

**2021 Proposed Budget
Office of Financial Services**

Fiscal Summary

	2019 Actual	2020 Adopted	2021 Proposed	Change	% Change	2020 Adopted FTE	2021 Proposed FTE
Spending							
100: General Fund	3,398,179	4,504,625	4,109,409	(395,216)	-8.8%	31.80	28.95
200: City Grants	58,596	763,174	103,771	(659,403)	-86.4%	-	1.00
211: General Govt Special Projects	2,365,004	3,420,670	2,485,522	(935,148)	-27.3%	-	-
215: Assessments	4,422,221	6,673,173	7,156,874	483,701	7.2%	1.00	-
700: Internal Borrowing	2,413,845	8,512,599	8,613,194	100,595	1.2%	-	-
710: Central Service Internal	7,296,522	7,085,651	7,259,106	173,455	2.4%	20.55	20.25
731: Fleet Services	9,292,509	11,745,764	12,021,076	275,312	2.3%	32.00	32.00
Total	29,246,876	42,705,655	41,748,952	(956,703)	-2.2%	85.35	82.20
Financing							
100: General Fund	434,775	547,609	529,323	(18,286)	-3.3%		
200: City Grants	98,801	763,174	103,771	(659,403)	-86.4%		
211: General Govt Special Projects	2,365,004	3,420,670	2,485,522	(935,148)	-27.3%		
215: Assessments	6,631,563	6,673,173	7,156,874	483,701	7.2%		
700: Internal Borrowing	732,816	8,512,599	8,613,194	100,595	1.2%		
710: Central Service Internal	7,741,795	7,085,651	7,259,106	173,455	2.4%		
731: Fleet Services	11,033,450	11,745,764	12,021,076	275,312	2.3%		
Total	29,038,204	38,748,640	38,168,866	(579,774)	-1.5%		

Budget Changes Summary

The 2021 OFS General Fund budget includes the permanent reduction of 4.15 FTEs: 1 vacant Deputy Director position, 1 vacant Cash Analyst, 1 vacant Senior Innovation Analyst, 1 vacant Innovation Manager, and a reduction in 0.15 FTE hours for an Accountant IV position. The General Fund budget also includes a reduction in non-salary spending as well as a reduction in database expenses for CollegeBound Saint Paul in the Office of Financial Empowerment. Other General Fund changes include a shift in 1.3 FTE in accounting from a special fund to the General Fund. This change is budget neutral, as revenue from the special funds these accounting services support is also transferred to the General Fund.

The 2021 OFS special fund budget includes a decrease in estimated hotel/motel tax collections based on COVID-related impacts. It also includes planned reductions of one-time investments, as well as grant updates and current service level adjustments. Changes to the 2021 grant budget also recognize an amendment to the 2020 budget converting professional services funding for a Financial Capability Program Manager position in the Office of Financial Empowerment to a full time employee (1.0 FTE).

Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	3,097,826	3,040,712	3,901,690	3,620,783	(280,907)
SERVICES	609,382	302,600	501,626	423,606	(78,020)
MATERIALS AND SUPPLIES	16,137	51,680	97,917	61,809	(36,108)
OTHER FINANCING USES		3,186	3,392	3,211	(181)
Total Spending by Major Account	3,723,345	3,398,179	4,504,625	4,109,409	(395,216)
Spending by Accounting Unit					
10013100 FINANCIAL SERVICES	2,506,149	2,447,104	2,795,289	2,666,491	(128,798)
10013110 ERP OPERATIONS	944,448	660,263	889,142	683,207	(205,936)
10013120 INTEREST POOL	237,748		200,000	200,000	
10013200 FINANCIAL EMPOWERMENT		240,813	555,193	494,711	(60,482)
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	35,000	50,000	45,000	45,000	
Total Spending by Accounting Unit	3,723,345	3,398,179	4,504,625	4,109,409	(395,216)

