



*MAKE YOUR HOME A*



# **SAFE HAVEN**

*HOME SAFETY CHECKLIST*



# MAKE YOUR HOME A SAFE HAVEN



The Saint Paul Fire Department's PROJECT SAVE HAVEN is a self-inspection safety tool for everyone. We invite you to use this checklist to survey your home's safety. If you answer "NO" to any of the questions, it is a possible danger that you should address. Afterwards, Saint Paul residents living in non-government housing that is a fourplex or less can submit the SAFE HAVEN CITIZEN REQUEST FORM at the end of this booklet via mail or email. We will then contact you to schedule a visit by firefighters to check your smoke alarms, carbon monoxide alarms and fire escape plan. If we determine you are in need of new or additional safety equipment, we will install new smoke alarms (4), carbon monoxide alarms (1), and stovetop fire extinguishers (1) completely free of charge. Questions? Please call 651-228-6273

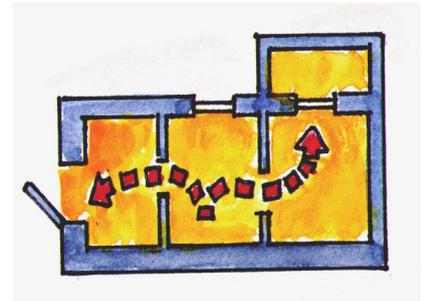
\*While Supplies Last

## SAFE HAVEN CHECKLIST

### SAFETY PRACTICES

#### MOST DEADLY FIRES HAPPEN WHEN PEOPLE ARE ASLEEP.

The people at highest risk of dying in a fire are young children, the elderly, people with disabilities, and those that smoke, use alcohol, or take medications that cause drowsiness. Smokers' materials are the number one cause of fire deaths.



Anyone who sleeps in basements or attics without at least two ways to escape fire are also at high risk. Minnesota law requires sleeping area have two ways out. In most cases this is a window at least 20 inches wide by 24 inches high with the open area of at least 5 feet. The window must be 48 inches or less above the floor.



Yes No

- Are there at least two ways out of **each** sleeping area in case of fire or other emergency?
- Have you developed a fire escape plan and practiced a home fire drill?
- Does everyone in your home know to stay low in smoke to get outside in case of a fire?
- Do you have an outdoor meeting place that is a permanent location in front of the home?
- Does everyone in your home know to get out and stay out if there is a fire?
- Are your house numbers at least three inches tall and easily seen from the street so responders can find your home?

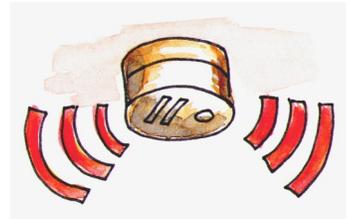
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# GENERAL SAFETY

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**SIXTY-FIVE PERCENT OF HOME FIRE DEATHS OCCUR IN HOMES WITH NO WORKING SMOKE ALARMS.** Smoke alarms are required in every home and apartment. Install smoke alarms in every bedroom, outside each sleeping area and on every level of the home including the basement. Interconnect all smoke alarms throughout the home so that when one sounds they all sound. Dual sensor alarms (photoelectric and ionization) provide the best fire protection from both smoldering and flaming fires. Mounting them on the ceiling is best. They can be mounted on the wall as long as they are 6 to 12 inches from the ceiling. Hardwired smoke alarms are preferred, although battery-powered smoke alarms are acceptable. Smoke alarms expire; they need to be replaced ten years from the date of manufacture. Check the date on your smoke alarms. If there is no date it was made before 1999 and must be replaced. (Pressing the test button does not mean that the smoke sensors are still functioning.)

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a working smoke alarm on each level and in all sleeping areas?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you tested the alarm in the last month or as recommended by the manufacturer?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you replaced the battery in the last year? (Some smoke alarms are now equipped with a sealed 10 year long life battery) |
| <input type="checkbox"/> | <input type="checkbox"/> | Are your smoke alarms less than ten years old?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Does everyone in your home, including visitors, know what to do when the alarm sounds?                                       |



## **CARBON MONOXIDE (CO) ALARMS ARE REQUIRED IN EVERY MINNESOTA HOME AND APARTMENT.**

CO alarms should be located within 10 feet of the entrance to EACH room used for sleeping. They can be located either on the ceiling or the wall. Replace CO alarms according to the manufactures recommendations (usually five to seven years). If the CO alarm sounds, GET OUTSIDE and CALL 9-1-1.

