

# ESST Task Force

Meeting Minutes - Tuesday, March 15,  
2016

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## Members Present

Autumn Amadou-Blegen  
Alex Bajwa  
David Burley  
Steve Cohen  
Hilario Deleon Perez  
Eric Foster  
Jim Frisco  
JaPaul Harris  
JoAnn Hawkins  
Farhio Khalif  
Marfa Malcolm  
Pat Mancini  
James McClean  
Wintana Melekin  
Tabitha Mitchell  
Ted Natus  
Maureen O'Connell  
Stefan Pomrenke  
Rose Roach  
Lenny Russo  
Lisa Stratton  
Michelle Thom  
Rich Varco  
Daniel Yang

## Members Absent

Ann Clowser  
Robert Kasper  
Erica Sanders

## City Staff Present

Tiffany Audette  
Dana Bailey  
Alex Dumke  
Matt Freeman  
Ethan Hansing  
Jessica Kingston

### **I. Welcome & Introductions**

Meeting was called to order; Taskforce members introduced themselves

### **II. Review and Approve Minutes from Previous Meeting**

- A. Corrections to the minutes were proposed:  
Technical correction to Steven vs. Stefan; a quote from one was attributed to the other.
- B. Hawkins motioned to approve with the edits; Varco Seconded

### **III. Presentation given by HREEO Director, Jessica Kingston**

- A. Review Roles and Ground Rules
  1. Co-chairs – are responsible for leading the meeting. They will rotate each week.  
The co-chairs are also responsible for setting the weekly agenda.
  2. Facilitators – are responsible for guiding the group through topics and voting.
  3. Ground Rules were reviewed
- B. Scope / Accruals
  1. The scope of the resolution and ordinance were reviewed.
  2. A list of questions were posed to guide conversation around issues, accrual, conditions of use, and enforcement.

C. Voting

1. Items requiring a vote will be indicated on weekly agendas
2. There will be an initial vote which will serve as the starting point for discussion
3. Final vote follows Robert's Rules of Order – majority vote

D. Data

1. Demographics of Saint Paul were presented.
2. There were requests for clarification on who was included in the data and if additional data was available. Kingston will follow-up.

E. Sick and Safe Time

Reviewed the definitions

F. Additional Content Reviewed

1. Women's Economic Security Act (WESA)
2. Family Medical Leave Act (FMLA)
3. HREEO's Compliance and Human Rights enforcement

**IV. Action Items**

1. Two additional meeting dates were added, April 19<sup>th</sup> and May 10<sup>th</sup>
2. Kingston will follow-up on whether or not proxy participation can be permitted
3. Co-Chairs will provide meeting agendas the Friday prior to the next meeting

**V. Meeting was adjourned**