

**City of Saint Paul  
Police Civilian Internal Affairs Review Commission  
Minutes for April 3, 2019**

<ul style="list-style-type: none"> <li>• Meeting No. <b>4 of 11</b> for calendar year 2019</li> <li>• Convened at Ramsey County Board of Commissioners Office, 15 W. Kellogg Blvd. CH 220, Saint Paul 55102</li> <li>• Called to Order at <b>6:15</b> p.m.</li> <li>• Call to Adjourn at <b>8:46</b> p.m.</li> </ul>		
<b>Attendance</b>		
<b>Present:</b>	<b>Record (Based on Individual Calendar Year)</b>	
1.	Chair Constance Tuck	(P <u>5</u> , A <u>2</u> )
2.	Vice Chair Rachel Sullivan-Nightengale	(P <u>7</u> , A <u>0</u> )
3.	Commissioner Kristen Clark	(P <u>7</u> , A <u>0</u> )
4.	Commissioner Travis Grundy	(P <u>4</u> , A <u>1</u> )
5.	Commissioner Eric Forstrom	(P <u>7</u> , A <u>0</u> )
<b>Absence (With Advance Notice):</b>		
6.	Commissioner Sasha Cotton	(P <u>4</u> , A <u>3</u> )
<b>Absence (Without Advance Notice):</b>		
7.	Commissioner Anika Bowie	(P <u>2</u> , A <u>3</u> )
<b>Department Staff:</b>		
1.	Jeffry Martin, HREEO Deputy Director	
2.	Julian Roby, PCIARC Coordinator	
<b>SPPD Staff:</b>		
1.	Senior Commander John Bandemer	
2.	Sergeant Kathy O'Reilly	
3.	Commander Sean Johnson	

**I. Call to Order**

**II. Approve Agenda**

- a. Motion to approve by Vice Chair Sullivan-Nightengale
  - b. Seconded by Commissioner Clark
- Approved

**III. Approve February Meeting Minutes**

- a. Motion to Amend February Meeting Minutes by Vice Chair Sullivan-Nightengale
  - b. Seconded by Commissioner Forstrom
- Approved

**IV. HREEO Update**

- a. Toni Newborn has been appointed as the new interim Director for the HREEO department. Director Newborn comes with experience in Civil Rights while working for the City of Minneapolis. More recently, Director Newborn is the Chief Equity Officer in the Mayor's Office, and will retain that role as she takes on the Interim Director position. The Mayor's cabinet, and Human Resources department are re-opening the permanent director position with a hope to fill it in the coming months.
  - b. Additionally, HREEO has recommended a few individuals to the Mayor's office for approval to fill the vacancies on the PCIARC.
- V. Chair's Report
- a. We are working with the City Attorney's Office (CAO) on updating the PCIARC standard operating procedures (SOPs) and policies. The CAO has requested that the PCIARC develop some draft language for the changes, and additions to the SOPs. The Chair will provide some draft language for the commission to review at the May meeting.
  - b. Furthermore, as we are in the process of preparing for the Annual Summit, the Chair, Interim Director, Deputy Director and Coordinator are revising the agenda for the summit to devote a significant amount of time to the community feedback sessions. Additionally, the Chair will present a summary of the Strategic plan at the Summit. Lastly, the Mayor will be attending the Summit and providing some closing remarks.
- VI. Approve March Meeting Minutes
- a. Motion to Approve March Meeting Minutes by Eric Forstrom with Amendments
  - b. Seconded by Commissioner Clark
- Approved
- VII. Commissioner Clark has informed the PCIARC that she will be resigning from the PCIARC effective April 9<sup>th</sup>, 2019 after the 2019 PCIARC Annual Summit.
- VIII. Adjourn to Closed Door Session**
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- IX. Chair's Report (Private)
- X. Case Review-with Testimony
- XI. Break
- XII. Case Review-without Testimony
- XIII. Adjourn**