**POLICE-CIVILIAN INTERNAL AFFAIRS REVIEW COMMISSION**

*City of Saint Paul*

 *Human Rights and Equal Economic Department*

DATE: September 5, 2018

TIME: 6:00 PM

LOCATION: Highland Community Center, 1978 Ford Parkway, Saint Paul, MN 55116

**Minutes**

**Commissioners:** Vice Chair Rachel Sullivan-Nightengale, Commissioner Daria Caldwell, Commissioner Eric Forstrom, Commissioner Rick Heydinger, Commissioner Kristen Clarke

**Excused:** Chair Constance Tuck, Commissioner Sasha Cotton

**HREEO Staff:** Deputy Director Jeffry Martin, PCIARC Coordinator Julian Roby

**IAU Staff:** Senior Commander Rob Thomasser, Commander John Bandemer, Sergeant Tom Olsen, Sergeant Kathy O’Reilly

1. **Call to Order**
2. **Approve Agenda**
	1. Motion made by Commissioner Heydinger
	2. Seconded by Commissioner Forstrom
	3. Approved
3. **Approve August Minutes**
	1. Motion made by Commissioner Forstrom
	2. Seconded by Commissioner Caldwell
	3. Approved
4. **Proposal to Amend June Minutes**
	1. Commissioner Clark requested moving the quotation mark due to the word ensuring, not the rest of the statement.
	2. Motion to amend the June Minutes as described by Commissioner Caldwell
	3. Seconded by Commissioner Heydinger
	4. Approved
5. **HREEO Update**
	1. HREEO Director Jessi Kingston is on administrative leave through the end of her contract, and Deputy Director Martin has been placed as the Interim Director. A new hiring process has been initiated to fill that role permanently including a community input panel which will be a part of the selection process. There are three names that have been put forward in the Mayor’s office, two perspective candidates and an alternate to fill the open positions on the Commission.
6. **Chairs Report**
	1. Strategic Plan meeting is coming up September 15th, will begin promptly at 10 AM. Additionally the Annual Summit will be on November 13th at Mitchell Hamline Law School.
7. **Strategic Plan Retreat**
	1. The retreat will be at the Wellstone Community Center from 10 AM to 5:30 PM. The retreat will be facilitated by Dave Ellis, where we’ll be developing our strategic plan for the upcoming calendar year to encompass case review and strategies for policy review, the mission statement, community engagement and outreach; and finally revisiting the 2015 audit and next steps in moving forward with the PCIARC.
8. **Adjourn to Closed Door Session**
9. **Chairs Report -Private**
10. **Case Review -Take Testimony**
11. **Break**
12. **Case Review -No Testimony**
13. **Adjourn**