

POLICE-CIVILIAN INTERNAL AFFAIRS REVIEW COMMISSION
City of Saint Paul
Human Rights and Equal Economic Department

DATE: November 1, 2017

TIME: 6:00 PM

LOCATION: Saint Paul City Hall/Ramsey County Court House, 15 Kellogg Blvd W., Suite 220, Saint Paul, MN 55102

MINUTES

Commissioners: Chair Bryan Langford, Vice Chair Constance Tuck, Commissioner Daria Caldwell, Commissioner Kristen Clark, Commissioner Sasha Cotton, Commissioner Eric Forstrom, Commissioner Kaohly Her, Commissioner Rachel Sullivan-Nightengale, Commissioner Susan Trupiano

HREEO Staff: HREEO Deputy Director Jeffrey Martin, PCIARC Coordinator Libby Kantner

IAU Staff: Senior Commander Rob Thomasser, Sergeant John Wuorinen, Sergeant Wes Denning

I. Call to Order

II. Approve Agenda

Motion made by Vice Chair Tuck to move an amended agenda
Seconded by Commissioner Sullivan-Nightengale
Approved

III. Approve October Minutes

Motion made by Vice Chair Tuck
Second by Commissioner Trupiano
Approved

IV. Chair's Report

- A. Preview 2017 PCIARC Annual Summit
 - i. Agenda reviewed
 - a. Commissioners to split up by Ward for table discussions
 - b. HREEO and NAACP will help facilitate discussions
 - c. Exploring food options
 - ii. Commissioner Caldwell asked how the Summit will be advertised
 - a. Review Coordinator spoke to the outreach efforts, the flyer, the

- Facebook event and Event Bright
- b. Asked that Commissioners who had outreach suggestions get in touch
 - iii. Commissioner Cotton asked how the Commissioners will be split up by Ward
 - a. Chair Langford shared that we have representation on the Commission from every Ward except for Ward 7
 - b. NAACP President and former Commissioner Dianne Binns will staff the Ward 7 table
 - B. Potential December meeting date change
 - i. With the Thanksgiving holiday, there was a suggestion to move the Commission meeting to Wednesday, December 13th
 - ii. Commissioner Cotton unavailable
 - iii. Commissioner Sullivan-Nightengale believes she is unavailable
 - iv. Chair Langford asked that Commissioners check their calendars send date conflicts to Review Coordinator
 - C. Please send parking receipt photos to Review Coordinator after meeting
 - D. Commissioners asked to contact Review Coordinator if having issues with scheduling makeup training(s) for the Civilian Police Academy

V. Old Business

- A. Adopt Bylaws and Special Rules of Order
 - i. Question from Commissioner Her as to whether this document contains all the policies and procedures the Commission should follow
 - ii. The Review Coordinator clarified that this document, paired with the PCIARC Standard Operating Procedures Document, which was emailed to the Commission contain all the policies and procedures
 - iii. Commissioner Clark stated her continued disagreement with placing a time limit on complainant and officer testimony

Motion made by Vice Chair Tuck
Seconded by Commissioner Trupiano
Adopted

VI. New Business

- A. Training Exercise (Workplace Conduct)
 - i. Review Coordinator previewed the online training
 - ii. Training is accessible via the PCIARC Sharepoint site
 - iii. Must complete and sign acknowledgement prior to the December PCIARC meeting

VII. Adjourn to Closed Door Session

VIII. Case Review- Take Testimony

IX. Break- Dinner and Training Exercise

X. Chair's Report (Private)

XII. Adjourn