of General Fund Spending**



#### **Department Facts**

- Total General Fund Budget: \$29,886,909
- Total Special Fund Budget: \$124,666,152
- Total FTEs: 367.40
- 865 miles of streets.
- 806 miles of sanitary sewer; 450 miles of storm sewer.
- 1,015 miles of sidewalk.
- 65 city-owned bridges.
- 33,290 street light poles; 398 signalized intersections.

#### **Department Goals**

- Customer Focused.
- Knowledge Management.
- Use Data to Drive Decisions.
- Innovate.
- Create a Culture of Respect.

#### **Recent Accomplishments**

- Successfully negotiated a contract with the city's 14 garbage haulers to advance a city-wide coordinated garbage collection system.
- Transitioned from Right of Way assessments to the new Street Maintenance Service Program to finance street maintenance activities.
- Expanded the installation of Leading Pedestrian Indicators (LPI) at signals throughout the City.
- Secured grant funding through Smart Growth America and the McKnight Foundation to hire an Urban Transportation Innovation Fellow to accelerate the City's efforts around shared mobility, automated vehicles and other emerging technologies.
- Installed the city's first HAWK signal and developed an instructional video for pedestrians and drivers.
- The League of American Bicyclists designated the City of Saint Paul as a Bicycle Friendly Community citing our efforts to make biking in the City available to everyone.
- Collaborated with an inter-disciplinary staff team through the City Accelerator Program to create a model for financing shared, stacked, green infrastructure.

## 2019 Proposed Budget

### Public Works

#### Fiscal Summary

	2017 Actual	2018 Adopted	2019 Proposed	Change	% Change	2018 Adopted FTE	2019 Proposed FTE
<b>Spending</b>							
100: General Fund	2,277,626	29,427,760	29,886,909	459,149	1.6%	138.79	117.79
200: City Grants	1,635,937	-	-	-	-	-	-
230: Street Maintenance Program	40,280,571	18,349,426	25,984,681	7,635,255	41.6%	62.95	82.95
231: Street Lighting District	225,569	389,879	389,879	-	0.0%	-	-
241: Recycling and Solid Waste	6,052,252	7,341,534	8,247,208	905,674	12.3%	4.50	4.50
640: Sewer	50,473,443	67,912,416	68,845,070	932,654	1.4%	66.51	66.51
730: Administration	3,471,396	3,410,233	3,506,213	95,980	2.8%	22.70	22.70
731: Fleet Services	7,745,451	-	-	-	-	-	-
732: Engineering Fund	8,578,516	10,366,161	10,698,162	332,001	3.2%	65.95	65.95
733: Asphalt Plant	2,992,695	4,297,581	3,696,783	(600,798)	-14.0%	4.30	4.30
734: Traffic Warehouse	3,527,159	3,287,679	3,298,157	10,478	0.3%	2.70	2.70
<b>Total</b>	<b>127,260,615</b>	<b>144,782,669</b>	<b>154,553,062</b>	<b>9,770,393</b>	<b>6.7%</b>	<b>368.40</b>	<b>367.40</b>
<b>Financing</b>							
100: General Fund	6,756,982	17,769,469	17,477,570	(291,899)	-1.6%		
200: City Grants	802,463	-	-	-	-		
230: Street Maintenance Program	33,015,780	18,349,426	25,984,681	7,635,255	41.6%		
231: Street Lighting District	65,175	389,879	389,879	-	0.0%		
241: Recycling and Solid Waste	8,676,166	7,341,534	8,247,208	905,674	12.3%		
640: Sewer	64,564,465	67,912,416	68,845,070	932,654	1.4%		
730: Administration	3,322,056	3,410,233	3,506,213	95,980	2.8%		
731: Fleet Services	8,263,938	-	-	-	-		
732: Engineering Fund	8,095,808	10,366,161	10,698,162	332,001	3.2%		
733: Asphalt Plant	2,976,329	4,297,581	3,696,783	(600,798)	-14.0%		
734: Traffic Warehouse	3,008,737	3,287,679	3,298,157	10,478	0.3%		
<b>Total</b>	<b>139,547,899</b>	<b>133,124,378</b>	<b>142,143,722</b>	<b>9,019,345</b>	<b>6.8%</b>		

## Budget Changes Summary

The 2019 proposed budget for Public Works includes significant investments in street maintenance and other transportation infrastructure. Through a combination of General Fund support, service fees, and Municipal State Aid, a \$3 million downtown mill and overlay program will be established, and the neighborhood mill and overlay program will grow by \$2.5 million. Also included in the 2019 proposal is a \$1 million boost to the sidewalk maintenance program, and the creation of a dedicated bikeway fund of \$500,000.

Several notable special fund changes are also included. The Solid Waste fund will begin paying debt service on trash carts for the Organized Trash Collection program, and the Sewer Utility includes a volume rate increase of 3.5%, as well as an increase to the base fee to help support capital maintenance and the long-term health of the utility.

### 100: General Fund

### Public Works

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
Current Service level adjustments include removing one-time spending and revenue for parking meter replacements from the 2018 budget. Other changes include updates to the General Fund subsidy of street maintenance services, sidewalk debt payment, and other spending and revenue adjustments.				
Parking meter installations		(643,000)	(643,000)	-
General Fund subsidy of Street Maintenance Program		(217,897)		-
Sidewalk debt		(130,452)		-
MSA revenue update		-	153,134	-
Other current service level adjustments		81,058	(52,033)	-
Subtotal:		<u>(910,291)</u>	<u>(541,899)</u>	<u>-</u>

### Street Maintenance Program Fee Adjustments

Starting in the 2018 budget, the City changed the way street maintenance is funded. The Street Maintenance Program replaced the Right-of-Way Maintenance program. Some street services shifted to the General Fund, while others remained fee supported. The 2019 budget continues refining which services are more appropriate to be supported by fees by shifting some costs from the General Fund to the Street Maintenance Program. A corresponding change is reflected in the Public Works Street Maintenance Program budget.

Shift from General Fund to Street Maintenance Program		(2,125,152)		(20.00)
Subtotal:		<u>(2,125,152)</u>	<u>-</u>	<u>(20.00)</u>

Change from 2018 Adopted		
Spending	Financing	FTE

Downtown Mill and Overlay Program

In 2019 Public Works will begin a three-year program to resurface all downtown streets. The first year of this program is funded through a mix of sources: Municipal State Aid (MSA), General Fund subsidy, and fees to abutting property owners. The General Fund subsidy is reflected here.

Downtown mill and overlay subsidy	500,000		
Subtotal:	500,000	-	-

Neighborhood Mill and Overlay Program

The 2019 proposed budget includes an expansion of the neighborhood mill and overlay program. Through an increase in General Fund subsidy and maintenance fees, Public Works will double its annual investment in resurfacing neighborhood arterial streets. The General Fund subsidy is reflected here.

Neighborhood mill and overlay subsidy	1,250,000		
Subtotal:	1,250,000	-	-

Sidewalk Maintenance Program

The sidewalk maintenance program will be expanded in the 2019 budget. Spending for sidewalk repairs will now be all out of the General Fund. A corresponding change is reflected in the Public Works Street Maintenance Program budget.

Sidewalk maintenance	1,000,000		
Subtotal:	1,000,000	-	-

Bike Infrastructure

The 2019 budget establishes dedicated ongoing funding to create and maintain bikeways in Saint Paul.

Bikeways	500,000		
Subtotal:	500,000	-	-

100: General Fund		Public Works		
		Change from 2018 Adopted		
		Spending	Financing	FTE
Multimodal Transportation Planning				
The proposed budget includes one-time funding for Public Works to conduct a transportation planning study of downtown as part of the continued work on the Capital City Bikeway.				
Transportation study		250,000	250,000	
Subtotal:		250,000	250,000	-
Bridge Inspection Vehicle				
The Public Works Bridge Division will borrow money to replace its 20-year old bridge inspection vehicle. The annual debt service cost will be offset by eliminating a vacant Heavy Equipment Operator in the Bridge Division.				
Transfer to Fleet		84,878		
Staffing adjustment		(90,286)		(1.00)
Subtotal:		(5,408)	-	(1.00)
Fund 100 Budget Changes Total		459,149	(291,899)	(21.00)

**230: Street Maintenance Program****Public Works**

Fee based street services are budgeted in the Street Maintenance Program Fund (formerly the Right of Way Fund). Services provided by this fund include: street lighting, street sweeping, and street repair.

		Change from 2018 Adopted		
		Spending	Financing	FTE
<b>Current Service Level Adjustments</b>				
The Street Maintenance Program includes services that are funded through a mix of fees and subsidies from the General Fund. Current service level adjustments include inflationary adjustments to the costs to provide street maintenance services, as well as adjustments to fee and subsidy revenue estimates. In addition to the street maintenance program spending, this fund also includes the residential parking permit program and Gopher State One Call and GIS services. Adjustments to these programs to maintain current services levels are also reflected here.				
Current service level adjustments		662,041	662,041	
Subtotal:		662,041	662,041	-

**Street Maintenance Program Fee Adjustments**

Starting in the 2018 budget, the City changed the way street maintenance is funded. The Street Maintenance Program replaced the Right-of-Way Maintenance program. Some street services shifted to the General Fund, while others remained fee supported. The 2019 budget continues refining which services are more appropriate to be supported by fees by shifting some costs from the General Fund to the Street Maintenance Program. Sidewalk spending is also moved from the special fund to the General Fund. Corresponding changes are reflected in the Public Works General Fund budget.

Shift from General Fund to Street Maintenance Program		2,474,666	2,474,666	20.00
Remove special fund sidewalk budget		(1,001,452)	(1,001,452)	-
Subtotal:		1,473,214	1,473,214	20.00

**Downtown Mill and Overlay Program**

In 2019 Public Works will begin a three-year program to resurface all downtown streets. The first year of this program is funded through a mix of sources: Municipal State Aid (MSA), General Fund subsidy, and fees to abutting property owners.

Downtown mill and overlay		3,000,000	3,000,000	-
Subtotal:		3,000,000	3,000,000	-

230: Street Maintenance Program

Public Works

Fee based street services are budgeted in the Street Maintenance Program Fund (formerly the Right of Way Fund). Services provided by this fund include: street lighting, street sweeping, and street repair.

		0		
		Spending	Financing	FTE
Neighborhood Mill and Overlay Program				
The 2019 proposed budget includes an expansion of the neighborhood mill and overlay program. Through an increase in General Fund subsidy and maintenance fees, Public Works will double its annual investment in resurfacing neighborhood arterial streets.				
Neighborhood mill and overlay		2,500,000	2,500,000	-
Subtotal:		2,500,000	2,500,000	-
Fund 230 Budget Changes Total		7,635,255	7,635,255	20.00

231: Street Lighting District

Public Works

Costs associated with installing above standard lighting upon request by neighborhoods. Costs for this service are 100% assessed to the benefitting properties.

		Change from 2018 Adopted		
		Spending	Financing	FTE
No Changes from 2018 Adopted Budget				
		-	-	-
Subtotal:		-	-	-
Fund 231 Budget Changes Total		-	-	-



**241: Recycling and Solid Waste**

**Public Works**

The Recycling and Solid Waste fund includes the budget for the Eureka recycling contract and the City's new Organized Trash Collection program.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		4,827	4,827	
Subtotal:		<u>4,827</u>	<u>4,827</u>	<u>-</u>
Coordinated Trash Collection				
In 2018, the City will borrow money to purchase trash carts for the new coordinated trash collection program. The debt will paid off over 5 years, with the first payment occurring in 2019.				
Trash cart debt payment		900,847	900,847	
Subtotal:		<u>900,847</u>	<u>900,847</u>	<u>-</u>
Fund 241 Budget Changes Total		<u>905,674</u>	<u>905,674</u>	<u>-</u>

640: Sewer

Public Works

The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments				
Current service level adjustments include employee contracts and debt service costs.				
Debt service costs		(42,165)		
Other current service level changes		(25,181)	(588,613)	
Subtotal:		(67,346)	(588,613)	-
Infrastructure Investment				
The Sewer Fund has a multi-year sewer construction and repair program that maintains the long-term health of the City's sewer fund. The program is funded through bond proceeds and the use of current assets. The capital construction program includes reconstructing sewer lines and lining of pipes.				
Infrastructure construction and repair		1,000,000		-
Subtotal:		1,000,000	-	-
Sewer Rates				
The Sewer Utility is a one billion dollar asset that requires regular investment to ensure the City's sewer infrastructure is properly maintained. The proposed budget includes a volume rate increase of 3.5% for both sanitary and storm water sewer fees. In addition to the volume rate, the budget includes an increase in the base fee to help fund the permanent fixed costs of maintaining the sewer network.				
Storm sewer rate increase			547,175	
Sanitary sewer rate increase			974,092	
Subtotal:		-	1,521,267	-
Fund 640 Budget Changes Total		932,654	932,654	-

730: Administration

Public Works

The Administration Fund includes the budgets for administrative functions of Public Works, including the director's office, public relations, technology, and accounting.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments				
Current Service level adjustments include inflationary spending pressures in the Public Works administrative budget. Spending increases are offset through increases to the management fee charged to all other Public Works funds.				
Current service level adjustments		95,980	95,980	-
Subtotal:		95,980	95,980	-
Fund 730 Budget Changes Total		95,980	95,980	-

732: Engineering Fund

Public Works

The Engineering Fund includes budgets for engineering staff responsible for planning, design and construction management of major capital projects.

		Change from 2018 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments				
		332,001	332,001	-
Subtotal:		332,001	332,001	-
Fund 732 Budget Changes Total		332,001	332,001	-

**733: Asphalt Plant****Public Works**

Budget associated with running the City's Asphalt Plant.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
Current Service level adjustments include removing one-time spending and financing for plant improvements, as well as other current service level adjustments.				
One-time asphalt plant improvements		(600,000)	(600,000)	-
Other current service level adjustments		(798)	(798)	-
Subtotal:		<u>(600,798)</u>	<u>(600,798)</u>	<u>-</u>
<b>Fund 733 Budget Changes Total</b>		<u><u>(600,798)</u></u>	<u><u>(600,798)</u></u>	<u><u>-</u></u>

**734: Traffic Warehouse****Public Works**

Budget for maintaining and storing Public Works Traffic equipment and vehicles.

