



City of Saint Paul
Mayor Melvin Carter III

700 City Hall
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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, August 13, 2018 at 3:30 p.m.

Central Library – 4th Floor Conference Room

MEETING MINUTES

Members Present:	Kellie Charles Connor, Joel Clemmer, Amy Huerta, Samakab Hussein, Chai Lee, Mary Morse Marti, Patrick McQuillan, Paul Raymond
Members Excused:	Rebecca Airmet, Larvel Bunker, Raymond Hess, Elizabeth Matakis, Corina Serrano, Darren Tobolt, Kurt Zilley
Members Absent:	
Visitors and City Staff Present:	Abdiwahab Ali – OFS Budget Analyst Alice Messer – Parks Anne Weber – Public Works Jim Giebel – OFS Joe Buzicky – Parks



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1. Call to order – The meeting was called to order by Chair Huerta at 3:40 p.m.
2. Approval of Agenda
Mr. Clemmer moved to approve the agenda, Mr. Lee seconded. The agenda was approved.
3. Approval of July 11, 2018 Meeting Minutes
Mr. Clemmer seconded, Mr. Lee seconded. The minutes were approved.
4. Action Items

Parks

RES PH 18-217

- Ms. Messer presented RES PH 18-217 on Rice Park Revitalization and stated that the 200 thousand STAR grant will go towards LED lighting, donor recognition and that the Parks department would be managing this project
- Mr. Raymond moved to approve, Mr. Clemmer seconded. All approved.

RES PH 18-241

- Jim Giebel and Joe Buzicky presented RES PH 18-241 to the CIB Committee. Jim Giebel gave an overview of the resolution and stated that this resolution is in response to the Como hoof stock heater that failed this spring. Jim Giebel also stated that we are designing a standalone automated heating HVAC for the hoof stock. Joe Buzicky then gave an overview of the Energy Conservation Loan Fund and stated that the funding is for small scale energy projects for city owned capital assets and that funding is given to capital projects that cost about 250 thousand and departments are expected to pay back the loan in 5 years. Jim Giebel stated that for this resolution the city would be changing the payback policy for this energy conservation loan from the standards 5 years to 12 years for the amount of 460 thousand.
- Ms. Morse asked if the excel rebate is ongoing.
- Mr. Giebel stated that's the excel rebate is still on going at about 30 thousand.
- Mr. Clemmer asked the total budget of the energy conservation loan fund?
- Mr. Giebel stated that the energy conservation loan fund was established in 2008 with a budget of 1 million, currently the budget is about 900 thousand dollars
- Mr. Clemmer ask if the loan fund will be replenished.
- Mr. Giebel stated that typically as projects borrow from the loan funds they pay within the 5 year timeline, meaning the loan fund stays replenished.

- Mr. Raymond asked the state of other HVACS in other buildings and do they also use this funding source or is just the Hoof Stock building?
- Mr. Buzicky stated the other buildings such as the Cat house, Marine and other buildings have upgraded HVAC systems but there are other buildings that are still served by the central boiler system and we will keep an on the state of those HVACS.
- Mr. Clemmer motioned for approval, Mr. Lee seconded. All approved.

RES PH 18-244

- Ms. Messer gave an overview of RES PH 18-244 and stated that the goal of this resolution is to establish a spending budget to receive federal dollars for the Robert Piram Trail project. Ms. Messer stated that the city has been working with Dakota County and that the total cost of this project is 10 million dollars, meaning we will be back at a later date but we wanted to get the first piece of federal dollars and establish the budget for this project. Ms. Messer also stated that we will go to bid at end of 2018 for this project and construction will start in 2019 and will be completed in 2020 and that this project will be a paved off road trail for bicycles and pedestrians.
- Mr. Clemmer asked what forms of public review and input have happened or will happen in regards to this project.
- Ms. Messer stated that the public engagement piece happened as part of the great river passage master plan engagement and that community consultation for this project started in 2013.
- Chair Huerta asked if the city will be handling all the funds and what role will Dakota County have.
- Ms. Messer stated the city would be doing a joints power agreement with Dakota County but St. Paul will be the fiscal sponsor.
- Mr. Raymond motioned for approval, Mr. Clemmer seconded. All approved.

Public Works

RES PH 18-226

- Ms. Weber gave an overview of the Wilson Mill and Overlay project from Ruth to McKnight and stated that this resolution is adding 197,125 of MSA contingency, 14,500 of Sewer Utility financing and 202,375 of Assessment financing.
- Chair is this a new project?
- Ms. Weber: traditionally this project would have been in the Mill and Overlay program but this project came up unexpectedly.
- Mr. Raymond asked if there was some circumstances that made this project a high priority and bumped it up.
- Ms. Weber stated she would find out the reason as to why this project was moved up.
- Chair asked about the MSA contingency balance.
- Ms. Weber stated that 16,17 and 18 MSA contingency are being used for this project and this would use all of the remaining 16,17 and some of 18 MSA contingency.
- Mr. Clemmer stated he would abstain from voting because a project out to have an explanation for being out of order.
- Mr. Lee motioned to approve, Mr. Raymond second. Mr. Clemmer abstained but all others that were present approved.

RES PH 18-1305

- Ms. Weber gave an overview of RES PH 18-1305 and stated that since this federally funded project from Hamline to Victoria came in over budget, Public Works wants to transfer 138,696 of MSA contingency into this project. This project will mean 5 non signalized intersections will be getting bump outs and 3 other will receive improvements.

Ms. Weber also stated that Public Works would be getting a consultant to help with review and management of federal contracts since there are staffing changes within the department.

- Mr. Clemmer stated this project is a need in the community in terms of pedestrian safety efforts.
- Chair added that pedestrian safety is needed but asked if you feel that pedestrian safety across the city is being looked at holistically and equitably?
- Ms. Weber stated that pedestrian safety is a need and that we are looking at it holistically and equitably through the pedestrian safety plan that is in process currently. We are looking at pedestrian safety city wide, there is a lot happening and that there is an overarching view but a lot of it depends on funding.
- Mr. Raymond asked Ms. Weber to elaborate on the consultant and their role.
- Ms. Weber stated the need for the consultant came out recently to get dedicated help to assist with federal contracts in Public Works. This wasn't the original plan but with federal dollars coming in for multiple projects having a contractor would make our work a bit easier.
- Mr. Clemmer motioned to approve, Mr. Lee seconded. All approved.

CIB Bylaws

- Chair Huerta kicked off the discussion on the CIB bylaws.
 - Chair/Vice Chair and Mr. Lee would be tasked with revising and editing the bylaws and standing rules. In order to make sure all other members participate chair/vice chair will do the following:
 - Set up a google doc's drive for all other members to review and edit bylaws and standing rules by August 15th.
 - Chair/Vice Chair and Mr. Lee will review and edit and email draft to CIB Committee Executive Secretary by August 20th
 - CIB attorney would take a look at revised bylaws and standing rules before September 10th CIB Committee meeting.

5. Adjournment

Mr. Raymond moved that the meeting be adjourned, Ms. Connors seconded. All approved.

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