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a working carbon monoxide alarm located within 10 feet of each sleeping area? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is your carbon monoxide alarm within its expiration date?                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | Does everyone in your home, including visitors, know what to do when the CO alarm sounds? |

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# HEATING SAFETY

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**HEATING EQUIPMENT IS A LEADING CAUSE OF HOME FIRES.** Never use the oven or stove to heat your home.

## **FIREPLACE SAFETY**

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | If you have a fireplace, does it have a fireplace screen?          |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you had your chimney professionally cleaned in the last year? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you use a metal container to discard fireplace ashes?           |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you only burn clean dry wood in the fireplace?                  |

## FURNACE AND WATER HEATER SAFETY

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Have you had your furnace and water heater serviced by a professional in the last year?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you change your furnace filter monthly?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep items that can burn at least three feet away from your furnace and water heater?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Does everyone in your home know what to do if they smell natural gas? (If you smell natural gas in your home do not turn on lights, use electrical items, or the telephone. Get outside and call 9-1-1 from a safe location away from your home.) |

## PORTABLE SPACE HEATERS

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Are all electric space heaters UL approved and plugged directly into an outlet? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep space heaters at least three feet away from anything that can burn? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you turn off your space heaters whenever you leave the room or go to sleep?  |



- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Are flammable liquids, such as gasoline stored in safety containers in a garage or shed outside? ( <b>Never store gasoline in the house</b> )                         |
| <input type="checkbox"/> | <input type="checkbox"/> | Are matches and lighters kept out of sight and reach of children?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you know that the Fire Department offers a free program for children who play with fire? For information on the Fire Play Intervention Program, call 651-228-6203. |



## SMOKING IS THE LEADING CAUSE OF FATAL FIRES.

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | If someone in your home smokes, do they smoke outside away from the home?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do smokers use deep wide ashtrays?  |
| <input type="checkbox"/> | <input type="checkbox"/> | If medical oxygen is used in your home, do you prohibit smoking?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you empty your ash trays regularly and soak all smoking materials with water before putting them in the trash? |

## CANDLES ARE A LEADING CAUSE OF FIRE IN THE HOME. We recommend using battery operated candles.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you use sturdy candle holders that will not tip over easily?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep candles at least 12 inches away from anything that can burn?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you blow out all candles whenever you leave the room or go to bed?  |
| <input type="checkbox"/> | <input type="checkbox"/> | If a candle must burn continuously for religious reasons, do you make sure it is enclosed in a glass container and placed on a metal tray or in a deep basin of water? |

**CLOSE THE DOORS IN YOUR HOME TO SLOW THE SPREAD OF FIRE.** A closed door helps contain a fire, slowing the spread of smoke and fire.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you sleep with bedroom doors closed?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are the doors in your home free from damage such as holes, cracks and missing panels?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are all the door knobs, locks, hinges and other hardware in good working condition so they close securely and are easy to use in an emergency? |

**WINDOWS DO MORE THEN JUST PROVIDE LIGHT.** Windows are an important part of your home. Besides providing light and ventilation some windows act as a secondary means of escape.

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Does every sleeping area have an emergency escape window or second door leading directly outside?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are emergency escape windows able to be easily opened? (Not screwed or painted shut)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Is everyone in your home able to operate all emergency escape windows?  |
| <input type="checkbox"/> | <input type="checkbox"/> | If young children are in the home, is the area around windows clear of items they can climb on and fall out? Screens will not stop a child from falling out a window. |

**FIRE EXTINGUISHERS PROVIDE AN ADDITIONAL LAYER OF SAFETY.** Home fire extinguishers are a safe and effective way to extinguish small fires. To use a fire extinguisher remember the word **PASS**: Pull the pin, Aim at the base of the fire, Squeeze the extinguisher handle, and Sweep the nozzle back and forth. Call 9-1-1 whenever you use a fire extinguisher.

