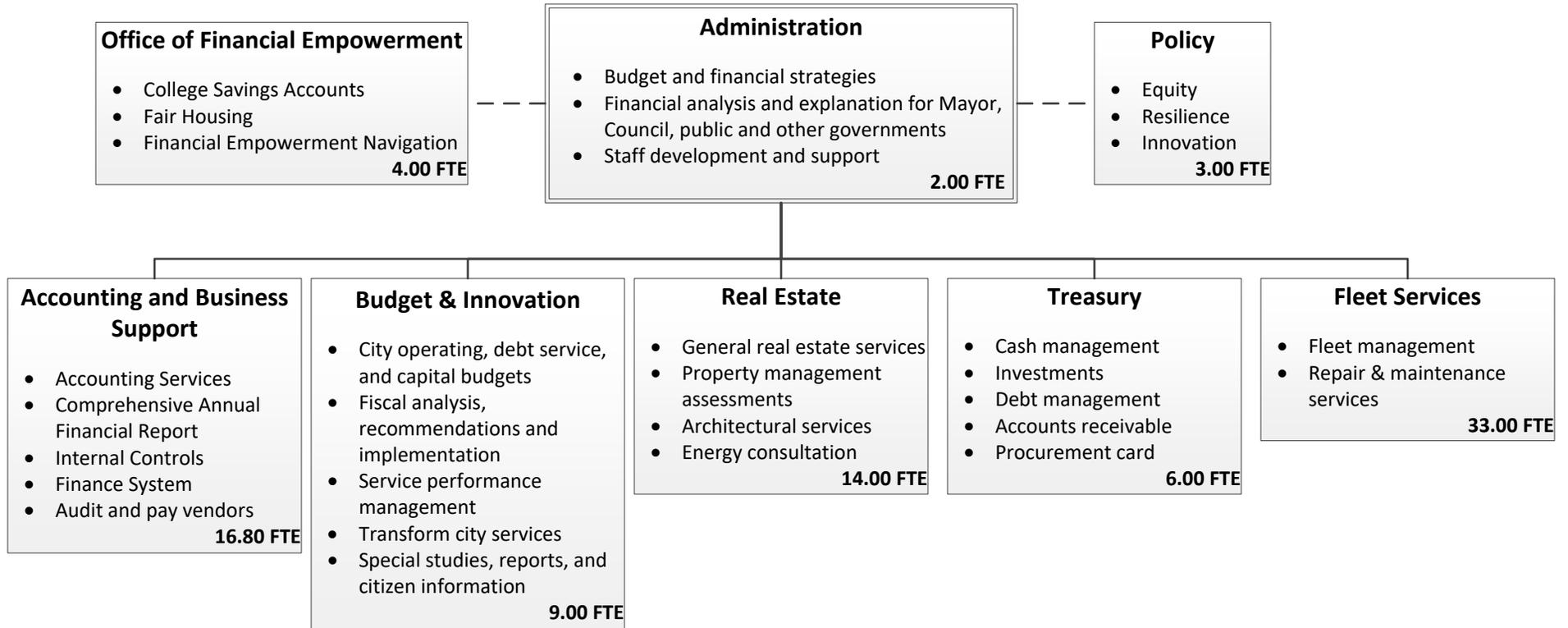


Financial Services

Mission: Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.



(Total 87.8 FTE)

2.45 FTE included in this total are budgeted in Debt Service

2020 Proposed Budget Office of Financial Services

Department Description:

The Office of Financial Services (OFS) plays a vital role in supporting city operations.

Budget and Innovation prepares, implements and monitors annual operating, debt service and capital budgets; provides fiscal analysis and projections for the Mayor and City Council; champions new ideas to improve results for Saint Paul by providing coaching, management consulting, and guidance via innovation strategies, tools, and initiatives.

Accounting and Business Support ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; provides business support related to the implementation, administration and maintenance of the City's financial management system.

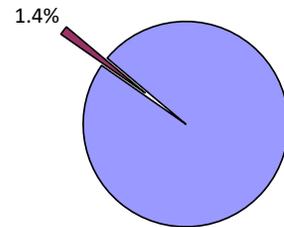
Treasury manages the City's cash resources and invests funds to earn a market rate of return; manages the City's debt portfolio to ensure competitive interest rates and timely repayment; and administers the City's accounts receivable and procurement card functions.

Real Estate Management Services provides property acquisition and disposal services, property management, facility design, space planning, and construction management; facilitates energy conservation efforts; and processes assessment approvals, billings, and collections.

Fleet Management maintains the physical health of the city fleet vehicles through provision of repair, maintenance, management, acquisition, and disposal services.

Office of Financial Empowerment provides financial navigation tools to Saint Paul residents and coordinates the College Savings Accounts program.