		Change from 2018 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>				
		10,478	10,478	-
Subtotal:		<u>10,478</u>	<u>10,478</u>	<u>-</u>
<b>Fund 734 Budget Changes Total</b>		<u><u>10,478</u></u>	<u><u>10,478</u></u>	<u><u>-</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

384

Department: PUBLIC WORKS

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Proposed	Change From 2018 Adopted
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	2,210,716	2,277,626	29,427,760	29,886,909	459,148
CITY GRANTS	2,163,263	1,635,937			
RIGHT OF WAY MAINTENANCE	41,569,261	40,280,571	18,349,426	25,984,681	7,635,255
STREET LIGHTING DISTRICTS	205,992	225,569	389,879	389,879	
RECYCLING AND SOLID WASTE	7,196,803	6,052,252	7,341,534	8,247,208	905,674
SEWER UTILITY	69,527,676	65,269,699	67,912,416	68,845,070	932,654
PUBLIC WORKS ADMINISTRATION	2,965,454	3,471,396	3,410,233	3,506,213	95,980
PUBLIC WORKS EQUIPMENT SERVICE	8,011,910	7,745,451			
PW ENGINEERING SERVICES	8,942,602	8,578,516	10,366,161	10,698,162	332,001
ASPHALT PLANT	2,390,769	2,992,695	4,297,581	3,696,783	(600,799)
TRAFFIC WAREHOUSE	3,503,086	3,527,159	3,287,679	3,298,157	10,478
<b>TOTAL SPENDING BY FUND</b>	<b>148,687,532</b>	<b>142,056,870</b>	<b>144,782,669</b>	<b>154,553,062</b>	<b>9,770,391</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	35,536,574	36,159,447	38,902,164	39,563,493	661,330
SERVICES	55,452,726	54,612,427	56,645,597	63,581,582	6,935,985
MATERIALS AND SUPPLIES	19,194,144	17,510,220	15,067,800	14,874,088	(193,712)
PROGRAM EXPENSE	1,989,269	1,495,550	1,300,000	1,300,000	
ADDITIONAL EXPENSES	58,605	190,919	106,600	107,100	500
CAPITAL OUTLAY	10,371,450	4,713,087	11,045,732	11,083,825	38,093
DEBT SERVICE	9,980,580	10,328,442	9,902,705	9,859,830	(42,875)
OTHER FINANCING USES	16,104,184	17,046,778	11,812,073	14,183,143	2,371,070
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>148,687,532</b>	<b>142,056,870</b>	<b>144,782,669</b>	<b>154,553,062</b>	<b>9,770,391</b>
<b><u>Financing by Major Account</u></b>					
TAXES					
LICENSE AND PERMIT	1,930,353	1,910,621	1,763,397	1,829,088	65,691
INTERGOVERNMENTAL REVENUE	8,101,518	8,654,935	7,059,531	8,221,274	1,161,743
CHARGES FOR SERVICES	88,627,759	92,768,442	102,727,286	109,359,659	6,632,373
ASSESSMENTS	32,296,613	13,206,728	6,836,129	6,981,841	145,712
INVESTMENT EARNINGS	111,831	286,144	84,000	84,000	
MISCELLANEOUS REVENUE	1,380,790	544,465	814,600	409,000	(405,600)
OTHER FINANCING SOURCES	24,556,265	30,622,763	13,839,432	15,258,861	1,419,429
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>157,005,129</b>	<b>147,994,099</b>	<b>133,124,375</b>	<b>142,143,723</b>	<b>9,019,348</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PUBLIC WORKS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,422,841	1,477,129	14,468,091	12,881,759	(1,586,333)
SERVICES	729,497	720,861	5,938,137	6,249,005	310,868
MATERIALS AND SUPPLIES	57,129	51,696	3,297,819	3,134,508	(163,311)
ADDITIONAL EXPENSES	1,249	341	91,364	91,813	449
CAPITAL OUTLAY		27,600	1,040,801	522,801	(518,000)
DEBT SERVICE			83,752	83,042	(710)
OTHER FINANCING USES			4,507,796	6,923,981	2,416,185
<b>Total Spending by Major Account</b>	<b>2,210,716</b>	<b>2,277,626</b>	<b>29,427,760</b>	<b>29,886,909</b>	<b>459,148</b>
<b>Spending by Accounting Unit</b>					
10031100 OFFICE OF DIRECTOR PW			(1)		1
10031101 MAPS RECORDS AND PERMITS	155,158	155,158	155,158	155,158	
10031200 TRANSPORTATION PLANNING	120,417	276,789	383,205	440,608	57,403
10031201 STREET ENGINEERING	158,074	44,868	46,763	48,920	2,156
10031202 TRAFFIC ENGINEERING	506,288	497,071	515,679	761,829	246,150
10031203 BRIDGE ENGINEERING	92,215	92,382	101,476	118,720	17,244
10031204 CONSTRUCTION INSPECTION	71,854	97,917	105,144	117,246	12,102
10031205 SURVEY SECTION	200,820	190,637	195,778	199,903	4,125
10031300 PARKING METER REPAIR AND MAINT	905,890	922,803	1,651,496	1,010,276	(641,220)
10031301 TRAFFIC SIGNS & MARKINGS			1,899,499	2,357,735	458,237
10031302 TRAFFIC SIGNALS			2,851,961	2,972,985	121,024
10031308 TRAFFIC BUILDING			165,952	161,827	(4,125)
10031500 RIGHT OF WAY MANAGEMENT			9,705,472	5,455,103	(4,250,370)
10031510 BRIDGE MAINTENANCE			1,758,933	1,748,820	(10,112)
10031530 WINTER STREET MAINTENANCE			4,282,491	4,355,083	72,592
10031540 SUMMER STREET MAINTENANCE			5,608,755	4,147,547	(1,461,207)
10031800 SMP ASSESSMENT SUBSIDY				5,835,149	5,835,149
<b>Total Spending by Accounting Unit</b>	<b>2,210,716</b>	<b>2,277,626</b>	<b>29,427,760</b>	<b>29,886,909</b>	<b>459,148</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: PUBLIC WORKS  
Fund: CITY GRANTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		9,569	31,159			
SERVICES		20,138	39,862			
MATERIALS AND SUPPLIES		2,133,555	1,548,852			
OTHER FINANCING USES			16,064			
<b>Total Spending by Major Account</b>		<b>2,163,263</b>	<b>1,635,937</b>			
<b>Spending by Accounting Unit</b>						
20031800	RECYCLING GRANTS	2,163,263	1,604,778			
20031801	PUBLIC WORKS GRANTS		31,159			
<b>Total Spending by Accounting Unit</b>		<b>2,163,263</b>	<b>1,635,937</b>			



# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PUBLIC WORKS**  
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		17,292,293	17,634,927	6,861,927	8,658,280	1,796,353
SERVICES		12,084,557	11,950,536	3,870,157	10,260,523	6,390,366
MATERIALS AND SUPPLIES		9,048,951	8,138,383	4,642,274	4,648,045	5,771
ADDITIONAL EXPENSES		55,620	173,567	4,100	4,100	
CAPITAL OUTLAY		422,340	131,880		420,000	420,000
DEBT SERVICE		17,078	17,077			
OTHER FINANCING USES		2,648,423	2,234,201	2,970,969	1,993,734	(977,235)
<b>Total Spending by Major Account</b>		<b>41,569,261</b>	<b>40,280,571</b>	<b>18,349,426</b>	<b>25,984,681</b>	<b>7,635,255</b>
<b>Spending by Accounting Unit</b>						
23031300	TRAFFIC BUILDING MAINT	217,018	207,062			
23031301	SIGNS AND MARKINGS MAINT	2,047,047	2,030,548			
23031302	TRAFFIC SIGNAL MAINTENANCE	3,112,437	3,486,450			
23031303	STREET LIGHTING MAINTENANCE	5,855,338	5,456,316	6,109,407	6,667,943	558,536
23031305	RESIDENTIAL PKNG PRMT PROGRAM	131,836	132,948	147,521	147,521	
23031306	GSOC AND GIS	332,266	325,685	364,832	385,623	20,791
23031307	ROW PERMITS AND INSPECTION	1,434,367	1,499,878	1,818,121	1,884,771	66,650
23031500	STREET MAINT ADMINISTRATION	4,410,647	4,295,244			
23031501	STREET MAINT EQUIPMENT	1,073,224	821,675			
23031502	STREET MAINT FIELD OPERATIONS	1,233,121	1,645,133			
23031510	BRIDGE MAINTENANCE	1,779,165	1,851,349			
23031520	DOWNTOWN STREETS CLASS IA	1,190,437	1,050,598			
23031521	DOWNTOWN STREETS CLASS IB	160,988	115,482			
23031522	OUTLYING COM AND ARTRL CLSS II	10,092,725	8,943,490			
23031523	RESIDENTIAL STREETS CLASS III	7,219,366	6,904,994			
23031524	OILED & PAVED ALLEYS CLASS IV	1,201,426	1,448,084			
23031525	UNIMPROVED STREETS CLASS V	9,945	10,062	1		(1)
23031526	UNIMPROVED ALLEYS CLASS VI	67,909	55,573			
23031550	SIDEWALK MAINTENANCE			1,001,452		(1,001,452)
23031551	BRUSHING AND SEAL COATING			2,804,578	4,253,154	1,448,576
23031552	MILL AND OVERLAY			2,464,290	7,988,141	5,523,851
23031553	SWEEPING			3,639,224	4,657,527	1,018,303
<b>Total Spending by Accounting Unit</b>		<b>41,569,261</b>	<b>40,280,571</b>	<b>18,349,426</b>	<b>25,984,681</b>	<b>7,635,255</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: PUBLIC WORKS  
Fund: STREET LIGHTING DISTRICTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
Spending by Major Account						
SERVICES		92,802	102,315	174,879	174,727	(152)
MATERIALS AND SUPPLIES		113,189	123,255	215,000	215,000	
OTHER FINANCING USES					152	152
Total Spending by Major Account		205,992	225,569	389,879	389,879	
Spending by Accounting Unit						
23131300 STREET LIGHTING DISTRICTS		205,992	225,569	389,879	389,879	
Total Spending by Accounting Unit		205,992	225,569	389,879	389,879	

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: PUBLIC WORKS  
Fund: RECYCLING AND SOLID WASTE

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	139,042	183,677	421,745	442,360	20,615
SERVICES	5,455,581	5,198,900	6,170,692	6,134,534	(36,158)
MATERIALS AND SUPPLIES	23,823	47,064	83,292	100,092	16,800
DEBT SERVICE		20,000			
OTHER FINANCING USES	1,578,356	602,611	665,805	1,570,222	904,417
<b>Total Spending by Major Account</b>	<b>7,196,803</b>	<b>6,052,252</b>	<b>7,341,534</b>	<b>8,247,208</b>	<b>905,674</b>
<b>Spending by Accounting Unit</b>					
24131400 RECYCLING	7,196,803	6,052,252	6,590,814	6,699,737	108,923
24131410 ORGANIZED TRASH COLLECTION			750,720	1,547,471	796,751
<b>Total Spending by Accounting Unit</b>	<b>7,196,803</b>	<b>6,052,252</b>	<b>7,341,534</b>	<b>8,247,208</b>	<b>905,674</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

390

**Department: PUBLIC WORKS**

**Fund: PUBLIC WORKS ADMINISTRATION**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		2,253,383	2,572,149	2,476,934	2,592,451	115,517
SERVICES		444,440	435,676	578,929	569,478	(9,451)
MATERIALS AND SUPPLIES		23,797	17,297	136,275	136,084	(191)
CAPITAL OUTLAY		6,422	5,550			
OTHER FINANCING USES		237,412	440,725	218,095	208,200	(9,895)
<b>Total Spending by Major Account</b>		<b>2,965,454</b>	<b>3,471,396</b>	<b>3,410,233</b>	<b>3,506,213</b>	<b>95,980</b>
<b>Spending by Accounting Unit</b>						
73031100	PUBLIC WORKS DIRECTOR OFFICE	772,830	563,633	585,872	606,536	20,664
73031101	PW MARKETING AND PUBLIC REL	165,728	183,891	185,436	201,649	16,213
73031102	PW ACCOUNTING AND PAYROLL	1,067,281	1,257,618	1,104,136	1,153,750	49,613
73031103	PW OFFICE ADMINISTRATION	381,423	214,396	270,182	269,752	(431)
73031104	PW COMPUTER SERVICES	168,439	169,094	195,833	193,706	(2,127)
73031105	PW SAFETY SERVICES	140,539	145,202	167,202	171,434	4,232
73031106	PW RESIDENTIAL AND EMPL SVCS		664,841	600,242	595,403	(4,839)
73031110	PW DALE STREET CAMPUS MAINT	269,214	272,722	301,330	313,983	12,654
<b>Total Spending by Accounting Unit</b>		<b>2,965,454</b>	<b>3,471,396</b>	<b>3,410,233</b>	<b>3,506,213</b>	<b>95,980</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: PUBLIC WORKS  
Fund: FLEET SERVICES

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		2,166,313	2,222,889			
SERVICES		1,143,914	1,155,385			
MATERIALS AND SUPPLIES		2,469,924	2,145,196			
ADDITIONAL EXPENSES		156				
CAPITAL OUTLAY		1,457,463	2,289,009			
DEBT SERVICE		775,954	931,001			
OTHER FINANCING USES		(1,814)	(998,029)			
<b>Total Spending by Major Account</b>		<b>8,011,910</b>	<b>7,745,451</b>			
<b>Spending by Accounting Unit</b>						
73131600	PW EQUIP SERVICES SECTION	7,046,023	6,450,280			
73131601	PW MOTOR VEHICLE BUDGET	965,887	1,295,170			
<b>Total Spending by Accounting Unit</b>		<b>8,011,910</b>	<b>7,745,451</b>			

# CITY OF SAINT PAUL

## Spending Plan by Department

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Department: PUBLIC WORKS  
Fund: SEWER UTILITY

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	5,147,373	5,053,375	6,901,938	6,937,965	36,027
SERVICES	32,698,164	32,449,458	36,774,730	36,966,940	192,210
MATERIALS AND SUPPLIES	458,813	505,589	599,406	567,751	(31,655)
PROGRAM EXPENSE	1,989,269	1,495,181	1,300,000	1,300,000	
ADDITIONAL EXPENSES	528	17,011	8,311	8,353	42
CAPITAL OUTLAY	8,444,928	2,170,374	9,103,671	9,853,671	750,000
DEBT SERVICE	9,187,548	9,360,365	9,818,953	9,776,788	(42,165)
OTHER FINANCING USES	11,601,054	14,218,346	3,405,406	3,433,602	28,196
<b>Total Spending by Major Account</b>	<b>69,527,676</b>	<b>65,269,699</b>	<b>67,912,416</b>	<b>68,845,070</b>	<b>932,654</b>

### Spending by Accounting Unit

64031700	MAJOR SEWER SERVICE OBLIGATION	28,116,431	27,642,234	33,020,531	32,768,029	(252,502)
64031701	SEWER MAINTENANCE	6,372,796	6,158,124	7,720,393	7,746,889	26,496
64031702	SEWER SYSTEM MANAGEMENT	1,583,809	1,542,691	1,778,585	1,765,879	(12,707)
64031703	REGIONAL ISSUES MANDATES MGMT	305,809	296,397	453,512	485,785	32,272
64031704	SEWER INFRASTRUCTURE MGMT	220,485	230,257	420,984	434,865	13,881
64031705	STORM SEWER SYSTEM CHARGE	161,033	172,167	1,431,882	1,431,878	(4)
64031706	INFLOW AND INFILTRATION	311,659	300,703	330,440	330,440	
64031710	STORMWATER DISCHARGE MANAGEMT	825,680	859,733	1,042,992	1,059,684	16,692
64031711	GOPHER STATE -ONE CALL	22,278	18,836	42,160		(42,160)
64031712	PRIVATE SEWER CONNECT REPAIR P	2,008,910	1,547,562	1,400,000	1,400,000	
64031713	SEWER INSPECTION PROGRAM	1,720,783	1,310,283	1,536,754	1,565,814	29,060
64031900	MAJOR SEWER REPAIR CONSTRUCTION	4,687,420	781,785			
64031910	STORM WATER QUALITY IMPROVE	38,452				
64031920	SEWER TUNNEL REHABILITATION	4,095,083	3,402,972			
64031930	SEWER REHABILITATION	433,007	4,403,941			
64031950	SEWER CAPITAL MAIN	-	1,805,758	10,174,448	11,174,448	1,000,000
640652014	2014 REV BOND PROCEEDS	3,142	1,713			
640652015	2015 REV BOND PROCEEDS	4,494,300	1,099,593			
640952006	2006 REV BOND RESERVE	617,748				
640952006	2006C REV BOND DEBT SERVICE	186,101				
640952008	2008 REV BOND DEBT SERVICE	1,747,011				
640952008	2008 REV BOND RESERVE	1,278,681				
640952009	2009 SEWER REV DEBT SERVICE	658,288				

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: PUBLIC WORKS  
Fund: SEWER UTILITY