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have fire extinguishers in your home?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are the fire extinguishers in your home easily accessible? (The preferred location is mounted on a wall near the exits. )         |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you know how to use the fire extinguisher in your home?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you inspect your fire extinguishers monthly to ensure they are properly charged, the pin is in place, and the nozzle is clear? |

**Home fire sprinkler systems are the best way to protect your family in the event of a fire.** Most home fires are controlled or extinguished by a single sprinkler head. Home fire sprinklers use much less water than firefighters using a hose. Remember, your possessions dry out but nothing un-burns.

If you are remodeling or building a new home, insist upon a life-saving fire sprinkler system. For more information, please visit [www.homefiresprinklers.org](http://www.homefiresprinklers.org).

# KITCHEN SAFETY

## COOKING FIRES ARE THE LEADING CAUSE OF HOME FIRES AND FIRE INJURIES.

Your best way to prevent cooking fires is to **“STAY AND LOOK WHEN YOU COOK.”** Stay in the kitchen when you are frying, grilling or broiling food. If you leave the kitchen, even for a short time, turn off the stove. Many fires start in the kitchen from frying foods. You can lower the risk of a fire by using a fryer with a thermostat control that shuts off when the contents get too hot. If you do have a fire on your stove, the safest way to extinguish it is to leave the pan on the stove, slide a tight fitting lid over the pot, turn the burner off and call 9-1-1. **DO NOT ADD WATER!** If the fire is too large or unsafe get outside and call 9-1-1.

You can make your kitchen safer by installing automatic stovetop fire extinguishers. If there is a fire, these devices will put out the fire by dropping powder onto the stove. You can learn more at [www.stovetopfirestop.com](http://www.stovetopfirestop.com). In Saint Paul, you can purchase Stovetop Fire Stops at participating Frattallone’s Ace Hardware Stores.



- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you stay in the kitchen while cooking?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are paper towels, hot pads, dish towels, or other item that can burn kept at least three feet away from the stove? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are hot liquids (such as coffee ) and hot foods placed out of the reach of children?                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Are back burners used for cooking and are pot handles turned inward?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the microwave properly used and is food tested for temperature before being eaten?                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you tie back hair and remove loose fitting clothing that may catch on fire before cooking?                      |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep children and pets at least three feet away from the stove?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have stove knob covers to prevent pets and small children from turning on the stove?                        |



## OUTDOOR COOKING PRESENTS A DIFFERENT SET OF HAZARDS. Gas, charcoal, and wood fire grills must be used outdoors. Never use gasoline to start a grill, campfire or bonfire. Whenever you use a grill, keep it a safe distance away from combustibles including siding, decking, and railings.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep your grill clean and free from grease build-up?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you use charcoal lighter fluid correctly by soaking cold unlit coals <b>before</b> lighting them?                             |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you place the grill a safe distance away from anything that can burn before igniting the coals, wood or propane?              |
| <input type="checkbox"/> | <input type="checkbox"/> | Are children and pets kept at least three feet away from hot grills?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you dispose of your used coals in a metal container with a lid that you kept outside and away from your home, garage or shed? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you allow your grill to cool completely before covering or bringing into a shed or garage for storage?                        |



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# BATHROOM SAFETY

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**THE BATHROOM HAS MANY RISKS THAT CAN BE REDUCED.** 140° F water will cause a first degree burn in less than 5 seconds. Electrical appliances such as hair dryers, curling irons and radios pose an electrocution hazard if they come into contact with water. Spilled water and rugs without a rubber backing can lead to injuries. A few simple changes can have a big impact on the safety of your bathroom.

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Is the hot water heater set between 110° and 120° F to prevent scalds?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are electrical appliances (curling irons, hair dryers, space heaters, and radios) kept away from water and unplugged after each use.          |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep hot appliances such as curling irons and flat irons out of the reach of children and allow them to cool before putting them away? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are the outlets in your bathroom equipped with a Ground Fault Interrupter (GFI)?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the bathtub and shower have non-skid strips or a non-slip mat?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do all your rugs and mats have a non-slip backing?  |



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# CHILD SAFETY

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**PREVENT INJURIES TO CHILDREN.** Be aware of hazards and habits that pose an increased risk of choking, suffocation, strangulation and other injuries to children. Many childhood injuries can be prevented.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Are windows locked to keep children from falling out?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are cordless window shades used? For information on window shade safety, please visit <a href="http://www.windowcoverings.org">www.windowcoverings.org</a> . |
| <input type="checkbox"/> | <input type="checkbox"/> | Are plastic bags, balloons, small pieces of food, small objects, small toys and other choking hazards out of the reach of children?                          |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the babysitter or caregiver know what to do in the event of an emergency?   |

