

POLICE-CIVILIAN INTERNAL AFFAIRS REVIEW COMMISSION
City of Saint Paul
Human Rights and Equal Economic Department

DATE: February 6, 2019

TIME: 6:00 PM

LOCATION: Highland Park Community Center, 1978 Ford Parkway, Saint Paul, MN 55116

Minutes

Commissioners: Chair Constance Tuck, Vice Chair Rachel Sullivan-Nightengale, Commissioner Eric Forstrom, Commissioner Kristen Clark, Commissioner Daria Caldwell, Commissioner Anika Bowie

Excused: Commissioner Sasha Cotton, Commissioner Travis Grundy

HREEO Staff: Interim Director Jeffry Martin, Coordinator Julian Roby

IAU Staff: Commander John Bandemer, Sergeant Tom Olsen, Sergeant Kathy O'Reily

I. Call to Order

II. Approve Agenda

- a. Motion to amend Agenda to have Complainant Testimony moved to item IV by Vice Chair Sullivan-Nightengale
- b. Seconded by Commissioner Caldwell
Approved
- c. Motion to approve amended Agenda by Vice Chair Sullivan-Nightengale
- d. Seconded by Commissioner Forstrom
Approved

III. Approve January Meeting Minutes

- a. Motion to approve by Vice Chair Sullivan-Nightengale
- b. Seconded by Commissioner Forstrom
Approved

Adjourn to Closed Door Session

IV. Case Review With Testimony

V. Re-open to Public Session

VI. HREEO Update

- a. HREEO has contacted a consultant for help rolling out the Strategic Plan, and moving forward with next steps.

VII. Chair's Report

- a. We need to memorialize and operationalize some of the procedures we follow when holding the PCIARC meetings, which include acknowledging members of the public, and telling them about communication limitations during testimony. Additionally, we will include procedures about deciding the order in which the commission hears cases, and the establish a formal protocol for proceeding when commissioners need to recuse themselves from case deliberations. We will have some more formal documents, and statements to be included and discussed at the upcoming March meeting. Finally, we have interviewed a few candidates for the commission openings, and are working towards setting up the training for them, so that if appointed will be able to serve almost immediately.

VIII. Strategic Plan

- a. The Commission reviewed, and discussed the draft of the 2019 Strategic Plan and approved the draft. Next steps will be meeting with a consultant for implementation of the plan.
- b. Motion to approve the Strategic Plan draft by Vice Chair Sullivan-Nightengale
- c. Seconded by Commissioner Forstrom
Approved

IX. 2019 Annual Summit

- a. The PCIARC decided at the January 2019 meeting on a date to hold their 2019 Annual Summit on April 9th, 2019. At the February meeting the commission voted on a venue and elected to hold the summit at the Wellstone Community Center.

X. Special Announcement

- a. Commissioner Caldwell has decided to step down from serving on the commission, and the February 2019 meeting will be her last one.

XI. Adjourn to Closed Door Session

XII. Case Review without Testimony

XIII. Adjourn