Financial Services' Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$ 4,504,625
- Total Special Fund Budget: \$ 37,655,641
- Total FTEs: 85.35
- Saint Paul's operating, capital and debt service budgets total over \$625 million.
- Saint Paul is one of 389 municipalities nationally with a AAA bond rating from S&P.
- OFS manages over \$300 million of cash balances and \$500 million debt portfolio.
- OFS processed over \$485 million in vendors payments in 2018.
- OFS annually processes \$30m+ in assessment and service charges against 83,000 parcels of land.

Department Goals

- Provide effective financial operations support citywide
- Ensure City budgets are well managed and forward-looking
- Ensure City's debt is well-managed
- Engage the public through accessible information and meaningful outreach
- Provide excellent customer service to Mayor's Office and other City departments
- Effectively manage citywide assets
- OFS reflects the diversity of the city we serve.

Recent Accomplishments

- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for excellence in reporting for the 41th consecutive year.
- Maintained the city's AAA bond rating from Standard and Poor's and Fitch Ratings.
- Begun implementation of the City's redesigned capital improvement budgeting process, which focuses on equity and inclusion, strategic investments, and fiscal responsibility.
- Upgraded 20 year legacy fleet software system; recently added Police and Fire Garage operations to overall City fleet Services umbrella/operations.
- Prepared a facility condition database for all city buildings, and trained staff in its use and upkeep. This will enhance the City's ability to prioritize maintenance needs.
- Began implementing the new \$5 Million Green Energy Loan Program to upgrade all city facilities with LED lighting, providing building efficiencies and significant energy savings.
- Led ten "Budget Game" sessions throughout the city to bring understanding of the budget process and identify residents' budget priorities.
- Upgraded City's finance system to a new cloud based version with greater functionality.
- Launched Office of Financial Empowerment, whose goal is to advance economic democracy that shares prosperity with all Saint Paul residents.

2020 Proposed Budget

Office of Financial Services

Fiscal Summary

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Proposed FTE</u>
Spending							
100: General Fund	3,723,345	4,311,324	4,504,625	193,301	4.5%	29.80	31.80
200: City Grants	116,516	-	-	-	0.0%	-	-
211: General Govt Special Projects	2,153,352	2,084,350	2,754,050	669,700	32.1%	-	-
215: Assessments	5,254,055	6,380,430	6,673,173	292,743	4.6%	1.00	1.00
700: Internal Borrowing	269,819	7,333,072	8,628,078	1,295,006	17.7%	-	-
710: Central Service Internal	7,670,384	7,870,980	7,085,651	(785,329)	-10.0%	18.55	20.55
731: Fleet Services	7,519,738	11,634,490	11,639,013	4,523	0.0%	32.00	32.00
Total	26,707,209	39,614,645	41,284,588	1,669,943	4.2%	81.35	85.35
Financing							
100: General Fund	468,389	407,201	529,110	121,909	29.9%		
200: City Grants	81,000	-	-	-	0.0%		
211: General Govt Special Projects	2,426,837	2,084,350	2,754,050	669,700	32.1%		
215: Assessments	6,920,857	6,380,430	6,673,173	292,743	4.6%		
700: Internal Borrowing	1,873,283	7,333,072	8,628,078	1,295,006	17.7%		
710: Central Service Internal	7,282,422	7,870,978	7,085,651	(785,327)	-10.0%		
731: Fleet Services	8,751,513	11,634,490	11,639,013	4,523	0.0%		
Total	27,804,300	35,710,522	37,309,075	1,598,554	4.5%		

Budget Changes Summary

The 2020 proposed budget includes investments in the Office of Financial Empowerment (OFE), including acceleration of the BankON accreditation process, and funding for an engagement and outreach coordinator in CollegeBound Saint Paul. Other changes include investments in Green Fleet, which aims at replacing and electrifying the City's passenger fleet; as well as the Enterprise Resource Planning (ERP) system, including anticipated business support needs and computer maintenance, as well as lowering the Enterprise Technology Initiative charges for all departments citywide.

100: General Fund

Office of Financial Services

	Change from 2019 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments			
Current service level adjustments include the reallocation of a Fair Housing Coordinator FTE into OFE. The move will better align resources with work assignments. The position is funded through the Housing Trust Fund via transfer.			
Staffing adjustment	121,909	121,909	1.00
Other current service level adjustments	7,407	-	-
Subtotal:	129,316	121,909	1.00
BankON Accreditation			
The 2020 proposed budget funds a contract with Cities for Financial Empowerment to accelerate scaling the BankON accreditation process, which aims at reducing the number of Saint Paul residents who are not served by a bank or similar financial institution.			
General professional services	30,000	-	-
Subtotal:	30,000	-	-
Engagement & Outreach Coordinator for CollegeBound Saint Paul			
The 2020 proposed budget funds a community engagement position in the Office of Financial Empowerment. The position is funded through a reallocation in the existing OFE budget as well as the general fund investment shown below.			
Engagement & outreach coordinator	33,985	-	1.00
Subtotal:	33,985	-	1.00
Fund 100 Budget Changes Total	193,301	121,909	2.00