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CITY GRANTS**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE				103,771	103,771
SERVICES	116,108	54,751	763,174		(763,174)
MATERIALS AND SUPPLIES	408	2,852			
ADDITIONAL EXPENSES		993			
Total Spending by Major Account	116,516	58,596	763,174	103,771	(659,403)
Spending by Accounting Unit					
20013700 OFS FINANCIAL EMPOWERMENT GRAN	49,658	57,038	763,174	103,771	(659,403)
20013800 INNOVATION INITIATIVES	66,858	1,559			
Total Spending by Accounting Unit	116,516	58,596	763,174	103,771	(659,403)

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: FINANCIAL SERVICES
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Spending by Major Account					
SERVICES			666,620	556,620	(110,000)
ADDITIONAL EXPENSES	2,153,352	2,365,004	2,754,050	1,928,902	(825,148)
Total Spending by Major Account	2,153,352	2,365,004	3,420,670	2,485,522	(935,148)
Spending by Accounting Unit					
21113210 SOCCER STADIUM SITE OPERATIONS			556,620	556,620	
21113215 VISIT SAINT PAUL CITY FUNDING	2,153,352	2,365,004	2,754,050	1,928,902	(825,148)
21113220 RETURNING HOME ST. PAUL			110,000		(110,000)
Total Spending by Accounting Unit	2,153,352	2,365,004	3,420,670	2,485,522	(935,148)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: ASSESSMENT FINANCING

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	132,423	136,668	141,758	165	(141,593)
SERVICES	2,248,347	2,164,993	2,085,679	2,912,529	826,850
MATERIALS AND SUPPLIES			3,500	3,500	
PROGRAM EXPENSE			1,700,000	1,250,000	(450,000)
OTHER FINANCING USES	2,873,286	2,120,560	2,742,235	2,990,680	248,445
Total Spending by Major Account	5,254,055	4,422,221	6,673,173	7,156,874	483,701
Spending by Accounting Unit					
21513300 LOCAL IMPROVEMENT ASMTS	5,254,055	4,422,189	6,673,173	7,156,874	483,701
21513310 DISEASED TREE ASSESSMENTS		18			
21513315 DOWNTOWN FACADE PROGRAM		13			
Total Spending by Accounting Unit	5,254,055	4,422,221	6,673,173	7,156,874	483,701

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **INTERNAL BORROWING**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Spending by Major Account					
SERVICES	1,271	1,672			
DEBT SERVICE	106,023	2,236,975	8,350,074	8,450,669	100,595
OTHER FINANCING USES	162,525	175,198	162,525	162,525	
Total Spending by Major Account	269,819	2,413,845	8,512,599	8,613,194	100,595
Spending by Accounting Unit					
70013701 WEST MIDWAY TIF LOAN	250,000	250,000	250,000	250,000	
70013705 FRIENDS OF SPPL LOAN	1				
70013706 ENERGY INITIATIVE LOANS	19,818	14,345	987,599	992,194	4,595
70013710 SNELLING MIDWAY REMEDIATION		768,500	875,000	107,000	(768,000)
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL			1,400,000	1,400,000	
70013714 Changsha China Friendship Garden		240,000			
70013716 Snelling-Midway District Stormwater		1,141,000		864,000	864,000
Total Spending by Accounting Unit	269,819	2,413,845	8,512,599	8,613,194	100,595

CITY OF SAINT PAUL
Spending Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,606,735	2,034,119	2,662,157	2,684,168	22,012
SERVICES	1,976,434	2,041,562	2,848,533	2,923,959	75,426
MATERIALS AND SUPPLIES	353,938	345,909	407,638	432,138	24,500
PROGRAM EXPENSE	500	315	10,100	10,100	
ADDITIONAL EXPENSES	306				
CAPITAL OUTLAY	1,129,318	237,822	113,036	113,036	
DEBT SERVICE	525,985		180,000	188,000	8,000
OTHER FINANCING USES	2,077,167	2,636,795	864,187	907,705	43,518
Total Spending by Major Account	7,670,384	7,296,522	7,085,651	7,259,106	173,455
Spending by Accounting Unit					
71013205 ERP MAINTENANCE	3,467,881	3,414,569	2,531,250	2,531,250	
71013305 TREASURY FISCAL SERVICE	619,392	747,356	803,073	812,703	9,631
71013405 DESIGN GROUP	298,021	357,309	472,721	482,660	9,939
71013410 CITY HALL ANNEX	2,195,545	1,404,817	1,529,124	1,652,435	123,311
71013415 RE ADMIN AND SERVICE FEES	939,036	906,334	1,053,746	1,081,794	28,048
71013420 ENERGY INITIATIVES COORDINATOR	147,197	169,187	165,287	165,173	(114)
71013425 ENERGY INITIATIVE PROJECTS	3,311				
71013430 CHIEF OFFICERS		296,950	530,449	533,090	2,641
Total Spending by Accounting Unit	7,670,384	7,296,522	7,085,651	7,259,106	173,455

