

Great River Passage INITIATIVE

The City of Saint Paul is seeking an individual to serve as the **Great River Passage Manager** within the Department of Parks and Recreation.

About the Great River Passage Initiative:

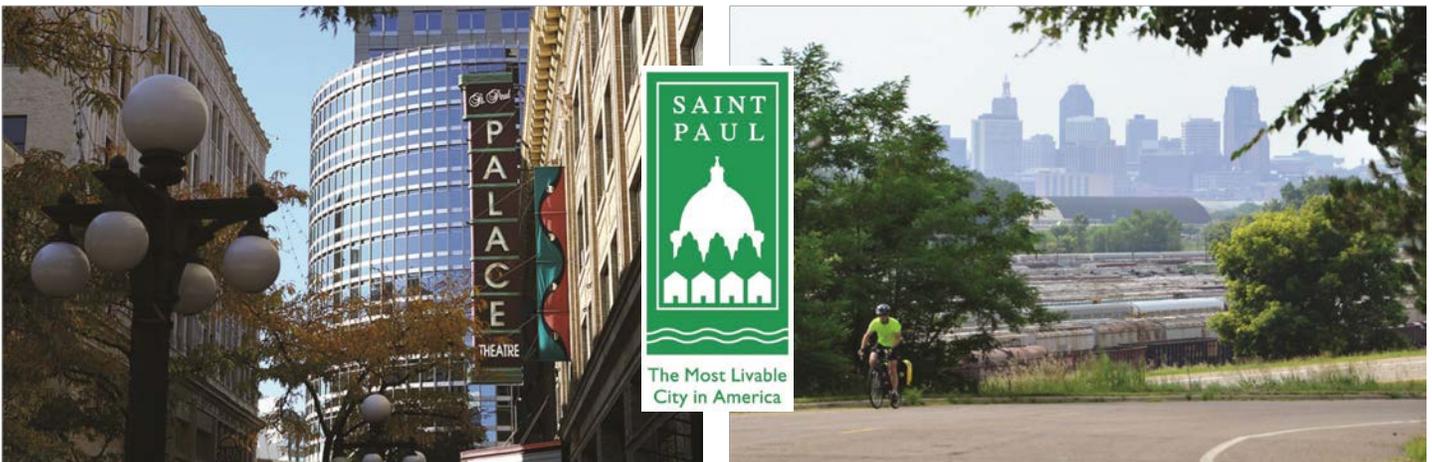
The Great River Passage Initiative is the result of an award-winning Great River Passage Master Planning Process, a transformational vision that sets the stage for the next chapter of ecological and economic revitalization along the Mississippi River in the City of Saint Paul. The Great River Passage is the product of a 2 year process, involving staff, professional consultants, elected officials, community groups, and interested individuals that resulted in a detailed description guiding the next generation of investments along the City's 17 mile river corridor. In March 2013, the Saint Paul City Council voted unanimously in support of the plan, and key elements of the plan, organized around the themes of "**more natural, more urban, and more connected**" were then adopted by the Metropolitan Council as part of the City's Comprehensive Plan. For more information about the plan, [click here](#).

The implementation of the Great River Passage initiative is supported by funding from the Parks and Trail Fund of the Heritage and Legacy amendment, in addition to City sources. The initial implementation period includes secured funding for 18 months, concluding in December 2017. Opportunities to define implementation beyond 2017, and the transition forward will be defined during the initial 18 month work plan. The salary range for the Great River Passage Manager is **\$34.66 - \$46.95 per hour**, full-time for 18 months. Health benefits, sick and vacation time are also offered to this position.

Position Summary:

The Great River Passage Manager will develop and implement an 18 month work plan, working across City Departments (including the Department of Public Works and the Department of Planning and Economic Development), that drives progress on:

- Building and maintaining the visibility of the Master Plan, and institutionalizing its influence on public and private activities that affect the Saint Paul riverfront.
- Connecting and advancing specific projects, maximizing their impact, and ensuring they reflect the principles and goals of the Master Plan.
- Connecting communities and advocating to establish stakeholder groups, facilitating engagement and cultivating momentum for the implantation of the Master Plan.
- Activating public spaces by promoting investments, special events, and everyday uses that will captivate attention for the River and the Master Plan.
- Developing a sustainable approach to the Master Plan implementation that positions the Great River Passage to be successful beyond the initial 18 month implementation period.



It is anticipated that the Great River Passage Manager will supervise and direct the work of others, and coordinate the work of colleagues within the Department of Parks and Recreation and other City functions. This will include oversight of the work of a Great River Passage “Fellow”, who is expected to be hired on a similar timeline to this position.

Description:

- Lead the promotion and public awareness activities for the Great River Passage Master Plan, producing print materials, and participating in community events and gatherings.
- Lead and monitor major capital projects and development initiatives, including public and private projects that are priorities for advancing the goals and principals of the Great River Passage Master Plan.
- Provide regular updates and reports on the progress of the Great River Passage work plan to stakeholders, including city staff, collaborators, and the community.
- Engage partners in the design of a sustainable implementation approach for the Great River Passage including the establishment of a civic leadership and advisory body, and a public/private fundraising organization.
- Lead the development of temporary uses for underutilized public and private properties to activate them for public use.
- Lead the engagement of the community in planning and feedback as the Great River Passage is implemented.

Skill and Qualifications:

- A Bachelor’s Degree in Public Administration, Landscape Architecture, Urban Planning, Urban Design, Management, or a closely-related field and five (5) years of experience in program administration, at least two (2) years of which must have been in a responsible leadership capacity.
- Extensive knowledge and experience with inclusive urban design principles, such as public space design, and the interplay between private development and an active public realm.
- Experience with project management in complex urban settings.
- Knowledge of program development and evaluation methods.
- Knowledge of government processes and regulations related to public infrastructure. Possess political literacy.
- Knowledge and understanding of the demographic trends throughout the City of Saint Paul, including the aging populace, and how these demographics effect neighborhoods, transportation, and housing.
- Possess strong communication skills, including public speaking, writing, and working with partners.
- Experience with public engagement, community oriented outreach, and communication experience relevant to diverse, active citizens. Ability to forge strong connections with the community.
- Detail-oriented, organized, conscientious and diplomatic.
- Ability to handle simple conflict situations with sensitivity.
- Fluency in a language in addition to English is preferred (Spanish, Hmong, East African language, or other languages prevalent in Saint Paul).
- Most importantly, a passion for creating more livable, people-oriented city!

To be considered for this position please email a letter of interest and resume to Mike Hahm at Michael.hahm@ci.stpaul.mn.us.

Posting open until filled.