200: City Grants**Office of Financial Services**

Budgets for grants administered by OFS are included in the City Grants Fund.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>No Changes from 2019 Adopted Budget</u>		-	-	-
Subtotal:		-	-	-
Fund 200 Budget Changes Total		-	-	-

211: General Govt Special Projects**Office of Financial Services**

OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul in the General Govt Special Projects Fund.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments				
The 2020 proposed budget includes an increase in estimated hotel/motel tax collections based both on volume growth and the impact of a 1% increase in the hotel/motel tax as approved by the legislature in 2019.				
Hotel/Motel tax		669,700	669,700	-
Subtotal:		669,700	669,700	-
Fund 211 Budget Changes Total		669,700	669,700	-

215: Assessments**Office of Financial Services**

The Assessment Fund serves as a repository for summary nuisance abatement, certificates of occupancy, and street construction assessments. Property owners are assessed for improvements that benefit their property.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments				
		292,743	292,743	-
Subtotal:		292,743	292,743	-
Fund 215 Budget Changes Total		292,743	292,743	-

700: Internal Borrowing**Office of Financial Services**

Budgets for projects funded through internal borrowing.

	Change from 2019 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments			
The 2020 budget includes internal loans for the Robert Piram Trail and the City Hall Annex (CHA) Exterior Restoration project. Other minor adjustments to internal loans are also included.			
Current Service Level Adjustments	1,295,006	1,295,006	-
Subtotal:	<u>1,295,006</u>	<u>1,295,006</u>	<u>-</u>
Fund 700 Budget Changes Total	<u>1,295,006</u>	<u>1,295,006</u>	<u>-</u>

710: Central Service Internal**Office of Financial Services**

Budget for OFS's Real Estate division and portions of the Business Support and Treasury sections are housed in the Central Services Internal Fund.

	Change from 2019 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments			
Current service level adjustments include the addition of an administrative position funded by City Council resolution in 2019 to address solid waste, and the addition of a project manager position in the Real Estate Design division to manage citywide energy efficiency projects.			
Solid waste administrative position	75,737	75,737	1.00
Project manager position	129,348	129,348	1.00
Other current service level changes	(291,260)	(291,258)	
Subtotal:	<u>(86,175)</u>	<u>(86,173)</u>	<u>2.00</u>
Infor Business Support			
The 2020 proposed budget reallocates a portion of savings from decreased debt service for the City's Enterprise Resource Planning (ERP) system to funding for anticipated Infor business support needs, consultants, and Infor system licensing. The 2020 proposed budget also lowers Enterprise Technology Initiative (ETI) charges citywide.			
ERP debt service	(1,775,000)	-	-
Infor analyst	127,250	-	-
Anticipated Infor support needs	850,000	-	-
Infor license costs adjustments	98,596	-	-
Citywide ETI charges	-	(699,154)	-
Subtotal:	<u>(699,154)</u>	<u>(699,154)</u>	<u>-</u>
Fund 710 Budget Changes Total	<u>(785,329)</u>	<u>(785,327)</u>	<u>2.00</u>

731: Fleet Services

Budget for citywide centralized Fleet Services.