Budget Year: 2019

		2016	2017	2018	2019	Change From
		Actuals	Actuals	Adopted	Mayor's Proposed	2018 Adopted
640952009	2009 REV BOND RESERVE	535,218				
640952009	2009 REV REFUND DEBT SERVICE	323,347	313,906	613,600		(613,600)
640952010	2010 REV BOND DEBT SERVICE	620,751	616,788	634,275	629,850	(4,425)
640952011	2011 REV BOND DEBT SERVICE	667,854	663,358	662,789	665,414	2,625
640952012	2012 REV BOND DEBT SERVICE	628,494	625,281	632,319	652,994	20,675
640952013	2013 REV BOND DEBT SERVICE	912,235	916,675	943,557	932,857	(10,700)
640952014	2014 REV BOND DEBT SERVICE	606,320	591,520	394,125	592,325	198,200
640952015	2015 REV BOND DEBT SERVICE	591,879	592,429	596,962	594,162	(2,800)
640952016	2016 REV BOND DEBT SERVICE	173,104	514,525	539,788	540,288	500
940959100	SEWER SUBSEQUENT YR DEBT SVC			320,000	880,000	560,000
640652016	2016 REV BOND PROCEEDS	4,357,239	2,963,621			
640652016	2016 REV BOND PROCEEDS	186,547				
640952016	2016 REV BOND DEBT SERVICE	35,782	2,552,988	2,667,825	2,643,575	(24,250)
640952017	2017 REV BOND DEBT SERVICE		560,366	554,494	549,894	(4,600)
640652017	2017 REV BOND PROCEEDS		2,783,491			
<b>Total Spending by Accounting Unit</b>		<b>69,527,676</b>	<b>65,269,699</b>	<b>67,912,416</b>	<b>68,845,070</b>	<b>932,654</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

394

Department: **PUBLIC WORKS**  
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		6,450,321	6,323,795	7,094,597	7,357,979	263,382
SERVICES		2,293,349	2,098,725	2,629,855	2,727,048	97,193
MATERIALS AND SUPPLIES		136,502	92,580	294,622	273,818	(20,804)
ADDITIONAL EXPENSES		1,053		1,825	1,834	9
CAPITAL OUTLAY		20,624	82,058	301,260	287,353	(13,907)
OTHER FINANCING USES		40,753	(18,643)	44,002	50,130	6,128
<b>Total Spending by Major Account</b>		<b>8,942,602</b>	<b>8,578,516</b>	<b>10,366,161</b>	<b>10,698,162</b>	<b>332,001</b>
<b>Spending by Accounting Unit</b>						
73231200	PW MUN ENGINEERING ADMIN	460,450	161,643			
73231204	TRANSPORTATION PLANNING PROJ	544,839	494,484	627,059	645,657	18,598
73231205	PW PROJECT PLAN AND PROGRAM	358,809	443,680	519,252	533,461	14,209
73231206	PW TECHNICAL SERVICES	1,181,455	678,243	1,099,227	1,110,432	11,205
73231207	PW MAPS AND RECORDS	313,127	323,723	329,456	337,392	7,936
73231209	PW SIDEWALK ENGINEERING		193,234	231,254	244,770	13,516
73231210	STREET DESIGN PROJECTS	1,452,584	1,264,577	1,399,820	1,453,995	54,175
73231211	TRAFFIC AND LIGHTING ENG PROJ	1,051,372	912,907	952,693	986,744	34,051
73231212	SEWER DESIGN PROJECTS	783,135	903,755	955,504	977,755	22,251
73231213	BRIDGE DESIGN PROJECTS	604,286	593,364	891,015	913,962	22,947
73231214	CONSTRUCTION PROJECTS	968,191	1,083,724	1,505,310	1,614,782	109,472
73231215	SURVEY SECTION PROJECTS	1,224,354	1,525,183	1,855,570	1,879,212	23,642
<b>Total Spending by Accounting Unit</b>		<b>8,942,602</b>	<b>8,578,516</b>	<b>10,366,161</b>	<b>10,698,162</b>	<b>332,001</b>



CITY OF SAINT PAUL  
Spending Plan by Department

Department: PUBLIC WORKS  
Fund: ASPHALT PLANT

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		445,335	436,795	435,394	437,328	1,934
SERVICES		161,052	165,648	210,533	209,201	(1,332)
MATERIALS AND SUPPLIES		1,770,570	2,133,716	3,051,654	3,048,464	(3,190)
PROGRAM EXPENSE			369			
CAPITAL OUTLAY		13,813	4,663	600,000		(600,000)
OTHER FINANCING USES			251,503		1,790	1,790
<b>Total Spending by Major Account</b>		<b>2,390,769</b>	<b>2,992,695</b>	<b>4,297,581</b>	<b>3,696,783</b>	<b>(600,799)</b>
<b>Spending by Accounting Unit</b>						
73331500	ASPHALT PAVING PLANT	2,390,769	2,992,695	4,297,581	3,696,783	(600,799)
<b>Total Spending by Accounting Unit</b>		<b>2,390,769</b>	<b>2,992,695</b>	<b>4,297,581</b>	<b>3,696,783</b>	<b>(600,799)</b>

CITY OF SAINT PAUL  
Spending Plan by Department

396

Department: PUBLIC WORKS  
Fund: TRAFFIC WAREHOUSE

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		210,104	223,552	241,537	255,372	13,836
SERVICES		329,230	295,061	297,685	290,127	(7,558)
MATERIALS AND SUPPLIES		2,957,890	2,706,592	2,747,458	2,750,326	2,868
ADDITIONAL EXPENSES				1,000	1,000	
CAPITAL OUTLAY		5,861	1,954			
OTHER FINANCING USES			300,000		1,332	1,332
<b>Total Spending by Major Account</b>		<b>3,503,086</b>	<b>3,527,159</b>	<b>3,287,679</b>	<b>3,298,157</b>	<b>10,478</b>
<b>Spending by Accounting Unit</b>						
73431200	TRAFFIC WAREHOUSE	3,503,086	3,527,159	3,287,679	3,298,157	10,478
<b>Total Spending by Accounting Unit</b>		<b>3,503,086</b>	<b>3,527,159</b>	<b>3,287,679</b>	<b>3,298,157</b>	<b>10,478</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: CITY GENERAL FUND

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				
43650-0	MUNI STATE AID MAINTENANCE			3,348,403	3,501,537
43655-0	TRUNK HIGHWAY FUNDS			872,885	872,885
43810-0	COUNTY ROAD AID			1,697,720	1,697,720
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>				<b>5,919,008</b>	<b>6,072,142</b>
44160-0	ELEC CHARGING STATIONS		3,004		
44190-0	MISCELLANEOUS FEES	8,840			
44420-0	SALE OF SCRAP SCRAP METAL		5,341		
44590-0	MISCELLANEOUS SERVICES	10,275	(2,980)		
47105-0	PARKING METER CARDS	4,075			
47110-0	DISABILITY METER PARKING PERMIT	270	270		
47115-0	PARKING METER COLLECTION	3,865,431	4,438,893	4,466,646	4,466,646
47120-0	LOST METER HOODING REVENUE	253,899	638,047	180,000	180,000
47125-0	LABOR CHARGES METER HOODING	32,790	38,559	30,000	30,000
47135-0	CAR SHARE PARKING	36,054			
47520-0	STREET REPAIR			1,868,000	1,868,000
47530-0	TRAFFIC SIGNS MARKING MAINT			733,819	733,819
47535-0	TRAFFIC SIGNAL MAINTENANCE			880,680	880,680
48315-0	BUILDING RENTALS			17,591	17,591
48325-0	REACH ALL RENTAL			20,000	20,000
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>4,211,634</b>	<b>5,121,134</b>	<b>8,196,736</b>	<b>8,196,736</b>
54105-0	CURRENT YEAR				
54310-0	ASSESSMENT INTEREST				
<b>TOTAL FOR ASSESSMENTS</b>					
55750-0	DAMAGE CLAIM FROM OTHERS		723	80,000	80,000
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>723</b>	<b>80,000</b>	<b>80,000</b>
56225-0	TRANSFER FR SPECIAL REVENUE FU	473,076	478,972	2,049,255	2,047,222
56240-0	TRANSFER FR ENTERPRISE FUND	939,508	1,156,153	1,524,470	1,081,470
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,412,584</b>	<b>1,635,125</b>	<b>3,573,725</b>	<b>3,128,692</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
TOTAL FOR CITY GENERAL FUND		5,624,218	6,756,982	17,769,469	17,477,570	(291,899)

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: CITY GRANTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43401-0	STATE GRANTS		24,500			
43701-0	COUNTY GRANT	1,211,088	677,963			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,211,088</b>	<b>702,463</b>			
55550-0	PRIVATE GRANTS	500,000	100,000			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>500,000</b>	<b>100,000</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	1,303,356				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,303,356</b>				
<b>TOTAL FOR CITY GRANTS</b>		<b>3,014,444</b>	<b>802,463</b>			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
42620-0	USE OF STREET TEMPORARY	1,806,216	1,774,730	1,626,463	1,693,113	66,650
42625-0	USE OF STREET PERMANENT	225	50	500	500	
42630-0	USE OF STREET VARIOUS LOCATION	11,432	7,990	11,000	11,000	
42640-0	NEWSRACK PERMIT	3,402	9,408	20,000	20,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>1,821,275</b>	<b>1,792,178</b>	<b>1,657,963</b>	<b>1,724,613</b>	<b>66,650</b>
43401-0	STATE GRANTS	7,899				
43650-0	MUNI STATE AID MAINTENANCE	3,599,625	3,699,031	189,783	1,198,463	1,008,680
43655-0	TRUNK HIGHWAY FUNDS	510,366	1,531,098	70,775	70,775	
43810-0	COUNTY ROAD AID	1,893,032	1,903,638	79,569	79,569	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>6,010,922</b>	<b>7,133,767</b>	<b>340,127</b>	<b>1,348,807</b>	<b>1,008,680</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
44190-0	MISCELLANEOUS FEES	(150)				
44299-0	OTHER SALES	1,364	1,334			
44420-0	SALE OF SCRAP SCRAP METAL	407				
44435-0	SALE OF OTHER NONCAPITAL ITEMS	2,860	3,022			
44590-0	MISCELLANEOUS SERVICES	255,640	36,189			
47130-0	RESIDENTIAL PARKING PERMIT	137,294	137,808	147,521	147,521	
47135-0	CAR SHARE PARKING	41,188				
47505-0	BARRICADE RENTAL	15,206	5,734			
47520-0	STREET REPAIR	1,434,748	1,433,816	3,991,986	6,725,783	2,733,797
47525-0	STREET CLEANING	3,059	(1,451)	2,933,823	4,080,173	1,146,350
47530-0	TRAFFIC SIGNS MARKING MAINT	148,526	448,338			
47535-0	TRAFFIC SIGNAL MAINTENANCE	900,750	1,341,566			
47540-0	STREET LIGHTING MAINTENANCE	1,071,644	1,452,090	5,125,495	5,762,379	636,884
47560-0	BRIDGE INSPECTIONS	22,311	30,591			
48305-0	LAND RENTAL	6,280	3,282			
51180-0	PMT FOR XCEL USE OF STREET	155,158	155,158	155,158	155,158	
51190-0	GSOC GIS SERVICES			364,832	385,623	20,791
52545-0	ANTENNA SITE RENTAL FEE	17,979	305,534	20,000	20,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>4,214,263</b>	<b>5,353,011</b>	<b>12,738,815</b>	<b>17,276,637</b>	<b>4,537,822</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
54105-0	CURRENT YEAR	8,895,206	2,950,161			
54110-0	TAX EXEMPT PROPERTY	848,729	829,411			
54115-0	TAX FORFEITED PROPERTY	40,620	42,627			
54120-0	PREPAID ASSESSMENT	15,799,748	2,626,465			
54201-0	1ST YEAR DELINQUENT	306,000	315,432			
54202-0	2ND YEAR DELINQUENT	55,849	79,886			
54203-0	3RD YEAR DELINQUENT	24,705	43,128			
54204-0	4TH YEAR DELINQUENT	16,620	29,655			
54205-0	5TH YEAR DELINQUENT	10,286	11,491			
54206-0	6TH YEAR AND PRIOR	14,899	19,945			
54305-0	ASSESSMENT PENALTY	102,354	95,195			
54310-0	ASSESSMENT INTEREST	53,203	68,127	209,475	194,862	(14,613)
<b>TOTAL FOR ASSESSMENTS</b>		<b>26,168,220</b>	<b>7,111,521</b>	<b>209,475</b>	<b>194,862</b>	<b>(14,613)</b>
54505-0	INTEREST INTERNAL POOL	(88,638)	(60,816)			
54506-0	INTEREST ACCRUED REVENUE	2,872	5,615			
54510-0	INCR OR DECR IN FV INVESTMENTS	1,512	(8,863)			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(84,254)</b>	<b>(64,064)</b>			
55526-0	REBATES	14,850	951			
55750-0	DAMAGE CLAIM FROM OTHERS	388,137	(23,468)	100,000	100,000	
55845-0	JURY DUTY PAY	50	240			
55905-0	CASH OVER OR SHORT	7				
55915-0	OTHER MISC REVENUE	40	860			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>403,084</b>	<b>(21,417)</b>	<b>100,000</b>	<b>100,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
56220-0	TRANSFER FR GENERAL FUND		2,602,237	3,303,045	5,339,762	2,036,717
56225-0	TRANSFER FR SPECIAL REVENUE FU		1,755,900			
56230-0	TRANSFER FR DEBT SERVICE FUND	1,431,984	600,000			
56235-0	TRANSFER FR CAPITAL PROJ FUND		250,000			
56240-0	TRANSFER FR ENTERPRISE FUND	1,327,177	5,134,314			
56245-0	TRANSFER FR INTERNAL SERVICE F	140,000	751,503			
58101-0	SALE OF CAPITAL ASSET	13,391	616,830			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>2,912,552</b>	<b>11,710,784</b>	<b>3,303,045</b>	<b>5,339,762</b>	<b>2,036,717</b>
<b>TOTAL FOR STREET MAINTENANCE PROGRAM</b>		<b>41,446,063</b>	<b>33,015,780</b>	<b>18,349,425</b>	<b>25,984,681</b>	<b>7,635,256</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET LIGHTING DISTRICTS

Budget Year: 2019

					Change From
		2016	2017	2018	2018
		Actuals	Actuals	Adopted	Adopted
Account	Account Description				2019 Mayor's Proposed
54105-0	CURRENT YEAR	394,273	65,175	389,879	389,879
<b>TOTAL FOR ASSESSMENTS</b>		<b>394,273</b>	<b>65,175</b>	<b>389,879</b>	<b>389,879</b>
<b>TOTAL FOR STREET LIGHTING DISTRICTS</b>		<b>394,273</b>	<b>65,175</b>	<b>389,879</b>	<b>389,879</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: RECYCLING AND SOLID WASTE

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
43701-0	COUNTY GRANT	727,685	745,493	727,685	727,614	(71)
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>727,685</b>	<b>745,493</b>	<b>727,685</b>	<b>727,614</b>	<b>(71)</b>
44120-0	REGULATORY FEES			1,923,720	1,944,334	20,614
<b>TOTAL FOR CHARGES FOR SERVICES</b>				<b>1,923,720</b>	<b>1,944,334</b>	<b>20,614</b>
54105-0	CURRENT YEAR	5,548,017	5,857,612	6,011,915	6,172,240	160,325
54115-0	TAX FORFEITED PROPERTY	4,335	3,192			
54201-0	1ST YEAR DELINQUENT	63,822	54,997			
54202-0	2ND YEAR DELINQUENT	11,106	8,632			
54203-0	3RD YEAR DELINQUENT	4,708	5,436			
54204-0	4TH YEAR DELINQUENT	2,735	3,416			
54205-0	5TH YEAR DELINQUENT	1,503	2,028			
54206-0	6TH YEAR AND PRIOR	3,147	3,543			
54305-0	ASSESSMENT PENALTY	28,799	21,847			
54310-0	ASSESSMENT INTEREST	9,981	9,757			
<b>TOTAL FOR ASSESSMENTS</b>		<b>5,678,153</b>	<b>5,970,461</b>	<b>6,011,915</b>	<b>6,172,240</b>	<b>160,325</b>
55526-0	REBATES		419,148	429,600	24,000	(405,600)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>419,148</b>	<b>429,600</b>	<b>24,000</b>	<b>(405,600)</b>
56225-0	TRANSFER FR SPECIAL REVENUE FU		16,064			
57305-0	PROCEEDS FROM NOTE ISSUANCE		1,525,000			
59910-0	USE OF FUND EQUITY					
59950-0	CONTR TO FUND EQUITY			(1,751,386)	(620,980)	1,130,406
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>1,541,064</b>	<b>(1,751,386)</b>	<b>(620,980)</b>	<b>1,130,406</b>
<b>TOTAL FOR RECYCLING AND SOLID WASTE</b>		<b>6,405,838</b>	<b>8,676,166</b>	<b>7,341,534</b>	<b>8,247,208</b>	<b>905,674</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