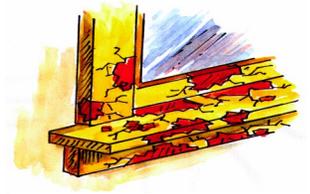
**MAKE SURE YOUR CHILD'S CRIB IS SAFE.** Many older model cribs increase a child's risk of suffocation and strangulation. For more information on crib safety please visit [www.spsc.gov](http://www.spsc.gov).

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Is the baby always placed on their back to sleep?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the baby always sleep alone in a safe crib-type bed?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the crib mattress firm and fit snugly?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do the crib slats spacing meet current safety guidelines?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the baby's bed free of pillows, soft fluffy blankets, bumper pads, quilts, comforters and stuffed toys? |



**YOUR HOME HAS MANY ITEMS THAT ARE POISONOUS.** Nine out of ten poisonings occur in the home; Lead paint, plants, medication and cleaning materials are all item you may have in your home that are poisonous.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Is your home free of any chipping or peeling paint? (Children can be poisoned by lead paint.)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are laundry soap and dishwasher detergent pods kept out of the reach of small children or in a locked cabinet?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have locks on the cabinets where you store your household cleaners and other hazardous items?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep all medication and vitamins out of the reach of children or in a locked cabinet?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep button batteries out of sight and reach of children? (These batteries are often used in items such as remote controls, greeting cards, watches holiday decorations and light up jewelry) |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep magnets out of the reach of small children? (Magnets can injure children when they are swallowed and become attached to each other.)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the poison control number posted near telephones and programed into your cell phone? <b>1-800-222-1222</b>  |



**DROWNING IS THE LEADING PREVENTABLE CAUSE OF DEATH FOR CHILDREN UNDER THE AGE OF FIVE.**

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Is standing water such as ditches, kiddie pools and five gallon buckets inaccessible to unsupervised children?                               |
| <input type="checkbox"/> | <input type="checkbox"/> | If you have a home swimming pool, is there a fence at least four feet tall with self closing and latching gates surrounding the entire pool? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is there a responsible adult supervising swimmers that knows what to do in a water emergency? (CPR and basic water rescue skills)            |
| <input type="checkbox"/> | <input type="checkbox"/> | Does everyone in your home wear a lifejacket when boating?   |



**GUN SAFETY IS THE RESPOSIBILITY OF EVERY GUN OWNER.** If you do keep guns in the home make sure you teach young children about firearm safety.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | If you have guns in the home, do you keep them unloaded and locked using a child-resistant gun lock?                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | If you have guns in your home, do you keep all firearms and ammunition in a locked secure cabinet?   |
| <input type="checkbox"/> | <input type="checkbox"/> | If you have guns in the home, do you keep the keys or combinations for gun cabinets and locks in a safe location inaccessible to children? |

**MAKE SURE YOUR CAR SEAT IS SAFE.** 75% of all car seats are installed incorrectly. Children under the age of 8 years old must ride in a car seat or booster. It is recommended that all children remain in a car seat or booster until they are at least 4 foot 9 inches or taller. It is recommended they stay in the back seat till they are at least 12 years old. For more information on car seat safety, please

visit [www.buckleupkids.mn.gov](http://www.buckleupkids.mn.gov) or [www.carseatsmadesimple.org](http://www.carseatsmadesimple.org)



- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Does everyone in the home wear seatbelts while riding in motor vehicles?                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are age-appropriate car seats used when children are riding in motor vehicles?                             |
| <input type="checkbox"/> | <input type="checkbox"/> | Are your child safety seats less than 6 years old? (Car seats expire after 6 years after manufacture date) |
| <input type="checkbox"/> | <input type="checkbox"/> | Are the child safety seats installed according to vehicle and manufacture recommendations?                 |

To find the nearest car seat clinic please visit [www.dps.mn.gov](http://www.dps.mn.gov)