	Change from 2019 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments	4,523	4,523	-
Subtotal:	<u>4,523</u>	<u>4,523</u>	<u>-</u>
Green Fleet			
<p>The 2020 proposed budget includes funding for years one and two of a ten year plan to replace and electrify 100% of the City's vehicle passenger fleet. Federal Tax credits available for Electric Vehicles (EV) and Plug-In Hybrid Electric Vehicles (PHEV) allow the City to purchase through an operating lease/purchase agreement, decreasing City costs. This investment is possible by backfilling equipment purchases in the Capital Improvement Budget.</p>			
Equipment purchase	(210,000)	-	-
Vehicle lease	210,000	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Fund 731 Budget Changes Total	<u><u>4,523</u></u>	<u><u>4,523</u></u>	<u><u>-</u></u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: **FINANCIAL SERVICES**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
<u>Spending by Fund</u>					
CITY GENERAL FUND	3,618,728	3,723,345	4,311,324	4,504,625	193,301
CITY GRANTS	2,404	116,516			
GENERAL GOVT SPECIAL PROJECTS	2,236,872	2,153,352	2,084,350	2,754,050	669,700
ASSESSMENT FINANCING	6,825,241	5,254,055	6,380,430	6,673,173	292,743
INTERNAL BORROWING	1,331,785	269,819	7,333,072	8,628,078	1,295,006
CENTRAL SERVICE FUND	7,339,193	7,670,384	7,870,980	7,085,651	(785,329)
FLEET SERVICES	23,859	7,519,738	11,634,490	11,639,014	4,524
TOTAL SPENDING BY FUND	21,378,081	26,707,209	39,614,645	41,284,589	1,669,944
<u>Spending by Major Account</u>					
EMPLOYEE EXPENSE SERVICES	4,691,339	7,016,571	9,301,403	10,004,516	703,113
MATERIALS AND SUPPLIES	3,931,886	5,811,058	6,930,960	8,052,586	1,121,626
PROGRAM EXPENSE	361,388	2,649,670	3,239,739	3,296,537	56,798
ADDITIONAL EXPENSES	5,500	500	998,132	1,710,100	711,968
CAPITAL OUTLAY	2,236,832	2,153,658	2,084,350	2,754,050	669,700
DEBT SERVICE	580,061	1,313,312	2,435,580	2,393,856	(41,724)
OTHER FINANCING USES	1,759,397	1,540,578	8,710,653	9,290,058	579,405
	7,811,679	6,221,861	5,913,828	3,782,887	(2,130,941)
TOTAL SPENDING BY MAJOR ACCOUNT	21,378,081	26,707,209	39,614,645	41,284,589	1,669,944
<u>Financing by Major Account</u>					
TAXES	2,391,872	2,581,837	2,239,350	2,909,050	669,700
LICENSE AND PERMIT	8,100	10,200	15,000	15,000	
INTERGOVERNMENTAL REVENUE		153,803			
CHARGES FOR SERVICES	7,059,412	13,081,375	15,426,557	14,989,580	(436,977)
ASSESSMENTS	6,990,135	6,954,942	6,820,000	6,715,000	(105,000)
INVESTMENT EARNINGS	366,153	349,310	278,551	224,524	(54,027)
MISCELLANEOUS REVENUE	111,293	122,066	2,500	(2,500)	(5,000)
OTHER FINANCING SOURCES	788,343	4,550,767	10,928,563	12,458,421	1,529,858
TOTAL FINANCING BY MAJOR ACCOUNT	17,715,308	27,804,300	35,710,521	37,309,075	1,598,554

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	2,974,594	3,097,826	3,646,860	3,901,690	254,830
SERVICES	620,302	609,382	563,361	501,626	(61,735)
MATERIALS AND SUPPLIES	23,872	16,137	97,917	97,917	
ADDITIONAL EXPENSES	(40)				
OTHER FINANCING USES			3,186	3,392	206
Total Spending by Major Account	3,618,728	3,723,345	4,311,324	4,504,625	193,301
Spending by Accounting Unit					
10013100 FINANCIAL SERVICES	2,562,741	2,506,149	2,849,609	2,679,397	(170,212)
10013110 ERP OPERATIONS	857,047	944,448	863,715	1,005,034	141,320
10013120 INTEREST POOL	175,368	237,748	200,000	200,000	
10013200 FINANCIAL EMPOWERMENT			333,000	555,193	222,193
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	23,571	35,000	45,000	45,000	
Total Spending by Accounting Unit	3,618,728	3,723,345	4,311,324	4,504,625	193,301

**CITY OF SAINT PAUL
 Spending Plan by Department**

Department: FINANCIAL SERVICES
 Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Spending by Major Account					
SERVICES	2,404	116,108			
MATERIALS AND SUPPLIES		408			
Total Spending by Major Account	2,404	116,516			
Spending by Accounting Unit					
20013700 FLEET INITIATIVES		49,658			
20013800 INNOVATION INITIATIVES	2,404	66,858			
Total Spending by Accounting Unit	2,404	116,516			

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Spending by Major Account					
ADDITIONAL EXPENSES	2,236,872	2,153,352	2,084,350	2,754,050	669,700
Total Spending by Major Account	2,236,872	2,153,352	2,084,350	2,754,050	669,700
Spending by Accounting Unit					
21113215 VISIT SAINT PAUL CITY FUNDING	2,236,872	2,153,352	2,084,350	2,754,050	669,700
Total Spending by Accounting Unit	2,236,872	2,153,352	2,084,350	2,754,050	669,700

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **ASSESSMENT FINANCING**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	130,008	132,423	136,999	141,758	4,759
SERVICES	1,685,629	2,248,347	2,147,959	2,085,679	(62,280)
MATERIALS AND SUPPLIES			3,500	3,500	
PROGRAM EXPENSE			988,132	1,700,000	711,868
OTHER FINANCING USES	5,009,604	2,873,286	3,103,840	2,742,235	(361,605)
Total Spending by Major Account	6,825,241	5,254,055	6,380,430	6,673,173	292,743
Spending by Accounting Unit					
21513300 LOCAL IMPROVEMENT ASMTS	6,825,241	5,254,055	6,380,430	6,673,173	292,743
Total Spending by Accounting Unit	6,825,241	5,254,055	6,380,430	6,673,173	292,743

