

**POLICE-CIVILIAN INTERNAL AFFAIRS REVIEW COMMISSION**

*City of Saint Paul*

*Human Rights and Equal Economic Department*

DATE: December 6, 2017

TIME: 6:00 PM

LOCATION: Saint Paul City Hall/Ramsey County Court House, 15 Kellogg Blvd W., Suite 220, Saint Paul, MN 55102

**MINUTES**

**Commissioners:** Chair Bryan Langford, Vice Chair Constance Tuck, Commissioner Daria Caldwell, Commissioner Kristen Clark, Commissioner Sasha Cotton, Commissioner Eric Forstrom, Commissioner Kaohly Her, Commissioner Rachel Sullivan-Nightengale, Commissioner Susan Trupiano

**HREEO Staff:** HREEO Deputy Director Jeffry Martin, PCIARC Coordinator Libby Kantner

**IAU Staff:** Sergeant John Wuorinen, Sergeant Wes Denning

**I. Call to Order**

**II. Approve Agenda**

Motion made by Commissioner Trupiano to approve the agenda

Seconded by Commissioner Cotton

Approved

**III. Approve November Minutes**

Motion made by Commissioner Trupiano

Seconded by Commissioner Sullivan-Nightengale

Approved

**IV. HREEO Updates**

**A. PCIARC Annual Summit Report Back**

*a.* Shared feedback that was received at the Summit

*i.* Feedback primarily positive and included several questions on the process

*ii.* Next steps: Review Coordinator will respond to the questions and email the feedback and responses out to Summit attendees and post the information on the PCIARC website

*b.* Over 90 people attended the Summit

*c.* Review Coordinator asked for Commissioner feedback

*i.* Chair Langford mentioned that the Summit had the best turnout in PCIARC history, according to former Commissioner Binns and that the conversation at his table was very positive and the attendees asked that the Commission continue to hold these Summits

- B. Reminder about the District 1 Community Meeting on the PCIARC- December 13, 6-8PM
  - a. Community Members, officers from the Eastern District and PCIARC Commissioners are invited to share a meal and talk about the work they do
  - b. Three Commissioners have RSVPed “yes”
- C. 2018 PCIARC Meetings
  - a. One goal when the ordinance changed was to see the meetings move out into the community and be more accessible to community members and complainants
  - b. January Meeting- Wellstone Center, Room 212
  - c. More information will be available soon about other meeting locations for 2018
- D. Case Deliberation Process Review
  - a. The commission scope is defined in the “Under Review” section of case files. Questions related to the case as defined by the “under review” section, should be ask those via SharePoint ahead of time or at the meeting
  - b. Questions/concerns outside of the scope regarding policy issues, should be flagged during in the meeting or via SharePoint ahead of the meeting and will put those in a policy “Parking Lot” for further discussion at a policy-specific meeting.
  - c. What can the Commission recommend for discipline?
    - i. “Supervisory Counseling” and “No Discipline” in a sustained complaint are both available options
    - ii. The Coordinator has requested that Chief Axtell write a letter to the Commission expressing what sort of recommendations is useful to him. This was done by the previous Chief, Chief Smith.

**V. Chair’s Report**

- A. Reviewed Commission operating rules and procedures

**VI. Old Business**

**VII. New Business**

- A. Celebrate Retiring Commissioner Trupiano
  - a. Presented with a letter of appreciation from Chief Axtell
  - b. Presented with a certificate of appreciation from the Saint Paul City Council

**VIII. Adjourn to Closed Door Session**

**IX. Chair’s Report (Private)**

**X. Case Review- Take Testimony**

**XI. Break- Dinner and Training Exercise**

**XII. Case Review- No Testimony**

**XIII. Adjourn**