## F ALL PREVENTION

**FALLS ARE A LEADING CAUSE OF INJURY.** According to the Centers of Disease Control, falls are the leading cause of death in the home. While anyone can be injured from a fall in the home, older adults are at an increased risk for a serious injury or death. Each year thirty percent of Americans age 65 and older will experience a fall. Many of these falls can be prevented with some simple changes in your home.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you exercise regularly?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you take your time when getting up out of a chair or out of bed?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep the stairs and walkways in your home free from clutter and trip hazards such as shoes, clothing, extension cords, books and magazines? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a sturdy handrail on balconies, porches and on both sides of the stairs ?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you wear sensible shoes? (If you wear socks in your home consider using socks with rubberized soles)  |

**BATHROOMS AND KITCHENS ARE THE AREAS IN THE HOME WHERE MOST FALLS OCCUR.** Small changes in these rooms can have a big impact on your safety.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you use non-slip mats in your bathtub and shower? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have grab bars in your bathroom?              |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you removed all throw rugs from your home?      |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you keep your floors clean and dry?               |

**POOR LIGHTING INCREASES THE RISK OF A FALL.** As we age our eyes need more light to see clearly. Adding additional lights is a great way to help our eyes see more clearly.

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you use nightlights in hallways, bathrooms and bedrooms?                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a lamp or flashlight you can easily reach from your bed?                           |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you promptly replace your light bulbs when they burn out?                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have light switches at the top and bottom of the stairs and by the entry to every room? |



CITY OF SAINT PAUL  
*Melvin Carter, Mayor*

*645 Randolph Avenue Telephone: 651-224-7811*  
*Saint Paul, MN 55102 Facsimile: 651-228-6255*

Dear Saint Paul Resident,

Congratulations! You have just taken steps to make your home a Safe Haven. I invite you to complete the form on the next page and return it to the Saint Paul Fire Department so we can schedule a visit. A fire crew will check your alarms, and if needed, install smoke alarms and a carbon monoxide alarms for free.

If your home is equipped with a range hood over the stove, we will also include an automatic stovetop fire extinguisher. This extinguisher helps to protect your home from the leading cause of fires, cooking.

We look forward to serving you and pledge to do everything possible to ensure the safety and good health of you and your family.

Sincerely,

The Saint Paul Fire Department

# SAFE HAVEN CITIZENS REQUEST FORM

Yes, I would like to have a Fire Department representative contact me to schedule a "Project Safe Haven" visit. I understand that I will be asked to sign a program waiver for any fire safety equipment or information provided. I also understand the program is open to homeowners in Saint Paul, Minnesota.

For Office Use	
Date Received:	_____
Sent to:	_____
District/Shift:	_____
On Date:	_____
Visit Completed:	_____
Date:	_____
Ward:	_____

**PLEASE PRINT CLEARLY**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Saint Paul, Minnesota Zip Code: \_\_\_\_\_

Phone (required): \_\_\_\_\_

Email: \_\_\_\_\_

Number of adults in the home: \_\_\_\_\_ Number of children: \_\_\_\_\_ Ages: \_\_\_\_\_

Optional: (To be used for summary reporting only. Identifying information will be kept confidential)

White \_\_\_\_ African-American \_\_\_\_ Hispanic \_\_\_\_ Asian \_\_\_\_ Native American \_\_\_\_ Other \_\_\_\_

CUT

**The Saint Paul Fire Department has free smoke alarms, carbon monoxide alarms and stove top fire extinguishers for residents while supplies last. If you require any of these lifesaving items, the fire company assigned to you will deliver and install them for you.**

Smoke alarms should be on each level of your home and in every bedroom.

Do you need free smoke alarms? Yes  No  How many \_\_\_\_\_?

Carbon monoxide alarms should be on every level of your home.

Do you need a free carbon monoxide alarm? Yes  No  How many \_\_\_\_\_?

Does your stove have a range hood? Yes  No

How did you hear about "Project Safe Haven" \_\_\_\_\_

Cut and mail  
**Saint Paul Fire Department**  
**Project Safe Haven**  
**645 Randolph Avenue**  
**Saint Paul, MN 55102**  
  
Fax: **651-228-6241**  
Email: **fireevents@ci.stpaul.mn.us**  
Questions: **651-228-6273**







Make Your Home A

# SAFE HAVEN



The Most Livable  
City in America