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **INTERNAL BORROWING**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Spending by Major Account					
SERVICES	204	1,271			
DEBT SERVICE	1,169,056	106,023	7,170,547	8,465,553	1,295,006
OTHER FINANCING USES	162,525	162,525	162,525	162,525	
Total Spending by Major Account	1,331,785	269,819	7,333,072	8,628,078	1,295,006
Spending by Accounting Unit					
70013701 WEST MIDWAY TIF LOAN	250,000	250,000	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN			233,540	128,546	(104,994)
70013705 FRIENDS OF SPPL LOAN		1			
70013706 ENERGY INITIATIVE LOANS	204	19,818	974,532	974,532	
70013709 OTC PHONES	1,081,581				
70013710 SNELLING MIDWAY REMEDIATION			875,000	875,000	
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL				1,400,000	1,400,000
Total Spending by Accounting Unit	1,331,785	269,819	7,333,072	8,628,078	1,295,006

CITY OF SAINT PAUL
Spending Plan by Department

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Department: **FINANCIAL SERVICES**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,586,737	1,606,735	2,300,822	2,662,157	361,334
SERVICES	1,616,826	1,976,434	1,831,998	2,848,533	1,016,535
MATERIALS AND SUPPLIES	320,178	353,938	350,840	407,638	56,798
PROGRAM EXPENSE	5,500	500	10,000	10,100	100
ADDITIONAL EXPENSES		306			
CAPITAL OUTLAY	580,061	1,129,318	113,036	113,036	
DEBT SERVICE	590,341	525,985	625,000	180,000	(445,000)
OTHER FINANCING USES	2,639,550	2,077,167	2,639,283	864,187	(1,775,096)
Total Spending by Major Account	7,339,193	7,670,384	7,870,980	7,085,651	(785,329)
Spending by Accounting Unit					
71013205 ERP MAINTENANCE	3,172,347	3,467,881	3,230,404	2,531,250	(699,154)
71013305 TREASURY FISCAL SERVICE	688,069	619,392	792,584	803,073	10,489
71013405 DESIGN GROUP	312,053	298,021	333,711	472,721	139,011
71013410 CITY HALL ANNEX	2,049,070	2,195,545	1,853,267	1,529,124	(324,142)
71013415 RE ADMIN AND SERVICE FEES	968,941	939,036	982,307	1,053,746	71,439
71013420 ENERGY INITIATIVES COORDINATOR	152,047	147,197	158,016	165,287	7,271
71013425 ENERGY INITIATIVE PROJECTS	(3,335)	3,311			
71013430 CHIEF OFFICERS			520,692	530,449	9,758
Total Spending by Accounting Unit	7,339,193	7,670,384	7,870,980	7,085,651	(785,329)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: FLEET SERVICES

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE SERVICES	6,521	2,179,587	3,216,722	3,298,911	82,189
MATERIALS AND SUPPLIES	17,338	2,279,187	2,787,482	2,787,482	229,106
CAPITAL OUTLAY		183,994	2,322,544	2,280,820	(41,724)
DEBT SERVICE		908,570	915,106	644,505	(270,601)
OTHER FINANCING USES		1,108,883	4,994	10,548	5,554
Total Spending by Major Account	23,859	7,519,738	11,634,490	11,639,014	4,524
Spending by Accounting Unit					
73113700 FLEET SERVICES	23,859	7,519,738	11,634,490	11,639,014	4,524
Total Spending by Accounting Unit	23,859	7,519,738	11,634,490	11,639,014	4,524



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
40705-0	HOTEL MOTEL TAX	155,000	155,000	155,000	155,000	
TOTAL FOR TAXES		155,000	155,000	155,000	155,000	
43401-0	STATE GRANTS					
TOTAL FOR INTERGOVERNMENTAL REVENUE						
44155-0	COMMISSIONS PCARD	87,089	75,415	28,751	28,751	
44190-0	MISCELLANEOUS FEES		65			
44515-0	GARNISHMENT	465	150	700	700	
47115-0	PARKING METER COLLECTION		(10)			
51250-0	INVESTMENT SERVICE			2,750	2,750	
52620-0	SPRWS COLLECTION FEE					
TOTAL FOR CHARGES FOR SERVICES		87,554	75,620	32,201	32,201	
54505-0	INTEREST INTERNAL POOL	240,136	237,748	200,000	200,000	
54810-0	OTHER INTEREST EARNED	(40,136)				
TOTAL FOR INVESTMENT EARNINGS		200,000	237,748	200,000	200,000	
55505-0	OUTSIDE CONTRIBUTION DONATIONS			20,000	20,000	
55845-0	JURY DUTY PAY	100				
55915-0	OTHER MISC REVENUE		1			
55925-0	MISC NON OPER INCOME		19			
TOTAL FOR MISCELLANEOUS REVENUE		100	20	20,000	20,000	
56205-0	TRANSFER FROM COMPONENT UNIT				121,909	121,909
TOTAL FOR OTHER FINANCING SOURCES					121,909	121,909
TOTAL FOR CITY GENERAL FUND		442,654	468,389	407,201	529,110	121,909

