



City of Saint Paul
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SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

Monday, July 11, 2016 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Rebecca Airmet, Kellie Charles Connor, Jacob Dorer, Mary Morse Marti, Paul Sawyer, Michael Steward, Darren Tobolt
Members Excused:	Larvel Bunker, Joel Clemmer, Diane Gerth, Amy Huerta, Chai Lee, Noel Nix, Paul Raymond, Gary Unger
Members Absent:	Samakab Hussein
Visitors and City Staff Present:	Daley Lehmann, Scott Fusco, Abdiwahab Ali, Mike Michaud, Bruce Engelbrekt – Office of Financial Services Alice Messer, Ellen Stewart – Parks & Rec Paul Kurtz – Public Works Holly Huston – City Council Jane McClure - Villager

1. The CIB Committee did not meet quorum but continued with normal business at 3:35. Votes were held on each agenda item and will be officially ratified by the committee at the September 12th meeting.

2. Approval of the Agenda.

Mr. Tobolt moved for approval, Ms. Marti seconded. All approved.

3. Approval of June 13, 2016 Meeting Minutes.

Ms. Marti had a change to an incomplete sentence that was in the minutes. Mr. Sawyer had an additional changes to statements that were labeled as his but where not.

4. Municipal State Aid Presentation

Mr. Kurtz began the conversation about the MSA process by describing his role with the City of St. Paul. He then described what Municipal State Aid is and how it's allocated differently compared with other funds from the State of Minnesota Legislator. He stated that Municipal State Aid is given to cities who meet a minimum population size. Mr. Kurtz

explained to the CIB committee that Municipal State Aid is derived from gas and license fees and that the city of St. Paul receives 9%. Mr. Kurtz also went on to detail the Summit Avenue Bridget project which would receive an additional \$1 million from MSA funding due to the increased amount received from the State.

Mr. Sawyer asked whether MSA amount would be reduced by adding bike lanes to MSA roads and if so, how much that would reduce our MSA allocation.

Mr. Kurtz stated that the MSA fund for the City of St. Paul would not get reduced by adding bike lines to city of St. Paul MSA roads. He stated MSA funds are impacted by the volume of roadways not by the width of the road.

5. Action Items

Parks and Recreation

RES PH 16-212: Amending the 2014 Capital Improvement Budget by adding 50,000 dollars from the Neighborhood STAR Year-Round Program Fund (STAR Tracking Number 15-320, Project Code 212-10545) for Dickerman Park Improvements.

Ms. Stewart presented the resolution to the CIB Committee. She gave a broad overview on final design construction documents and stated that 2 million was allocated of which 50 thousand was Neighborhood STAR funds and that construction would take place between Wheelock and Fairview.

Mr. Dorer asked if the surrounding businesses were contributing to the Dickerman project.

Ms. Stewart stated that we never asked any businesses for financial contribution but that the surrounding businesses did their own landscaping.

Mr. Tobolt moved for approval and Ms. Marti seconded. The motion approved with all members voting yes with the exception of Mr. Stewart who voted no.

RES PH 16-224: Amending the 2014 Capital Improvement Budget by adding 50,000 dollars from the Neighborhood Departments STAR Year-Round Program Funds (STAR Track Number 15-320, Project code 212-10545) for Lilydale Regional Park.

Ms. Messer started the conversation with an overview of the three phases of the Lilydale Regional Park project. She went on to describe phase three in detail and that this phase consisted of roadway and trail improvement. Ms. Messer stated that the \$90k ask would be used to buy a culvert that is needed to address bluff seepage and roadway icing problems along Water Street in Lylydale Regional Park. Ms. Messer stated that this ask would eliminate the need for public works employees to come out 2 to 3 times a week for de-icing purposes during the winter and would free them for other projects.

Ms. Airmet asked for the cost breakdown for public works employees who come out 2 to 3 times a week for deicing purposes. Ms. Messer stated she didn't have that prepared but would look into the answer.

Mr. Tobolt asked if the culvert will help improve road conditions. Ms. Messer answered yes.

Mr. Tobolt moved for approval, Ms. Airmet seconded. All approved.

RES PH 16-225: Moving \$79,607 of available CIB Contingency funds to the Parks and Recreation Department's 2015 Capital Maintenance Program to repair a water leak in the Como Zoo polar bear pool in Como Regional Park.

Mr. Lehmann started the conversation by describing how the zoo came to find out about the polar bear pool having a water leak and that, this ask will help reimburse the cost of repairing the water leak.

Mr. Tobolt asked if there was any course of action on the contractor, regarding any warranty on the polar bear pool. Mr. Lehmann answered by stating that he was unsure of the warranty period but if there was any warranty to the building it would have been the first step the department would have taken to fix the building.

Mr. Dorer moved for approval. Mr. Tobolt seconded. All approved.

6. 2018-2019 Sub Committees

Mr. Sawyer brought up the topic of sub committees for 2018-2019, and stated that those that want to join should email Mr. Lehmann by August.

Mr. Dorer then asked a question about the incoming CIB members start times and whether it would be helpful for them to start on-cycle or off-cycle.

Mr. Tobolt responded by stating that starting on an on-cycle was the best way for new CIB members to get up to speed.

Mr. Lehmann reminded the CIB Committee that the 2018-2019 process would begin shortly and that at the July meeting he would ask for volunteers to start looking at materials to get ready for the task force process.

7. Adjourn

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