**COMPANY:** CITY OF SAINT PAUL  
**DEPARTMENT:** PUBLIC WORKS  
**FUND:** SEWER UTILITY

Budget Year: 2019

Account	Account Description	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
42570-0	SEWER HOUSE CONNECTIONS	88,477	94,071	90,000	90,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>88,477</b>	<b>94,071</b>	<b>90,000</b>	<b>90,000</b>	
43810-0	COUNTY ROAD AID	73,159	73,212	72,711	72,711	
43905-0	METROPOLITAN COUNCIL	78,663	-			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>151,823</b>	<b>73,212</b>	<b>72,711</b>	<b>72,711</b>	
44190-0	MISCELLANEOUS FEES	-	(142)			
44235-0	SALE OF PUBLICATION	-		1,000	1,000	
44420-0	SALE OF SCRAP METAL	3,006	4,624	5,000	5,000	
44435-0	SALE OF OTHER NONCAPITAL ITEMS	298	4			
44590-0	MISCELLANEOUS SERVICES	7,706	596			
48305-0	LAND RENTAL	2,015	1,100	2,500	2,500	
51265-0	SEWER MAINTENANCE	62	13,033	50,000	50,000	
52105-0	STORM SEWER SYSTEM CHARGE	14,840,614	15,393,705	15,633,575	16,180,750	547,175
52110-0	SEWER CONNECTION REPAIR CHARGE	1,208,893	1,437,193	1,400,000	1,400,000	
52115-0	SANITARY SEWER BILL	38,042,498	40,649,620	38,963,700	39,937,792	974,092
52125-0	SEWER SERVICE BASE FEE			3,380,070	3,380,070	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>54,105,092</b>	<b>57,499,733</b>	<b>59,435,845</b>	<b>60,957,112</b>	<b>1,521,267</b>
54305-0	ASSESSMENT PENALTY	35,279	35,108	50,000	50,000	
54310-0	ASSESSMENT INTEREST	20,687	24,463	174,860	174,860	
<b>TOTAL FOR ASSESSMENTS</b>		<b>55,966</b>	<b>59,571</b>	<b>224,860</b>	<b>224,860</b>	
54505-0	INTEREST INTERNAL POOL	282,398	125,905			
54506-0	INTEREST ACCRUED REVENUE	(21,880)	(27,578)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(164,513)	150,006			
54810-0	OTHER INTEREST EARNED	98,315	101,032	84,000	84,000	
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>194,319</b>	<b>349,365</b>	<b>84,000</b>	<b>84,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

408

**COMPANY:** CITY OF SAINT PAUL  
**DEPARTMENT:** PUBLIC WORKS  
**FUND:** SEWER UTILITY

**Budget Year: 2019**

Account	Account Description	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
55750-0	DAMAGE CLAIM FROM OTHERS		7,458	5,000	5,000	
55815-0	REFUNDS OVERPAYMENTS	299				
55845-0	JURY DUTY PAY	20				
55915-0	OTHER MISC REV	643	9,897			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>962</b>	<b>17,355</b>	<b>5,000</b>	<b>5,000</b>	
56110-0	INTRA FUND IN BOND DRAW	8,738,953	6,719,263			
56235-0	TRANSFER FR CAPITAL PROJ FUND	34,911	3,300			
57130-0	REVENUE BOND ISSUED	7,715,000	7,975,000	8,000,000	8,000,000	
57225-0	PREMIUM REVENUE BOND ISSUED	447,800	141,215			
57610-0	ADVANCE FROM OTHER FUNDS		44,511			
57710-0	BOND PROCEED CLOSE OUT					
58101-0	SALE OF CAPITAL ASSET	(19,000)				
58130-0	GAIN ON SALE CAPITAL ASSETS	19,300	34,798			
59950-0	CONTR TO FUND EQUITY				(588,613)	(588,613)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>16,936,963</b>	<b>14,918,087</b>	<b>8,000,000</b>	<b>7,411,387</b>	<b>(588,613)</b>
<b>TOTAL FOR SEWER UTILITY</b>		<b>71,533,602</b>	<b>73,011,393</b>	<b>67,912,416</b>	<b>68,845,070</b>	<b>932,654</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
44190-0	MISCELLANEOUS FEES	15	26			
51175-0	ADMINISTRATION FEE	3,014,450	3,322,014	3,296,185	3,506,213	210,028
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,014,465</b>	<b>3,322,040</b>	<b>3,296,185</b>	<b>3,506,213</b>	<b>210,028</b>
55845-0	JURY DUTY PAY		16			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>16</b>			
59910-0	USE OF FUND EQUITY			114,048		(114,048)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>114,048</b>		<b>(114,048)</b>
<b>TOTAL FOR PUBLIC WORKS ADMINISTRATION</b>		<b>3,014,465</b>	<b>3,322,056</b>	<b>3,410,233</b>	<b>3,506,213</b>	<b>95,980</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: FLEET SERVICES

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
44190-0	MISCELLANEOUS FEES	992	769			
44420-0	SALE OF SCRAP SCRAP METAL	2,935	2,870			
44435-0	SALE OF OTHER NONCAPITAL ITEMS	3,971	3,143			
51285-0	VEHICLE MAINTENANCE CHARGES	599,640	541,126			
51290-0	SALE OF FUEL	214,408	181,660			
51305-0	EQUIPMENT RENTAL	7,073,905	6,711,268			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>7,895,850</b>	<b>7,440,836</b>			
54810-0	OTHER INTEREST EARNED	1,766	843			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>1,766</b>	<b>843</b>			
55750-0	DAMAGE CLAIM FROM OTHERS	31,087	6,056			
55835-0	REFUND FOR PRIOR YEAR OVERPAYM	1,948				
55915-0	OTHER MISC REVENUE	483				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>33,518</b>	<b>6,056</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	736,963	713,451			
57115-0	GO BOND ISSUED	1,155,000				
57210-0	PREMIUM GO BOND ISSUED	54,340				
58101-0	SALE OF CAPITAL ASSET					
58130-0	GAIN ON SALE CAPITAL ASSETS	44,507	102,752			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,990,810</b>	<b>816,203</b>			
<b>TOTAL FOR FLEET SERVICES</b>		<b>9,921,945</b>	<b>8,263,938</b>			



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: PW ENGINEERING SERVICES

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
42605-0	CEMENT SIDEWALK	15,814	14,666	9,434	8,475	(959)
42620-0	USE OF STREET TEMPORARY	4,787	9,707	6,000	6,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>20,601</b>	<b>24,373</b>	<b>15,434</b>	<b>14,475</b>	<b>(959)</b>
44230-0	SALE OF MAP	265	64	2,100	2,100	
44590-0	MISCELLANEOUS SERVICES	1,466,464	(60,435)			
48305-0	LAND RENTAL		17,900			
51145-0	DESIGN SERVICE	3,120,454	3,948,910	4,877,082	6,315,165	1,438,083
51185-0	PW TECHNICAL SERVICES	1,255,502	1,232,960	1,211,296	1,220,151	8,855
51205-0	TRAFFIC & LIGHTING ENGINEERING	84,749	441,115	872,985	1,060,595	187,610
51215-0	PW CONSTRUCTION SERVICES	1,825,834	1,372,016	2,310,855	1,137,044	(1,173,811)
51220-0	SURVEY SERVICES	1,172,937	1,114,942	1,076,407	948,632	(127,775)
51230-0	ENGINEERING SERVICES	10,590	1,696			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>8,936,794</b>	<b>8,069,168</b>	<b>10,350,725</b>	<b>10,683,687</b>	<b>332,962</b>
55845-0	JURY DUTY PAY	40	40			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>40</b>	<b>40</b>			
58101-0	SALE OF CAPITAL ASSET	(4,000)				
58130-0	GAIN ON SALE CAPITAL ASSETS	4,000	1,500			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>1,500</b>			
<b>TOTAL FOR PW ENGINEERING SERVICES</b>		<b>8,957,435</b>	<b>8,095,080</b>	<b>10,366,159</b>	<b>10,698,162</b>	<b>332,003</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: ASPHALT PLANT

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
44590-0	MISCELLANEOUS SERVICES	100				
47305-0	ASPHALT SALES	2,715,336	2,975,089	3,672,192	3,669,803	(2,389)
47310-0	SALE OF RAW MATERIALS	17,268	1,240	25,389	26,980	1,591
51290-0	SALE OF FUEL					
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,732,704</b>	<b>2,976,329</b>	<b>3,697,581</b>	<b>3,696,783</b>	<b>(798)</b>
55905-0	CASH OVER OR SHORT	8				
55915-0	OTHER MISC REVENUE	84				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>92</b>				
59910-0	USE OF FUND EQUITY			600,000		(600,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>600,000</b>		<b>(600,000)</b>
<b>TOTAL FOR ASPHALT PLANT</b>		<b>2,732,796</b>	<b>2,976,329</b>	<b>4,297,581</b>	<b>3,696,783</b>	<b>(600,798)</b>

**City of Saint Paul**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: TRAFFIC WAREHOUSE

Budget Year: 2019

Account	Account Description	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
44240-0	SALE OF SIGN	24,445	23,780			
44299-0	OTHER SALES					
44420-0	SALE OF SCRAP SCRAP METAL	30,043	28,454	45,000	45,000	
44435-0	SALE OF OTHER NONCAPITAL ITEMS					
44590-0	MISCELLANEOUS SERVICES	24,966	(24,173)			
51225-0	TRAFFIC WAREHOUSE SERVICES	3,437,502	2,958,133	3,042,679	3,053,157	10,478
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,516,956</b>	<b>2,986,193</b>	<b>3,087,679</b>	<b>3,098,157</b>	<b>10,478</b>
55526-0	REBATES	47,400	-			
55750-0	DAMAGE CLAIM FROM OTHERS	395,693	22,545	200,000	200,000	
55905-0	CASH OVER OR SHORT					
55915-0	OTHER MISC REV					
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>443,093</b>	<b>22,545</b>	<b>200,000</b>	<b>200,000</b>	
<b>TOTAL FOR TRAFFIC WAREHOUSE</b>		<b>3,960,049</b>	<b>3,008,737</b>	<b>3,287,679</b>	<b>3,298,157</b>	<b>10,478</b>
<b>TOTAL FOR PUBLIC WORKS</b>		<b>157,005,129</b>	<b>147,994,099</b>	<b>133,124,375</b>	<b>142,143,723</b>	<b>9,019,348</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

414

**Department: PUBLIC WORKS**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE				5,919,008	6,072,142	153,134
CHARGES FOR SERVICES		4,211,634	5,121,134	8,196,736	8,196,736	
ASSESSMENTS						
MISCELLANEOUS REVENUE			723	80,000	80,000	
OTHER FINANCING SOURCES		1,412,584	1,635,125	3,573,725	3,128,692	(445,033)
<b>Total Financing by Major Account</b>		<b>5,624,218</b>	<b>6,756,982</b>	<b>17,769,469</b>	<b>17,477,570</b>	<b>(291,899)</b>
<b>Financing by Accounting Unit</b>						
10031100	OFFICE OF DIRECTOR PW	667,584	669,125	174,860	174,860	
10031202	TRAFFIC ENGINEERING				250,000	250,000
10031300	PARKING METER REPAIR AND MAINT	4,956,634	6,087,857	5,714,646	5,021,646	(693,000)
10031301	TRAFFIC SIGNS & MARKINGS			1,658,612	1,678,891	20,279
10031302	TRAFFIC SIGNALS			2,866,014	2,913,916	47,902
10031308	TRAFFIC BUILDING					
10031500	RIGHT OF WAY MANAGEMENT			3,022,448	3,044,590	22,142
10031510	BRIDGE MAINTENANCE			370,127	378,807	8,680
10031530	WINTER STREET MAINTENANCE			1,020,381	1,046,430	26,049
10031540	SUMMER STREET MAINTENANCE			2,942,381	2,968,430	26,049
<b>Total Financing by Accounting Unit</b>		<b>5,624,218</b>	<b>6,756,982</b>	<b>17,769,469</b>	<b>17,477,570</b>	<b>(291,899)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **CITY GRANTS**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		1,211,088	702,463			
MISCELLANEOUS REVENUE		500,000	100,000			
OTHER FINANCING SOURCES		1,303,356				
<b>Total Financing by Major Account</b>		<b>3,014,444</b>	<b>802,463</b>			
<b>Financing by Accounting Unit</b>						
20031800	RECYCLING GRANTS	3,014,444	752,463			
20031801	PUBLIC WORKS GRANTS		50,000			
<b>Total Financing by Accounting Unit</b>		<b>3,014,444</b>	<b>802,463</b>			

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

416

**Department: PUBLIC WORKS**  
**Fund: STREET MAINTENANCE PROGRAM**

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	1,821,275	1,792,178	1,657,963	1,724,613	66,650
INTERGOVERNMENTAL REVENUE	6,010,922	7,133,767	340,127	1,348,807	1,008,680
CHARGES FOR SERVICES	4,214,263	5,353,011	12,738,815	17,778,089	5,039,274
ASSESSMENTS	26,168,220	7,111,521	209,475	209,475	
INVESTMENT EARNINGS	(84,254)	(64,064)			
MISCELLANEOUS REVENUE	403,084	(21,417)	100,000	100,000	
OTHER FINANCING SOURCES	2,912,552	11,710,784	3,303,045	5,825,149	2,522,104
<b>Total Financing by Major Account</b>	<b>41,446,063</b>	<b>33,015,780</b>	<b>18,349,425</b>	<b>26,986,133</b>	<b>8,636,708</b>
<b>Financing by Accounting Unit</b>					
23031300 TRAFFIC BUILDING MAINT	204,193	72,058			
23031301 SIGNS AND MARKINGS MAINT	1,775,609	1,248,817			
23031302 TRAFFIC SIGNAL MAINTENANCE	3,311,729	3,617,516			
23031303 STREET LIGHTING MAINTENANCE	6,046,925	3,390,572	6,109,407	6,667,943	558,536
23031305 RESIDENTIAL PKNG PRMT PROGRAM	137,191	138,668	147,521	147,521	
23031306 GSOC AND GIS			364,832	385,623	20,791
23031307 ROW PERMITS AND INSPECTION	1,990,308	1,949,508	1,818,121	1,884,771	66,650
23031500 STREET MAINT ADMINISTRATION	23,709,329	17,925,979			
23031501 STREET MAINT EQUIPMENT	12,177	12,109			
23031502 STREET MAINT FIELD OPERATIONS	970	1,427			
23031510 BRIDGE MAINTENANCE	28,441	1,548,391			
23031520 DOWNTOWN STREETS CLASS IA	144,771	346,951			
23031521 DOWNTOWN STREETS CLASS IB	4,381	8,955			
23031522 OUTLYING COM AND ARTRL CLSS II	2,277,390	989,378			
23031523 RESIDENTIAL STREETS CLASS III	1,801,925	1,765,452			
23031524 OILED & PAVED ALLEYS CLASS IV	725				
23031550 SIDEWALK MAINTENANCE			1,001,452	1,001,452	
23031551 BRUSHING AND SEAL COATING			2,804,578	4,253,154	1,448,576
23031552 MILL AND OVERLAY			2,464,290	7,988,142	5,523,852
23031553 SWEEPING			3,639,224	4,657,527	1,018,303
<b>Total Financing by Accounting Unit</b>	<b>41,446,063</b>	<b>33,015,780</b>	<b>18,349,425</b>	<b>26,986,133</b>	<b>8,636,708</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC WORKS  
Fund: STREET LIGHTING DISTRICTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
ASSESSMENTS		394,273	65,175	389,879	389,879	
<b>Total Financing by Major Account</b>		<b>394,273</b>	<b>65,175</b>	<b>389,879</b>	<b>389,879</b>	
<b>Financing by Accounting Unit</b>						
23131300	STREET LIGHTING DISTRICTS	394,273	65,175	389,879	389,879	
<b>Total Financing by Accounting Unit</b>		<b>394,273</b>	<b>65,175</b>	<b>389,879</b>	<b>389,879</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: PUBLIC WORKS**  
**Fund: RECYCLING AND SOLID WASTE**