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS		81,000			
55550-0	PRIVATE GRANTS	74,600				
TOTAL FOR MISCELLANEOUS REVENUE		74,600	81,000			
59910-0	USE OF FUND EQUITY					
TOTAL FOR OTHER FINANCING SOURCES						
TOTAL FOR CITY GRANTS		74,600	81,000			

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
40705-0	HOTEL MOTEL TAX	2,236,872	2,426,837	2,084,350	2,754,050	669,700
TOTAL FOR TAXES		2,236,872	2,426,837	2,084,350	2,754,050	669,700
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS		2,236,872	2,426,837	2,084,350	2,754,050	669,700

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: ASSESSMENT FINANCING

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
54105-0	CURRENT YEAR	3,439,144	3,269,288	3,100,000	3,100,000	
54110-0	TAX EXEMPT PROPERTY	18,624	264,610	50,000	100,000	50,000
54115-0	TAX FORFEITED PROPERTY	207,541	389,320	300,000	350,000	50,000
54120-0	PREPAID ASSESSMENT	2,924,793	2,445,680	3,000,000	2,750,000	(250,000)
54201-0	1ST YEAR DELINQUENT	171,853	194,539	175,000	175,000	
54202-0	2ND YEAR DELINQUENT	55,578	195,525	40,000	80,000	40,000
54203-0	3RD YEAR DELINQUENT	18,223	16,275	20,000	20,000	
54204-0	4TH YEAR DELINQUENT	13,659	9,410	15,000	10,000	(5,000)
54205-0	5TH YEAR DELINQUENT	7,208	6,862	15,000	10,000	(5,000)
54206-0	6TH YEAR AND PRIOR	16,239	12,221	5,000	10,000	5,000
54305-0	ASSESSMENT PENALTY	62,978	78,686	50,000	60,000	10,000
54310-0	ASSESSMENT INTEREST	54,296	72,527	50,000	50,000	
TOTAL FOR ASSESSMENTS		6,990,135	6,954,942	6,820,000	6,715,000	(105,000)
55815-0	REFUNDS OVERPAYMENTS	(13,329)	(34,085)	(25,000)	(30,000)	(5,000)
TOTAL FOR MISCELLANEOUS REVENUE		(13,329)	(34,085)	(25,000)	(30,000)	(5,000)
56235-0	TRANSFER FR CAPITAL PROJ FUND	96,695				
59950-0	CONTR TO FUND EQUITY			(414,570)	(11,827)	402,743
TOTAL FOR OTHER FINANCING SOURCES		96,695		(414,570)	(11,827)	402,743
TOTAL FOR ASSESSMENT FINANCING		7,073,501	6,920,857	6,380,430	6,673,173	292,743

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: INTERNAL BORROWING

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From
						2019 Adopted
50205-0	REPAYMENT OF LOAN	250,000	250,000	250,000	250,000	
TOTAL FOR CHARGES FOR SERVICES		250,000	250,000	250,000	250,000	
54505-0	INTEREST INTERNAL POOL	(39,494)	(29,883)		(15,283)	(15,283)
54506-0	INTEREST ACCRUED REVENUE	(5,924)	5,307			
54510-0	INCR OR DECR IN FV INVESTMENTS	(447)	7,862			
54620-0	INTEREST ON LOAN	159,318	75,644			
54710-0	INTEREST ON ADVANCE	52,700	52,632	78,551	39,807	(38,744)
TOTAL FOR INVESTMENT EARNINGS		166,153	111,562	78,551	24,524	(54,027)
57605-0	REPAYMENT OF ADVANCE	544,533	1,511,721	531,031	444,195	(86,836)
59910-0	USE OF FUND EQUITY			6,849,532	8,249,532	1,400,000
59950-0	CONTR TO FUND EQUITY			(376,042)	(340,173)	35,869
TOTAL FOR OTHER FINANCING SOURCES		544,533	1,511,721	7,004,521	8,353,554	1,349,033
TOTAL FOR INTERNAL BORROWING		960,686	1,873,283	7,333,072	8,628,078	1,295,006

