**POLICE CIVILIAN INTERNAL AFFAIRS REVIEW COMMISSION**

*City of Saint Paul*

*Human Rights and Equal Economic Opportunity Department*

DATE: June 6, 2018

TIME: 6:00 PM

LOCATION: Palace Community Center, 350 View St., Saint Paul, MN 55102

**MINUTES**

**Commissioners:** Chair Tuck, Commissioner Clark, Commissioner Cotton, Commissioner Caldwell, Commissioner Heydinger, Commissioner Sullivan-Nightengale

**Excused:** Commissioner Forstrom

**HREEO Staff:** HREEO Deputy Director Jeffry Martin

**IAU Staff:** Commander Bandemer, Sergeant O’reily, Sergeant Olson

1. **Call to Order**

Chair Tuck

1. **Approve Agenda**

Motion proposed

Seconded

Approved

1. **Approve May Minutes**
	1. **Discussion**: Amend Minutes by HREEO Deputy Director Jeff Martin to include Commissioner Sullivan Nightengale suggested an additional meeting in the HREEO update to handle the Vice Chair election.

Motion to Amend the May minutes by Commissioner Sullivan-Nightengale

Seconded by Commissioner Heydinger

Approved

* 1. **Discussion**: Commissioner Heydinger Amend Minutes by deleting one of the bullets, and combining it with another

Motion to Amend the Minutes by

Seconded by Commissioner Sullivan-Nightengale

Approved

1. **HREEO Update**
	1. No update on the PCIARC opening; number of applicants applying and is still in the process of recruiting. Commissioner Sullivan-Nightengale agreed to help with that process.
	2. PCIARC Review Coordinator position offer was extended, and the person has accepted the offer pending background checks; we’re looking at a start date of July 2nd.
2. **Chairs Report**
	1. Technology Issues: Many of us have had problems viewing evidence on evidence.com. We’ll use the summaries from the investigator report in order to not slow up the process. However if there is something that is believed to be of high relevance, and significant to the case on the video then we will take a break in order to view it.
	2. The Chair Tuck and the Chief of Police met
	3. Deputy Director Martin suggests that use the month off between the next meeting to resolve the technology problems and work with OTC. We have a place where when the laptops are picked up OTC can be on site to help resolve any technology issues. Additionally a refresher training, problem solving session.
3. **Election of the Vice Chair**
	1. Commissioners interested Rachel Sullivan-Nightengale, and Commissioner Kristen Clark.
	2. Commissioner Clark provided statement
	3. Commissioner Sullivan-Nightengale provided statement
		1. Commissioner Caldwell ask question about term tenure
		2. Commissioner Hydinger ask question about term limits for chair and vice chair
		3. Deputy Director Martin explains terms for Chair and Vice Chair are a year, and are appointed typically in October according to SOPs. Contemporary Chair Tuck would remain in appointment until March, however
	4. Vote taken on Vice Chair between Commissioners Sullivan-Nightengale, and Clark
	5. Commissioner Rachel Sullivan-Nightengale wins the election (4-3) and is the new Vice Chair
4. **Purpose and Commitment Statement**
	1. Discussion: Chair Tuck “Commissioner Forstrom put forward an email, that detailed some concerns around the language being too broad, and expectations that the commission may not be able to meet.”
	2. The City Attorney Siobhan Tolar had concerns around the need for such a document, in addition to some wording problems that may be misleading according to the conversation between Deputy Director Martin, and the City Attorney Siobhan Tolar.
	3. Vice Chair Sullivan-Nightengale expressed that the document allows for the PCIARC to have a unified message to the community, which will be helpful; and is something that the community has asked for. The statement signifies the acceptance of the PCIARC’s role according to the ordinance that is more understandable than the ordinance, and is presented in the Commission’s voice.
	4. Commissioner Cotton voiced concerns around the use of the statement of transparency because it sets a precedence which the commission may not be able to achieve, suggest making alterations that lay out what the commission can do, can share with the public in order to set a clear line; finally audience should be taken into consideration where are all people able to understand and take advantage of this message and is it speaking to underserved populations like youth.
	5. Commissioner Clark is not in favor of the statement, expressed concerns that the statement could be misconstrued as an advocacy position because of wording around “ensuring members receives a respectful, and lawful police services.” Commissioner Clark conveys that the commission is neutral and a participatory oversight entity and that needs to be kept in mind.
	6. Commissioner Heydinger believes the way in which this is communicated to different audiences is going to be very important.
	7. **Proposed motion** by Commissioner Clarke to not proceed with the statement at this time and rely on the Ordinance which outlines the duty of the Commission
	8. **Motion seconded**
	9. Discussion: If the commission continues down the journey of the statement or purpose and it doesn’t align with the vision and it just becomes a moot point, because I’d imagine the we can’t move forward without the approval of the attorney
		1. Deputy Director Jeff Martin: An attorney is around to give the commission a risk assessment, not tell the commission what to do.
		2. There is some hesitation on what next steps should be; therefore meeting needs to be set up with the attorney before moving forward.
	10. Chair Tuck suggest looking into getting some assistance from the city’s communication services in drafting a purpose mission statement; secondly have a discussion with the city attorney to discuss concerns, and finally get new members input.
	11. Vice Chair Sullivan-Nightengale suggest utilizing city resources, and the summer to move this process along, and then bring it back to the commission at a later date.
	12. **Motion Passes**
5. **Adjourn to Closed Door Session**
6. **Break**

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1. **Case Review - Take Testimony**

1. **Case Review - No Testimony**
2. **Chairs Report Private**
3. **Adjourn**