**Budget Year: 2019**

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	727,685	745,493	727,685	727,614	(71)
CHARGES FOR SERVICES			1,923,720	1,944,334	20,614
ASSESSMENTS	5,678,153	5,970,461	6,011,915	6,172,240	160,325
MISCELLANEOUS REVENUE		419,148	429,600	24,000	(405,600)
OTHER FINANCING SOURCES		1,541,064	(1,751,386)	(620,980)	1,130,406
<b>Total Financing by Major Account</b>	<b>6,405,838</b>	<b>8,676,166</b>	<b>7,341,534</b>	<b>8,247,208</b>	<b>905,674</b>
<b>Financing by Accounting Unit</b>					
24131400 RECYCLING	6,405,838	8,676,166	6,590,814	6,699,737	108,923
24131410 ORGANIZED TRASH COLLECTION			750,720	1,547,471	796,751
<b>Total Financing by Accounting Unit</b>	<b>6,405,838</b>	<b>8,676,166</b>	<b>7,341,534</b>	<b>8,247,208</b>	<b>905,674</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **SEWER UTILITY**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing for Major Account</b>					
LICENSE AND PERMIT	88,477	94,071	90,000	90,000	
INTERGOVERNMENTAL REVENUE	151,823	73,212	72,711	72,711	
CHARGES FOR SERVICES	54,105,092	57,499,733	59,435,845	60,957,112	1,521,267
ASSESSMENTS	55,966	59,571	224,860	224,860	
INVESTMENT EARNINGS	194,319	349,365	84,000	84,000	
MISCELLANEOUS REVENUE	962	17,355	5,000	5,000	
OTHER FINANCING SOURCES	16,936,963	14,918,087	8,000,000	7,411,387	(588,613)
<b>Total Financing by Major Account</b>	<b>71,533,602</b>	<b>73,011,393</b>	<b>67,912,416</b>	<b>68,845,070</b>	<b>932,654</b>

### Financing by Accounting Unit

64031700	MAJOR SEWER SERVICE OBLIGATION	53,088,682	56,268,087	66,292,205	67,224,859	932,654
64031701	SEWER MAINTENANCE	85,750	126,725	135,211	135,211	
64031702	SEWER SYSTEM MANAGEMENT	-	-	1,000	1,000	
64031710	STORMWATER DISCHARGE MANAGEMT	-	9,897			
64031712	PRIVATE SEWER CONNECT REPAIR P	1,208,893	1,437,193	1,400,000	1,400,000	
64031900	MAJOR SEWER REPAIR CONSTRUCTION	3,386,637	1,451,108			
64031910	STORM WATER QUALITY IMPROVEMENTS	18,703	19,209			
64031920	SEWER TUNNEL REHABILITATION	3,210,360	1,851,976			
64031930	SEWER REHABILITATION	2,158,163	739,104			
64031950	SEWER CAPITAL MAIN		2,661,166			
640652014	2014 REV BOND PROCEEDS	22,705	26,313			
640652015	2015 REV BOND PROCEEDS	83,321	28,479			
640952006	2006 REV BOND DEBT SERVICE	5,771	(361)			
640952006	2006 REV BOND RESERVE	6,470	(1,414)	10,000	10,000	
640952008	2008 REV BOND DEBT SERVICE	10,407	(958)			
640952008	2008 REV BOND RESERVE	17,571	(4,589)	25,000	25,000	
640952009	2009 REV BOND DEBT SERVICE	4,302	(295)			

# CITY OF SAINT PAUL

## Financing Plan by Department

420

**Department: PUBLIC WORKS**  
**Fund: SEWER UTILITY**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
640952009	2009 REV BOND RESERVE	13,812	(2,573)	10,000	10,000	
640952009I	2009 REV BOND DEBT SERVICE	4,275	(100)			
640952009I	2009 REV REFUND RESERVE	(2,011)	1,057	5,000	5,000	
640952010	2010 REV BOND DEBT SERVICE	4,126	(4,753)			
640952010	2010 REV BOND RESERVE	(2,723)	28,632	10,000	10,000	
640952011	2011 REV BOND DEBT SERVICE	3,665	(6,275)			
640952011	2011 REV BOND RESERVE	(8,848)	30,898	7,500	7,500	
640952012	2012 REV BOND DEBT SERVICE	3,829	(5,277)			
640952012	2012 REV BOND RESERVE	(6,231)	24,564	7,500	7,500	
640952013	2013 REV BOND DEBT SERVICE	8,771	(7,033)			
640952013	2013 REV BOND RESERVE	(11,528)	37,975	7,500	7,500	
640952014	2014 REV BON DEBT SERVICE	(2,464)	(14,610)			
640952014	2014 REV BOND RESERVE	(9,219)	28,652	1,000	1,000	
640952015	2015 REV BOND DEBT SERVICE	(2,829)	(14,425)			
640952015	2015 REV BOND DEBT SERVICE	(8,979)	27,573	500	500	
640652016	2016 REV BOND PROCEEDS	2,022	(4,401)			
640652016	2016 REV BOND PROCEEDS	7,704,754	63,466			
640652016	2016 REV BOND PROCEEDS	285	(3,281)			
640952016	2016 REV BOND RESERVE	534,482	25,327			
640952016	2016 REV BOND DEBT SERVICE	678	(5,766)			
640652017	2017 REV BOND PROCEEDS		8,199,835			
640952017	2017 REV BOND DEBT SERVICE		268			
<b>Total Financing by Accounting Unit</b>		<b>71,533,602</b>	<b>73,011,393</b>	<b>67,912,416</b>	<b>68,845,070</b>	<b>932,654</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **PUBLIC WORKS ADMINISTRATION**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		3,014,465	3,322,040	3,296,185	3,506,213	210,028
MISCELLANEOUS REVENUE			16			
OTHER FINANCING SOURCES				114,048		(114,048)
<b>Total Financing by Major Account</b>		<b>3,014,465</b>	<b>3,322,056</b>	<b>3,410,233</b>	<b>3,506,213</b>	<b>95,980</b>
<b>Financing by Accounting Unit</b>						
73031100	PUBLIC WORKS DIRECTOR OFFICE	722,233	573,817	585,872	601,300	15,428
73031101	PW MARKETING AND PUBLIC REL	186,476	186,175	185,436	202,840	17,404
73031102	PW ACCOUNTING AND PAYROLL	1,034,481	1,080,217	1,104,136	1,163,777	59,641
73031103	PW OFFICE ADMINISTRATION	403,295	272,511	270,182	276,427	6,245
73031104	PW COMPUTER SERVICES	179,063	195,803	195,833	193,706	(2,127)
73031105	PW SAFETY SERVICES	163,083	164,969	167,202	171,434	4,232
73031106	PW RESIDENTIAL AND EMPL SVCS		562,883	600,242	585,437	(14,805)
73031110	PW DALE STREET CAMPUS MAINT	325,834	285,681	301,330	311,292	9,962
<b>Total Financing by Accounting Unit</b>		<b>3,014,465</b>	<b>3,322,056</b>	<b>3,410,233</b>	<b>3,506,213</b>	<b>95,980</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

422

Department: **PUBLIC WORKS**  
Fund: **FLEET SERVICES**

Budget Year: **2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		7,895,850	7,440,836			
INVESTMENT EARNINGS		1,766	843			
MISCELLANEOUS REVENUE		33,518	6,056			
OTHER FINANCING SOURCES		1,990,810	816,203			
<b>Total Financing by Major Account</b>		<b>9,921,945</b>	<b>8,263,938</b>			
<b>Financing by Accounting Unit</b>						
73131600	PW EQUIP SERVICES SECTION	7,147,713	5,861,706			
73131601	PW MOTOR VEHICLE BUDGET	2,774,231	2,402,231			
<b>Total Financing by Accounting Unit</b>		<b>9,921,945</b>	<b>8,263,938</b>			

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **PW ENGINEERING SERVICES**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	20,601	24,373	15,434	14,475	(959)
CHARGES FOR SERVICES	8,936,794	8,069,168	10,350,725	10,683,687	332,962
MISCELLANEOUS REVENUE	40	40			
OTHER FINANCING SOURCES		1,500			
<b>Total Financing by Major Account</b>	<b>8,957,435</b>	<b>8,095,080</b>	<b>10,366,159</b>	<b>10,698,162</b>	<b>332,003</b>
<b>Financing by Accounting Unit</b>					
73231200 PW MUN ENGINEERING ADMIN	1,462,614	(61,881)			
73231204 TRANSPORTATION PLANNING PROJ	10,630	1,696			
73231205 PW PROJECT PLAN AND PROGRAM		17,900			
73231206 PW TECHNICAL SERVICES	1,007,317	818,449	811,277	817,066	5,789
73231207 PW MAPS AND RECORDS	255,620	262,830	245,017	239,114	(5,903)
73231209 PW SIDEWALK ENGINEERING		125,000	421,784	806,775	384,991
73231210 STREET DESIGN PROJECTS	1,685,130	2,866,067	2,692,626	2,138,555	(554,071)
73231211 TRAFFIC AND LIGHTING ENG PROJ	84,749	441,115	872,985	1,060,595	187,610
73231212 SEWER DESIGN PROJECTS	825,032	971,565	1,084,450	1,588,950	504,500
73231213 BRIDGE DESIGN PROJECTS	626,106	984	687,656	1,789,360	1,101,704
73231214 CONSTRUCTION PROJECTS	1,827,301	1,374,523	2,313,855	1,140,044	(1,173,811)
73231215 SURVEY SECTION PROJECTS	1,172,937	1,276,833	1,236,509	1,117,703	(118,806)
<b>Total Financing by Accounting Unit</b>	<b>8,957,435</b>	<b>8,095,080</b>	<b>10,366,159</b>	<b>10,698,162</b>	<b>332,003</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

424

Department: **PUBLIC WORKS**  
Fund: **ASPHALT PLANT**

**Budget Year: 2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,732,704	2,976,329	3,697,581	3,696,783	(798)
MISCELLANEOUS REVENUE	92				
OTHER FINANCING SOURCES			600,000		(600,000)
<b>Total Financing by Major Account</b>	<b>2,732,796</b>	<b>2,976,329</b>	<b>4,297,581</b>	<b>3,696,783</b>	<b>(600,798)</b>
<b>Financing by Accounting Unit</b>					
73331500 ASPHALT PAVING PLANT	2,732,796	2,976,329	4,297,581	3,696,783	(600,798)
<b>Total Financing by Accounting Unit</b>	<b>2,732,796</b>	<b>2,976,329</b>	<b>4,297,581</b>	<b>3,696,783</b>	<b>(600,798)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC WORKS  
Fund: TRAFFIC WAREHOUSE

Budget Year: 2019

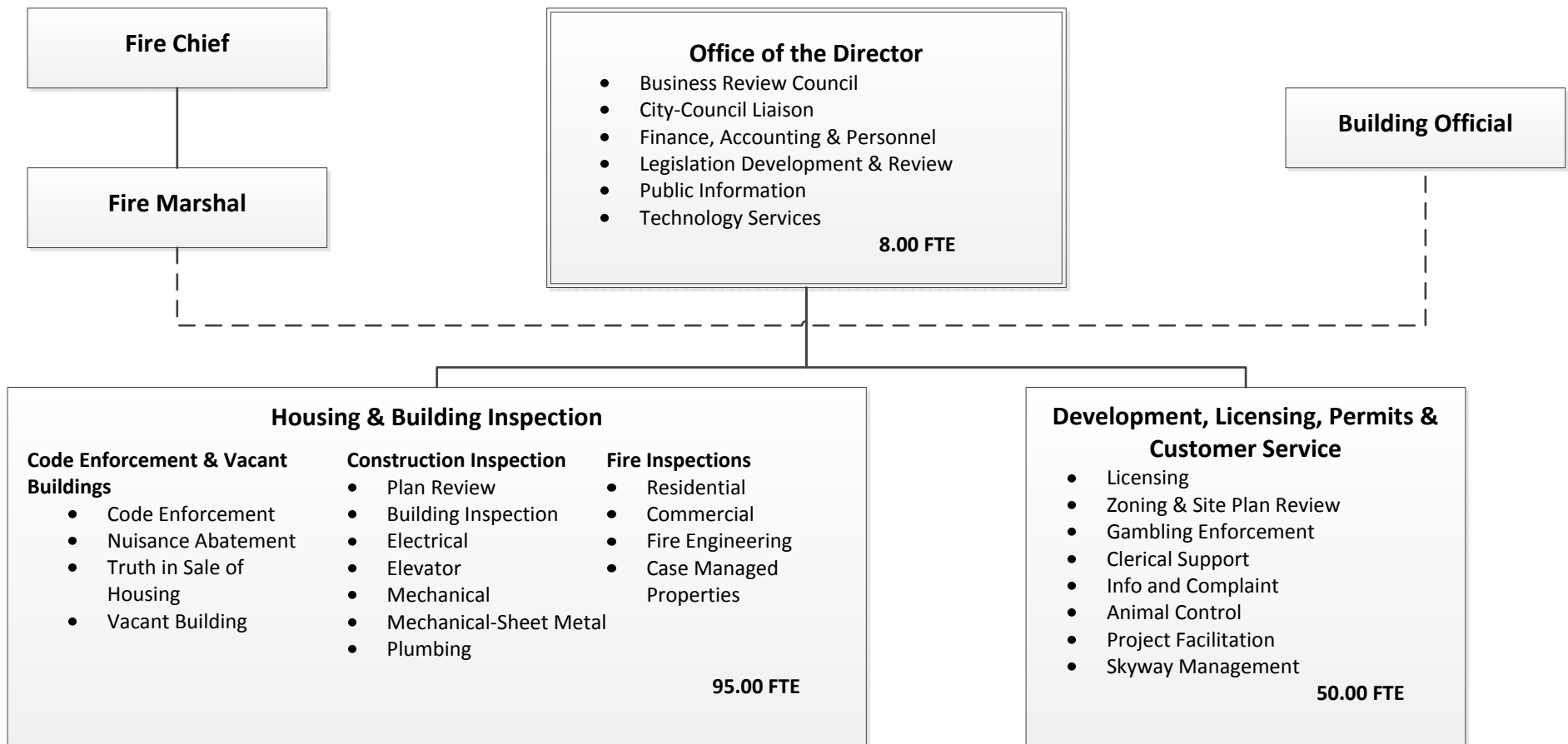
	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,516,956	2,986,193	3,087,679	3,098,157	10,478
MISCELLANEOUS REVENUE	443,093	22,545	200,000	200,000	
<b>Total Financing by Major Account</b>	<b>3,960,049</b>	<b>3,008,737</b>	<b>3,287,679</b>	<b>3,298,157</b>	<b>10,478</b>
<b>Financing by Accounting Unit</b>					
73431200 TRAFFIC WAREHOUSE	3,960,049	3,008,737	3,287,679	3,298,157	10,478
<b>Total Financing by Accounting Unit</b>	<b>3,960,049</b>	<b>3,008,737</b>	<b>3,287,679</b>	<b>3,298,157</b>	<b>10,478</b>





# Safety and Inspections

**Mission:** To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all.



(Total 153.00 FTE)

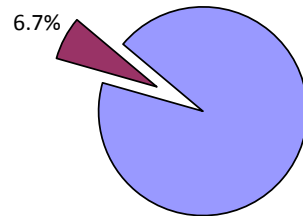
## 2019 Proposed Budget

### Department of Safety and Inspections

#### Department Description:

The Department of Safety and Inspections (DSI) is a proactive, multi-disciplinary agency that builds and maintains a livable Saint Paul community through strong leadership, creative partnerships, teamwork, and effective regulatory strategies. DSI's responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Fire Inspections, 5) Information and Complaint, 6) Business Licensing, 7) Construction Plan Review, 8) Site Plan Review, 9) Project Facilitation for new businesses and expansions, 10) Vacant Buildings, and 11) Zoning.