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: CENTRAL SERVICE FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
42610-0	VACATION STREET AND ALLEY	8,100	10,200	15,000	15,000	
TOTAL FOR LICENSE AND PERMIT		8,100	10,200	15,000	15,000	
44115-0	VACATION OF REAL ESTATE	4,115				
44140-0	RETURNED PAYMENT FEE	480	690			
44190-0	MISCELLANEOUS FEES	105	30			
44505-0	ADMINISTRATION OUTSIDE	1,298	1,161			
47510-0	SPACE RENTAL	1,937,794	1,937,801	1,937,801	1,937,801	
48315-0	BUILDING RENTALS	83,024	84,684	86,378	88,106	1,728
51140-0	REAL ESTATE SERVICE	6,500	7,000	49,937	30,000	(19,937)
51145-0	DESIGN SERVICE	175,058	235,282	250,000	472,721	222,721
51170-0	TECHNOLOGY SERVICES	3,110,071	3,230,404	3,230,404	2,531,250	(699,154)
51175-0	ADMINISTRATION FEE	967,055	755,976	1,001,081	1,008,746	7,665
51250-0	INVESTMENT SERVICE	436,357	603,532	650,000	700,000	50,000
TOTAL FOR CHARGES FOR SERVICES		6,721,857	6,856,560	7,205,601	6,768,624	(436,977)
54505-0	INTEREST INTERNAL POOL					
TOTAL FOR INVESTMENT EARNINGS						
55525-0	REIMB FROM OUTSIDE AGENCY	49,922				
55915-0	OTHER MISC REVENUE		7,475			
TOTAL FOR MISCELLANEOUS REVENUE		49,922	7,475			
56115-0	INTRA FUND IN TRANSFER		259,160			
56220-0	TRANSFER FR GENERAL FUND	57,156	58,718	448,394	465,227	16,833
56225-0	TRANSFER FR SPECIAL REVENUE FU	11,675	11,706	159,984	163,185	3,201
56230-0	TRANSFER FR DEBT SERVICE FUND			459	462	3
56245-0	TRANSFER FR INTERNAL SERVICE F	78,284	78,603	69,869	66,862	(3,007)
59910-0	USE OF FUND EQUITY			142,584	103,073	(39,511)
59950-0	CONTR TO FUND EQUITY			(170,913)	(496,782)	(325,869)
TOTAL FOR OTHER FINANCING SOURCES		147,115	408,187	650,377	302,027	(348,350)
TOTAL FOR CENTRAL SERVICE FUND		6,926,994	7,282,422	7,870,978	7,085,651	(785,327)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: FINANCIAL SERVICES
 Fund: FLEET SERVICES

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
43401-0	STATE GRANTS		1,166			
43820-0	OTHER COUNTY REVENUE		152,637			
TOTAL FOR INTERGOVERNMENTAL REVENUE			153,803			
44190-0	MISCELLANEOUS FEES		370			
44420-0	SALE OF SCRAP SCRAP METAL		4,667	7,500	7,500	
51285-0	VEHICLE MAINTENANCE CHARGES		708,085	1,122,465	1,122,465	
51290-0	SALE OF FUEL		159,781			
51305-0	EQUIPMENT RENTAL		5,026,292	6,808,790	6,808,790	
TOTAL FOR CHARGES FOR SERVICES			5,899,195	7,938,755	7,938,755	
55610-0	CASH CONTRIB FOR CAPITAL ACQ		51,000			
55750-0	DAMAGE CLAIM FROM OTHERS		7,032	7,500	7,500	
55915-0	OTHER MISC REVENUE		9,624			
TOTAL FOR MISCELLANEOUS REVENUE			67,656	7,500	7,500	
56220-0	TRANSFER FR GENERAL FUND		2,210,991	2,990,669	2,995,192	4,523
56225-0	TRANSFER FR SPECIAL REVENUE FU		55,865	582,566	582,566	
56240-0	TRANSFER FR ENTERPRISE FUND		11,613			
56245-0	TRANSFER FR INTERNAL SERVICE F		271,071			
57505-0	CAPITAL LEASE			587,795	587,795	
58101-0	SALE OF CAPITAL ASSET		81,132	100,000	100,000	
58130-0	GAIN ON SALE CAPITAL ASSETS		187	15,000	15,000	
59950-0	CONTR TO FUND EQUITY			(587,795)	(587,795)	
TOTAL FOR OTHER FINANCING SOURCES			2,630,859	3,688,235	3,692,758	4,523
TOTAL FOR FLEET SERVICES			8,751,513	11,634,490	11,639,013	4,523
TOTAL FOR FINANCIAL SERVICES		17,715,308	27,804,300	35,710,521	37,309,075	1,598,554

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Financing by Major Account					
TAXES	155,000	155,000	155,000	155,000	
INTERGOVERNMENTAL REVENUE					
CHARGES FOR SERVICES	87,554	75,620	32,201	32,201	
INVESTMENT EARNINGS	200,000	237,748	200,000	200,000	
MISCELLANEOUS REVENUE	100	20	20,000	20,000	
OTHER FINANCING SOURCES				121,909	121,909
Total Financing by Major Account	442,654	468,389	407,201	529,110	121,909
Financing by Accounting Unit					
10013100 FINANCIAL SERVICES	87,654	75,640	32,201	32,201	
10013110 ERP OPERATIONS					
10013120 INTEREST POOL	200,000	237,748	200,000	200,000	
10013200 FINANCIAL EMPOWERMENT				121,909	121,909
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	155,000	155,000	155,000	155,000	
Total Financing by Accounting Unit	442,654	468,389	407,201	529,110	121,909