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: FLEET SERVICES

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	2,179,587	3,207,183	3,298,911	3,679,383	380,472
SERVICES	859,516	1,078,917	2,616,747	2,609,782	(6,966)
MATERIALS AND SUPPLIES	2,279,187	2,442,577	2,787,482	2,787,482	
CAPITAL OUTLAY	183,994	1,733,902	2,387,570	2,289,992	(97,578)
DEBT SERVICE	908,570	833,357	644,505	644,505	
OTHER FINANCING USES	1,108,883	(3,427)	10,548	9,932	(616)
Total Spending by Major Account	7,519,738	9,292,509	11,745,764	12,021,076	275,312
Spending by Accounting Unit					
73113700 FLEET SERVICES	7,519,738	9,292,509	11,745,764	12,021,076	275,312
Total Spending by Accounting Unit	7,519,738	9,292,509	11,745,764	12,021,076	275,312

Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Financing by Major Account					
TAXES	155,000	155,000	155,000	155,000	
CHARGES FOR SERVICES	75,620	78,207	50,700	50,700	
INVESTMENT EARNINGS	237,748	200,000	200,000		(200,000)
MISCELLANEOUS REVENUE	20	1,569	20,000	20,000	
OTHER FINANCING SOURCES			121,909	303,623	181,714
Total Financing by Major Account	468,389	434,775	547,609	529,323	(18,286)
Financing by Accounting Unit					
10013100 FINANCIAL SERVICES	75,640	78,872	50,700	233,188	182,488
10013110 ERP OPERATIONS					
10013120 INTEREST POOL	237,748	200,000	200,000		(200,000)
10013200 FINANCIAL EMPOWERMENT		903	121,909	121,135	(774)
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	155,000	155,000	155,000	155,000	
Total Financing by Accounting Unit	468,389	434,775	547,609	529,323	(18,286)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CITY GRANTS**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE			650,000	103,771	(546,229)
MISCELLANEOUS REVENUE	81,000	98,801	113,174		(113,174)
Total Financing by Major Account	81,000	98,801	763,174	103,771	(659,403)
Financing by Accounting Unit					
20013700 OFS FINANCIAL EMPOWERMENT GRAN	81,000	98,801	763,174	103,771	(659,403)
Total Financing by Accounting Unit	81,000	98,801	763,174	103,771	(659,403)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Financing by Major Account					
TAXES	2,426,837	2,365,004	2,754,050	1,928,902	(825,148)
MISCELLANEOUS REVENUE			556,620	556,620	
OTHER FINANCING SOURCES			110,000		(110,000)
Total Financing by Major Account	2,426,837	2,365,004	3,420,670	2,485,522	(935,148)
Financing by Accounting Unit					
21113210 SOCCER STADIUM SITE OPERATIONS			556,620	556,620	
21113215 VISIT SAINT PAUL CITY FUNDING	2,426,837	2,365,004	2,754,050	1,928,902	(825,148)
21113220 RETURNING HOME ST. PAUL			110,000		(110,000)
Total Financing by Accounting Unit	2,426,837	2,365,004	3,420,670	2,485,522	(935,148)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **ASSESSMENT FINANCING**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Financing by Major Account					
ASSESSMENTS	6,954,942	6,648,544	6,715,000	6,190,000	(525,000)
MISCELLANEOUS REVENUE	(34,085)	(16,981)	(30,000)	(20,000)	10,000
OTHER FINANCING SOURCES			(11,827)	986,874	998,701
Total Financing by Major Account	6,920,857	6,631,563	6,673,173	7,156,874	483,701
Financing by Accounting Unit					
21513300 LOCAL IMPROVEMENT ASMTS	6,811,279	6,529,971	6,673,173	7,156,874	483,701
21513310 DISEASED TREE ASSESSMENTS	11,101	8,698			
21513315 DOWNTOWN FACADE PROGRAM	67,336	62,610			
21513320 FIRE PROTECTION SYSTEMS	31,141	30,285			
Total Financing by Accounting Unit	6,920,857	6,631,563	6,673,173	7,156,874	483,701