#### **Safety & Inspections's Portion of General Fund Spending**



#### Department Facts

- Total General Fund Budget: \$20,589,164
- Total Special Fund Budget: \$567,107
- Total FTEs: 153.00

In 2017 DSI (% increase/decrease over 2016 values) :

- Administered 29,558 construction permits (2% ↓), total valuation \$1,188,143,848 (81% ↓)
- Conducted 61,682 construction inspections (4% ↓)
- Issued 5,101 business licenses (21% ↑)
- Conducted 19,221 Fire C of O inspections (4% ↓), issued 5,344 certificates (3% ↓)
- Conducted 37,023 code (4% ↓) and 18,594 vacant building inspections (6% ↓)
- Responded to 4,607 animal related complaints (7% ↓)
- Managed 83,266 calls to our Information & Complaint line in 2016 (8% ↑)

#### Department Goals

- Prevent life and property loss.
- Promote neighborhood safety and livability.
- Engage communities in effective communication, customer service and education.
- Promote sustainable and innovative solutions.
- Ensure equity in the delivery of our programs/services.
- Provide seamless services to help individuals operate businesses.

#### Recent Accomplishments

- Facilitated planning and construction of soccer stadium in iconic Midway
- Significant investments in technology (New Business Licensing Software, Electronic Plan Review Software, Inspection Scheduling App for Construction Service permits, Summary Abatement App for code inspectors)
- Conducted education and enforcement to reduce sales of tobacco products to youth
- Created and distributed "Opening a Business" Pocket Guide to assist entrepreneurs in opening and expanding their businesses
- Implemented two significant Racial Equity workforce retention strategies (Compressed Work Schedules and DSI Mentorship Program)
- Began two Racial Equity Impact Assessments in Licensing and Code Enforcement
- Increased full-time people of color employed by the department to 19.4% through recruitment and development strategy
- Facilitated community stakeholder workgroups related to ordinance amendments for Short Term Rentals, Skyway conduct/security, and Sustainable "To Go" Food Packaging

## 2019 Proposed Budget

### Department of Safety and Inspections

#### Fiscal Summary

	2017 Actual	2018 Adopted	2019 Proposed	Change	% Change	2018 Adopted FTE	2019 Proposed FTE
<b>Spending</b>							
100: General Fund	18,826,529	19,371,311	20,589,164	1,217,853	6.3%	147.62	151.80
215: Assessment Financing	376,152	375,000	375,000	-	0.0%	-	-
228: Charitable Gambling	130,757	273,922	192,107	(81,815)	-29.9%	1.38	1.20
<b>Total</b>	<b>19,333,438</b>	<b>20,020,233</b>	<b>21,156,271</b>	<b>1,136,038</b>	<b>5.7%</b>	<b>149.00</b>	<b>153.00</b>
<b>Financing</b>							
100: General Fund	19,435,417	17,371,141	18,223,692	852,551	4.9%		
215: Assessment Financing	414,629	375,000	375,000	-	0.0%		
228: Charitable Gambling	196,151	273,922	192,107	(81,815)	-29.9%		
<b>Total</b>	<b>20,046,197</b>	<b>18,020,063</b>	<b>18,790,799</b>	<b>770,736</b>	<b>4.3%</b>		

#### Budget Changes Summary

The 2019 proposed budget for the Department of Safety and Inspections (DSI) includes resources for a new administrative citation program for code violations that aims to replace criminal citations with civil penalties, while also promoting and ensuring public safety and health. The 2019 proposed budget also includes investments in construction services, including two additional inspectors and one new plan reviewer dedicated to administering Sewer Availability Charges.

Projections for DSI revenues are incorporated into the 2019 proposed budget, including estimates for a 3% increase on building permit and plan review fees. Additionally, expenses and revenues for summary abatement and assessments are adjusted to reflect recent trends.

**100: General Fund****Department of Safety and Inspections****Change from 2018 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Current Service Level Adjustments**

Current service level adjustments include a reallocation of personnel to better align staffing with department operations. There is a corresponding change in FTEs in Fund 228.

Current service level adjustments	832,056	-	0.18
Subtotal:	832,056	-	0.18

**Construction Trades Inspectors**

The 2019 proposed budget includes two additional construction trades inspectors to keep up with the growing demand for construction permits in Saint Paul and to address the backlog of uninspected permits.

Building Inspector	140,940	-	1.00
Sheet Metal Inspector	153,931	-	1.00
Subtotal:	294,871	-	2.00

**DSI Revenues**

Building permit and plan review revenues have been trending up for the past few years. The 2019 budget reflects this volume-based growth in revenues. Revenue from a 3% across the board increase in building permit and plan review fees is also included in DSI's budget. Lastly, targeted fee increases on some business licenses will go into effect in 2019 to reflect the full costs of administering those licenses.

Volume-based adjustments	-	220,000	-
Building permits - 3% fee increase	-	280,000	-
Plan review - 3% fee increase	-	70,000	-
Business licenses targeted fee increase	-	49,151	-
Subtotal:	-	619,151	-

**100: General Fund****Department of Safety and Inspections**

		Change from 2018 Adopted		
		Spending	Financing	FTE
<b>Administrative Citation Program</b>				
In 2019, the City will launch an administrative citation program to replace criminal citations with civil penalties for code violations. This program will allow for more efficient, expeditious, and equitable enforcement, while improving safety and minimizing the need to displace tenants. The 2019 budget includes an additional DSI Management Assistant III and a contract for an administrative hearing officer to help manage and enforce this policy change. The costs associated with this new program are expected to be offset by citation revenue.				
Administrative citation program		118,361	250,000	1.00
Subtotal:		118,361	250,000	1.00

**Building Plan Review (SAC)**

The 2019 proposed budget includes an additional Plan Review Examiner II to review and administer Sewer Availability Charges (SAC) for construction projects. This position will provide administrative review of all new business owners' SAC charges to ensure that they are being administered correctly, removing a potentially significant hurdle for new businesses. The costs associated with this new position are partially offset by the expected revenue from SAC reviews.

Plan Review Examiner II	72,565	33,400	1.00
Subtotal:	72,565	33,400	1.00

**100: General Fund****Department of Safety and Inspections****Change from 2018 Adopted****Spending****Financing****FTE****Virtual One Shop and Space Planning**

In 2019, DSI will remodel their office space to improve the customer service experience. This remodel will accomplish the following: create a virtual "One Shop" for DSI customers, create customer self-service areas with kiosks, and redesign space to increase safety, efficiency, and collaboration.

Office remodel

250,000

250,000

-

Subtotal:

250,000

250,000

-

**Assessment Changes**

Summary abatement grounds maintenance spending has been below budget for the last several years. The 2019 budget includes reductions to reflect trends in actual spending. The budget also includes reductions in summary abatement and vacant building revenue to track with recent collections.

Grounds maintenance

(350,000)

-

Abatement and vacant building assessments

(300,000)

-

Subtotal:

(350,000)

(300,000)

-

**Fund 100 Budget Changes Total**

1,217,853

852,551

4.18

**215: Assessment Financing****Department of Safety and Inspections**

The Assessment fund includes revenues and expenditures for vacant building demolitions.

		Change from 2018 Adopted		
		Spending	Financing	FTE
No Changes from 2018 Adopted Budget		-	-	-
Subtotal:		-	-	-
Fund 215 Budget Changes Total		-	-	-

**228: Charitable Gambling**

The Charitable Gambling fund includes DSI's gambling enforcement activities and revenues.

		Change from 2018 Adopted		
		Spending	Financing	FTE
<b>Current Service Level Adjustments</b>				
Current service level adjustments include a reallocation of personnel to better align staffing with department operations. There is a corresponding change in FTEs in Fund 100.				
Current service level adjustments		185	185	(0.18)
Subtotal:		185	185	(0.18)
<b>Planned Reduction</b>				
The 2018 budget included one -time funding for a permitting software implementation project. The 2019 proposed budget removes this one-time item.				
Permitting software implementation		(82,000)	(82,000)	-
		(82,000)	(82,000)	-
Fund 228 Budget Changes Total		(81,815)	(81,815)	(0.18)





# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

436

Department: **SAFETY AND INSPECTION**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<hr/>					
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	18,088,352	18,826,529	19,371,311	20,589,164	1,217,852
ASSESSMENT FINANCING	361,116	376,152	375,000	375,000	
CHARITABLE GAMBLING	105,865	130,757	273,922	192,107	(81,815)
<b>TOTAL SPENDING BY FUND</b>	<b>18,555,333</b>	<b>19,333,438</b>	<b>20,020,233</b>	<b>21,156,271</b>	<b>1,136,038</b>
<hr/>					
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	15,161,132	16,012,455	16,244,744	17,605,062	1,360,318
SERVICES	3,017,340	2,845,078	3,319,744	3,211,957	(107,786)
MATERIALS AND SUPPLIES	174,444	282,914	258,744	258,744	
ADDITIONAL EXPENSES			1,500	1,500	
CAPITAL OUTLAY	44,817	22,472	45,000	45,000	
DEBT SERVICE	99	19			
OTHER FINANCING USES	157,500	170,500	150,501	34,007	(116,494)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>18,555,333</b>	<b>19,333,438</b>	<b>20,020,233</b>	<b>21,156,271</b>	<b>1,136,038</b>
<hr/>					
<b><u>Financing by Major Account</u></b>					
TAXES	167,646	195,200	191,922	192,107	185
LICENSE AND PERMIT	7,527,005	10,234,614	8,776,699	9,305,850	529,151
CHARGES FOR SERVICES	5,709,788	6,685,578	5,916,722	6,305,122	388,400
FINE AND FORFEITURE	94,067	53,401	67,000	52,000	(15,000)
ASSESSMENTS	239,022	82,142			
INVESTMENT EARNINGS	3,294	951			
MISCELLANEOUS REVENUE	2,475	4,744			
OTHER FINANCING SOURCES	3,044,282	2,789,567	3,067,720	2,935,720	(132,000)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>16,787,580</b>	<b>20,046,196</b>	<b>18,020,063</b>	<b>18,790,799</b>	<b>770,736</b>
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# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **SAFETY AND INSPECTION**  
Fund: **CITY GENERAL FUND**

Budget Year: **2019**

		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Change From</b>
		<b>Actuals</b>	<b>Actuals</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2018</b>
					<b>Proposed</b>	<b>Adopted</b>
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		15,078,150	15,919,855	16,121,287	17,475,283	1,353,995
SERVICES		2,645,020	2,457,519	2,814,653	2,793,355	(21,298)
MATERIALS AND SUPPLIES		174,444	267,997	250,204	250,204	
ADDITIONAL EXPENSES				1,500	1,500	
CAPITAL OUTLAY		44,817	22,472	45,000	45,000	
DEBT SERVICE		99	19			
OTHER FINANCING USES		145,822	158,666	138,667	23,822	(114,845)
<b>Total Spending by Major Account</b>		<b>18,088,352</b>	<b>18,826,529</b>	<b>19,371,311</b>	<b>20,589,164</b>	<b>1,217,852</b>
<b>Spending by Accounting Unit</b>						
10024100	DSI ADMINISTRATION	956,450	1,032,430	1,030,309	1,405,811	375,502
10024200	PROPERTY CODE ENFORCEMENT	1,283,213	1,477,914	1,689,990	1,553,101	(136,888)
10024205	VACANT BLDG CODE ENFORCEMENT	818,292	823,787	782,022	905,847	123,825
10024210	SUMMARY NUISANCE ABATEMENT	1,153,631	1,007,631	1,263,745	913,445	(350,300)
10024215	TRUTH IN SALE OF HOUSING	94,418	82,175	7,492	109,995	102,503
10024220	PERFORMANCE DEPOSIT PROJECTS	15	1			
10024300	CONSTRUCTION SVCS AND PERMITS	5,971,341	6,189,822	6,560,963	7,334,627	773,665
10024400	FIRE CERTIFICATE OF OCCUPANCY	2,743,148	2,812,886	2,813,302	2,973,589	160,288
10024500	BUSINESS AND TRADE LICENSE	1,713,326	1,642,940	1,456,994	1,429,032	(27,961)
10024505	ZONING	1,066,652	1,146,246	1,021,377	1,064,377	43,000
10024510	ANIMAL AND PEST CONTROL	1,011,458	997,872	1,036,556	1,066,839	30,283
10024520	INFORMATION & COMPLAINT	279,809	339,938	429,430	883,759	454,329
10024525	DSI CLERICAL SUPPORT	996,600	1,272,888	1,279,131	948,739	(330,392)
<b>Total Spending by Accounting Unit</b>		<b>18,088,352</b>	<b>18,826,529</b>	<b>19,371,311</b>	<b>20,589,164</b>	<b>1,217,852</b>

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**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		1,452	1,980	8,724	9,160	436
SERVICES		359,664	374,172	366,276	365,840	(436)
<b>Total Spending by Major Account</b>		<b>361,116</b>	<b>376,152</b>	<b>375,000</b>	<b>375,000</b>	
<b>Spending by Accounting Unit</b>						
21524250	NUISANCE BUILDINGS ABATEMENT	361,116	376,152	375,000	375,000	
<b>Total Spending by Accounting Unit</b>		<b>361,116</b>	<b>376,152</b>	<b>375,000</b>	<b>375,000</b>	

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: SAFETY AND INSPECTION**  
**Fund: CHARITABLE GAMBLING**

