

MINUTES
Highland Park Community Center
1978 Ford Pkwy
Thursday, April 13, 2017
6:30-8:00 p.m. - meeting

MEMBERS PRESENT: Susan Bishop, Dan Marckel, John Mountain, Melvin Robinson, Andy Trcka,

MEMBERS ABSENT: Rafael Espinosa, Clara Haycraft, Emily Shively, SuChann Yang

STAFF PRESENT: Mike Hahm, Joan Phillips, Kathy Korum, Brad Meyer, Rachel Coyle, Carlo Franco

GUESTS: Shirley Erstad, Marc Retsy, Tim Detlaff, Ella Connell, Julia Kostha, Ed Heimel

1. AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS

- The meeting was called to order by Chair Trcka at 6:33 p.m.
- A motion to approve the April 2017 minutes was made by Commissioner Bishop and seconded by Commissioner Robinson. The vote was 5 to 0 in favor with four commissioners absent (Espinosa, Haycraft, Shively, Yang).

2. PUBLIC COMMENT PERIOD

- A resident, Ed Heimel, addressed the Commission with a request to identify and replace signage along paths and trails that is missing or in need of repair and wanted additional information on off-leash dogs regulations. Director Hahm and Deputy Director Korum addressed his concerns

3. DEPARTMENT HIGHLIGHT

- A. Department Highlight: EAB Update – Rachel Coyle
- Information was presented by Rachel Coyle, Urban Forester, as an update on Emerald Ash Borer management.
 - Chair Trcka made a motion in support of City Council Resolution 17-135; Commissioner Bishop seconded the motion. The vote was 5-0 with four commissioners absent (Espinosa, Haycraft, Shively, Yang)

4. DISCUSSION ITEMS

- A. Youth Commission Update – Carlo Franco
- Deputy Director Kathy Korum introduced Carlo Franco, Community Youth Worker, who oversees the Youth Commission for the department. Carlo was joined with two Youth Commissioners, Ella Connell & Julia Kostha, who provided the Commission with an update on activities and projects over the past year.
- B. Capital Maintenance System Review/CIB Process – Brad Meyer
- Brad Meyer, Public Service Manager, provided an introduction for a presentation on the capital maintenance system review completed by Amaresco.
 - Marc Retsy and Tim Detlaff of Amaresco presented a snapshot of the report their



company compiled to include an explanation of the data, tools to measure in the future and strategies for capital creation.

5. **DIRECTOR'S REPORT**

- A. Elect Officers, New Appointments
 - Director Hahm reported that he anticipated appointments to be completed by the next business meeting in July.
- B. June Networking Event
 - Joan Phillips will send the invite list to the Commissioners for additional feedback.
- C. Greater & Greener 2017
 - Director Hahm reported that the conference is scheduled for the end of July through the beginning of August and encouraged the Commissioners to review the schedule of events and to consider volunteer opportunities where interested.

Director Hahm also invited the Commissioners to a glove giveaway hosted by the Minnesota Twins at the Rice and Arlington sports complex on May 18.

6. **SUBCOMMITTEE AND TASK FORCE REPORTS**

- A. Como Regional Park Committee – Commissioner Marckel
 - Commissioner Marckel encouraged his colleagues to preview the transportation improvements at Como Regional Park.
- B. Transportation Committee of the Planning Commission – Chair Trcka
 - Commissioner Trcka reported that he would distribute information on the Capital City Bike Club and a Metropolitan Council survey on connections to transportation.
- C. Scheffer Design Advisory Committee – Commissioner Robinson
 - Commissioner Robinson reported that the committee had considered interior design elements.
- D. Community Engagement Reports
 - Nothing additional.
- E. Other Reports
 - Nothing additional.

7. **ADJOURNMENT**

- The meeting adjourned at 8:11 p.m.