

ESST Task Force

Meeting Minutes - Tuesday March 16, 2016

Members Present

Autumn Amadou-Blegen
Alex Bajwa
David Burley
Steve Cohen
Hilario Deleon Perez
Eric Foster
Jim Frisco
JaPaul Harris
JoAnn Hawkins
Farhio Khalif
Marfa Malcolm
Pat Mancini
James McClean
Wintana Melekin
Tabitha Mitchell
Ted Natus
Maureen O'Connell
Stefan Pomrenke
Rose Roach
Lenny Russo
Lisa Stratton
Michelle Thom
Rich Varco
Daniel Yang

Members Absent

Ann Clowser
Robert Kasper
Erica Sanders

City Staff Present

Tiffany Audette
Dana Bailey
Alex Dumke
Matt Freeman
Ethan Hansing
Jessica Kingston

I. Welcome & Introductions

Meeting was called to order; Taskforce members introduced themselves

II. Review and Approve Minutes from Previous Meeting

- A. Corrections to the minutes were proposed:
Technical correction to Steven vs. Stefan; a quote from one was attributed to the other.
- B. Hawkins motioned to approve with the edits; Varco Seconded

III. Presentation given by HREEO Director, Jessica Kingston

- A. Review Roles and Ground Rules
 1. Co-chairs – are responsible for leading the meeting. They will rotate each week.
The co-chairs are also responsible for setting the weekly agenda.
 2. Facilitators – are responsible for guiding the group through topics and voting.
 3. Ground Rules were reviewed
- B. Scope / Accruals
 1. The scope of the resolution and ordinance were reviewed.
 2. A list of questions were posed to guide conversation around issues, accrual, conditions of use, and enforcement.

C. Voting

1. Items requiring a vote will be indicated on weekly agendas
2. There will be an initial vote which will serve as the starting point for discussion
3. Final vote follows Robert's Rules of Order – majority vote

D. Data

1. Demographics of Saint Paul were presented.
2. There were requests for clarification on who was included in the data and if additional data was available. Kingston will follow-up.

E. Sick and Safe Time

Reviewed the definitions

F. Additional Content Reviewed

1. Women's Economic Security Act (WESA)
2. Family Medical Leave Act (FMLA)
3. HREEO's Compliance and Human Rights enforcement

IV. Action Items

1. Two additional meeting dates were added, April 19th and May 10th
2. Kingston will follow-up on whether or not proxy participation can be permitted
3. Co-Chairs will provide meeting agendas the Friday prior to the next meeting

V. Meeting was adjourned