**Budget Year: 2019**

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		81,530	90,620	114,733	120,620	5,886
SERVICES		12,656	13,386	138,815	52,762	(86,052)
MATERIALS AND SUPPLIES			14,917	8,540	8,540	
OTHER FINANCING USES		11,678	11,834	11,834	10,185	(1,649)
<b>Total Spending by Major Account</b>		<b>105,865</b>	<b>130,757</b>	<b>273,922</b>	<b>192,107</b>	<b>(81,815)</b>
<b>Spending by Accounting Unit</b>						
22824550 GAMBLING ENFORCEMENT		105,865	130,757	273,922	192,107	(81,815)
<b>Total Spending by Accounting Unit</b>		<b>105,865</b>	<b>130,757</b>	<b>273,922</b>	<b>192,107</b>	<b>(81,815)</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
42105-0	BUSINESS LICENSE	807,109	785,512	991,843	1,040,994	49,151
42205-0	TRADE OCCUPATION LICENSE	257,613	265,797	240,000	240,000	
42210-0	TRUTH IN HOUSING EVALUATOR	9,578	1,900	4,500	4,500	
42220-0	ANIMAL LICENSE	104,978	106,242	112,200	112,200	
42505-0	BUILDING PERMIT	6,347,727	9,075,163	7,428,156	7,908,156	480,000
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>7,527,005</b>	<b>10,234,614</b>	<b>8,776,699</b>	<b>9,305,850</b>	<b>529,151</b>
44225-0	MAPS PUBLICATION REPORT HISTOR	366	1,514			
44505-0	ADMINISTRATION OUTSIDE	24,560	34,102	25,000	288,400	263,400
44590-0	MISCELLANEOUS SERVICES	901				
45110-0	FIRE SAFETY SERVICES RMS	278,916	301,066	250,000	250,000	
45130-0	FIRE WATCH STANDBY	16,476	18,665	10,000	10,000	
46105-0	PLAN REVIEW	1,830,388	3,228,328	2,375,600	2,545,600	170,000
46110-0	VACANT BUILDING REGISTRATION	709,436	537,360	629,134	599,134	(30,000)
46115-0	ZONING FEES AND LETTERS	102,901	113,468	53,550	103,550	50,000
46120-0	DSI SAC ADMINISTRATION	21,263	49,551	25,000	45,000	20,000
46125-0	TRUTH IN SALE OF HOUSING	167,313	152,506	150,000	150,000	
46130-0	ZONING SITE PLAN	189,092	190,040	245,769	195,769	(50,000)
46135-0	CERTIFICATE OF COMPETENCY	248,346	256,953	220,000	220,000	
46140-0	EXAMINATION FEES	25,653	19,610	30,000	30,000	
46145-0	CODE COMPLIANCE INSPECTION	205,205	145,386	251,800	201,800	(50,000)
46150-0	EXCESSIVE CONSUMPTION	29,760	32,647	23,000	23,000	
46155-0	RCTFL ANNUAL FEE	18,375	19,425		15,000	15,000
46205-0	CERT OF OCC COMMERCIAL	577,084	508,231	594,865	594,865	
46210-0	CERT OF OCC PROVISIONAL	155,413	83,742	82,421	82,421	
46215-0	CERT OF OCC RESID 1 AND 2 UNIT	688,912	705,647	701,162	701,162	
46220-0	CERT OF OCC RESID 3 OR MORE	419,428	287,339	249,421	249,421	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>5,709,788</b>	<b>6,685,578</b>	<b>5,916,722</b>	<b>6,305,122</b>	<b>388,400</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
53105-0	PENALTY AND FINE	44,067	48,401	67,000	52,000	(15,000)
53305-0	FORFEITURES	50,000	5,000			
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>94,067</b>	<b>53,401</b>	<b>67,000</b>	<b>52,000</b>	<b>(15,000)</b>
54115-0	TAX FORFEITED PROPERTY	239,022	82,142			
<b>TOTAL FOR ASSESSMENTS</b>		<b>239,022</b>	<b>82,142</b>			
55520-0	OTHER AGENCY SHARE OF COST	1,472	1,408			
55815-0	REFUNDS OVERPAYMENTS		1,697			
55845-0	JURY DUTY PAY	276				
55850-0	SUBPOENA WITNESS	25	253			
55905-0	CASH OVER OR SHORT	(30)	4			
55915-0	OTHER MISC REVENUE	732	1,382			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>2,475</b>	<b>4,744</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	272,525	272,525	95,525	345,525	250,000
56240-0	TRANSFER FR ENTERPRISE FUND	210,050	210,050	210,050	210,050	
56305-0	TRANSFER ABATEMENT ASMTS	712,756	717,599	896,500	816,500	(80,000)
56310-0	TRANSFER EXCESSIVE CONSUMP ASMTS	111,210	159,987	135,000	135,000	
56315-0	TRANSFER VEHICLE TOWING ASMTS		39,010	45,000	45,000	
56320-0	TRANSFER TRASH HAULING ASMTS	33,030	36,667	128,000	128,000	
56325-0	TRANSFER GRAFFITI ASMTS	17,175	28,213	23,000	23,000	
56330-0	TRANSFER BOARD UP ASMTS	520,854	199,391	205,000	205,000	
56335-0	TRANSFER DEMOLITION ASMT	72,753	3,489			
56340-0	TRANSFER CERT OF OCCUPANCY ASMTS	270,355	287,152	123,424	123,424	
56345-0	TRANSFER VACANT BUILDINGS ASMTS	597,048	420,534	749,221	529,221	(220,000)
58101-0	SALE OF CAPITAL ASSET	261	321			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>2,818,017</b>	<b>2,374,938</b>	<b>2,610,720</b>	<b>2,560,720</b>	<b>(50,000)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>16,390,374</b>	<b>19,435,417</b>	<b>17,371,141</b>	<b>18,223,692</b>	<b>852,551</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: ASSESSMENT FINANCING

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
56250-0	TRANSFER FR CDBG	226,266	414,629	375,000	375,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>226,266</b>	<b>414,629</b>	<b>375,000</b>	<b>375,000</b>	
<b>TOTAL FOR ASSESSMENT FINANCING</b>		<b>226,266</b>	<b>414,629</b>	<b>375,000</b>	<b>375,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CHARITABLE GAMBLING

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
40710-0	GAMBLING TAX	167,646	195,200	191,922	192,107	185
<b>TOTAL FOR TAXES</b>		<b>167,646</b>	<b>195,200</b>	<b>191,922</b>	<b>192,107</b>	<b>185</b>
54505-0	INTEREST INTERNAL POOL	5,052				
54506-0	INTEREST ACCRUED REVENUE	184	(701)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,942)	1,653			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>3,294</b>	<b>951</b>			
59910-0	USE OF FUND EQUITY			82,000		(82,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>82,000</b>		<b>(82,000)</b>
<b>TOTAL FOR CHARITABLE GAMBLING</b>		<b>170,941</b>	<b>196,151</b>	<b>273,922</b>	<b>192,107</b>	<b>(81,815)</b>
<b>TOTAL FOR SAFETY AND INSPECTION</b>		<b>16,787,580</b>	<b>20,046,196</b>	<b>18,020,063</b>	<b>18,790,799</b>	<b>770,736</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: SAFETY AND INSPECTION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	7,527,005	10,234,614	8,776,699	9,305,850	529,151
CHARGES FOR SERVICES	5,709,788	6,685,578	5,916,722	6,305,122	388,400
FINE AND FORFEITURE	94,067	53,401	67,000	52,000	(15,000)
ASSESSMENTS	239,022	82,142			
MISCELLANEOUS REVENUE	2,475	4,744			
OTHER FINANCING SOURCES	2,818,017	2,374,938	2,610,720	2,560,720	(50,000)
<b>Total Financing by Major Account</b>	<b>16,390,374</b>	<b>19,435,417</b>	<b>17,371,141</b>	<b>18,223,692</b>	<b>852,551</b>
<b>Financing by Accounting Unit</b>					
10024100 DSI ADMINISTRATION	2,679,288	1,923,832	120,525	620,525	500,000
10024200 PROPERTY CODE ENFORCEMENT	246,760	204,647	23,000	23,000	
10024205 VACANT BLDG CODE ENFORCEMENT	929,032	842,427	880,934	815,934	(65,000)
10024210 SUMMARY NUISANCE ABATEMENT		3,489	2,305,145	2,005,145	(300,000)
10024215 TRUTH IN SALE OF HOUSING	176,891	154,406	154,500	154,500	
10024300 CONSTRUCTION SVCS AND PERMITS	8,453,278	12,597,401	10,063,756	10,732,156	668,400
10024400 FIRE CERTIFICATE OF OCCUPANCY	2,137,131	1,967,403	1,887,869	1,887,869	
10024500 BUSINESS AND TRADE LICENSE	1,136,106	1,120,955	1,313,843	1,362,994	49,151
10024505 ZONING	364,761	374,766	369,519	369,519	
10024510 ANIMAL AND PEST CONTROL	267,128	246,092	252,050	252,050	
<b>Total Financing by Accounting Unit</b>	<b>16,390,374</b>	<b>19,435,417</b>	<b>17,371,141</b>	<b>18,223,692</b>	<b>852,551</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: SAFETY AND INSPECTION  
Fund: ASSESSMENT FINANCING

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	226,266	414,629	375,000	375,000	
<b>Total Financing by Major Account</b>	<b>226,266</b>	<b>414,629</b>	<b>375,000</b>	<b>375,000</b>	
<b>Financing by Accounting Unit</b>					
21524250 NUISANCE BUILDINGS ABATEMENT	226,266	414,629	375,000	375,000	
<b>Total Financing by Accounting Unit</b>	<b>226,266</b>	<b>414,629</b>	<b>375,000</b>	<b>375,000</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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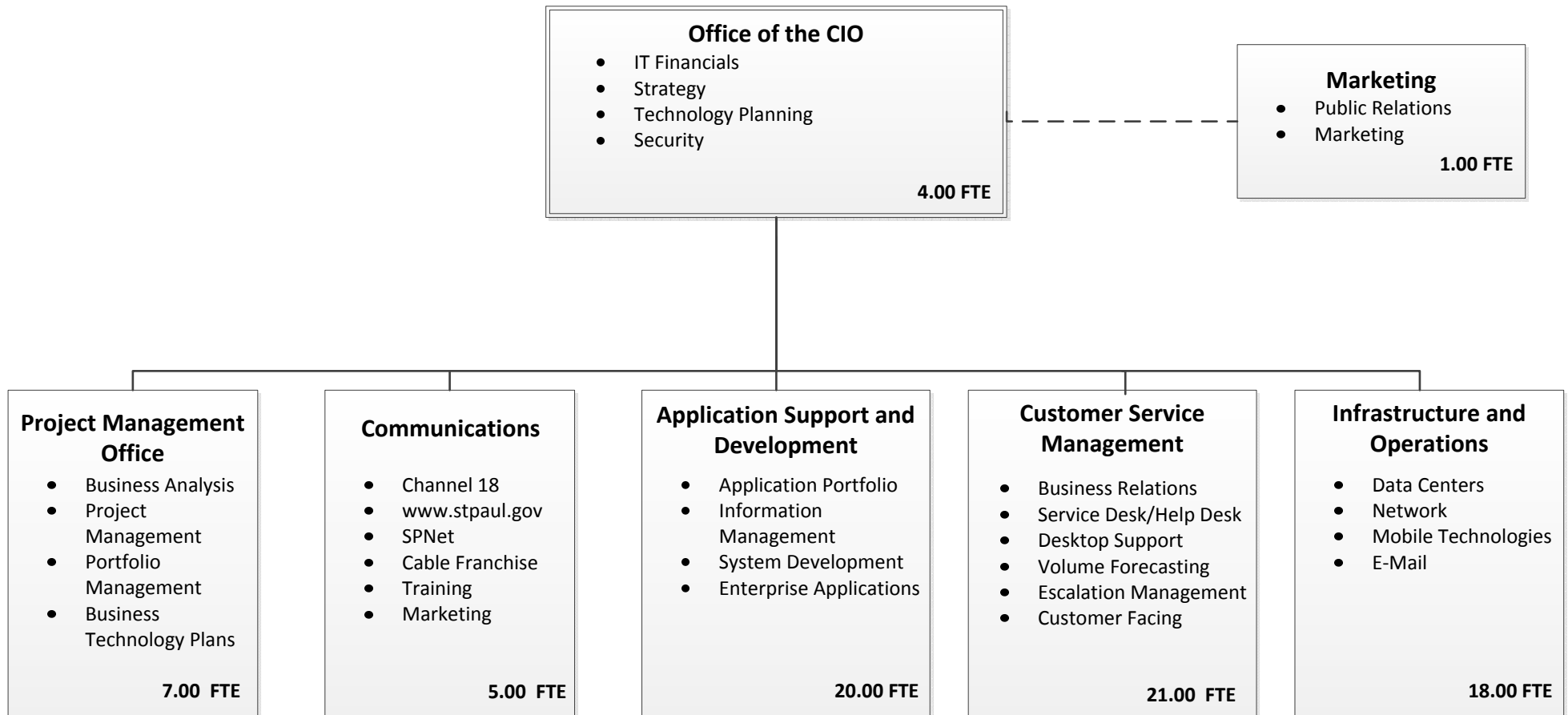
Department: **SAFETY AND INSPECTION**  
Fund: **CHARITABLE GAMBLING**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
TAXES		167,646	195,200	191,922	192,107	185
INVESTMENT EARNINGS		3,294	951			
OTHER FINANCING SOURCES				82,000		(82,000)
<b>Total Financing by Major Account</b>		<b>170,941</b>	<b>196,151</b>	<b>273,922</b>	<b>192,107</b>	<b>(81,815)</b>
<b>Financing by Accounting Unit</b>						
22824550	GAMBLING ENFORCEMENT	170,941	196,151	273,922	192,107	(81,815)
<b>Total Financing by Accounting Unit</b>		<b>170,941</b>	<b>196,151</b>	<b>273,922</b>	<b>192,107</b>	<b>(81,815)</b>

# Office of Technology and Communications

**Mission:** To provide high quality, secure, cost effective information technology that supports the business needs of the City, fosters innovation, and enhances the lives of the residents of Saint Paul, the most livable city in America.



(Total 76.00 FTE)

## 2019 Proposed Budget

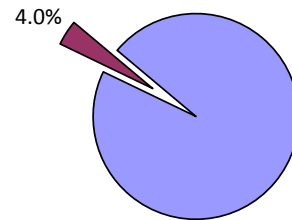
### Office of Technology and Communications

#### **Department Description:**

The Office of Technology and Communications partners with city departments to leverage data and technology as a strategic asset to deliver upon Mayor Carter's vision for a more equitable, innovative, resilient, and safe city for all.

- **Office of the CIO:** Leads strategy development and alignment to ensure the City uses data and technology to strengthen communities, public safety, and the local economy.
- **Strategy, Measurement & Administration:** Accountable for department planning, measurement, HR, finance, and enterprise data strategy.
- **Strategic Partnership & Portfolio Management:** Accountable for managing strategic partnerships with departments across the City, managing our portfolio of products and process improvement projects, and leading our transformation to Agile methodology for product development.
- **Infrastructure & Operations:** Responsible for the maintenance and security of servers, data centers, mobile technologies and networks in the enterprise.
- **Strategic Product Management:** Responsible for developing and supporting user-centered solutions co-created with our business partners.
- **Communications:** Responsible for creating inclusive and bi-directional communication plans to engage the community; also oversees and administers the cable communications franchise on behalf of the City and for recording and distributing the Channel 18 network, PSAs, Council meetings, and Ramsey County Commissioner meetings.

#### **Technology & Communication's Portion of General Fund Spending**



#### **Department Facts**

- Total General Fund Budget: \$12,169,426
- Total Special Fund Budget: \$1,291,000
- Total FTEs: 76.00
- Manage and support over 3,600 PCs supporting more than 3,500 staff in the City.
- www.stpaul.gov logged 5,493,267 page views in 2016. 54.7% were new visitors.
- 260,000 views of City Videos in 2016 (196,000 in 2015).
- Supported and managed local and wide area network for more than 100 locations.

#### **Department Goals**

- Enable digital transformation citywide by using data and technology to increase operational efficiency, share information with the public and improve both the quality of government services and community welfare;
- Build user-centered experiences for services provided by the City by increasing collaboration with internal and external users to more accurately define problems and co-create solutions;
- Mature the City's information security program to ensure we handle information in a manner that engenders trust, promotes transparency, and protects privacy;
- Leverage data as a strategic asset to inform policy and decision-making;
- Create an inclusive culture where all perspectives and ideas are valued and collaboration and creativity are fostered.