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CITY GRANTS**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE	74,600	81,000			
OTHER FINANCING SOURCES					
Total Financing by Major Account	74,600	81,000			
Financing by Accounting Unit					
20013700 FLEET INITIATIVES		81,000			
20013800 INNOVATION INITIATIVES	74,600				
Total Financing by Accounting Unit	74,600	81,000			

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Financing by Major Account					
TAXES	2,236,872	2,426,837	2,084,350	2,754,050	669,700
Total Financing by Major Account	2,236,872	2,426,837	2,084,350	2,754,050	669,700
Financing by Accounting Unit					
21113215 VISIT SAINT PAUL CITY FUNDING	2,236,872	2,426,837	2,084,350	2,754,050	669,700
Total Financing by Accounting Unit	2,236,872	2,426,837	2,084,350	2,754,050	669,700

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **ASSESSMENT FINANCING**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Financing by Major Account					
ASSESSMENTS	6,990,135	6,954,942	6,820,000	6,715,000	(105,000)
MISCELLANEOUS REVENUE	(13,329)	(34,085)	(25,000)	(30,000)	(5,000)
OTHER FINANCING SOURCES	96,695		(414,570)	(11,827)	402,743
Total Financing by Major Account	7,073,501	6,920,857	6,380,430	6,673,173	292,743
Financing by Accounting Unit					
21513300 LOCAL IMPROVEMENT ASMTS	6,955,615	6,811,279	6,380,430	6,673,173	292,743
21513310 DISEASED TREE ASSESSMENTS	16,344	11,101			
21513315 DOWNTOWN FACADE PROGRAM	69,759	67,336			
21513320 FIRE PROTECTION SYSTEMS	31,783	31,141			
Total Financing by Accounting Unit	7,073,501	6,920,857	6,380,430	6,673,173	292,743

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **INTERNAL BORROWING**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	250,000	250,000	250,000	250,000	
INVESTMENT EARNINGS	166,153	111,562	78,551	24,524	(54,027)
OTHER FINANCING SOURCES	544,533	1,511,721	7,004,521	8,353,554	1,349,033
Total Financing by Major Account	960,686	1,873,283	7,333,072	8,628,078	1,295,006
Financing by Accounting Unit					
70013701 WEST MIDWAY TIF LOAN	409,318	325,644	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN	193,193	236,842	233,540	128,546	(104,994)
70013705 FRIENDS OF SPPL LOAN	201,147	1,038,608			
70013706 ENERGY INITIATIVE LOANS	157,029	47,915	974,532	974,532	
70013709 OTC PHONES		224,275			
70013710 SNELLING MIDWAY REMEDIATION			875,000	875,000	
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL				1,400,000	1,400,000
Total Financing by Accounting Unit	960,686	1,873,283	7,333,072	8,628,078	1,295,006

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CENTRAL SERVICE FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Financing by Major Account					
LICENSE AND PERMIT	8,100	10,200	15,000	15,000	
CHARGES FOR SERVICES	6,721,857	6,856,560	7,205,601	6,768,624	(436,977)
INVESTMENT EARNINGS					
MISCELLANEOUS REVENUE	49,922	7,475			
OTHER FINANCING SOURCES	147,115	408,187	650,377	302,027	(348,350)
Total Financing by Major Account	6,926,994	7,282,422	7,870,978	7,085,651	(785,327)
Financing by Accounting Unit					
71013205 ERP MAINTENANCE	3,110,071	3,489,564	3,230,404	2,531,250	(699,154)
71013305 TREASURY FISCAL SERVICE	436,837	605,630	792,584	803,073	10,489
71013405 DESIGN GROUP	175,058	236,453	250,000	472,721	222,721
71013410 CITY HALL ANNEX	2,070,845	2,023,930	1,853,266	1,529,125	(324,142)
71013415 RE ADMIN AND SERVICE FEES	987,068	777,273	1,066,018	1,053,746	(12,272)
71013420 ENERGY INITIATIVES COORDINATOR	147,115	149,572	158,014	165,287	7,273
71013430 CHIEF OFFICERS			520,692	530,449	9,757
Total Financing by Accounting Unit	6,926,994	7,282,422	7,870,978	7,085,651	(785,327)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **FLEET SERVICES**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Mayor's Proposed	Change From 2019 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE		153,803			
CHARGES FOR SERVICES		5,899,195	7,938,755	7,938,755	
MISCELLANEOUS REVENUE		67,656	7,500	7,500	
OTHER FINANCING SOURCES		2,630,859	3,688,235	3,692,758	4,523
Total Financing by Major Account		8,751,513	11,634,490	11,639,013	4,523
Financing by Accounting Unit					
73113700 FLEET SERVICES		8,751,513	11,634,490	11,639,013	4,523
Total Financing by Accounting Unit		8,751,513	11,634,490	11,639,013	4,523