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **INTERNAL BORROWING**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	250,000	250,000	250,000	250,000	
INVESTMENT EARNINGS	111,562	9,954	24,417		(24,417)
OTHER FINANCING SOURCES	1,511,721	472,862	8,238,181	8,363,194	125,013
Total Financing by Major Account	1,873,283	732,816	8,512,599	8,613,194	100,595
Financing by Accounting Unit					
70013701 WEST MIDWAY TIF LOAN	325,644	262,500	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN	236,842	152,282			
70013705 FRIENDS OF SPPL LOAN	1,038,608				
70013706 ENERGY INITIATIVE LOANS	47,915	40,387	987,599	992,194	4,595
70013709 OTC PHONES	224,275	192,306			
70013710 SNELLING MIDWAY REMEDIATION		87,708	875,000	107,000	(768,000)
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL			1,400,000	1,400,000	
70013714 Changsha China Friendship Garden					
70013715 CHA Exterior Restoration					
70013716 Snelling-Midway District Stormwater		(2,367)		864,000	864,000
Total Financing by Accounting Unit	1,873,283	732,816	8,512,599	8,613,194	100,595

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Financing by Major Account					
LICENSE AND PERMIT	10,200	7,200	15,000	15,000	
CHARGES FOR SERVICES	6,856,560	7,007,457	6,768,624	6,804,860	36,236
MISCELLANEOUS REVENUE	7,475	76,074			
OTHER FINANCING SOURCES	408,187	651,064	302,027	439,245	137,218
Total Financing by Major Account	7,282,422	7,741,795	7,085,651	7,259,105	173,454
Financing by Accounting Unit					
71013205 ERP MAINTENANCE	3,489,564	3,338,000	2,531,250	2,531,250	
71013305 TREASURY FISCAL SERVICE	605,630	680,208	803,073	812,703	9,630
71013405 DESIGN GROUP	236,453	202,633	472,721	482,660	9,939
71013410 CITY HALL ANNEX	2,023,930	2,060,865	1,529,125	1,652,435	123,310
71013415 RE ADMIN AND SERVICE FEES	777,273	768,178	1,053,746	1,081,794	28,048
71013420 ENERGY INITIATIVES COORDINATOR	149,572	170,849	165,287	165,173	(114)
71013430 CHIEF OFFICERS		521,063	530,449	533,090	2,641
Total Financing by Accounting Unit	7,282,422	7,741,795	7,085,651	7,259,105	173,454

CITY OF SAINT PAUL
Financing Plan by Department

Department: **FINANCIAL SERVICES**
Fund: **FLEET SERVICES**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Mayor's Proposed	Change From 2020 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	153,803				
CHARGES FOR SERVICES	5,899,195	6,741,961	7,938,755	8,320,818	382,063
MISCELLANEOUS REVENUE	67,656	31,108	114,250	7,500	(106,750)
OTHER FINANCING SOURCES	2,630,859	4,260,381	3,692,758	3,692,758	
Total Financing by Major Account	8,751,513	11,033,450	11,745,763	12,021,076	275,313
Financing by Accounting Unit					
73113700 FLEET SERVICES	8,751,513	11,033,450	11,745,763	12,021,076	275,313
Total Financing by Accounting Unit	8,751,513	11,033,450	11,745,763	12,021,076	275,313