#### **Recent Accomplishments**

- Enterprise Resource Planning Upgrade (Infor)
- Online Business Licensing – ECLIPS Replacement
- Electronic Plan Review (Project Dox)
- Police Records Management Upgrade
- City Attorney and Civil Litigation Records Management Upgrade
- Enterprise Event Management
- Council Chambers Upgrade
- Voice Over Internet Phone (VOIP) Implementation
- Garbage Collection Management System
- Enterprise Document Management
- Right Track Management System Redesign



## 2019 Proposed Budget

### Office of Technology and Communications

#### Fiscal Summary

	<u>2017 Actual</u>	<u>2018 Adopted</u>	<u>2019 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2018 Adopted FTE</u>	<u>2019 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	11,613,775	11,751,575	12,169,426	417,851	3.6%	75.50	76.00
211: General Government Special Projects	1,118,291	191,000	1,291,000	1,100,000	575.9%	-	-
<b>Total</b>	<b>12,732,066</b>	<b>11,942,575</b>	<b>13,460,426</b>	<b>1,517,851</b>	<b>12.7%</b>	<b>75.50</b>	<b>76.00</b>
<b>Financing</b>							
100: General Fund	3,468,548	3,239,212	3,388,686	149,474	4.6%		
211: General Government Special Projects	1,392,422	191,000	1,291,000	1,100,000	575.9%		
<b>Total</b>	<b>4,860,970</b>	<b>3,430,212</b>	<b>4,679,686</b>	<b>1,249,474</b>	<b>36.4%</b>		

#### Budget Changes Summary

The Office of Technology and Communications (OTC) will continue its work on delivering high quality, secure, and cost-effective information technology solutions in 2019. Through this work, OTC will provide the City with better access to information, allowing leaders to make data-driven policy decisions. Changes in the 2019 budget are due to current service level and revenue adjustments, expanded investment in information security, and additional salary resources.

**100: General Fund****Office of Technology and Communications****Change from 2018 Adopted****Spending****Financing****FTE****Current Service Level Adjustments**

Current service level adjustments for the 2019 proposed budget reflect inflationary increases due to salary and benefits costs, and reductions of line item budgets to better reflect support, membership, and other department needs.

Current service level adjustments

192,851

129,474

-

Subtotal:

192,851

129,474

-

**Franchise Fee Revenue**

Based on updated estimates, the 2019 budget includes an increase in cable franchise fee revenue.

Franchise fee revenue

-

20,000

-

Subtotal:

-

20,000

-

**Information Security**

In order to continue to protect city data systems and mitigate risks, annual funding for specialized information security consulting is included in the 2019 proposed budget.

Information security

100,000

-

-

Subtotal:

100,000

-

-

**Competitive Technology Salaries**

In order to continue to attract and retain top technology talent, resources have been added to the 2019 budget to bring OTC salaries closer to the industry standard. Additionally, one full-time position has been created by repurposing a vacant 0.5 FTE.

Salary resources

125,000

-

0.50

Subtotal:

125,000

-

0.50

**Fund 100 Budget Changes Total**

417,851

149,474

0.50

211: General Government Special Projects

Office of Technology and Communications

This budget reflects OTC's cable equipment replacement and Public, Education and Government (PEG) grants.

		Change from 2018 Adopted		
		Spending	Financing	FTE
PEG Revenue				
The City of Saint Paul receives revenue from cable franchises for the five PEG (Public, Education, and Government) access channels available to cable subscribers in Saint Paul. The City contracts with the Saint Paul Neighborhood Network (SPNN) to provide this service. The 2019 budget includes an accounting change to more accurately reflect the transfer of cable franchise revenues to SPNN.				
SPNN PEG pass-through		1,100,000	1,100,000	-
Subtotal:		1,100,000	1,100,000	-
Fund 211 Budget Changes Total		1,100,000	1,100,000	-



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: **TECHNOLOGY AND COMMUNICATIONS**

Budget Year: 2019

	2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<hr/>					
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	11,618,447	11,613,775	11,751,575	12,169,426	417,852
GENERAL GOVT SPECIAL PROJECTS	180,274	1,118,291	191,000	1,291,000	1,100,000
<b>TOTAL SPENDING BY FUND</b>	<b>11,798,721</b>	<b>12,732,066</b>	<b>11,942,575</b>	<b>13,460,426</b>	<b>1,517,852</b>
<hr/>					
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	7,613,831	8,043,758	8,515,553	8,925,198	409,646
SERVICES	3,613,232	4,288,701	2,925,938	4,004,147	1,078,209
MATERIALS AND SUPPLIES	431,293	399,607	479,884	521,884	42,000
ADDITIONAL EXPENSES			200	200	
CAPITAL OUTLAY	140,365		21,000		(21,000)
OTHER FINANCING USES				8,997	8,997
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>11,798,721</b>	<b>12,732,066</b>	<b>11,942,575</b>	<b>13,460,426</b>	<b>1,517,852</b>
<hr/>					
<b><u>Financing by Major Account</u></b>					
TAXES	2,648,900	2,646,844	2,523,572	2,543,572	20,000
CHARGES FOR SERVICES	486,440	526,406	413,150	546,346	133,196
MISCELLANEOUS REVENUE	567,235	1,412,622	115,500	1,215,500	1,100,000
OTHER FINANCING SOURCES	272,714	275,098	377,990	374,268	(3,722)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>3,975,290</b>	<b>4,860,970</b>	<b>3,430,212</b>	<b>4,679,686</b>	<b>1,249,474</b>
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# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		7,613,831	8,043,758	8,515,553	8,925,198	409,646
SERVICES		3,596,748	3,181,585	2,808,938	2,810,147	1,209
MATERIALS AND SUPPLIES		407,867	388,432	426,884	424,884	(2,000)
ADDITIONAL EXPENSES				200	200	
OTHER FINANCING USES					8,997	8,997
<b>Total Spending by Major Account</b>		<b>11,618,447</b>	<b>11,613,775</b>	<b>11,751,575</b>	<b>12,169,426</b>	<b>417,852</b>
<b>Spending by Accounting Unit</b>						
10016100	APPLICATION DEVELOPMENT & SUPPC	274,887	342,632	344,285	309,540	(34,745)
10016200	COMMUNICATIONS SECTION	152,343	211,690	126,582	96,712	(29,870)
10016300	TECHNOLOGY ADMINISTRATION	8,257,985	8,610,505	8,769,583	9,184,573	414,990
10016305	INFRASTRUCTURE AND OPERATIONS	2,585,468	2,119,818	2,168,201	2,210,210	42,009
10016320	TECHNOLOGY SERVICES NON CITY	210,186	205,593	209,974	218,162	8,188
10016400	MARKETING	137,577	123,537	132,949	150,229	17,280
<b>Total Spending by Accounting Unit</b>		<b>11,618,447</b>	<b>11,613,775</b>	<b>11,751,575</b>	<b>12,169,426</b>	<b>417,852</b>

CITY OF SAINT PAUL  
Spending Plan by Department

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Department: TECHNOLOGY AND COMMUNICATIONS  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

		2016 Actuals	2017 Actuals	2018 Adopted	2019 Mayor's Proposed	Change From 2018 Adopted
<b>Spending by Major Account</b>						
SERVICES		16,484	1,107,116	117,000	1,194,000	1,077,000
MATERIALS AND SUPPLIES		23,426	11,175	53,000	97,000	44,000
CAPITAL OUTLAY		140,365		21,000		(21,000)
<b>Total Spending by Major Account</b>		<b>180,274</b>	<b>1,118,291</b>	<b>191,000</b>	<b>1,291,000</b>	<b>1,100,000</b>
<b>Spending by Accounting Unit</b>						
21116210	COUNCIL CHAMBER TECHNOLOGY	146,053	290	69,000	69,000	
21116215	PEG GRANTS	34,222	1,118,001	122,000	1,222,000	1,100,000
<b>Total Spending by Accounting Unit</b>		<b>180,274</b>	<b>1,118,291</b>	<b>191,000</b>	<b>1,291,000</b>	<b>1,100,000</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: TECHNOLOGY AND COMMUNICATIONS  
 Fund: CITY GENERAL FUND

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
40870-0	CABLE TV	2,648,900	2,646,844	2,523,572	2,543,572	20,000
<b>TOTAL FOR TAXES</b>		<b>2,648,900</b>	<b>2,646,844</b>	<b>2,523,572</b>	<b>2,543,572</b>	<b>20,000</b>
44190-0	MISCELLANEOUS FEES	(10,985)	10,985			
44520-0	INSTITUTIONAL NETWORK USER FEE			32,500	32,500	
44525-0	CABLE TV SERVICES	4,432	16,750	12,500	12,500	
51170-0	TECHNOLOGY SERVICES	20,258	28,245			
51172-0	PC REPLACEMENT DEPT SHARE	472,735	470,426	368,150	501,346	133,196
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>486,440</b>	<b>526,406</b>	<b>413,150</b>	<b>546,346</b>	<b>133,196</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS			12,000	12,000	
55515-0	COUNTY SHARE OF COST	500	20,200			
55815-0	REFUNDS OVERPAYMENTS	32				
55840-0	E RATE REFUNDS	155,854				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>156,386</b>	<b>20,200</b>	<b>12,000</b>	<b>12,000</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU	40,910	37,674	165,581	146,296	(19,285)
56245-0	TRANSFER FR INTERNAL SERVICE F	231,804	237,424	124,909	140,472	15,563
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>272,714</b>	<b>275,098</b>	<b>290,490</b>	<b>286,768</b>	<b>(3,722)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>3,564,440</b>	<b>3,468,548</b>	<b>3,239,212</b>	<b>3,388,686</b>	<b>149,474</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: TECHNOLOGY AND COMMUNICATIONS  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2019

						Change From
		2016	2017	2018	2019	2018
		Actuals	Actuals	Adopted	Mayor's	Adopted
Account	Account Description				Proposed	
55515-0	COUNTY SHARE OF COST		69,000	34,500	34,500	
55550-0	PRIVATE GRANTS	410,850	1,323,422	69,000	1,169,000	1,100,000
55560-0	PORT AUTHORITY DEBT COST					
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>410,850</b>	<b>1,392,422</b>	<b>103,500</b>	<b>1,203,500</b>	<b>1,100,000</b>
59910-0	USE OF FUND EQUITY			87,500	87,500	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>87,500</b>	<b>87,500</b>	
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>410,850</b>	<b>1,392,422</b>	<b>191,000</b>	<b>1,291,000</b>	<b>1,100,000</b>
<b>TOTAL FOR TECHNOLOGY AND COMMUNICATIONS</b>		<b>3,975,290</b>	<b>4,860,970</b>	<b>3,430,212</b>	<b>4,679,686</b>	<b>1,249,474</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **CITY GENERAL FUND**

**Budget Year: 2019**

		<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>						
TAXES		2,648,900	2,646,844	2,523,572	2,543,572	20,000
CHARGES FOR SERVICES		486,440	526,406	413,150	546,346	133,196
MISCELLANEOUS REVENUE		156,386	20,200	12,000	12,000	
OTHER FINANCING SOURCES		272,714	275,098	290,490	286,768	(3,722)
<b>Total Financing by Major Account</b>		<b>3,564,440</b>	<b>3,468,548</b>	<b>3,239,212</b>	<b>3,388,686</b>	<b>149,474</b>
<b>Financing by Accounting Unit</b>						
10016200 COMMUNICATIONS SECTION		2,798,702	2,694,779	2,548,072	2,568,072	20,000
10016205 INSTITUTIONAL NETWORK				32,500	32,500	
10016300 TECHNOLOGY ADMINISTRATION		204,654	199,916	171,106	190,072	18,966
10016305 INFRASTRUCTURE AND OPERATIONS		561,085	573,853	487,534	598,042	110,508
10016320 TECHNOLOGY SERVICES NON CITY						
<b>Total Financing by Accounting Unit</b>		<b>3,564,440</b>	<b>3,468,548</b>	<b>3,239,212</b>	<b>3,388,686</b>	<b>149,474</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2019**

	<b>2016 Actuals</b>	<b>2017 Actuals</b>	<b>2018 Adopted</b>	<b>2019 Mayor's Proposed</b>	<b>Change From 2018 Adopted</b>
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	410,850	1,392,422	103,500	1,203,500	1,100,000
OTHER FINANCING SOURCES			87,500	87,500	
<b>Total Financing by Major Account</b>	<b>410,850</b>	<b>1,392,422</b>	<b>191,000</b>	<b>1,291,000</b>	<b>1,100,000</b>
<b>Financing by Accounting Unit</b>					
21116210 COUNCIL CHAMBER TECHNOLOGY	34,500	69,000	69,000	69,000	
21116215 PEG GRANTS	376,350	1,323,422	122,000	1,222,000	1,100,000
<b>Total Financing by Accounting Unit</b>	<b>410,850</b>	<b>1,392,422</b>	<b>191,000</b>	<b>1,291,000</b>	<b>1,100,000</b>



# Appendix

## Glossary

*Account Code.* A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personnel services, materials, supplies, and equipment are major account codes.

*Accounting Unit (AU):* An accounting unit is a subunit of a fund. Each fund contains one or more accounting units, a specific and distinguishable budgetary unit of work or service. Accounting units are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

*Accounting Unit Number:* An eight (8)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

*Allocation:* A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

*Appropriation:* An expenditure authorized by the city council for a specified amount and time.

*Assessed Valuation:* The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

*Bond:* A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

*Budget Document:* The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

*Capital Allocation:* Assignment of available capital (dollars) to specific uses.

*Capital Expenditure:* Actual spending of capital (dollars) for capital improvement projects.

*Capital Improvement:* The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

*Capital Improvement Budget (CIB):* A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

*Capital Outlay:* Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

*Capital Projects Fund:* A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

*CIB:* Acronym for capital improvement budget.

*COMET:* Acronym for City Operations Modernization and Enterprise Transformation, Saint Paul's technology improvement project. See *ERP*.

*Debt Service Fund:* A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

*Division:* An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

*Encumbrances:* Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

*Enterprise Fund:* A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

*ERP:* Acronym for Enterprise Resource Planning, a document and information management system.

*ETI:* Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

*Expenditures:* Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) .

*Expenses.* Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See *Expenditures*.

*FMS or FM-80:* Reference to the City of Saint Paul's financial management computer system. This system is planned to be retired in 2013 and replaced with the City's new ERP system.

*FORCE:* Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

*Fiduciary Fund:* A fund established to account for resources held for the benefit of parties outside the government.



## Glossary – Continued

*Financing Plan:* Identifies sources of revenues that support the spending plan.

*Full Time Equivalent (FTE):* A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

*Fund:* Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements.

*Fund Balance:* An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

*Fund Manager:* Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See *Performance Plan*, *Spending Plan*, and *Financing Plan*.

*Fund Number:* A three-digit number which uniquely identifies the fund. For example, the General Fund is fund number 100, the city grants fund is 200, and the parks and recreation special projects is 260. There is no significance to the sequence of numbers. See *Activity Number*.

*Fund Type:* A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see *Fund*.

*GIS:* Acronym for geographic based information systems.

*General Fund:* The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Saint Paul.

*Governmental Funds:* All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See *Fiduciary Funds* and *Proprietary Funds*.

*Internal Service Fund:* A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

*LGA:* Acronym for local government aid. See *State Aids*.

*MSA:* Acronym for municipal state aids. See *State Aids*.

*Operating Budget:* The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

*Operating Transfer In/Out:* Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

*PED:* Acronym for the planning and economic development department.

*Permanent Fund:* A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

*Proprietary Funds:* Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

*Recoverable Expenditure:* An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

*Retained Earnings:* An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

*Special Assessment:* Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

## Glossary – Continued

*Special Revenue Fund:* A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

*Spending Plan:* Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

*STAR:* Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

*State Aids:* The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

*Local Government Aid (LGA):* Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

*Municipal State Aids (MSA).* This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

*Tax Increment District:* A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.