



**City of Saint Paul**  
*Mayor Melvin Carter III*

700 City Hall  
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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET  
COMMITTEE MEETING**

**Monday, September 10, 2018 at 3:30 p.m.**

**Wilder Center 451 Lexington Parkway – Room 2610, Saint Paul 55104**

**MEETING MINUTES**

Members Present:	Rebecca Airmet, Larvel Bunker, Kellie Charles Connor, Raymond Hess, Amy Huerta, Samakab Hussein, Chai Lee, Corina Serrano, Darren Tobolt
Members Excused:	Joel Clemmer, Elizabeth Matakis, Patrick McQuillan, Mary Morse Marti, Paul Raymond, Kurt Zilley
Members Absent:	
Visitors and City Staff Present:	John McCarthy – OFS Alice Messer – Parks Anne Weber – Public Works



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1. Call to order – The meeting was called to order by Chair Huerta at 3:43 p.m.
2. Approval of Agenda  
Ms. Airmet moved to approve the agenda, Ms. Bunker seconded. The agenda was approved.
3. Approval of August 13, 2018 Meeting Minutes  
  
Ms. Airmet moved to approve the previous meeting minutes, Mr. Hussein seconded. The minutes were approved.
4. Action Items

### Parks

#### RES PH 18-254

- Ms. Messer presented RES PH 18-254 which if approved would allow the City to accept a Federal Land Access Program (FLAP) grant the Robert Piram Regional Trail project.
- Mr. Tobolot asked for additional on the trail location.
  - Ms. Messer provided the project boundaries. She also indicated that the project website has more information on the project:  
<https://www.stpaul.gov/departments/parks-recreation/design-construction/current-projects/robert-piram-regional-trail>
- Ms. Huerta asked about the progress on the JPA with Dakota County. Ms. Messer indicated it was progressing well.
- M. Tolbolt moved to approve, Mr. Hussein seconded. All approved.

### Public Works

#### RES PH 18-189

- Ms. Weber presented RES PH 18-189 to the CIB Committee, which if approved would recognize MnDOT Trunk Highway funding for the Pascal-Snelling street improvement project.
- Ms. Weber explained that some of the street project is on state-owned Trunk Highway and that therefore the state would provide funding for work impacting state-owned infrastructure.
- Ms. Airmet motioned for approval; Mr. Tobolt seconded. All approved.

### 2019 Proposed Capital Improvement Budget

Mr. McCarthy explained the changes included in the 2019 proposed capital budget.

Ms. Airmet asked for more detail on the changes in MSA funding for the Johnson Parkway Trail and Summit Avenue Bridge projects.

Mr. McCarthy indicated that the overall project budgets were not changing, but rather the timing on the two projects would change. He further indicated that a Public Works budget resolution from May of this year advanced MSA funding into 2018 for the Johnson Parkway Trail project, which allowed for some of the project funding to be reduced in the 2019 budget. Mr. McCarthy also stated that he would provide more detailed information from Public Works on the overall changes in project timing and funding for the two projects.

Ms. Airmet stated that she supports the new forestry garage project as it addresses a potential health issue for city staff.

Ms. Huerta indicated that she is supportive of planning money at Rice Rec Center and said that she would like to see improvements there.

Ms. Charles Connor moved approval; Ms. Airmet seconded; all approved

### CIB Bylaws

Ms. Huerta explained that the draft bylaws are available to the Committee on a Google doc and stated that some members were able to make comments.

After discussion, the Committee identified the following next steps:

- Ms. Huerta will email the current version of the draft bylaws to the full Committee and allow for final review and revisions by 9/24/18.
- City staff will present to the City Attorney's Office for review the week of 9/24.
- Staff will report back on status at the October meeting.

### **5. Announcements:**

#### Committee Appointments:

- Ms. Huerta updated the Committee on the status of new Committee appointments coming in November.

#### Meeting Locations:

- Ms. Huerta asked for an update on the RiverCentre ramp and asked about potential options on holding future meetings
- Mr. McCarthy gave some possible locations for future Committee meetings, including Jimmy Lee, Wellstone Center, Arlington Hills, and Palace Rec Center.
- Ms. Huerta indicated that she had reserved the Wilder conference room for the October meeting, so the Committee agreed to hold the next meeting there.
- The committee discussed also moving to different locations as a way of holding meetings in the community a few times throughout the year.
- The Committee members agreed to come to the next meeting with suggested locations for future meetings.

#### CIB Process Redesign:

- Mr. McCarthy gave an update on District Council briefings on the new CIB process.

### **6. Adjournment**

Ms. Airmet moved that the meeting be adjourned; Mr. Tobolt seconded. All approved.

Staff:

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